ORBITS Budget Narrative

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CERTIFICATION

I hereby certify that the accompanying summary and detailed statements are true and correct to the best of my knowledge and belief and that the accuracy of all numerical information has been verified.

Bureau of Labor and Industries	800 NE Oregon Street, Portland OR 97232
AGENCY NAME	**AGENCY ADDRESS**
	Labor Commissioner
SIGNATURE	**TITLE**

Notice: Requests of agencies headed by a board or commission must be approved by official action of those bodies and signed by the board or commission chairperson. The requests of other agencies must be approved and signed by the agency director or administrator.

X Agency Request

_____ Governor's Budget

_____ Legislatively Adopted

Budget Page _____

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77th OREGON LEGISLATIVE ASSEMBLY – 2013 Session
BUDGET REPORT AND MEASURE SUMMARY

JOINT COMMITTEE ON WAYS AND MEANS

MEASURE: **HB 5020**

Carrier – House: **Rep. Read**
Carrier – Senate: **Sen. Hansell**

Action: Do Pass

Vote: 22 – 1 – 3

House
Yeas: Barker, Buckley, Frederick, Freeman, Hanna, Huffman, Jenson, Komp, McLane, Nathanson, Richardson, Tomei, Williamson
Nays:
Exc: Read, Smith
Senate
Yeas: Devlin, Edwards, Hansell, Monroe, Rosenbaum, Steiner Hayward, Thomsen, Whitsett, Winters
Nays: Girod
Exc: Bates

Prepared By: Tamara Brickman, Department of Administrative Services

Reviewed By: Susie Jordan, Legislative Fiscal Office

Meeting Date: May 24, 2013

Agency	**Biennium**
Bureau of Labor and Industries	2013-15

Budget Summary*

	2011-13 Legislatively Approved Budget (1)	2013-15 Current Service Level	2013-15 Committee Recommendation	Committee Change from 2011-13 Leg. Approved	
				$$ Change	% Change
General Fund	$ 11,145,065	$ 12,068,837	$ 11,827,236	$ 682,171	6.1%
Other Funds	$ 8,992,406	$ 9,626,487	$ 9,919,453	$ 927,047	10.3%
Other Funds Nonlimited	$ 2,200,000	$ 1,200,000	$ 1,200,000	$ (1,000,000)	-45.5%
Federal Funds	$ 1,396,750	$ 1,506,794	$ 1,498,766	$ 102,016	7.3%
Total	$ 23,734,221	$ 24,402,118	$ 24,445,455	$ 711,234	3.0%

Position Summary

Authorized Positions	102	99	100	-2
Full-time Equivalent (FTE) positions	101.00	98.00	98.50	-2.50

(1) Includes adjustments through December 2012.
* Excludes Capital Construction expenditures

Summary of Revenue Changes

The Bureau of Labor and Industries (BOLI) is funded with General Fund, Other Funds from fees, employer taxes assessments on contracts and projects, and federal grant funds. The Subcommittee approved in a separate bill, HB 2113, an increase to the Farm Labor Contractor License Fee, which will generate a total of $58,100 in additional revenue to cover program costs in the 2013-15 biennium.

Summary of Transportation and Economic Development Subcommittee Action

The Bureau of Labor and Industries enforces state laws relating to wages; promotes the development of a skilled workforce; enforces state and federal laws relating to unlawful discrimination; and provides educational services to employers. The Subcommittee approved a budget for BOLI of $24,437,455 total funds and 98.50 full-time equivalents (FTE). The Subcommittee's approved budget for total funds is a 3.0 percent increase over the 2011-13 Legislatively Approved Budget.

Commissioner's Office/Support Services - 010

The Commissioner's Office provides policy direction and overall management of BOLI's programs. Support Services include budget and fiscal control, employee services, information systems management, and legislative and community services. The Subcommittee approved a total funds budget of $6,582,294 and 24.50 full-time equivalents (FTE).

The Subcommittee approved the following:

- Package 081, May 2012 E-Board, which reflects the Emergency Board action during the biennium implementing statewide General Fund reductions enacted in the 2012 legislative session to restructure state government business operations and management of agency programs and services. A proposal to permanently offset some of the General Fund reduction by using Other Funds resources from the Prevailing Wage Education and Enforcement Account and from the Wage Security Fund was also approved. In particular this package replaces $158,944 General Fund appropriation with $158,944 Other Fund expenditure limitation increase.

- Package 091, Statewide Administrative Savings, eliminates $68,712 General Fund, $49,919 Other Funds expenditure limitation and $4,068 Federal Funds expenditure limitation. This package is a placeholder for administrative efficiencies in finance, information technology, human resources, accounting, payroll, and procurement expenditures. The Executive Branch had intended for these reductions to be specified in the Governor's 2013-15 recommended budget. The Department of Administrative Services will continue to work on details of these reductions with agencies and report back during the 2014 session.

- Package 092, PERS Tax Policy, eliminates $2,453 General Fund, $8,857 Other Funds expenditure limitation and $539 Federal Funds expenditure limitation. This package reflects the policy change in SB 822 that eliminates the increased retirement benefits resulting from Oregon income taxation of payments if the person receiving payments does not pay Oregon income tax on those benefits and is not an Oregon resident. This change reduces state employer contribution rates by approximately 0.30 percent.

- Package 093, Other PERS Adjustments, eliminates $19,602 General Fund, $70,775 Other Funds and $4,306 Federal Funds. This package reflects the policy change in SB 822 that modifies the cost-of-living adjustment under the Public Employees Retirement System. This change reduces state employer contribution rates by approximately 2.2 percent.

  An administrative action by the PERS Board, as directed by a budget note in the SB 822 budget report, will reduce state employer contribution rates by up to an additional 1.9 percent. However, no employer rate is reduced below its 2011-13 biennium rate.

- Package 100, Professional Service Contracts, provides $72,752 Other Funds in the Commissioner's Office to continue contracting with the Department of Consumer and Business Services (DCBS) to provide Human Resource (HR) services for the agency. The contract results in an estimated savings of 20% in HR/administrative costs. The agency will need to absorb the General Fund costs within its budget. The total General Fund across all programs is $109,129.

- Package 101, Restore LD Training & Development Specialist 2, restores a Limited Duration (LD) Training & Development Specialist 2 to a permanent full-time (1.00 FTE) in the Technical Assistance program ($152,856 Other Funds expenditure limitation) to provide employers with information necessary to comply with employment law to avoid employee complaints and claims.

- Package 160, Fund bilingual differentials, provides $7,038 Other Funds expenditure limitation to provide resources to the agency to pay for unbudgeted bilingual salary differentials enabling the agency to provide services to both employees and employers who do not speak English or who speak limited English. The agency will need to absorb the General Fund costs associated with this package within its budget.

Civil Rights - 030

The Civil Rights Division enforces state and federal laws that prohibit unlawful discrimination by investigating allegations of civil rights violations in workplaces, career schools, housing and public accommodations. The Subcommittee approved a total funds budget of $5,318,877 and 29.50 full-time equivalents (FTE).

The Subcommittee approved the following:

- Package 081, May 2012 E-Board, which reflects the Emergency Board action during the biennium implementing statewide General Fund reductions enacted in the 2012 legislative session to restructure state government business operations and management of agency programs and services. A proposal to permanently offset some of the General Fund reduction by using Other Funds resources from the Prevailing Wage Education and Enforcement Account and from the Wage Security Fund was also approved. In particular this package eliminates $1,908 General Fund.

- Package 092, PERS Tax Policy, eliminates $5,345 General Fund, $2,519 Other Funds expenditure limitation and $2,611 Federal Funds expenditure limitation. This package reflects the policy change in SB 822 that eliminates the increased retirement benefits resulting from Oregon income taxation of payments if the person receiving payments does not pay Oregon income tax on those benefits and is not an Oregon resident. This change reduces state employer contribution rates by approximately 0.30 percent.

- Package 093, Other PERS Adjustments, eliminates $42,707 General Fund, $20,127 Other Funds expenditure limitation and $20,865 Federal Funds expenditure limitation. This package reflects the policy change in SB 822 that modifies the cost-of-living adjustment under the Public Employees Retirement System. This change reduces state employer contribution rates by approximately 2.2%.

  An administrative action by the PERS Board, as directed by a budget note in the SB 822 budget report, will reduce state employer contribution rates by up to an additional 1.9 percent. However, no employer rate is reduced below its 2011-13 biennium rate.

- Package 131, Civil Rights Intake Officers, provides $5,658 Other Funds and $4,714 Federal Funds necessary to reclassify two current Administrative Specialist 2 positions to Civil Rights Field Representatives. The reclassification will enable the agency to perform preliminary investigations and assists the Civil Rights Division in meeting is contract obligations in 2013-15.

- Package 132, HUD differential compensation, provides $6,402 Federal Funds expenditure limitation for the unbudgeted lead salary differential for the divisions head housing investigator.

- Package 160, Fund bilingual differentials, provides $34,535 Total Funds expenditure limitation ($19,911 Other Funds and $14,624 Federal Funds) to provide resources to the agency to pay for unbudgeted bilingual salary differentials enabling the agency to provide services to both employees and employers who do not speak English or who speak limited English.

Wage and Hour - 040

The Wage and Hour Division enforces state laws relating to minimum wage, overtime, terms and conditions of employment and prevailing wage rates on public works projects by investigating wage claims and allegations of workplace violations of those laws. The Subcommittee approved a total funds budget of $7,687,705 and 29.00 full-time equivalents (FTE).

The Subcommittee approved the following:

- Package 081, May 2012 E-Board, which reflects the Emergency Board action during the biennium implementing statewide General Fund reductions enacted in the 2012 legislative session to restructure state government business operations and management of agency programs and services. A proposal to permanently offset some of the General Fund reduction by using Other Funds resources from the Prevailing Wage Education and Enforcement Account and from the Wage Security Fund was also approved In particular this package replaces a $155,740 General Fund appropriation with a $155,740 Other Fund expenditure limitation increase.

- Package 092, PERS Tax Policy, eliminates $2,583 General Fund and $6,271 Other Funds expenditure limitation. This package reflects the policy change in SB 822 that eliminates the increased retirement benefits resulting from Oregon income taxation of payments if the person receiving payments does not pay Oregon income tax on those benefits and is not an Oregon resident. This change reduces state employer contribution rates by approximately 0.30 percent.

- Package 093, Other PERS Adjustments, eliminates $20,636 General Fund and $50,108 Other Funds expenditure limitation. This package reflects the policy change in SB 822 that modifies the cost-of-living adjustment under the Public Employees Retirement System. This change reduces state employer contribution rates by approximately 2.2 percent.

  An administrative action by the PERS Board, as directed by a budget note in the SB 822 budget report, will reduce state employer contribution rates by up to an additional 1.9 percent. However, no employer rate is reduced below its 2011-13 biennium rate.

- Package 141, Increase Farm Labor Contractor Fees, provides $58,100 Other Funds expenditure limitation to cover the costs associated with the Farm Labor Contractor program. The Subcommittee approved a fee increase associated with this package in HB 2113.

- Package 160, Fund bilingual differentials, provides $11,588 Other Funds expenditure limitation to provide resources to the agency to pay for unbudgeted bilingual salary differentials enabling the agency to provide services to both employees and employers who do not speak English or who speak limited English.

Apprenticeship and Training – 050

The Apprenticeship and Training Division promotes the development of a highly skilled, competitive workforce in Oregon through apprenticeship programs and through partnerships with government, labor, business and educational institutions. The Subcommittee approved a total funds budget of $4,856,579 and 15.50 full-time equivalents (FTE).

The Subcommittee approved the following:

- Package 070, Revenue Shortfalls, reduces Other Funds expenditure limitation by $136,640 and .50 full-time equivalent position (FTE) to reflect reductions in resources, provided to the agency, from the Community Colleges and Workforce Development Department for apprenticeship and training programs. The funding came primarily from Workforce Investment Act funds.

- Package 081, May 2012 E-Board, which reflects the Emergency Board action during the biennium implementing statewide General Fund reductions enacted in the 2012 legislative session to restructure state government business operations and management of agency programs and services. A proposal to permanently offset some of the General Fund reduction by using Other Funds resources from the Prevailing Wage Education and Enforcement Account and from the Wage Security Fund was also approved. In particular this package provides a $211,908 General Fund appropriation.

- Package 092, PERS Tax Policy, provides $2,151 Total Funds expenditure limitation (+$2,794 General fund, (-$490) Other Funds, and (-$153) Federal Funds) to the agency. This package reflects the policy change in SB 822 that eliminates the increased retirement benefits resulting from Oregon income taxation of payments if the person receiving payments does not pay Oregon income tax on those benefits and is not an Oregon resident. This change reduces state employer contribution rates by approximately 0.30 percent. The increase in this particular package is due to the agency phasing out more PERS funding than was necessary related to two positions.

- Package 093, Other PERS Adjustments, provides $17,186 Total Funds expenditure limitation (+$22,327 General Funds, (-$3,915 Other funds, and (-$1,225) Federal Funds). This package reflects the policy change in SB 822 that modifies the cost-of-living adjustment under the Public Employees Retirement System. This change reduces state employer contribution rates by approximately 2.2 percent.

  An administrative action by the PERS Board, as directed by a budget note in the SB 822 budget report, will reduce state employer contribution rates by up to an additional 1.9 percent. However, no employer rate is reduced below its 2011-13 biennium rate. The increase in this particular package is due to the agency phasing out more PERS funding than was necessary related to two positions.

Summary of Performance Measure Action

See attached Legislatively Adopted 2013-15 Key Performance Measures form.

DETAIL OF JOINT COMMITTEE ON WAYS AND MEANS ACTION

HB 5020

Bureau of Labor and Industries
Tamara Brickman - 503 378-4709

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS LIMITED	OTHER FUNDS NONLIMITED	FEDERAL FUNDS LIMITED	FEDERAL FUNDS NONLIMITED	TOTAL ALL FUNDS	POS	FTE
2011-13 Legislatively Approved Budget at Dec 2012 *	$ 11,145,065	$ -	$ 8,992,406	$ 2,200,000	$ 1,396,750	$ -	$ 23,734,221	102	101.00
2013-15 ORBITS printed Current Service Level (CSL)*	$ 12,068,837	$ -	$ 9,626,487	$ 1,200,000	$ 1,506,794	$ -	$ 24,402,118	99	98.00
SUBCOMMITTEE ADJUSTMENTS (from CSL)									
SCR 010 - Commissioner's Office/Support Services									
Package 081: May 2012 E-Board									
Personal Services	$ (79,043)	$ -	$ 79,043	$ -	$ -	$ -	$ -	0	0.00
Services and Supplies	$ (79,901)	$ -	$ 79,901	$ -	$ -	$ -	$ -		
Package 091: Statewide Administrative Savings									
Personal Services	$ (53,077)	$ -	$ (32,684)	$ -	$ (3,710)	$ -	$ (89,471)	0	0.00
Services and Supplies	$ (15,029)	$ -	$ (17,148)	$ -	$ (358)	$ -	$ (32,535)		
Capital Outlay	$ (606)	$ -	$ (87)	$ -	$ -	$ -	$ (693)		
Package 092: PERS Taxation Policy									
Personal Services	$ (2,453)	$ -	$ (8,857)	0	$ (539)	$ -	$ (11,849)	0	0.00
Package 093: Other PERS Adjustments									
Personal Services	$ (19,602)	$ -	$ (70,775)	$ -	$ (4,306)	$ -	$ (94,683)	0	0.00
Package 100: Professional Service Contracts									
Services and Supplies	$ -	$ -	$ 72,752	$ -	$ -	$ -	$ 72,752		
Package 101: Restore LD Training and Development									
Services and Supplies	$ -	$ -	$ 152,856	$ -	$ -	$ -	$ 152,856	1	1.00
Package 160: Fund bilingual differentials									
Personal Services	$ -	$ -	$ 7,038	$ -	$ -	$ -	$ 7,038	0	0.00
SCR 030 - Civil Rights									
Package 081: May 2012 E-Board									
Services and Supplies	$ (1,908)	$ -	$ -	$ -	$ -	$ -	$ (1,908)		
Package 092: PERS Taxation Policy									
Personal Services	$ (5,345)	$ -	$ (2,519)	$ -	$ (2,611)	$ -	$ (10,475)	0	0.00
Package 093: Other PERS Adjustments									
Personal Services	$ (42,707)	$ -	$ (20,127)	$ -	$ (20,865)	$ -	$ (83,699)	0	0.00
Package 131: Civil Rights Intake Officers									
Personal Services	$ -	$ -	$ 5,658	$ -	$ 4,714	$ -	$ 10,372	0	0.00
Package 131: HUD differential compensation									
Personal Services	$ -	$ -	$ -	$ -	$ 6,402	$ -	$ 6,402	0	0.00
Package 160: Fund bilingual differentials									
Personal Services	$ -	$ -	$ 19,911	$ -	$ 14,624	$ -	$ 34,535	0	0.00

Bureau of Labor and Industries
Tamara Brickman - 503 378-4709

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS LIMITED	OTHER FUNDS NONLIMITED	FEDERAL FUNDS LIMITED	FEDERAL FUNDS NONLIMITED	TOTAL ALL FUNDS	POS	FTE
SCR 040 - Wage and Hour									
Package 081: May 2012 E-Board									
Personal Services	$ (131,513)	$ -	$ 131,513	$ -	$ -	$ -	$ -	0	0.00
Services and Supplies	$ (24,227)	$ -	$ 24,227	$ -	$ -	$ -	$ -		
Package 092: PERS Taxation Policy									
Personal Services	$ (2,583)	$ -	$ (6,271)	$ -	$ -	$ -	$ (8,854)	0	0.00
Package 093: Other PERS Adjustments									
Personal Services	$ (20,636)	$ -	$ (50,108)	$ -	$ -	$ -	$ (70,744)	0	0.00
Package 141: Increase Farm Labor Contractor Fees									
Services and Supplies	$ -	$ -	$ 58,100	$ -	$ -	$ -	$ 58,100		
Package 160: Fund bilingual differentials									
Personal Services	$ -	$ -	$ 11,588	$ -	$ -	$ -	$ 11,588	0	0.00
SCR 050 - Aprenticeship and Training									
Package 070: Revenue Shortfals									
Personal Services	$ -	$ -	$ (94,953)	$ -	$ -	$ -	$ (94,953)	0	-0.50
Services and Supplies	$ -	$ -	$ (20,553)	$ -	$ -	$ -	$ (20,553)		
Special Payments	$ -	$ -	$ (21,134)	$ -	$ -	$ -	$ (21,134)		
Package 081: May 2012 E-Board									
Personal Services	$ 213,815	$ -	$ -	$ -	$ -	$ -	$ 213,815	0	0.00
Services and Supplies	$ (1,907)	$ -	$ -	$ -	$ -	$ -	$ (1,907)		
Package 092: PERS Taxation Policy									
Personal Services	$ 2,794	$ -	$ (490)	$ -	$ (153)	$ -	$ 2,151	0	0.00
Package 093: Other PERS Adjustments									
Personal Services	$ 22,327	$ -	$ (3,915)	$ -	$ (1,226)	$ -	$ 17,186	0	0.00
TOTAL ADJUSTMENTS	$ (241,601)	$ -	$ 292,966	$ -	$ (8,028)	$ -	$ 43,337	1	0.50
SUBCOMMITTEE RECOMMENDATION *	$ 11,827,236	$ -	$ 9,919,453	$ 1,200,000	$ 1,498,766	$ -	$ 24,445,455	100	98.50
% Change from 2011-13 Leg Approved Budget	6.1%	0.0%	10.3%	-45.5%	7.3%	0.0%	3.0%	-2.0%	-2.5%
% Change from 2013-15 Current Service Level	-2.0%	0.0%	3.0%	0.0%	-0.5%	0.0%	0.2%	1.0%	0.5%

Legislatively Approved 2013-2015 Key Performance Measures

Agency: LABOR and INDUSTRIES, BUREAU of

Mission: The mission of the Bureau of Labor and Industries is to protect employment rights, advance employment opportunities, and protect access to housing and public accommodations free from discrimination.

Legislatively Proposed KPMs	Customer Service Category	Agency Request	Most Current Result	Target 2014	Target 2015
1 - CUSTOMER SERVICE: Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Overall	Approved KPM	100.00	100.00	100.00
2 - Timely Processing of Civil Rights Complaints: Percentage of target met for timely: intake, completion of perfected charge, initial interview and investigation (composite measure).		Approved KPM	70.66	72.00	72.00
3 - Timely Processing of Wage and Hour Complaints: Percentage of target met for timely: intake and jurisdiction determination; demand letter, investigation: Composite measure.		Approved KPM	83.80	80.00	80.00
4 - WHD: Percentage of WSF claims processed within fewer than 30 days.		Approved KPM	92.60	75.00	75.00
5 - WHD: Percentage of PWR investigations completed within 90 days.		Approved KPM	64.10	64.00	64.00
6 - ATD: Number of apprentices receiving journey level certificates.		Approved KPM	1,272.00	1,280.00	1,280.00
7 - ATD: Number of newly registered apprentices.		Approved KPM	2,022.00	2,200.00	2,200.00
8 - Apprenticeship Participation: Percentage of new apprenticeship participants who are minorities.		Approved KPM	16.41	15.00	15.00
10 - TA: Percentage of employer technical assistance calls or emails returned no later than the next business day.		Approved KPM	98.00	95.00	95.00
12 - Prevailing Wage Rate Pre-determinations - Response time for requests by public agencies concerning potential coverage of projects under state Prevailing Wage laws.		Approved KPM	100.00	92.00	92.00
9 - HU: Percentage of final orders upheld on appeal to the Oregon Court of Appeals.		Legislative Delete	0.00	0.00	0.00

Agency: LABOR and INDUSTRIES, BUREAU of

Mission: The mission of the Bureau of Labor and Industries is to protect employment rights, advance employment opportunities, and protect access to housing and public accommodations free from discrimination.

Legislatively Proposed KPMs	Customer Service Category	Agency Request	Most Current Result	Target 2014	Target 2015
11 - TA: Percentage of public seminars conducted by TA with an average satisfaction rating of 4 or higher on a 5 point scale on the evaluations.		Legislative Delete	100.00	98.00	98.00

LFO Recommendation:

LFO Recommends agency performance measures be adopted with the following modifications:
KPM #2: Recommend target be established at 72 with a careful review of target level for 2015-17 biennium.KPM #3: With staffing levels restored, the agency will resume accepting claims previously dismissed. Recommend target be set higher than the previous 50% level but lower than the actual experiences of 2011-2012. Target should be revisited in 2015 to determine whether the agency should strive for a higher target.
KPM #4: Actual experience in 2012 is higher than established target due to change in the way claims are prioritized and processed. Recommend target remain at the same level based on actual history before 2012, however, targets should be revisited in 2015. If BOLI continues to exceed the target of 75%, then the target should be increased in the 2015 biennium to reflect new work processes. It may be more appropriate to establish a 95% target given the newly established prioritization process.
KPM #5: Recommend target be established at average actual experience of past three years.
KPM #6 Recommend target be increased to reflect actual experience over past 3 years.
KPM #7 Except for 2007 and 2008, the actual number of newly registered apprentices had been under 2000, recommend target be decreased to reflect actual experience over past 7 years (including the two years over 3,000) to 2200.
KPM #9 Recommend deleting this measure and directing BOLI to develop a measure that reflects agency's work around settling cases or other more meaningful performance measure.
KPM #10 Recommended target is average of actual experience over last seven years. If actual experience continues at 98% then consider increasing target to 100%.KPM #11 Recommend deleting this KPM and direct agency to maintain data for management information.

Sub-Committee Action:

The Transportation and Economic Development Subcommittee approved the LFO Recommendations.

77th OREGON LEGISLATIVE ASSEMBLY – 2013 Regular Session
BUDGET REPORT AND MEASURE SUMMARY

JOINT COMMITTEE ON WAYS AND MEANS

MEASURE: **HB 5008-A**

Carrier – House: **Rep. Buckley**
Carrier – Senate: **Sen. Devlin**

Action: Do Pass as Amended and as Printed A-Engrossed

Vote: 22 – 2 – 2

House
Yeas: Barker, Buckley, Frederick, Huffman, Jenson, Komp, Nathanson, Read, Smith, Tomei, Williamson
Nays: Freeman, Hanna
Exc: McLane, Richardson
Senate
Yeas: Bates, Devlin, Edwards, Girod, Hansell, Johnson, Monroe, Steiner Hayward, Thomsen, Whitsett, Winters
Nays:
Exc:

Prepared By: Linda Ames, Legislative Fiscal Office

Reviewed By: Daron Hill, Legislative Fiscal Office

Meeting Date: July 8, 2013

Agency	**Biennium**
Emergency Board	2013-15
Various Agencies	2011-13

2013-15 Budget Summary*

	2011-13 Legislatively Approved Budget	2013-15 Legislatively Adopted Budget	2013-15 Committee Recommendation	Committee Change
Emergency Board				
General Fund - General Purpose	-	-	$ 30,000,000	$ 30,000,000
General Fund - Special Purpose Appropriations				
State employee compensation changes	-	-	$ 86,500,000	$ 86,500,000
Home health care worker compensation	-	-	$ 12,900,000	$ 12,900,000
Oregon State Library	-	-	$ 1,702,192	$ 1,702,192
Department of Education - student assessments	-	-	$ 4,600,000	$ 4,600,000
Department of Education - youth development	-	-	$ 1,789,557	$ 1,789,557
Department of Housing and Community Development - Oregon Hunger Response Fund	-	-	$ 225,000	$ 225,000
Oregon Health Authority - A&D rate increases	-	-	$ 3,300,000	$ 3,300,000
Oregon Health Authority - Dental Pilots	-	-	$ 100,000	$ 100,000
Various Agencies - Omnibus Adjustments				
General Fund	-	-	$ (190,669,103)	$ (190,669,103)
General Fund Debt Service	-	-	$ (761,790)	$ (761,790)
Lottery Funds	-	-	$ (1,719,018)	$ (1,719,018)
Lottery Funds Debt Service	-	-	$ (1,307,446)	$ (1,307,446)
Other Funds	-	-	$ (5,660,297)	$ (5,660,297)
Federal Funds	-	-	$ (1,629,523)	$ (1,629,523)
ADMINISTRATION PROGRAM AREA				
Department of Administrative Services				
General Fund	-	-	$ 1,150,000	$ 1,150,000
Lottery Funds	-	-	$ 21,380	$ 21,380
Other Funds	-	-	$ 54,596,958	$ 54,596,958

*Excludes Capital Construction

2013-15 Budget Summary*

	2011-13 Legislatively Approved Budget	2013-15 Legislatively Adopted Budget	2013-15 Committee Recommendation	Committee Change
Office of the Governor				
General Fund	-	-	$ 9,174	$ 9,174
Lottery Funds	-	-	$ 900,000	$ 900,000
Department of Revenue				
General Fund	-	-	$ 3,196,495	$ 3,196,495
General Fund Debt Service	-	-	$ 1,554,716	$ 1,554,716
Other Funds			$ 26,903,021	$ 26,903,021
Secretary of State				
General Fund	-	-	$ 9,174	$ 9,174
Treasurer of State				
Other Funds	-	-	$ 9,174	$ 9,174
CONSUMER AND BUSINESS SERVICES PROGRAM AREA				
Bureau of Labor and Industries				
General Fund	-	-	$ 6,881	$ 6,881
Other Funds	-	-	$ 2,293	$ 2,293
ECONOMIC AND COMMUNITY DEVELOPMENT PROGRAM AREA				
Oregon Business Development Department				
General Fund Debt Service	-	-	$ 280,954	$ 280,954
Lottery Funds	-	-	$ 1,374,525	$ 1,374,525
Other Funds	-	-	$ 29,752,779	$ 29,752,779
Other Funds Non-limited	-	-	$ 12,000,000	$ 12,000,000
Housing and Community Services Department				
General Fund	-	-	$ 225,000	$ 225,000
Other Funds	-	-	$ 5,076,190	$ 5,076,190

*Excludes Capital Construction

2013-15 Budget Summary*

	2011-13 Legislatively Approved Budget	2013-15 Legislatively Adopted Budget	2013-15 Committee Recommendation	Committee Change
Department of Veterans' Affairs				
General Fund Debt Service	-	-	$ 852,814	$ 852,814
Other Funds	-	-	$ 65,000	$ 65,000
EDUCATION PROGRAM AREA				
Department of Education				
General Fund	-	-	$ (8,826,545)	$ (8,826,545)
Lottery Funds	-	-	$ 12,826,545	$ 12,826,545
Other Funds	-	-	$ 12,000,000	$ 12,000,000
Federal Funds	-	-	$ 1,000,000	$ 1,000,000
Department of Community Colleges and Workforce Development				
Other Funds	-	-	$ (307,051)	$ (307,051)
Other Funds Debt Service	-	-	$ 307,051	$ 307,051
Oregon Health and Science University				
General Fund	-	-	$ 1,000,000	$ 1,000,000
Higher Education Coordinating Commission				
General Fund	-	-	$ 859,630	$ 859,630
Oregon University System				
General Fund	-	-	$ 15,674,000	$ 15,674,000
HUMAN SERVICES PROGRAM AREA				
Oregon Health Authority				
General Fund	-	-	$ (1,940,000)	$ (1,940,000)
Other Funds	-	-	$ (3,160,291,391)	$ (3,160,291,391)
Other Funds Nonlimited	-	-	$ 3,160,291,391	$ 3,160,291,391

*Excludes Capital Construction

2013-15 Budget Summary*

	2011-13 Legislatively Approved Budget	2013-15 Legislatively Adopted Budget	2013-15 Committee Recommendation	Committee Change
Department of Human Services				
General Fund	-	-	$ 5,000,000	$ 5,000,000
Other Funds	-	-	$ 1,000,000	$ 1,000,000
Federal Funds	-	-	$ 9,700,000	$ 9,700,000
Long Term Care Ombudsman				
General Fund	-	-	$ 785,488	$ 785,488
JUDICIAL BRANCH				
Judicial Department				
General Fund	-	-	$ 634,980	$ 634,980
Other Funds	-	-	$ 335,001	$ 335,001
Public Defense Services Commission				
General Fund	-	-	$ 2,409,367	$ 2,409,367
LEGISLATIVE BRANCH				
Legislative Administration Committee				
General Fund Debt Service	-	-	$ 1,421,341	$ 1,421,341
Other Funds	-	-	$ 615,000	$ 615,000
NATURAL RESOURCES PROGRAM AREA				
State Department of Agriculture				
General Fund	-	-	$ 34,060	$ 34,060
Lottery Funds	-	-	$ (21,380)	$ (21,380)
Columbia River Gorge Commission				
General Fund	-	-	$ (79,873)	$ (79,873)
Department of Land Conservation and Development				
General Fund	-	-	$ 196,000	$ 196,000

*Excludes Capital Construction

2013-15 Budget Summary*

	2011-13 Legislatively Approved Budget	2013-15 Legislatively Adopted Budget	2013-15 Committee Recommendation	Committee Change
Department of Environmental Quality				
Other Funds Debt Service	-	-	$ (17,140,278)	$ (17,140,278)
State Department of Energy				
Other Funds	-	-	$ 9,876,190	$ 9,876,190
State Department of Fish and Wildlife				
General Fund	-	-	$ 115,940	$ 115,940
State Forestry Department				
Other Funds	-	-	$ 120,000	$ 120,000
Federal Funds	-	-	$ 3,000,000	$ 3,000,000
Parks and Recreation Department				
Other Funds	-	-	$ 5,069,882	$ 5,069,882
Department of State Lands				
Other Funds	-	-	$ 307,360	$ 307,360
Federal Funds	-	-	$ 135,000	$ 135,000
Water Resources Department				
Other Funds	-	-	$ 10,242,513	$ 10,242,513
PUBLIC SAFETY PROGRAM AREA				
Department of Corrections				
General Fund	-	-	$ 2,340,830	$ 2,340,830
Oregon Criminal Justice Commission				
General Fund	-	-	$ 10,190,000	$ 10,190,000
Department of Justice				
General Fund	-	-	$ 3,683,276	$ 3,683,276
General Fund Debt Service	-	-	$ 1,601,856	$ 1,601,856
Other Funds	-	-	$ 14,377,862	$ 14,377,862
Federal Funds	-	-	$ 27,447,707	$ 27,447,707

*Excludes Capital Construction

2013-15 Budget Summary*

	2011-13 Legislatively Approved Budget	2013-15 Legislatively Adopted Budget	2013-15 Committee Recommendation	Committee Change
Oregon Military Department				
General Fund	-	-	$ 290,000	$ 290,000
General Fund Debt Service	-	-	$ 314,523	$ 314,523
Other Funds	-	-	$ 237,345	$ 237,345
Oregon State Police				
General Fund	-	-	$ 3,387,000	$ 3,387,000
Department of Public Safety Standards and Training				
Other Funds	-	-	$ 1,000,000	$ 1,000,000
Oregon Youth Authority				
General Fund	-	-	$ 126,673	$ 126,673
Other Funds Debt Service	-	-	$ 384,877	$ 384,877
TRANSPORTATION PROGRAM AREA				
Department of Transportation				
General Fund Debt Service	-	-	$ (757,944)	$ (757,944)
Other Funds	-	-	$ 56,885,788	$ 56,885,788
2013-15 Budget Summary				
General Fund Total	-	-	$ (4,568,334)	$ (4,568,334)
Lottery Funds Total	-	-	$ 12,074,606	$ 12,074,606
Other Funds Total	-	-	$ 218,056,658	$ 218,056,658
Federal Funds Total	-	-	$ 39,653,184	$ 39,653,184

*Excludes Capital Construction

2011-13 Supplemental Appropriations

	2011-13 Legislatively Approved Budget	2011-13 Committee Recommendation	Committee Change
Emergency Board			
General Fund	-	$ (50,447,306)	$ (50,447,306)
Oregon University System			
Other Funds	-	$ (2,329,480,585)	$ (2,329,480,585)
Other Funds Non-limited	-	$ (2,236,635,139)	$ (2,236,635,139)
Military Department			
General Fund	-	$ (460,000)	$ (460,000)
General Fund Debt Service	-	$ (26,748)	$ (26,748)
Oregon Youth Authority			
General Fund	-	$ 200,000	$ 200,000

2013-15 Position Summary

	2011-13 Legislatively Approved Budget	2013-15 Legislatively Adopted Budget	2013-15 Committee Recommendation	Committee Change
Office of the Governor				
Authorized Positions	-	-	3	3
Full-time Equivalent (FTE) positions	-	-	3.00	3.00
Department of Revenue				
Authorized Positions	-	-	31	31
Full-time Equivalent (FTE) positions	-	-	31.00	31.00
Oregon Business Development Department				
Authorized Positions	-	-	3	3
Full-time Equivalent (FTE) positions	-	-	3.00	3.00
Department of Education				
Authorized Positions	-	-	3	3
Full-time Equivalent (FTE) positions	-	-	3.38	3.38
Higher Education Coordinating Commission				
Authorized Positions	-	-	6	6
Full-time Equivalent (FTE) positions	-	-	3.69	3.69
Long Term Care Ombudsman				
Authorized Positions	-	-	8	8
Full-time Equivalent (FTE) positions	-	-	3.81	3.81
Department of Corrections				
Authorized Positions	-	-	-197	-197
Full-time Equivalent (FTE) positions	-	-	-65.31	-65.31
Criminal Justice Commission				
Authorized Positions	-	-	1	1
Full-time Equivalent (FTE) positions	-	-	0.88	0.88

2013-15 Position Summary

	2011-13 Legislatively Approved Budget	2013-15 Legislatively Adopted Budget	2013-15 Committee Recommendation	Committee Change
Oregon State Police				
Authorized Positions	-	-	15	15
Full-time Equivalent (FTE) positions	-	-	4.38	4.38
Department of Public Safety Standards and Training				
Authorized Positions	-	-	4	4
Full-time Equivalent (FTE) positions	-	-	3.52	3.52
Department of Transportation				
Authorized Positions	-	-	2	2
Full-time Equivalent (FTE) positions	-	-	2.00	2.00

Summary of Revenue Changes

The General Fund appropriations made in the bill are within resources available as projected in the May 2013 economic and revenue forecast by the Department of Administrative Services Office of Economic Analysis, supplemented by transfers from various agency accounts to the General Fund for general governmental purposes as authorized in House Bill 2322, plus other actions to reduce state agency expenditures.

Summary of Capital Construction Subcommittee Action

House Bill 5008 appropriates General Fund to the Emergency Board for general purpose and targeted special purpose appropriations, and makes other adjustments to individual agency budget and position authority as described below.

Emergency Board

The Emergency Board allocates General Fund and provides Lottery Funds, Other Funds, and Federal Funds expenditure limitation to state agencies for unanticipated needs in approved agency budgets when the Legislature is not in session. The Subcommittee appropriated $30 million General Fund to the Emergency Board for general purposes.

House Bill 5008 makes eight special purpose appropriations to the Emergency Board, totaling $111.1 million General Fund:

- $86.5 million General Fund for allocation to state agencies for state employee compensation changes.
- $12.9 million General Fund for allocation to state agencies for compensation changes for home health care workers who are not state employees.
- $1,702,192 General Fund for second year operational costs for the Oregon State Library. The 2013-15 budget for the State Library provides for only one year of budget authority for the agency (see House Bill 5022). The release of this appropriation, by either the Legislature or the Emergency Board, is contingent on a successful reorganization plan being submitted and approved by the Legislature in 2014.
- $4.6 million for the Department of Education for costs over and above the amount included in the Department's budget bill (Senate Bill 5518) relating to assessments and other resources aligned to common core standards including those assessments required under the federal Elementary and Secondary Education Act (ESEA). The Department of Education must report on what assessments it plans to implement and on the most current estimates of the costs for each component of the assessment when making the request for this special purpose appropriation.
- $1,789,557 General Fund for the Department of Education's Youth Development Division. This amount represents program funding for the second year of the biennium for youth development grants, performance-based contracts, and services provided at the local level. Prior to requesting this special purpose appropriation, the Youth Development Council will report back to the Joint Committee on Ways and Means during the 2014 Legislative Session with a plan for investing and distributing these funds. The plan must take into account (1) the furtherance of the policy directives and youth academic and developmental outcomes outlined in House Bill 3231; (2) Oregon's

40/40/20 educational goals; and (3) the Oregon Education Investment Board's Strategic Plan. In developing this plan, the Youth Development Council shall consult with representatives of youth, parents, schools, service providers, labor, business, local governments, tribal governments, and communities.

- $225,000 General Fund one-time funding for the Oregon Hunger Response Fund, for allocation to the Housing and Community Services Department after receipt of the agency's report on alternate, sustainable service delivery models, pursuant to a budget note.
- $3.3 million General Fund for the Oregon Health Authority for adult residential room and board rate increases within the alcohol and drug system, after receipt of the agency's study on both the youth and adult system, during the 2014 legislative session. Based on the findings of that study, some or all of this funding could be allocated at that time.
- $100,000 General Fund for the Oregon Health Authority for staffing needs related to the Dental Pilot Projects. These projects were established in Senate Bill 738 (2011), but no funding was provided. While the funding for the pilots is expected to come from foundations and private funders, the agency needs staff to manage the program.

If these special purpose appropriations are not allocated by the Emergency Board before December 1, 2014, any remaining funds become available to the Emergency Board for general purposes.

Adjustments to Approved 2013-15 Budgets

OMNIBUS ADJUSTMENTS

Omnibus adjustments reflect budget changes in multiple agencies based on reductions in Department of Administrative Services' assessments and charges for services, a reduction to the Attorney General rates, an increase resulting from a new Secretary of State Archives assessment, and debt service adjustments. Also included is a 5% reduction to services and supplies (excluding the fixed costs of State Government Service Charges, Attorney General charges, rent, and fuel and utilities) that is applied to General Fund and certain Lottery Funds only. Total savings are $36.5 million General Fund, $1.7 million Lottery Funds, $5.7 million Other Funds, and $1.6 million Federal Funds.

Omnibus adjustments also include a 2% supplemental ending balance holdback that is applied primarily to General Fund, and excludes debt service as well as selected programs. This reduction may be restored during the 2014 legislative session depending on statewide economic conditions. Agency detail for this adjustment is shown in Attachment A. Total budget reductions include $154.9 million General Fund and $1.4 million Lottery Funds.

Another statewide adjustment, which is included in agency budget bills and not in House Bill 5008, affects most state agencies. Package 091 (Statewide Administrative Savings) is a placeholder for administrative efficiencies and associated budget reductions in finance, information technology, human resources, accounting, payroll, and procurement expenditures. The Subcommittee affirmed that the reductions, at $62.0 million total funds, are permanent and ongoing as they reflect fundamental changes in business processes. The Department of Administrative Services (DAS) will continue to work on details of these reductions with agencies and report to the Joint Committee on Ways and Means during the 2014 session. Agencies should direct concerns regarding permanency or implementation of the reductions to DAS. The Department will include a plan for resolving any issues related to these reductions as part of its 2014 report.

ADMINISTRATION

Oregon Department of Administrative Services

House Bill 5008 includes one-time General Fund appropriations to the Department of Administrative Services (DAS) for the following purposes:

- $500,000 to the East Valley Water District to support completion of an environmental impact study on a proposed water storage project.
- $250,000 to the Historic Public Market Foundation to assist with development of the James Beard Public Market in Portland.
- $400,000 for distribution to 211info, which is a statewide, nonprofit information and referral service for community and social services. The state currently supports about one-third of the organization's operating budget, primarily through contracts with individual state agency programs for specific services. 211info also receives funding from local governments, other nonprofits, grants, and foundations. This direct General Fund appropriation is intended to help 211info maintain statewide program access over the 2013-15 biennium. An additional request to support around-the-clock operations was not funded; right now 211info operates Monday through Friday from 8 am to 6 pm. To gain a better understanding of how state agencies can most effectively use 211info and to provide the legislature information to help evaluate potential future funding requests, the Subcommittee adopted a budget note:

  Budget Note:
  The Department of Administrative Services shall work with other state agencies to identify all information and referral services for state government, with a primary focus on help lines (for example, 1-800 numbers). The Department will submit a report to the Joint Committee on Ways and Means during the 2014 legislative session summarizing the purpose, scope, and cost of each service. For each state agency currently using 2-1-1 the report shall also provide information on the service(s) being provided, including but not limited to, contract provisions, utilization, benefits, costs, and budget. Finally, the report shall include an analysis of potential cost savings or efficiencies that might be achieved by broader use of 2-1-1.

The Subcommittee added $27,100,007 Other Funds expenditure limitation for one-time cost of issuance and special payments associated with the disbursement of proceeds from several Lottery Bond sales; projects are detailed below and approved in the Lottery Bond bill (Senate Bill 5533). There is no debt service in the 2013-15 biennium as the bonds will not be sold until the spring of 2015. Debt service in 2015-17 is calculated at a total of $4,882,645 Lottery Funds: $2,193,283 for the Lane Transit project; $1,835,741 for the Portland Convention Center hotel project; $637,464 for the Confederated Tribes of Umatilla; and $216,157 for the North Central Education Service District project.

- $10,239,248 Other Funds for disbursement to Metro for the purpose of assisting with the development of a hotel near the Portland Convention Center.
- $3,562,986 Other Funds for disbursement to the Confederated Tribes of Umatilla for construction a 1.5 mile road extension from the Port of Umatilla into the Confederated Tribes of Umatilla, which will open additional industrial land for development.
- $1,042,755 Other Funds for disbursement to North Central Education Service District for partial funding of digital switch technology acquisition that would serve the educational and public safety needs of Wheeler, Gilliam, and Sherman Counties.
- $12,255,018 Other Funds for disbursement to the Lane Transit District for the West Eugene EmX extension project.

House Bill 5008 includes Other Funds expenditure limitations for the following purposes:

- $400,000 one-time Other Funds increase to support a DAS contract with the Province of British Columbia on behalf of Multnomah County. The county wants to contract with Partnerships BC, which is a government-owned infrastructure development company, to develop a business case for a new Multnomah County Courthouse. Oregon counties are prohibited from contracting with foreign governments, but the state is allowed. This contract will be issued outside the normal, competitive procurement process because under ORS 190 DAS may enter into intergovernmental agreements with foreign governments and bypass this process. Multnomah County will pay for the planning work through DAS to Partnerships BC.
- $2,955,118 Other Funds increase to the Enterprise Asset Services budget unit to correct a mistake when too much services and supplies expenditure limitation was inadvertently removed from the program in House Bill 5002, the budget bill for the Department of Administrative Services.
- $24,141,833 one-time increase to the Shared Services Fund to accommodate first year payments from the Fund to counties. In 2007 the Legislature established a new program, the Shared Services Fund, to provide state support to local taxing districts affected by participation in the Strategic Investment Program. Local taxing districts are now eligible to receive payments from the state that are calculated to equal 50% of the personal income tax revenue attributable to the earnings of persons employed as result of a SIP property tax exemption. These payments would otherwise have gone to the state General Fund.

The Subcommittee increased Lottery Funds by $21,380 to reflect additional Lottery Funds for County Fairs support. The funding is available due to the termination of the County Fair Commission, for which the Department of Agriculture had received Lottery Funds for minimal administrative support of Commission operations.

The Subcommittee also added the following budget note on how to best meet the information technology needs of small state agencies:

> **Budget Note:**
> The Department of Administrative Services is directed to report back to the February 2014 Legislative Session with a plan to address the specific needs of smaller (<300 FTE) agencies with regard to Information Technology and Telecommunications Management. The Department shall also report on resources that will be necessary to implement such a plan and how those resources would be funded.

Office of the Governor

A $900,000 Lottery Funds limitation and three limited duration Principal Executive/Manager F positions (3.00 FTE) are added to the Office of the Governor. These positions will focus on streamlining the permitting process for significant projects across all levels of government; federal, state, county and city.

The Subcommittee approved budget adjustments for an increase in the statutorily set salary for statewide elected officials as provided for in House Bill 2322. The statewide elected officials include the Governor, Secretary of State, State Treasurer, Attorney General, and the Commissioner of Labor and Industries. Each is to receive a salary increase of $5,000 per year, beginning on January 1, 2014. The impact on the Office of the Governor is an increase of $9,174 General Fund, including other payroll expenses. Statewide elected officials last received a salary

increase in July of 2009. Statutory Judgeships are also to receive a salary increase (see Judicial Branch program area narrative). The compensation for members of the Legislative Assembly remains unchanged.

The following budget note was approved:

> **Budget Note:**
> The Joint Committee on Ways and Means approved a budget with House Bill 5028, the budget bill for the Oregon Business Development Department, that concerned the Regional Solutions program. That budget note is repealed, and the following, also concerning the Regional Solutions program, is adopted.
>
> The Transportation and Economic Development Subcommittee approved a $1 Other Funds expenditure limitation for the Oregon Business Development Department for Regional Solutions. Prior to legislative approval of any increase in the expenditure limitation for this program, the Office of the Governor shall report to the Interim Joint Committee on Ways and Means with a request to introduce a bill, for consideration during the 2014 Session of the Legislative Assembly, to establish the Regional Solutions program. In addition to any other provisions in this report that the Governor may include, the report shall include requested provisions to: provide for the establishment of Regional Solutions Centers; identify the membership, governance and duties of the Centers; establish criteria on the use of funds allocated to the program; define the process for the development and approval of funding proposals; establish authority for the Oregon Business Development Department to distribute moneys to projects funded under the program and to provide effective oversight of the uses of the moneys so distributed; and delineate the activities and responsibilities of the Oregon Business Development Department for administering the program. The Office of the Governor shall submit this report to the Interim Joint Committee on Ways and Means no later than during the Legislative Days in November 2013.

Department of Revenue

The Subcommittee approved funding for the implementation of the replacement of the agency's core information technology applications (Core System Replacement project). The estimated one-time cost of implementation totals $70.9 million and is scheduled to be fully completed by the 2017-19 biennia. Overall, the project will be funded with $12.5 million of General Fund and $58.4 million of Article Q-bonds. General Fund will provide for Debt Service repayment. Ongoing costs are roughly estimated at 2-3 times the initial one-time costs.

For the 2013-15 biennium, the Subcommittee approved $26.5 million of Other Funds expenditure limitation for development costs, which will be financed with Article XI-Q bonds approved in House Bill 5506. Personal Services are increased by $6.0 million Other Funds (31 positions/31.00 FTE), $18.8 million Other Funds for Services and Supplies, and $1.7 million for Capital Outlay. Major costs include: $11.3 million for vendor contract payments; $1 million for vendor contracted maintenance; $1.5 million for an independent quality assurance/control vendor; and $3 million in vendor contract contingency costs.

Unless otherwise approved by the Legislature or the Emergency Board, the positions budgeted for the Core System Replacement project are established as permanent full-time positions under the following conditions: (a) the positions will be abolished on or before the completion of the project; (b) the positions are to remain in the Core System Replacement program (i.e., CSR summary cross reference) and may not be transferred to any other program or used for any other purpose other than the development to the Core System Replacement project; and (c) the positions may not to be included in any permanent finance plan action.

The Subcommittee appropriated $3.6 million General Fund for the agency's payments to the Department of Administrative Services for State Data Center charges and for vendor contract maintenance costs to support the ongoing maintenance of the vendor product after installation.

The Subcommittee appropriated $1.6 million in General Fund Debt Service to support repayment of Article XI-Q General Obligation bond proceeds approved in SB 5506. General Fund Debt Service for the 2015-17 biennium will total $10.1 million. Other Funds expenditure limitation of $521,182 is included for the cost of issuance of the bonds.

The Department of Administrative Services is requested to unschedule $13 million of Other Funds expenditure limitation related to the May 2014 Article XI-Q bond sale pending a Department of Revenue report to the Legislature in 2014 on the status of the project.

The Subcommittee adopted the following budget note:

> **Budget Note:**
> The Department of Revenue (DOR) is directed to work with the Department of Administrative Services (DAS) in the development and implementation of the Core Systems Replacement Project. DAS is to provide DOR with the oversight of the project, including support for project management, information technology systems development lifecycle, procurement, quality assurance, and other needs to successfully complete this project.
>
> DOR is to submit updated key foundational project management documentation, each accompanied by an independent quality control review, to Legislative Fiscal Office (LFO) on or before February 1, 2014, as available for review.
>
> DOR and DAS are directed to report to LFO every six months through the biennium on the status of the project using DOR's standard project management reports as well as provide copies of all Quality Assurance and Quality Control and Independent Verification and Validation reports upon their receipt by the agency.

The Subcommittee disappropriated $440,937 General Fund and reduced Other Funds expenditure limitation by $146,979 from the Administration program due to the passage of Senate Bill 184, which allows for agencies to send notification by first class mail, or in some cases by an alternative method such as e-mail, in lieu of certified mail. The reduction is the difference in cost between certified mail and first class postage that is estimated to be realized by the agency.

Secretary of State

The Subcommittee approved budget adjustments for an increase in the statutorily set salary for statewide elected officials as provided for in House Bill 2322. The statewide elected officials include the Governor, Secretary of State, State Treasurer, Attorney General, and the Commissioner of Labor and Industries. Each is to receive a salary increase of $5,000 per year, beginning on January 1, 2014. The impact on the Secretary of State is an increase of $9,174 General Fund, including other payroll expenses. Statewide elected officials last received a salary increase in July of 2009. Statutory Judgeships are also to receive a salary increase (see Judicial Branch program area narrative). The compensation for members of the Legislative Assembly remains unchanged.

Treasurer of State

The Subcommittee approved budget adjustments for an increase in the statutorily set salary for statewide elected officials as provided for in House Bill 2322. The statewide elected officials include the Governor, Secretary of State, State Treasurer, Attorney General, and the Commissioner of Labor and Industries. Each is to receive a salary increase of $5,000 per year, beginning on January 1, 2014. The impact on the Treasurer is an increase of $9,174 Other Funds expenditure limitation, including other payroll expenses. Statewide elected officials last received a salary increase in July of 2009. Statutory Judgeships are also to receive a salary increase (see Judicial Branch program area narrative). The compensation for members of the Legislative Assembly remains unchanged.

CONSUMER AND BUSINESS SERVICES

Bureau of Labor and Industries

The Subcommittee approved budget adjustments for an increase in the statutorily set salary for statewide elected officials as provided for in House Bill 2322. The statewide elected officials include the Governor, Secretary of State, State Treasurer, Attorney General, and the Commissioner of Labor and Industries. Each is to receive a salary increase of $5,000 per year, beginning on January 1, 2014. The impact on the Bureau of Labor and Industries is an increase of $6,881 General Fund and $2,293 Other Funds expenditure limitation, including other payroll expenses. Statewide elected officials last received a salary increase in July of 2009. Statutory Judgeships are also to receive a salary increase (see Judicial Branch program area narrative). The compensation for members of the Legislative Assembly remains unchanged.

ECONOMIC AND COMMUNITY DEVELOPMENT

Oregon Business Development Department

The Subcommittee increased the General Fund appropriation by $280,954, to fully-fund 2013-15 biennium debt service costs for Article XI-Q general obligation bonds issued to finance Innovation Infrastructure projects. Debt service costs are higher than originally projected, because the bonds are not eligible to be issued on a tax-exempt basis. This increase will provide a total of $694,286 General Fund to pay 2013-15 biennium debt service costs on the $5,000,000 project. Debt service costs will increase to $1.4 million in the 2015-17 biennium.

The Subcommittee established two new Lottery Funds expenditure limitations, and approved the establishment of three full-time, limited-duration positions (3.00 FTE). The first Lottery Funds expenditure limitation of $1,124,525 supports three limited-duration positions housed in the Shared Services/Central Pool program area, and associated services and supplies costs. These include two positions in regional governance solutions and one position for West Coast Strategies. The second newly-established Lottery Funds expenditure limitation provides $250,000 for Business, Innovation and Trade for an ongoing Economic Gardening services pilot project. Both of these Lottery Funds expenditure limitations are approved on a one-biennium basis, and will be phased out in the development of the Department's 2015-17 biennium current service level budget.

The bill includes several budget adjustments to allow expenditures of bond proceeds authorized for the Department by Senate Bill 5506 and Senate Bill 5533, and payment of the costs of issuing those bonds. The Other Funds expenditure limitation for the cost of issuing Article XI-Q bonds for the agency is reduced by $115,000, and the Other Funds expenditure limitation for the cost of issuing lottery revenue bonds for the re-

capitalization of the Special Public Works Fund is reduced by $132,221 from the levels approved in House Bill 5028, the Department's budget bill. These adjustments will provide expenditure limitation of $120,000 for the cost of issuing the Article XI-Q bonds, and $258,580 for the cost of issuing the lottery revenue bonds. These costs will be funded from bond proceeds.

The Subcommittee increased the Other Funds expenditure limitation for the seismic rehabilitation grant program by $30,000,000 to permit expenditure of bond proceeds approved for that program. Finally, the Subcommittee increased the agency's Nonlimited Other Funds expenditures in the Infrastructure Finance Authority by $12,000,000 for expenditure of lottery revenue bond proceeds transferred to the Special Public Works Fund. Loan award expenditures from the Special Public Works Fund are not limited in the Department's budget.

Housing and Community Services Department

The Subcommittee approved Other Funds expenditure limitation to enable the Department to expend $5 million in bond proceeds and $76,190 for cost of issuance for preservation of existing affordable housing. The funds will help provide financing for the acquisition of affordable housing properties with expiring subsidies from owners who do not wish to renew their federal contracts; the properties will be acquired by new owners who commit to keeping them affordable to low-income Oregonians, rather than having the units convert to market-rate housing. The proceeds are anticipated to provide gap financing to preserve an estimated 200 units of affordable housing. The bonds are included in Senate Bill 5533.

The bill includes $225,000 General Fund for one-time funding for the Oregon Hunger Response Fund for the first year of the biennium. An additional $225,000 General Fund is included as a special purpose appropriation to the Emergency Board.

Department of Veterans' Affairs

Expenditure limitation is provided to the Oregon Department of Veterans' Affairs for cost of issuance in the amount of $65,000 Other Funds, and a General Fund appropriation for debt service in the amount of $502,814, related to the issuance of $4 million in Article XI-Q bonds for completion of construction of a second Veterans' Home skilled nursing facility in Linn County. Other and Federal Funds Capital Construction expenditure limitation to spend the Article XI-Q bonds and federal matching funds from the U.S. Department of Veterans' Affairs is included in Senate Bill 5507.

A one-time General Fund appropriation of $350,000 is made to the Oregon Department of Veterans' Affairs for veterans' suicide prevention and crisis intervention telephone counseling services, allocated pursuant to the following budget note:

> **Budget Note:**
> The Oregon Department of Veterans' Affairs shall establish a veterans' crisis suicide line that offers free, anonymous assistance, 24 hours a day, to active-duty service members, veterans and their families. The Department shall establish an RFP process for the line to contract with a provider that has a contractual affiliation with the National Suicide Prevention Line and the National Veteran's Crisis Line, and has capacity to answer at least 30,000 veteran or suicide calls per year. The Department shall establish the line within 90 days of passage.

EDUCATION

Department of Education

The State School Fund is adjusted in this bill to reflect a rebalance of statewide resources, decreasing General Fund and increasing Lottery Funds expenditure limitation by $12,826,545.

The Other Funds expenditure limitation of the Department of Education for the Grant-in-Aid budget unit is increased by $11,341,084 and the Other Funds expenditure limitation for the Operations unit of the Department of Education is increased by $658,916 for increased resources for the Network of Quality Teaching and Learning. The funding is contingent on the increased distribution of up to $12 million from the Common School Fund over and above the standard distribution according to the policy adopted by the State Land Board on April 14, 2009. The increased resources for the Network will be used for grants, contracts and other assistance distributed to school districts, education service districts, and other entities as well as for agency staffing and associated costs for the following components of the Network: (1) $2.6 million for Educator Effectiveness, (2) $1.2 million for Student Centered Learning, (3) $500,000 for Educator Preparation, (4) $1.0 million for Closing the Achievement Gap, (5) $2.2 million for Aligning Professional Development Plans to School Improvement Objectives and Educators' Needs, and (6) $4.5 million for Supporting Implementation of Common Core Standards. Three new limited duration positions are established (two Education Program Specialist 2 and a Program Analyst 4) and the FTE is increased on two other Program Analyst 4 positions for a total FTE increase of 3.38 FTE. This $12 million increase is a one-time increase for only the 2013-15 biennium.

The Subcommittee approved an increase of $2.0 million General Fund in the amount appropriated for the strategic initiatives in the grant-in-aid budget unit. These additional funds are for an increase in resources for the Seamless Transitions policy package (package 305) for collaboration or consortiums of post-secondary institutions and school districts to increase the award of college or community college credits for high school students. The combined funding of this $2.0 million and the $2.0 million appropriated for this purpose in Senate Bill 5518, is to be used to support the Eastern Promise consortium and the expansion of consortiums into other regions of the state.

The bill includes $1.5 million General Fund for Student Achievement Improvement Grants established in House Bill 2322. The Department of Education is to award at least two grants per congressional district to schools considered high poverty under Title I of the federal Elementary and Secondary Act, serving students in grades Kindergarten to 8th grade that are in the bottom five percent of all schools based on the rating system used by the Department for academic performance. The funds are to be used to hire at least one licensed teacher at the school. The grant program is only authorized for the 2013-15 biennium.

The following budget notes were approved:

> **Budget Note:**
> The Oregon Department of Education is instructed to report to the Interim Joint Committee on Ways and Means before January 1, 2014 on progress on implementing its 2013-15 strategic plan. This first report is to be a baseline for future reports to the Legislature for measuring the success of transforming the agency to focus more on assisting and collaborating with educational partners, closing the achievement gaps, and being more "results-focused." The report should include the following:

1. A breakdown of the agency's education programs and services with a description of each program and service, including overall purpose, description of federal or state laws or rule that govern the program, target group served, overall funding by fund type, amount of program funding, amount of staff resources dedicated to the program based on FTE, amount spent on administrative costs at the state level, and description of measurements use to gauge the performance of the program or service.
2. Actions taken by the agency in the past six months to become more collaborative with partners and to improve customer service.
3. Actions taken by the agency in the past six months to increase the share of funding the agency receives that is passed through to educational partners.
4. Comparison of the staffing levels and operations of the Oregon Department of Education with education agencies in other states with similar missions and responsibilities.
5. Description of changes in the overall measures and metrics established by the agency as part of it strategic plan development.

The Department will consult with the Legislative Fiscal Office in determining the level of detail included in item #1 above and how specific the program level that should be in the report to the Legislature. In addition to the report due by January 1, 2014, the Department is instructed to provide updated information on the items above during the budget presentation to the Joint Committee on Ways and Means during the 2015 Legislative Session.

Budget Note:
The Department of Education shall not purchase or acquire the interim item bank and related assessments from Smarter Balance Assessment Consortium. The Department shall provide each district with available funds to administer a locally selected and established interim growth assessment system for students in grades Kindergarten through ninth that is capable of informing instruction and measuring student academic performance against a stable scale irrespective of grade level.

The Subcommittee approved an increase of $500,000 General Fund for the Farm to School program described in ORS 336.431. This program enables schools to offer fresh, locally sourced products and to promote mutually beneficial educational activities and focus on children's long-term health habits. In addition, Federal Funds expenditure limitation for early learning programs was increased by $1.0 million to reflect a larger carry-forward of child care related funds from 2011-13.

Department of Community Colleges and Workforce Development
A specific Other Funds expenditure limitation for debt service for Article XI-G bonds is established in the amount of $307,051 for the Department of Community Colleges and Workforce Development. A corresponding reduction in another Other Funds expenditure limitation for the Department is made for a net change of zero across the entire agency.

Oregon Health and Science University
House Bill 5008 includes a General Fund appropriation of $1,000,000 through the Department of Administrative Services, for the Primary Health Care Loan Forgiveness Program in the Office of Rural Health at the Oregon Health and Science University. This program provides loans to eligible primary care practitioners enrolled in an approved rural-specific Oregon training Program, and was established in 2011. This provides additional funding for the 2013-15 biennium.

Higher Education Coordinating Commission

The Subcommittee approved an increase of $859,630 General Fund for the budget for the Higher Education Coordinating Commission (HECC) to reflect the added responsibilities of House Bill 3120 and Senate Bill 270. Both of these bills are related to post-secondary education governance. This funding is in addition to the amount already included in House Bill 5033, the budget bill for the HECC. This funding will be used to fund six permanent positions (3.69 FTE) – a manger, two Operations/Policy Analyst 4 positions, two Education Program Specialist 2 positions, and one Procurement and Contract Specialist 3 position. The manager position is budgeted to start in October of 2013 with the remaining positions to start in April 2014. The following budget note was approved:

> **Budget Note:**
> Prior to final adoption of any significant change to the distribution of the Community College Support Fund, the Higher Education Coordinating Commission is directed to consult with the appropriate legislative committees including the interim policy committees with jurisdiction on post-secondary education issues and the interim Joint Committee on Ways and Means or Emergency Board on the proposed distribution change.

Oregon University System

The Subcommittee increased the General Fund appropriation for public university support by $15,000,000 with direction that the money be used to reduce resident undergraduate tuition increases at the state's seven public universities. The Subcommittee adopted the following budget note to limit tuition increases on resident undergraduate students:

> **Budget Note:**
> In adopting the budget for the Oregon University System, the Legislature intends that increases in the base rates for tuition paid by resident undergraduate students on all seven campuses and one branch campus (EOU, OIT, OSU, OSU-Cascades, PSU, SOU, UO and WOU) may not exceed an average of 3.5% at any individual campus in any given year of the 2013-15 biennium. For students choosing the Tuition Promise program at WOU, rates of increase over the prior cohort may not exceed 5.7% in any given year. These limits on tuition shall apply to all seven campuses and one branch campus for the next two academic years (2013-14 and 2014-15) regardless of the outcome of any governance changes that may be implemented during the biennium.

House Bill 5008 includes General Fund appropriations to the Oregon University System (OUS) State Programs budget unit for the following purposes:

- $1,200,000 to expand fermentation science programs at Oregon State University.
- $250,000 one-time appropriation to Oregon State University for technical assistance to help shellfish hatchery larval production affected by ocean acidification and assist with the maintenance of OSU's Mollusca Brood Stock Program with the intent to produce larval strains more resilient to the adverse effects of ocean acidification.
- $80,000 to increase the base funding for the Labor Education and Research Center at the University of Oregon.

The Subcommittee adopted the following budget note related to public university support of State Programs with non-state funding:

> **Budget Note:**
> It is the expectation of the Legislature that university support for State Programs housed within the Oregon University System be maintained or increased in the same manner as other university programs during the 2013-15 biennium.

The Subcommittee also approved a decrease of $856,000 General Fund from the budget for the Oregon University System to reflect the shifting of various responsibilities in House Bill 3120 and Senate Bill 270 from the Chancellor's Office (CO) to the Higher Education Coordinating Commission (HECC). Both of these bills are related to post-secondary education governance. This reduction related to transfer of duties from CO to HECC rolls-up to a $1,200,000 General Fund reduction in the 2015-17 biennium.

HUMAN SERVICES

Oregon Health Authority

The Subcommittee added $1,360,000 General Fund to the Oregon Health Authority for the following purposes:

- $200,000 General Fund for providing fresh Oregon-grown fruits, vegetables and cut herbs from farmers' markets and roadside stands to eligible low-income seniors under the Senior Farm Direct Nutrition Program. Another $100,000 General Fund was added for the same purpose for eligible individuals through the Women, Infants and Children Program.
- $260,000 General Fund to increase reimbursements for ambulance transport services.
- $200,000 General Fund for the Oregon State Hospital to contract for legal services from the Marion County District Attorney, to address the issue of chronically violent patients at the hospital.
- $700,000 General Fund for breast and cervical cancer screening services. Of this total, about $400,000 is needed to backfill funding shortfalls in the first year of the biennium related to reductions in funding from the Komen Foundation, as well as reductions resulting from federal sequestration.

The transfer of $100,000 General Fund from the CCare program to the Oregon Vasectomy Project was approved. This will supplement the project's $10,000 Title X federal funds.

The Subcommittee approved additional rate increases for the Alcohol and Drug system in Addictions and Mental Health (AMH). A total of $800,000 General Fund will be used to provide a 2.4% rate increase effective July 1, 2013, and another $1.4 million General Fund will be used to increase the room and board rate for youth residential beds from $60 per day to $90 per day effective July 1, 2013. (The agency's regular budget bill, House Bill 5030, already increases those rates from $30 per day to $60 per day.) The funding for these changes comes from two sources: $1.7 million from the "reinvested" dollars in the AMH budget, resulting from dollars freed up as more clients will have insurance beginning January 2014, and $500,000 General Fund from the Intensive Treatment and Recovery Services (ITRS) program. With the Affordable Care Act expansion, many of the ITRS clients will have insurance, and less General Fund will be needed to maintain the program level.

ITRS is reduced an additional $3.3 million General Fund, and this funding is placed in a special purpose appropriation in the Emergency Board, to be available for rate increases in the adult residential system for alcohol and drug treatment for the second year of the biennium. As documented in the budget report for House Bill 5030, the agency will do a study of both the youth and adult systems and report to the 2014 Legislature. Based on the findings of that study, some or all of this special purpose appropriation could be allocated at that time. The Legislature could also decide to reduce the youth rate based on the results of that study.

House Bill 5030, the budget bill for the Oregon Health Authority, eliminated all Other Funds Nonlimited authority for the Public Employees' Benefit Board and the Oregon Educators Benefit Board, and instead moved all expenditure limitation to Other Funds Limited. This bill reverses that, resulting in a decrease in Other Funds Limited of $3.2 billion and an increase in Other Funds Nonlimited of the same amount.

The following budget notes related to the Oregon State Hospital and the Blue Mountain Recovery Center were approved:

Budget Note:
The Oregon Health Authority shall report to the interim Joint Committee on Ways and Means or the Emergency Board by December 2013 on recommendations for decreasing the use of overtime and improving patient and staff safety at the Oregon State Hospital.

In order to make recommendations, the Oregon State Hospital will form a work group that will include representation from some of the major classifications of employees, particularly those providing direct care of patients, such as psychologists, psychiatrists, registered nurses, mental health therapists, mental health therapy technicians, mental health security technicians, and managers.

The report should include the following:

- Data on overtime hours worked and costs over the last 12 to 18 months, as well as the reasons for the use of this overtime. Details on mandated overtime should be reported.
- Data on the numbers and types of assaults on patients and staff over the last 12 to 18 months, as well as the costs, both direct and indirect, associated with those assaults. The report should also contain information on the concentration of those assaults involving a small number of individuals.
- Recommendations for reducing overtime and reducing assaults, and the status of implementing those recommendations. The report should include, but not be limited to, recommendations related to the float (relief) pool, such as the appropriate mix of permanent full-time, permanent part-time, limited duration, and temporary positions. The report should also consider recommendations for working with the Marion County District Attorney to address issues related to chronically violent patients.

Budget Note:
The Oregon Health Authority shall report to the appropriate legislative committee in September and December on the planning for the transfer of patients from the Blue Mountain Recovery Center (BMRC) pending its closure on January 1, 2014. Additionally, the Oregon Health Authority shall convene a workgroup comprised of the appropriate representatives of the various stakeholder groups, to identify future options for BMRC staff and facilities. The workgroup will have the following charge:

(1) To identify needed services for Eastern Oregon's most vulnerable people, including those with:
(a) acute and chronic mental illness who require special services to enable them to successfully function in society;

(b) substance abuse and subsequent involvement with the criminal justice system; and
(c) mental illness and additional complications arising from age-related conditions.

(2) To advise the legislature and the Oregon Health Authority on strategies to best retain the existing specialized mental health workforce in the region; and

(3) To advise the legislature and the Oregon Health Authority on the best utilization of the current facilities and identify additional capital improvements to provide the above-identified services.

Department of Human Services

The Subcommittee added $5 million General Fund and $9.7 million Federal Funds expenditure limitation ($14.7 total funds) to the Aging and People with Disabilities budget for the following purposes:

- $1,300,000 General Fund and $2,900,000 Federal Funds limitation to advance the implementation date for home and community based care rate increases from October 1, 2013 to July 1, 2013. Rates have been flat since July 2008 and were increased as part of the Department's budget as approved in Senate Bill 5529.
- $2,500,000 General Fund and $5,600,000 Federal Funds limitation to partially restore the instrumental activities of daily living (IADL) reduction that occurred in January 2012. Using available funding, the Department will develop and implement a plan to restore hours to the maximum extent possible. The plan may include a phased-in restoration as the Department conducts eligibility re-assessments for consumers served in long term care programs.
- $700,000 General Fund to augment $1.6 million General Fund already approved to support projects (innovations and pilots) to develop new approaches to long term care services. The additional amount includes $350,000 General Fund for a grant to the Neighborhood Housing and Care Program, which is implementing a model for serving people living with HIV/AIDS in their homes. The average age and acuity of these individuals is growing along with the baby boomer population.
- $500,000 General Fund and $1,200,000 Federal Funds limitation to help cover Homecare Worker compensation costs associated with nurse delegation duties.

The 2013-15 budget approved for the Department of Human Services (DHS) in Senate Bill 5529 continued some reductions in developmental disability program budgets for community programs and brokerages. These reductions left equity (parity) relative to state office costs at levels ranging from 85% to 95%, depending on the budget component (e.g., case management and brokerage options). After completion of the DHS budget in Senate Bill 5529, DHS discovered that, within the budgeted funding level for these programs and with some updated assumptions in the budget model, equity for both programs could be brought up to 94% across all components. The Subcommittee approved the Department's plan to realign the budgets for the programs and implement the revised parity level. DHS is currently developing workload-based models for both programs and plans to build those models into the agency's 2015-17 budget proposal.

The Subcommittee added $1,000,000 Other Funds expenditure limitation for the Employment Related Day Care (ERDC) program to help cover child care provider rate increases while providing subsidies to as many employed parents as possible. This funding is currently available due to lower than expected 2011-13 utilization of federal Child Care Development Fund dollars by the Child Care Division; General Fund may be needed in future biennia to cover these expenditures.

Long Term Care Ombudsman

The Subcommittee added $585,488 General Fund and seven permanent positions (2.81 FTE) to support work under Senate Bill 626, which expands duties of the Long Term Care Ombudsman to advocate for residents of care facilities who have mental illness or developmental disabilities. There are about 7,600 persons living in 1,816 licensed adult foster homes and group homes in Oregon serving persons with developmental disabilities and mental illness.

To provide the subject matter expertise needed to develop and refine the expanded program, the agency would add one permanent full-time Program Analyst 4 position. Five full-time deputy ombudsman positions (Program Analyst 2 classification) would ultimately be needed to work with approximately 125 new volunteers. Consistent with an expected gradual ramp-up for the new program, four of these positions would be phased in over the last 12 months of the 2013-15 biennium, with the fifth position phased-in at the start of the 2015-17 biennium. A half-time volunteer recruiter position (Program Analyst 1) would also be required to develop and maintain volunteer ranks and an Administrative Specialist would help support the new program, staff, volunteers, and an expanded advisory committee.

In addition, to help the agency better serve its existing clients, the Subcommittee increased the agency's budget by $200,000 General Fund, which covers salary and other costs associated with adding one full-time deputy ombudsman position (1.00 FTE). This position will supervise 25 to 30 additional volunteers, increasing facility coverage (visits) with an emphasis on adult foster homes.

JUDICIAL BRANCH

Judicial Department

The Subcommittee increased the General Fund appropriation for judicial compensation by $634,980, to finance a second salary increase for judges during the 2013-15 biennium. Judicial salaries are established by statute. House Bill 2322 increases the salaries of judges by $5,000 per year beginning January 1, 2014, and by an additional $5,000 per year beginning January 1, 2015. The 2013-15 biennium cost of the House Bill 2322 salary increases totals $2,539,916. House Bill 5016, the budget bill for the Judicial Department, includes $1,934,859 General Fund to fund the first $5,000 salary increase. The General Fund increase included in this bill provides the additional funds needed the pay the second $5,000 salary increase for the six months that it will be in effect in the 2013-15 biennium.

An Other Funds expenditure limitation increase of $335,000 was approved for operations, for costs of issuing Article XI-Q bonds to finance a $4.4 million capital construction project to renovate the exterior of the Supreme Court Building, and to finance a $15 million grant to support development of a new courthouse for the Multnomah County Circuit Court in Portland. The cost of issuing the bonds will be financed from the proceeds of the bonds.

The Subcommittee also established a $1 Other Funds expenditure limitation for the Oregon Courthouse Capital Construction and Improvement Fund. This newly-established Fund will hold Article XI-Q bond proceeds and county matching funds, and will be used to fund the purchase, remodeling or construction of courthouses owned or operated by the State. Senate Bill 5506 authorizes $15 million of Article XI-Q bond proceeds that would be deposited into this Fund. The Legislative Assembly or the Emergency Board must increase the $1 expenditure limitation, before bond proceeds and county matching funds could be distributed to the county for a construction project.

The Subcommittee reduced the Other Funds expenditure limitation on expenditures of Article XI-Q bond proceeds for Oregon eCourt by $190,767, to correct an error in House Bill 5016, the Judicial Department's budget bill.

Public Defense Services Commission

The Subcommittee increased the General Fund appropriation for Professional Services by $2,409,367. This increase includes three components:

- General Fund is increased $2,400,000 to reduce trial-level juvenile dependency caseloads and improve the quality of legal services in juvenile dependency and termination of parental rights cases. The approved funding level will support an approximate 4.5% average reduction in the caseloads of attorneys providing these services, however, the agency may choose to distribute available funds on a pilot project basis. The agency will make caseload reductions conditional upon agreement to implement established best practices, and will evaluate the impacts of the caseload reductions.
- General Fund is increased $864,567 to increase compensation paid to public defender contractors, hourly-paid attorneys, and hourly-paid investigators. The funds provided by this action will be added to the $2,135,433 General Fund appropriated to the Commission for this same purpose in House Bill 5041, to provide a total of $3,000,000 for compensation increases. From the $3,000,000 available, the agency is to allocate $2,329,729 to reduce the average salary differential between public defender salaries and district attorney salaries, allocate $218,141 to increase the compensation rates for hourly-paid attorneys, and allocate $452,130 to increase the compensation rates for hourly-paid investigators.
- General Fund is reduced $855,200 as a result of passage of Senate Bill 40, which reduces crimes for the unlawful manufacture and possession of marijuana and marijuana products. The fiscal impact of these actions will reduce costs to the Commission by this amount.

LEGISLATIVE BRANCH

Legislative Administration Committee

The Legislative Administration Committee has increased expenditures related to the Capitol Master Plan project. The bill establishes an Other Funds limitation of $615,000 for the cost of issuance of Article XI-Q bonds for the project. It also includes a General Fund appropriation of $1,421,341 for the debt service on the bonds issued for the 2013-15 biennium. Expenditure limitation for the project costs are provided in SB 5507 (the capital construction bill).

Legislative Fiscal Officer

House Bill 5008 establishes an Other Funds account called the Legislative Fiscal Office Operating Fund.

NATURAL RESOURCES

State Department of Agriculture

The bill adds $34,060 General Fund to increase special payments to USDA-APHIS-Wildlife Services for predator control activities. $65,940 General Fund was also added to the Department of Fish and Wildlife for the same purpose. With these increases, state-support in both

departments for predator control activities will be equalized at $415,889 for the 2013-15 biennium. The Subcommittee added the following budget note related to this increase:

> **Budget Note:**
> The Department of Fish and Wildlife and the Department of Agriculture shall, using information provided by USDA-APHIS-Wildlife Services, report to the appropriate subcommittee of the Joint Committee on Ways and Means during the 2015 Regular Session on wildlife conflicts responded to by Wildlife Services agents by species, resource type, and methods used to address the conflict, summarized by county.

The Subcommittee reduced Lottery Funds by $21,380 to reflect the ending of the County Fair Commission, for which the Department had received funding for minimal administrative support. The moneys will now instead be added to the Lottery Funds support for County Fair payments by the Department of Administrative Services.

Columbia River Gorge Commission

The budget for the Columbia River Gorge Commission was reduced by $79,873 General Fund to match the lower appropriation made by the State of Washington for Columbia River Gorge Commission activities.

State Department of Energy

House Bill 5008 increases the Department's Other Funds expenditure limitation by $9,876,190 for home energy efficiency programs that will further the Ten Year Energy Plan goal of meeting new electric energy load growth through energy efficiency and conservation. This expenditure limitation includes $76,190 for cost of issuance associated with $5 million in Lottery Bond proceeds, as well as $4.8 million in unexpended public purpose charge single family weatherization funding transferred from the Housing and Community Services Department in House Bill 2322.

The bill clarifies the use of Lottery Funds by the Department of Energy, to be consistent with the agency's adopted budget.

Department of Environmental Quality

House Bill 5008 removes $17,140,248 Other Funds expenditure limitation for debt service payments mistakenly added in Senate Bill 5520. This subsection of Senate Bill 5520, the budget bill for the Department of Environmental Quality, is not necessary because the agency was also provided nonlimited Other Funds authority to pay debt service costs during the 2013-15 biennium in the same bill. This adjustment will prevent authorized Other Fund debt service payments from being erroneously doubled counted in 2013-15.

Department of Land Conservation and Development

The Subcommittee approved $116,000 General Fund to supplement grant funding for the Southern Oregon Regional Land Use Pilot Program. The bill also includes $80,000 General Fund for a grant to the Columbia River Gorge Commission for continuation of work on urban planning issues inside the Oregon portion of the National Scenic Area in the Columbia River Gorge. In addition, a reduction of $35,000 General Fund in the Planning Program was approved because rulemaking will not be required to implement provisions of House Bill 2202 to mining on land zoned for exclusive farm use.

State Department of Fish and Wildlife

The Subcommittee added a one-time $50,000 General Fund appropriation as state match for a study on the effects of cormorant predation on listed salmonids. The state support will be matched with $150,000 Federal Funds to hire seasonal positions to conduct population surveys, conduct diet studies to help verify the extent of salmonid predations, and assist in on-going hazing efforts.

The bill also adds $65,940 General Fund to increase special payments to USDA-APHIS-Wildlife Services for predator control activities. $34,060 General Fund was also added to the Department of Agriculture for the same purpose. With these increases, state-support in both departments for predator control activities will be equalized at $415,889 General Fund for the 2013-15 biennium. The Subcommittee added the following budget note for both agencies:

> **Budget Note:**
> The Department of Fish and Wildlife and the Department of Agriculture shall, using information provided by USDA-APHIS-Wildlife Services, report to the appropriate subcommittee of the Joint Committee on Ways and Means during the 2015 Regular Session on wildlife conflicts responded to by Wildlife Services agents by species, resource type, and methods used to address the conflict, summarized by county.

State Forestry Department

The Department has received a pre-award notice from the U.S. Department of Agriculture regarding the availability of $3 million of federal legacy dollars to be applied to the Gilchrist Forest acquisition. Limitation in that amount is added for the 2013-15 biennium. The total amount includes $600,000 for recently-available infill acreage.

To cover the expense of bond issuance for the Gilchrist Forest purchase and the East Lane construction, the Subcommittee increased Other Funds expenditure limitation by $120,000.

The Department is directed to use up to $200,000 of the Forest Revenue CSF account to supplement Policy Package 486, SB 5521 (2013), for the same purposes as Package 486. Package 486 provided $250,000 Other Funds expenditure limitation to meet statutory requirements for forest research and monitoring on the Elliott State Forest.

The following budget note was approved for the State Forestry Department:

> **Budget Note:**
> Senate Bill 5521 (2013) provided $2,885,000 Lottery Funds limitation to the Department of Forestry for the Governor's dry-side forest health collaboration effort for a new business model to improve federal forest project management and technical and scientific support. In administering the funding, the department is authorized to also consider a small grant program and a limited duration liaison position, from the $2,885,000, at the department's discretion. The small grants are to be administered by the Oregon Watershed Enhancement Board using the Board's existing expenditure limitation. The position, if created, is to be the state's point of contact for the US Forest Service, congressional delegation, local forest collaborative groups, and the state Legislative Assembly.

The Department is directed to report to the Legislature in February 2014 on specific plans, expected outcomes, progress, and the amount of federal funding and support provided to the collaboration.

Parks and Recreation Department

Other Funds expenditure limitation is increased by $5,000,000 for lottery bond proceeds designated to be passed through to a local recipient for the Willamette Falls project. In addition, the limitation is increased by $69,882 for cost of issuance expenses. There is no debt service in the 2013-15 biennium as the bonds will not be sold until the spring of 2015. Debt service in 2015-17 is $0.9 million Lottery Funds.

Department of State Lands

House Bill 5008 increases the Department's Other Funds expenditure limitation by $307,360. This is for unspent limitation associated with the conversion of 960 open rangeland acres currently leased for livestock grazing. The acreage will be converted to about 620 acres of irrigated agriculture land. The expenditure limitation was authorized by the Emergency Board in May, 2012. Due diligence review and determination of wetlands, required before undertaking the conversion, has taken longer than expected. After the final wetlands determination report in July 2013, the agency can move ahead to complete the project.

The Subcommittee increased the Federal Funds expenditure limitation in anticipation of two Environmental Protection Agency grants to develop scientifically based tools for functions-based, watershed-scale approach to wetlands mitigation in Oregon. The Department expects final notification on the grants in September 2013. The total amount is $135,000. The Department of Administrative Services (DAS) is requested to unschedule the limitation until such time as State Lands notifies DAS and the Legislative Fiscal Office that the funds are awarded.

Water Resources Department

The Subcommittee approved $10,242,513 Other Funds expenditure limitation from bond proceed resources for water supply projects including, but not limited to, statewide piping and lining open, rock or dirt-lined irrigation canal projects; implementation/completion of the Umatilla Basin Aquifer Recovery Project, repairing the Dam at Wallowa Lake and constructing a new reservoir in Juniper Canyon; the Willamette Basin Long-Term Water Allocation Study; the Deschutes Basin Study; and development of above and below ground water storage projects with partners in Oregon, Washington State, and Canada.

PUBLIC SAFETY

Department of Corrections

If House Bill 3194 becomes law, the operational budget for the Department of Corrections (DOC), excluding Community Corrections, is reduced by $19.7 million General Fund and 197 positions (65.31 FTE). This reduction eliminates most of the mandated caseload estimate included in House Bill 5005, and reflects a decrease in projected bed utilization of approximately 700 in 2013-15 from the April 2013 corrections forecast. Although the operational budget is decreased overall, the Department did receive $168,302 General Fund and 0.79 FTE to support the transitional leave program requirements in House Bill 3194.

The Subcommittee made several modifications to DOC's Community Corrections budget. First, $9 million General Fund was approved to enhance baseline funding for community corrections programs. Further, if House Bill 3194 becomes law, baseline funding is increased to total

$215 million, or an additional $8.09 million General Fund. At $215 million, the Community Corrections baseline would be $33 million, or 18%, above the 2011-13 legislatively approved budget. Also, conditional on passage of House Bill 3194, $5 million General Fund was approved for jail support. DOC will distribute these dollars to counties based on each county's proportion of the baseline funding formula.

The following budget note was approved:

> **Budget Note**:
> As in the 2011-13 legislatively approved budget, the Department of Corrections is instructed to address the level of unspecified reductions in its budget without closure of existing facilities and without use of layoffs to reach the reduction goal. A report on what steps may be needed to reach reduction goals will be presented to the Joint Committee on Ways and Means during the February, 2014 legislative session.

Criminal Justice Commission

House Bill 3194 creates the Justice Reinvestment Account (Account) to support grants to counties for programs to reduce recidivism and decrease utilization of state prison capacity. However, the bill itself does not establish a funding level. The Subcommittee approved $10 million General Fund for the Account with the understanding that an additional $5 million would be approved during the February 2014 legislative session if the legislative assembly receives a 2013-15 General Fund forecast that is higher than the close of session forecast. This approval was made with the understanding that the Governor's Office will also direct the Criminal Justice Commission (CJC) to allocate $5 million in federal funds from the 2012 and 2013 Byrne/Justice Assistance Grants for similar grants to counties. In the 2015-17 biennium, the current service level is expected to total $20 million General Fund for the Account.

The Subcommittee also approved $190,000 General Fund and the phase-in of one Program Analyst 4 (0.88 FTE) to support grant administration and the Task Force on Public Safety as authorized in House Bill 3194.

The following budget note was approved:

> **Budget Note:**
> CJC is directed to administer the Justice Reinvestment Program and Specialty Courts Grant Programs during 2013-2015 using General, Other and Federal Funds. CJC will work with the Justice Reinvestment Grant Review Committee and the Criminal Justice Commission to distribute and allocate these different funds in an efficient and effective manner. CJC will report back on the results of this work during the February 2014 legislative session.

Department of Justice

The Subcommittee approved an increase in Other Funds (Criminal Fine Account) expenditure limitation by $700,000 to support an increased allocation to Child Abuse Multidisciplinary Intervention (CAMI). With this adjustment, CAMI would receive in total General Fund and Criminal Fine Account allocations, $10.7 million or 9.9% increase over the 2011-13 legislatively approved budget.

An increase of $1.8 million General Fund was approved for the Oregon Domestic and Sexual Violence Services Fund (ODSVS). If House Bill 3194 becomes law, an additional $2.2 million General Fund, for a total of $4 million, is approved. These adjustments augment the $4.4 million General Fund authorized in House Bill 5018.

This bill includes a reduction in the Other Funds expenditure limitation for the Department of Justice's Civil Enforcement Division of $471,040. During consideration of House Bill 5018, this amount was shifted from the Non-limited budget category. Upon further review, restitution and refund payments from the Protection and Education Revolving Account can correctly be categorized as Non-limited.

The Subcommittee approved the first phase of funding to replace the Child Support Enforcement Automated System (CSEAS). This approval included $1.6 million General Fund for debt service on XI-Q Bonds authorized in Senate Bill 5506, $14.1 million Other Funds expenditure limitation, and $27.4 million Federal Funds. In total, the CSEA projected is estimated to cost $109.4 million with federal funding supporting two-thirds of the project. The Subcommittee also approved the following budget note:

> **Budget Note:**
> The Department of Justice (DOJ) is directed to work with the Department of Administrative Services (DAS) in the development and implementation of the Child Support System Modernization project. DAS is to provide support to and collaborate with the DOJ in the information technology systems development lifecycle, procurement, quality assurance, and other support needed to successfully complete this project. DOJ and DAS are directed to report to the Legislative Fiscal Office at a minimum of every six months through the remainder of the biennium on the status of the project as well as provide copies of all Quality Assurance, Quality Control, and Independent Verification and Validation reports upon their receipt by the agency. DOJ is also to submit an update on the status of foundational project management documentation, including copies of completed documents, each accompanied by independent quality control review, to LFO by December 1, 2013.

The Subcommittee approved budget adjustments for an increase in the statutorily set salary for statewide elected officials as provided for in House Bill 2322. The statewide elected officials include the Governor, Secretary of State, State Treasurer, Attorney General, and the Commissioner of Labor and Industries. Each is to receive a salary increase of $5,000 per year, beginning on January 1, 2014. The impact on the Department of Justice is an increase of $9,174 Other Funds expenditure limitation, including other payroll expenses. Statewide elected officials last received a salary increase in July of 2009. Statutory Judgeships are also to receive a salary increase (see Judicial Branch program area narrative). The compensation for members of the Legislative Assembly remains unchanged.

The Subcommittee also authorized $75,000 General Fund to support the Oregon Crime Victims Law Center. Further, the Defense of Criminal Conviction program was reduced by $391,724 General Fund to reflect a smaller increase in mandated caseload.

Oregon Military Department

The Subcommittee appropriated $275,000 of General Fund for the Oregon Local Disaster Assistance Loan and Grant Account under the Emergency Management program for possible loans or grants from the account. The Department will need to request Other Funds expenditure limitation from either the Legislature or the Emergency Board specific to a local disaster in order to expend funds from the Account.

The bill includes $15,000 General Fund for the Oregon Youth Challenge program for the reimbursement of fuel costs of participating youths' parents or legal guardians who travel to the program to visit their children. The Oregon Youth Challenge program is to establish a reimbursement policy for such expenses and is to expend no more than the appropriation provided, unless federal matching funds are available for this purpose.

General Fund Debt Service of $314,523 was approved to support repayment of Article XI-Q General Obligation bond approved in Senate Bill 5506 for the 2013-15 biennium (Sharff Hall – Portland and Roseburg Armory). The appropriation reflects a reduction of $78,840 for General Fund Debt Service savings from previously issued bonds. The General Fund Debt Service for the 2015-17 biennium will total $2.2 million and will include Debt Service costs for Sharff Hall, the Medford Armory, the Roseburg Armory, and the Baker City Readiness Center. The Subcommittee also approved $237,345 Other Funds expenditure limitation for the cost of issuance for the four projects.

Oregon State Police

To address concerns for diminishing availability of public safety services in some Oregon counties, particularly in the areas of patrol and criminal investigations, the Subcommittee approved $1.16 million General Fund and 10 trooper positions (2.50 FTE) within the Patrol Division, $462,000 General Fund and four trooper positions (1.00 FTE) within the Criminal Division, $1.47 million General Fund for forensic equipment and one Forensic Scientist (0.88 FTE), and $300,000 General Fund to support contractual payments for medical examiner services in Southern Oregon.

Department of Public Safety Standards and Training

The Subcommittee approved $1 million Other Funds (Criminal Fine Account) expenditure limitation and four Public Safety Training Specialist 2 positions (3.52 FTE) to support the Oregon Center for Policing Excellence.

Oregon Youth Authority

The General Fund appropriation for the East Multnomah County gang funding is increased by $126,673 for extraordinary inflation associated with personnel costs. Total funding with this addition is $1,833,428.

Because of savings in capital projects, Oregon Youth Authority is able to redirect unspent funds to debt service, eliminating the need for the same amount of General Fund. The Subcommittee approved establishing a new other Funds expenditure limitation for $384,877 for debt service. The General Fund reduction is included in the omnibus adjustments.

TRANSPORTATION

Department of Transportation

Senate Bill 665 proposed moving the Statewide Interoperability Coordinator (SWIC) position and support for the Statewide Interoperability Executive Council from the Department of Transportation to the Department of Administrative Services. The bill was not heard. The agencies are instructed to complete planning for the transfer and report to the February 2014 Legislature on status of the federal FirstNet grant funding and how the SWIC's salary and other expenses will be paid. Two positions that were eliminated from the Department of Transportation's Highway Maintenance unit budget in anticipation of Senate Bill 665's passage are restored. They are a Project Manager 3 and an Operations and Policy Analyst 4. Other Funds expenditure limitation is increased by $391,871 in Personal Services to support the positions.

House Bill 3137 permits an individual to submit to the Department of Transportation a voluntary odometer reading for a vehicle over ten years old as part of transfer of any interest in the motor vehicle. The measure has a fiscal impact to the Driver and Motor Vehicles Division. If the bill becomes law, it is understood that the Department may proceed with implementation if the National Highway Traffic Safety Administration odometer fraud grant in the same amount, for which the Department applied in May, 2013, is awarded. If the grant is not awarded and the Department can find no other funding to implement the measure, the Department may request funding from the Legislature in February 2014.

The Subcommittee approved an increase in Other Funds expenditure limitation in the Transportation Program Development section of $42,000,000 in lottery bond proceeds for ConnectOregon V. In addition, the limitation is increased by $691,683 for cost of issuance expenses. There is no debt service in the 2013-15 biennium as the bonds will not be sold until the spring of 2015. Debt service in 2015-17 is $7.6 million Lottery Funds. The following direction was provided:

> **Budget Note:**
> In order to ensure Connect Oregon Funds are used efficiently and effectively, the department shall take steps to ensure that projects are delivered on time and on budget. Actions shall include, but not be limited to, the withholding of five percent of the moneys awarded. Of the amount withheld under this section, the department shall release to the recipient:
>
> (a) Eighty percent when the recipient has completed the project.
>
> (b) Twenty percent when the recipient has submitted and the department has accepted the final performance measure report as established by agreement between the department and the recipient. The department may not pay and the recipient forfeits the amount withheld under this paragraph if the recipient does not submit a final performance measure report before the due date in a manner that is acceptable to the department as established by the agreement between the department and the recipient. Additionally, if the recipient does not submit the performance measure report before the due date, the recipient may not apply for another performance grant during the next application cycle.

Public Transit Other Funds expenditure limitation is increased by $3,500,000 lottery bond proceeds for the Salem Keizer Transit Center. In addition, the Other Funds limitation is increased by $62,986 for cost of issuance expenses. There is no debt service in the 2013-15 biennium as the bonds will not be sold until the spring of 2015. Debt service in 2015-17 is $0.6 million Lottery Funds.

General Fund debt service in Senate Bill 5544 for the Lane Transit EmX project is eliminated, for a reduction of $757,944. Lottery Funds debt service for this borrowing will begin in the 2015-17 biennium.

Other Funds expenditure limitation is increased in the Rail Division by $10,000,000 for lottery bond proceeds for Coos Bay Rail. In addition, the limitation is increased by $239,248 for cost of issuance expenses. There is no debt service in the 2013-15 biennium as the bonds will not be sold until the spring of 2015. Debt service in 2015-17 is $1.8 million Lottery Funds.

Adjustments to 2011-13 Budgets

Emergency Board

House Bill 5008 disappropriates $50,447,306 General Fund from the Emergency Board. This represents all remaining appropriation in the Emergency Board for the 2011-13 biennium.

Oregon University System

The Subcommittee acted to align 2011-13 Other Funds expenditure limitations, adopted for the Oregon University System (OUS) before Senate Bill 242 (2011) was passed, with current budget reality, by removing a total of $2,329,480,585 Other Fund limited and $2,236,635,139 Other Funds non-limited authority approved by the Legislature during the 2011 Regular Session. With the passage of Senate Bill 242 (2011) the Oregon University System and its seven public universities were reorganized as non-state agencies. Part of this change involved removing OUS from being subject to Other Funds expenditure limitation by the Legislature.

Oregon Youth Authority

House Bill 5008 includes a supplemental General Fund appropriation of $200,000 for operations.

Military Department

The Subcommittee disappropriated $460,000 of General Fund for the Oregon Local Disaster Assistance Loan and Grant Account, which is in the Emergency Management program. There are currently no outstanding loan or grant requests for the account. The Subcommittee also disappropriated $26,748 of General Fund Debt Service savings from the Capital Debt Service and Related Costs program.

Agency Name	Appropriation Description	Bill Number	Section/ Sub	Fund	General Fund	Lottery Funds	Other Funds	Federal Funds
ADMINISTRATION								
ADVOCACY COMMISSIONS OFFICE	Operating Expenses	SB 5501	01	GF	(8,301)	-	-	-
DEPT OF ADMIN SERVICES	Chief Operating Office	HB 5002	01-01	GF	(5,511)	-	-	-
DEPT OF ADMIN SERVICES	Enterprise Asset Management	HB 5002	01-02	GF	(25,298)	-	-	-
DEPT OF ADMIN SERVICES	Oregon Public Broadcasting	HB 5002	01-03	GF	(10,000)	-	-	-
DEPT OF ADMIN SERVICES	Oregon Historical Society	HB 5002	01-04	GF	(15,000)	-	-	-
SECRETARY OF STATE	Administrative Services	SB 5539	01-01	GF	(39,053)	-	-	-
SECRETARY OF STATE	Elections Division	SB 5539	01-02	GF	(136,133)	-	-	-
DEPT OF REVENUE	Administration	SB 5538	01	GF	(1,121,210)	-	-	-
DEPT OF REVENUE	Property Tax	SB 5538	02	GF	(289,008)	-	-	-
DEPT OF REVENUE	Personal Tax and Compliance	SB 5538	03	GF	(1,329,932)	-	-	-
DEPT OF REVENUE	Business	SB 5538	04	GF	(446,852)	-	-	-
DEPT OF REVENUE	Elderly Rental Assistance and Nonprofit Housing	SB 5538	05	GF	(113,440)	-	-	-
EMPLOYMENT RELATIONS BOARD	Operating Expenses	HB 5010	01	GF	(38,817)	-	-	-
OFFICE OF THE GOVERNOR	Operating Expenses	SB 5523	01	GF	(205,081)	-	-	-
OFFICE OF THE GOVERNOR	Expenses for Duties	SB 5523	02	GF	(1,000)	-	-	-
OREGON STATE LIBRARY	Operating Expenses	HB 5022	01	GF	(32,951)	-	-	-
CONSUMER AND BUSINESS SERVICES								
BUREAU OF LABOR AND INDUSTRIES	Operating Expenses	HB 5020	01	GF	(234,674)	-	-	-
ECONOMIC DEVELOPMENT								
ECONOMIC AND COMMUNITY DEVELOP	Arts Commission	HB 5028	01-01	GF	(89,679)	-	-	-
ECONOMIC AND COMMUNITY DEVELOP	Business, Innovation and Trade	HB 5028	03-01	LF	-	(1,178,533)	-	-
ECONOMIC AND COMMUNITY DEVELOP	Business, Innovation and Trade - Seismic Rehab	SB 813	18e-01	LF	-	(3,208)	-	-
ECONOMIC AND COMMUNITY DEVELOP	Shared Services	HB 5028	03-02	LF	-	(136,228)	-	-
ECONOMIC AND COMMUNITY DEVELOP	Shared Services - Seismic Rehab	SB 813	18e-02	LF	-	(2,413)	-	-
ECONOMIC AND COMMUNITY DEVELOP	Oregon Film & Video Office	HB 5028	03-03	LF	-	(23,072)	-	-
ECONOMIC AND COMMUNITY DEVELOP	Oregon Growth Board	HB 2323	14	LF	-	(2,000)	-	-
ECONOMIC AND COMMUNITY DEVELOP	Oregon Industrial Site Readiness Program	SB 246	08	LF	-	(3,585)	-	-
ECONOMIC AND COMMUNITY DEVELOP	Beginning and Expanding Farmer Loan Program	HB 2700	07	LF	-	(4,552)	-	-
DEPT OF HOUSING/COMMUNITY SVCS	Operating Expenses	HB 5015	01	GF	(169,304)	-	-	-
DEPT OF VETERANS AFFAIRS	Services Provided by ODVA	HB 5047	01-01	GF	(82,086)	-	-	-
DEPT OF VETERANS AFFAIRS	County Payments	HB 5047	01-02	GF	(91,535)	-	-	-
DEPT OF VETERANS AFFAIRS	Vet's Services Organizations Payments	HB 5047	01-03	GF	(2,212)	-	-	-
EDUCATION								
DEPT OF EDUCATION	Operations	SB 5518	01-01	GF	(909,397)	-	-	-
DEPT OF EDUCATION	Oregon School for the Deaf	SB 5518	01-02	GF	(222,340)	-	-	-
DEPT OF EDUCATION	Early intervention services and early childhood special education programs	SB 5518	02-01	GF	(2,720,844)	-	-	-
DEPT OF EDUCATION	Other special education programs	SB 5518	02-02	GF	(857,426)	-	-	-
DEPT OF EDUCATION	Blind and Visually Impaired Student Fund	SB 5518	02-03	GF	(19,769)	-	-	-
DEPT OF EDUCATION	Breakfast and summer food programs	SB 5518	02-04	GF	(46,375)	-	-	-
DEPT OF EDUCATION	Strategic investments	SB 5518	02-05	GF	(436,976)	-	-	-

Agency Name	Appropriation Description	Bill Number	Section/ Sub	Fund	General Fund	Lottery Funds	Other Funds	Federal Funds
DEPT OF EDUCATION	Other grant-in-aid programs	SB 5518	02-06	GF	(80,053)	-	-	-
DEPT OF EDUCATION	Oregon prekindergarten program	SB 5518	02-07	GF	(2,548,483)	-	-	-
DEPT OF EDUCATION	Other early learning programs	SB 5518	02-08	GF	(673,910)	-	-	-
DEPT OF EDUCATION	Youth development programs	SB 5518	02-09	GF	(114,982)	-	-	-
OREGON EDUCATION INVESTMENT BRD	Operating Expenses	SB 5548	01	GF	(123,176)	-	-	-
STUDENT ASSISTANCE COMMISSION	Oregon Opportunity Grants	HB 5032	01-01	GF	(2,269,536)	-	-	-
STUDENT ASSISTANCE COMMISSION	OSAC operations	HB 5032	01-02	GF	(63,076)	-	-	-
STUDENT ASSISTANCE COMMISSION	Other payments to individuals and institutions	HB 5032	01-03	GF	(28,985)	-	-	-
COMMUNITY COLLEGES DEPARTMENT	Operations	HB 5019	01-01	GF	(275,715)	-	-	-
COMMUNITY COLLEGES DEPARTMENT	Skills centers	HB 5019	01-03	GF	(12,000)	-	-	-
HIGHER EDUCATION COORD. COMM.	Operations	HB 5033	01	GF	(45,957)	-	-	-
HUMAN SERVICES								
LONG TERM CARE OMBUDSMAN	Operating Expenses	HB 5024	01	GF	(39,554)	-	-	-
COMMISSION FOR THE BLIND	Operating Expenses	HB 5003	01	GF	(31,287)	-	-	-
PSYCHIATRIC REVIEW BOARD	Operating Expenses	HB 5040	01	GF	(46,969)	-	-	-
DEPT OF HUMAN SERVICES	Central Services, Statewide Assessments & Enterprise-wide Costs	SB 5529	01-01	GF	(3,618,994)	-	-	-
DEPT OF HUMAN SERVICES	Child Welfare, Self Sufficiency, and Vocational Rehabilitation Services	SB 5529	01-02	GF	(16,897,531)	-	-	-
DEPT OF HUMAN SERVICES	Aging and People with Disabilities and Developmental Disabilities Programs	SB 5529	01-03	GF	(25,049,879)	-	-	-
OREGON HEALTH AUTHORITY	Programs	HB 5030	01-01	GF	(36,974,198)	-	-	-
OREGON HEALTH AUTHORITY	Central Services, Statewide Assessments and Enterprise-wide Costs	HB 5030	01-02	GF	(1,834,762)	-	-	-
JUDICIAL BRANCH								
JUDICIAL FIT OR DISABILITY COM	Administration	HB 5017	01-01	GF	(3,849)	-	-	-
JUDICIAL FIT OR DISABILITY COM	Extraordinary expenses	HB 5017	01-02	GF	(206)	-	-	-
JUDICIAL DEPARTMENT	Operations	HB 5016	01-02	GF	(5,455,635)	-	-	-
JUDICIAL DEPARTMENT	Mandated Payments	HB 5016	01-03	GF	(296,940)	-	-	-
JUDICIAL DEPARTMENT	Electronic Court	HB 5016	01-04	GF	(37,415)	-	-	-
JUDICIAL DEPARTMENT	Third-party Debt Collections	HB 5016	01-06	GF	(239,201)	-	-	-
JUDICIAL DEPARTMENT	Oregon Law Commission	HB 5016	05	GF	(4,492)	-	-	-
JUDICIAL DEPARTMENT	Council on Court Procedures	HB 5016	06	GF	(1,040)	-	-	-
JUDICIAL DEPARTMENT	Conciliation & mediation services in circuit courts	HB 5016	07-01	GF	(144,248)	-	-	-
JUDICIAL DEPARTMENT	Operating law libraries or providing law library services	HB 5016	08-01	GF	(144,248)	-	-	-
PUBLIC DEFENSE SERVICES	Appellate Division	HB 5041	01-01	GF	(291,347)	-	-	-
PUBLIC DEFENSE SERVICES	Professional Services	HB 5041	01-02	GF	(4,617,158)	-	-	-
PUBLIC DEFENSE SERVICES	Contract and Business Services Division	HB 5041	01-03	GF	(65,418)	-	-	-
LEGISLATIVE BRANCH								
LEGISLATIVE ADMIN COMMITTEE	General program	HB 5021	01-01	GF	(533,335)	-	-	-
LEGISLATIVE ASSEMBLY	Biennial General Fund	HB 5021	04	GF	(266,482)	-	-	-
LEGISLATIVE ASSEMBLY	77th Leg Assembly	HB 5021	05-01	GF	(338,307)	-	-	-
LEGISLATIVE ASSEMBLY	78th Leg Assembly	HB 5021	05-02	GF	(176,899)	-	-	-
LEGISLATIVE COUNSEL COMMITTEE	Operating Expenses	HB 5021	08	GF	(200,172)	-	-	-

Agency Name	Appropriation Description	Bill Number	Section/ Sub	Fund	General Fund	Lottery Funds	Other Funds	Federal Funds
LEGISLATIVE FISCAL OFFICER	Operating Expenses	HB 5021	11-01	GF	(73,889)	-	-	-
LEGISLATIVE REVENUE OFFICE	Operating Expenses	HB 5021	12	GF	(51,399)	-	-	-
INDIAN SERVICES COMMISSION	Operating Expenses	HB 5021	13	GF	(9,186)	-	-	-
NATURAL RESOURCES								
DEPT OF GEOLOGY AND INDUSTRIES	General Fund	HB 5014	01	GF	(51,519)	-	-	-
DEPT OF PARKS AND RECREATION	General Fund	HB 5034	01	GF	(20,000)	-	-	-
LAND USE APPEALS BOARD	General Fund	SB 5531	01	GF	(30,950)	-	-	-
DEPT OF WATER RESOURCES	Water resources program	SB 5547	01	GF	(540,096)	-	-	-
DEPT OF AGRICULTURE	Administrative and Support Services	SB 5502	01-01	GF	(33,821)	-	-	-
DEPT OF AGRICULTURE	Food Safety	SB 5502	01-02	GF	(130,436)	-	-	-
DEPT OF AGRICULTURE	Natural Resources	SB 5502	01-03	GF	(140,392)	-	-	-
DEPT OF AGRICULTURE	Agricultural Development	SB 5502	01-04	GF	(79,760)	-	-	-
DEPT OF ENVIRONMENTAL QUALITY	Air quality	SB 5520	01-01	GF	(114,865)	-	-	-
DEPT OF ENVIRONMENTAL QUALITY	Water quality	SB 5520	01-02	GF	(392,845)	-	-	-
DEPT OF ENVIRONMENTAL QUALITY	Land quality	SB 5520	01-03	GF	(15,194)	-	-	-
DEPT OF FISH AND WILDLIFE	Fish Division	HB 5013	01-01	GF	(252,570)	-	-	-
DEPT OF FISH AND WILDLIFE	Wildlife Division	HB 5013	01-02	GF	(9,787)	-	-	-
DEPT OF FISH AND WILDLIFE	Administrative Services Division	HB 5013	01-03	GF	(29,412)	-	-	-
DEPT OF FISH AND WILDLIFE	Capital Improvement	HB 5013	01-05	GF	(2,912)	-	-	-
DEPT OF FORESTRY	Agency administration	SB 5521	01-01	GF	(4,000)	-	-	-
DEPT OF FORESTRY	Fire protection	SB 5521	01-02	GF	(771,994)	-	-	-
DEPT OF FORESTRY	Private forests	SB 5521	01-03	GF	(286,486)	-	-	-
DEPT OF LAND CONSERVTN/DEVELOP	Planning program	SB 5530	01-01	GF	(211,684)	-	-	-
DEPT OF LAND CONSERVTN/DEVELOP	Grant Programs	SB 5530	01-02	GF	(24,653)	-	-	-
COLUMBIA RIVER GORGE COMMISSION	Operating Expenses	SB 5511	01	GF	(17,820)	-	-	-
PUBLIC SAFETY								
BOARD OF PAROLE/POST PRISON	General Fund	HB 5035	01	GF	(79,300)	-	-	-
OREGON STATE POLICE	Patrol services, criminal investigations and gaming enforcement	HB 5038	01-01	GF	(2,965,500)	-	-	-
OREGON STATE POLICE	Fish and wildlife enforcement	HB 5038	01-02	GF	(57,000)	-	-	-
OREGON STATE POLICE	Forensic services and State Medical Examiner	HB 5038	01-03	GF	(742,545)	-	-	-
OREGON STATE POLICE	Administrative Services, information management and Office of the State Fire Marshal	HB 5038	01-04	GF	(928,850)	-	-	-
DEPT OF CORRECTIONS	Operations and health services	HB 5005	01-01	GF	(17,849,890)	-	-	-
DEPT OF CORRECTIONS	Administration, general services and human resources	HB 5005	01-02	GF	(2,570,120)	-	-	-
DEPT OF CORRECTIONS	Offender management and rehabilitation	HB 5005	01-03	GF	(1,281,735)	-	-	-
DEPT OF CORRECTIONS	Community corrections	HB 5005	01-04	GF	(4,342,090)	-	-	-
DEPT OF CORRECTIONS	Capital Improvements	HB 5005	01-06	GF	(53,975)	-	-	-
CRIMINAL JUSTICE COMMISSION	General Fund	HB 5007	01	GF	(277,465)	-	-	-
DISTRICT ATTORNEYS/DEPUTIES	Department of Justice for District Attorneys	SB 5517	01	GF	(209,190)	-	-	-
DEPT OF JUSTICE	Office of AG & adminstration	HB 5018	01-01	GF	(6,000)	-	-	-
DEPT OF JUSTICE	Civil enforcement	HB 5018	01-02	GF	(77,855)	-	-	-
DEPT OF JUSTICE	Criminal Justice	HB 5018	01-03	GF	(168,930)	-	-	-
DEPT OF JUSTICE	Crime victims' services	HB 5018	01-04	GF	(114,900)	-	-	-
DEPT OF JUSTICE	Defense of criminal conviction	HB 5018	01-05	GF	(379,270)	-	-	-

Agency Name	Appropriation Description	Bill Number	Section/ Sub	Fund	General Fund	Lottery Funds	Other Funds	Federal Funds
DEPT OF JUSTICE	Child Support Division	HB 5018	01-06	GF	(465,565)	-	-	-
DEPT OF MILITARY	Administration	SB 5534	01-01	GF	(88,729)	-	-	-
DEPT OF MILITARY	Operations	SB 5534	01-02	GF	(127,396)	-	-	-
DEPT OF MILITARY	Emergency Management	SB 5534	01-03	GF	(37,768)	-	-	-
DEPT OF MILITARY	Community Support	SB 5534	01-04	GF	(4,114)	-	-	-
OREGON YOUTH AUTHORITY	Operations	HB 5050	01-01	GF	(5,017,373)	-	-	-
OREGON YOUTH AUTHORITY	Juvenile crime prevention/diversion	HB 5050	01-02	GF	(351,862)	-	-	-
OREGON YOUTH AUTHORITY	East Multnomah County gang funding	HB 5050	01-03	GF	(34,135)	-	-	-
OREGON YOUTH AUTHORITY	Multnomah County Gang Services	HB 5050	01-04	GF	(67,542)	-	-	-
OREGON YOUTH AUTHORITY	Capital Improvements	HB 5050	01-06	GF	(14,763)	-	-	-
TRANSPORTATION								
OREGON DEPT OF TRANSPORTATION	PTD: Elderly & People w/Disabilities Transportation Pgm	SB 5544	02	GF	(40,000)	-	-	-
			TOTAL		**(154,895,175)**	**(1,353,591)**	**-**	**-**

77th OREGON LEGISLATIVE ASSEMBLY – 2014 Session
BUDGET REPORT AND MEASURE SUMMARY

JOINT COMMITTEE ON WAYS AND MEANS

MEASURE: **HB 5201-A**

Carrier – House: **Rep. Buckley**
Carrier – Senate: **Sen. Devlin**

Action: Do Pass as Amended and be Printed A-Engrossed

Vote: 21 – 5 – 0

House
Yeas: Barker, Buckley, Frederick, Huffman, Jenson, Komp, Nathanson, Read, Smith, Tomei, Williamson
Nays: Hanna, Freeman, McLane, Richardson
Exc:
Senate
Yeas: Bates, Devlin, Edwards, Girod, Hansell, Johnson, Monroe, Steiner Hayward, Thomsen, Winters
Nays: Whitsett
Exc:

Prepared By: Linda Ames and Laurie Byerly, Legislative Fiscal Office

Reviewed By: Daron Hill, Legislative Fiscal Office

Meeting Date: March 6, 2014

Agency	**Biennium**
Various Agencies	
Emergency Board	2013-15

Budget Summary[1]

	2013-15 Legislatively Approved Level[2]	2014 Committee Recommendation	Committee Change from 2013-15 Leg. Approved	
			$$ Change	% Change
Emergency Board				
General Fund - General Purpose	$ 30,000,000	$ 30,000,000	$ -	0.0%
General Fund - Special Purpose Appropriations				
State employee compensation changes	$ 86,500,000	$ -	$ (86,500,000)	-100.0%
Home health care worker compensation	$ 12,900,000	$ -	$ (12,900,000)	-100.0%
Department of Education - student assessments	$ 4,600,000	$ -	$ (4,600,000)	-100.0%
Department of Education - youth development	$ 1,789,557	$ -	$ (1,789,557)	-100.0%
Housing & Community Services - various	$ 9,215,066	$ -	$ (9,215,066)	-100.0%
Oregon Health Authority - A&D rate increases	$ 3,300,000	$ -	$ (3,300,000)	-100.0%
Oregon Health Authority - dental pilots	$ 100,000	$ -	$ (100,000)	-100.0%
Seniors	$ 26,000,000	$ 12,704,627	$ (13,295,373)	-51.1%
Oregon Health Authority/Department of Human Services - future costs	$ -	$ 24,000,000	$ 24,000,000	0.0%
Oregon University System/Higher Ed Coordinating Commission - future costs	$ -	$ 3,500,000	$ 3,500,000	0.0%
Judicial Department - operations	$ -	$ 1,300,000	$ 1,300,000	0.0%
Judicial Department - debt collection costs	$ -	$ 700,000	$ 700,000	0.0%
ADMINISTRATION PROGRAM AREA				
Department of Administrative Services				
General Fund	$ 11,148,091	$ 11,914,443	$ 766,352	6.9%
Other Funds	$ 877,567,512	$ 907,312,584	$ 29,745,072	3.4%
Oregon Advocacy Commissions Office				
General Fund	$ 399,995	$ 425,525	$ 25,530	6.4%
Employment Relations Board				
General Fund	$ 1,894,849	$ 2,061,040	$ 166,191	8.8%
Other Funds	$ 1,901,273	$ 2,140,264	$ 238,991	12.6%
Government Ethics Commission				
Other Funds	$ 1,935,994	$ 1,976,802	$ 40,808	2.1%
Office of the Governor				
General Fund	$ 10,007,383	$ 11,401,846	$ 1,394,463	13.9%
Lottery Funds	$ 3,261,204	$ 3,376,215	$ 115,011	3.5%
Other Funds	$ 2,809,734	$ 2,910,655	$ 100,921	3.6%

	2013-15 Legislatively Approved Level[2]	2014 Committee Recommendation	Committee Change from 2013-15 Leg. Approved	
			$$ Change	% Change
Oregon State Library				
General Fund	$ 1,591,908	$ 1,629,976	$ 38,068	2.4%
Other Funds	$ 2,774,285	$ 2,810,561	$ 36,276	1.3%
Federal Funds	$ 2,463,398	$ 2,478,210	$ 14,812	0.6%
Oregon Liquor Control Commission				
Other Funds	$ 150,626,250	$ 151,875,699	$ 1,249,449	0.8%
Public Employees Retirement System				
Other Funds	$ 84,002,344	$ 88,153,980	$ 4,151,636	4.9%
Racing Commission				
Other Funds	$ 5,821,294	$ 5,905,502	$ 84,208	1.4%
Department of Revenue				
General Fund	$ 165,191,130	$ 166,641,759	$ 1,450,629	0.9%
Other Funds	$ 65,256,876	$ 64,202,113	$ (1,054,763)	-1.6%
Secretary of State				
General Fund	$ 8,476,735	$ 8,663,845	$ 187,110	2.2%
Other Funds	$ 48,895,140	$ 50,265,885	$ 1,370,745	2.8%
Federal Funds	$ 7,710,474	$ 5,045,103	$ (2,665,371)	-34.6%
Treasurer of State				
Other Funds	$ 45,149,748	$ 46,683,387	$ 1,533,639	3.4%
CONSUMER AND BUSINESS SERVICES PROGRAM AREA				
Board of Accountancy				
Other Funds	$ 2,073,326	$ 2,104,122	$ 30,796	1.5%
Board of Chiropractic Examiners				
Other Funds	$ 1,454,717	$ 1,480,033	$ 25,316	1.7%
Construction Contractors Board				
Other Funds	$ 15,874,620	$ 16,287,732	$ 413,112	2.6%

	2013-15 Legislatively Approved Level[2]	2014 Committee Recommendation	Committee Change from 2013-15 Leg. Approved	
			$$ Change	% Change
Department of Consumer and Business Services				
Other Funds	$ 210,350,105	$ 215,686,144	$ 5,336,039	2.5%
Federal Funds	$ 984,288	$ 5,636,901	$ 4,652,613	472.7%
Board of Licensed Professional Counselors and Therapists				
Other Funds	$ 1,096,822	$ 1,128,319	$ 31,497	2.9%
Board of Dentistry				
Other Funds	$ 2,581,266	$ 2,606,916	$ 25,650	1.0%
Oregon Health Licensing Agency				
Other Funds	$ 7,642,521	$ 3,882,241	$ (3,760,280)	-49.2%
Health Related Licensing Boards				
State Mortuary and Cemetery Board				
Other Funds	$ 1,409,105	$ 1,446,342	$ 37,237	2.6%
Board of Naturopathic Medicine				
Other Funds	$ 631,110	$ 653,339	$ 22,229	3.5%
Occupational Therapy Licensing Board				
Other Funds	$ 367,857	$ 380,132	$ 12,275	3.3%
Board of Medical Imaging				
Other Funds	$ 836,832	$ 856,351	$ 19,519	2.3%
State Board of Examiners for Speech-Language Pathology and Audiology				
Other Funds	$ 529,895	$ 544,232	$ 14,337	2.7%
Oregon State Veterinary Medical Examining Board				
Other Funds	$ 740,203	$ 756,229	$ 16,026	2.2%
Bureau of Labor and Industries				
General Fund	$ 11,517,209	$ 11,846,552	$ 329,343	2.9%
Other Funds	$ 9,871,681	$ 10,550,519	$ 678,838	6.9%
Federal Funds	$ 1,495,043	$ 1,683,613	$ 188,570	12.6%
Oregon Medical Board				
Other Funds	$ 10,453,997	$ 10,729,843	$ 275,846	2.6%
Board of Nursing				
Other Funds	$ 14,196,228	$ 14,493,701	$ 297,473	2.1%

	2013-15 Legislatively Approved Level[2]	2014 Committee Recommendation	Committee Change from 2013-15 Leg. Approved	
			$$ Change	% Change
Board of Pharmacy				
Other Funds	$ 5,783,198	$ 5,957,609	$ 174,411	3.0%
Board of Psychologist Examiners				
Other Funds	$ 1,005,553	$ 1,038,215	$ 32,662	3.2%
Public Utility Commission				
Other Funds	$ 40,049,729	$ 40,901,178	$ 851,449	2.1%
Federal Funds	$ 2,444,367	$ 2,474,000	$ 29,633	1.2%
Real Estate Agency				
Other Funds	$ 7,053,979	$ 7,277,657	$ 223,678	3.2%
Board of Licensed Social Workers				
Other Funds	$ 1,350,215	$ 1,395,325	$ 45,110	3.3%
Board of Tax Practitioners				
Other Funds	$ 1,157,125	$ 1,183,845	$ 26,720	2.3%
ECONOMIC AND COMMUNITY DEVELOPMENT PROGRAM AREA				
Oregon Business Development Department				
General Fund	$ 8,250,274	$ 8,371,867	$ 121,593	1.5%
Lottery Funds	$ 115,478,577	$ 117,386,290	$ 1,907,713	1.7%
Other Funds	$ 67,638,351	$ 77,605,374	$ 9,967,023	14.7%
Federal Funds	$ 38,781,008	$ 38,841,307	$ 60,299	0.2%
Employment Department				
Other Funds	$ 120,522,794	$ 127,704,596	$ 7,181,802	6.0%
Federal Funds	$ 159,967,135	$ 168,973,715	$ 9,006,580	5.6%
Housing and Community Services Department				
General Fund	$ 8,593,855	$ 19,401,247	$ 10,807,392	125.8%
Other Funds	$ 73,939,411	$ 138,522,567	$ 64,583,156	87.3%
Federal Funds	$ 77,993,813	$ 117,493,813	$ 39,500,000	50.6%

	2013-15 Legislatively Approved Level[2]	2014 Committee Recommendation	Committee Change from 2013-15 Leg. Approved	
			$$ Change	% Change
Department of Veterans' Affairs				
General Fund	$ 9,448,781	$ 9,600,742	$ 151,961	1.6%
Other Funds	$ 43,788,902	$ 50,400,107	$ 6,611,205	15.1%
Federal Funds	$ -	$ 300,000	$ 300,000	0.0%
EDUCATION PROGRAM AREA				
Department of Community Colleges and Workforce Development				
General Fund	$ 496,408,441	$ 496,718,644	$ 310,203	0.1%
Other Funds	$ 115,912,543	$ 116,212,901	$ 300,358	0.3%
Federal Funds	$ 107,203,669	$ 107,441,253	$ 237,584	0.2%
Department of Education				
General Fund	$ 436,954,079	$ 453,469,907	$ 16,515,828	3.8%
Other Funds	$ 134,359,784	$ 134,784,035	$ 424,251	0.3%
Federal Funds	$ 996,058,997	$ 1,005,410,381	$ 9,351,384	0.9%
State School Fund				
Other Funds	$ 400,826	$ 3,936,407	$ 3,535,581	882.1%
Higher Education Coordinating Commission				
General Fund	$ 3,111,497	$ 2,903,360	$ (208,137)	-6.7%
Other Funds	$ 1,732,885	$ 1,757,474	$ 24,589	1.4%
Federal Funds	$ 342,759	$ 347,571	$ 4,812	1.4%
Oregon Education Investment Board				
General Fund	$ 6,035,608	$ 6,202,578	$ 166,970	2.8%
Oregon Health and Science University				
Other Funds	$ 31,639,826	$ 231,675,116	$ 200,035,290	632.2%
Oregon Student Access Commission				
General Fund	$ 115,718,916	$ 115,806,520	$ 87,604	0.1%
Lottery Funds	$ 246,223	$ 2,546,223	$ 2,300,000	934.1%
Other Funds	$ 20,094,896	$ 20,173,727	$ 78,831	0.4%
Teachers Standards and Practices Commission				
Other Funds	$ 4,904,153	$ 5,004,014	$ 99,861	2.0%

	2013-15 Legislatively Approved Level[2]	2014 Committee Recommendation	Committee Change from 2013-15 Leg. Approved	
			$$ Change	% Change
Oregon University System				
General Fund	$ 752,677,876	$ 751,177,876	$ (1,500,000)	-0.2%
HUMAN SERVICES PROGRAM AREA				
Commission for the Blind				
General Fund	$ 1,522,942	$ 1,598,027	$ 75,085	4.9%
Other Funds	$ 3,052,021	$ 2,025,381	$ (1,026,640)	-33.6%
Federal Funds	$ 12,129,790	$ 12,321,894	$ 192,104	1.6%
Oregon Health Authority				
General Fund	$ 1,972,206,670	$ 1,959,774,729	$ (12,431,941)	-0.6%
Lottery Funds	$ 10,545,822	$ 10,592,532	$ 46,710	0.4%
Other Funds	$ 3,771,761,551	$ 3,814,407,180	$ 42,645,629	1.1%
Federal Funds	$ 7,485,009,093	$ 8,632,707,613	$ 1,147,698,520	15.3%
Department of Human Services				
General Fund	$ 2,257,307,600	$ 2,324,079,188	$ 66,771,588	3.0%
Other Funds	$ 474,879,587	$ 501,842,250	$ 26,962,663	5.7%
Federal Funds	$ 6,338,409,362	$ 6,463,843,621	$ 125,434,259	2.0%
Long Term Care Ombudsman				
General Fund	$ 2,705,620	$ 3,784,880	$ 1,079,260	39.9%
Other Funds	$ 680,105	$ 703,321	$ 23,216	3.4%
Psychiatric Security Review Board				
General Fund	$ 2,306,552	$ 2,372,291	$ 65,739	2.9%
Other Funds	$ 103,725	$ 110,734	$ 7,009	6.8%
JUDICIAL BRANCH				
Judicial Department				
General Fund	$ 394,466,850	$ 400,423,412	$ 5,956,562	1.5%
Other Funds	$ 61,809,554	$ 65,078,242	$ 3,268,688	5.3%
Federal Funds	$ 1,227,911	$ 1,233,153	$ 5,242	0.4%

	2013-15 Legislatively Approved Level[2]	2014 Committee Recommendation	Committee Change from 2013-15 Leg. Approved	
			$$ Change	% Change
Commission on Judicial Fitness and Disability				
General Fund	$ 193,140	$ 197,316	$ 4,176	2.2%
Public Defense Services Commission				
General Fund	$ 244,280,071	$ 249,451,095	$ 5,171,024	2.1%
Other Funds	$ 4,467,042	$ 4,474,644	$ 7,602	0.2%
LEGISLATIVE BRANCH				
Legislative Administration Committee				
General Fund	$ 33,376,264	$ 33,937,491	$ 561,227	1.7%
Other Funds	$ 37,920,316	$ 37,929,526	$ 9,210	0.0%
Legislative Assembly				
General Fund	$ 38,039,318	$ 38,204,763	$ 165,445	0.4%
Other Funds	$ 277,937	$ 278,847	$ 910	0.3%
Commission on Indian Services				
General Fund	$ 444,063	$ 450,369	$ 6,306	1.4%
Legislative Counsel				
General Fund	$ 9,784,658	$ 9,952,041	$ 167,383	1.7%
Other Funds	$ 1,658,313	$ 1,681,068	$ 22,755	1.4%
Legislative Fiscal Office				
General Fund	$ 3,610,997	$ 3,558,397	$ (52,600)	-1.5%
Other Funds	$ 3,000,000	$ 3,179,547	$ 179,547	6.0%
Legislative Revenue Office				
General Fund	$ 2,711,399	$ 2,769,184	$ 57,785	2.1%
NATURAL RESOURCES PROGRAM AREA				
Department of Agriculture				
General Fund	$ 18,720,616	$ 19,460,351	$ 739,735	4.0%
Lottery Funds	$ 6,333,815	$ 6,473,272	$ 139,457	2.2%
Other Funds	$ 53,980,931	$ 55,589,067	$ 1,608,136	3.0%
Federal Funds	$ 15,168,522	$ 15,320,730	$ 152,208	1.0%

	2013-15 Legislatively Approved Level[2]	2014 Committee Recommendation	Committee Change from 2013-15 Leg. Approved	
			$$ Change	% Change
Columbia River Gorge Commission				
General Fund	$ 873,180	$ 891,000	$ 17,820	2.0%
Department of Environmental Quality				
General Fund	$ 29,936,112	$ 30,961,259	$ 1,025,147	3.4%
Lottery Funds	$ 3,824,782	$ 3,873,265	$ 48,483	1.3%
Other Funds	$ 139,956,679	$ 142,862,396	$ 2,905,717	2.1%
Federal Funds	$ 27,563,182	$ 28,010,107	$ 446,925	1.6%
Department of Energy				
Other Funds	$ 49,447,398	$ 50,489,645	$ 1,042,247	2.1%
Federal Funds	$ 2,939,208	$ 2,977,118	$ 37,910	1.3%
Department of Fish and Wildlife				
General Fund	$ 17,157,413	$ 17,704,434	$ 547,021	3.2%
Lottery Funds	$ 4,767,766	$ 4,921,716	$ 153,950	3.2%
Other Funds	$ 182,247,358	$ 185,369,107	$ 3,121,749	1.7%
Federal Funds	$ 131,933,605	$ 134,778,425	$ 2,844,820	2.2%
State Forestry Department				
General Fund	$ 56,437,263	$ 97,836,604	$ 41,399,341	73.4%
Other Funds	$ 339,657,186	$ 343,086,494	$ 3,429,308	1.0%
Federal Funds	$ 33,853,011	$ 34,108,167	$ 255,156	0.8%
Department of Geology and Mineral Industries				
General Fund	$ 2,505,043	$ 2,582,015	$ 76,972	3.1%
Other Funds	$ 7,835,292	$ 7,955,725	$ 120,433	1.5%
Federal Funds	$ 4,303,586	$ 4,429,263	$ 125,677	2.9%
Department of Land Conservation and Development				
General Fund	$ 12,330,059	$ 12,667,032	$ 336,973	2.7%
Other Funds	$ 947,584	$ 960,315	$ 12,731	1.3%
Federal Funds	$ 5,891,950	$ 6,014,070	$ 122,120	2.1%
Land Use Board of Appeals				
General Fund	$ 1,517,044	$ 1,573,758	$ 56,714	3.7%
Other Funds	$ 84,328	$ 87,401	$ 3,073	3.6%

	2013-15 Legislatively Approved Level[2]	2014 Committee Recommendation	Committee Change from 2013-15 Leg. Approved	
			$$ Change	% Change
Department of State Lands				
Other Funds	$ 29,740,188	$ 30,563,139	$ 822,951	2.8%
Federal Funds	$ 1,831,671	$ 2,881,911	$ 1,050,240	57.3%
State Marine Board				
Other Funds	$ 25,981,329	$ 26,214,465	$ 233,136	0.9%
Federal Funds	$ 7,443,149	$ 7,450,387	$ 7,238	0.1%
Parks and Recreation Department				
Lottery Funds	$ 84,614,432	$ 85,843,436	$ 1,229,004	1.5%
Other Funds	$ 111,999,304	$ 113,690,281	$ 1,690,977	1.5%
Federal Funds	$ 11,819,364	$ 11,858,367	$ 39,003	0.3%
Water Resources Department				
General Fund	$ 26,504,946	$ 27,284,614	$ 779,668	2.9%
Other Funds	$ 34,547,011	$ 34,736,737	$ 189,726	0.5%
Federal Funds	$ 1,272,735	$ 1,275,264	$ 2,529	0.2%
Oregon Watershed Enhancement Board				
Lottery Funds	$ 58,109,189	$ 58,227,336	$ 118,147	0.2%
Other Funds	$ 1,849,375	$ 1,852,224	$ 2,849	0.2%
Federal Funds	$ 32,732,090	$ 32,817,029	$ 84,939	0.3%
PUBLIC SAFETY PROGRAM AREA				
Department of Corrections				
General Fund	$ 1,396,990,504	$ 1,448,294,183	$ 51,303,679	3.7%
Other Funds	$ 39,599,876	$ 39,926,693	$ 326,817	0.8%
Oregon Criminal Justice Commission				
General Fund	$ 23,745,288	$ 23,851,046	$ 105,758	0.4%
Other Funds	$ 483,422	$ 479,680	$ (3,742)	-0.8%
Federal Funds	$ 7,135,487	$ 7,163,318	$ 27,831	0.4%
District Attorneys and Their Deputies				
General Fund	$ 10,239,592	$ 10,849,009	$ 609,417	6.0%

	2013-15 Legislatively Approved Level[2]	2014 Committee Recommendation	Committee Change from 2013-15 Leg. Approved	
			$$ Change	% Change
Department of Justice				
General Fund	$ 64,380,931	$ 66,289,084	$ 1,908,153	3.0%
Other Funds	$ 259,697,319	$ 265,469,616	$ 5,772,297	2.2%
Federal Funds	$ 142,235,349	$ 144,356,473	$ 2,121,124	1.5%
Oregon Military Department				
General Fund	$ 20,783,532	$ 21,863,993	$ 1,080,461	5.2%
Other Funds	$ 111,646,205	$ 113,902,017	$ 2,255,812	2.0%
Federal Funds	$ 284,930,096	$ 287,230,606	$ 2,300,510	0.8%
Board of Parole and Post-Prison Supervision				
General Fund	$ 4,063,865	$ 4,189,720	$ 125,855	3.1%
Department of State Police				
General Fund	$ 232,126,436	$ 240,590,265	$ 8,463,829	3.6%
Lottery Funds	$ 6,914,543	$ 7,166,858	$ 252,315	3.6%
Other Funds	$ 91,213,655	$ 93,291,730	$ 2,078,075	2.3%
Federal Funds	$ 9,411,098	$ 9,446,084	$ 34,986	0.4%
Department of Public Safety Standards and Training				
Other Funds	$ 34,859,020	$ 35,668,666	$ 809,646	2.3%
Oregon Youth Authority				
General Fund	$ 269,052,312	$ 275,662,044	$ 6,609,732	2.5%
Other Funds	$ 19,508,582	$ 19,553,725	$ 45,143	0.2%
Federal Funds	$ 34,496,051	$ 34,680,918	$ 184,867	0.5%
TRANSPORTATION PROGRAM AREA				
Department of Aviation				
Other Funds	$ 6,202,750	$ 6,297,654	$ 94,904	1.5%
Federal Funds	$ 4,769,741	$ 4,778,379	$ 8,638	0.2%
Department of Transportation				
General Fund	$ 2,060,000	$ 6,060,000	$ 4,000,000	194.2%
Other Funds	$ 3,813,954,090	$ 3,837,855,561	$ 23,901,471	0.6%
Federal Funds	$ 119,483,481	$ 119,553,108	$ 69,627	0.1%

	2013-15 Legislatively Approved Level[2]	2014 Committee Recommendation	Committee Change from 2013-15 Leg. Approved	
			$$ Change	% Change
2013-15 Budget Summary				
General Fund Total			$ 115,394,418	
Lottery Funds Total			$ 6,310,790	
Other Funds Total			$ 457,732,914	
Federal Funds Total			$ 1,343,927,389	

(1) Excludes Capital Construction

(2) Includes approved expenditures through November 2013 and administrative actions

Position Summary

	2013-15 Legislatively Approved Level	2014 Committee Recommendation	Committee Change from 2013-15 Leg. Approved Change	% Change
Department of Administrative Services				
Authorized Positions	790	806	16	2.0%
Full-time Equivalent (FTE) positions	784.68	792.40	7.72	1.0%
Oregon Liquor Control Commission				
Authorized Positions	233	230	(3)	-1.3%
Full-time Equivalent (FTE) positions	227.63	225.13	(2.50)	-1.1%
Department of Revenue				
Authorized Positions	1,081	1,074	(7)	-0.6%
Full-time Equivalent (FTE) positions	1,024.49	1,016.66	(7.83)	-0.8%
Construction Contractors Board				
Authorized Positions	75	75	-	0.0%
Full-time Equivalent (FTE) positions	75.00	74.50	(0.50)	-0.7%
Department of Consumer and Business Services				
Authorized Positions	927	918	(9)	-1.0%
Full-time Equivalent (FTE) positions	919.97	911.97	(8.00)	-0.9%
Oregon Health Licensing Agency				
Authorized Positions	35	35	-	0.0%
Full-time Equivalent (FTE) positions	35.00	17.50	(17.50)	-50.0%
Bureau of Labor and Industries				
Authorized Positions	100	101	1	1.0%
Full-time Equivalent (FTE) positions	98.50	98.38	(0.12)	-0.1%
Oregon Medical Board				
Authorized Positions	40	39	(1)	-2.5%
Full-time Equivalent (FTE) positions	38.79	38.33	(0.46)	-1.2%
Public Utility Commission				
Authorized Positions	131	130	(1)	-0.8%
Full-time Equivalent (FTE) positions	128.25	127.25	(1.00)	-0.8%
Real Estate Agency				
Authorized Positions	30	29	(1)	-3.3%
Full-time Equivalent (FTE) positions	30.00	29.50	(0.50)	-1.7%

	2013-15 Legislatively Approved Level	2014 Committee Recommendation	Committee Change from 2013-15 Leg. Approved	
			Change	% Change
Department of Community Colleges and Workforce Development				
Authorized Positions	59	58	(1)	-1.7%
Full-time Equivalent (FTE) positions	58.70	57.70	(1.00)	-1.7%
Department of Education				
Authorized Positions	509	519	10	2.0%
Full-time Equivalent (FTE) positions	480.03	485.39	5.36	1.1%
Employment Department				
Authorized Positions	1,345	1,347	2	0.1%
Full-time Equivalent (FTE) positions	1,287.03	1,286.63	(0.40)	0.0%
Housing and Community Services Department				
Authorized Positions	169	169	-	0.0%
Full-time Equivalent (FTE) positions	77.59	150.33	72.74	93.7%
Department of Veterans' Affairs				
Authorized Positions	82	83	1	1.2%
Full-time Equivalent (FTE) positions	81.20	82.13	0.93	1.1%
Commission for the Blind				
Authorized Positions	51	51	-	0.0%
Full-time Equivalent (FTE) positions	47.73	46.98	(0.75)	-1.6%
Oregon Health Authority				
Authorized Positions	4,482	4,521	39	0.9%
Full-time Equivalent (FTE) positions	4,119.23	4,139.97	20.74	0.5%
Department of Human Services				
Authorized Positions	7,630	7,631	1	0.0%
Full-time Equivalent (FTE) positions	7,480.61	7,477.12	(3.49)	0.0%
Long Term Care Ombudsman				
Authorized Positions	19	24	5	26.3%
Full-time Equivalent (FTE) positions	14.56	16.81	2.25	15.5%
Department of Agriculture				
Authorized Positions	477	480	3	0.6%
Full-time Equivalent (FTE) positions	351.17	352.92	1.75	0.5%

	2013-15 Legislatively Approved Level	2014 Committee Recommendation	Committee Change from 2013-15 Leg. Approved	
			Change	% Change
Department of Energy				
Authorized Positions	115	114	(1)	-0.9%
Full-time Equivalent (FTE) positions	114.02	112.81	(1.21)	-1.1%
Department of Environmental Quality				
Authorized Positions	719	720	1	0.1%
Full-time Equivalent (FTE) positions	706.33	704.87	(1.46)	-0.2%
Department of Fish and Wildlife				
Authorized Positions	1,523	1,520	(3)	-0.2%
Full-time Equivalent (FTE) positions	1,262.41	1,258.99	(3.42)	-0.3%
Department of Land Conservation and Development				
Authorized Positions	61	60	(1)	-1.6%
Full-time Equivalent (FTE) positions	58.06	57.31	(0.75)	-1.3%
Water Resources Department				
Authorized Positions	157	157	-	0.0%
Full-time Equivalent (FTE) positions	154.80	154.55	(0.25)	-0.2%
Department of Corrections				
Authorized Positions	4,490	4,488	(2)	0.0%
Full-time Equivalent (FTE) positions	4,443.68	4,441.68	(2.00)	0.0%
Department of Justice				
Authorized Positions	1,282	1,285	3	0.2%
Full-time Equivalent (FTE) positions	1,265.25	1,266.83	1.58	0.1%
Oregon Military Department				
Authorized Positions	523	522	(1)	-0.2%
Full-time Equivalent (FTE) positions	478.01	477.51	(0.50)	-0.1%
Department of State Police				
Authorized Positions	1,260	1,259	(1)	-0.1%
Full-time Equivalent (FTE) positions	1,247.13	1,245.63	(1.50)	-0.1%
Oregon Youth Authority				
Authorized Positions	1,030	1,025	(5)	-0.5%
Full-time Equivalent (FTE) positions	992.58	989.79	(2.79)	-0.3%

Summary of Revenue Changes

The General Fund appropriations made in the bill are within resources available as projected in the February 2014 economic and revenue forecast by the Department of Administrative Services Office of Economic Analysis, supplemented by one-time savings identified in several agencies, as well as a transfer from Secretary of State's Corporate Division as authorized in House Bill 4157.

Summary of Capital Construction Subcommittee Action

House Bill 5201 is the omnibus budget reconciliation bill for the 2014 legislative session, implementing the statewide rebalance plan that addresses changes in projected revenues and expenditures since the close of the 2013 session. The Subcommittee approved House Bill 5201 with amendments to reflect budget adjustments as described below.

Statewide Adjustments

EMPLOYEE COMPENSATION DISTRIBUTION
The Subcommittee approved allocating $86.5 million General Fund to state agencies for employee compensation. This amount is 100% of the General Fund special purpose appropriation to the Emergency Board, made by House Bill 5008 (2013) for employee compensation. Also approved were associated expenditure limitation increases of $2.6 million Lottery Funds, $84.7 million Other Funds, and $44.2 million Federal Funds. The General Fund component is expected to cover about 90% of the statewide estimate of costs for compensation and benefit changes agreed to through collective bargaining or other salary agreements. Lottery Funds, Other Funds, and Federal Funds expenditure limitations are calculated at the full cost estimate level.

Section 105 of the budget bill reflects the employee compensation amounts approved for each agency; adjustments for agencies are not addressed in the agency narratives, although they are included in the table at the beginning of the budget report.

2% HOLDBACK
House Bill 5008 (2013) included a 2% supplemental ending balance holdback that was primarily applied to General Fund, and excluded debt service as well as selected programs. Agencies' 2013-15 legislatively adopted budgets were reduced by these amounts. With the current statewide economic conditions and revenue forecast, these budget reductions are being partially restored. Generally, 25% of the holdback is being restored to each affected agency, although there are a number of exceptions. Restorations include a total of $68.3 million General Fund and $0.3 million Lottery Funds. Section 104 of the budget bill reflects the restoration amounts for each agency. More detail is available in the narrative for each affected agency; agencies without General Fund or Lottery Funds in their budgets were not affected.

PACKAGE 091
Package 091 Statewide Administrative Savings is another 2013-15 adjustment affecting most agency budgets and captured in agency budget bills. The 2013 Legislature approved this package of $62.0 million total funds in permanent reductions as a placeholder for administrative efficiencies.

The placeholder, which carried forward from the Governor's budget, was simply a pro rata calculation across personal services and services and supplies expenditures in administrative budget structures. The Department of Administrative Services (DAS) committed to work out reduction details with agencies and report to the Joint Committee on Ways and Means during the 2014 session. The areas targeted for reduction were finance, information technology, human resources, accounting, payroll, and procurement expenditures.

The legislative expectation was that DAS would present a statewide plan identifying specific efficiencies and realigning placeholder reductions, if needed. However, DAS did not come forward with a plan, but instead reported that efforts to realize the savings in Package 091 met with unexpected challenges. These include actual savings taking longer than one biennium to materialize and some ideas requiring up front investments that would offset any near term savings. Since DAS failed to deliver a plan, the Legislative Fiscal Office worked with state agencies and their DAS budget analysts to replace placeholders with specific reduction actions. For some agencies, the updated Package 091 will deviate from placeholder expenditure categories or appropriations; these changes are described in the individual agency narratives. Agency narratives, where applicable, will also identify position count and full-time equivalent (FTE) decreases.

Emergency Board

The Emergency Board allocates General Fund and provides Lottery Funds, Other Funds, and Federal Funds expenditure limitation to state agencies for unanticipated needs in approved agency budgets when the Legislature is not in session. As part of the 2013-15 biennium statewide rebalance plan, House Bill 5201 adjusts the Emergency Board's special purpose appropriations as described below:

- Eliminates a special purpose appropriation for state agencies of $86.5 million, with corresponding General Fund appropriations to various state agencies for state employee compensation changes.
- Eliminates a special purpose appropriation for state agencies of $12.9 million, with corresponding General Fund appropriations to the Department of Human Services ($11,038,678) and the Oregon Health Authority ($1,861,322) for compensation changes for home health care workers who are not state employees.
- Eliminates a special purpose appropriation for the Oregon Department of Education (ODE) of $4.6 million, with a General Fund appropriation of $4.4 million to ODE for assessments including those assessments required under the federal Elementary and Secondary Act and linked to Common Core Standards.
- Eliminates a special purpose appropriation for the Oregon Department of Education (ODE) of $1,789,557, with a corresponding General Fund appropriation to the ODE for program funding for the second year of the biennium for youth development grants, performance-based contracts, and services at the local level.
- Eliminates multiple special purpose appropriations for the Housing and Community Services Department totaling $9,215,066, with a General Fund appropriation of $8,540,066 to the Housing and Community Services Department for second year operations, and an appropriation of $225,000 to the agency for one-time supplemental funding to the Oregon Hunger Response Fund for fiscal year 2014.
- Eliminates a special purpose appropriation for the Oregon Health Authority of $3.3 million, with a General Fund appropriation of $2,942,895 to the Oregon Health Authority for adult residential rate increases within the alcohol and drug system.

- Eliminates a special purpose appropriation for the Oregon Health Authority of $100,000, with a corresponding General Fund appropriation to the Oregon Health Authority for staffing needs related to the Dental Pilot Projects.
- Reduces the special purpose appropriation of $26 million for seniors made by House Bill 5101 (2013 Special Session) to appropriate $13,295,373 General Fund to programs benefitting seniors in multiple agencies, but primarily in the Department of Human Services.
- Establishes a $24 million special purpose appropriation for the Oregon Health Authority or the Department of Human Services for caseload costs or other budget challenges that the agencies are unable to mitigate.
- Establishes a $3.5 million special purpose appropriation to be allocated for future costs associated with higher education governance changes; including costs incurred by the Higher Education Coordinating Commission as duties and responsibilities are transferred from the Chancellor's Office to the Commission and for impacts on the budgets of the four technical and regional universities.
- Establishes a $1.3 million special purpose appropriation to be allocated to the Judicial Department for Operations support. The Department may request funds to finance one-time operations investments and service increases.
- Establishes a $700,000 special purpose appropriation to be allocated to the Judicial Department for third-party debt collection costs.

If remaining special purpose appropriations are not allocated by the Emergency Board before December 1, 2014, any remaining funds become available to the Emergency Board for general purposes.

The Subcommittee established a reservation within the general purpose Emergency Fund of $350,000 for the Board of Parole and Post-Prison Supervision (BPPPS) for replacement of the Parole Board Management Information System (PBMIS). Allocation of the reservation is contingent upon the Board providing a project budget, project plan, and periodic status reports. BPPPS may request allocation of the reservation from the Emergency Board after the Legislative Fiscal Office approves the project budget and project plan.

A reservation was also established within the general purpose Emergency Fund of $3.5 million for the Statewide Longitudinal Data System proposed by the Oregon Education Investment Board (OEIB), Oregon Department of Education (ODE), and the Higher Education Coordinating Commission (HECC). Prior to the release of this reservation, the agencies must meet the requirements of the budget note included in this bill for OEIB relating to completing a refined business case, development of a comprehensive set of foundational project management documents, and completion of an assessment of the foundational project management documents and a project risk assessment by an independent Quality Assurance contractor.

Adjustments to Agency Budgets

ADMINISTRATION

Department of Administrative Services

The Subcommittee approved an $8,644,690 Other Funds expenditure limitation increase for Enterprise Technology Services (ETS) to begin a $40 million technology equipment lifecycle replacement plan. Due to continued use of equipment past its useful life, the state in now experiencing unacceptable levels of technology service outages that impact state government operations. DAS estimates there is now more than $40 million

worth of equipment and infrastructure past the 5 year useful life. DAS will enter into lease-to-own agreements to finance the equipment replacement. Existing ETS rates are estimated to be sufficient to generate enough revenue to pay the $8,644,690 Other Funds needed for leases-to-own agreements that will be entered into this biennium. Use of this additional revenue will likely preclude DAS from lowering ETS rates mid-biennium as was being contemplated by the ETS Customer Utility Board. Use of existing rate revenue will avoid costs associated with borrowing the money internally, as was initially recommended by the Department. The $8,644,690 Other Funds increase for 2013-15 rolls-up to $18,743,503 in 2015-17 for the second phase of the equipment replacement plan. DAS plans to incorporate a depreciation factor in future ETS rates, which will allow the state to accommodate lifecycle replacement costs on an ongoing basis. The Subcommittee also approved a $5,121,497 Other Funds expenditure limitation increase and the establishment of 19 positions (10.22 FTE) for ETS to meet the increasing demand for technology services from state and local governments, including implementation of IT projects approved in 2013-15 adopted budgets.

The Subcommittee adopted the following budget note to ensure proper oversight of state information technology assets and projects:

Budget Note:

The Oregon Department of Administrative Services (DAS), working with the State CIO, shall produce a comprehensive inventory report of all current information technology (IT) assets as required under current law with a special emphasis on the planned replacement or modernization status of information systems in use by all executive branch agencies. This inventory report shall include, but not be limited to:

- Agency name, Information System (Application) name, Agency Program owner, and business purpose of the Information System
- Age, Date of last upgrade, and planned changes/enhancements/retirement for the Information System (Application) in the future

In addition, DAS and the State CIO shall produce a comprehensive report of all IT projects underway in the 2013-15 biennium or planned for the 2015-17 biennium. The IT project report shall include, but not be limited to:

- Agency name, project title/name, project description, estimated budget (for all biennia), estimated start and completion date.

Both the IT inventory and project reports shall include:

- A narrative explanation of the methods, assumptions and tools used and any challenges DAS or the State CIO faced in collecting IT asset and/or IT project information;
- A narrative description of any statutory, rule or policy changes or resource allocations DAS or the State CIO believes are necessary to support continued or better IT asset inventory and/or IT project reporting.

The State CIO shall include a narrative section focused on planned statewide information systems modernization as well as the IT inventory and project reports outlined above, in the appendix of the State Information Technology and Telecommunications Plan (changed to Enterprise Information Resources Management Strategy in HB 4135) the State CIO is required to develop and update each biennium under ORS 291.039.

The IT inventory and project reports and a status report on the completion of the State IT and Telecommunications plan (changed to Enterprise Information Resources Management Strategy in HB 4135) shall be presented to the Joint Committee on Legislative Audits, Information Management and Technology and the General Government Subcommittee of the Emergency Board or the interim Joint Committee on Ways and Means before the start of the 2015 session. The State IT and Telecommunications Plan (changed to Enterprise Information Resources Management Strategy in HB 4135) shall be presented to the General Government Subcommittee of the Joint Committee on Ways and Means and other appropriate committees during the 2015 session.

The Subcommittee approved a $700,000 Other Funds expenditure limitation for the Chief Operating Office for two special projects that cross multiple agencies or require some independence. The first such project is a $350,000 limitation increase to purchase a statewide license for the Agora software program to be used by multiple state agencies. Agora offers tools to link economic and community development projects with project funders. The second special project involves the expenditure of $350,000 Other Funds to examine the Cover Oregon Website Project. At the request of the Governor, DAS contracted with First Data Government Solutions through the Enterprise Initiatives Master Price Agreement. First Data Government Solutions will complete a third party assessment of the Cover Oregon Website Project. Funding for the contract will be transferred from the Oregon Health Authority and Cover Oregon to pay the cost of this assessment and any applicable legal fees

The Subcommittee approved a $1,220,548 Other Funds expenditure limitation increase for Enterprise Asset Management (EAM) for the state motor pool. A $1,047,548 Other Funds increase is for the purchase of 47 new vehicles and for fuel and maintenance of these vehicles. The Subcommittee also increased the Other Funds expenditure limitation for EAM by $173,000 to accommodate the transfer of an auto mechanic position from the Oregon Department of Transportation to the state motor pool to consolidate light fleet maintenance in the Salem area.

House Bill 5201 includes one-time General Fund appropriations to the Department of Administrative Services for the following purposes:

- $345,000 for disbursement to the SW Oregon Assessment and Taxation Coalition involving the assessors of Coos, Curry, Douglas, Jackson, Josephine, Klamath, and Lane counties for a pilot project to form partnerships for the delivery of taxation and assessment services, to seek ways to deliver these services more efficiently.
- $200,000 for disbursement to Oregon Health and Science University Office of Rural Health for the Primary Health Care Loan Forgiveness Program.
- $100,000 for disbursement to the City of Forest Grove for initial planning costs associated with construction of a community center facility. The building could potentially house city hall, city offices, and a police station.
- $80,000 for disbursement to Sustainable Northwest for completion of a Western Juniper utilization and marketing project.
- $20,000 for disbursement to the Medford Senior Center for their Senior Nutrition Program.

The Subcommittee added $9,033,609 Other Funds expenditure limitation for one-time cost of issuance and special payments associated with the disbursement of proceeds from Lottery Bond sales; projects are detailed below and approved in in Senate Bill 5703. There is no debt service allocated in the 2013-15 biennium, as the bonds will not be sold until the spring of 2015. Debt service for 2015-17 is estimated at a total of $1,640,046 Lottery Funds: $588,086 for the Port of Morrow Community Revitalization Revolving Loan Fund; $270,707 for the Stayton

Stormwater project; $176,765 for the Beaverton Community Health Collaborative project; $176,765 for the Mid-Columbia Medical Center; and $427,723 for the Cornelius Library matching fund project.

- $2,958,304 Other Funds for disbursement to the Port of Morrow for a Community Revitalization Revolving Loan Fund that would be available to Malheur, Harney, Grant, Baker, Union, Wallowa, Umatilla, Morrow, Gilliam, Sherman, and Wheeler counties for energy conservation, renewable energy, and general business development projects.
- $2,451,194 Other Funds for disbursement to the City of Cornelius for a new public library with the stipulation that the City of Cornelius secures matching funds and commitments of no less than $10.4 million by the end of the 2013-15 biennium, prior to the distribution of the lottery revenue bond proceeds for the project.
- $1,544,053 Other Funds for disbursement to the City of Stayton to purchase property and develop a storm water detention facility in Stayton. The facility is expected to improve water quality for downstream agricultural users and manage peak storm flows into the Salem Ditch and Mill Creek.
- $1,040,029 Other Funds for disbursement to the Mid-Columbia Medical Center to support capital construction projects to expand or improve the medical center.
- $1,040,029 Other Funds for disbursement to the Beaverton Community Health Collaborative for the construction of a multi-service health and wellness facility.

The Subcommittee accepted technical adjustments to the revenue reductions assumed in the Department 2013-15 legislatively adopted budget by increasing the assumed Other Funds revenue by $1.5 million for the Chief Operating Office, $1.8 million for Enterprise Human Resource Services, and $437,180 for the Chief Information Office. In addition, the Subcommittee approved another technical adjustment to move a limited duration position to Enterprise Technology Services from the Chief Information Office where it was added by error in the legislatively adopted budget.

The Subcommittee approved and updated Package 091 Statewide Administrative Savings, eliminating 2 Custodian positions (2.00 FTE) and one Production Supervisor position (1.00 FTE). Because some of the administrative reductions were not achievable, particularly the $5,771,223 Other Funds in Enterprise Technology Services (ETS), Other Funds reductions were taken in the Chief Information Office ($3,515,338) to eliminate empty Other Funds expenditure limitation and Enterprise Asset Management ($130,906) to eliminate the two custodian positions. These reductions allowed restorations of $3,183,353 Other Funds in ETS and $462,891 Other Funds in Enterprise Human Resource Services. The Subcommittee also approved the standard 25% restoration rate for the supplemental ending balance reductions, which resulted in the restoration of $13,953 General Fund.

Oregon Advocacy Commissions Office

The Subcommittee approved a restoration of $8,301 General Fund for the 2% supplemental ending balance holdback that was included in the agency's original legislatively adopted budget for 2013-15. The restoration fully restores the original holdback reduction.

The Subcommittee approved an updated Package 091 Statewide Administrative Savings. A portion of the agency's reduction to personal services was moved to services and supplies.

Employment Relations Board
The Subcommittee increased the agency's General Fund appropriation by $116,236 and Other Funds expenditure limitation by $148,020 to fund employee pay differentials, unemployment benefits, payment of accrued employee vacation time, a temporary double-fill of an administrative law judge position, and mediator travel expenses. The source of Other Funds is from the agency's state agency assessment ending balance ($87,998) and fee revenue balance ($60,022). Projected fee revenue is higher than anticipated in the agency's legislatively adopted budget for 2013-15. With the exception of the employee pay differentials and mediator travel expense, the remaining items are considered one-time increases and are not to carry forward into the 2015-17 biennium.

With this General Fund appropriation, the agency did not require a restoration of its 2% ending balance holdback.

The Subcommittee approved an updated Package 091 Statewide Administrative Savings. A portion of the agency's reduction to personal services was moved to services and supplies. The reduction to services and supplies now totals $7,162 and will come from savings achieved by a renegotiated facilities rental agreement.

An adjustment was made related to the agency's compensation plan that moved $11,645 of Other Funds expenditure limitation from the Employment Relations Board Administrative Account (i.e., state agency assessments) to expenditures supported by fee revenue.

Government Ethics Commission
The Subcommittee approved an updated Package 091 Statewide Administrative Savings. A portion of the agency's reduction to personal services was moved to services and supplies.

Office of the Governor
The Subcommittee approved a restoration of $51,520 of the 2% supplemental ending balance holdback that was included in the agency's original legislatively adopted budget for 2013-15. That represents 25% of the initial holdback.

The Subcommittee appropriated $1,080,000 General Fund for the Public Infrastructure Commission and the West Coast Infrastructure Exchange. The governor's Office may transfer some, or all, of the funds to the State Treasurer for the implementation of House Bill 4111.

Oregon State Library
Of the agency's original $32,951 supplemental ending balance holdback reduction, the agency has achieved savings of $14,335 General Fund by reducing Fiscal Year 2014 Ready-to-Read grants. The remainder of the holdback, $18,616, was restored by the Subcommittee to be used for Fiscal Year 2015 Ready-to-Read grants. The restoration represents 57 % of the initial holdback.

The Subcommittee approved an updated Package 091 Statewide Administrative Savings. The agency's personal services budget was reduced by $5,956 General Fund and $20,209 Other Funds by reducing pay differentials. The remaining personal services reduction was moved to services and supplies.

The Subcommittee adopted the following budget note related to the reorganization of the State Library.

Budget Note:
The Co-Chairs of the Joint Committee on Ways and Means will establish a workgroup to build upon previous State Library reorganization efforts, including the 2012 Joint Committee on Ways and Means report on the consolidation and improvement of library and archives services as well as subsequent proposals this biennium. The purpose of the workgroup is to modernize the delivery of state library services by improving access to public information, eliminating duplicative services and costs, increasing utilization of digital resources, and increasing collaborative partnerships across entities.

The workgroup shall recommend draft legislation for introduction in the 2015 legislative session for the reorganization of state library services, which should, where possible, incorporate national best practices pertaining to library reorganizations.

The workgroup will include Legislative members, and other members chosen to represent the interests of state library service users and employees.

It is the Co-Chairs' expectation that the workgroup will be staffed by the Legislative Fiscal Office with assistance from the State Librarian, State Archivist, State Law Librarian, Department of Administrative Services – Project Management Office, the Department of Administrative Services – Chief Financial Office, and Legislative Committee Services. Staff of the Oregon Historical Society is also invited to participate as staff to the workgroup.

Oregon Liquor Control Commission
The Subcommittee approved an updated Package 091 Statewide Administrative Savings, eliminating a total of three positions (2.50 FTE), and making shifts between personal services and services and supplies in various agency programs. As approved, Package 091 now consists of the following elements:

- Personal services reductions totaling $50,048 and 0.5 FTE (seasonal liquor distribution worker), services and supplies reductions totaling $137,000, and capital outlay reductions of $409 in the Distilled Spirits program;
- Personal services reductions of $239,002 and abolishment of one management position (1.00 FTE) in the Public Safety program; and
- Personal services reductions totaling $121,390 and 1.00 FTE (Office Specialist 2 position), services and supplies reductions totaling $85,000 and capital outlay reductions totaling $1,980 in the Support Services program.

Public Employees Retirement System
The Subcommittee approved an updated Package 091 Statewide Administrative Savings. The agency was able to reduce its personal services by only $45,651 due a reduction in temporary employees and overtime. The remaining personal services reduction of $1,041,400 was moved to services and supplies. The reduction to services and supplies now totals $1,393,957 and will come from savings to employee training, office expense, data processing, and professional services. The capital outlay reduction of $29,380 reduced the budget for data processing hardware.

The Subcommittee increased the Other Funds expenditure limitation for the Operations program by $1,022,945 for the implementation of Senate Bill 861, which was passed by the Legislature during the 2013 special session. This includes four limited duration Retirement Counselor 1 positions (3.33 FTE). Personal services total $392,428 and services and supplies total $630,517.

The four limited duration positions were established administratively on November 1, 2013; therefore, the agency does not require position or FTE authority, but does require the associated expenditure limitation. The revenue to fund these expenses is from a transfer from the Oregon Public Employees Retirement Fund from current year earnings. The Other Funds expenditure limitation was approved only as a one-time increase and does not carry forward into the 2015-17 biennium.

Other Funds expenditure limitation was increased for the Operations program by $718,750 in services and supplies for phase two of a three phase project to move the administration of the Individual Account Program from a third-party administrator to the agency. The Other Funds expenditure limitation was approved only as a one-time increase and is not carried forward into the 2015-17 biennium.

The Subcommittee requests that the Department of Administrative Services unschedule the entire amount of the Individual Account Program expenditure limitation, pending a Department of Administrative Services – Chief Information Office review and recommendation to approve the project being submitted to the Legislative Fiscal Office for its review and recommended approval.

Department of Revenue

The agency did not require a restoration of its 2% ending balance holdback that totaled $3.3 million General Fund, due to vacancy savings. The vacancy savings occurred in programs that did not require a rebalance of the agency's budget.

The Subcommittee approved an updated Package 091 Statewide Administrative Savings, eliminating eight permanent full-time positions and reducing one permanent full-time position to part-time (8.50 FTE). The alternative plan minimizes the impact to the agency's Information Technology Division so as to support its transition of legacy information technology systems to a new information system entitled the Core System Replacement project.

The positions eliminated include: Accountant 1 position (1.00 FTE); Office Specialist 1 positions (1.00 FTE); Office Assistant 2 position (1.00 FTE); Information System Specialist 4 position (1.00 FTE) and a Fiscal Analyst 2 position is reduced from permanent full time to permanent part-time (0.50 FTE) in the Administrative Services Division. Two Administrative Specialist 1 positions (2.00 FTE) are eliminated from the Personal Tax and Compliance Division. An Information System Specialist 3 position (1.00 FTE) and an Information System Specialist 5 position (1.00 FTE) are eliminated from the Property Tax Division. In addition, $71,904 of Other Funds for services and supplies is eliminated in the Property Tax Division in order to achieve the reduction target.

The Subcommittee disappropriated $2.1 million in one-time General Fund savings, which are in addition to the General Fund savings the agency set aside to compensate for its 2% ending balance holdback. The additional vacancy savings include: Administration ($990,828), Property Tax ($139,386), Personal and Compliance ($716,614), and Business Divisions ($253,172).

The Subcommittee also disappropriated $500,000 General Fund in one-time services and supplies savings from the Core System Replacement project due to lower than expected Department of Administrative Services – State Data Center charges.

A reduction of $352,716 in Other Funds personal services expenditure limitation was made to the Administration Division to adjust for an unneeded compensation plan increase. Two million dollars of Other Funds expenditure limitation in the Property Tax Division was reduced for

limitation that does not have a revenue source. The Property Tax Division has historically had Other Funds in its services and supplies expenditure limitation in excess of its actual need. Therefore, this is a permanent reduction.

The primary vendor contract for the Core Systems Replacement project was originally estimated to cost $29 million; however, the agency was able to negotiate a $27 million contract. The savings for the current biennium totals $2.3 million Other Funds, with $300,000 of the savings being needed in a future biennium.

HB 5008 (2013) requested that the Department of Administrative Services unschedule $12,994,327 of Other Funds expenditure limitation for the project that is related to the May 2014 Article XI-Q bond sale. The Subcommittee approved rescheduling $10,694,327 due to the $2.3 million in contract savings this biennium. The remaining $2.3 million is to remain unscheduled.

The Subcommittee provided the following instruction:

> The Department of Administrative Services is requested to reschedule $10,694,327 Other Funds expenditure limitation for the Core System Replacement project, pending the May 2014 Article XI-Q bond sale.
>
> Additionally, the Department of Revenue is directed to report to the Joint Interim Committee on Ways and Means during Legislative Days in May and September 2014 on the status of the project.

The Subcommittee added one permanent full-time Principle Executive Manager E position (0.67 FTE) for the Core System Replacement project to function as a business team/business process subject matter expert lead for the project. The requested position would be funded with previously authorized Article XI-Q bond proceeds. The agency has sufficient Other Funds expenditure limitation for this position due to initial vacancy savings within the program.

The Subcommittee approved the agency's request to make the following technical adjustments to align the agency's budget with its current operations and the organizational structure. These changes balance overall and result in no increase or decrease to the agency's budget. They include: (a) $1,892,699 and nine positions (9.00 FTE) to move the Research Section from the Business Division to the Agency Program Management Office Division; (b) $322,254 and one position (1.00 FTE) to move a Principle Executive Manager G and associated services and supplies from the Administrative Services Division to the Agency Program Management Office Division; (c) $1,109,718 and seven positions (7.00 FTE) to move the Special Services Section from the Administrative Services Division and the Property Tax Division to the Executive Division; (d) $219,538 and one position (1.00 FTE) to move a Principle Executive Manager E position from the Administrative Services Division to the Personal Tax and Compliance Division; (e) $112,092 to move one position (1.00 FTE), an Administrative Specialist position, from the Personal Tax and Compliance Division to the Business Division; (f) $161,411 to move one Information System Specialist 5 position (1.00 FTE) from the Property Tax Division to the Administrative Services Division; (g) $4,945,157 to move all operating program's Attorney General into the Administrative Services Division; and (h) $880,556 to move all the operating program's Information Technology Expendable Property into the Administrative Services Division.

Secretary of State

The Subcommittee increased the General Fund appropriation by $43,796 to restore 25% of the agency's 2% supplemental General Fund ending balance holdback. The entire amount of the restoration was directed to administrative services.

The Subcommittee also reduced the Federal Funds expenditure limitation by $2,700,000, to more closely align the limitation with the Secretary's revised plan of expenditure of federal Help America Vote Act (HAVA) moneys. The Secretary reported that HAVA monies, initially budgeted for county election tabulation systems upgrades, are being redirected to finance upgrades to the Oregon Centralized Voter Registration system instead. This redirection reduces current biennium Federal Funds expenditures and will allow HAVA monies to fully support program costs, without need for additional General Fund support, through the remainder of the 2013-15 biennium and through the 2015-17 biennium as well.

Treasurer of State

The Subcommittee increased the Other Funds expenditure limitation for services and supplies for the agency by $1,080,000 for the Public Infrastructure Commission and the West Coast Infrastructure Exchange. The revenue source is a transfer from the Governor's Office, which was appropriated General Fund for House Bill 4111 (2014), to satisfy the requirement under section 4(1) of the measure.

The Subcommittee adopted the following budget note:

> **Budget Note:**
> The State Treasurer is directed to spend a minimum of $100,000 on section 2(2) of House Bill 4111 from funding the agency received in House Bill 5201 for the Public Infrastructure Commission and the West Coast Infrastructure Exchange.

CONSUMER AND BUSINESS SERVICES

Board of Accountancy

No revisions were needed to implement Package 091 Statewide Administrative Savings, consistent with the original placeholder reduction.

Board of Chiropractic Examiners

No revisions were needed to implement Package 091 Statewide Administrative Savings, consistent with the original placeholder reduction.

Construction Contractors Board

The Subcommittee approved an updated Package 091 Statewide Administrative Savings, eliminating 0.50 FTE and moving a portion of the reduction from personal services to capital outlay.

Department of Consumer and Business Services

The Subcommittee approved an updated Package 091 Statewide Administrative Savings, eliminating 9 positions and 8.00 FTE, and shifting $15,493 from services and supplies to personal services.

A one-time increase of $4,625,091 Federal Funds expenditure limitation was also approved for the Health Insurance Rate Review Grant Cycle II and III, to support state efforts to enhance the health insurance premium rate review process and increase the transparency of the review process.

Board of Dentistry
No revisions were needed to implement Package 091 Statewide Administrative Savings, consistent with the original placeholder reduction.

Oregon Health Licensing Agency
No changes were made from the original placeholder budget categories to implement Package 091 Statewide Administrative Savings. However, the agency's budget is moved to the Oregon Health Authority beginning July 1, 2014, as directed by House Bill 2074 (2013). The associated budget change is a reduction of $3,760,280 Other Funds expenditure limitation and 17.50 FTE, which represents approximately one year of the biennial budget for the Oregon Health Licensing Agency. A corresponding increase is made in the Oregon Health Authority budget.

Health Related Licensing Boards
An updated Package 091 Statewide Administrative Savings was approved for each of the six licensing boards: Mortuary and Cemetery, Naturopathic Medicine, Occupational Therapy, Medical Imaging, Speech-Language Pathology and Audiology, and Veterinary Medical. The boards are shifting reductions from personal services to services and supplies to meet the savings targets.

Bureau of Labor and Industries
To restore a portion of the agency's 2% supplemental ending balance holdback, the Subcommittee added $67,522 General Fund. This amount represents 29% of the total holdback; to cover the remaining gap BOLI will continue to hold the Apprenticeship Representative position in its Portland office vacant for the rest of the biennium.

An updated Package 091 Statewide Administrative Savings was approved, eliminating a total of 0.75 FTE across 2 positions in accounting and office administration. A portion of the agency's reduction was also moved from personal services to services and supplies.

The Subcommittee approved an increase of $450,000 Other Funds expenditure limitation and the establishment of a limited duration full-time Office Specialist 2 position (0.63 FTE) to enhance the Support Services Program. The program is part of an interagency agreement with the Oregon Department of Transportation, which provides the funding, to help increase diversity in the highway construction workforce. The Bureau of Labor and Industries (BOLI) will utilize the additional funds to increase support to existing pre-apprenticeship preparation programs and establish new preparation programs in rural areas. The limited duration position will provide administrative support for the program, allowing the program coordinator to focus on development and implementation of the preparation programs.

To provide education and outreach on fair housing laws and to investigate fair housing cases, the Subcommittee approved a one-time increase of $146,584 Federal Funds expenditure limitation. In partnership with the U.S. Department of Housing and Urban Development (HUD), BOLI will use the funds to complete dated fair housing cases that have been dual-filed with BOLI and HUD, and to work with the Fair Housing Council of Oregon to provide education and outreach. Additionally, BOLI's Technical Assistance Program will provide training sessions throughout the state on changes to fair housing laws.

The Subcommittee approved the following budget note related to workforce needs of employees of Qualified Rehabilitation Facilities:

Budget Note:
The Bureau of Labor and Industries, in consultation with the Department of Administrative Services, will convene a stakeholder workgroup to include not more than four Qualified Rehabilitation Facilities (QRFs) or a representative representing a majority of the QRFs in the state; labor unions representing QRFs; at least one organization representing the disability rights community; and any other interest with employee or business interests related to QRFs that voluntarily participate, during the 2014 interim. The workgroup will meet at least four times to develop concepts to address the workforce support needs of employees with disabilities employed by QRFs. These concepts may be presented to the 2015 Legislative Assembly for possible introduction as a bill.

Oregon Medical Board
The Subcommittee approved an updated Package 091 Statewide Administrative Savings, eliminating one position and 0.46 FTE in administration and the remaining reductions taken in services and supplies.

Board of Nursing
No revisions were needed to implement Package 091 Statewide Administrative Savings, consistent with the original placeholder reduction.

Board of Pharmacy
The Subcommittee approved an updated Package 091 Statewide Administrative Savings, reallocating among expenditure accounts to affect permanent administrative cost reductions. Other Funds personal services reductions of $3,693 and services and supplies reductions of $1,503 are reallocated entirely to agency services and supplies.

Public Utility Commission
The Subcommittee approved an updated Package 091 Statewide Administrative Savings, eliminating a mailroom assistant position (1.00 FTE). A portion of the reduction originally applied to services and supplies was shifted to personal services.

Real Estate Agency
The Subcommittee approved an updated Package 091 Statewide Administrative Savings, eliminating one position and 0.50 FTE.

Board of Licensed Social Workers
No revisions were needed to implement Package 091 Statewide Administrative Savings, consistent with the original placeholder reduction.

Board of Tax Practitioners
No revisions were needed to implement Package 091 Statewide Administrative Savings, consistent with the original placeholder reduction.

ECONOMIC AND COMMUNITY DEVELOPMENT

Oregon Business Development Department

The Subcommittee increased the General Fund appropriation by $89,679 to fully restore the Arts Commission's 2% supplemental General Fund ending balance holdback. Lottery Funds expenditure limitations were increased by a total of $250,000 to partially restore the 2% supplemental Lottery Funds ending balance holdbacks to the Shared Services and Business, Innovation, and Trade Divisions. No additional Lottery Funds are allocated from the Administrative Services Economic Development Fund for this partial restoration of the holdback amounts, or for Lottery Funds expenditure limitation increases provided for compensation cost increases; the agency will finance these expenditures out of sufficient cash balances of Lottery Funds in the division budgets.

The Subcommittee established a $1,150,000 Lottery Funds expenditure limitation for the Business, Innovation and Trade Division for support of the Oregon Manufacturing Extension Partnership and for port property redevelopment. The expenditure limitation is established on a one-time basis and will be phased out in the development of the agency's 2015-17 biennium current service level. The expenditure limitation was established to provide a special payment of an additional $750,000 to support the Oregon Manufacturing Extension Partnership, and a special payment of $400,000 to the Port of Port Orford for redevelopment of the Cannery Building owned by the Port.

The Subcommittee increased the Regional Solutions Other Funds expenditure limitation in the Infrastructure Finance Authority program area by $9,349,999, and increased the general Infrastructure Finance Authority Other Funds expenditure limitation by $240,594, to authorize distribution of lottery revenue bond proceeds to support Regional Solutions projects, and to pay bond-related costs, respectively. These Other Funds expenditure limitation increases are approved on a one-time basis only, and will be phased out in the development of the agency's 2015-17 biennium current service level.

The 2013-15 biennium budget includes authorization of up to $10 million of lottery revenue bond proceeds for Regional Solutions projects. In the 2013 session, the Legislature established a $1 Other Funds limitation on Regional Solutions project expenditures, pending submission of specific projects for review. A total of $9,350,000 of Regional Solutions project expenditures were approved. The approved project names and associated funding levels are listed below:

- North Central Region – North Central Oregon Attainable Housing Revolving Loan Fund ($2 million)
- South Central Region – Removing Stringent Air Quality Permitting Requirements ($1.5 million)
- South Central Region – Innovation and Learning Center ($500,000)
- Mid-Valley Region – White's Rail Siding ($300,000)
- Mid-Valley Region – Carlton Water Infrastructure ($500,000)
- Mid-Valley Region – Job Growers Workforce Investment Board ($550,000)
- North Coast Region – Rainier Rail Corridor ($2 million)
- South Coast Region – Portable Dredge Purchase ($2 million).

The Subcommittee also approved a change in the use of $12 million of Other Funds lottery revenue bond proceeds previously authorized in the 2013 session for transfer to the Special Public Works Fund. Of this amount, $3 million of proceeds are redirected to the Marine Navigation Improvement Fund for coastal port dredging; with the remaining $9 million of proceeds to be transferred to the Special Public Works Fund.

Finally, the Subcommittee approved the implementation of the agency's Package 091 reductions. The implementation includes permanent fund shifts in the financing of two agency positions in the Shared Services/Central Pool program area. The two positions, formerly Lottery Fund-financed, will now have 22% of their personal services costs funded by Other Funds generated by agency programs. This action supports a $100,000 fund shift from Lottery Funds to Other Funds approved with Package 091 in the agency budget.

Employment Department

The Subcommittee approved an updated Package 091 Statewide Administrative Savings, eliminating two positions in the Unemployment Insurance division (a Public Affairs Specialist at .75 FTE and an Information Support Specialist at 1.00 FTE), eliminating three positions in the Business and Employment Services division (an Executive Support Specialist, a Safety Specialist and an Office Specialist, 3.00 FTE), and eliminating one position in the Research division (an Economist, 1.00 FTE). A portion of the reduction was shifted from personal services to services and supplies.

House Bill 5201 includes an increase of eight positions (5.35 FTE) and additional expenditure limitation in the amount of $3,947,126 Other Funds and $4,757,762 Federal Funds for grant awards, supplemental federal funding for unemployment insurance programs, Office of Administrative Hearings caseload, and information technology needs.

Housing and Community Services Department

The Subcommittee approved an updated Package 091 Statewide Administrative Savings, reducing number of months on three positions (two Information Systems Specialists with a reduction of 0.50 FTE each, and a Procurement and Contract Specialist reduced by 0.62 FTE). Over all, personal services were reduced by $227,189 Other Funds and $99,918 Federal Funds; services and supplies were reduced by a total of $113,376 Other Funds and $14,195 Federal Funds; and capital outlay was reduced by $1,825 Other Funds. All reductions are allocated to the Business Operations unit of the agency's Central Services program.

The Subcommittee approved a restoration of $42,326 of the 2% supplemental ending balance holdback that was included in the agency's original legislatively adopted budget for 2013-15. That represents 25% of the initial holdback. The funding is restored to the agency's General Fund programs as follows:

- Foreclosure Counseling (SB 1552): $10,231
- Emergency Housing Assistance: $11,625
- State Homeless Assistance Program: $6,604
- Low Income Rental Assistance: $1,122
- Oregon Hunger Response Fund: $6,628
- Court Appointed Special Advocates: $5,755
- Housing Choice Landlord Guarantee Program: $361

The Transportation and Economic Development Subcommittee recommended operational funding for the 2014 state fiscal year for the Housing and Community Services Department after receiving a report on the results of the agency's review of services and delivery options. The goals of the review included identifying and eliminating duplication and fragmentation in service delivery, as well as efficiencies that could help to address an anticipated operating deficit of $8 million in 2015-17. Report recommendations include simplifying program rules and reporting requirements; implementing shared services arrangements for some administrative functions; redesigning policy and governance structure to provide clear guidance and priorities; moving local service delivery partners toward performance based contracting over time; and moving food and volunteer programs to other areas of state government. The Subcommittee discussed the importance and expectation of a more detailed implementation plan for the report recommendations. Subcommittee members also conveyed the expectation that legislative policy committees should be the venue in which changes to agency advisory bodies are discussed and determined, and that such policy discussions not be circumvented by the Executive or budget process.

Given that the majority of recommendations require additional work to develop specific implementation plans, the Subcommittee recommendation for 2014 funding is predicated on continuing programs for the remainder of the biennium within the existing agency structure. The agency will begin the process of administrative rule review immediately, to begin identifying changes that will simplify grant administration and remove unnecessary reporting and monitoring requirements. Recommendations with budget and staffing implications will be proposed for implementation in conjunction with the 2015-17 budget process, along with changes to Key Performance Measures.

House Bill 5201 repeals three special purpose appropriations related to HCSD, and instead appropriates a total of $8,765,066 million in General Fund to the agency; $8.5 million of this is for fiscal year 2014 operations and $225,000 is for a one-time increase in support for the Oregon Hunger Response Fund. Fiscal year 2014 agency operations costs amount to $60,528,131 Other Funds, $39,500,000 Federal Funds, $122,795,359 Other Funds Non-Limited, $54,000,000 Federal Funds Non-Limited, and 74.36 FTE. The above amounts include employee compensation distribution amounts, and are consistent with the 2014 operating expenditure limitation recommended by the Subcommittee on Transportation and Economic Development.

Additional one-time General Fund in the amount of $1.5 million for the Emergency Housing Account and $500,000 for the State Homeless Assistance Program was also approved (along with a corresponding increase of $1.5 million in Other Funds expenditure limitation for the Emergency Housing Account). As these programs are ongoing, the Housing and Community Services Department is not anticipated to incur or capture additional administrative expenses from this supplemental funding. Other Funds expenditure limitation of $2,555,025 is added to provide additional one-time support for affordable housing preservation, funded by lottery bonds authorized in Senate Bill 5703; $55,025 of this amount is attributable to bond-related costs.

Department of Veterans' Affairs

The Subcommittee approved an updated Package 091 Statewide Administrative Savings, shifting the majority of personal services savings in the Loan Program to services and supplies, in consideration of previous position reductions taken in the legislatively adopted budget (elimination of 12.00 FTE in the Loan Program). As modified, Package 091 reductions eliminate one position (0.20 FTE) and total $16,426 in personal services, and $136,794 in services and supplies in the Loan Program, and $153,224 in services and supplies reductions in the Veterans' Home program.

The Subcommittee approved a restoration of $43,959 of the 2% supplemental ending balance holdback that was included in the agency's original legislatively adopted budget for 2013-15. That represents 25% of the initial holdback. The funding is restored to the agency's General Fund programs in the following amounts:

- Counseling and Claims: $2,198
- County Veterans Service Officers special payments: $21,971
- Aid programs administered by the Oregon Department of Veterans' Affairs: $19,342
- Special Payments to National Service Organizations: $448

House Bill 5201 includes additional Other Funds expenditure limitation in the amount of $6,230,000 for two additional positions (1.13 FTE), and planning, marketing, start up and operating costs associated with the second Veterans' Home in Lebanon, Linn County. The home is scheduled to open in the fall of 2014.

Federal Funds expenditure limitation in the amount of $300,000 was established to accommodate the possible receipt of a federal grant for transportation services to veterans in highly rural areas of the state. Expenditure limitation was approved, with the understanding that the Department of Administrative Services would unschedule the limitation until the Oregon Department of Veterans' Affairs was notified that its grant application was successful. No additional matching funds or position authority is required to administer the funds, which will be passed through to Baker, Gilliam, Grant, Morrow, Sherman and Wheeler Counties. The agency anticipates a notice of award in April, 2014.

Oregon State Lottery

The Subcommittee approved a budget note requiring the Oregon State Lottery to submit a report to the Emergency Board on the feasibility of establishing a veterans-themed lottery raffle game.

> **Budget Note:**
> The Oregon State Lottery shall report to the Emergency Board, no later than September 2014, on the feasibility of establishing a dedicated lottery raffle game that has a veteran-oriented theme or indicates that the proceeds benefit veteran's education and economic development related to veterans. The report shall identify the impacts of establishing the game on the operations of the State Lottery, and include a projection of the level of net revenues available from a dedicated game for veteran's education and economic development, and a projection of the impact of the game on the level of net revenues otherwise available for transfer to the Administrative Services Economic Development Fund.

EDUCATION

Department of Community Colleges and Workforce Development

Based on their budgeted amount for their agency Operations budget, the Department of Community Colleges and Workforce Development (CCWD) has funding for the equivalent of 8.65 FTE in the General Fund budget passed by the 2013 Legislature. Given the demand for the General Fund related workload, the General Fund staff compliment should be closer to 13.00 FTE. As a result, CCWD estimated their General

Fund budget is underfunded by $884,136. The agency identified almost $350,000 in savings by keeping three positions vacant and switching the funding on another position, reducing the remaining General Fund gap to $535,087. To fill this remaining shortfall, the Subcommittee approved the following one-time actions; (1) assumed additional revenue from work done by CCWD staff for the Higher Education Coordinating Commission (HECC) of $64,000 to offset General Fund need and increased the Other funds expenditure limitation by this amount, (2) assumed $100,000 of debt service savings from the delay of building projects at community colleges that is freed up to offset the Operations budget gap, (3) appropriated $250,000 General Fund, and (4) transferred $121,087 from the Strategic Fund of the Community College Support Fund to the agency Operations budget.

The Subcommittee approved the establishment of an Other Funds expenditure limitation in the amount of $46,469 for the payment of the issuance costs associated with the sale of Lottery bonds for the Central Oregon Community College's Student Success Center in the remodeled Cascades Hall.

The Subcommittee did not restore any of the $287,715 General Fund reduced in the Department of Community College and Workforce's legislatively adopted budget for the 2% supplemental ending balance holdback.

As a result of Package 091 relating to Statewide Administrative Savings in 2013, CCWD's Operations budget was reduced by $357,844 total funds ($39,363 General Fund, $55,892 Other Funds and $262,589 Federal Funds). These reductions will be made by eliminating one Accounting Technician position (1.00 FTE), reducing funding for hiring temporary employees, reducing in-state travel, and reducing the amount of resources for contracting out for services. The impact of these reductions will limit the agency's flexibility in addressing and completing short term projects that are requested of the agency or unanticipated needs like information server failures that might occur. These actions will also limit the agency's ability to hire people with specialized expertise that agency staff does not have.

Department of Education

The Department of Education's (ODE) current budget includes $9.4 million for the Career and Technical Education Revitalization Grant Program as authorized in ORS 344.075. This bill increases the amount available for the program by a one-time $2 million General Fund appropriation. Grants awarded through this program must be used to enhance the collaboration between education providers and employers by: (1) developing or enhancing career and technical education programs of study; (2) expanding the professional growth of and career opportunities for students through career and technical education programs; (3) assessing the ability of each career and technical education program to meet workforce needs and give students the skills required for jobs in this state that provide high wages and are in high demand; and (4) supporting the achievement of the high school diploma requirements

The Legislature in 2013 provided an additional $7.5 million General Fund for the Career and Technical Education (CTE) Revitalization Grant Program, and this bill adds a further $2 million General Fund to the program without adding any resources for the administration, monitoring and technical assistance related for the program. The Subcommittee approved a transfer of $230,537 General Fund from the Grant-in-Aid budget of the agency to the Operations budget, and the establishment of three positions (1.25 FTE) for these functions.

A special purpose appropriation to the Emergency Board of $4.6 million General Fund was made in 2013 for student assessments. The Subcommittee approved the repeal of this special purpose appropriation, and instead approved a $4.4 million General Fund direct appropriation

to ODE to augment the $16 million total funds currently in the agency's budget for student assessments. This additional funding is to be used to purchase a summative assessment system tied to the Common Core standards as well as providing resources to school districts for formative and interim assessment tools. The Department of Administrative Services was instructed to unschedule this additional $4.4 million until final negotiations with the assessment contractors are completed.

Budget Note:
The Department of Education is instructed to provide at least $2 million of the total amount in the budget for student assessments as payments to school districts for formative and interim assessment tools.

ODE's Early Learning Division received an additional $10.1 million Federal Funds in resources through the Race to the Top grant program of the U.S. Department of Education. The agency plans to spend $5.5 million of these funds during the 2013-15 biennium. The funds will be used for a variety of purposes including increasing the use of the Tiered Quality Rating and Improvement System (TQRIS), professional development of early learning providers, and for a statewide referral system for information on early childhood services. The Subcommittee approved Federal Funds expenditure limitation increases split between the Early Learning Grant-in-Aid budget for grants to organizations ($3,955,190 Federal Funds) and the agency's Operations budget ($1,547,971 Federal Funds) for contracts, staffing and other agency costs. Seven limited duration new positions (4.11 FTE) were approved for establishment. Five current positions will also be funded with these new resources.

The Subcommittee approved an additional one-time $1.0 million General Fund appropriation for the Long Term Care and Treatment programs which provide educational services to students in residential and day treatment centers as defined in ORS 343.961. In approving this additional funding, the Subcommittee expects all of the $1.0 million will be provided to the entities who directly provide educational services to these students.

Budget Note:
Prior to May 1, 2014, the Department of Education is instructed to provide the School Funding Task Force established by House Bill 2506 (2013) with information to assist the Task Force in formulating recommendations relating to the level and allocation of funding for the Long Term Care and Treatment program. This information must include: (1) the actual costs of providing adequate and comparable educational services to students who receive services under the program; (2) various alternatives for allocating and distributing funding to these programs in an equitable manner to maximize the amount that is used for direct educational services to these students; (3) alternatives of metrics for measuring the effectiveness of the programs and providers of these educational services; and (4) other information the Task Force requests. The Task Force, with the assistance of the Department, shall work with various stakeholders including providers, school districts and others in formulating recommendations to the 2015 Legislature regarding the level and distribution of funding for the program.

The 2013 Legislature provided $1,789,557 General Fund for a special purpose appropriation to the Emergency Board for program funding for the second year of the biennium for youth development grants, performance-based contracts, and services provided at the local level. The Subcommittee approved the repeal of this special purpose appropriation, and redirected those resources as a General Fund appropriation to the Department of Education. The agency's Youth Development Division submitted a plan for investing and distributing these funds to the Interim Joint Ways and Means Committee in January 2014 which approved the use of these funds for the Youth and Innovation Grant Fund. This Fund

provides resources for new innovative approaches to improve education and workforce success for those youth disconnected or at risk of disconnecting from the education system and labor market. Most of this funding ($1.6 million General Fund) will be for grants to local entities, while the remaining $189,557 General Fund will be used for the administration of the youth development programs.

The Subcommittee approved a total of $5,948,790 General Fund in restorations to the ODE budget, representing just under 70% of the amount reduced in the legislatively adopted budget for the 2% supplemental ending balance holdback. All of the 2% reductions were restored for the following programs: (1) Oregon Pre-Kindergarten program ($2,548,483); (2) other early learning programs ($673,910) including Early Learning Hub funding, Health Families Oregon, Relief Nurseries, and Early Learning Kindergarten Readiness grants; (3) youth development grant programs ($114,982); (4) staffing costs at the Oregon School for the Deaf ($222,340); and (5) the newly authorized strategic education initiatives ($436,976). Other restorations were $1,080,405 for the Early Childhood Special Education programs, and $562,775 for the Early Intervention program. Finally, a total of $308,919 in the agency Operations budget was restored for nursing program support to school districts, youth development program administration, and licensing of Head Start programs.

As a result of Package 091 relating to Statewide Administrative Savings in 2013, ODE's Operations budget was reduced by $814,374 total funds. The budget passed by the 2013 Legislature included over $75 million total funds in new or expanded initiatives without a corresponding increase of resources in administrative activities. Based on this, the Package 091 related reductions for ODE did not include any staff reductions; but included service and supply cuts to the budget, personnel, accounting and payroll, and procurement functions totaling $280,576 total funds. Another $533,798 total funds was reduced from the information technology budget, most of it coming from resources for assessment related contracts. Overall, $276,887 General Fund, $123,622 Other Funds, and $413,865 Federal Funds was reduced from the ODE Operations budget.

The Federal Funds expenditure limitation for early learning programs is increased by $2.2 million to reflect a larger carry-forward of child care related funds from 2011-13 and larger current biennium revenues from the federal Child Care Development Fund. These additional revenues will be used to increase funding for the Employment Related Day Care program administered by the Department of Human Services.

State School Fund

The State provides payments funded by the State School Fund for Local Option Equalization Grants authorized in ORS 327.339. The Department of Education (ODE) makes those grant payments to school districts as Other Funds, but the current budget does not have sufficient Other Funds expenditure limitation for the current biennium. The Subcommittee approved a $3,535,581 increase in Other Funds expenditure limitation which is the estimate at this time of the grants that must be paid during 2013-15.

Higher Education Coordinating Commission

In development of the 2013-15 budget for the Higher Education Coordinating Commission (HECC), there was an inadvertent double counting of funding of $249,175 General Fund in the costs of the Commission's meeting and operating costs. The Subcommittee reduced this amount from the HECC budget.

The Subcommittee did not restore any of the $45,957 General Fund reduced in the Higher Education Coordinating Commission's legislatively adopted budget for the 2% supplemental ending balance holdback.

Oregon Education Investment Board

The Subcommittee restored $30,794 General Fund to the Oregon Education Investment Board (OEIB) which represents 25% of the amount reduced in the OEIB's legislatively adopted budget for the 2% supplemental ending balance holdback. This restoration will allow the OEIB to fund data analysis and policy research on best practices, investment strategies, and polices relating to early learning and primary literacy.

The OEIB and other education agencies presented an initial business case and related project management materials for the Statewide Longitudinal Data System to the Education Subcommittee of the Joint Committee on Ways and Means. The Education Subcommittee recommended the project staff continue to refine the business case, provide more detailed planning and project management materials, and contract with an independent Quality Assurance contractor to move on to the next steps in the implementation of this project. This work is to be completed with existing resources in the Oregon Department of Education's budget.

> **Budget Note:**
> The Oregon Education Investment Board (OEIB) is directed to work with the Oregon Department of Education (ODE), the Higher Education Coordinating Council (HECC), other education related agencies, and the Office of the State Chief Information Officer to refine the business case and develop a comprehensive set of foundational project management documents including a detailed project budget and schedule for the design, development and implementation of the State Longitudinal Data System for P-20W Education. The OEIB, ODE, HECC and other agencies must follow State Chief Information Officer standards in the development of these materials; and submit them to the State Chief Information Officer for review in compliance with Department of Administrative Services and State Chief Information Officer rules, policies and standards for project review, approval and oversight. An independent Quality Assurance contractor must be selected to complete quality control reviews of the refined business case and foundational project management documents. In addition, the independent Quality Assurance contractor must complete a project risk assessment. Prior to requesting additional funding for the Statewide Longitudinal Data System, OEIB and other agencies must submit the quality control reviewed business case and foundational project management documents and the project risk assessment, along with a recommendation on the project from the State Chief Information Officer to the Legislative Fiscal Office. The OEIB and other agencies are directed to report to the Emergency Board during each of the Emergency Board's meetings prior to January 1, 2015 on the status of the project and/or to request the authority to proceed with the project once the above requirements have been met.

Oregon Health and Science University

The Subcommittee approved a total of $200,035,290 Other Funds expenditure limitation in the Department of Administrative Services for disbursement of bond proceeds to Oregon Health and Science University (OHSU) for the construction of research, clinical, other related facilities, and for bond related costs for the expansion of the OHSU Cancer Institute. Senate Bill 5703 contains authorization to issue up to $161,490,000 in Article XI-G general obligation bonds (debt service to be paid with General Funds) and $38,545,290 in lottery bonds (debt service to be repaid with Lottery Funds) for the Cancer Institute for disbursement to OHSU. Before these Article XI-G and Lottery bonds may be issued, OHSU must raise at least $800 million in gifts, grants and other revenues through OHSU's Cancer Challenge campaign. The bond proceeds will be used: (1) to construct a research building on the Schnitzer Campus which will include wet laboratory facilities, bio-computing space and research support facilities; and (2) for additional floors in the Center for Health and Healing II (CHH II) building already planned for construction for clinical trial space. Debt service payments on these bonds to be paid beginning in the 2015-17 biennium are estimated at $23,357,272 General

Fund and $6,669,787 Lottery Funds. A budget note is included in the Oregon Health Authority section of this budget report instructing OHSU, other health care providers and Coordinated Care Organizations to develop recommendations relating to access to services for Medicaid clients.

Oregon Student Access Commission

Funding for the Oregon Opportunity Grants is increased by $2.3 million in the Oregon Student Access Commission's (OSAC) budget by increasing the expenditure limitation for Lottery Funds funded by allocations from the Education Stability Fund. This amount is anticipated to provide an estimated 1,150 more grants to post-secondary students at an average of $2,000 during the 2013-15 biennium. These additional resources are from carry-forward funds from the 2011-13 biennium that are available for this purpose.

The Subcommittee did not restore any of the $2,332,612 General Fund reduced in the OSAC's legislatively adopted budget for the 2% supplemental ending balance holdback, almost all of which was reduced from the Oregon Opportunity Grant program. As noted above, $2.3 million of Lottery Funds was added to this program for the remainder of the biennium.

As a result of Package 091 relating to Statewide Administrative Savings in 2013, OSAC's Operations budget was reduced by $41,153 total funds ($17,284 General Fund and $23,869 Other Funds). The Commission plans to take $19,030 total funds of this reduction in State Government Service Charges since Commission staff has assumed some of the administrative responsibilities (without new resources) that the Department of Administrative Services (DAS) provided in the past. The remaining reductions will be taken from other services and supplies ($11,290 total funds), Office Expenses, and other services and supplies categories. Since the original 091 reduction was split between personal services and services and supplies, all of the original $31,666 total funds in the personal services reduction will have to be transferred to services and supplies category.

Teacher Standards and Practices Commission

The Teacher Standards and Practices Commission's (TSPC) budget was reduced by $13,537 Other Funds as a result of the passage of the Package 091 relating to Statewide Administrative Savings. The Commission will take these reductions by cutting $8,135 from the budget for overtime and related personal services, and $5,402 from other services and supplies.

Oregon University System

The Subcommittee approved a special one-time General Fund appropriation of $2,000,000 for the four technical and regional universities and Portland State University to help fund new compensation agreements for classified staff. Of the $2,000,000 appropriation, $850,000 is for Portland State University, with the remainder to be shared by Eastern Oregon University, Southern Oregon University, Western Oregon University, and the Oregon Institute of Technology. The Subcommittee also approved a one-time $500,000 General Fund appropriation to both Eastern Oregon University and Southern Oregon University as temporary bridge funding to assist the universities for the remainder of the biennium as they address budget shortfalls.

The Subcommittee also disappropriated $4,500,000 General Fund from the appropriation supporting the Chancellor's Office with direction the Chancellor's Office utilize existing fund balances to continue operations for the remainder of the 2013-15 biennium. A total of $3.5 million General Fund was appropriated to the Emergency Board as a special purpose appropriation to be allocated for future costs associated with higher

education governance changes, including costs incurred by the Higher Education Coordinating Commission as duties and responsibilities are transferred from the Chancellor's Office to the Commission and for impacts on the budgets of the four technical and regional universities.

The Subcommittee approved the following budget note related to the closure of Blue Mountain Recovery Center in Pendleton, and clarified that this work should be done within the existing Oregon Solutions General Fund budget of $2.2 million for 2013-15. The parties involved are expected to include a number of local and regional entities, as well as the Department of Administrative Services, Oregon Business Development Department, Department of Corrections, Oregon Health Authority, Department of Veterans' Affairs, and the Regional Solutions program within the Governor's Office. Other parties may be identified as the work proceeds.

> **Budget Note:**
> The closure of the Blue Mountain Recovery Center will have a major economic impact on the city of Pendleton and the surrounding region. In order to address the challenges associated with the closure, a state and local conversation needs to occur, and a strategy needs to be developed, to mitigate the effects and chart a path forward for the community. The strategy should address how the state can invest resources in the community to ensure the economic effects on the community as a whole are addressed, to the extent possible. The strategy should also seek to leverage investments from the federal government in addressing the challenge and engage other private and civic organizations to the extent they can be of assistance. In carrying out the development of a strategy, the Oregon Solutions program at Portland State University shall provide staffing to bring the needed parties together to develop a mutually supported plan. The Oregon Solutions program shall report in September 2014 to the Emergency Board on the plan.

HUMAN SERVICES

Commission for the Blind

The Subcommittee approved an updated Package 091 Statewide Administrative Savings in which a small portion of the agency's reduction was moved from services and supplies to personal services. The Subcommittee also approved the restoration of $31,287 of the 2% supplemental ending balance holdback that was included in the agency's original legislatively adopted budget for 2013-15. This represents 100% of the initial holdback.

The agency's budget is reduced by $1,043,821 Other Funds expenditure limitation and 0.75 FTE to reflect the elimination of the Oregon Industries for the Blind program effective December 2013. This was an alternative work and vocational program specializing in serving clients with multiple disabilities who are both developmentally disabled and blind. Historically the program had served about 40 clients, and all clients have now been placed in other programs.

Oregon Health Authority

The Oregon Health Authority (OHA) budget is organized into several program areas including Health Care Programs, Addictions and Mental Health, and Public Health, as well as Central and Shared Services. House Bill 5201 adjusts the OHA budget for updated pricing of program caseloads, costs, and revenues to help "rebalance" the budget. This information was presented at the January 2014 meeting of the Interim Joint

Committee on Ways and Means. Most notable are additional costs of $26.9 million General Fund related to loss of federal match for Alcohol & Drug residential facilities that have more than 16 beds, claims costs for hospital patients thought to be eligible for Medicaid but not yet through the formal eligibility process, and additional costs to keep Blue Mountain Recovery Center open through March 2014. The rebalance also includes $67.9 million General Fund savings, related to caseload changes, federal match rate changes, and one-time Other Funds revenues received above forecasted amounts.

The approved rebalance plan includes additional Federal Funds expenditure limitation of $1.1 billion mostly related to faster enrollment of new clients under the Affordable Care Act (ACA) expansion than was originally forecast. The plan also includes some agency restructuring. A new budget structure called Health Policy Programs is created, with budget and staff being transferred from Central Services and Medical Assistance Programs. A second budget structure is created for the transfer of the Oregon Health Licensing Agency into OHA effective July 1, 2014 per House Bill 2074 (2013).

The agency continues to face a number of budget risks that were not explicitly included in the rebalance plan. These include changes to caseloads, federal sequestration reductions, the Oregon State Hospital budget, and state expenditures required to meet the federal Designated State Health Programs (DSHP) waiver conditions. House Bill 5201 establishes a new special purpose appropriation of $24 million, to be allocated to OHA or the Department of Human Services for caseload costs or other budget challenges that the agencies are unable to mitigate.

In addition to the rebalance adjustments, the adjusted budget reflects a number of actions to be taken as a result of the $38.8 million General Fund withheld in the legislatively adopted budget for the 2% supplemental ending balance. The Subcommittee approved a restoration of $9.7 million as part of the statewide restoration. That represents 25% of the initial holdback. Other actions taken include program reductions of $4 million General Fund and the use of $25.1 million in one-time revenues.

With the addition of certain other actions beyond that already described, the approved adjustments result in an overall $1.1 billion increase in the agency's total funds budget, but a $27.2 million General Fund decrease. These actions also result in a $36.4 million increase in Other Funds expenditure limitation, a $1.1 billion increase in Federal Funds limitation, and an increase of 39 positions (20.74 FTE). These numbers do not include changes related to employee compensation cost changes.

A more detailed description of each program area follows.

Health Care Programs

The budget adjustments in House Bill 5201 reflect a net $62.6 million decrease in General Fund in the Medical Assistance Programs (MAP) budgets, with a $24.8 million increase in Other Funds limitation and a $1.2 billion increase in Federal Funds limitation.

The rebalance plan for MAP approved by the Subcommittee includes overall savings of $67.9 million General Fund, related to caseload changes, federal match rate changes, a reduction in the clawback payment to the federal government, and one-time Other Funds revenues received above forecasted amounts. Increased costs include a $1.8 million shortfall in tobacco tax revenue as a result of the latest forecast. The loss of federal match for Alcohol and Drug residential facilities that have more than 16 beds results in a $15.7 million General cost. The approved rebalance includes a cost of $7.0 million General Fund to cover claims costs for hospital patients thought to be eligible for Medicaid but not yet through the

formal eligibility process. During the period before the patient completes the formal eligibility process, the federal match for services already received is at the state's regular match rate. The rebalance changes also include an additional $1.2 billion in Federal Funds expenditure limitation, primarily because the state is enrolling new clients under the ACA expansion faster than originally forecast.

The MAP budget is also affected by two organizational changes included in the rebalance. A total of $34 million General Fund that was previously in the MAP budget is transferred to a new budget structure called Health Policy Programs. In addition, a total of $16.7 million General Fund and $50.2 million total funds is transferred from Addictions and Mental Health to MAP. This completes another component of the transfer that eventually moves these programs receiving Medicaid match into the CCOs, and so into the MAP budget.

Health Policy Programs will also include the transfer of the Transformation Center from Central Services. The final resulting budget for Health Policy Programs will be $44.1 million General Fund, $129.4 million total funds, and 128 positions (122.37 FTE). All these adjustments net to zero agency-wide. As a part of the approved rebalance, a second new budget structure is created for the Oregon Health Licensing Agency, which will transfer to OHA on July 1, 2014 as a result of House Bill 2074 (2013). This program will then be called the Health Licensing Office. The second year budget amount of $3.8 million Other Funds is added to OHA, as well as the 35 positions (17.50 FTE) in the current agency. There is a corresponding reduction to the budget of the Oregon Health Licensing Agency.

The Subcommittee approved a restoration of $20.8 million of the 2% supplemental ending balance holdback that was included in the MAP original legislatively adopted budget for 2013-15. This is funded with one-time revenues available in the budget. The agency expects to address the remaining $2.1 million shortfall by reducing the 2014-15 fee-for-service inflation adjustment for the Oregon Health Plan from 2.4% to 1.2%.

The final budget adjustments include additional General Fund savings of $24.4 million as a result of the Children's Health Insurance Reauthorization Act (CHIPRA) bonus that was announced in December. A total of $1.9 million General Fund and $5.0 million total funds is added to the MAP budget to cover compensation changes for home health care workers who are not state employees. A total of $12.9 million had been included in a special purpose appropriation for this purpose. That amount is fully distributed to OHA and the Department of Human Services to cover these costs.

The Subcommittee approved the following budget note relating to the health care system, and the role of Oregon Health and Science University within that system:

> **Budget Note:**
> The Oregon Health Authority will work with health systems, Coordinated Care Organizations, and health care providers to develop recommendations that ensure that Medicaid clients have access to medically appropriate and necessary inpatient or outpatient health services. Factors to be considered will include:
>
> (a) The acuity of the patient's condition and the urgency of the patient's need for treatment;
>
> (b) The role of Oregon Health and Science University as the state's only public academic health center;
>
> (c) The role of Oregon Health and Science University as a health care provider as well as its capacity relative to other hospitals, clinics or facilities in the community; and

(d) Advancing the goals of the triple aim, including factors such as:

(A) delivery of quality care

(B) cost

(C) convenience to the patient

(D) patient's access to care

OHA will report on the recommendations to the appropriate legislative policy committees before the 2015 session.

Addictions and Mental Health

The budget adjustments included in House Bill 5201 for Addiction and Mental Health (AMH) reflect a net decrease of $3.2 million General Fund, an increase of $9.2 million Other Funds limitation and a decrease of $36.6 million Federal Funds limitation.

The rebalance plan approved by the Subcommittee includes a cost of $2 million General Fund to keep Blue Mountain Recovery Center open until the end of March 2014. This is offset by savings of $0.2 million General Fund as a result of the increase in the federal match rate. In addition, the budget is decreased by $19.4 million General Fund as a result of transfers and technical adjustments. This is primarily the result of the transfer of another component of the remaining programs in AMH that will be moved to the CCOs during this biennium.

The Subcommittee approved a restoration of $11.4 million of the 2% supplemental ending balance holdback that was included in the AMH original legislatively adopted budget for 2013-15. The agency expects to address the remaining $1.9 million shortfall by eliminating the development of one 5-bed residential treatment home, and delaying the opening of two others by a few months.

If House Bill 4124 becomes law, the current youth suicide prevention coordinator in Public Health will move to AMH and take on a number of new responsibilities, including a new focus on intervention. AMH will coordinate with Public Health on funding to continue a position in Public Health that will continue to focus on prevention. Both these positions will have an important role to play as the new investments in children's mental health are implemented.

The Subcommittee approved a General Fund appropriation of $50,000 for the Buckley sobering center of Willamette Family Treatment Services. This is one-time funding to establish a pilot at the center, in order to determine the efficacy of allowing the sobering center to sign clients up for the Oregon Health Plan, if appropriate, as well as the effectiveness of including peer support navigators on staff to facilitate on-going treatment. AMH and the center will report the results of the pilot during the 2015 legislative session.

House Bill 5201 includes an additional $2.9 million General Fund to increase rates for Alcohol and Drug adult residential facilities. House Bill 5008 (2013) set aside a special purpose appropriation of $3.3 million for this purpose, and the agency was directed to do a study on both the youth and adult systems. The agency presented that study to the 2014 Legislature. The $2.9 million will allow the agency to increase the indigent (non-Medicaid) rate for adults from the current $105.50 per bed per day up to $120.00 (both rates include the current $20 rate for room and board). This increase will be for both years of the biennium. This brings the indigent rate up to the same level as the Medicaid fee-for-service and CCO rate. In addition, the room and board rate will be increased from $20.00 to $24.00 for indigent, fee-for-service and CCOs,

effective January 1, 2014. It is not ideal to increase the room and board rate, because that portion of the total rate cannot be matched. However, an increase in the treatment portion of the rate would flow through the CCO budgets, and they are capped at this time.

The Subcommittee approved the agency plan to spend the remaining $10 million Other Funds revenues from the increase in the cigarette tax that was dedicated to community mental health programs. AMH plans to invest $5 million of the funding in rental assistance programs through the current structures within the agency. For the other $5 million, AMH plans to partner with the National Alliance on Mental Illness (NAMI) and the Oregon Residential Provider Association (ORPA) for development of supported housing for individuals with mental illness, who will seek out grants, gifts and contributions to supplement the state money to support this development. The state funding will provide not more than 20% of the costs for the construction of the housing, and up to 50% of the start-up costs of the housing. The partners will convene a work group to advise in developing and prioritizing the list of projects. In order to ensure that the money available is invested this biennium, timelines will be established for funds to be committed. Funds that are not committed by those deadlines will be utilized for additional rental assistance funding. The partners have agreed on a Memorandum of Understanding that lays out these details. This $5 million funding is to be considered one-time for purposes of 2015-17 budget development. The Subcommittee approved the following budget note:

> **Budget Note:**
> Addictions and Mental Health, the National Alliance on Mental Illness, and the Oregon Residential Provider Association shall report back to each of the interim Emergency Board meetings on the status of all projects being considered or funded. The report should include information on each project, including location, timelines, various funding sources, number of housing units total, and number of housing units specifically for persons with mental illness. At least 10 days before a contract is signed by the Oregon Health Authority for any specific project, the agency shall notify Legislative Leadership and the Legislative Fiscal Office of their intent to sign a contract and the details of the contract.

Public Health

The budget adjustments included in House Bill 5201 for Public Health reflect a net increase of $1.2 million General Fund, and a decrease of $0.1 million Other Funds limitation and $0.5 million Federal Funds limitation.

The Subcommittee approved a restoration of $0.7 million, or all of the 2 % supplemental ending balance holdback that was included in the Public Health legislatively adopted budget. The special purpose appropriation for dental pilot projects of $100,000 was eliminated and placed in this budget. This will enable the agency to provide staff to implement the program originally envisioned in Senate Bill 738 (2011). The Subcommittee also approved additional funding of $270,000 for breast and cervical cancer screening services. About $100,000 of this was needed to backfill funding shortfalls recently communicated to the agency by the Komen Foundation.

Public Health programs had three fee schedules that were approved by the Department of Administrative Services and implemented administratively during the interim. These were ratified as a part of House Bill 5202, the statewide fee ratification bill. These include the fees related to the regulation of non-transplant anatomical research recovery organizations, registration of medical marijuana facilities, and the Oregon State Public Health Laboratory fees for communicable disease tests.

The Subcommittee approved the following budget note:

Budget Note:
The Oregon Health Authority will report to the Emergency Board in September 2014 on plans to appoint a state dental director as part of the agency's 2015-17 budget request. The report will include a position description outlining the duties of this position and the estimated costs to fill the position.

Central and Shared Services/Statewide Assessments and Enterprise-wide Costs
The budget adjustments included in House Bill 5201 reflect net decreases of $7.3 million General Fund, $3.6 million Other Funds limitation and $81.9 million Federal Funds limitation.

The reductions in these budgets are primarily the result of transferring the budget and staff from the Office of Health Policy and Research and the new Transformation Center, both currently in Central Services, over to the new Health Policy Programs. These actions are included in the rebalance. The Subcommittee approved a restoration of $1.8 million, or all of the 2% supplemental ending balance holdback that was included in the legislatively adopted budget.

An updated Package 091 Statewide Administrative Savings was approved in which a portion of the agency's reduction was moved from services and supplies to personal services. These reductions are all in Shared Services, which for OHA are the information technology services provided to both OHA and the Department of Human Services. One of the strategies for efficiencies is to do more projects with agency staff, rather than hiring contractors to perform the work at a higher price. The agency also expects to reduce expenditures related to mainframe printing by working with recipients to see which reports are still used. There are also opportunities to standardize software tools and reduce the amount of annual maintenance and support required.

Department of Human Services
The Department of Human Services (DHS) 2013-15 budget is organized through eight budget structures and five appropriations. The budget structures reflect five direct program areas (Self Sufficiency, Child Welfare, Vocational Rehabilitation, Aging and People with Disabilities, and Developmental Disabilities) and three program support functions (Central, Shared Services, and State Assessments and Enterprise-wide Costs). In addition, the agency's rebalance plan approved by the Subcommittee as part of House Bill 5201 adds a new program structure – Program Design Services – to consolidate and better capture cross-program work, such as licensing and regulatory oversight. The funding and position transfers from the programs to the new structure drive decreases in program budgets that net out across the agency; these should not be confused with program reductions.

Setting aside statewide budget issues, the agency's rebalance plan, which was presented at the January 2104 meeting of the Interim Joint Committee on Ways and Means, generates a net savings of $0.5 million General Fund. This net positive position reflects both costs and savings tied to agency caseloads, costs per case, and a slightly higher federal percentage for FMAP eligible costs. It also accounts for new program funding gaps identified since the 2013 session, including $2.2 million General Fund needed to avoid going to a wait list for Vocational Rehabilitation services and $1.9 million General Fund to cover a 6% interim rate increase for employment services providers in the Developmental Disabilities program.

The rebalance plan also contains several technical adjustments/transfers within the agency and between DHS and the Oregon Health Authority. Internal DHS changes, mostly tied to allocating costs and budget with more precision than was used during budget development, net to zero. There is a net increase of $1.8 million General Fund in the DHS budget due to the realignment of costs between DHS and OHA associated with mental health facility development and outreach services; changes between the two agencies net to zero.

In addition to rebalance adjustments, the Subcommittee approved a direct restoration of $11.4 million General Fund withheld in the legislatively adopted budget for the 2% supplemental ending balance; this represents 25% of the holdback amount. Through the use of one-time revenues in both OHA and DHS, including $3.3 million Federal Funds in bonus revenue received under the Supplemental Nutrition Assistance Program (SNAP) and $15.0 million Federal Funds in Temporary Assistance for Needy Families (TANF) carryforward revenue, the remaining holdback of $34.2 million General Fund was covered. The Subcommittee did not make any program reductions, but budget risks do remain. These include changes to caseloads, final sequestration actions, potential federal penalties, litigation and other legal costs, and federal rule changes affecting home care workers.

The Subcommittee approved several other changes (additions) beyond the rebalance and statewide actions. The most significant of these is a series of investments totaling $8.3 million General Fund ($9.4 million total funds), which is sourced by $26 million General Fund set aside side for senior programs during the 2013 Special Session. Overall, House Bill 5201 increased the agency's budget by $66.8 million General Fund, $27.0 million Other Funds, and $125.4 million total funds, or about 2.4% overall. The net change to positions is an increase of 1 position and a decrease of 3.49 FTE, which reflects a mix of phase-ins, position eliminations, and classification changes.

A more detailed description of each program area follows. For context regarding caseload changes, the 2013-15 legislatively adopted budget was based on the spring 2013 caseload forecast; the rebalance adjustments in House Bill 5201 factor in caseload and cost changes tied to the fall 2013 forecast, published in December 2013.

Self Sufficiency

The budget adjustments approved by the Subcommittee for the Self Sufficiency (SS) program reflect net decreases of $19.8 million General Fund, $13.1 million Other Funds limitation, $7.4 million Federal Funds limitation, and 77 positions (77.00 FTE).

Rebalance adjustments account for projected growth of about 3% in the overall 2013-15 SNAP caseload from the previous forecast. Embedded in the net increase is a decrease in the number of SS households receiving SNAP, while the number of Aging and People with Disabilities households receiving SNAP continues to grow. Caseloads in the TANF cash assistance programs are down 1% from the spring numbers, at a biennial average of 33,591 families. Overall caseload savings of $1.0 million General Fund are included in the agency's rebalance calculation. Budget and program risks for these economically-sensitive caseloads include final structure of the SNAP program upon federal reauthorization, growth in participating households associated with increased Medicaid enrollments under the Affordable Care Act, and possible extension of unemployment benefits.

To support implementation of a new program structure, Program and Design Services (PDS), $9.4 million total funds and 75 positions (75.00 FTE) are transferred out of SS and into PDS. Technical adjustments and transfers account for a decrease of $44.9 million total funds and 2

positions (2.00 FTE); the largest portion is $33.4 million totals funds associated with moving the budget for the Modernization project from SS to the Office of IT Business Supports, which is part of the new PDS budget structure.

The Subcommittee approved use of $18.3 million in one-time federal revenues (SNAP bonus and TANF carryforward) to help fully restore the 2% holdback. Another change outside the agency's rebalance plan is a one-time investment of $200,000 General Fund to support nutritional programs. Half of the money will help increase the number of summer and after-school food sites by at least 50 over the next year through offering technical assistance and implementing practices to help sustain programs into the futures. The other half, which will be matched with $100,000 in federal dollars, will be used to help seniors and other eligible groups or individuals with low participation rates access SNAP benefits, update online tools, and develop client education materials around protecting benefit cards.

An increase of $2,200,000 Other Funds expenditure limitation was also approved by the Subcommittee and should allow the Employment Related Day Care (ERDC) program to achieve an average monthly caseload of 8,500 over the last 12 months of the biennium. One-time funding to support this increase is available due to a higher than anticipated amount of Child Care Development Fund (CCDF) carryforward revenue from the 2011-13 biennium. While the budget continues to be inadequate to meet program needs – there are currently over 800 families on the waiting list – the Legislature is committed to improving program effectiveness and flexibility within available resources. With this goal in mind, the Subcommittee adopted the following budget note:

> **Budget Note:**
> The Oregon Department of Education - Early Learning Division's Office of Child Care and the Department of Human Services will convene a workgroup of stakeholders to develop a set of policy recommendations on how best to modify the ERDC program to provide child care subsidies to working parents enrolled in post-secondary higher education. The agencies will report these recommendations back to the Emergency Board in May 2014; the expectation is that rulemaking to implement legislatively approved changes would follow soon after. Program elements to address within the recommendations should include eligibility criteria, work hour requirements, school attendance verification, academic standing expectations, limitations on assistance, TANF leavers, families having children with special needs, program exit income limits, child care quality, data reporting, caseload priorities, and program evaluation.

Child Welfare

The budget adjustments approved by the Subcommittee for the Child Welfare (CW) program reflect an increase of $16.5 million General Fund, a decrease of $1.6 million Other Funds limitation, an increase of $5.2 million Federal Funds limitation, and a decrease of 18 positions (18.00 FTE).

While forecasts for individual CW caseloads have fluctuated between the spring and fall forecasts, these changes did not drive any budget adjustments. The rebalance does include savings from a change in the Federal Medical Assistance Percentage (FMAP), decreasing General Fund need by $0.9 million. Based on the latest federal estimates, the 2013-15 biennial average FMAP rate will increase from 63.06% to 63.40%, which reduces the state contribution percentage. This change also affects other agency programs.

The approved budget adjustments include $0.3 million General Fund to correct an error made in 2013-15 budget development. In the agency's 2011-13 budget, a one-time revenue source (federal grant) was used to sustain the post-adoptions program. However, the one-time action was not

reversed as planned. A portion of the FMAP General Fund savings is used to cover the oversight and maintain the program at the 2013-15 legislatively adopted level. Also included is spending authority and eight limited duration positions (8.00 FTE) to support work under a federal grant. DHS received legislative approval to apply for the grant, which supports recruiting resource families for foster children, in May 2013.

To support the new program structure, Program and Design Services (PDS), $4.0 million total funds and 26 positions (16.00 FTE) are transferred out of CW and into PDS. Technical adjustments and transfers account for an increase of $1.7 million total funds for this program.

The Subcommittee added $800,000 General Fund to establish necessary legal, financial, and administrative foundations to launch a Pay for Prevention effort in Oregon. The money will go to the Center for Evidence-Based Policy at OHSU for conducting economic research, developing provider capacity, and building a performance measurement, accounting and reporting system. The ultimate goal of the initiative is to identify young children most at-risk, implement evidence-based supports designed to achieve specific outcomes, and invest in performance-based contracting that links payment to outcomes through social impact financing. The Subcommittee approved the following budget note related to the project:

> **Budget Note:**
> By January 1, 2015, the Office of the Governor and the Center for Evidence-Based Policy at OHSU will jointly report to the Human Services Subcommittee of the Emergency Board on how the Pay for Prevention money is being spent and project progress. In addition, OHSU shall solicit independent review from a panel of experts on key components of project as it is developed. The report will include a summary of the independent panel's assessment of the project, including project design, research validity, and project viability.

Vocational Rehabilitation

The Subcommittee approved budget adjustments for Vocational Rehabilitation (VR) equating to increases of $3.6 million General Fund, $6,703 Other Funds limitation, $3.0 million Federal Funds limitation, and 10 positions (8.80 FTE).

The fall forecast projects caseload to be about 2% lower than the spring estimate. Any savings associated with fewer clients is masked by higher than expected costs per case, which have grown by about 5% from the spring 2013 forecast. Cost drivers include higher expenses for some services, such as technology devices for communication and mobility, and new referrals having needs more complex or costly to support than existing clients.

To maintain the program and cover these costs without moving to an Order of Selection (priority wait list), the budget approved by the Subcommittee includes an additional $2.2 million General Fund. The extra state dollars will have implications for future Maintenance of Effort (MOE) requirements. No additional federal dollars are available at this time; there is a slight possibility re-allotment funds could be accessed later in the biennium to reduce General Fund and MOE impacts.

Technical adjustments and transfers account for an increase of $2.7 million total funds and 10 positions (8.80 FTE); the bulk of the dollars and the positions are associated with moving work tied to the Governor's Executive Order 13-04 (employment services) from Developmental Disabilities to VR.

Aging and People with Disabilities

The budget adjustments approved by the Subcommittee in House Bill 5201 for the Aging and People with Disabilities (APD) program reflect an increase of $12.2 million General Fund, a decrease of $6.8 million Other Funds limitation, a decrease of $4.0 million Federal Funds limitation, and a decrease of 78 positions (82.25 FTE).

Overall caseloads in long-term care facilities are down about 3% from the level funded in the legislatively adopted budget. In-home caseloads are just over 8% higher than budgeted, while both community-based facilities' and nursing facilities' caseloads are lower, by about 10% and 2%, respectively. After costs associated with higher acuity levels and lower than expected provider tax revenues, these changes drive a net savings of $4.0 million General Fund. In addition to the caseload savings, APD also has $6.6 million General Fund in savings due to the FMAP change noted previously.

While the caseload trends are consistent with APD policy goals, the Department is concerned that it may be too early in the biennium to safely capture and repurpose the associated savings. Risks include the implementation of the K Plan and the initiative to reduce nursing facility bed capacity.

To support creation of the new program structure, $15.6 million total funds and 85 positions (85.00 FTE) are transferred out of APD and into PDS. Technical adjustments and transfers account for an increase of $4.8 million total funds for this program and mostly consist of a net $4.7 million total funds increase realigning budgets between APD and OHA (Addictions and Mental Health).

In addition to the rebalance changes and statewide adjustments, this program was significantly impacted by the Subcommittee's approval of funding for several senior programs or initiatives, including two pieces of legislation. While APD is not always the directed recipient or primarily participant in these projects, the bulk of the money does flow through DHS and the program has a key role in coordinating activities and reporting. The following section discusses the funding decisions and associated expectations.

Recommendations for 2013 Special Session $26 million Special Purpose Appropriation for Seniors

During the 2013 Special Session in September 2013, as part of HB 5101 (2013), $26.0 million General Fund was set aside in a Special Purpose Appropriation (SPA) to the Emergency Board for Board for future distribution to programs or activities supporting seniors. Over the four months between that action and the 2014 Legislative Session, the Department worked with a group of stakeholders to develop a list of proposals for funding allocation.

The Subcommittee approved most of the requested projects; the remaining unallocated General Fund will stay in the Senior SPA for future distribution by the Emergency Board. The legislative intent is that the proposals currently unfunded will have first priority (i.e., portions of the SPA are set aside for these) in the next round of SPA allocations, which is likely to occur as soon as May 2014. Projects are also funded with the caveat that, for ongoing initiatives, overall 2015-17 costs should not exceed the initial 2013 Special Session revenue allocation of $41 million plus standard inflation. This funding level restriction should be considered as the both the executive and legislative branches develop budgets for the 2015-17 biennium. In addition, some projects were approved as one-time expenditures and are generally not expected to roll forward; these programs have been identified as such in the following narrative. However, these programs' status as one-time expenditures may be evaluated for

ongoing status based on program development and the level of resources available in 2015-17. If included as ongoing, the program costs should be clearly identifiable within the 2015-17 budget build.

Funding recipients are expected to work with the Department of Human Services to provide to the Joint Committee on Ways and Means Subcommittee on Human Services during the 2015 Legislative Session a coordinated update on what was accomplished with these investments.

Projects or proposals brought forward for consideration for Senior SPA funding, along with the Subcommittee's recommendation are summarized in the table below. Subsequent narrative sections describe expectations regarding each project or proposal and next steps, including future allocations for projects for which funds are not being authorized at this time. For reference, summary item numbers 1 through 21 correspond in order to the consensus list developed by the Campaign for Oregon's Seniors & People with Disabilities; three other proposals were added as issues surfaced during the legislative session.

2013 Special Session $26M Appropriation Allocation Recommendations

Item #	Item	Who	Request	Approved	Recommendation
1	Geriatric/disability/mental health and addiction specialists for each county	OHA - AMH	2,800,000	-	Hold; present plan in May
2	Senior mental health training	OHA - AMH	700,000	-	Hold; present plan in May
3	Enhance funding for elder and disabled transit services	ODOT	4,000,000	4,000,000	Fund
4	Geriatric medication competency training pilot	DHS - APD	1,600,000	1,600,000	Fund but require May report on RFP
5	Training on Alzheimer's/dementias	DHS - APD	450,000	450,000	Fund but require May report on RFP
6	Training for caregivers on challenging behaviors	DHS - APD	400,000	400,000	Fund but require May report on RFP
7	First responder training on Alzheimer's/dementias	DHS - APD	500,000	500,000	Fund but require May report on RFP
8	Increase access to caregiver training statewide	DHS - APD	350,000	350,000	Fund but require May report on RFP
9	Restoration of Quality Care Fund sweep	DHS - APD	1,000,000	1,000,000	Restore fund but report on spending plan
10	SB 1553 - Public Guardianship Program	LTCO	949,183	949,183	Fund
11	Re-establish annual reporting for long term care	DHS - APD	750,000	100,000	Partially fund; report back in May
12	Develop community based care capacity index	DHS - APD	750,000	100,000	Partially fund; report back in May
13	General Assistance study	DHS - APD	112,000	112,000	Fund
14	Collect/analyze data on via annual BRFSS report	OHA - PH	30,000	30,000	Fund
15	Cash Oregon Grant for technology upgrade	DHS - APD	150,000	150,000	Fund
16	Personal Incidental Fund (PIF) from $30 to $100 per month	DHS - APD	1,300,000	539,728	Fund at $60 and start indexing
17	Initiate SB 870 to expand coverage for younger persons with disabilities	DHS - APD	3,000,000	-	Hold; present pilot plan in May
18	HB 4151 - Elder Abuse Task Force Recommendation	DHS - APD	149,365	149,365	Fund
19	Adult Protection Services Technology Investment	DHS - APD	1,000,000	-	Hold; pending business case and plan
20	AAAs - Replace Older Americans Act lost due to sequestration cuts	DHS - APD	2,500,000	-	Hold; pending actual awards/need
21	AAAs - Evidence based health promotion/disease prevention	DHS - APD	1,250,000	1,250,000	Fund
22	Senior Property Tax Deferral Hardship Fund ($313,800)	DHS - APD	313,800	313,800	Fund
23	SB 1542 - Expand Home Care Registry to Private Payers	DHS - APD	1,281,297	1,281,297	Fund
24	Medford Senior Center Nutrition Program	DAS	20,000	20,000	Fund
		Total	**25,355,645**	**13,295,373**	

SPA Amount	26,000,000	26,000,000
SPA Remaining	644,355	12,704,627

Items #1 and #2 were not funded by the Subcommittee, pending a report to the May meeting of the Emergency Board. The current $3.5 million General Fund ($7.0 million total funds) proposal places geriatric and disability mental health and addiction specialists in all 36 county mental health programs, in order to improve services for older adults with mental illness. Behavioral health services for older adults rest in systems of care that are often times disconnected. These systems include Aging and People with Disabilities long term care, home health, Medicare (including Medicare Advantage plans) and community mental health programs. The geriatric specialist would focus on the coordination of these systems within their community to meet the behavioral health needs of older adults. In its report, the Oregon Health Authority will provide a more detailed plan for both the services and training components of the proposal. The report should include how to structure the program and how to best work with Coordinated Care Organizations, in both the short and long run, considering that these staff would service Medicare clients as well as those eligible for Medicaid. The report should also address the appropriate level of staffing in different areas of the state.

Item #3 was funded, adding $4.0 million General Fund for senior and disabled transportation budgeted in the Department of Transportation (ODOT). The program distributes funds to counties, transit districts, and tribes that provide transportation services for older adults and persons with disabilities. This infusion brings total funding for the biennium to $11.0 million, which is about 30% of the estimated need as evaluated in a 2010 study by Portland State University.

Items #4 through #8, at a total of $3.3 million General Fund were approved on a ***one-time*** basis for the Department of Human Services to fund a broad scale Caregiver Training Initiative designed to provide consistent, standardized, and evidence-based training across all segments of the long term care services and supports (LTCSS) continuum. The growing population of seniors and people with disabilities requires a well-trained workforce and the development of additional community resources for both professional and family caregivers. Curriculum, trainings, and capacity development will be targeted in the following areas:

- Geriatric medication management and competency
- Alzheimer's disease and related dementias
- Challenging behaviors in non-dementia populations
- Specialized training for the public safety workforce on Alzheimer's and related dementias
- Enhanced training and access to caregiver trainings in underserved areas, populations and settings

DHS will issue a Request for Proposal (RFP) for organizations with the demonstrated experience, competency, expertise and ability to develop, coordinate and conduct trainings, curriculums and materials to reach all the intended audiences identified. Organizations will need to demonstrate the ability to work statewide with both private and public entities in the development, coordination and successful execution of this initiative. Programming should be aligned with current state policy initiatives.

The Subcommittee directed DHS to report back to the Emergency Board in May on the status of the RFP with the goal being for trainings to commence by July 2014.

For ***Item #9,*** the Subcommittee approved a ***one-time*** allocation of $1.0 million General Fund, which allows Quality Care Fund resources to be directed back from general program expenditures to training, technical assistance, quality improvement initiatives and licensing activities. The fund's revenue comes from long-term care facility licensing fees and civil penalties. Prior to formally allocating Quality Care Fund dollars to projects or initiatives, the Department will report to the Emergency Board on the spending plan, the process used to decide on fund allocations,

and the overall plan for managing the fund going forward. This report will be provided in May 2014 in conjunction with the training RFP report discussed above.

Funding for ***Item #10***, which was approved in the amount of $949,183 General Fund, will support a new Public Guardian and Conservator program within the office of the Long Term Care Ombudsman (LTCC). The program is created with passage of SB 1553 (2014); more information on the program is included in the LTCO narrative.

Items #11 and #12 take care of two data and information reporting gaps in the Department of Human Services. The approved initial allocation of $200,000 General Fund ($100,000 per project) will allow DHS to develop a work plan and more precise costing for these projects before returning to request the remaining funding. The first project will restart annual Nursing Facility and Community Based Care utilization reports, which were discontinued in 2009 due to budget reductions. The second effort is around improving availability of quality information on community based care facilities, through development of a website that will contain information on facility location, type of care, vacancies and customer satisfaction.

An allocation of $112,000 General Fund **(*Item #13*)** will allow the Department of Human Services, with stakeholder participation, to conduct a ***one-time*** study on and make recommendations for a program designed to provide temporary cash assistance to low-income, childless adults with disabilities (at a minimum). The Department will report the study results and program recommendations to the appropriate House and Senate policy committees and the Joint Committee on Ways and Means during the 2015 Legislative Session. The report should include, but not be limited to, data on special populations, such as homeless persons, veterans, and individuals nearing or on post-prison supervision, eligibility requirements, services offered, desired outcomes, cost avoidance, potential pilot projects, and a menu of program/funding options.

Item #14, funded at $30,000 will go to the Oregon Health Authority (Public Health) to pay for collecting specialized data on cognitive data and caregiving under the Behavioral Risk Factor Surveillance System. These data are particularly important for the Oregon Chapter of the Alzheimer's Association and its efforts to advance research, to provide and enhance care and support, and to reduce the risk of dementia through the promotion of brain health.

The Subcommittee approved ***Item #15***, at $150,000 General Fund, which supports a grant to Cash Oregon to support the one-time purchase of new laptops for the AARP Tax Aide program. This is a volunteer program that helps low-income seniors prepare tax returns.

Each Medicaid nursing facility resident has a monthly allowance to cover personal incidental needs ***(Item #16)***; this amount has been set at $30 per month for the last twenty years. The Subcommittee approved $539,728 General Fund and $952,472 Federal Funds for DHS to increase the amount to $60 per month, effective July 2014. Beginning with the 2015-17 biennium, the Department is directed to begin indexing personal incidental fund increases in nursing facilities to annual increase percentages published by the social security administration. (The approved recommendation was modified from the original proposal, which requested an increase to $100 without any indexing.)

For ***Item #17***, the Subcommittee retained $3.0 million General Fund within the SPA for distribution in May 2014, after DHS and stakeholders have brought forward a pilot project plan to make Oregon Project Independence services available to people with disabilities, as envisioned by SB 870 (2005). To provide more specific direction, the Subcommittee adopted the following budget note:

Budget Note:
The Department of Human Services shall develop a pilot project to expand Oregon Project Independence services to people with disabilities effective July 1, 2014. To meet this timeline, the Department will need to make emergency rules; that rulemaking will incorporate the feedback of appropriate stakeholders and advocates. Appropriate parties include, but are not limited to, the Oregon Association of Area Agencies on Aging and the Disability Services Advisory Councils. The pilot shall cover a regionally diverse area of Oregon, including both rural and metropolitan areas. The Department shall report on the pilot project plan, which should cover structure, outreach, evaluation, and budget components, and request release of SPA funds at the May 2014 meeting of the Emergency Board.

The Department of Human Services will study and report back to the appropriate 2015 legislative committees on the potential to transition Oregon Project Independence to a statewide, age neutral program that assesses and serves seniors and persons with physical disabilities based on need. This report will include cost projections for the expansion of services, projected caseloads and demographic distribution.

Funding for ***Item #18***, which was approved in the amount of $149,365 General Fund, $118,680 Federal Funds, and two positions (1.34 FTE) supports work under HB 4151 (2014). This bill sets consistent timelines for investigations of elder abuse cases by DHS and directs the agency to adopt policies and guidelines for the development of an electronic database of abuse reports and to standardize investigation and reporting practices. A registry of persons working or seeking to work in elder care facilities will be implemented by January 1, 2015; the registry will augment the existing criminal background check system. One of the new positions will work with the standardized practices and protocols related to the abuse reporting and investigating components of the bill. The other one will responsible for the registry work, including coordination with reporting facilities and development of registry rules.

Discussions regarding various systems and worker registries led the Subcommittee to adopt an associated budget note:

Budget Note:
The Department of Human Services will report to the Joint Committee on Ways and Means during the 2015 Legislative Session on the "ready to work" registry and associated rules required under HB 4151 (2014). The report should also include a section on the feasibility of developing a comprehensive (diverse care settings) and multipurpose (employment, referral, certification, background check, abuse) care worker registry, including potential efficiencies, benefits, costs, and barriers. Lastly, the report will provide an update on how administrative rule changes required by HB 3168 (2013) have reduced duplicative background check counts and decreased waiting times for applicants.

The Subcommittee did not fund ***Item #19***, which is a DHS request for funding to begin developing a new system to manage adult protective services activities. At a minimum, the Department plans to finalize a system business case and explore opportunities for federal funding before returning the Emergency Board to report on the project's progress and potentially request at least an initial allocation from the Senior SPA.

Item #20 is a request for $2.5 million in state funding to backfill anticipated federal reductions in federal Older Americans Act dollars. Several programs administered by the local Area Agencies on Aging (AAA) are potentially affected by sequestration reductions. However, federal funding award letters have not yet been received and more recent information indicates that the shortfall may be much less than expected, if not completely mitigated. Accordingly, the Subcommittee did not allocate funds, but welcomes a SPA allocation request during the interim, depending on final federal awards and demonstrated need. Not taking action on potential sequester reductions at this time is also consistent with the approach taken in other areas of the DHS budget, where sequester impacts continue to remain an unfunded risk.

The Subcommittee approved ***Item #21***, which provides $1,250,000 General Fund to support statewide AAA efforts in the areas of Evidence Based Health Promotion and Disease Prevention. These programs serve individuals with long-term services and supports needs regardless of eligibility for entitlement programs. The money will be distributed through formula, with each region putting together a plan for that will include anticipated numbers of individuals served and outcomes.

To address back taxes for certain seniors who were allowed back into the senior property tax deferral program after being disqualified in 2011, the Subcommittee added $313,800 General Fund (***Item #22***). The plan is for these ***one-time*** funds to flow through DHS to one or more Area Agencies on Aging to perform eligibility and authorize payments.

Funding for ***Item #23***, which was approved in the amount of $1,281,297 General Fund and five positions (1.41 FTE) supports work under SB 1542 (2014). This bill requires the Home Care Commission (budgeted within DHS) to administer a program enabling private payers to buy home care services from the Commission's home care registry. Currently, only individuals covered by Medicaid may hire caregivers through the registry. Under the program, the Commission will be responsible for a variety of tasks, including publicizing the registry, screening workers, setting standards, providing referrals, establishing rates, and paying wages. After General Fund pays for ***one-time*** start-up costs, the program will be self-supporting; the bill allows the Commission to set consumer rates at levels that support recovering up to 107% of program costs.

For ***Item #24***, the Subcommittee approved $20,000 General Fund in the DAS budget as a ***one-time*** pass-through to the Medford Senior Center to cover emergency need in its senior nutrition program. Last fiscal year, the program provided 17,159 meals for the elderly in Jackson County.

Developmental Disabilities

The budget changes approved by the Subcommittee in House Bill 5201 for the Developmental Disabilities (DD) program reflect net increases of $21.9 million General Fund, $1,291 Other Funds expenditure limitation, $41.8 million Federal Funds expenditure limitation, and a decrease of 80 positions (78.80 FTE).

Both caseloads and cost per case in DD programs are expected to be higher than the previous forecast, driving an increase of $10.8 General Fund ($22.0 million Federal Funds). Caseload counts are growing and clients are moving between service categories, primarily because under the K Plan services must be provided to all eligible applicants. Costs per case are also going up due to increasing client acuity. While the legislatively adopted budget attempted to build in K Plan impacts, some elements, such as significantly more children entering the DD system or side effects of brokerages being pushed to capacity, were not anticipated in the previous forecast. These and other issues will continue to be risks moving forward.

The caseload associated costs are partially offset by FMAP rate savings of $4.9 million General Fund and participation rate adjustments resulting in savings of $1.3 million General Fund.

Other program costs covered in the rebalance include $1.3 million General Fund ($2.6 million total funds) to keep funding for the Community Developmental Disability Programs (CCDP) at 94% equity; a budget estimate error resulted in the equity level being underfunded. Another budget change provides $1.9 million General Fund ($5.2 million total funds) to cover a 6% interim rate increase for DD employment services providers; this item was included after discussion during November 2013 Legislative Days.

To support implementation of a new program structure, Program and Design Services (PDS), $9.9 million total funds and 67 positions (67.00 FTE) are transferred out of APD and into PDS. Technical adjustments and transfers account for a decrease of $4.4 million total funds and 13 positions (11.80 FTE) for this program.

Another technical change in this program area is a title clarification. To better characterize program clients, DHS is now referring to this program as Intellectual and Developmental Disabilities (I/DD).

The Subcommittee added $490,000 General Fund ($1,136,368 total funds) to cover a gap in some CDDP budgets due funding formula changes that left 11 of the programs with budgets below 2011-13 levels. This action corrects that disparity and supports program stability while the Department and the CDDPs are transitioning to a workload, instead of caseload, model for 2015-17 budget development.

Program Design Services

The Subcommittee approved the following budget for Program Design Services (PDS): $20,225,454 General Fund, $11,026,715 Other Funds, $78,907,230 Federal Funds, and 253 positions (253.00 FTE). The idea behind establishing this new structure is to capture program design services and some direct services to DHS clients and programs that span across the Department's five major program areas. The budget is created primarily through budget transfers from other programs. The agency's plan is to increase both program utility and transparency by consolidating certain services, which include the following offices: Program Integrity, Licensing and Regulatory Oversight, IT Business Supports, Business Intelligence, and Continuous Improvement.

In addition to budget transfers, also included is an additional $38 million Federal Funds expenditure limitation to leverage and spend additional federal match received for the Modernization technology project. The project is now housed in IT Business Supports; previously it was under the Self Sufficiency program.

Initially, the resources for each office were expected to continue to be part of each relevant program budget. However, due to budget and accounting system limitations, DHS was having difficulty providing managers and office customers with meaningful, timely, and accurate budget reports. For each program area receiving services, the Department will still be able to report on the nature and cost of services provided.

Central Services

The budget adjustments included in House Bill 5201 reflect the following net changes for Central Services: an increase of $542,649 General Fund, a decrease of $115,287 Other Funds expenditure limitation, and an increase of $307,909 Federal Funds expenditure limitation. Embedded in these figures is a decrease of $276,548 total funds associated with technical adjustments and transfers.

Shared Services

The Subcommittee approved a net increase of $8.2 million Other Funds expenditure limitation and a net decrease of 9 positions (9.24 FTE). The changes are primarily due to technical adjustments and transfers, including five positions moving from APD and OHA-AMH to Shared Services. An increase of $1.8 million Other Funds expenditure limitation would allow the budget to support activities in DHS and OHA program affected by 2013-15 policy option packages.

An updated Package 091 Statewide Administrative Savings was approved by the Subcommittee, and includes eliminating fourteen permanent full-time positions. The revised plan also attributes $2 million in General Fund savings to lower leases, budgeted in Statewide Assessments and Enterprise-wide Costs, instead of Personal Services in Shared Services. The eliminated positions are as follows:

- Financial Services (3 positions, 3.00 FTE) – Principal Executive Manager D, Office Specialist 1, Administrative Specialist 2
- Shared Services Administration (1 position, 1.00 FTE) – Executive Support Specialist 2
- Performance Excellence (2 positions, 2.00 FTE) – Operations & Policy Analyst 3, Operations & Policy Analyst 4
- Human Resources (2 positions, 2.00 FTE) – Principal Executive Manger D, Human Resources Assistant
- Budget/Planning/Analysis (2 positions, 2.00 FTE) – Operations & Policy Analyst 3, Fiscal Analyst 2
- Communications (1 position, 1.00 FTE) – Operations & Policy Analyst 3
- Payment Accuracy & Recovery (3 positions, 3.00 FTE) – Revenue Agent 2, Administrative Specialist 2, Human Services Specialist 4

Statewide Assessments and Enterprise-wide Costs

The budget adjustments included in House Bill 5201 reflect the following net increases for this program unit: $11.6 million General Fund, $29.4 million Other Funds expenditure limitation, and $7.6 million Federal Funds expenditure limitation. Within these numbers, technical adjustments and transfers account for an increase of $6.0 million General Fund ($11.2 million total funds), primarily to align the assessment budget with policy package changes in program budget structures.

In addition, the approved rebalance plan includes a request for $30 million Other Funds expenditure limitation to support accessing a line of credit. For several biennia, the agency has used a line of credit and borrowed funds from the Treasury to finance prepayments and account for a lag in receipt of certain revenues, including provider taxes. As was done for the 2011-13 biennium, the Subcommittee requests that the Department of Administrative Services (DAS) unschedule the expenditure limitation to be accessed only as needed depending on cash flow issues. The DAS Chief Financial Office and the Legislative Fiscal Office will jointly approve any rescheduling.

An updated Package 091 Statewide Administrative Savings was approved by the Subcommittee, shifting $2 million in General Fund savings to account for lower leases, instead of Personal Services savings. The agency identified a list of 99 leases that are set to expire over the course of the biennium and will track and document the savings expected to be achieved through improved contracting and negotiating tools. The

Department and the DAS Chief Financial Office has committed to holding budgets associated with these leases at assumed savings level for 2015-17 budget development, regardless of lease negotiation outcomes.

Long Term Care Ombudsman

The Subcommittee approved an increase of $39,554 General Fund, which fully restores the agency's 2% supplemental ending balance holdback included in the legislatively adopted budget. The restoration will allow the agency to meet budget needs without jeopardizing implementation of Senate Bill 626 (2013), which expanded the duties of the Long Term Care Ombudsman to advocate for residents of care facilities who have mental illness or developmental disabilities.

No changes were needed to reconcile Package 091 Statewide Administrative Savings, leaving the placeholder budget category reductions intact.

To cover costs associated with Senate Bill 1553 (2104), which establishes the Public Guardian and Conservator within the office of the Long Term Care Ombudsman, the Subcommittee approved $949,183 General Fund, 5 positions, and 2.25 FTE. This new program helps persons without relatives or friends willing or able to serve as guardians or conservators; services range from making care decisions to handling financial issues. Along with providing direct services, the program will set professional standards for and certify guardians and conservators, produce training materials, develop a volunteer program to assist the guardians and conservators, establish an eligibility process for program services, and work with local programs and organizations to provide services.

The fiscal impact includes Personal Services and related Services and Supplies for the following five positions: a Principal Exec/Manager D (Deputy Long Term Care Ombudsman), a Program Analyst 4 (Public Guardian), an Administrative Specialist 2, and two Program Analyst 2 positions (Deputy Public Guardian). Since the program starts mid-biennium, costs for 2015-17 are projected to more than double due to the additional year and anticipated growth. The budget estimate assumes a caseload of 165 clients/wards per year.

JUDICIAL BRANCH

Commission on Judicial Fitness and Disability

The Subcommittee increased General Fund appropriations by $2,028 to restore 50% of the agency's 2% supplemental General Fund ending balance holdback.

Judicial Department

The Subcommittee increased General Fund appropriations by $3,086,092 to restore approximately 49% of the agency's 2% supplemental General Fund ending balance holdback. The amounts of the holdback restored include a $2 million restoration to Operations (approximately 37%). The Judicial Department's 2% ending balance holdbacks on pass-through appropriations received 25% restorations. General Fund increases to Mandated payments and to Third-party debt collection exceeded the 2% holdbacks to those programs. The Subcommittee appropriated $762,585 General Fund to Mandated payments, to restore both the 2% supplemental General Fund ending balance holdback, and the 5% General Fund services and supplies reduction, included in the legislatively adopted budget. The Subcommittee appropriated $250,000 General Fund to the Department, and an additional $700,000 General Fund in a special purpose appropriation to the Emergency Board, for Third-party debt collection

costs. These costs vary with the amount of debt successfully collected. The special purpose appropriation serves as a set aside to provide additional funding if debt collection levels are high enough to make to the funds necessary. The Subcommittee also approved a $1,300,000 General Fund special purpose appropriation to the Emergency Board for Operations support. The Department may request funds to finance one-time operations investments and service increases.

The Subcommittee reduced the General Fund appropriation for Judicial compensation by $108,823, and the General Fund appropriation for Debt service by $144,201. The Judicial Department carries forward any General Fund appropriations from the prior biennium that remain unspent. Carry-forwards in these two areas were larger than anticipated when the budget was approved in the 2013 session, resulting in funding levels that are higher than needed to fund program costs. The two General Fund appropriation reductions reduce support to the levels needed, and will not require any reduction in judicial compensation or debt service payments. The Subcommittee also approved a one-time $50,000 General Fund appropriation for transfer to the Douglas County court facilities security account, to assist the county in providing needed security protection at the county courthouse. This appropriation will be phased out in the development of the Department's 2015-17 biennium current service level.

Finally, the Subcommittee approved a $2,565,968 Other Funds expenditure limitation increase for grant-funded programs. The expenditure limitation increase will accommodate expenditure of both currently awarded grants, and of projected renewals of expiring grants at current levels, that support drug and specialty courts, pretrial release programs, and other initiatives. The grant funds are provided by the Criminal Justice Commission and non-state sources.

Public Defense Services Commission

The Subcommittee increased General Fund appropriations by $4,868,381 to restore most of the agency's 2% supplemental General Fund ending balance holdback. The amounts of the holdback restored include a 75% restoration to the Appellate Division; 50% restoration to the Contract and Business Services Division; and a full restoration to Professional Services, the portion of the agency's General Fund that finances the Commission's purchases of trial-level public defense services provided by independent contractors and hourly-paid private sector attorneys.

The Subcommittee also increased the General Fund appropriation to the Contract and Business Services Division by $48,631, to correct the support level for state government services charges in the agency budget. An error in the 2013-15 biennium Governor's recommended budget underfunded support for charges for payroll services.

LEGISLATIVE BRANCH

The Legislative Branch retains its General Fund reversions from the previous biennium. The legislatively adopted budget included anticipated reversions but adjustments are now needed after the actual amounts are known. The following adjustments are included in the bill:

- The Legislative Administration Committee is increased by $251,000.
- The Legislative Assembly (Biennial Offices) is decreased by $251,000.
- The Legislative Assembly (Members – Interim) is increased by $275,000.
- The Legislative Assembly (Members – Session) is decreased by $275,000.

- The Legislative Revenue Office is increased by $13,000.
- The Legislative Fiscal Office is decreased by $13,000.

The bill includes a restoration of 25% of the 2% supplemental ending balance holdback for all of the Legislative Branch agencies.

NATURAL RESOURCES

Department of Agriculture

The Subcommittee approved a one-time $125,000 General Fund appropriation for use by Portland State University's Consensus Center to support a balanced task force to begin examining labeling requirements, liability, compensation, budgetary requirements and any other areas relating to genetically engineered agricultural products and recommend if new authorities or statutory changes are needed. The Subcommittee also approved a one-time $65,000 General Fund appropriation to pay the costs necessary to establish administrative rules and put the program processes in place to be able to issue licenses and permits for industrial hemp production.

Other Funds expenditure limitation was increased by $430,590 for the food safety program. These funds will be used to hire three new inspector positions (1.75 FTE), which will allow the Department to conduct food safety inspections of facilities on a shorter interval than is currently possible.

The Subcommittee approved the standard 25% restoration rate for the supplemental ending balance reductions, which resulted in the restoration of $96,102 General Fund. The Subcommittee also approved an updated Package 091 Statewide Administrative Savings, which moved some of the Other Funds reductions from administrative support services to agency programs.

Columbia River Gorge Commission

The Subcommittee restored the full 2% supplemental ending balance holdback of $17,820 General Fund for the Columbia River Gorge Commission. This action brings the Commission's 2013-15 budget back to parity with the budget adopted by the State of Washington for the agency.

Department of Energy

The Subcommittee approved an updated Package 091 Statewide Administrative Savings, eliminating a part time Office Specialist 1 position (0.63 FTE) and reducing FTE on an Accounting Technician 3 position (-0.58 FTE).

House Bill 5201 includes a net of $276,190 in additional Other Funds expenditure limitation, to facilitate the expenditure of lottery bond proceeds totaling $10,152,380. Ten million dollars is intended to be deposited into the Jobs and Energy and Schools Fund and granted by the Oregon Department of Energy to Clean Energy Works Oregon, which will utilize the funding to facilitate the delivery of energy efficiency projects; $152,380 is for bond-related costs.

Department of Environmental Quality

The Subcommittee approved a $375,000 General Fund appropriation and three limited duration positions (1.04 FTE) to conduct air toxics monitoring in the Swan Island area. The funds will be used to operate a new air toxics monitor to better understand what air toxics people are exposed to in the vicinity of Swan Island. The monitoring work will continue into the first few months of the 2015-17 biennium, with a roll-up cost of $120,389 General Fund and three limited duration positions (0.48 FTE).

The Subcommittee approved the standard 25% restoration rate for the supplemental ending balance reductions, which resulted in the restoration of $130,726 General Fund. The Subcommittee also approved an updated Package 091 Statewide Administrative Savings, which moved some of the reductions from Agency Management to the Air, Water, and Land Quality programs and eliminated 2 positions and 2.50 FTE in Land Quality.

Department of Fish and Wildlife

The Subcommittee approved the transfer of $613,000 Federal Funds from the Fish Division to Capital Improvement to comply with new federal rules that require states to hold title to any land acquired using federal funds from the Sportfish Restoration Fund. The Department has traditionally used a portion of these funds to partner with the Oregon State Marine Board to improve public boating access. In the past the funds were awarded and a local government held title to any land purchased as part of these projects. The Department will now have to hold title, but local governments will continue to manage and maintain these facilities. The Subcommittee also approved the transfer of $183,000 Other Funds from the Fish Division to Capital Improvement to replace a condemned residence at the Cedar Creek Hatchery.

The Subcommittee approved the transfer of $1,104,325 Federal Funds and $359,548 Other Funds from the Wildlife Division to Capital Improvement to reflect plans to use these monies for land acquisition to increase hunter access, habitat improvement, and for capital improvements to existing facilities. The Federal Funds are from the Pittman Roberts Program (PR) which distributes revenue from a federal excise tax on sporting arms and ammunition. The Other Funds are necessary to meet PR match requirements.

The Subcommittee approved the standard 25% restoration rate for the supplemental ending balance reductions, which resulted in the restoration of $73,671 General Fund. The Subcommittee also approved an updated Package 091 Statewide Administrative Savings, which eliminated 3 positions and 3.42 FTE in the Administrative Services Division.

State Forestry Department

The Subcommittee approved a restoration of $457,618 of the 2% supplemental ending balance holdback that was included in the agency's original legislatively adopted budget for 2013-15. That represents 50% of the initial holdback for Fire Protection and 25% of the initial holdback for Private Forests. No revisions were needed to implement Package 091 Administrative Savings, consistent with the original placeholder reduction.

The Subcommittee approved $40 million General Fund to supplement the 2013-15 Department's Fire Protection Division appropriation. The funding covers the estimated state's share of $75 million in net costs for the 2013 fire season. $10 million is the deductible on the state's and landowners' insurance policy. The additional $30 million covers costs that exceeded the state's $10 million deductible, the landowners' $10

million deductible, and the insurance policy $25 million payout. The Department will reconcile the 2013 and 2014 fire seasons and report on total costs during the 2015 Legislative Session.

Department of Geology and Mineral Industries

The Subcommittee approved a restoration of $12,880 of the 2% supplemental ending balance holdback that was included in the agency's original legislatively adopted budget for 2013-15. That represents 25% of the initial holdback.

The Subcommittee approved an updated Package 091 Administrative Savings, moving a portion, primarily in Other Funds expenditure limitation, from personal services to services and supplies.

Department of Land Conservation and Development

The Subcommittee approved a restoration of $59,087 of the 2% supplemental ending balance holdback that was included in the agency's original legislatively adopted budget for 2013-15. That represents 25% of the initial holdback. Funds restored include $24,653 in the grants program for grants, and $34,434 in the operations and planning program for personal services.

The Subcommittee approved an updated Package 091 Statewide Administrative Savings, eliminating one position (0.75 FTE) and moving a portion of the reduction from personal services to services and supplies.

Land Use Board of Appeals

The Subcommittee approved a restoration of $7,738 of the 2% supplemental ending balance holdback that was included in the agency's original legislatively adopted budget for 2013-15. That represents 25% of the initial holdback.

Department of State Lands

No revisions were needed to implement Package 091 Administrative Savings, consistent with the original placeholder reduction.

The Department is planning an agency-wide reorganization. The Subcommittee approved increasing the Department's Other Funds expenditure limitation by $135,684. The purpose is securing professional services for business process mapping, review, and improvement recommendations, in support of the reorganization.

The South Slough National Estuarine Research Reserve has received a $1 million grant award notice from the U.S. Fish and Wildlife Services. The grant will enable the Department to add 240 acres to Reserve property. The Subcommittee recommended increasing Federal Funds expenditure limitation by $1 million and Other Funds expenditure limitation by $58,700. The Other Funds provide part of the required match. The remaining match will be provided by in-kind work and contributions from supportive local entities.

State Marine Board

The Subcommittee approved an updated Package 091 Statewide Administrative Savings by taking all of the administrative savings in services and supplies. The Board did not have sufficient vacant positions to take additional cuts to personal services.

Parks and Recreation Department
The General Fund reduction taken for the 2% supplemental ending balance holdback was not restored.

No revisions were needed to implement Package 091 Administrative Savings, consistent with the original placeholder reduction.

Water Resources Department
House Bill 5201 includes a 25% restoration of the 2% supplemental ending balance holdback that was included in the agency's original legislatively adopted budget for 2013-15. The restoration will allow the Water Resources Department to fill a position in the Field Services Division that was held vacant in order to generate the required savings.

The Subcommittee approved an updated Package 091 Statewide Administrative Savings, reallocating among expenditure accounts to affect permanent administrative cost reductions. To accommodate the General Fund personal services reduction of $58,076, a 0.50 FTE grant administration position was reduced to 0.25 FTE. Other Funds personal services reductions of $28,742 and services and supplies reductions of $39,053 are allocated entirely to services and supplies.

The Subcommittee included the following budget note:

> **Budget Note:**
> The Water Resources Department will dedicate up to $2.25 million of the $10 million net proceeds from the lottery bond sale as authorized by Senate Bill 5533 (2013) or utilize authority under Package 204 in Senate Bill 5547 (2013) for the purposes of matching federal funds for ongoing studies conducted by the United States Army Corps of Engineers to allocate stored water in the Willamette Basin Project Reservoirs and to conduct a comprehensive basin study by the United States Bureau of Reclamation in the Deschutes River Basin. Of the up to $2.25 million, up to $1.5 million shall be reserved for the Willamette Basin Project Reallocation and $750,000 shall be reserved for the Deschutes Basin Comprehensive Basin Study. Any reserved funds remaining after the completion of these two studies shall be made available for other purposes of the Water Supply Development Account as authorized under Senate Bill 839 (2013).

Oregon Watershed Enhancement Board
The Subcommittee increased the Measure 76 Lottery Funds allocations from the Watershed Conservation Operating Fund to the Department of State Police by $183,060 and the allocation to the Department of Agriculture by $141,485 to fund state employee compensation changes. The Department of Fish and Wildlife and the Department of Environmental Quality will use existing Measure 76 fund balances to pay for state employee compensation changes and therefore did not need an increase in Lottery Funds allocation.

No revisions were needed to implement Package 091 Statewide Administrative Savings, consistent with the original placeholder reduction.

PUBLIC SAFETY

Department of Corrections

The Subcommittee restored $26,043,835 General Fund, nearly the full 2% supplemental ending balance holdback. The funding allocation by division is unchanged from the legislatively adopted budget for 2013-15.

- $17,849,890 in Operations and Health services
- $4,342,090 in Community Corrections
- $2,570,120 in Administration, general services, and human resources
- $1,281,735 in Offender management and rehabilitation

The Capital Improvements 2% holdback was not restored.

The Subcommittee approved an updated Package 091 Statewide Administrative Savings, eliminating 2 positions and 2.00 FTE in information technology. A portion of the agency's reduction was also moved from personal services to services and supplies.

Criminal Justice Commission

The Subcommittee restored $69,366 General Fund of the 2% supplemental ending balance holdback that was included in the agency's original legislatively adopted budget for 2013-15; this amount represents 25% of the holdback. The Commission will utilize the restored funds for Attorney General costs related to rule-making implementation for the Justice Reinvestment Grant Program established in HB 3194 (2013).

An updated Package 091 Statewide Administrative Savings was approved, that included shifting the full amount of the reduction to services and supplies. This action was taken primarily because the agency's budget is 93% special payments and contains only 9 positions.

District Attorneys and Their Deputies

The Subcommittee restored the full 2% supplemental ending balance holdback of $209,190 General Fund for the District Attorneys. This action was taken primarily because the agency's budget is 96% personal services and without the restoration the agency would need to reduce district attorney working days.

The Subcommittee added $240,000 General Fund to the budget of the District Attorneys to provide a one-time $5,000 compensation increase to the salary plan for each District Attorney effective July 1, 2014. It is the intent of the Subcommittee that this appropriation be used to increase the salary of each District Attorney by the $5,000 amount regardless of what tier each District Attorney is currently in within the compensation plan.

Department of Justice

The Subcommittee restored the full 2% supplemental ending balance holdback of $1,212,520 General Fund for the Department of Justice. The Subcommittee, however, repurposed the restoration by restoring the $1.2 million in the following amounts for the following purposes:

- $6,000 to the Office of the Attorney General and administration for Project Clean Slate

- $87,865 to the Crime Victims' Services Division for Oregon Domestic and Sexual Violence Services
- $25,043 to the Crime Victims' Services Division for Multidisciplinary Teams and Child Abuse Intervention
- $1,992 to the Crime Victims' Services Division for the Address Confidentiality Program
- $1,091,620 to the Criminal Justice Division for support of the Internet Crimes Against Children program, the Fusion Center, and district attorneys and law enforcement partners.

The addition of the General Fund to the Criminal Justice Division ($793,340 personal services and $298,271 services and supplies) will allow the Department to retain an existing forensic investigator position assigned to the Internet Crimes Against Children program, establish four limited duration positions (3.46 FTE; one PEM D and three Research Analysts) in support of Fusion Center operations once grant funding ends this biennium, and reestablish two permanent senior assistant attorney general positions (1.16 FTE) and establish one permanent criminal investigator position (0.50 FTE) to provide support to district attorneys and law enforcement partners.

In addition, the Subcommittee approved an increase of $586,354 Other Funds ($485,702 personal services and $100,652 services and supplies) in the Criminal Justice Division for support of the Fusion Center. When the 2013-15 legislatively adopted budget was developed, the Department anticipated receiving grant funding through the Oregon Military Department, Office of Emergency Management, to partially support the Fusion Center. However, the grant award had not been made and the corresponding Other Funds expenditure limitation and position authority were not included in the budget. The Fusion Center continued to maintain operations and the agency now has received the first year grant award and is anticipating a second year award.

The Subcommittee approved an updated Package 091 Statewide Administrative Savings, eliminating a total of four positions and 3.54 FTE and making shifts between personal services and services and supplies. To better align the permanent administrative savings reductions, the Subcommittee made the following adjustments to the original placeholder reduction:

- Office of the Attorney General and administration – added a net $87,993 Other Funds expenditure limitation increase (increased personal services by $314,581 and decreased services and supplies by $226,588) and eliminated 2 positions (2.00 FTE)
- General Counsel Division – reduced the Other Funds expenditure limitation by $87,993 (personal services) and eliminated 1 position (0.54 FTE)
- Crime Victims' Services Division – no net dollar change, but increased personal services by $3,400 Other Funds and decreased services and supplies by $3,400 Other Funds, plus eliminated 1 position (1.00 FTE)

The Subcommittee also authorized $135,000 General Fund to support the Oregon Crime Victims Law Center.

In addition, to gain a better understanding of work currently underway to identify and evaluate alternative funding models for the agency's programs providing legal support to state agencies, the Subcommittee approved the following budget note:

> **Budget Note:**
> Costs of legal representation in an increasingly complex modern legal system continue to drive agency budget and policy decisions. The Department of Justice has begun working with the Department of Administrative Services and agencies to

identify and evaluate alternative funding models to improve the stability, affordability, and effectiveness of legal costs for agencies and to encourage pro-active consultation with the Department by agencies.

As the Department of Justice continues with this effort, it shall prioritize developing options for legal services for the Child Welfare program and report on these efforts to the Joint Committee on Ways and Means during the 2015 legislative session. In addition, no later than September 1, 2014, the Department of Justice and the Department of Human Services will also provide a joint written status report to the Legislative Fiscal Office on the specific options under consideration and progress being made on the development of those options.

Oregon Military Department

The agency received a partial restoration of its 2% ending balance holdback that totaled $151,000 General Fund. The funds are appropriated to the Operations program to support operations and maintenance costs at the Portland and Kingsley Field airbases. The restoration represents 59% of the initial holdback.

The Subcommittee approved an updated Package 091 Statewide Administrative Savings. The agency was able to reduce its personal services by $259,280 by eliminating one vacant permanent part-time Fiscal Analyst 3 position in the Administration program (0.50 FTE) and reducing overtime and temporaries. The remaining personal services reduction of $164,517 was moved to services and supplies and capital outlay. The agency has a plan to find efficiencies in various services and supplies line-items, including in-state travel, office expense, employee training, publications, facilities maintenance, expendable property, as well as other line-items. The capital outlay reduction will be to the automotive and aircraft line-item where the agency has identified savings.

The Subcommittee established a $385,000 Other Funds Capital Improvement expenditure limitation for the purchase of 1.46 acres of commercial property contiguous to the Department's Forest Grove Readiness Center compound. The property and building will be used as a field maintenance shop for Washington County's National Guard contingent. The source of the Other Funds is the agency's Capital Construction Account. This is a one-time expenditure limitation increase and will not continue into future biennia.

The Other Funds expenditure limitation for the Community Support program was increased by $1,404,971 for the reimbursement of firefighting expenditures related to the 2013 fire season. This is a one-time expenditure limitation that is not to continue into future biennia.

As part of the agency's compensation plan funding, the Subcommittee approved $734,800 in General Fund for the Operations program. This adjustment is to partially fund the difference between what the federal government will reimburse the state and recently concluded contract negotiations with the Portland and Kingsley Field airbase firefighter unions. This is a one-time appropriation and will not continue into future biennia.

Board of Parole and Post-Prison Supervision

The Subcommittee approved a restoration of $19,825 of the 2% supplemental ending balance holdback that was included in the agency's original legislatively adopted budget for 2013-15. That represents 25% of the initial holdback.

The Subcommittee established a reservation within the general purpose Emergency Fund of $350,000 for the Board of Parole and Post-Prison Supervision (BPPPS) for replacement of the Parole Board Management Information System (PBMIS). Allocation of the reservation is contingent upon the Board providing a project budget, project plan, and periodic status reports. BPPPS may request allocation of the reservation from the Emergency Board after the Legislative Fiscal Office approves the project budget and project plan.

Department of State Police

The Subcommittee restored $2,351,854 General Fund of the 2% supplemental ending balance holdback for the Department of State Police. This represents 50% of the total 2% holdback. The agency will use the restored amount to fund the hire of 20 troopers and the purchase of 18 vehicles and associated equipment in September 2014.

The Subcommittee approved an updated Package 091 Statewide Administrative Savings, eliminating a total of one position and 1.50 FTE, permanently shifting funding for three administrative positions from General Fund to Other Funds, and reducing capital outlay for the Dispatch Centers and Information Technology Services.

Department of Public Safety Standards and Training

The Subcommittee approved an updated Package 091 Statewide Administrative Savings by taking all of the administrative savings in services and supplies.

Oregon Youth Authority

The Subcommittee approved a restoration of $1,367,729 of the 2% supplemental ending balance holdback that was included in the agency's original legislatively adopted budget for 2013-15. That represents 25% of the initial holdback.

The Subcommittee approved an updated Package 091 Statewide Administrative Savings, eliminating 5 positions and 2.79 FTE; these are administrative support type positions. A very small portion of the agency's reduction was also moved from personal services to services and supplies.

TRANSPORTATION

Department of Aviation

The Subcommittee approved an updated Package 091 Statewide Administrative Savings, moving a small amount from personal services to services and supplies.

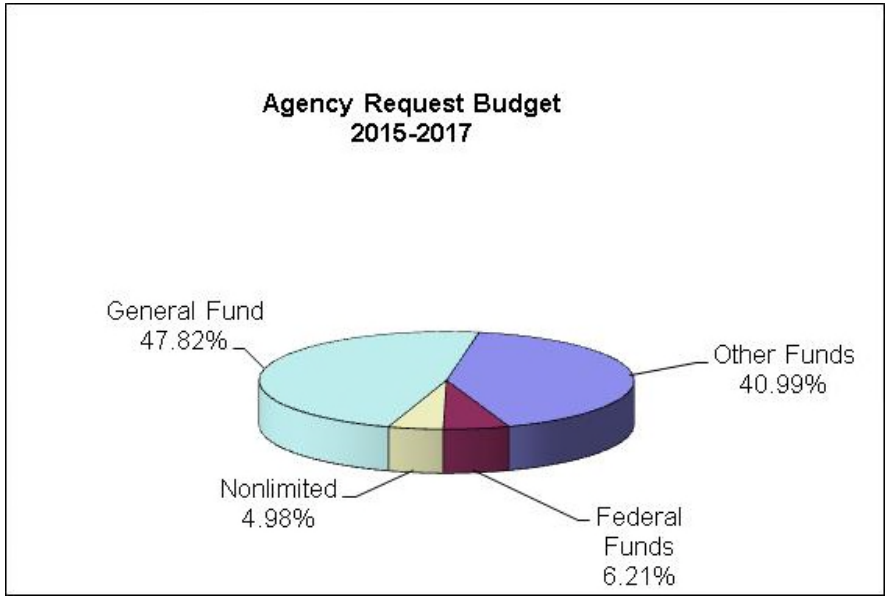
Department of Transportation

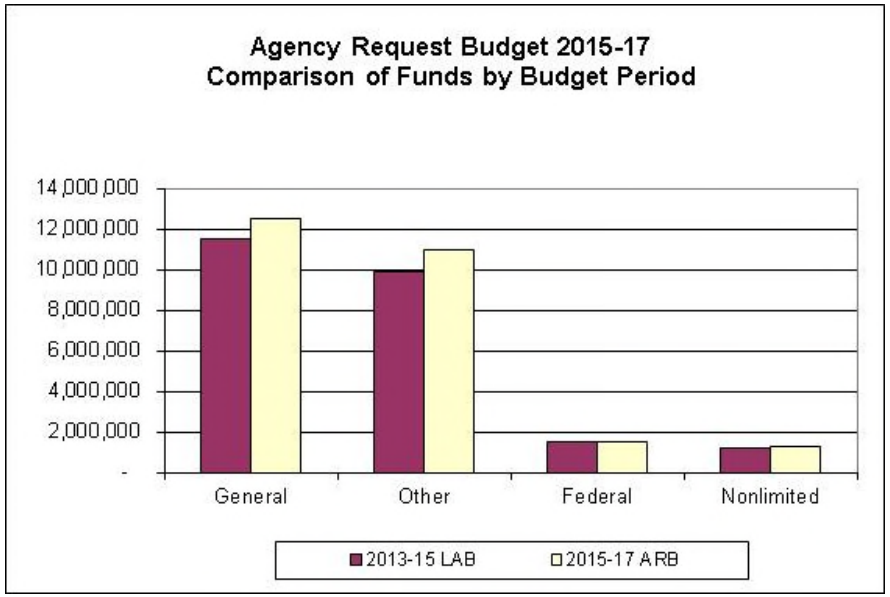
The General Fund reduction taken for the 2% supplemental ending balance holdback was not restored. The Subcommittee approved an updated Package 091 Statewide Administrative Savings. A portion of the agency's reduction was moved from personal services to services and supplies.

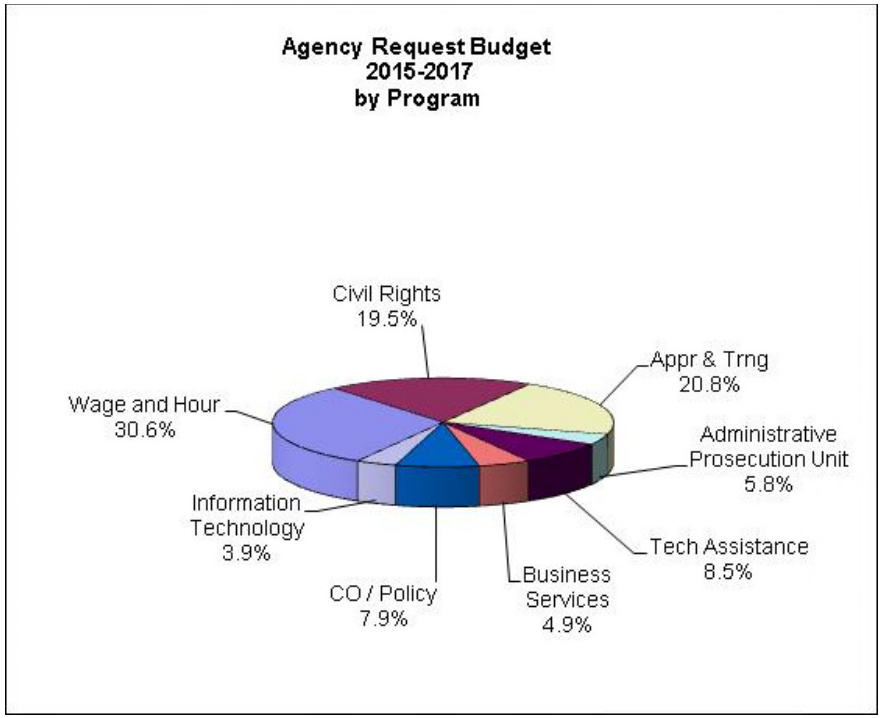
The Seniors special purpose appropriation, described on page 47, provides $4 million General Fund to the Department for additional Elderly and Disabled Transit support.

Bureau of Labor and Industries - - Agency Summary

Budget Summary Graphics




Agency Request Budget 2015-17
Comparison of Funds by Budget Period
14,000,000
12,000,000
10,000,000
8,000,000
6,000,000
4,000,000
2,000,000
-
General
Other
Federal
Nonlimited
2013-15 LAB
2015-17 ARB


Agency Request Budget
2015-2017
by Program
Civil Rights
19.5%
Appr & Trng
20.8%
Administrative
Prosecution Unit
5.8%
Tech Assistance
8.5%
Business
Services
4.9%
CO / Policy
7.9%
Information
Technology
3.9%
Wage and Hour
30.6%

Bureau of Labor and Industries - - Agency Summary

Mission Statement

The mission of the Bureau of Labor and Industries is to protect employment rights, advance employment opportunities, and protect access to housing and public accommodations free from discrimination.

Statutory Authority

ORS chapter 651	Establishes the Bureau of Labor and Industries and the Office of the Commissioner of the Bureau of Labor and Industries.
OAR chapter 839	Provides for enforcement and administration of laws under the bureau's jurisdiction.

Apprenticeship and Training

ORS chapter 660	Provides for administration of laws regulating apprenticeship activities.
ORS 334.745, 334.750	Provides for administration of laws establishing youth apprenticeship standards.

Civil Rights

ORS chapter 659A	Provides for enforcement of civil rights laws relating to employment, housing, and public accommodations.
ORS 25.337 to 25.424	Provides for enforcement of laws prohibiting discrimation against child support garnishees.
ORS 171.120 to .125	Provides for enforcement of laws prohibiting employment discrimination relating to legislators.
ORS 345.240	Provides for enforcement of law prohibiting discrimination by career schools.
ORS 399.230, 399.235, and 408.230	Provides for enforcement of laws relating to employment rights of military personnel and veterans.
ORS 441.178	Provides for enforcement of law prohibiting retaliation against nursing staff.
ORS 476.576	Provides protected leave for volunteer firefighters.
ORS 654.062	Provides for enforcement of law prohibiting retaliation for workplace safety complaints.

Wage and Hour

ORS 279C.800 to .870	Provides for the determination of prevailing wage rates for workers in each trade or occupation, and for the enforcement of prevailing wage rate laws on public works projects.
ORS chapter 652	Provides for enforcement of laws regulating payment of wages and handling of personnel records; establishes Wage Security Fund and provides for administration of the fund.
ORS chapter 653	Provides for enforcement of laws regulating general employment conditions (minimum wage, overtime and working conditions) and the employment of minors.
ORS chapter 658	Provides for enforcement of laws regulating private employment agencies and laws regulating the licensure and regulation of labor contractors and farmworker camp operators.
ORS 670.700 to .705	Establishes the Interagency Compliance Network and specifies enforcement duties.

Bureau of Labor and Industries -- Agency Summary

Agency Strategic Plans

Long-term Goals

The bureau's vision is that "Fairness and opportunity in employment, housing and public accommodations is a reality for all Oregonians."

To the fullest extent of its authority, BOLI commits itself to improving and expanding programs and operations in pursuit of this vision.

To achieve this vision, the following are BOLI's operational goals:

1. BOLI's priorities are aligned with its vision. We will align our priorities with our vision. Our priorities will be identified and clear. Our resource allocation will be aligned with our priorities. Our priorities will be embraced internally by all staff and communicated externally.

2. BOLI is resourceful and efficient. We will make efficient use of limited resources through prioritization and regular evaluation of processes and procedures. We will maximize resources, including human capital, authorities, technology, and citizen participation.

3. BOLI constantly strives for excellence. We will have well-skilled employees who have clear knowledge of their roles and duties and who understand the relationship between those roles and duties and the vision and mission of the agency.

4. BOLI is an innovative educator. We will engage technology and diverse community resources to educate and build awareness among all Oregonians of the areas over which BOLI has jurisdiction.

5. BOLI provides high quality customer service. We will deliver high quality customer service and collaborate with our community and industry partners.

6. BOLI clearly communicates its vision and mission. We will communicate in a consistent manner regarding our vision, mission, programs and outcomes. Internal and external customers will have a cohesive image of what BOLI does.

7. BOLI provides fair investigations and strong enforcement of the law. We will investigate claims and complaints impartially and justly and reach a timely resolution. When we find violations of law, we will enforce the law appropriately within the extent of our authority, in pursuit of our shared vision.

Agency Process Improvement Efforts

- In 2009, the agency redefined its mission and adopted new key performance measures (KPMs) to help the agency focus on and measure its progress toward achieving its long-term strategic goals. The KPMs were legislatively reviewed and further refined in 2013.
- We continually evaluate and adjust the agency's resources as needed to ensure they are used consistently with the agency's mission and priorities. For example, an agency reorganization plan was implemented during the 2011-13 biennium in order to improve the effectiveness and efficiency of the agency's Hearings Unit, comply with legislative directives to reduce management service staff, and reduce and redirect agency administrative costs. Five management positions were reduced, abolished or reclassified, including abolishment of the agency's HR/Employee Services Manager position. As part of this reorganization, the bureau contracted with the Department of Consumer and Business Services (DCBS) to provide essential HR services, resulting in a cost savings of nearly 70%. During the 2013-15 biennium, the agency shifted existing resources to the Administrative Prosecution Unit to ensure timely administrative case processing and established a third Civil Rights Field Rep 1 (Intake) position in order to more quickly and efficiently process complaints received by the Civil Rights Division.
- We contribute to a positive business environment by offering employers timely and accurate compliance advice about employment laws. We have increased the number of seminars for employers and updated BOLI handbooks, and we constantly strive to improve our free telephone and email advice service. During the 2013-15 biennium, TA revamped its telephone system to improve timely responses to employers and implemented a customer satisfaction survey for employers to provide feedback relating to TA's customer service delivery.
- We have developed strong partnerships among agencies and other governments to ensure worker protection, workforce development, employer education and compliance, and a healthy business climate.
    - Currently, the bureau has interagency agreements or contracts for cooperative enforcement, administrative services, or information sharing with federal, state, and local governments, including the Equal Employment Opportunity Commission; Department of Housing and Urban Development; US Department of Labor; federal Office of Apprenticeship, Training and Employer Services; Veterans' Administration; Department of Consumer and Business Services (Workers' Compensation Division, OR-OSHA, Employee Services, and Building Codes Division); Department of Community Colleges and Workforce Development; Oregon Employment Department; Oregon Department of Transportation; 23 states for reciprocal enforcement of wage claims; the Washington Department of Labor and Industries (for reciprocal enforcement or referrals of civil rights cases and reciprocal administration of apprenticeship and training requirements); and the City of Portland (for enforcement of the City's sick leave ordinance).

  - The bureau participates in an interagency compliance network of state agencies, including the Department of Consumer and Business Services (Workers' Compensation Division and OR-OSHA), Department of Revenue, Employment Department, Construction Contractors Board, and Landscape Contractors Board. Agencies in the compliance network cooperate on education and outreach efforts and on joint compliance audits to ensure consistent application of the laws and rules of each member agency.
  - The bureau is a member of and cooperates with the National Association of Government Labor Officials, the International Association of Official Human Rights Agencies, the Interstate Labor Standards Association, and the National Association of State and Territorial Apprenticeship Directors.
  - The administrator of the Apprenticeship and Training Division serves on the Governor's Workforce Policy Cabinet with representatives of other state agencies.
- We develop high quality jobs through professional technical apprenticeship programs that meet employers' increasing demands for a skilled workforce. We seek opportunities to expand the apprenticeship integration project to more high schools. The labor commissioner has successfully advocated for the return of career technical education and modern shop classes into Oregon middle schools and high schools. Starting in 2011, the commissioner worked to build and lead a diverse coalition of advocates who've secured nearly $14 million from the Oregon Legislature for CTE and hands-on STEM learning. This effort represents a significant shift in statewide educational policy and curriculum.
- We continually review and update agency rules for clarity and to ensure that the rules conform, when needed or appropriate, to recent developments in case law, state statutory law, and federal law. Virtually all of the agency's rule divisions have been reviewed and updated during the 2013-15 biennium.
- We have streamlined the bureau's administrative hearings process to provide timely hearings with due process for all parties. Currently, a hearing date is scheduled within 30 days of referral of a contested case to the agency's Administrative Prosecution Unit, with the hearing being held within a four-month period.
- We have institutionalized a process to regularly review and revise internal policies in order to provide fair and efficient administrative processes and employee services.

Bureau of Labor and Industries -- Agency Summary

Agency Strategic Plans

2015-17 Short Term Plan

In concert with the agency's mission to protect employment rights, advance employment opportunities, and protect access to housing and public accommodations free from discrimination, BOLI plays a critical role in meeting objectives of the state's "Economy and Jobs" 10-year outcome to develop, strengthen, and retain its workforce.

Through its Apprenticeship and Training Division (ATD), Civil Rights Division (CRD), and Wage and Hour Division (WHD), the bureau ensures a highly-skilled workforce that is paid properly and treated fairly. The bureau's two enforcement divisions (CRD and WHD) are on the front line in ensuring equity and the opportunity for prosperity for Oregonians. ATD's registered apprenticeship program is the embodiment of Strategy 3 of the Economy and Jobs Policy Vision, meeting the skilled labor demands of Oregon employers.

In addition, the agency's programs are integral to the Governor's "Making Work Pay" initiative, the objective of which is to put more money in the pockets of low-income Oregonians, with the following stated goals:

- Increase incomes, self-sufficiency, and upward mobility;
- Impact the wage gap, poverty, and upward mobility in a real way; and
- Provide access and opportunity for disadvantaged rural populations and for Oregon's communities of color.

In working toward these objectives and goals, the agency has identified the following program initiatives for the 2015-2017 biennium:

- ***Apprenticeship and Training Division***

The Apprenticeship and Training Division (ATD) fulfills three primary functions as the federally recognized apprenticeship registration agency in Oregon and staff to the Oregon State Apprenticeship and Training Council (OSATC). First, as a part of its registration function, the division reviews and registers apprenticeship skill standards and registration agreements for individuals entering apprenticeship programs. Second, the division conducts compliance reviews to ensure that approved apprenticeship committees are meeting all state and federal regulatory requirements, including the obligation to offer apprenticeship opportunities to all qualified applicants. Third, the division is responsible for facilitating the use of the apprenticeship-training model as a workforce development system serving all Oregonians. The division continually looks for ways to fulfill these duties in a more efficient manner.

Apprenticeship Program Administration: Pursuant to ORS chapter 660, the OSATC, by and through ATD, is required to (1) register apprenticeship programs and individual apprentices, and (2) conduct regular compliance reviews to ensure that programs are acting in accordance with all applicable laws and administrative rules, and to facilitate and promote the use of the apprenticeship model of training. As of June 30, 2014, there were 5,929 active apprentices in Oregon participating in 146 approved programs. All authorized FTE support the division's administration function.

The economic recovery of the past 18 months has driven employer demand for new apprentices and overall registrations have increased by approximately 1,000 additional apprentices over the course of the fiscal year. Continued economic growth will result in more new registrations over the next two years but the anticipated growth during the next biennium is expected to fall short of the all-time high of 8,149 registered apprentices in January 2008.

Veterans Program Administration: Under a contract with the U.S. Department of Veterans Affairs, the division provides targeted promotion and specialized assistance for qualified veterans in securing vocational education and training. The division also assists employers in identifying veterans for employment and the development of training programs that support veterans. This contract generates approximately $120,000 in revenue per biennium and supports approximately 0.50 FTE.

High School Integration Initiative: This program was formally eliminated in June 2012 due to budget reductions. The division continues to work with interested educators and employers to develop youth apprenticeship opportunities for high school students who are at least 16 years old, as limited resources permit. The division continues to provide technical assistance to the three remaining Youth Apprenticeship programs with existing resources, although it is doubtful that the division has capacity to develop or service new programs.

ODOT-BOLI Supportive Services Program: During the 2009 legislative session, Senate Bill 894 was passed, requiring the Oregon Department of Transportation to access up to $1.5 million in Federal Highway Administration Department of Transportation funds to increase diversity in the highway construction workforce and prepare individuals interested in entering the highway construction workforce by conducting a variety of outreach, recruitment, and supportive services activities.

ODOT correctly concluded that the most common paths to careers in the highway construction trades are through the registered apprenticeship programs regulated by BOLI and the Oregon State Apprenticeship and Training Council. BOLI and ODOT have executed annual interagency agreements authorizing BOLI to manage supportive services programs with these funds, and BOLI has entered into contracts to provide a variety of services to individuals interested in entering an apprenticeship and provide supportive services to retain individuals currently participating in apprenticeship programs.

Senate Bill 782, passed during the 2013 Legislative session, increased the amount of money received from the Federal Highway Administration that ODOT must expend to help increase diversity in the highway construction workforce and prepare individuals interested in entering highway construction careers by performing specific activities from $1,500,000 to $2,100,000. BOLI has used the additional funds to expand the scope of its current supportive services program, specifically with respect to increased activities to provide services aimed at retaining females, minorities and apprentices from disadvantaged populations who are currently registered to apprenticeship programs; increasing support to existing pre-apprenticeship preparation programs and establishing new preparation programs in rural areas. A limited duration Office Specialist 2 position was approved by the E-Board during the 2013-15 biennium for 15 months to assist the division's Operations & Policy Analyst 2 who is currently responsible for all aspects of the program including program management, program development, program implementation and analysis and contract administration under the program. BOLI will be requesting permanent authority for this position in the 2015-17 budget.

Environmental Factors

As the demand for skilled workers grows in a post-recession environment and aging workers exit the workforce, substantial demand for new registered apprentices is anticipated based upon historical trends. Oregon Employment Department figures estimate the need for approximately 17,500 skilled craft workers in the construction trades due to growth and the need to replace working leaving the industry through 2020. Employers will likely continue to add new workers so long as current economic growth sustains itself.

There are now approximately 146 registered apprenticeship programs in the State of Oregon. Approximately 70% of Oregon's programs serve the building and construction trades with the remainder enrolled in programs serving the manufacturing, maintenance and utility occupations. Keeping every program informed of developments in the apprenticeship and workforce system can be difficult and time consuming, particularly when funds for division staffing are unstable. Fluctuating staffing patterns undermine the ability of the division to consistently provide program sponsors with some of the services they would like to have available.

The division has recently received a number of requests to develop new programs in occupations that traditionally have not used the apprenticeship training model, such as procurement officers, health care navigators, industrial sewers and early childhood education specialists. New program start up, particularly in occupations that do not have existing apprenticeship standards to use as a template, is time and staff intensive. The division lost 2.5 FTE between the 2011-13 and 2013-15 bienniums and was required in a 2014 legislative budget note to hold one authorized professional position vacant for the current biennium, resulting in delays in responding to requests for services from existing programs and potential new sponsors. The division expects this position to be restored in the next biennium so that more efforts can be targeted towards the expansion of registered apprenticeship.

Program sponsors have frequently asked whether ATD can improve its communication with them about current workforce and training issues. The division continues to increase the amount of information on the bureau's web site to include more current registration information and hopes to develop an on-line system for registering new apprentices and reporting apprentice activity, but is limited by staffing and technical constraints.

The Apprenticeship and Training Division is also obliged to ensure that all registered apprentices receive a valuable learning experience. This is primarily accomplished through program quality reviews. During the course of these reviews, staff thoroughly examines the curriculum and related classroom instruction provided for apprentices. Based upon comments from program sponsors, the division would eventually like to reassign duties among its seven apprenticeship representatives to allocate a single FTE to monitor all aspects of related classroom instruction for all registered programs. This would include increased visits to the classroom/lab training sites.

The single greatest environmental challenge may be incorporating registered apprenticeship fully into the state's workforce system. Senate Bill 253 (2011) revised Oregon's goals for post-secondary education to provide that by 2025, at least 40 percent of adult Oregonians will have earned a bachelor's degree or higher; at least 40 percent will have earned an associate's degree or post-secondary credential; and the remaining 20 percent or fewer will have earned a high school diploma or equivalent as their highest level of educational attainment. This goal is frequently abbreviated to 40-40-20. House Bill 4058A included completion of apprenticeship programs registered with the State Apprenticeship and Training Council in the middle 40 percent, along with associate's degrees and professional credentials. In order for apprenticeship to make a meaningful contribution towards reaching the "middle 40", the division will need to engage in robust outreach to bring new occupations into registered apprenticeship and develop programs to meet the instructional objectives of these employers.

Program Initiatives

- **Diversity**

Although women constitute nearly half of the United States labor force, they remain disproportionately clustered in jobs with lower pay and fewer benefits than men. Nontraditional fields, such as construction, typically offer women the opportunity to earn higher wages. The national median hourly wage for construction and extraction occupations was $19.55 in 2013, which is roughly double the median hourly wage for female-dominated occupations such as home health aides, maids, housekeepers, and child care workers. While representing almost half of the country's workers in all occupations (47 percent), women make up only 2.6 percent of workers in construction and building occupations. This number is about the same as it was in 1985.

Oregon Employment Department figures indicate that women constitute 46.7% of Oregon's workforce, but only account for 2.9% of the construction craft workers in the state. Things may appear to be getting better, since 6.37% of Oregon's apprentices are women as of May 2014. However, the percentage of women participating in registered apprenticeship programs has only increased by 1.2% over the past 10 years despite substantial effort by the division and the Apprenticeship and Training Council to address this issue. More disheartening is that only about 25% of all women who start a registered apprenticeship program eventually achieve journey level status. Much work remains to remove the numerous roadblocks to women's access and completion of apprenticeship programs. Making sure that women are not left out of high-wage jobs that can contribute to their economic security is especially important as the nation continues its economic comeback.

The division will be collaborating with Oregon Tradeswomen, Inc., and the Oregon Commission for Women to evaluate the causes of this disparity and to propose policy initiatives to address these problems.

- **ODOT-BOLI Supportive Services Program**

The purpose of the Supportive Services Program is to lessen or remove barriers for individuals to allow opportunities to engage in highway construction-related activities. The Supportive Services Program addresses basic needs such as transportation, childcare, medical expenses, work attire and tools. Training-related supportive services include covering the cost of education, tuition, testing fees and safety gear. Program activities are offered in each of ODOT's five regions: Portland/METRO, Willamette Valley/Coast, Southwestern Oregon, Central Oregon, and Eastern Oregon.

Retention and supportive services are provided to all participants who enter into the program. ODOT and BOLI continue to collaborate with existing pre-apprenticeship and BOLI-supported high school apprenticeship preparation programs approved by the Oregon State Apprenticeship and Training Council, along with a group of community-based organizations who recruit and train individuals for careers in heavy highway occupations, supplemented by activities aimed at high school aged students. Designated pre-apprenticeship programs prepare individuals for work in the heavy highway trades and recruit individuals to participate in their programs.

- **Veterans**

An estimated 328,138 veterans live in the state of Oregon, making up approximately 11.88% of the state's population of 3.889 million people. In 2012, the Department of Veteran's Affairs reported that were 5, 870 veterans utilizing their G.I. Bill benefits out of the 68,558 veterans receiving benefits in the state of Oregon. In 2012, the U.S. Census reported that there were 262,240 living veterans in Oregon from the Vietnam era and 104,654 veterans who served from the Persian Gulf era. Using the numbers provided by the

2012 Census, 20% of the veterans in the state of Oregon were utilizing benefits or receiving payments from the Department of Veterans Affairs.

The division administers a contract with the U.S. Department of Veterans Affairs to provide targeted promotion and specialized assistance for qualified veterans in securing vocational education and training. In the course of administering this contract, it has been noted that many veterans have a difficult time accessing the array of government services available to assist with their reintegration into civilian life.

The division is in preliminary discussions with a number of state and federal agencies regarding the development of an on-line tool to assist veterans in navigating available services. Conceptually, the division and its partner agencies would develop an on-line aggregate portal that serves to increase access to and utilization of both state and federal programs that provide assistance to veterans and functions as a centralized location where any veteran may access the entire array of state and federal programs and resources available to every veteran in the state. The division and its partners will make a decision as to the feasibility of such a program within the next six months.

- ***Civil Rights Division***

The Civil Rights Division (CRD) enforces laws that:

- grant job seekers and employees equal access to jobs, promotions, and a work environment free from discrimination and harassment;
- ensure job protection when reporting worksite safety violations and whistle-blowing activities, and when using family leave provisions or the workers' compensation system;
- protect individuals seeking housing or the use of public facilities (retail establishments, transportation, etc.); and
- provide equal access to career schools.

The division is funded by General Funds, Other Funds (primarily from the Workers' Benefit Fund, an OR-OSHA contract, and miscellaneous receipts) and Federal Funds (EEOC and HUD agreements). The division has 29 positions (28.50 FTE).

Environmental Factors

The Civil Rights Division performs best when staff are fully trained and prepared to investigate the increasingly complex and evolving civil rights laws the division is charged with enforcing.

The division has benefited tremendously when training resources have been made available to develop the skills of new hires and advance the skills of veteran investigators. For instance, the division has benefited from training sponsored by the Equal Employment Opportunity Community Commission (EEOC) and the US Department of Housing and Urban Development (HUD). The division has contracts with both federal agencies to conduct employment and housing investigations covered under both state and federal laws. The intergovernmental agreements provide designated training funds for staff development.

The division has received full certification from HUD to investigate housing complaints covered under both state and federal housing laws. HUD provides designated training funds to send division management and housing investigators to the National Fair Housing Training Academy in Washington, D.C. In addition, HUD provides training funds to send the division administrator and the lead housing investigator to its National Policy Conference presented by the Office of Fair Housing and Equal Opportunity.

CRD performs best when fully staffed. When the division has the funds available to conduct timely recruitments for position vacancies, rather than keeping them unfilled to make up for revenue shortfalls, it is better able to meet its goals of responding promptly to public inquiries regarding discrimination and conducting timely complaint investigations. Over several successive biennia, the legislature has enacted significant new legislation expanding the division's enforcement authority, while providing no additional staff. When new legislation is passed, the division must engage in extensive rule writing to further clarify the new statutes and how they will be enforced in the administrative process.

The division staff must all be trained on these news laws, as well as their responsibilities for ensuring proper enforcement. This is particularly challenging when legislation is enacted with emergency clauses, stating it goes into effect upon passage—before the agency has had the opportunity to draft new or revised administrative rules and to train staff.

Program Initiatives

- **Triage of Complaints - ABC**

The division receives over 35,000 inquiries per year, resulting in the formal filing of approximately 1,700 complaints per year. Those complaints arise under a growing number of protected classes and cover a range of allegations, from technical violations to egregious harassment. Some complainants offer witnesses or documentary evidence in support of their allegations, while others rely solely on speculation. Because some complaints are more meritorious than others, it is important for the division to focus its resources accordingly. To better manage investigator caseloads, the division has developed a system to triage complaints based on the likelihood that the division will find substantial evidence of a violation. This enables the division to dismiss cases that have no merit on their face at the intake level, thereby freeing up the investigators' time to investigate more meritorious complaints.

Complaints are designated as A, B or C.

- "A" complaints are those persuasively alleging an egregious violation and/or significant harm, with indications that substantial evidence is likely; the division expedites the investigation of these cases with the goal of swift adjudication.

- "B" complaints clearly allege violations resulting in at least some harm, but it is less clear how the allegations can be proven. These cases take up the majority of an investigator's caseload.

- "C" complaints are expected to be dismissed quickly. They are distinguishable by a low probability that the complainant can provide substantial evidence in support of the allegations; designations of "C" cases may be based on the purely speculative nature of a complainant's allegations, or on some other information that seriously undermines any objective belief that investigation is likely to yield evidence of an unlawful practice.

When an inquiry is designated "C" by an Intake Officer, the division attempts to conduct an in-depth interview with the complainant to ensure that no relevant factors have been overlooked. If the "C" designation remains after the complaint is filed, an investigator reviews the complaint and any intake materials, and may recommend upgrading the case to "B" (or "A"). If the investigator concurs with the original assessment, the investigator drafts a dismissal summary and forwards the case for management review. If management also concurs with the designation, the case is closed without any further action.

The ABC triage process is more resource intensive at the front-end of case processing, but it reduces the time complainants spend in uncertainty, and it frees resources for more thorough investigation of complaints where the division believes its efforts will be most effective.

- **Intake Reclassification**

BOLI received legislative approval and funding authority in 2013 to reclassify 2.0 FTE existing Civil Rights Intake Officer positions (Salary Range 19) to Civil Rights Field Representatives 1 (Salary Range 21). A third Intake Officer position was established during the 2013-2015 biennium to enable the division to more efficiently and quickly process complaints received.

The division has revised the job duties of these intake positions to assist in alleviating the workload of the division's senior investigators at minimal cost. Although the intake officers previously performed some the of the functions of an investigator, such as analyzing complaints, conducting interviews, and determining jurisdiction based on the applicable civil rights laws, reclassifying these positions has allowed the division to further mitigate the reduction in investigative resources over the past few years by assigning more

investigative duties to these staff, reducing investigator workloads and enhancing the division's ability to meet its performance objectives for timely investigations.

- **HUD Partnership Funds**

CRD received Partnership Funds from HUD during the 2013-15 biennium to partner with the Fair Housing Council of Oregon (FHCO), a non-profit organization that receives funding through HUD's Fair Housing Initiatives Program, to provide education, outreach and testing focused on the protected classes of national origin and source of income throughout the state of Oregon, consistent with HUD's proposed regulatory changes to further ensure equal access to housing and Oregon state laws that prohibit discrimination in housing on the basis of source of income and race.

The 2013 legislature enacted HB 2639, making it unlawful for landlords to refuse to rent to prospective tenants based on their use of a Section 8 voucher, otherwise known as the federal Housing Choice Voucher Program. This legislation became operative on July 1, 2014.

In addition, CRD will use partnership funds to expand BOLI's "Technical Assistance for Employers" program to include the provision of technical assistance to housing providers and to conduct extensive outreach and education on fair housing laws. The program will conduct seminars throughout the state of Oregon covering substantive topics including, but not limited to: covered persons and dwellings; covered transactions; responding to requests for reasonable accommodation and modifications; protected classes under state and federal law; and exempt entities under the state and federal fair housing laws.

The division will also use partnership funds to hire a full-time, temporary investigator. The investigator will be trained in fair housing laws and will investigate dual-filed BOLI and HUD cases. This position will also assist with intake, education and outreach activities.

- **Enforcement of Anti-Retaliation Provisions of City of Portland Protected Sick Time Ordinance**

On March 13, 2013, the City of Portland passed the Protected Sick Time Ordinance, requiring covered employers to provide eligible employees with up to 40 hours of protected leave with pay for qualifying health-related reasons. Effective January 1, 2014, employers with six or more employees must pay eligible employees for Protected Sick Time. Employers with five or fewer employees must provide unpaid Protected Sick Time to eligible employees.

On January 1, 2014, the City of Portland contracted with BOLI to provide administrative enforcement of the ordinance. Pursuant to the intergovernmental agreement, the City will reimburse BOLI for the enforcement of complaints under its civil rights and wage and hour laws.

The contract remains in effect through January 1, 2015.

- ***Wage and Hour Division***

The Wage and Hour Division (WHD) is responsible for the administration and enforcement of a broad range of state laws which impact the majority of workers employed in Oregon. WHD enforces regulations requiring the payment of minimum wages, overtime compensation, and final wages upon termination of employment. It also enforces state regulations establishing standards for working conditions and the employment of minors. WHD issues licenses to farm/forest and construction labor contractors and enforces the labor contractor licensing regulations. In addition, WHD administers and enforces the state's prevailing wage regulations, which assign the division the responsibility of completing a survey process to establish prevailing wage rates for public works projects and of carrying out compliance activities to ensure proper payment of prevailing wages on covered projects.

WHD is funded by General Funds and Other Funds (from the Wage Security Fund, the Prevailing Wage Education and Enforcement Account, and farm/forest and construction labor contractor license fees). WHD has 29 positions (28.50 FTE).

Wage and Hour Compliance: Under the provisions of ORS chapter 652 and ORS chapter 653, WHD is given the responsibility of ensuring compliance with laws which require payment of the state's minimum wage rate and overtime as well as timely payment of wages for all hours worked. The majority of the wage claims received by the division are filed by workers earning wages at or near the minimum rate of pay. In the 2011-13 biennium, WHD received over 2,900 wage claims and collected approximately $1.1 million in back wages for employees who had not been paid properly. During the same period, WHD issued payments totaling approximately $1.3 million from the state's Wage Security Fund to more than 900 workers who had not been paid final wages after their employers had gone out of business.

Licensing Programs: Each year, WHD's Farm Labor Licensing Unit issues approximately 300 licenses to individuals who act as farm labor contractors in the state. With the passage of HB 2977 by the 2013 Oregon Legislature, WHD, in July 2015, will begin issuing licenses to individuals who act as construction labor contractors. In addition, WHD's Child Labor Unit issues more than 4,000 employment certificates to Oregon employers, who are required by the state's child labor laws to obtain authorization from the division to employ minors in the workplace.

Prevailing Wage Compliance: The state's prevailing wage regulations require that workers performing labor on a public works project receive the prevailing rate of pay for the type of work being performed. To encourage compliance with the prevailing wage regulations, WHD carries out both educational and enforcement activities. In FY 2012-13, division staff conducted 65 educational seminars around

the state, providing training to nearly 1,200 participants representing construction contractors and public agencies. During this same period, the division also issued coverage determinations for more than 30 projects to individuals requesting that WHD provide a written assessment of whether a proposed project would be subject to the prevailing wage requirements. Finally, in the 2011-13 biennium, WHD investigators, who conduct approximately 150 audits each year, collected more than $3 million in back wages for workers. Approximately 70 individuals and businesses were made ineligible to receive public works contracts for a period of up to three years for repeated or egregious violations of the prevailing wage regulations.

Environmental Factors

For 2013, the Oregon Employment Department estimates that over 1.6 million workers were employed in the state, a significant portion in industries which are more likely to pay wages at or near the minimum wage rate. WHD directs its activities toward defending the workplace rights of Oregonians, with an emphasis on protecting the financial security of low-wage earners.

To minimize the impact on displaced workers of not being paid upon termination, the division gives priority to the processing of Wage Security Fund claims, with a goal of making payments to claimants within 30 days of receipt of the claim. 2.0 FTE Compliance Specialists and 1.0 FTE Administrative Specialist 1 (all Other Fund) are currently allocated to process these types of claims. WHD also prioritizes the investigation of claims and complaints which allege nonpayment of minimum wages and overtime, nonpayment of wages to migrant or seasonal workers, and violations of the state's child labor laws. Current resources support only five (5.0 FTE) General Fund Wage and Hour Compliance Specialists statewide to investigate claims and complaints involving the state's minimum wage, overtime, wage collection, working conditions, child labor, and farm/forest labor contractor regulations.

Studies suggest that violations of labor standards in industries which typically pay low wages are common. In recent years, a number of proposals to strengthen Oregon's wage and hour regulations have been brought to the state legislature, and worker advocacy organizations have become increasingly insistent that regulations protecting workers receive adequate enforcement. As proponents of measures to strengthen government enforcement point out, violations of labor standards not only impact employees in very direct ways—the ability to pay for food, shelter, and other basic necessities—but also compel the diversion of additional resources to social service programs, erode the spending power of communities, and deprive governments of tax revenues.

The primary factor that determines the division's ability to investigate in a timely manner the wage claims it receives is adequate and reliable staffing. Over the years, the division's resources have been reduced significantly, while at the same time the number of workplaces subject to the state's wage and hour laws has increased. Oftentimes, economic factors influence a worker's decision to file a wage claim or complaint: low-wage earners are less likely to file claims, particularly when unpredictable and unstable economic conditions give rise to fears of employment security. While WHD would like to reduce its reliance on wage claims filed by individual

workers and expand its capacity to engage proactively with employers and employees concerning compliance issues, limitations in resources constrain the division's efforts to do so.

Program Initiatives

WHD will continue to review and update its rules for clarity and to ensure that rules conform, where needed or appropriate, to recent developments in legislation, federal regulations, and case law. In particular, the division will propose administrative rules to assist with implementation of the construction labor contractors licensing law, which was passed by the 2013 Oregon Legislature.

The division will renew its efforts to exchange information and strengthen cooperation with other state and federal agencies in order to provide the fullest protection possible to working Oregonians and to ensure compliance with the state's wage and hour regulations. WHD continues to investigate the possibilities for collaborating with its federal counterpart to address compliance issues in Oregon in a comprehensive and strategic manner and to maximize the resources available to it. Finally, the division remains committed to engaging with both employer and worker organizations as a means of fostering compliance with the regulations it enforces.

- ***Technical Assistance for Employers Program***

The Technical Assistance for Employers Program educates and advises employers on civil rights laws, wage and hour laws, and employment laws. The purpose of this program is to provide accurate information in a timely manner to employers with questions about Oregon and federal employment laws.

The unit provides employers with free telephone and email access to technical assistance; maintains and updates website information; provides public and customized seminars on employment law and management practices to keep employers in compliance with employment laws; designs and sells composite employment law posters; and researches, writes and publishes employer handbooks on a variety of employment law related topics.

TA is funded by General Funds and Other Funds, which are revenues from fees charged for seminars, workshops, and publications. The program has six positions (6.0 FTE).

Each year the unit responds to approximately 18,000 telephone and email inquiries from employers, conducts approximately 70 public seminars and 50 customized workshops, trains an average of 8,000 employers, and prepares and sells up to eight new or updated handbooks per year.

Environmental Factors

New laws under Oregon and federal jurisdiction determine necessary changes to employer handbooks, composite posters, website content, and training materials. Staff must keep up to date with changes and proposed changes to laws and continually update information to ensure employers have accurate information. Substantial changes necessitate new handbooks and new seminar topics.

Historically, when the economy takes a downturn, employers cut training budgets.
Because the unit must focus on revenue-generating activities of seminars and writing handbooks, the services provided at no cost to employers may be impacted. Telephone hours for employer inquiries may be reduced, and response time may be longer. Additionally, seminars conducted in rural parts of Oregon do not attract large numbers of registrations. Seminars outside of the metropolitan areas are often conducted with a loss of revenue to the unit.

Program Initiatives

The Technical Assistance for Employers Program is offering new and updated handbooks, seminars, and customized on-site training and increasing the number of ways to access these resources to create a healthy business climate. This includes increased information on the website, the use of social media, conducting webinars, and seeking additional methods to educate businesses about the services offered. TA is working with the Department of Administrative Services to implement e-commerce, which will allow seminar attendees to register and pay for seminars online and customers to order and pay for handbooks, posters, and other materials online.

- ***Administrative Prosecution Unit***

The agency's Administrative Prosecution Unit (APU) provides adjudication and alternative dispute resolution of claims and complaints filed with the Civil Rights Division and the Wage and Hour Division. The unit's purpose is to participate in full and fair hearings, quick and effective resolution of disputes, and equitable enforcement of the law. The unit handles contested case hearings, on behalf of the Agency, and argues the application of laws to facts to create meaningful and accurate precedent for future cases.

The APU is funded by General Funds, Other Funds (from the Prevailing Wage Education and Enforcement Account, the Wage Security Fund, revenues from the sale of reporters and digests, and miscellaneous receipts) and Federal Funds (EEOC agreement). The unit has 4.0 FTE, including the Chief Prosecutor, two administrative prosecutors, and a contested case coordinator. In FY 2013-2014, the unit processed 86 contested cases.

Environmental Factors

The agency faces significant challenges in dealing with housing law cases that are referred to it. In FY 2013-14, housing law cases made up approximately 75% of the cases referred to the APU by the Civil Rights Division and approximately 44% of APU's total caseload. Unfortunately, under current Oregon law, the agency is obligated to pay for these cases to proceed on behalf of the complainant, when they have "elected" to circuit court. (One of the parties requests the case to be removed from the bureau's administrative process to the court.)

Given the current state of the law, AG costs in these cases have skyrocketed, making the cost of pursuing these cases unsustainable. The agency will attempt to limit the amount of state resources required to pursue these cases by proposing legislation eliminating the requirement for BOLI to pay for these cases once they have elected.

Program Initiatives

The Administrative Prosecution Unit, under the leadership of the Chief Prosecutor position, continues to examine ways to handle cases more quickly with reduced staff in order to better serve claimants, complainants, and respondents. Due to changes in the docketing process implemented in FY 2012-13, the Agency is able to resolve cases, either through settlement or contested case processing, in about 4-6 months. The unit also recently amended its administrative rules in order to provide clarity for pro-se respondents and those lawyers unfamiliar with the process. The changes will also save the state significant time and resources in the effective prosecution of civil rights and wage and hour violations.

Bureau of Labor and Industries -- Agency Summary

Criteria for 2015-17 Budget Development

Based on the Bureau of Labor and Industries' short-term and long-term plans, the agency developed its budget proposal based on these goals:

1. Provide timely, efficient, and quality service to BOLI clients in order to expeditiously, correctly and impartially resolve employment disputes.
2. Improve employer understanding of employment law and provide employers with the information needed to comply.
3. Promote improved access to education and training for family wage jobs and the development of a highly skilled competitive workforce through partnerships with government, labor, business and educational institutions.
4. Ensure BOLI is accountable and responsive to the public it serves.

On the basis of those goals, the agency hopes to achieve these objectives with this budget:

1. Maintain current service levels in order to provide core program services.
2. Expand services and assistance to employers by the agency's Technical Assistance for Employers Program.
3. Update the agency's IT programs and provide needed enhancements and support.

Agency Management Report

KPMs For Reporting Year 2014

Finalize Date:

Agency: LABOR and INDUSTRIES, BUREAU of

	Green = Target to -5%	Yellow = Target -6% to -15%	Red = Target > -15%	Pending	Exception Can not calculate status (zero entered for either Actual or Target)
Summary Stats:	80.00%	10.00%	10.00%	0.00%	0.00%

Detailed Report:

KPMs	Actual	Target	Status	Most Recent Year	Management Comments
1 - CUSTOMER SERVICE: Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	95	100	Green	2014	The Technical Assistance for Employers (TA) Program consistently receives high ratings from customers responding to its customer service survey, with more than 74% rating the program's service as "excellent," and 20% rating the service as "good."
2 - Timely Processing of Civil Rights Complaints: Percentage of target met for timely: intake, completion of perfected charge, initial interview and investigation (composite measure).	73	72	Green	2014	The division exceeded three out of four goals in this composite PM in FY 2014, responding to 92% of inquiries to the division within two days; conducting 72% of initial complainant interviews within 45 days of receipt of a complaint; and completing 79% of the division's investigations in less than 180 days. The division did not meet its goal of drafting 75% of charges within 15 days the first two quarters of the year, but completed 73% and 71% in the third and fourth quarters within this period of time.

Agency Management Report

KPMs For Reporting Year 2014

Finalize Date:

KPMs	Actual	Target	Status	Most Recent Year	Management Comments
3 - Timely Processing of Wage and Hour Complaints: Percentage of target met for timely: intake and jurisdiction determination; demand letter, investigation: Composite measure.	87	80	Green	2014	The division significantly exceeded its targets in all three phases of this composite KPM, improving its performance from the previous year in two of the three phases (sending a notice of wage claim to the employer within 12 days of receipt of the claim 98.7% of the time, and completing 62.4% of wage claim investigations within 35 days), and achieved 100% of its goal in the third phase (assigning wage claims for investigation within 30 days).
4 - WHD: Percentage of WSF claims processed within fewer than 30 days.	87	75	Green	2014	By prioritizing Wage Security Fund claims ahead of others, the division was successful in exceeding its goal of processing 75% of Wage Security Fund claims within 30 days in FY 2014 by processing 86.7% of claims received in this period of time. 96% of Wage Security Fund claims received were processed within 45 days.
5 - WHD: Percentage of PWR investigations completed within 90 days.	58	64	Yellow	2014	Because the division exceeded its previous target in FY 2012 of completing 50% of PWR investigations within 90 days by completing 64% of investigations within this period of time, the 2013 Legislature increased the target for this measure to 64%. The PWR Unit fell slightly short of this adjusted target (by 6.5%) in FY 2014, but exceeded its goal of completing 75% of investigations within 120 days by completing 79.2% in this time period.

Agency Management Report

KPMs For Reporting Year 2014

Finalize Date:

KPMs	Actual	Target	Status	Most Recent Year	Management Comments
6 - ATD: Number of apprentices receiving journey level certificates.	860	1,280	Red	2014	Beginning in November 2008, total apprenticeship registrations gradually fell as the Great Recession eroded employment opportunities to a degree greater than initially anticipated. Accordingly, new apprentice registrations remained stagnant until approximately July 2013, when a rebounding economy resulted in an increased demand for registered apprentices. The low number of new apprentices registered between 2009-2012 and the lack of work available for active apprentices resulted in fewer program completions than previously targeted by ATD. ATD anticipates that the total number of journey level certificates awarded will begin to increase in 2014-15, reflecting the increased number of registrations from July 2013 to date.
7 - ATD: Number of newly registered apprentices.	2,851	2,200	Green	2014	New registrations greatly exceeded the anticipated goal for this measure primarily due to an improving economy. The economic acceleration the state experienced in 2013 has continued into early 2014. Statewide job growth is currently at the strongest pace since 2006 and in turn, employers sought to add more apprentices to address new work and replace its aging workforce. Based upon Employment Department projections, total employment in the construction sector is anticipated to continue to grow for the next two years and ATD anticipates continued increases in new registrations during this time as the majority of apprentices are in the building and construction trades.
8 - Apprenticeship Participation: Percentage of new apprenticeship participants who are minorities.	16.01	15.00	Green	2014	The division exceeded its goal for the fourth consecutive year of 15% of newly registered apprentices representing minority populations.

Agency Management Report

KPMs For Reporting Year 2014

Finalize Date:

KPMs	Actual	Target	Status	Most Recent Year	Management Comments
10 - TA: Percentage of employer technical assistance calls or emails returned no later than the next business day.	98.00	95.00	Green	2014	TA continues to exceed its performance target of responding to 98% of calls and emails within one business day. 75% of telephone calls from employers are answered directly by staff upon receipt.
12 - Prevailing Wage Rate Pre-determinations - Response time for requests by public agencies concerning potential coverage of projects under state Prevailing Wage laws.	100	92	Green	2014	For the fourth year in a row, the division achieved 100% of its goal to issue PWR project predeterminations within 15 days of receipt of a request.

This report provides high-level performance information which may not be sufficient to fully explain the complexities associated with some of the reported measurement results. Please reference the agency's most recent Annual Performance Progress Report to better understand a measure's intent, performance history, factors impacting performance and data gather and calculation methodology.

Summary of 2015-17 Biennium Budget

Labor & Industries, Bureau of
Labor & Industries, Bureau of
2015-17 Biennium

Agency Request Budget
Cross Reference Number: 83900-000-00-00-00000

Description	Positions	Full-Time Equivalent (FTE)	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds
2013-15 Leg Adopted Budget	100	98.50	24,083,933	11,517,209	-	9,871,681	1,495,043	1,200,000	-
2013-15 Emergency Boards	1	(0.12)	1,196,751	329,343	-	678,838	188,570	-	-
2013-15 Leg Approved Budget	**101**	**98.38**	**25,280,684**	**11,846,552**	**-**	**10,550,519**	1,683,613	**1,200,000**	**-**
2015-17 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	(3)	(1.71)	(68,121)	(2,484)	-	7,093	(72,730)	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
Subtotal 2015-17 Base Budget	**98**	**96.67**	**25,212,563**	**11,844,068**	**-**	**10,557,612**	1,610,883	**1,200,000**	**-**
Essential Packages									
010 - Non-PICS Pers Svc/Vacancy Factor									
Vacancy Factor (Increase)/Decrease	-	-	(74,264)	(42,913)	-	(25,225)	(6,126)	-	-
Non-PICS Personal Service Increase/(Decrease)	-	-	42,692	21,950	-	22,126	(1,384)	-	-
Subtotal	**-**	**-**	**(31,572)**	**(20,963)**	**-**	**(3,099)**	(7,510)	**-**	**-**
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase-in	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	(137,706)	-	-	-	(137,706)	-	-
Subtotal	**-**	**-**	**(137,706)**	**-**	**-**	**-**	(137,706)	**-**	**-**
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	356,245	85,607	-	230,198	4,440	36,000	-
State Gov"t & Services Charges Increase/(Decrease)			209,881	137,262	-	59,025	13,594	-	-

Description	*Positions*	*Full-Time Equivalent (FTE)*	*ALL FUNDS*	*General Fund*	*Lottery Funds*	*Other Funds*	*Federal Funds*	*Nonlimited Other Funds*	*Nonlimited Federal Funds*
Subtotal	**-**	**-**	**566,126**	**222,869**	**-**	**289,223**	18,034	**36,000**	**-**
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2015-17 Current Service Level	**98**	**96.67**	**25,609,411**	**12,045,974**	**-**	**10,843,736**	1,483,701	**1,236,000**	**-**

Summary of 2015-17 Biennium Budget

Labor & Industries, Bureau of
Labor & Industries, Bureau of
2015-17 Biennium

Agency Request Budget
Cross Reference Number: 83900-000-00-00-00000

Description	Positions	Full-Time Equivalent (FTE)	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds
Subtotal: 2015-17 Current Service Level	**98**	**96.67**	**25,609,411**	**12,045,974**	**-**	**10,843,736**	1,483,701	**1,236,000**	**-**
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
Modified 2015-17 Current Service Level	**98**	**96.67**	**25,609,411**	**12,045,974**	**-**	**10,843,736**	1,483,701	**1,236,000**	**-**
080 - E-Boards									
080 - May 2014 E-Board	-	-	-	-	-	-	-	-	-
Subtotal Emergency Board Packages	**-**	**-**	**-**	**-**	**-**	**-**	-	**-**	**-**
Policy Packages									
103 - Technical Assistance for Employers	3	3.00	456,604	456,604	-	-	-	-	-
105 - Support Services Program – Highway Diversity	1	1.00	102,780	-	-	102,780	-	-	-
Subtotal Policy Packages	**4**	**4.00**	**559,384**	**456,604**	**-**	**102,780**	-	**-**	**-**
Total 2015-17 Agency Request Budget	**102**	**100.67**	**26,168,795**	**12,502,578**	**-**	**10,946,516**	1,483,701	**1,236,000**	**-**
Percentage Change From 2013-15 Leg Approved Budget	1.00%	2.30%	3.50%	5.50%	-	3.80%	-11.90%	3.00%	-
Percentage Change From 2015-17 Current Service Level	4.10%	4.10%	2.20%	3.80%	-	0.90%	-	-	-

Labor & Industries, Bureau of
Commissioner's Office/Supp Svcs
2015-17 Biennium

Agency Request Budget
Cross Reference Number: 83900-010-00-00-00000

Description	*Positions*	*Full-Time Equivalent (FTE)*	*ALL FUNDS*	*General Fund*	*Lottery Funds*	*Other Funds*	*Federal Funds*	*Nonlimited Other Funds*	*Nonlimited Federal Funds*
2013-15 Leg Adopted Budget	25	24.50	6,553,389	3,489,682	-	2,846,376	217,331	-	-
2013-15 Emergency Boards	-	(0.25)	261,257	160,780	-	93,464	7,013	-	-
2013-15 Leg Approved Budget	**25**	**24.25**	**6,814,646**	**3,650,462**	**-**	**2,939,840**	224,344	**-**	**-**
2015-17 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	-	(0.08)	160,171	79,620	-	70,767	9,784	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
Subtotal 2015-17 Base Budget	**25**	**24.17**	**6,974,817**	**3,730,082**	**-**	**3,010,607**	234,128	**-**	**-**
Essential Packages									
010 - Non-PICS Pers Svc/Vacancy Factor									
Vacancy Factor (Increase)/Decrease	-	-	(22,735)	(12,452)	-	(8,933)	(1,350)	-	-
Non-PICS Personal Service Increase/(Decrease)	-	-	26,260	16,253	-	11,272	(1,265)	-	-
Subtotal	**-**	**-**	**3,525**	**3,801**	**-**	**2,339**	(2,615)	**-**	**-**
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase-in	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	-	-	-	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**	**-**	**-**	-	**-**	**-**
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	58,603	29,392	-	28,620	591	-	-
State Gov"t & Services Charges Increase/(Decrease)			104,494	58,942	-	43,943	1,609	-	-

Description	*Positions*	*Full-Time Equivalent (FTE)*	*ALL FUNDS*	*General Fund*	*Lottery Funds*	*Other Funds*	*Federal Funds*	*Nonlimited Other Funds*	*Nonlimited Federal Funds*
Subtotal	**-**	**-**	**163,097**	**88,334**	**-**	**72,563**	2,200	**-**	**-**
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2015-17 Current Service Level	**25**	**24.17**	**7,141,439**	**3,822,217**	**-**	**3,085,509**	233,713	**-**	**-**

Labor & Industries, Bureau of
Commissioner's Office/Supp Svcs
2015-17 Biennium

Agency Request Budget
Cross Reference Number: 83900-010-00-00-00000

Description	*Positions*	*Full-Time Equivalent (FTE)*	*ALL FUNDS*	*General Fund*	*Lottery Funds*	*Other Funds*	*Federal Funds*	*Nonlimited Other Funds*	*Nonlimited Federal Funds*
Subtotal: 2015-17 Current Service Level	**25**	**24.17**	**7,141,439**	**3,822,217**	**-**	**3,085,509**	233,713	**-**	**-**
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
Modified 2015-17 Current Service Level	**25**	**24.17**	**7,141,439**	**3,822,217**	**-**	**3,085,509**	233,713	**-**	**-**
080 - E-Boards									
080 - May 2014 E-Board	-	-	-	-	-	-	-	-	-
Subtotal Emergency Board Packages	**-**	**-**	**-**	**-**	**-**	**-**	-	**-**	**-**
Policy Packages									
103 - Technical Assistance for Employers	3	3.00	456,604	456,604	-	-	-	-	-
105 - Support Services Program – Highway Diversity	-	-	-	-	-	-	-	-	-
Subtotal Policy Packages	**3**	**3.00**	**456,604**	**456,604**	**-**	**-**	-	**-**	**-**
Total 2015-17 Agency Request Budget	**28**	**27.17**	**7,598,043**	**4,278,821**	**-**	**3,085,509**	233,713	**-**	**-**
Percentage Change From 2013-15 Leg Approved Budget	12.00%	12.00%	11.50%	17.20%	-	5.00%	4.20%	-	-
Percentage Change From 2015-17 Current Service Level	12.00%	12.40%	6.40%	11.90%	-	-	-	-	-

Labor & Industries, Bureau of Civil Rights
2015-17 Biennium

Agency Request Budget
Cross Reference Number: 83900-030-00-00-00000

Description	*Positions*	*Full-Time Equivalent (FTE)*	*ALL FUNDS*	*General Fund*	*Lottery Funds*	*Other Funds*	*Federal Funds*	*Nonlimited Other Funds*	*Nonlimited Federal Funds*
2013-15 Leg Adopted Budget	30	29.50	5,054,275	2,722,333	-	1,134,135	1,197,807	-	-
2013-15 Emergency Boards	-	-	503,654	291,217	-	33,632	178,805	-	-
2013-15 Leg Approved Budget	**30**	**29.50**	**5,557,929**	**3,013,550**	**-**	**1,167,767**	1,376,612	**-**	**-**
2015-17 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	(1)	(1.00)	(352,657)	(177,420)	-	(88,746)	(86,491)	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
Subtotal 2015-17 Base Budget	**29**	**28.50**	**5,205,272**	**2,836,130**	**-**	**1,079,021**	1,290,121	**-**	**-**
Essential Packages									
010 - Non-PICS Pers Svc/Vacancy Factor									
Vacancy Factor (Increase)/Decrease	-	-	(20,554)	(11,703)	-	(4,325)	(4,526)	-	-
Non-PICS Personal Service Increase/(Decrease)	-	-	(3,944)	(2,458)	-	(951)	(535)	-	-
Subtotal	**-**	**-**	**(24,498)**	**(14,161)**	**-**	**(5,276)**	(5,061)	**-**	**-**
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase-in	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	(137,706)	-	-	-	(137,706)	-	-
Subtotal	**-**	**-**	**(137,706)**	**-**	**-**	**-**	(137,706)	**-**	**-**
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	20,138	13,295	-	3,435	3,408	-	-
State Gov"t & Services Charges Increase/(Decrease)			42,673	31,588	-	-	11,085	-	-

Description	*Positions*	*Full-Time Equivalent (FTE)*	*ALL FUNDS*	*General Fund*	*Lottery Funds*	*Other Funds*	*Federal Funds*	*Nonlimited Other Funds*	*Nonlimited Federal Funds*
Subtotal	**-**	**-**	**62,811**	**44,883**	**-**	**3,435**	14,493	**-**	**-**
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2015-17 Current Service Level	**29**	**28.50**	**5,105,879**	**2,866,852**	**-**	**1,077,180**	1,161,847	**-**	**-**

Labor & Industries, Bureau of
Civil Rights
2015-17 Biennium

Agency Request Budget
Cross Reference Number: 83900-030-00-00-00000

Description	*Positions*	*Full-Time Equivalent (FTE)*	*ALL FUNDS*	*General Fund*	*Lottery Funds*	*Other Funds*	*Federal Funds*	*Nonlimited Other Funds*	*Nonlimited Federal Funds*
Subtotal: 2015-17 Current Service Level	**29**	**28.50**	**5,105,879**	**2,866,852**	**-**	**1,077,180**	1,161,847	**-**	**-**
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
Modified 2015-17 Current Service Level	**29**	**28.50**	**5,105,879**	**2,866,852**	**-**	**1,077,180**	1,161,847	**-**	**-**
080 - E-Boards									
080 - May 2014 E-Board	-	-	-	-	-	-	-	-	-
Subtotal Emergency Board Packages	**-**	**-**	**-**	**-**	**-**	**-**	-	**-**	**-**
Policy Packages									
103 - Technical Assistance for Employers	-	-	-	-	-	-	-	-	-
105 - Support Services Program – Highway Diversity	-	-	-	-	-	-	-	-	-
Subtotal Policy Packages	**-**	**-**	**-**	**-**	**-**	**-**	-	**-**	**-**
Total 2015-17 Agency Request Budget	**29**	**28.50**	**5,105,879**	**2,866,852**	**-**	**1,077,180**	1,161,847	**-**	**-**
Percentage Change From 2013-15 Leg Approved Budget	-3.30%	-3.40%	-8.10%	-4.90%	-	-7.80%	-15.60%	-	-
Percentage Change From 2015-17 Current Service Level	-	-	-	-	-	-	-	-	-

Labor & Industries, Bureau of
Wage and Hour
2015-17 Biennium

Agency Request Budget
Cross Reference Number: 83900-040-00-00-00000

Description	*Positions*	*Full-Time Equivalent (FTE)*	*ALL FUNDS*	*General Fund*	*Lottery Funds*	*Other Funds*	*Federal Funds*	*Nonlimited Other Funds*	*Nonlimited Federal Funds*
2013-15 Leg Adopted Budget	29	29.00	7,635,202	2,522,405	-	3,912,797	-	1,200,000	-
2013-15 Emergency Boards	-	(0.50)	99,285	7,535	-	91,750	-	-	-
2013-15 Leg Approved Budget	**29**	**28.50**	**7,734,487**	**2,529,940**	**-**	**4,004,547**	-	**1,200,000**	**-**
2015-17 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	-	0.50	57,013	(18,021)	-	75,034	-	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
Subtotal 2015-17 Base Budget	**29**	**29.00**	**7,791,500**	**2,511,919**	**-**	**4,079,581**	-	**1,200,000**	**-**
Essential Packages									
010 - Non-PICS Pers Svc/Vacancy Factor									
Vacancy Factor (Increase)/Decrease	-	-	(19,778)	(8,594)	-	(11,184)	-	-	-
Non-PICS Personal Service Increase/(Decrease)	-	-	14,369	3,650	-	10,719	-	-	-
Subtotal	**-**	**-**	**(5,409)**	**(4,944)**	**-**	**(465)**	-	**-**	**-**
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase-in	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	-	-	-	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**	**-**	**-**	-	**-**	**-**
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	195,368	33,198	-	126,170	-	36,000	-
State Gov"t & Services Charges Increase/(Decrease)			37,345	22,263	-	15,082	-	-	-

Labor & Industries, Bureau of
Wage and Hour
2015-17 Biennium

Agency Request Budget
Cross Reference Number: 83900-040-00-00-00000

Description	*Positions*	*Full-Time Equivalent (FTE)*	*ALL FUNDS*	*General Fund*	*Lottery Funds*	*Other Funds*	*Federal Funds*	*Nonlimited Other Funds*	*Nonlimited Federal Funds*
Subtotal	**-**	**-**	**232,713**	**55,461**	**-**	**141,252**	-	**36,000**	**-**
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2015-17 Current Service Level	**29**	**29.00**	**8,018,804**	**2,562,436**	**-**	**4,220,368**	-	**1,236,000**	**-**

Labor & Industries, Bureau of
Wage and Hour
2015-17 Biennium

Agency Request Budget
Cross Reference Number: 83900-040-00-00-00000

Description	*Positions*	*Full-Time Equivalent (FTE)*	*ALL FUNDS*	*General Fund*	*Lottery Funds*	*Other Funds*	*Federal Funds*	*Nonlimited Other Funds*	*Nonlimited Federal Funds*
Subtotal: 2015-17 Current Service Level	**29**	**29.00**	**8,018,804**	**2,562,436**	**-**	**4,220,368**	-	**1,236,000**	**-**
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
Modified 2015-17 Current Service Level	**29**	**29.00**	**8,018,804**	**2,562,436**	**-**	**4,220,368**	-	**1,236,000**	**-**
080 - E-Boards									
080 - May 2014 E-Board	-	-	-	-	-	-	-	-	-
Subtotal Emergency Board Packages	**-**	**-**	**-**	**-**	**-**	**-**	-	**-**	**-**
Policy Packages									
103 - Technical Assistance for Employers	-	-	-	-	-	-	-	-	-
105 - Support Services Program – Highway Diversity	-	-	-	-	-	-	-	-	-
Subtotal Policy Packages	**-**	**-**	**-**	**-**	**-**	**-**	-	**-**	**-**
Total 2015-17 Agency Request Budget	**29**	**29.00**	**8,018,804**	**2,562,436**	**-**	**4,220,368**	-	**1,236,000**	**-**
Percentage Change From 2013-15 Leg Approved Budget	-	1.80%	3.70%	1.30%	-	5.40%	-	3.00%	-
Percentage Change From 2015-17 Current Service Level	-	-	-	-	-	-	-	-	-

Labor & Industries, Bureau of Apprenticeship and Training
2015-17 Biennium

Agency Request Budget
Cross Reference Number: 83900-050-00-00-00000

Description	*Positions*	*Full-Time Equivalent (FTE)*	*ALL FUNDS*	*General Fund*	*Lottery Funds*	*Other Funds*	*Federal Funds*	*Nonlimited Other Funds*	*Nonlimited Federal Funds*
2013-15 Leg Adopted Budget	16	15.50	4,841,067	2,782,789	-	1,978,373	79,905	-	-
2013-15 Emergency Boards	1	0.63	332,555	(130,189)	-	459,992	2,752	-	-
2013-15 Leg Approved Budget	**17**	**16.13**	**5,173,622**	**2,652,600**	**-**	**2,438,365**	82,657	**-**	**-**
2015-17 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	(2)	(1.13)	67,352	113,337	-	(49,962)	3,977	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
Subtotal 2015-17 Base Budget	**15**	**15.00**	**5,240,974**	**2,765,937**	**-**	**2,388,403**	86,634	**-**	**-**
Essential Packages									
010 - Non-PICS Pers Svc/Vacancy Factor									
Vacancy Factor (Increase)/Decrease	-	-	(11,197)	(10,164)	-	(783)	(250)	-	-
Non-PICS Personal Service Increase/(Decrease)	-	-	6,007	4,505	-	1,086	416	-	-
Subtotal	**-**	**-**	**(5,190)**	**(5,659)**	**-**	**303**	166	**-**	**-**
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase-in	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	-	-	-	-	-	-	-
Subtotal	**-**	**-**	**-**	**-**	**-**	**-**	-	**-**	**-**
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	82,136	9,722	-	71,973	441	-	-
State Gov"t & Services Charges Increase/(Decrease)			25,369	24,469	-	-	900	-	-

Description	*Positions*	*Full-Time Equivalent (FTE)*	*ALL FUNDS*	*General Fund*	*Lottery Funds*	*Other Funds*	*Federal Funds*	*Nonlimited Other Funds*	*Nonlimited Federal Funds*
Subtotal	**-**	**-**	**107,505**	**34,191**	**-**	**71,973**	1,341	**-**	**-**
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2015-17 Current Service Level	**15**	**15.00**	**5,343,289**	**2,794,469**	**-**	**2,460,679**	88,141	**-**	**-**

Summary of 2015-17 Biennium Budget

Labor & Industries, Bureau of
Apprenticeship and Training
2015-17 Biennium

Agency Request Budget
Cross Reference Number: 83900-050-00-00-00000

Description	Positions	Full-Time Equivalent (FTE)	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds
Subtotal: 2015-17 Current Service Level	**15**	**15.00**	**5,343,289**	**2,794,469**	**-**	**2,460,679**	88,141	**-**	**-**
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
Modified 2015-17 Current Service Level	**15**	**15.00**	**5,343,289**	**2,794,469**	**-**	**2,460,679**	88,141	**-**	**-**
080 - E-Boards									
080 - May 2014 E-Board	-	-	-	-	-	-	-	-	-
Subtotal Emergency Board Packages	**-**	**-**	**-**	**-**	**-**	**-**	-	**-**	**-**
Policy Packages									
103 - Technical Assistance for Employers	-	-	-	-	-	-	-	-	-
105 - Support Services Program – Highway Diversity	1	1.00	102,780	-	-	102,780	-	-	-
Subtotal Policy Packages	**1**	**1.00**	**102,780**	**-**	**-**	**102,780**	-	**-**	**-**
Total 2015-17 Agency Request Budget	**16**	**16.00**	**5,446,069**	**2,794,469**	**-**	**2,563,459**	88,141	**-**	**-**
Percentage Change From 2013-15 Leg Approved Budget	-5.90%	-0.80%	5.30%	5.30%	-	5.10%	6.60%	-	-
Percentage Change From 2015-17 Current Service Level	6.70%	6.70%	1.90%	-	-	4.20%	-	-	-

PROGRAM PRIORITIZATION FOR 2015-17

Agency Name: Bureau of Labor and Industries

2015-17 Biennium — **Agency Number:** 83900

Agency-Wide Priorities for 2015-17 Biennium

1	2	3	4	5	6	7	8	10	11	12	14	15	16	17	18	19	20	21	22
Priority (ranked with highest priority first)		Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measure(s)	Primary Purpose Program-Activity Code	GF	OF	NL-OF	FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Included as Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explain What is Mandatory (for C, FM, and FO Only)	Comments on Proposed Changes to CSL included in Agency Request
Agcy	Prgm/ Div																		
1	1	BOLI	CRD PC	Civil Rights Protected Classes	#2	1	2,866,852	130,343			$ 2,997,195	16	15.63	Y		S	659A.820 - 659A.840		
2	1	BOLI	WHD WSF	Wage Security Fund	#4	12		1,108,526	1,236,000		$ 2,344,526	4	4.54	N		S	652.414		
3	1	BOLI	ATD	Apprenticeship Program	#6, #7, #8	7	2,794,469			88,141	$ 2,882,610	14	14.00	Y		S	660.002-660.210		
4	2	BOLI	WHD CLU	Child Labor Unit		1	148,376				$ 148,376	1	1.00	N		S	653.307, 653.535, 653.540		
5	2	BOLI	CRD EEOC	Equal Employment Opportunity Cases	#2	1				681,847	$ 681,847	5	4.00	N		FO		The Civil Rights Division and EEOC have concurrent jurisdiction over cases filed under the Civil Rights Act of 1964, the Americans with Disabilities Act, and the Age Discrimination in Employment Act.	
6	3	BOLI	WHD MW	Minimum Wage Claims	#3	1	1,617,420				$ 1,617,420	9	7.80	N		-			
7	3	BOLI	CRD IW	Injured Worker Investigations	#2	1		705,543			$ 705,543	4	4.00	N		-			
8	4	BOLI	CRD HUD	Housing & Urban Development	#2	1				480,000	$ 480,000	3	3.74	Y		FO		In March 2008, following passage of the final enabling legislation, the U.S. Department of Housing and Urban Development (HUD) certified Oregon's fair housing laws as substantially equivalent to the federal Fair Housing Act and awarded BOLI with a contract to begin investigating cases that would otherwise have been referred to HUD for processing.	
9	4	BOLI	WHD FLU	Farm/Forest Labor Contractors		1		226,563			$ 226,563	1	1.00	Y		S	658.407, 658.410		
10	5	BOLI	CRD OSHA	Occupational Safety & Health	#2	1		241,294			$ 241,294	1	1.13	N		-			
11	5	BOLI	WHD PWR	Prevailing Wage Rate Enforcement	#5, #12	1		2,508,261			$ 2,508,261	7	8.75	N		S	279C.817, 279C.817		
12	7	BOLI	WHD PWR	Prevailing Wage Rate Education		7		377,018			$ 377,018	2	2.00	N		-			
13	1	BOLI	CO's	Commissioner's Office	#1	4	1,467,802	549,247		43,125	$ 2,060,174	8	7.42	N		S	651.030, 651.060		
14	2	BOLI	HU	Administrative Prosecution	#9	1	551,774	280,626		190,588	$ 1,022,988	4	4.00	N		S	652.332, 653.065, 658.450, 659A.850		
15	6	BOLI	WHD WC	Discretionary Wage Claim Enforcement	#3	1	796,640				$ 796,640	5	3.91	Y		-			
16	3	BOLI	TA	Technical Assistance for Employers	#10	7	356,786	1,398,706			$ 1,755,492	6	6.00	Y		-			POL. PKG. 103
17	2	BOLI	ATD - ODOT	ODOT Diversity Project	#6, #7, #8	7		2,460,679			$ 2,460,679	1	1.00	N		-			POL. PKG. 105
		BOLI	IT	Information Technology		4	713,704	297,173			$ 1,010,877	3	3.00	Y		-			
		BOLI	OAS	Fiscal Services		4	732,151	559,757			$ 1,291,908	4	3.75	N		-			
							12,045,974	10,843,736	1,236,000	1,483,701	$ 25,609,411	98	96.67						

107BF23

Bureau of Labor and Industries - - Agency Summary

Reduction Options

Reduction Targets

AGENCY BUDGET	General Fund	Other Funds	Federal Funds	Sub-Total	Wage Security Fund Non-limited Claims	Total Modified Essential Budget Level
Modified Current Service Level Budget	**12,045,974**	**10,843,736**	**1,483,701**	**24,373,411**	**1,236,000**	**23,137,411**

5% Reduction Target	**1,218,671**
5% Reduction Target	**1,218,671**

Introduction

Below is the Bureau of Labor and Industries' 10 percent reduction option, in 5 percent increments, for General Funds, Other Funds, and Federal Funds. The bureau receives no Lottery Funds.

Concerning the rank and justification of the reduction options, *in general* the bureau used the following criteria:

- Within each five percent increment of the 10 percent reduction option, reductions are ranked according to agency-wide program priorities (which are shown elsewhere in this budget document on form 107BF17).
- Within each five percent increment, reductions are spread across most or all parts of the agency.
- Reductions are ranked in order from lowest to highest based on their effect on services to the public.
- Consideration is given to the need to retain enough capacity in small units to keep them viable.

Over the years, repeated reductions and fund switches have eliminated all but the core functions of the bureau's programs.

If additional reductions are made, customer service would be negatively affected because of frustration with the ability of the bureau to respond in a manner considered timely. In employment disputes investigated by the bureau, a delay in processing a complaint often leads to additional workplace problems in staffing and morale. Additional reductions in the bureau's staff, without the associated removal of statutory duties, will result in larger case loads, larger backlogs of unassigned cases, and longer times needed to investigate cases. Trite but true: justice delayed is justice denied. In the case of the apprenticeship program, additional reductions will result in longer times needed to conduct compliance reviews, the elimination of some outreach and recruitment activities, and limitations on the bureau's workforce-development activities.

ACTIVITY OR PROGRAM	DESCRIBE REDUCTION	AMOUNT AND FUND TYPE	RANK AND JUSTIFICATION
(WHICH PROGRAM OR ACTIVITY WILL NOT BE UNDERTAKEN)	(DESCRIBE THE EFFECTS OF THIS REDUCTION. INCLUDE POSITIONS AND FTE IN 2013-15 AND 2015-17)	(GF, LF, OF, FF. IDENTIFY REVENUE SOURCE FOR OF, FF)	(RANK THE ACTIVITIES OR PROGRAMS NOT UNDERTAKEN IN ORDER OF LOWEST COST FOR BENEFIT OBTAINED)
1. Civil Rights Division (CRD)	Civil Rights Field Rep. 2 (1/1.00) With the elimination of a Senior Civil Rights Investigator, the division will be down to 14 investigators. The workload of that investigator, approximately 120 completed investigations per year, will be redistributed to existing staff. The increased caseload for the remaining investigators will impede the division's ability to meet its goals for thorough, timely investigations. The loss of this position will also mean the loss of one of the division's specially trained fair housing investigators under the U.S. Department of Housing and Urban Development's Fair Housing Assistance Program.	GF ($132,849)	Concerning the rank and justification of the reduction options, in general, the bureau used the following criteria: • Within each five percent increment of the 10 percent reduction options, reductions are ranked according to agency-wide program priorities (which are shown elsewhere in this budget document on form 107BF17). • Within each five percent increment, reductions are spread across most or all parts of the agency. • Reductions are ranked in order from lowest to highest based on their effect on services to the public. • Consideration is given to the need to retain enough capacity in small units to keep them viable.
2. Wage and Hour Division (WHD)	Wage & Hour Compliance Spc. (1/1.00) Currently, the Wage and Hour Division has only 5.0 FTE General Funded Wage and Hour Compliance Specialists to enforce the provisions of the Minimum Wage/Overtime/	GF ($132,849)	

	Working Conditions, Wage Collection, Child Labor, and Farm Labor Contractors laws statewide. If an additional Compliance Specialist position is eliminated, the division will be unable to continue to process all wage claims received and will be required to eliminate its processing of certain types of "wage collection" wage claims (claims in which the employee's pay rate is higher than minimum wage and there is no overtime violation) in order to preserve the division's ability to timely process claims from workers who have not been paid minimum wage or overtime and to conduct other types of priority investigations, e.g., child labor investigations.		
3. Apprenticeship and Training Division (ATD)	Apprenticeship Rep (1/1.00) The Apprenticeship and Training Division has not been fully staffed at legislatively authorized levels since June 2012 due to legislative mandates to generate GF savings. The Legislatively Approved Budget for the 2011-2013	GF ($172,579)	

	biennium authorized nine Apprenticeship Representatives - five in the agency's Portland-Salem offices, two in the Eugene office, one in Medford, and one in Bend. In June 2012, one of the two Eugene Apprenticeship Representative positions was permanently eliminated and the other Eugene position was laid off through the end of the biennium to meet legislatively-mandated GF budget reductions made in the biennium. The laid off Eugene position was restored in the 2013-15 biennium, resulting in the restoration of service delivery in Lane and Douglas counties, however, the legislature held back 2% of the agency's GF budget at the beginning of the biennium. House Bill 5201 (2014) restored these funds with the exception of funds for a vacant Portland Apprenticeship Representative position, that the legislature directed the agency to keep vacant for the remainder of the biennium.		

	The Portland metropolitan area is the economic hub for the State of Oregon, and is home for 69% of the employers utilizing registered apprenticeship and 64% of the active apprentices in the state. It is difficult to service the needs of these clients with only four professional-level employees in the Portland-Salem offices. Permanent reduction of this position will make the 15% workload increase incurred by Apprenticeship Representatives since December 2013 a permanent increase, not only undermining morale, but also requiring the division to consider additional reductions in service. Apprenticeship Representatives currently dedicate approximately 53% of their time conducting compliance reviews; 24% of their time assisting programs in staying in compliance with the applicable regulations; 15% of their time investigating complaints; and 8% of their time assisting programs or industry partners with workforce development		

	activities. Due to reduced staffing, the division has only been able to complete 55 of 73 scheduled compliance reviews during the period of December 2013 through June 2014. In light of the increased focus on registered apprenticeship and related on-the-job training work models and the substantial increase in apprenticeship registrations that accompanies economic recoveries, the division would need to evaluate alternate service delivery models if faced with a 10% permanent reduction and the permanent loss of an Apprenticeship Representative position. The Division would consider the elimination of some discretionary functions (such as serving as a liaison to the State Electrical Board or the Office of Community Colleges), that private industry partners have asked the division to assume. Elimination of the position would also result in additional modifications to the division's program compliance		

	schedule. Requests for new program development or for participation in broader workforce initiatives would be given a lower priority as the division would focus on its core statutory mission of registering industry sponsored programs and apprentices; conducting program compliance reviews; and providing technical assistance on an as needed basis. Most importantly, the division would not be able to respond to employer requests for assistance in developing apprenticeship or training programs in a reasonable amount of time.		
4. Civil Rights Division (CRD)	Office Specialist 2 (0/0.50) The division funds .50 of 1 FTE Office Specialist 2 position that serves as the agency's receptionist. The division's remaining Office Specialists will have to absorb the duties of this position. The loss of this position will negatively impact the division's ability to perform timely case opening, case closings, and public records requests.	GF ($51,389)	

5. Wage and Hour Division (WHD)	Office Specialist 2 (1/1.00) Prior to the 2009-2011 biennium, the agency's Salem office was staffed with two Office Specialists 2 to act as office receptionists and provide support services to the Apprenticeship and Training, Civil Rights, and Wage and Hour Divisions. Budget reductions resulted in the elimination of one of these two positions, leaving only one Office Specialist to perform office reception and support functions to the Salem office. In the absence of the remaining Office Specialist, other agency staff, including a Farm Labor Contractor licensing administrative specialist, investigative staff, and the office manager (Principal Executive/Manager C) are required to perform the reception (telephone and walk-in) duties of this position, negatively impacting the agency's ability to issue farm labor contractor licenses on a timely basis and the ability of WHD to timely conduct investigations.	GF ($108,732)	

	Further reduction of an Office Specialist 2 in this office would eliminate any General Funded support positions in the Salem office and require the 1.0 FTE Other Fund Farm Labor Contractor licensing administrative specialist to absorb the reception duties of the office on a full-time basis, compromising the ability of the position to timely and accurately process farm and construction labor contractor license applications. In addition, there would be no backup in the office for this position in its absence other than WHD and ATD professional staff and a manager, all with heavy workloads.		
6. Wage and Hour Division (WHD)	Office Specialist 2 The agency's Eugene office is staffed with two Office Specialists 2 to act as office receptionists and provide support services to the Apprenticeship and Training, Civil Rights, and Wage and Hour Divisions. Eliminating this position would reduce the number of hours reception and customer service is provided	GF ($128,113)	

	by telephone and in person in the bureau's Eugene office and would result in delays in responding to the agency's customers statewide. In addition, division-related work performed by this position will need to be reassigned to other support staff, resulting in further delays in providing services by the Civil Rights and Wage and Hour Divisions.		
7. Technical Assistance for Employers (TA)	Training & Dev Specialist 2 (1/1.00) The Technical Assistance for Employers (TA) program has 4.0 FTE Training and Development Specialists 2; 1.0 FTE of which is General Funded, and 3.0 FTE of which are Other Fund positions funded by fees received for conducting seminars and workshops and from selling handbooks and posters. The agency is proposing to increase TA staff in its 2015-2017 budget by one 1.0 FTE Training and Development Specialist 2 and two 1.0 FTE Training and Development Specialist 1 positions funded by General Funds.	GF ($202,522)	

	Training and Development Specialists conduct an average of six seminars per month throughout Oregon. In addition, an average of eight on-site training sessions per month is contracted by employers. Training and Development Specialists also develop training, write and update publications and training materials, update the website information, and respond to employer inquiries. The unit receives an average of 100 phone calls and emails per day from Oregon employers with questions about employment law-related issues. Reduction of a (GF) Training and Development Specialist will decrease the unit's ability to offer services that do not generate revenue, e.g., responding to telephone and email inquiries, increase the length of time to respond to employer inquiries, reduce resources to research, develop, and write new and updated training materials and handbooks, and limit the unit's ability to conduct seminars in some parts of the state		

	because the revenue generated does not support that service.		
8. Wage and Hour Division (WHD)	Wage & Hour Compliance Spc. (1/1.00) Elimination of an additional Compliance Specialist position would leave the division with only 3.0 GF FTE statewide to investigate wage claims and conduct farm labor, child labor, and working condition investigations. Such a reduction would severely restrict the division's ability to timely investigate the wage claims it receives and, as a result, would present problems for wage claimants who rely on the division to collect wages owed to them as quickly as possible. Wage claim caseloads for the remaining compliance specialists would increase substantially. Moreover, it would become virtually impossible for the division to undertake any meaningful action with regard to the enforcement of working conditions (e.g., meal and rest periods), farm labor, and child labor regulations.	GF $172,577	
9. Civil Rights Division (CRD)	Civil Rights Field Rep. 2 (1/1.00)	GF ($148,373)	

	With the loss of a second Senior Civil Rights Investigator, the division will be reduced to 13 investigators to investigate all discrimination complaints. The workload of that investigator, approximately 120 completed investigations per year, will be redistributed to existing staff. The increased caseload for the remaining investigators will further impede the division's ability to meets its goals for thorough, timely investigations. Progressive staff reductions will erode the division's ability to enforce its core mission to protect the employment rights and protect access to housing and public accommodations free from unlawful discrimination.		
10. Business Services (BS)	Accounting Tech. 2 (1/0.75) The Fiscal Services unit processes monetary awards to wage claimants and civil rights complainants, ensuring timely payments to Oregonians who unlawfully lost wages or were unlawfully discriminated	OF ($89,211)	

	against. The unit also provides centralized accounting, purchasing, payroll, mail, printing, and procurement services; and coordinates budget development, expenditure monitoring and analysis, contract administration, and telecommunication activities. The reduction of the accounting technician 2 position (0.75 FTE) would represent a 20% reduction within the unit. This reduction would require the disbursement of all assigned duties to the remaining staff (2.0 FTE) or redistributing these duties back to the division staff. This will create delays in processing payments to Oregonians who unlawfully lost wages or were unlawfully discriminated against, extend the time required to complete vendor payments and centralized accounting services.		

11. Commissioner's Office (CO)	Administrative Law Judge 3 (1/0.42) The agency's Contested Case Forum is currently staffed with 1.42 Administrative Law Judges 3 (ALJs) who are supervised by the agency's Legal Policy Advisor. The ALJ position performs duties similar to those of a trial judge, presiding over contested cases initiated by the agency's Wage and Hour and Civil Rights Divisions, contested prevailing wage determinations, rulemaking proceedings and declaratory rulings; developing the official records of proceedings, ensuring a full and fair inquiry into the facts; writing and issuing thorough and legally sound written decisions. During fiscal year 2013-2014, the agency's 1.42 FTE ALJs presided over 78 proceedings, conducted 11 hearings, issued 21 Commissioner's Final Orders and 22 Final Orders Incorporating Informal Disposition. In addition, they continued the agency practices of timely editing and publishing	OF ($82,707)	

	all Commissioners's Final Orders, as well as updates to the BOLI Order Digest on the BOLI website, earning recognition of the agency from the Oregon State Bar as well as the First Freedom Award from the Oregon Society of Professional Journalists. Eliminating the 0.42 FTE Administrative Law Judge position would reduce by nearly one-third the number of cases over which the Forum could preside simultaneously. This reduction would slow the hearing docket, which is currently remarkably efficient at moving matters to a swift resolution. This reduction would disadvantage wage claimants, civil rights complainants, and respondents awaiting remedies. In addition, the prompt internet posting of new orders and updates to the Digest on which the legal community and public have come to rely would be likely be delayed significantly if the position is eliminated, hindering our agency's transparency.		
12. Administrative Prosecution Unit (APU)	Compliance Spec 3 (1/1.00)	OF ($16,219) FF ($163,379)	

	The agency's Administrative Prosecution Unit is currently staffed with a Chief Prosecutor, 2.0 FTE Administrative Prosecutors (Compliance Specialists 3) and a Contested Case Coordinator (1.0 FTE Administrative Specialist 2). The unit's purpose is to participate in full and fair contested case hearings relating to civil rights and wage and hour law matters, actively seek quick and effective resolution of disputes, and equitable enforcement of the law. The unit processed approximately 86 contested cases in fiscal year 2013. The Compliance Specialist 3 (Administrative Prosecutor) position performs functions similar to those of a trial attorney by preparing and presenting wage and hour and civil rights cases at contested case hearings. Eliminating one of the two administrative prosecutors would require the Wage and Hour and Civil Rights Divisions to refer fewer cases to the Administrative Prosecution		

	Unit, probably eliminating entire classes of cases such as wage claims from the contested case hearing process. In addition, timelines for prosecuting the divisions' cases would be significantly increased to the disadvantage of wage claimants, civil right complainants, and respondents awaiting remedies.		
13. Apprenticeship and Training Division (ATD)	Supportive Services Program - Highway Construction Diversity The 2009 Oregon Legislature passed legislation requiring the Oregon Department of Transportation (ODOT) to spend one-half of one percent (up to $1.5 million) of the federal funds it receives in order to increase diversity in the highway construction workforce. ORS 184.866 (SB 894 - 2009) prescribed specific activities that would help accomplish those goals that closely match those identified in federal law for federal supportive services programs. Pursuant to an interagency agreement with ODOT, the division administers a supportive services program to increase diversity in the	OF ($631,085)	

	highway construction workforce, reducing barriers to entry into registered apprenticeship programs and improving completion rates. The division funds a variety of services through a formal, competitive process in the areas of recruitment, outreach, screening, assessment, pre-apprenticeship training, mentoring and financial assistance in order to promote successful careers for apprentices in the construction trades with an emphasis on women and minorities. Senate Bill 831 (2013) increased the amount of money received from the federal government that ODOT must expend from $1,500,000 to $2,100,000 to help increase diversity in the highway construction workforce and prepare individuals interested in entering highway construction careers by performing specific activities. BOLI has used these additional funds to expand the scope of the supportive services program, specifically with		

	respect to increased activities to provide services aimed at retaining females, minorities and apprentices from disadvantaged populations who are currently registered to apprenticeship programs; increasing support to existing pre-apprenticeship preparation programs; and establishing new preparation programs in rural areas. BOLI has established a limited duration Office Specialist 2 position for 15 months to assist BOLI's Operations & Policy Analyst 2 who previously had been responsible for all aspects of the program including program management, program development, program implementation and analysis and contract administration under the program. A 19% OF reduction ($631,085) would directly contravene the provisions of ORS 184.866 and SB 831 and require BOLI to reject available federal funds pursuant to its interagency agreement with ODOT. Such a reduction would also reduce BOLI's		

	ability to execute contracts with third parties to provide services for potential apprentices and job seekers. This, in turn, would reduce services to applicants, apprentices and employers who have all benefitted from the supportive services provided. Because BOLI is reimbursed with these federal funds for administration of the program based upon the total amount of funds expended on program services for apprentices, applicants and trainees, the reduced revenue would require BOLI to eliminate the Office Specialist 2 position and once again, the division would have to rely on one professional-level position to be responsible for all aspects of administering what would be a $1,468,915 program.		
14. Wage and Hour Division (WHD) – Prevailing Wage Rate Unit	Reduction of Services and Supplies Expenditure Limitation The Wage and Hour Division's Prevailing Wage Rate (PWR) unit is responsible for enforcing payment of prevailing wage rates on public works contracts. The PWR enforcement program is funded	OF ($222,007)	

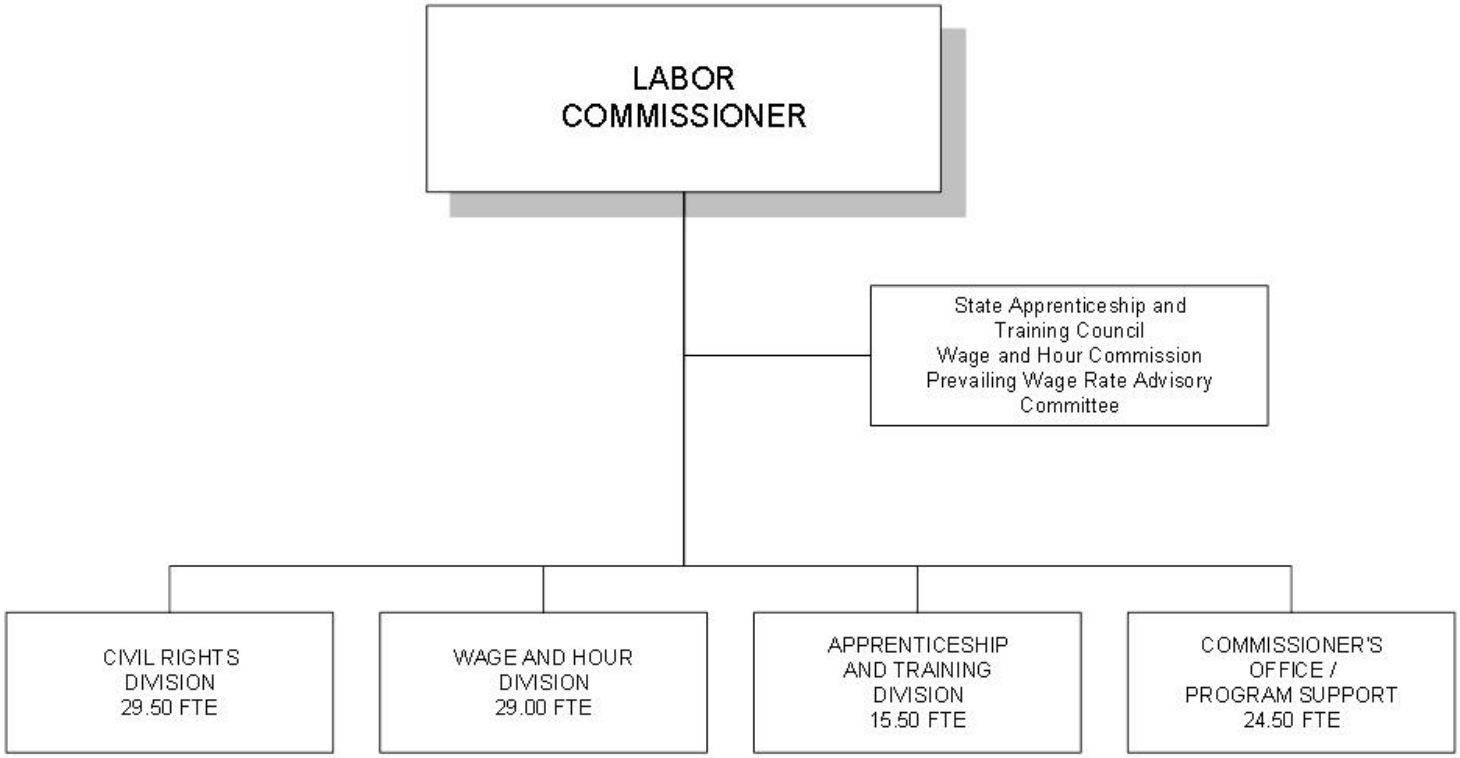
	by fees paid by public agencies awarding public works contracts. In most cases, when the unit is unable to collect PWR wages determined to be due from a contractor, a legal action must be initiated against the contractor and/or the contractor's surety. Such legal actions must be filed and prosecuted by the Department of Justice. In previous biennia, legal costs associated with prosecuting PWR cases were much higher than they have been in the past two biennia, partly due to unsettled areas in the law that have since been addressed legislatively. In addition, more recently, the agency has increased its efforts to settle cases without necessitating legal action. The unit's budget for legal (AG) fees for the 2013-15 biennium is $approximately 295,000, however, as of the end of fiscal year 2013, AG costs were only $61,000 and are projected to remain lower than the budgeted amount.	

	The risk of reducing this OF limitation, however, is that if it is necessary to litigate an increased number of PWR cases in the 2015-17 biennium, or the complexity of cases referred results in higher than anticipated legal costs, the agency may not be able to refer PWR cases to DOJ as needed for litigation.		
15. Miscellaneous Services & Supplies	Given the extent of the reductions required, adjustments to service & supply budgets across General Fund, Other Fund and Federal Fund will be made.	GF (+$45,385) OF (-$43,145) FF (+$15,009)	

Bureau of Labor and Industries

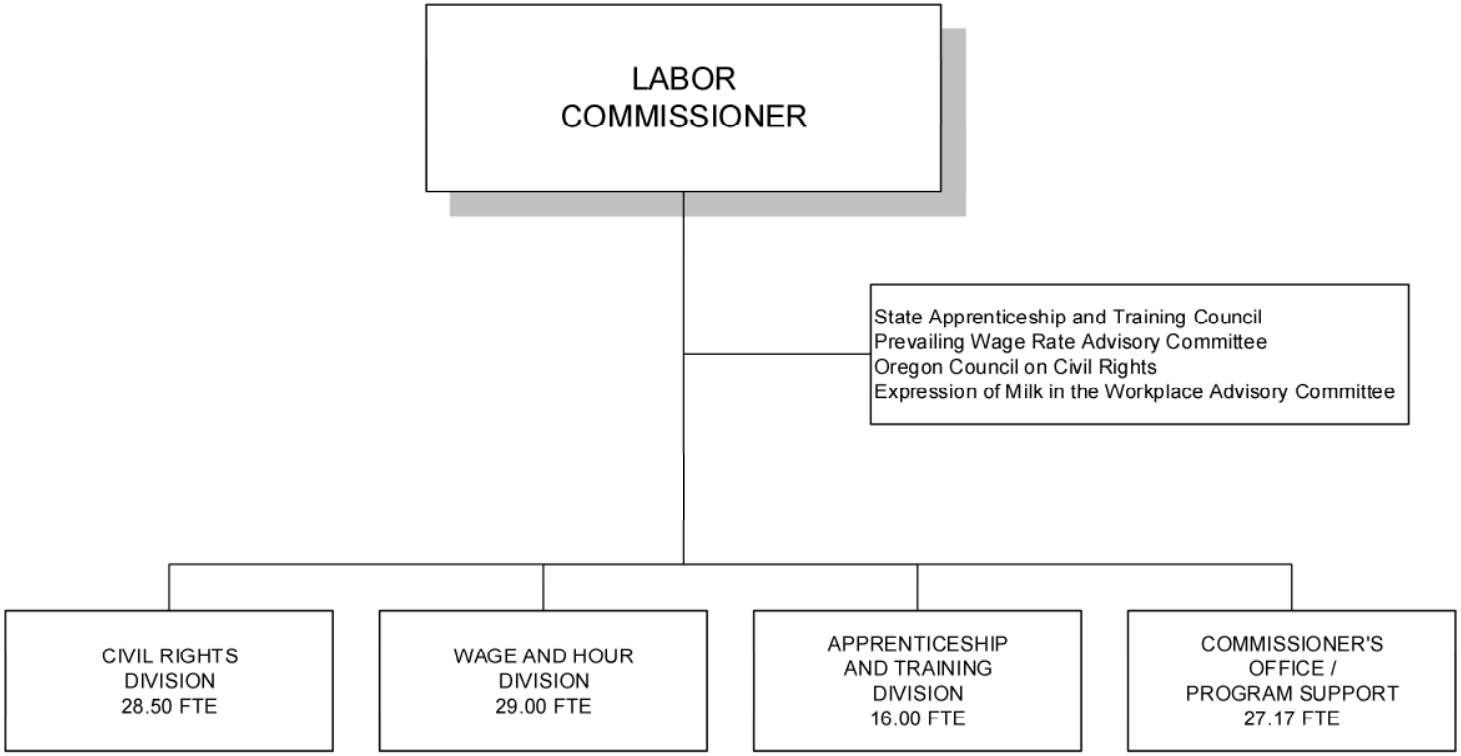
Organization Chart(s)

2013-2015
Legislatively Adopted Budget



Total POS/FTE = 100 / 98.50

2015-2017
Agency Request Budget



Total POS/FTE = 102 / 100.67

Summary Cross Reference Number	Cross Reference Description	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Leg Approved Budget	2015-17 Agency Request Budget	2015-17 Governor's Budget	2015-17 Leg Adopted Budget
010-00-00-00000	**Commissioner's Office/Supp Svcs**						
	General Fund	3,120,777	3,489,682	3,650,462	4,278,821	-	-
	Other Funds	2,406,098	2,846,376	2,939,840	3,085,509	-	-
	Federal Funds	151,354	217,331	224,344	233,713	-	-
	All Funds	5,678,229	6,553,389	6,814,646	7,598,043	-	-
030-00-00-00000	**Civil Rights**						
	General Fund	2,842,023	2,722,333	3,013,550	2,866,852	-	-
	Other Funds	961,522	1,134,135	1,167,767	1,077,180	-	-
	Federal Funds	1,027,215	1,197,807	1,376,612	1,161,847	-	-
	All Funds	4,830,760	5,054,275	5,557,929	5,105,879	-	-
040-00-00-00000	**Wage and Hour**						
	General Fund	2,309,271	2,522,405	2,529,940	2,562,436	-	-
	Other Funds	4,279,223	5,112,797	5,204,547	5,456,368	-	-
	All Funds	6,588,494	7,635,202	7,734,487	8,018,804	-	-
050-00-00-00000	**Apprenticeship and Training**						
	General Fund	2,735,432	2,782,789	2,652,600	2,794,469	-	-
	Other Funds	1,696,712	1,978,373	2,438,365	2,563,459	-	-
	Federal Funds	74,457	79,905	82,657	88,141	-	-
	All Funds	4,506,601	4,841,067	5,173,622	5,446,069	-	-

Summary Cross Reference Number	*Cross Reference Description*	*2011-13 Actuals*	*2013-15 Leg Adopted Budget*	*2013-15 Leg Approved Budget*	*2015-17 Agency Request Budget*	*2015-17 Governor's Budget*	*2015-17 Leg Adopted Budget*
TOTAL AGENCY							
	General Fund	11,007,503	11,517,209	11,846,552	12,502,578	-	-
	Other Funds	9,343,555	11,071,681	11,750,519	12,182,516	-	-
	Federal Funds	1,253,026	1,495,043	1,683,613	1,483,701	-	-
	All Funds	21,604,084	24,083,933	25,280,684	26,168,795	-	-

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Bureau of Labor and Industries

Revenue Forecast Narrative

Other Funds Revenue Forecast

Commissioner's Office and Program Services

Technical Assistance for Employers Program - Sales Income

The Technical Assistance for Employers Program is partly supported by Other Funds revenues. TA charges fees for presenting seminars and workshops regarding employment law, for presenting tailored on-site programs, and for the sale of publications. The fees generate over $1 million in revenue each biennium. For 2015-17:

Seminars, workshops, and on-site presentations	$ 860,000
Publications	380,000
Total revenue forecast	$ 1,240,000

Miscellaneous Receipts

The bureau collects miscellaneous receipts for a variety of services provided to the public, employers, or other public agencies, including charges for public records and administrative law records needed for hearings, court appearances, and appellate proceedings. For 2015-17, the revenue is forecast to be $46,000.

Civil Rights Division

OR-OSHA Contract

The Civil Rights Division contracts with the Department of Consumer and Business Services, Oregon Occupational Safety and Health Division (OR-OSHA), to investigate complaints of discrimination or retaliation for reporting of safety and health hazards. Case volume and revenue for the 2015-17 biennium are forecast to be $ 250,000.

Workers' Benefit Fund

The Workers' Benefit Fund provides funding for the investigation of discrimination complaints from injured workers. Complaints from injured workers of discrimination or retaliation for using the workers' compensation system comprise 15-20% of the division's annual caseload and require the equivalent of four investigators. For 2015-17, the revenue is forecast to be $764,941.

Miscellaneous Receipts

The bureau collects miscellaneous receipts for a variety of services provided to the public, employers, or other public agencies, including charges for copying of case files and records from hearings proceedings. For 2015-17, the revenue is forecast to be $130,000.

Wage and Hour Division

Farm/Forest Labor Contracting Licensing Fees

ORS 658.405 to 658.503 authorize the Commissioner of the Bureau of Labor and Industries to license farm/forest labor contractors. The Wage and Hour Division's Farm and Forest Labor Contractor (F/FLC) program enforces compliance with the law by farm and forest labor contractors, protecting agricultural employees and forest workers from exploitation and abuse. The division issues over 250 Farm and Forest Labor Contractor licenses each year. The licensing fee pays for only the cost of issuing the license, not for the enforcement of other farm/forest labor contract laws. For 2015-17, the revenue is forecast to be $199,600.

Prevailing Wage Fees

In 1995 the legislature enacted legislation requiring contractors that are awarded public works construction contracts to pay a fee to be used for education and enforcement of applicable prevailing wage laws. Beginning in the 1999-2001 biennium, a portion of this fee has been used to fund a portion of contested case proceedings conducted by the Administrative Prosecution Unit for cases alleging prevailing wage law violations. In 2003 the legislature reviewed the costs of administrative support provided by the bureau and approved the use of the fee to fund a portion of the administrative costs related to this program. In 2007, the law was amended to require public agencies, rather than contractors, to pay the fees. The fee is 0.1% of the contract price with a minimum of $250 and a maximum fee of $7,500. For 2015-17, the revenue is forecast to be $3,100,000.

Wage Security Fund

The Wage Security Fund was established by the 1985 legislature to pay workers when an employer goes out of business and has no assets to pay the final wages due. The source of revenue for the fund is the statutory diversion of a fractional percentage (.03%) of unemployment taxes paid by employers in one quarter of the biennium. In addition to paying wages to workers, the statute allows the bureau to recover the costs of administering the program. In 2003 the legislature reviewed the support provided to the program by the Commissioner's Office, Business Services, and the Administrative Prosecution Unit and approved using a portion of the WSF to provide this support. Interest earned on the moneys transferred to the bureau from the Employment Department is credited to the fund. In 2015-17, the transfer is forecast to be $4,580,000. Recoveries and earnings will provide an additional $300,000.

Apprenticeship and Training Division

Transportation Workforce Development

Women and minorities continue to be underrepresented in the skilled building and construction trades in general and in the heavy highway occupations in particular, as a percentage of the state's population. State policy requires equal employment opportunity for all citizens. Different public entities have made various attempts to address this disparity with, at best, limited success. The BOLI-ODOT Supportive Services Program attempts to focus these

efforts to increase the number of women and minorities prepared for employment in the trades and particularly in the heavy highway trades.

Via an interagency agreement between the bureau and ODOT, this initiative would be supported through funds received by ODOT from the Federal Highway Administration pursuant to 23 USC 140(b). SB 894 directed ODOT to expend up to one-half of one percent of all federal funds received by ODOT pursuant to 23 USC 140(b), up to $2.1 million, to increase diversity in the highway construction workforce and to prepare individuals interested in entering the highway construction workforce.

Federal Funds Revenue Forecast

Civil Rights Division

Equal Employment Opportunity Commission funds

The Civil Rights Division and EEOC have concurrent jurisdiction over cases filed under the Civil Rights Act of 1964, the Americans with Disabilities Act, and the Age Discrimination in Employment Act. The Civil Rights Division participates in a work share agreement under contract with the EEOC to investigate complaints of discrimination that are covered by both state and federal law. These cases currently represent approximately 50 percent of the division's workload. The formal “work sharing” contract pays the division a maximum amount based on a specific number of cases. No matching funds are required under the agreement. Due to fluctuations in the federal budget, the number of authorized contract cases per year varies. A portion of the funding received from the EEOC is used to cover costs related to contested case proceedings within the Administrative Prosecution Unit. Although the number of reimbursed cases has dropped slightly over the past several biennia, the projected revenue has, for the most part, remained stable. For 2015-17, the revenue is forecast to be $965,000.

US Department of Housing and Urban Development funds

The federal agency contracts with state and local governments to conduct fair housing enforcement on its behalf. This program is referred to as the Fair Housing Assistance Program (FHAP). HUD certified Oregon's fair housing laws as substantially equivalent to the federal Fair Housing Act and awarded BOLI with a contract to begin investigating cases. The division estimates that it will be investigating approximately 100 new housing cases per year under the FHAP program. Although the amount paid per case varies, the 2015-17 revenue is forecast to be $480,000.

Apprenticeship and Training Division

Veterans Administration funds

The Apprenticeship and Training Division receives contract funds from the federal Veterans Administration to provide on-the-job training support for qualified veterans. For 2015-17, the revenue is forecast to be $120,000.

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Bureau of Labor and Industries

Source	Fund	ORBITS Revenue Acct	2011-13 Actuals	2013-15 Legislatively Adopted	2013-15 Leg Approved	2015-17 Agency Request	2015-17 Governor's Recommended	2015-17 Legislatively Adopted
Other Funds								
Business Lic and Fees	3400	0205	$ 3,509,825	$ 3,457,700	$ 3,457,700	$ 3,299,600		
Charges for Services	3400	0410	$ 846,354	$ 850,000	$ 850,000	$ 860,000		
Fines and Forfeitures	3400	0505	$ 177,308	$ 46,000	$ 46,000	$ 56,000		
Sales Income	3400	0705	$ 543,157	$ 530,000	$ 530,000	$ 525,000		
Other Revenues	3400	0975	$ 2,171,358	$ 1,515,000	$ 1,974,992	$ 2,115,000		
Transfer In - Intrafund	3400	1010	$ 2,819,346	$ 3,229,411	$ 3,318,396	$ 3,137,795		
Tsfr From Consumer/Bus Svcs	3400	1440	$ 963,116	$ 995,437	$ 995,437	$ 1,014,941		
Tsfr From Employment Dept	3400	1471	$ -	$ -	$ -	$ -		
Tsfr From Comm Coll/Wkfrc Dev	3400	1586	$ -	$ -	$ -	$ -		
Transfer Out - Intrafund	3400	2010	$ (1,163,311)	$ (1,300,267)	$ (1,347,512)	$ (1,196,411)		
Transfer to General Fund	3400	2060	$ (211,735)					
Total Other Funds			**$ 9,655,418**	**$ 9,323,281**	**$ 9,825,013**	**$ 9,811,925**	**$ -**	**$ -**
Federal Funds								
Federal Funds	6400	0995	$ 1,684,190	$ 1,565,000	$ 1,711,584	$ 1,565,000		
Transfer In - Intrafund	6400	1010	$ 227,014	$ 227,356	$ 230,301	$ 233,713		
Transfer Out - Intrafund	6400	2010	$ (227,014)	$ (227,356)	$ (230,301)	$ (233,713)		
Total Federal Funds			**$ 1,684,190**	**$ 1,565,000**	**$ 1,711,584**	**$ 1,565,000**	**$ -**	**$ -**
Nonlimited Other Funds								
Fines and Forfeitures	3200	0505	$ -	$ -	$ -	$ -		
Interest Income	3200	0605	$ 37,873	$ 65,000	$ 65,000	$ 75,000		
Other Revenues	3200	0975	$ 392,303	$ 225,000	$ 225,000	$ 225,000		
Tsfr From Employment Dept	3200	1471	$ 3,872,568	$ 4,149,620	$ 4,149,620	$ 4,580,000		
Transfer Out - Intrafund	3200	2010	$ (1,656,035)	(1,929,144)	(1,970,884)	$ (1,941,384)		
Total Nonlimited Other Funds			**$ 2,646,709**	**$ 2,510,476**	**$ 2,468,736**	**$ 2,938,616**	**$ -**	**$ -**

107BF07

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Labor & Industries, Bureau of **Agency Number: 83900**
2015-17 Biennium **Cross Reference Number: 83900-000-00-00-00000**

Source	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Leg Approved Budget	2015-17 Agency Request Budget	2015-17 Governor's Budget	2015-17 Leg Adopted Budget
Other Funds						
Business Lic and Fees	3,509,825	3,457,700	3,457,700	3,299,600	-	-
Charges for Services	846,354	850,000	850,000	860,000	-	-
Fines and Forfeitures	177,308	46,000	46,000	56,000	-	-
Sales Income	543,157	530,000	530,000	525,000	-	-
Other Revenues	2,171,358	1,515,000	1,974,992	2,115,000	-	-
Transfer In - Intrafund	2,819,346	3,229,411	3,318,396	3,137,795	-	-
Tsfr From Consumer/Bus Svcs	963,116	995,437	995,437	1,014,941	-	-
Transfer Out - Intrafund	(1,163,311)	(1,300,267)	(1,347,512)	(1,196,411)	-	-
Transfer to General Fund	(211,735)	-	-	-	-	-
Total Other Funds	**$9,655,418**	**$9,323,281**	**$9,825,013**	**$9,811,925**	**-**	**-**
Federal Funds						
Federal Funds	1,684,190	1,565,000	1,711,584	1,565,000	-	-
Transfer In - Intrafund	227,014	227,356	230,301	233,713	-	-
Transfer Out - Intrafund	(227,014)	(227,356)	(230,301)	(233,713)	-	-
Total Federal Funds	**$1,684,190**	**$1,565,000**	**$1,711,584**	**$1,565,000**	**-**	**-**
Nonlimited Other Funds						
Interest Income	37,873	65,000	65,000	75,000	-	-
Other Revenues	392,303	225,000	225,000	225,000	-	-
Tsfr From Employment Dept	3,872,568	4,149,620	4,149,620	4,580,000	-	-
Transfer Out - Intrafund	(1,656,035)	(1,929,144)	(1,970,884)	(1,941,384)	-	-
Total Nonlimited Other Funds	**$2,646,709**	**$2,510,476**	**$2,468,736**	**$2,938,616**	**-**	**-**

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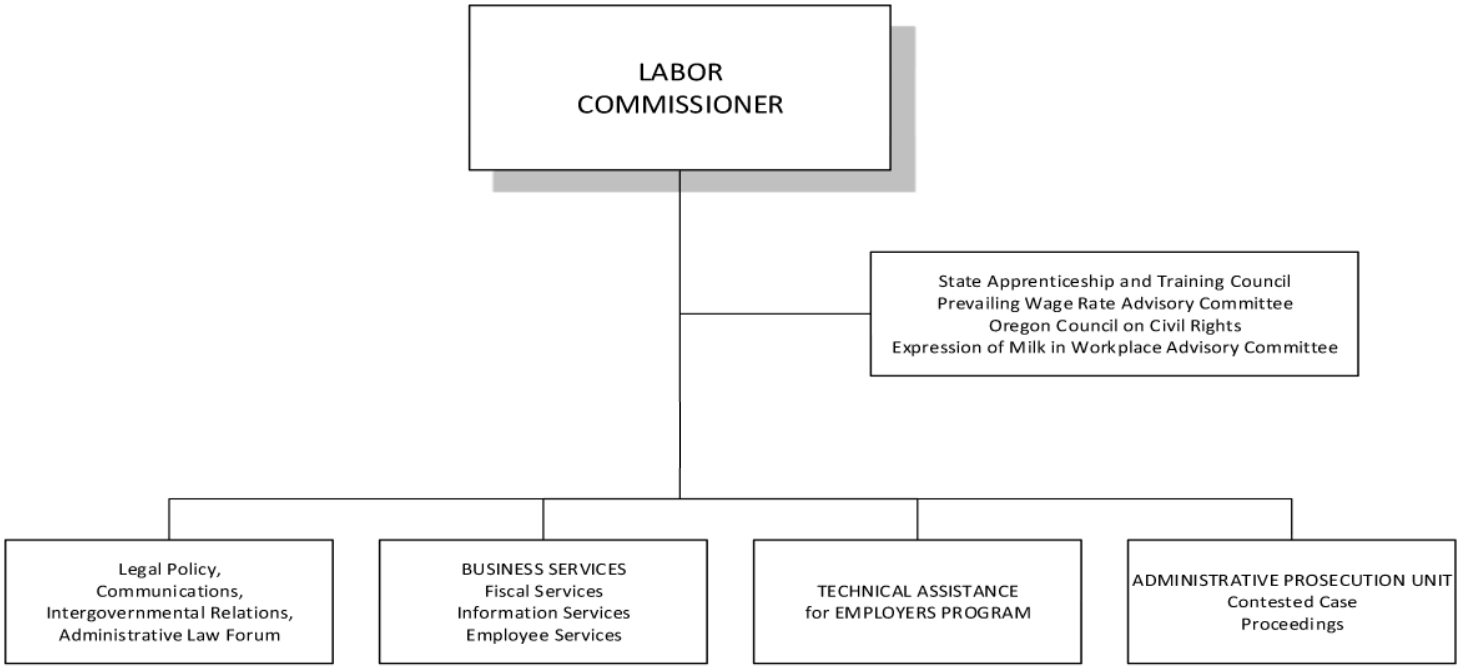
Bureau of Labor and Industries
Program Description

Commissioner's Office and Program Support Services

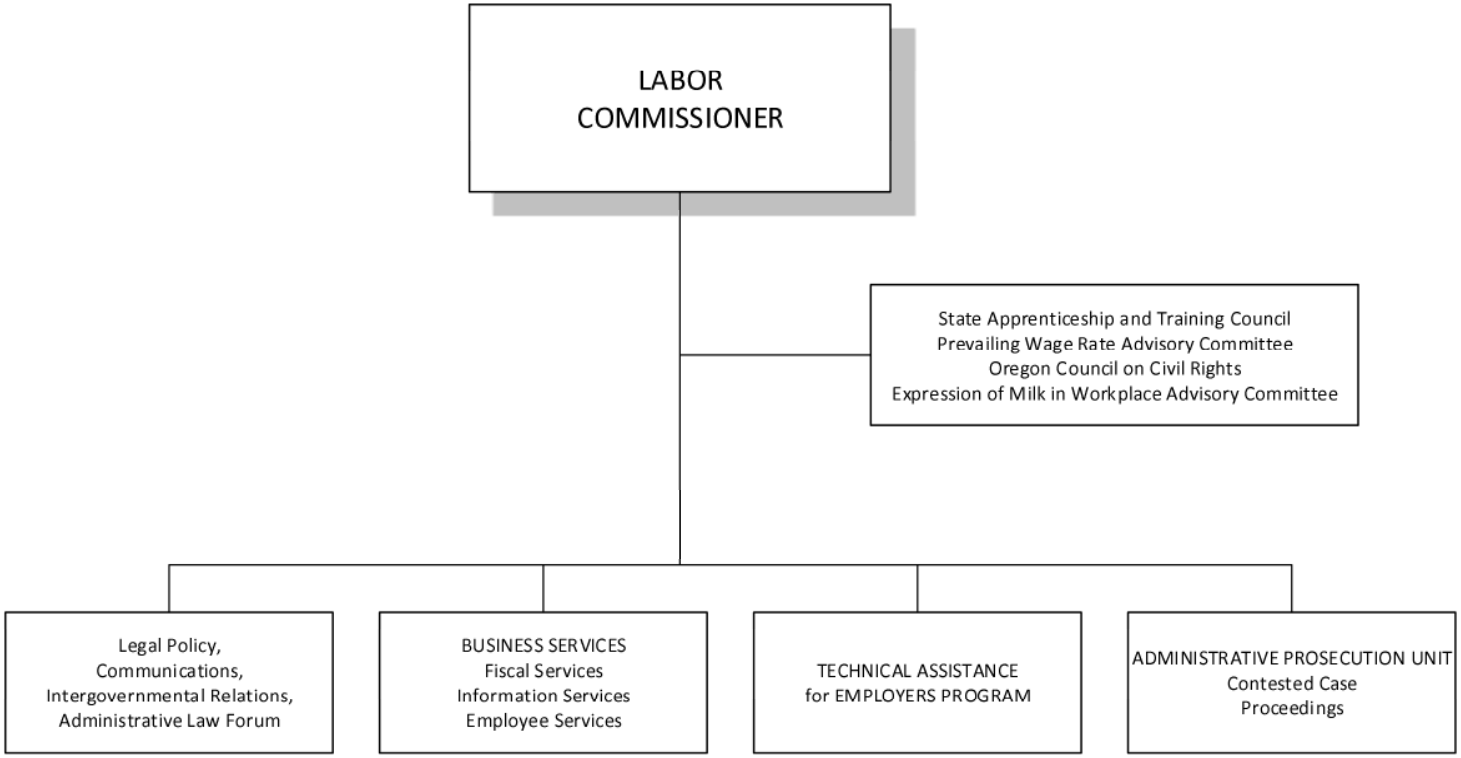
Organization Charts

LEGISLATIVELY ADOPTED BUDGET 2013-2015



Position / FTE
25 / 24.50

Agency Request Budget 2015-17



Position / FTE
28 / 27.17

Bureau of Labor and Industries

Program Unit Executive Summary

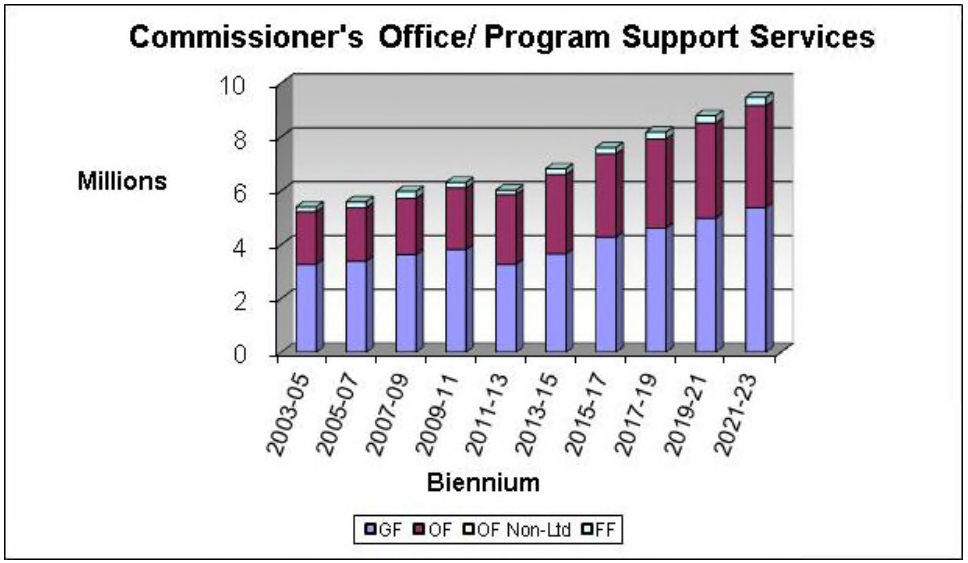
10 Year Plan Outcome Areas

Primary Outcome Area: Economy and Jobs

Primary Program Contact

Christie Hammond, Deputy Commissioner
Telephone: 971-673-0785
Email: christie.n.hammond@state.or.us

Graphical Representation of Program Unit's Total Funds Budget



Program Overview

The Commissioner of the Bureau of Labor and Industries is a legislatively-established statewide elected official whose office is legislatively charged with enforcing all laws regulating and protecting the employment of all employees in Oregon.

Program Funding Request

In order to continue and maintain the programs' current service delivery, the agency is requesting $3,822,217 in General Funds; $3,085,509 in Other Fund expenditure limitation, and $233,713 in Federal Fund expenditure limitation for the Commissioner's Office and Program Support Services. In addition, the agency is requesting $456,604 in General Funds to enhance services and improve program service delivery to employers by the bureau's Technical Assistance for Employers Program.

Program Description

This program unit has two parts—the Commissioner's Office (CO) and the agency's program support services.

The Commissioner's Office:

- Develops policy, provides overall administrative and management services, performs strategic planning, and develops partnerships with local, state and federal governments and the general public;
- Provides coordinated information to the public (including responses to public records requests) and responds to media inquiries about agency programs, workforce development efforts, and enforcement actions;
- Oversees the agency's intergovernmental relations activities; coordinate rulemaking; and acts as the agency's liaison to the legislature, other state agencies and other elected officials;
- Assists in the interpretation of laws and the preparation of legislation, policies, and rules; advises the Commissioner and agency staff on legal policy; and acts as the bureau's liaison to the Department of Justice on general legal matters; and
- Issues proposed and final administrative orders in the agency's contested cases and publishes a reporter and digest of all Commissioner's final orders, making the principles of law available to the public.

The Commission is the chairperson of the State Apprenticeship and Training Council. In addition, the Oregon Council on Civil Rights, Prevailing Wage Advisory Committee and Expression of Milk in the Workplace Advisory Committee advise the Commissioner on policy issues in their respective subject matter areas.

BOLI's program support services perform five critical functions:

- **Technical Assistance for Employers Program (TA)**: TA provides Oregon employers with education and training resources, including free telephone and web-based assistance and answers to compliance questions, centralized access to required workplace postings, low-cost informational handbooks on lawful employment practices, and general and customized seminars and workshops on employment law and management practices. The TA program:

  - Answers approximately 17,000 telephone and website inquiries each year.
  - Conducts an average of 165 public seminars and customized seminars each year.
  - Publishes eight updated employer handbooks each biennium.
  - Writes and distributes monthly employment-related articles and advice columns to over 32 newspapers and business associations.
  - Creates and publishes several posters, including 7-in-1, 9-in-1, and 12-in-1 composite posters (in English and Spanish), which satisfy employer posting requirements under state and federal laws.
  - Maintains a website of fact sheets on employment law topics

- **Fiscal Services**: The Fiscal Services unit processes monetary awards to wage claimants and civil rights complainants, ensuring timely payments to Oregonians who unlawfully lost wages or were unlawfully discriminated against. The unit also provides centralized accounting, purchasing, payroll, mail, printing, and procurement services; and coordinates budget development, expenditure monitoring and analysis, contract administration, and telecommunication activities.

- **Information Technology Services**: The Information Technology Services unit develops, implements, and maintains statewide complaints databases and other management information systems, email, and other hardware and software; provides network, PC, and printer support; and troubleshoots information systems problems.

- **Administrative Prosecution Unit**: The Administrative Prosecution Unit provides adjudication and alternative dispute resolution of contested wage and hour and civil rights cases.

- **Employee Services**: Employee Services provides human resources functions related to recruitment, personnel, affirmative action, equal opportunity, safety, wellness, labor/management relations, workers' compensation, and training and staff development. The bureau contracts with the Department of Consumer and Business Services (DCBS) to provide most of these services.

Program Justification and Link to 10-Year Outcome

Commissioner's Office:

To achieve the Economy and Jobs 10-year outcome, it is critical for Oregon to develop, strengthen, and retain its workforce. Leading the bureau's programs—including the Apprenticeship and Training Division (ATD), the Civil Rights Division (CRD), and the Wage and Hour Division (WHD)—the Commissioner's Office ensures a highly-skilled workforce that is paid properly and treated fairly. The bureau's two enforcement divisions (CRD and WHD) are on the front line in ensuring equity and the opportunity for prosperity for Oregonians. ATD's registered apprenticeship program is the embodiment of Strategy 3 of the Economy and Jobs Policy Vision, meeting the skilled labor demands of Oregon employers.

In addition, the agency's programs are integral to the Governor's "Making Work Pay" initiative, the objective of which is to put more money in the pockets of low-income Oregonians, with the following stated goals:

- Increase incomes, self-sufficiency, and upward mobility;
- Impact the wage gap, poverty, and upward mobility in a real way; and
- Provide access and opportunity for disadvantaged rural populations and for Oregon's communities of color.

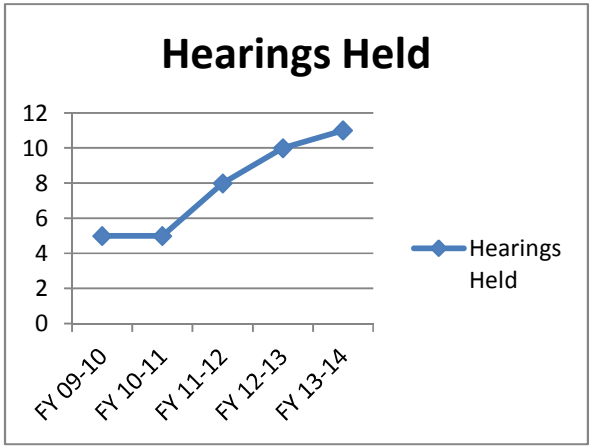
Program Support Services:

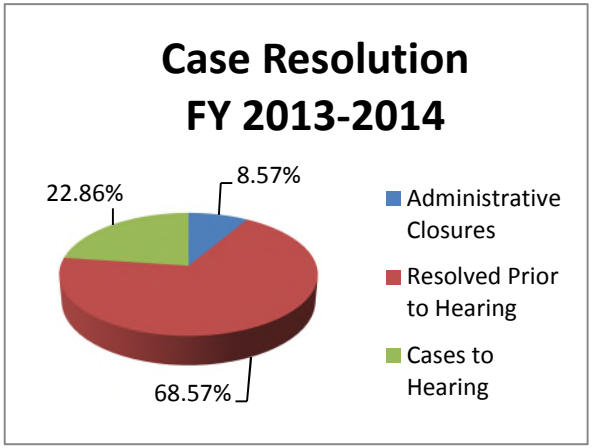
BOLI's program support services provide the necessary infrastructure to support the Commissioner's Office and the bureau's three divisions as they work toward achievement of the state's 10-year outcomes. In addition, the Technical Assistance for Employers Programs' support for employers advances the goal of a fertile economic environment (strategy 2.2) even more directly than many of the steps outlined in the policy vision.

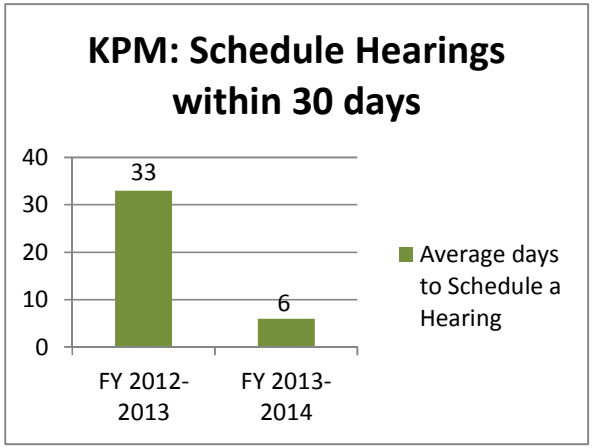
Program Performance

In 2011, the Commissioner's Office won the enactment of an important bill revising Oregon's apprenticeship and training statutes. The changes brought state law into compliance with federal requirements and ensured that Oregon's apprenticeship program continued to produce journeyworker certificates recognized across the country. At the same time, CO staff led the effort to bring career and technical education classes back to Oregon's schools and provide grant funding to jump-start this effort in communities across the state. The Commissioners Office has led the bureau in very difficult financial times through strategic planning, careful resource management, and changes in processes to manage more work with fewer staff.

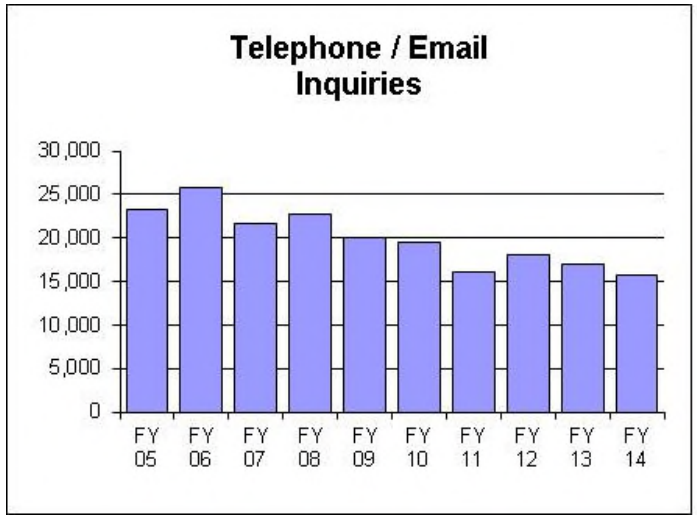
Over the last ten years, the agency's Administrative Prosecution Unit (APU) (previously the Hearings Unit) has managed the loss of staff, including one of its two Administrative Law Judges and one of three Administrative Prosecutors, in part by increasing its efforts to conciliate and settle cases before hearing. In order to improve the effectiveness and efficiency of the agency's APU; comply with legislative directives to reduce management service staff; and reduce the agency's administrative costs, the bureau implemented a reorganization plan during the 2011-13 biennium that reduced, abolished, or reclassified five management positions, including abolishing the agency's HR/Employee Services Manager position. As part of this reorganization, the bureau contracted with the Department of Consumer and Business Services (DCBS) to provide essential HR services, resulting in reduced administrative costs that enabled the agency to redirect available resources to reorganize the APU, and improve the processing of the agency's contested cases. During the 2013-15 biennium, the agency was able to redirect and reallocate available resources to restore a partial (.42 FTE) Administrative Law Judge position. As a result of this reorganization, the amount of time between when a contested case is referred to the APU to when a hearing is scheduled was reduced by 82% during the 2013-2015 biennium. The APU also now has a docket of no more than four to six months, ensuring that claimants, complainants, and respondents are able to obtain the legal conclusions they need and see results more quickly. Further, the APU recently amended its Division 50 Contested Case rules, clarifying timelines and procedures of the contested case process, as well as making changes that will be vital to saving state resources.

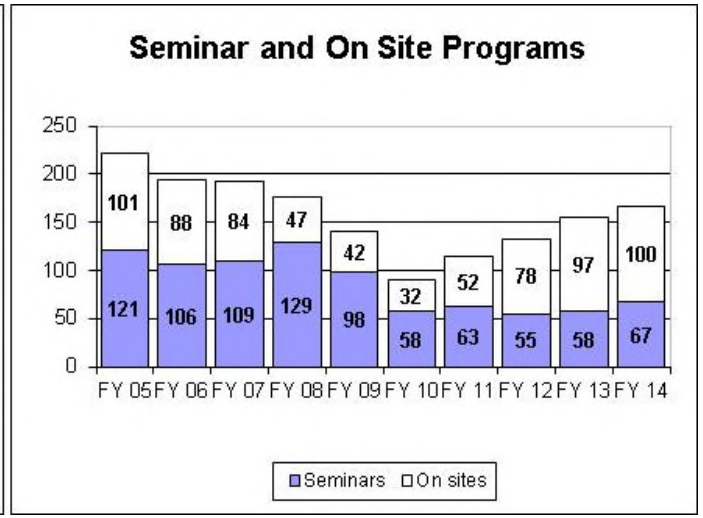






Inquiries to the Technical Assistance for Employers Program's free telephone hotline and email response service are a good measure of the productivity of this small team. In FY 2014 the unit responded to approximately 16,000 employer inquiries, with only 55 responses occuring outside a 24-hour response time. Enhancements to the telephone system have resulted in the majority of telephone inquiries being answered immediately. Likewise, the number of public seminars and customized, onsite seminars and workshops conducted indicates the significant demand for employer assistance services. The demand for customized onsite training in FY 2014 was almost double the number of onsite seminars conducted in 2012. Public seminars continue to attract a large number of attendees. For example, the New Supervisor Training Series attracted 54 attendees during the first session in 2014. Customer satisfaction with TA seminars also reflect the quality of the training with an average evaluation of 4.7 (out of a 1 to 5 ranking).





Enabling Legislation/Program Authorization

BOLI and the office of the Commissioner of the Bureau of Labor and Industries are established in ORS chapter 651. That chapter also authorizes the employment of staff to carry out the duties of the Commissioner and bureau.

Funding Streams

The Commissioner's Office and program support services are funded primarily with General Funds. Other Funds and Federal Funds are also used to fund the duties and support services of this program.

Comparison of 2015-17 Funding Proposal to 2013-15 Funding Level

The agency is requesting additional General Funds of $456,604 in its 2015-2017 budget to permanently establish a 1.0 FTE Training and Development Specialist 2 (SR 27) and two (2.0 FTE) Training and Development Specialist 1 (SR 23) positions to increase and enhance educational and informational services provided by BOLI to employers.

Additional staff and resources for the employer assistance line and email service will ensure employers continue to receive timely and accurate responses to employment law questions, while allowing other higher-level staff in the unit more time to conduct seminars and work on revenue-generating projects

Program Description

Commissioner's Office and Program Support Services

Program Unit Narrative

Mission Statement:

- The mission of the Commissioner's Office is to provide policy direction and overall management services for the agency, including legal policy advice, communication services, and legislative and intergovernmental relations services.
- The mission of Program Support Services is to provide fiscal and budgetary services, employee (human resources) services, information technology services, contested case hearings services, and technical assistance to the agency and public.

Statutory Authority: ORS chapters 279C, 651, 652, 653, 658, 659A, 660; ORS 670.700.

Commissioner's Office:

- Develops policy, provides overall administrative and management services, performs strategic planning, and develops partnerships with local, state and federal governments and the general public;
- Provides coordinated information to the public and responds to media inquiries about agency programs and enforcement actions;
- Oversees the agency's intergovernmental relations activities; coordinates rulemaking; and acts as the agency's liaison to the Legislature, other state agencies, and other elected officials; and
- Prepares and issues proposed and final orders in agency's contested cases and publishes a reporter and digest of all Commissioner's final orders, making the principles of law available to the public; assists in the interpretation of laws and the preparation of legislation, policies and rules; advises the commissioner on legal policy; and acts as bureau's liaison to the Department of Justice on general legal matters.
    - Funding: Primarily General Fund.
    - Other Funds: Some appropriate and workload-reflective proportion of staff time is funded from PWR and WSF funds.

Program Support Services:

- Fiscal Services: Provides centralized accounting, purchasing, payroll, mail, printing, and procurement services; and coordinates budget development, expenditure monitoring and analysis, contract administration, space, and telecommunications activities.
- Employee Services: Provides human resources functions related to personnel, recruitment, affirmative action, equal opportunity, safety, wellness, labor/management relations, workers' compensation, training and staff development, and transportation alternatives. The agency contracts with DCBS for most of these services.
- Information Technology Services: Develops, implements, and maintains management information systems, email, and other hardware and software; troubleshoots information systems problems; and assists users.
    - Funding for Fiscal Services, Employee Services, and Information Technology Services: Primarily General Fund.
    - Other Funds: The bureau collects miscellaneous receipts for a variety of services provided to the public, employers, and other public bodies. The bureau charges for providing public records, such as case files, records from hearings, and other administrative law records. In addition, according to associated workload, some staff time is funded from PWR and WSF funds.

- Administrative Prosecution Unit: Provides adjudication and alternative dispute resolution of wage and hour claims, civil rights complaints, prevailing wage violations, farm and forest labor contractor violations and licensing matters, and child labor violations; and prosecutes cases applying laws to facts and creating precedent for future cases.
    - Funding for the Administrative Prosecution Unit: Primarily General Funds.
    - Federal Funds: The agency allocates a portion of its EEOC federal funds to pay for administrative law proceedings in civil rights cases.
    - Other Funds: PWR funds pay for one case presenter to represent the agency in prevailing wage rate contested case hearings or debarments. WSF funds pay for a percentage of FTE to represent the agency in Wage Security Fund actions.

- Technical Assistance for Employers Program: Provides employers with telephone and web-based technical assistance and advice, handbooks and composite posters; provides general and customized seminars and workshops on employment law and management practices to keep employers in compliance with employment laws; and assists the agency's divisions with specialized training for staff and customer groups. The program:

- Answered approximately 17,000 telephone and website inquiries in FY 2012-13-12, and 16,000 in FY 2013-14.
- Wrote and distributed monthly employment-related articles for over 32 newspapers and business associations.
- Conducted 58 public seminars and 97 customized seminars in FY 2012-13, and 67 public seminars and 100 customized seminars in FY 2013-14. Trained over 3500 seminar attendees in 2012-13 and over 3800 attendees in 2013-14.
- Coordinated the annual employment law conference with over 300 attendees each year.
- Developed three new seminar presentations involving such topics as "Leave Laws for Small Employers" and "Dealing with Difficult Employees," in order to provide employers with information relating to the most current developments in labor law.
- Developed two seminars for Spanish speaking employers including "Understanding and Avoiding Workplace Harassment" and "Wage and Hour Laws."
- Issued three updated employer handbooks in 2012-13 and two new handbooks in 2013-14 with statutes, rules, and court updates.

▪ Funding for the TA Program: General Funds and Other Funds. (Other Funds: User fees paid by customers for seminars, workshops, and publications.)

Issues in TA's base budget: The program has six positions. Two of the positions are funded with General Funds – one Training and Development Specialist and one Administrative Specialist. The other four positions are funded by fees received for conducting seminars and workshops and from selling handbooks and posters.

Proposed change in funding: The bureau proposes to add three General Fund positions. TA provides free telephone hotline and email advice to employers (including many state and local government agencies). This valuable service is being compromised because it does not generate fees; likewise, the program is only able to provide limited seminars in some parts of the state because the revenue generated simply does not support that service.

Relationship to Oregon Benchmarks:

▪ The Oregon benchmarks related to income security, workforce development, and equal opportunity presume that employers meet the minimum standards for proper and timely payment of wages and maintain lawful and nondiscriminatory workplaces.

Goals:

- Assist Oregonians in correctly resolving employment relations disputes so that BOLI fulfills its mission of protecting employment rights.
- Reach BOLI's constituents in a meaningful way so that employees can access their rights and employers become knowledgeable about the law.
- Educate and train employers so that there is a long term reduction in cases. Put differently, provide employers the information they need to comply with the law so that their employees don't need to access BOLI's enforcement services via complaints and claims.
- Improve BOLI's customer satisfaction surveys to help the agency provide excellent service to its customers and remain accountable to the public.

Trends and Issues:

In order to improve the effectiveness and efficiency of the agency's Hearings Unit, comply with legislative directives to reduce management service staff, and reduce the agency's administrative costs, the Commissioner's Office implemented a reorganization plan during the 2011-13 biennium that reduced, abolished, or reclassified five management positions, including abolishing the agency's HR/Employee Services Manager (PEM D) position. As part of this reorganization, the bureau contracted with the Department of Consumer and Business Services (DCBS) to provide essential HR services, resulting in reduced administrative costs that enabled the agency to redirect available resources to reorganize the former Hearings Unit, create an Administrative Prosecution Unit (APU), and improve the processing of the agency's contested cases. During the 2013-15 biennium, the agency was able to redirect and reallocate available resources to restore a partial (.42 FTE) Administrative Law Judge position. As a result of this reorganization, the amount of time between when a contested case is referred to the APU to when a hearing is scheduled was reduced by 82% during the 2013-2015 biennium. The APU also now has a docket of no more than four to six months, ensuring that claimants, complainants, and respondents are able to obtain the legal conclusions they need and see results more quickly.

Essential Packages

Ess. Package No. 010:

This package includes anticipated vacancy savings factor for 2015-2017 calculated from current vacancy patterns. It also includes the changes resulting from applying the 3% standard inflation factor to the non-PICS costs for mass transit, unemployment insurance, lead worker and bilingual differentials and the accompanying OPE.

General Fund:	$3,801
Other Fund:	$2,339
Federal Fund:	($2,615)
Total Funds:	$3,525

Ess. Package No. 030:

This package includes a general inflation factor (3%) that applies to most Service and Supplies and non-PICS Personal Services costs. In addition, it includes an inflation factor for Attorney General (19.2%), uniform (3%) and non-uniform (4.4%) rent increase and an increase in state government service charges.

General Fund:	$88,334
Other Fund:	$72,563
Federal Fund:	$2,200
Total Funds:	$163,097

Policy Package

Package 103 -- Establish one (1.0 FTE) Training and Development Specialist 2 position and two (2.0 FTE) Training and Development Specialist 1 positions to increase and enhance services to employers by the Technical Assistance for Employers Program

Purpose:

The purpose of this policy package is to permanently establish a 1.0 FTE Training and Development Specialist 2 (SR 27) and two (2.0 FTE) Training and Development Specialist 1 (SR 23) positions to increase and enhance educational and informational services provided by BOLI to employers.

The Technical Assistance for Employers Program is primarily funded by and reliant on fees collected from conducting employer seminars and customized on-site trainings, and sales of employer handbooks and composite posters. The unit's manager and Training and Development Specialists also provide telephone and email assistance at no cost to employers; services that are very time-consuming but generate no revenue to support the positions in the unit.

In 2013, the unit improved its telephone customer service to employers. Prior to November 2013, when an employer called the employer telephone assistance line, a message was left and Technical Assistance staff would return the call. In November 2013, the unit's telephones were reconfigured to allow the assistance line calls to ring at each staff member's desk. While this has enabled the unit to provide excellent customer service to employers by responding to an employer's questions immediately, the demand is such that it has reduced the amount of time staff has to work on projects which generate revenue, such as researching and writing employer handbooks and creating new seminar topics and materials. Establishing two lower-level Training and Development Specialist positions in the unit would enable Technical Assistance to maintain its excellent response rate to telephone calls and emails from employers, freeing other staff in the unit to focus on revenue-producing work.

In addition to the demand for telephone and email assistance for employers, there is an unmet demand for Technical Assistance's services in rural areas of the state. Because of the need to generate revenue to support the unit, Technical Assistance is currently unable to provide employer seminars with a low return of revenue. Public seminars conducted in rural Oregon do not generate sufficient revenue to cover expenses; consequently, seminars are generally conducted in these areas only once a year or once every other year. Some seminars are canceled due to low numbers of registrations, and some small businesses are not able to send a staff member to a full-day seminar and pay the full seminar price.

How Achieved:

Additional staff and resources for the employer assistance line and email service will ensure employers continue to receive timely and accurate responses to employment law questions, while allowing other higher-level staff in the unit more time to conduct seminars and work on revenue-generating projects.

In addition, funding an additional trainer will permit Technical Assistance to conduct more seminars in rural parts of Oregon, reduce seminar fees, and schedule half-day trainings, which will permit more rural employers to attend the seminars.

Staffing Impact:

1.0 FTE (24 months) Training and Development Specialist 2 (SR 27)
2.0 FTE (24 months) Training and Development Specialist 2 (SR 23)

Quantifying Results:

This policy package will ensure the unit meets the demand by employers to receive immediate responses to questions through the Technical Assistance for Employers telephone line and email service, access to accurate and updated employment law information on the unit webpage, and high quality, low-cost employer seminars throughout the state. Performance measurements include seminar evaluations and a customer survey which is linked to outgoing emails. The unit currently has performance measures relating to timely response to employer inquiries and customer satisfaction regarding the promptness, accuracy and value of services received.

Revenue Source:

General Funds - $456,604

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Labor & Industries, Bureau of | **Cross Reference Name: Commissioner's Office/Supp Svcs**

Pkg: 010 - Non-PICS Psnl Svc / Vacancy Factor | **Cross Reference Number: 83900-010-00-00-00000**

Description	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	3,801	-	-	-	-	-	3,801
Total Revenues	**$3,801**	**-**	**-**	**-**	**-**	**-**	**$3,801**
Personal Services							
Temporary Appointments	57	-	-	-	-	-	57
All Other Differential	-	-	167	-	-	-	167
Public Employees' Retire Cont	-	-	26	-	-	-	26
Pension Obligation Bond	14,854	-	9,794	(1,265)	-	-	23,383
Social Security Taxes	4	-	13	-	-	-	17
Unemployment Assessments	211	-	-	-	-	-	211
Mass Transit Tax	1,127	-	1,272	-	-	-	2,399
Vacancy Savings	(12,452)	-	(8,933)	(1,350)	-	-	(22,735)
Total Personal Services	**$3,801**	**-**	**$2,339**	**($2,615)**	**-**	**-**	**$3,525**
Total Expenditures							
Total Expenditures	3,801	-	2,339	(2,615)	-	-	3,525
Total Expenditures	**$3,801**	**-**	**$2,339**	**($2,615)**	**-**	**-**	**$3,525**
Ending Balance							
Ending Balance	-	-	(2,339)	2,615	-	-	276
Total Ending Balance	**-**	**-**	**($2,339)**	**$2,615**	**-**	**-**	**$276**

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Labor & Industries, Bureau of | **Cross Reference Name: Commissioner's Office/Supp Svcs**
Pkg: 031 - Standard Inflation | **Cross Reference Number: 83900-010-00-00-00000**

Description	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	88,211	-	-	-	-	-	88,211
Total Revenues	**$88,211**	**-**	**-**	**-**	**-**	**-**	**$88,211**
Services & Supplies							
Instate Travel	1,028	-	1,278	11	-	-	2,317
Out of State Travel	110	-	42	-	-	-	152
Employee Training	432	-	155	9	-	-	596
Office Expenses	7,828	-	12,011	17	-	-	19,856
Telecommunications	991	-	690	28	-	-	1,709
State Gov. Service Charges	58,942	-	43,943	1,609	-	-	104,494
Data Processing	730	-	492	-	-	-	1,222
Publicity and Publications	52	-	1,429	-	-	-	1,481
Professional Services	1,232	-	3,475	-	-	-	4,707
Attorney General	8,834	-	-	-	-	-	8,834
Employee Recruitment and Develop	18	-	-	-	-	-	18
Dues and Subscriptions	313	-	111	-	-	-	424
Facilities Rental and Taxes	4,368	-	2,549	526	-	-	7,443
Other Services and Supplies	1,354	-	984	-	-	-	2,338
Expendable Prop 250 - 5000	73	-	67	-	-	-	140
IT Expendable Property	1,620	-	852	-	-	-	2,472
Total Services & Supplies	**$87,925**	**-**	**$68,078**	**$2,200**	**-**	**-**	**$158,203**

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Labor & Industries, Bureau of
Pkg: 031 - Standard Inflation

Cross Reference Name: Commissioner's Office/Supp Svcs
Cross Reference Number: 83900-010-00-00-00000

Description	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Capital Outlay							
Data Processing Hardware	286	-	144	-	-	-	430
Total Capital Outlay	**$286**	**-**	**$144**	**-**	**-**	**-**	**$430**
Total Expenditures							
Total Expenditures	88,211	-	68,222	2,200	-	-	158,633
Total Expenditures	**$88,211**	**-**	**$68,222**	**$2,200**	**-**	**-**	**$158,633**
Ending Balance							
Ending Balance	-	-	(68,222)	(2,200)	-	-	(70,422)
Total Ending Balance	**-**	**-**	**($68,222)**	**($2,200)**	**-**	**-**	**($70,422)**

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Labor & Industries, Bureau of
Pkg: 032 - Above Standard Inflation

Cross Reference Name: Commissioner's Office/Supp Svcs
Cross Reference Number: 83900-010-00-00-00000

Description	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	123	-	-	-	-	-	123
Total Revenues	**$123**	**-**	**-**	**-**	**-**	**-**	**$123**
Services & Supplies							
Professional Services	123	-	347	-	-	-	470
Facilities Rental and Taxes	-	-	3,994	-	-	-	3,994
Total Services & Supplies	**$123**	**-**	**$4,341**	**-**	**-**	**-**	**$4,464**
Total Expenditures							
Total Expenditures	123	-	4,341	-	-	-	4,464
Total Expenditures	**$123**	**-**	**$4,341**	**-**	**-**	**-**	**$4,464**
Ending Balance							
Ending Balance	-	-	(4,341)	-	-	-	(4,341)
Total Ending Balance	**-**	**-**	**($4,341)**	**-**	**-**	**-**	**($4,341)**

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Labor & Industries, Bureau of | **Cross Reference Name: Commissioner's Office/Supp Svcs**

Pkg: 103 - Technical Assistance for Employers | **Cross Reference Number: 83900-010-00-00-00000**

Description	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	456,604	-	-	-	-	-	456,604
Total Revenues	**$456,604**	**-**	**-**	**-**	**-**	**-**	**$456,604**
Personal Services							
Class/Unclass Sal. and Per Diem	265,464	-	-	-	-	-	265,464
Empl. Rel. Bd. Assessments	132	-	-	-	-	-	132
Public Employees' Retire Cont	41,916	-	-	-	-	-	41,916
Social Security Taxes	20,308	-	-	-	-	-	20,308
Worker's Comp. Assess. (WCD)	207	-	-	-	-	-	207
Mass Transit Tax	1,593	-	-	-	-	-	1,593
Flexible Benefits	91,584	-	-	-	-	-	91,584
Total Personal Services	**$421,204**	**-**	**-**	**-**	**-**	**-**	**$421,204**
Services & Supplies							
Instate Travel	9,000	-	-	-	-	-	9,000
Employee Training	2,000	-	-	-	-	-	2,000
Office Expenses	18,000	-	-	-	-	-	18,000
Telecommunications	2,900	-	-	-	-	-	2,900
Publicity and Publications	2,000	-	-	-	-	-	2,000
Other Services and Supplies	1,500	-	-	-	-	-	1,500
Total Services & Supplies	**$35,400**	**-**	**-**	**-**	**-**	**-**	**$35,400**

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Labor & Industries, Bureau of | **Cross Reference Name: Commissioner's Office/Supp Svcs**

Pkg: 103 - Technical Assistance for Employers | **Cross Reference Number: 83900-010-00-00-00000**

Description	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Total Expenditures							
Total Expenditures	456,604	-	-	-	-	-	456,604
Total Expenditures	**$456,604**	**-**	**-**	**-**	**-**	**-**	**$456,604**
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Total Positions							
Total Positions							3
Total Positions	**-**	**-**	**-**	**-**	**-**	**-**	**3**
Total FTE							
Total FTE							3.00
Total FTE	**-**	**-**	**-**	**-**	**-**	**-**	**3.00**

POSITION NUMBER	CLASS COMP	CLASS NAME	POS CNT	FTE	MOS	STEP	RATE	GF SAL/OPE	OF SAL/OPE	FF SAL/OPE	LF SAL/OPE	AF SAL/OPE
8390221 OA	C1338 AA	TRAINING & DEVELOPMENT SPEC 1	1	1.00	24.00	02	3,450.00	82,800				82,800
								50,049				50,049
8390223 OA	C1338 AA	TRAINING & DEVELOPMENT SPEC 1	1	1.00	24.00	02	3,450.00	82,800				82,800
								50,049				50,049
8390224 OA	C1339 AA	TRAINING & DEVELOPMENT SPEC 2	1	1.00	24.00	02	4,161.00	99,864				99,864
								54,049				54,049
		TOTAL PICS SALARY						265,464				265,464
		TOTAL PICS OPE						154,147				154,147
			---	---	---			---	---	---	---	---
	TOTAL PICS PERSONAL SERVICES =		3	3.00	72.00			419,611				419,611

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Labor & Industries, Bureau of **Agency Number: 83900**
2015-17 Biennium **Cross Reference Number: 83900-010-00-00-00000**

Source	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Leg Approved Budget	2015-17 Agency Request Budget	2015-17 Governor's Budget	2015-17 Leg Adopted Budget
Other Funds						
Business Lic and Fees	1,866	-	-	-	-	-
Charges for Services	839,859	850,000	850,000	860,000	-	-
Fines and Forfeitures	158,475	16,000	16,000	16,000	-	-
Sales Income	434,740	400,000	400,000	395,000	-	-
Other Revenues	15,488	15,000	15,000	15,000	-	-
Transfer In - Intrafund	1,410,042	1,655,133	1,699,266	1,652,251	-	-
Transfer to General Fund	(135,666)	-	-	-	-	-
Total Other Funds	**$2,724,804**	**$2,936,133**	**$2,980,266**	**$2,938,251**	**-**	**-**
Federal Funds						
Federal Funds	-	-	4,068	-	-	-
Transfer In - Intrafund	152,150	227,356	230,301	233,713	-	-
Total Federal Funds	**$152,150**	**$227,356**	**$234,369**	**$233,713**	**-**	**-**

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Commissioner's Office/Support Services - SCR 010

Source	Fund	ORBITS Revenue Acct	2011-13 Actuals	2013-15 Legislatively Adopted	2013-15 Leg Approved	2015-17 Agency Request	2015-17 Governor's Recommended	2015-17 Legislatively Adopted
Other Funds								
			$ -	$ -	$ -	$ -	$ -	$ -
Business Lic and Fees	3400	0205	$ 1,866	$ -	$ -	$ -	$ -	$ -
Charges for Services	3400	0410	$ 839,859	$ 850,000	$ 850,000	$ 860,000	$ -	$ -
Fines and Forfeitures	3400	0505	$ 158,475	$ 16,000	$ 16,000	$ 16,000	$ -	$ -
Sales Income	3400	0705	$ 434,740	$ 400,000	$ 400,000	$ 395,000	$ -	$ -
Other Revenues	3400	0975	$ 15,488	$ 15,000	$ 15,000	$ 15,000	$ -	$ -
Transfer In - Intrafund	3400	1010	$ 1,410,042	$ 1,655,133	$ 1,699,266	$ 1,652,251	$ -	$ -
Tsfr From Consumer/Bus Svcs	3400	1440	$ -	$ -	$ -	$ -	$ -	$ -
Tsfr From Employment Dept	3400	1471	$ -	$ -	$ -	$ -	$ -	$ -
Tsfr From Comm Coll/Wkfrc Dev	3400	1586	$ -	$ -	$ -	$ -	$ -	$ -
Transfer Out - Intrafund	3400	2010	$ -	$ -	$ -	$ -	$ -	$ -
Transfer to General Fund	3400	2060	$ (135,666)	$ -	$ -	$ -	$ -	$ -
Total Other Funds			**$ 2,724,804**	**$ 2,936,133**	**$ 2,980,266**	**$ 2,938,251**	**$ -**	**$ -**
Federal Funds								
Federal Funds	6400	0995	$ -	$ -	4,068	$ -	$ -	$ -
Transfer In - Intrafund	6400	1010	$ 152,150	$ 227,356	$ 230,301	$ 233,713	$ -	$ -
Transfer Out - Intrafund	**6400**	**2010**	$ -	$ -	$ -	$ -	$ -	$ -
Total Federal Funds			**$ 152,150**	**$ 227,356**	**$ 234,369**	**$ 233,713**	**$ -**	**$ -**

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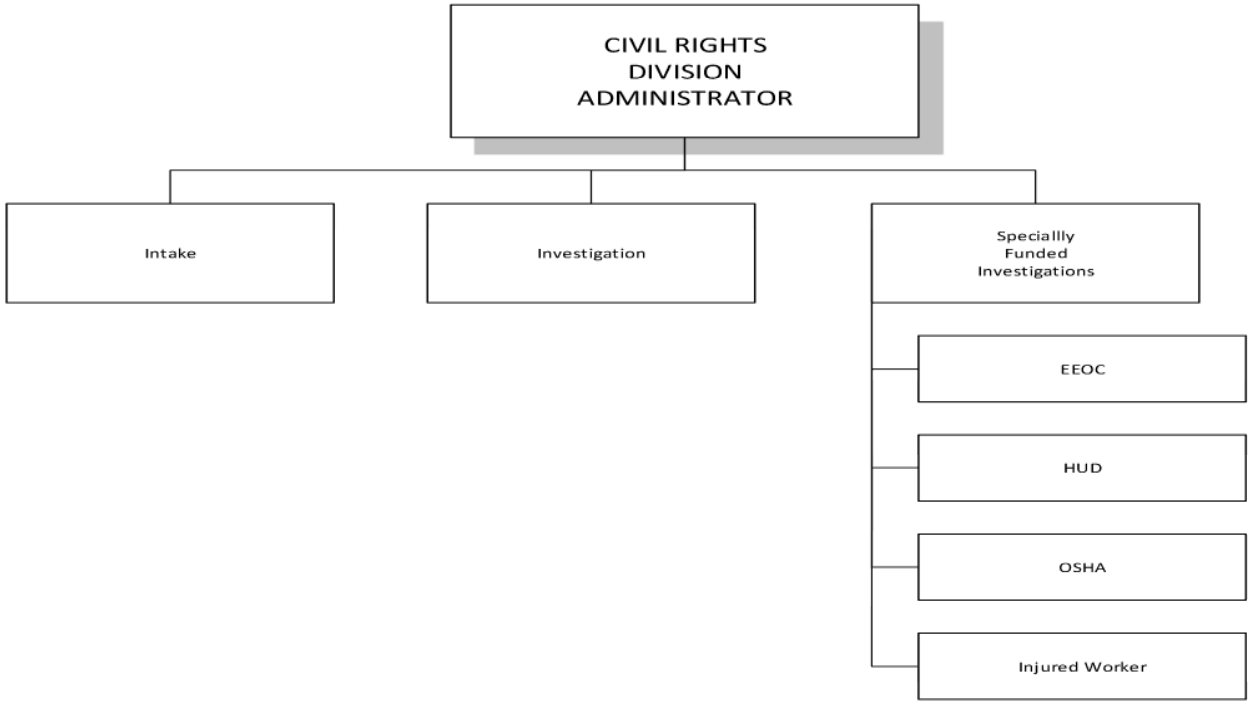
Bureau of Labor and Industries
Program Description

Civil Rights Division

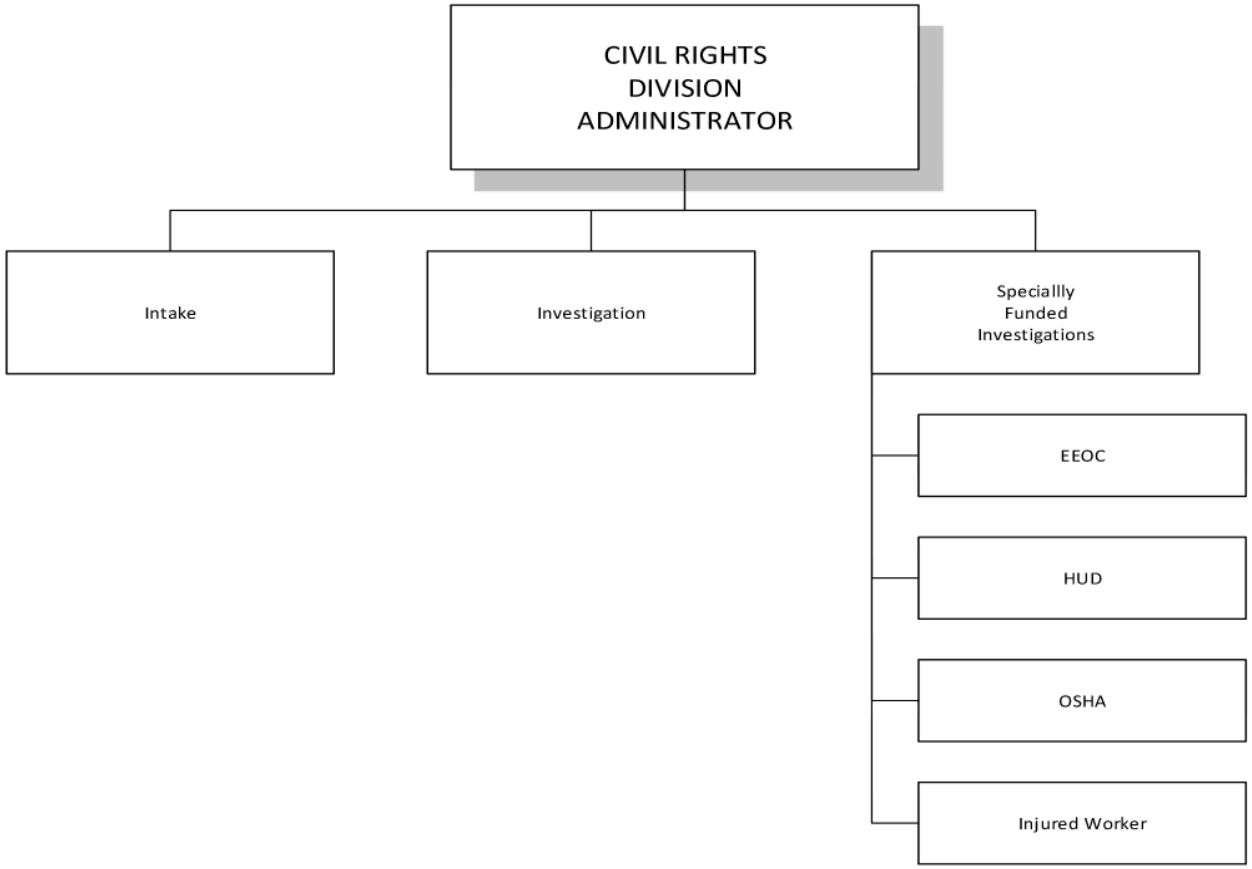
Organization Charts

LEGISLATIVELY ADOPTED BUDGET 2013-2015



Position / FTE
30 / 29.50

Agency Request Budget 2015-17



Position / FTE
29 / 28.50

Program Unit Executive Summary

Oregon's Civil Rights Division, a part of the Bureau of Labor and Industries, protects all Oregonians from unlawful discrimination, investigating allegations of civil rights violations in workplaces, career schools, housing, and public accommodations. With only 28.50 FTE, the division puts an average of $1.1 million every year into the hands of Oregonians that face unlawful discrimination, much of it to workers who could not have afforded to hire an attorney to seek justice.

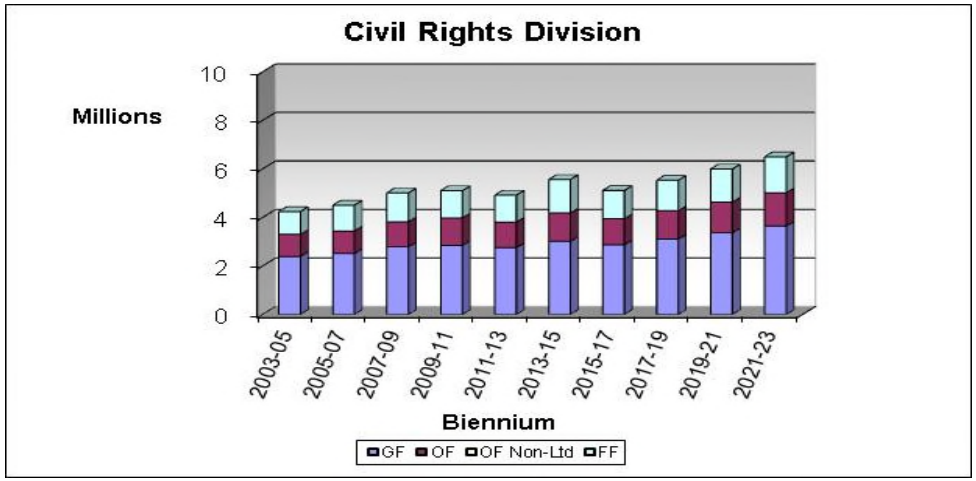
10 Year Plan Outcome Areas

Primary Outcome Area: Safety
Secondary Outcome Area:

Primary Program Contact

Amy K. Klare
Telephone: 971-673-0792
Email: amy.k.klare@state.or.us

Graphical Representation of Program Unit's Total Funds Budget



Program Overview

The Civil Rights Division has responsibility for enforcing laws prohibiting unlawful discrimination in employment, housing, public accommodation and career schools. The division is the only agency in the state that has the authority to investigate complaints of unlawful discrimination brought by Oregonians where they live, work and participate in society.

Program Funding Request

In order to continue and maintain the program's current service delivery, the agency is requesting $2,866,852 in General Funds; $1,077,180 in Other Fund expenditure limitation, and $1,161,847 in Federal Fund expenditure limitation for the program.

Program Description

The Civil Rights Division, a sub-unit of the Bureau of Labor and Industries, enforces state statutes related to unlawful discrimination in employment, housing, public accommodation, and private vocational, professional and trade schools. In addition, the division enforces related federal laws through work share agreements with the Equal Employment Opportunity Commission, U.S. Department of Housing and Urban Development (HUD), and the Occupational Safety and Health Administration's state program known as OR-OSHA.

Program Justification and Link to 10-Year Outcome

The work of the Civil Rights Division (CRD) directly correlates with Safety Outcome Strategy 5: Provide education, advocacy and regulatory efforts to ensure the safety, soundness and availability of markets for goods, services, financial products and labor.

CRD is the only agency in Oregon that has the authority to enforce civil rights laws protecting Oregonians from unlawful discrimination where they live and work, and when they patronize places of public accommodation, such as retail establishments, public transportation and parks.

CRD's mission is aligned with the strategy's primary focus to assure that people are not taken advantage of or abused by unlawful discriminatory practices. The division provides protections for the most vulnerable Oregonians, many of whom are: low-income; persons with disabilities; racial and sexual minorities; victims of domestic violence, sexual assault or stalking; elderly; or member of a religious minority. The division educates the public about its rights and protects those who assert their rights against unlawful retaliation. CRD works to eliminate the effects of unlawful practices by awarding actual damages suffered by the complainant and by providing injunctive

and other equitable relief to prevent further violations. The division obtained monetary settlements of over $1,136,000 in FY 2013, and over $965,220 in FY 2014.

While meritorious employment and public accommodation cases are resolved by CRD via conciliation or within BOLI's Administrative Prosecution Unit, housing cases are subject to a statutory provision allowing respondents and complainants to elect to have matters heard in civil court in lieu of an administrative hearing. CRD has partnered with DOJ to pursue civil actions on behalf of complainants in such cases. Those actions have resulted in multiple settlements where BOLI and DOJ obtained relief for complainants, including one recent case in which a mother and her daughter received almost $100,000 in compensation for discrimination related to the daughter's disability.

Program Performance

Responding to inquiries, processing formal complaints, and investigating those complaints constitute the core functions of the division. The division has four key performance measures/goals relating to the expedient processing of civil rights complaints:

- Responding to 85% of inquiries to the division within two business days;
- Drafting 75% of perfected charges within 15 days of receipt of a complaint questionnaire;
- Conducting 65% of initial complainant interviews within 45 days of receipt of a complaint; and
- Completing 65% of the division's investigations in fewer than 180 days (by law the division generally has 365 days to complete its investigations).

In fiscal year 2014, the division exceeded its goals of timely responding to intake inquiries, conducting initial interviews within the first 45 days, and completing the division's investigations in fewer than 180 days. The division did not meet its goal of drafting 75% of charges within 15 days during the first two quarters of the year, but completed 73% and 71% in the third and fourth quarters within this period of time.

The division's intake unit has been especially vulnerable to staffing shortages and resulting backlogs for the past several biennia. The division received legislative approval and funding authority in 2013 to reclassify 2.0 FTE existing Civil Rights Intake Officer positions (range 19) to Civil Rights Field Representatives 1 (range 21). A third Intake Officer position was established during the 2013-2015 biennium to enable the division to more efficiently and quickly process complaints received. The division has greatly improved the intake backlog and will continue to strive to achieve its performance goals.

Enabling Legislation/Program Authorization

CRD's enforcement authority stems from:

ORS chapter 659A	Provides for enforcement of civil rights laws relating to employment, housing and public accommodations.
ORS 25.337 to 25.424	Provides for enforcement of laws prohibiting discrimination against child support garnishees.
ORS 171.120 to .125	Provides for enforcement of laws prohibiting employment discrimination relating to legislators.
ORS 345.240	Provides for enforcement of law prohibiting discrimination by career schools.
ORS 399.230, 399.235, and 408.230	Provides for enforcement of laws relating to employment rights of military personnel and veterans.
ORS 441.178	Provides for enforcement of law prohibiting retaliation against nursing staff.
ORS 476.576	Provides protected leave for volunteer firefighters.
ORS 654.062	Provides for enforcement of law prohibiting retaliation for workplace safety complaints.

Funding Streams

CRD is primarily a General Fund program, but receives Federal Funds and Other Funds under contracts with other government agencies, including:

Federal Funds:

U.S. Equal Employment Opportunity Commission (EEOC) - $965,000

The Civil Rights Division and the EEOC have concurrent jurisdiction over cases filed under the Civil Rights Act of 1964, the Americans with Disabilities Act, and the Age Discrimination in Employment Act. These cases currently represent approximately 50% of the division's workload. A formal "work sharing" contract pays the division a maximum amount based on a specified number of cases. Due to fluctuations in the federal budget, the number of authorized contract cases per year varies without regard to the actual workload, shifting costs of shared cases to the General Fund. The division is paid a fixed $650 per case; only about half of actual costs. A portion of EEOC funds is allocated to the Agency's Administrative Prosecution Unit for contested case proceedings.

U.S. Department of Housing and Urban Development (HUD) - $480,000

The federal agency contracts with state and local governments to conduct fair housing enforcement on its behalf. This program is referred to as the Fair Housing Assistance Program (FHAP). HUD has certified Oregon's fair housing laws as substantially equivalent to the federal Fair Housing Act and has contracted with BOLI to investigate fair housing complaints covered under state and federal law. The division investigates approximately 100 new housing cases per year under the FHAP program.

Other Funds:

Oregon Occupational Safety and Health Division (OR-OSHA) - $250,000

OR-OSHA contracts with the division to process complaints of retaliation for opposing unsafe and unhealthy working conditions. The division estimates that it will be investigating approximately 260 OSHA complaints in the 2015-17 biennium.

Workers' Benefit Fund - $764,941

Discrimination and retaliation complaints from injured workers using the workers' compensation system comprise 17 to 20 percent of the division's annual caseload and required the equivalent of four full-time investigators for the 2013-15 biennium.

Miscellaneous Receipts - $130,000

Comparison of 2015-17 Funding Proposal to 2013-15 Funding Level

The agency's funding proposal for 2015-17 maintains CRD programs at their current service levels.

Program Unit Narrative

The Civil Rights Division enforces laws that:

- Grant job seekers and employees equal access to jobs and promotion, and a work environment free from discrimination and harassment;
- Ensure job protection when employees report worksite safety violations, use protected leave provisions, or use the workers' compensation system;

- Protect from discrimination those seeking housing or the use of public accommodations (such as restaurants, retail establishments and transportation); and
- Provide equal access to career schools.

The Civil Rights Division:

- Responds to more than 35,000 inquiries about civil rights protections each year.

- Conducts unbiased investigations of discrimination complaints. Approximately 90% of complaints relate to employment; and the remaining 10% relate to housing, public accommodations, and career schools. Most complaints that are filed involve at least one of four protected classes: disability, 31%; sex discrimination (includes sex maternity, sex harassment, different treatment), 29%; injured worker, 17%, and race/color, 16%.

- Attempts to settle complaints through fact-finding conferences, conciliations, and other alternate dispute resolution techniques.

- Processes or investigates approximately 1,700 complaints of unlawful discrimination each year.

Triage of Complaints - ABC

The division receives over 35,000 inquiries per year, resulting in the formal filing of approximately 1,700 complaints per year. Those complaints arise under a growing number of protected classes and cover a range of allegations, from technical violations to egregious harassment. Some complainants offer witnesses or documentary evidence in support of their allegations, while others rely solely on speculation. Because some complaints are more meritorious than others, it is important for the division to focus its resources accordingly. To better manage investigator caseloads, the division has developed a system to triage complaints based on the likelihood that the division will find substantial evidence of a violation. This enables the division to dismiss cases that have no merit on their face at the intake level, thereby freeing up the investigators' time to investigate more meritorious complaints.
Complaints are designated as A, B or C.

- "A" complaints are those persuasively alleging an egregious violation and/or significant harm, with indications that substantial evidence is likely; the division expedites the investigation of these cases with the goal of swift adjudication.

- "B" complaints clearly allege violations resulting in at least some harm, but that are less clear how the allegations can be proven. These cases take up the majority of an investigator's caseload.

- "C" complaints are expected to be dismissed quickly. They are distinguishable by a low probability that the complainant can provide substantial evidence in support of the allegations; designations of "C" cases may be based on the purely speculative nature of a complainant's allegations, or on some other information that seriously undermines any objective belief that investigation is likely to yield evidence of an unlawful practice.

When an inquiry is designated "C" by an Intake Officer, the division attempts to conduct an in-depth interview with the complainant to ensure that no relevant factors have been overlooked. If the "C" designation remains after the complaint is filed, an investigator reviews the complaint and any intake materials, and may recommend upgrading the case to "B" (or "A"). If the investigator concurs with the original assessment, the investigator drafts a dismissal summary and forwards the case for management review. If management also concurs with the designation, the case is closed without any further action.

The ABC triage process is more resource intensive at the front-end of case processing, but it reduces the time complainants spend in uncertainty, and it frees resources for more thorough investigation of complaints where the division believes its efforts will be most effective.

New Laws Affecting Caseloads and Workloads:

The 2013 legislature enacted the following new laws expanding the division's enforcement authority without providing for additional staff:

- HB 2111—Revises the standard for determining whether an individual is substantially limited in a major life activity.
- HB 2654—Creates an unlawful employment practice if an employer requires or requests access to an employee's or applicant's personal social media account. Prohibits employer from retaliating based on an employee's or applicant's refusal to disclose or provide access to such accounts.
- HB 2639—Adds Section 8 (Housing Choice) Vouchers to the definition of "source of income" for purposes of prohibiting discrimination in selling, renting or leasing real property based on an individual's source of income.
- HB 2668—Expands the definition of "place of public accommodation" to include places owned or maintained by a public body and services provided by the public body.
- HB 2669—Extends certain employee protections to interns performing work for educational purposes.
- HB 2903—Requires certain employers to post in premises where employees are employed, a summary of the statutes and rules related to employment rights of victims of domestic violence, harassment, sexual assault or stalking.
- HB 2950—Allows eligible employees to take family leave to deal with the death of a family member (bereavement leave).

- HB 3263—Requires the State of Oregon to grant paid leave to eligible employees who are victims of domestic violence, harassment, sexual assault or stalking.
- SB 148—Requires criminal records checks for paid circulators of election petitions; creates whistleblower protections for persons paid to obtain signatures on petitions who report violations of election laws.
- SB 610—Modifies definitions pertaining to assistance animals for purposes of accessing places of public accommodation and places of access to state government services, programs or activities, and for purposes of cause of action for harm to an assistance animal.

Essential Packages

Ess. Package No. 010:

This package includes anticipated vacancy savings factor for 2015-2017 calculated from current vacancy patterns. It also includes the changes resulting from applying the 3% standard inflation factor to the non-PICS costs for mass transit, unemployment insurance, lead worker and bilingual differentials and the accompanying OPE.

General Fund:	($14,161)
Other Fund:	($5,276)
Federal Fund:	($5,061)
Total Funds:	($24,498)

Ess. Package No. 020 / 021:

This package includes costs associated with phased-in and phased-out programs and one-time costs not anticipated to be funded in the next budget cycle. In the 2013-15 biennium,

Federal Fuds:	($137,706)

Ess. Package No. 030:

This package includes a general inflation factor (3%) that applies to most Service and Supplies and non-PICS Personal Services costs. In addition, it includes an inflation factor for Attorney General (19.2%), uniform (3%) and non-uniform (4.4%) rent increase and an increase in state government service charges.

General Fund:	$44,883
Other Fund:	$3,435
Federal Fund:	$14,493
Total Funds:	$62,811

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Labor & Industries, Bureau of | **Cross Reference Name: Civil Rights**

Pkg: 010 - Non-PICS Psnl Svc / Vacancy Factor | **Cross Reference Number: 83900-030-00-00-00000**

Description	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	(14,161)	-	-	-	-	-	(14,161)
Total Revenues	**($14,161)**	**-**	**-**	**-**	**-**	**-**	**($14,161)**
Personal Services							
Temporary Appointments	199	-	-	-	-	-	199
Overtime Payments	15	-	-	-	-	-	15
All Other Differential	619	-	557	498	-	-	1,674
Public Employees' Retire Cont	100	-	88	79	-	-	267
Pension Obligation Bond	(2,980)	-	(1,534)	(1,150)	-	-	(5,664)
Social Security Taxes	63	-	43	38	-	-	144
Unemployment Assessments	20	-	-	-	-	-	20
Mass Transit Tax	(494)	-	(105)	-	-	-	(599)
Vacancy Savings	(11,703)	-	(4,325)	(4,526)	-	-	(20,554)
Total Personal Services	**($14,161)**	**-**	**($5,276)**	**($5,061)**	**-**	**-**	**($24,498)**
Total Expenditures							
Total Expenditures	(14,161)	-	(5,276)	(5,061)	-	-	(24,498)
Total Expenditures	**($14,161)**	**-**	**($5,276)**	**($5,061)**	**-**	**-**	**($24,498)**
Ending Balance							
Ending Balance	-	-	5,276	5,061	-	-	10,337
Total Ending Balance	**-**	**-**	**$5,276**	**$5,061**	**-**	**-**	**$10,337**

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Labor & Industries, Bureau of | **Cross Reference Name: Civil Rights**

Pkg: 022 - Phase-out Pgm & One-time Costs | **Cross Reference Number: 83900-030-00-00-00000**

Description	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Personal Services							
Temporary Appointments	-	-	-	(63,022)	-	-	(63,022)
Social Security Taxes	-	-	-	(4,821)	-	-	(4,821)
Total Personal Services	**-**	**-**	**-**	**($67,843)**	**-**	**-**	**($67,843)**
Services & Supplies							
Instate Travel	-	-	-	(4,050)	-	-	(4,050)
Office Expenses	-	-	-	(7,450)	-	-	(7,450)
Professional Services	-	-	-	(58,363)	-	-	(58,363)
Total Services & Supplies	**-**	**-**	**-**	**($69,863)**	**-**	**-**	**($69,863)**
Total Expenditures							
Total Expenditures	-	-	-	(137,706)	-	-	(137,706)
Total Expenditures	**-**	**-**	**-**	**($137,706)**	**-**	**-**	**($137,706)**
Ending Balance							
Ending Balance	-	-	-	137,706	-	-	137,706
Total Ending Balance	**-**	**-**	**-**	**$137,706**	**-**	**-**	**$137,706**

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Labor & Industries, Bureau of | **Cross Reference Name: Civil Rights**
Pkg: 031 - Standard Inflation | **Cross Reference Number: 83900-030-00-00-00000**

Description	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	44,822	-	-	-	-	-	44,822
Total Revenues	**$44,822**	**-**	**-**	**-**	**-**	**-**	**$44,822**
Services & Supplies							
Instate Travel	215	-	250	28	-	-	493
Out of State Travel	-	-	4	-	-	-	4
Employee Training	54	-	243	-	-	-	297
Office Expenses	1,464	-	484	102	-	-	2,050
Telecommunications	657	-	121	83	-	-	861
State Gov. Service Charges	31,588	-	-	11,085	-	-	42,673
Publicity and Publications	7	-	16	-	-	-	23
Professional Services	617	-	-	-	-	-	617
Attorney General	6,208	-	-	-	-	-	6,208
Dues and Subscriptions	123	-	-	-	-	-	123
Facilities Rental and Taxes	3,817	-	2,236	3,195	-	-	9,248
Other Services and Supplies	57	-	81	-	-	-	138
Expendable Prop 250 - 5000	15	-	-	-	-	-	15
Total Services & Supplies	**$44,822**	**-**	**$3,435**	**$14,493**	**-**	**-**	**$62,750**
Total Expenditures							
Total Expenditures	44,822	-	3,435	14,493	-	-	62,750
Total Expenditures	**$44,822**	**-**	**$3,435**	**$14,493**	**-**	**-**	**$62,750**

Description	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Ending Balance							
Ending Balance	-	-	(3,435)	(14,493)	-	-	(17,928)
Total Ending Balance	**-**	**-**	**($3,435)**	**($14,493)**	**-**	**-**	**($17,928)**

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Labor & Industries, Bureau of | **Cross Reference Name: Civil Rights**
Pkg: 032 - Above Standard Inflation | **Cross Reference Number: 83900-030-00-00-00000**

Description	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	61	-	-	-	-	-	61
Total Revenues	**$61**	**-**	**-**	**-**	**-**	**-**	**$61**
Services & Supplies							
Professional Services	61	-	-	-	-	-	61
Total Services & Supplies	**$61**	**-**	**-**	**-**	**-**	**-**	**$61**
Total Expenditures							
Total Expenditures	61	-	-	-	-	-	61
Total Expenditures	**$61**	**-**	**-**	**-**	**-**	**-**	**$61**
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	**-**	**-**	**-**	**-**	**-**	**-**	**-**

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Labor & Industries, Bureau of **Agency Number: 83900**
2015-17 Biennium **Cross Reference Number: 83900-030-00-00-00000**

Source	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Leg Approved Budget	2015-17 Agency Request Budget	2015-17 Governor's Budget	2015-17 Leg Adopted Budget
Other Funds						
Business Lic and Fees	145	-	-	-	-	-
Fines and Forfeitures	3,000	-	-	-	-	-
Sales Income	108,217	130,000	130,000	130,000	-	-
Other Revenues	28,122	-	-	-	-	-
Tsfr From Consumer/Bus Svcs	963,116	995,437	995,437	1,014,941	-	-
Transfer Out - Intrafund	-	-	-	(39,195)	-	-
Total Other Funds	**$1,102,600**	**$1,125,437**	**$1,125,437**	**$1,105,746**	**-**	**-**
Federal Funds						
Federal Funds	1,577,716	1,445,000	1,587,516	1,445,000	-	-
Transfer Out - Intrafund	(152,150)	(227,356)	(230,301)	(233,713)	-	-
Total Federal Funds	**$1,425,566**	**$1,217,644**	**$1,357,215**	**$1,211,287**	**-**	**-**

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Civil Rights Division - SCR 030

Source	Fund	ORBITS Revenue Acct	2011-13 Actuals	2013-15 Legislatively Adopted	2013-15 Leg Approved	2015-17 Agency Request	2015-17 Governor's Recommended	2015-17 Legislatively Adopted
Other Funds								
Business Lic and Fees	3400	0205	$ 145	-	-	-	-	-
Fines and Forfeitures	3400	0505	$ 3,000	-	-	-	-	-
Sales Income	3400	0705	$ 108,217	$ 130,000	$ 130,000	$ 130,000	$ -	$ -
Other Revenues	3400	0975	$ 28,122	**$ -**	**$ -**	**-**	-	$ -
Tsfr From Consumer/Bus Svcs	3400	1440	$ 963,116	$ 995,437	$ 995,437	$ 1,014,941	$ -	$ -
Trsf Out-Intrafund	3400	2010	$ -	$ -	$ -	$ (39,195)		
Total Other Funds			**$ 1,102,600**	**$ 1,125,437**	**$ 1,125,437**	**$ 1,105,746**	**$ -**	**$ -**
Federal Funds								
Federal Funds	6400	0995	$ 1,577,716	$ 1,445,000	$ 1,587,516	$ 1,445,000	$ -	$ -
Transfer Out - Intrafund	6400	2010	$ (152,150)	$ (227,356)	$ (230,301)	$ (233,713)	$ -	$ -
Total Federal Funds			**$ 1,425,566**	**$ 1,217,644**	**$ 1,357,215**	**$ 1,211,287**	**$ -**	**$ -**

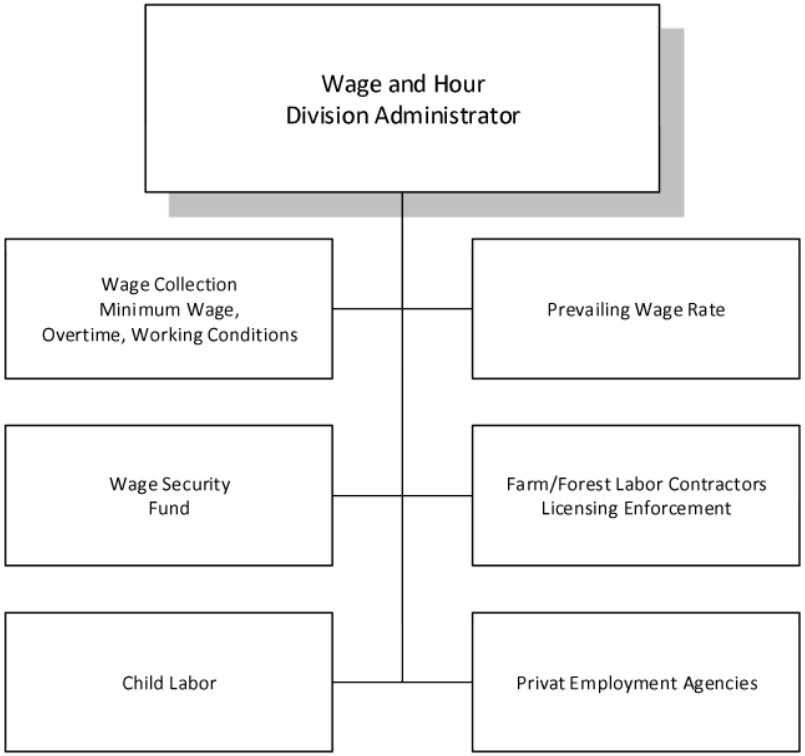
107BF07

Bureau of Labor and Industries
Program Description

Wage and Hour Division

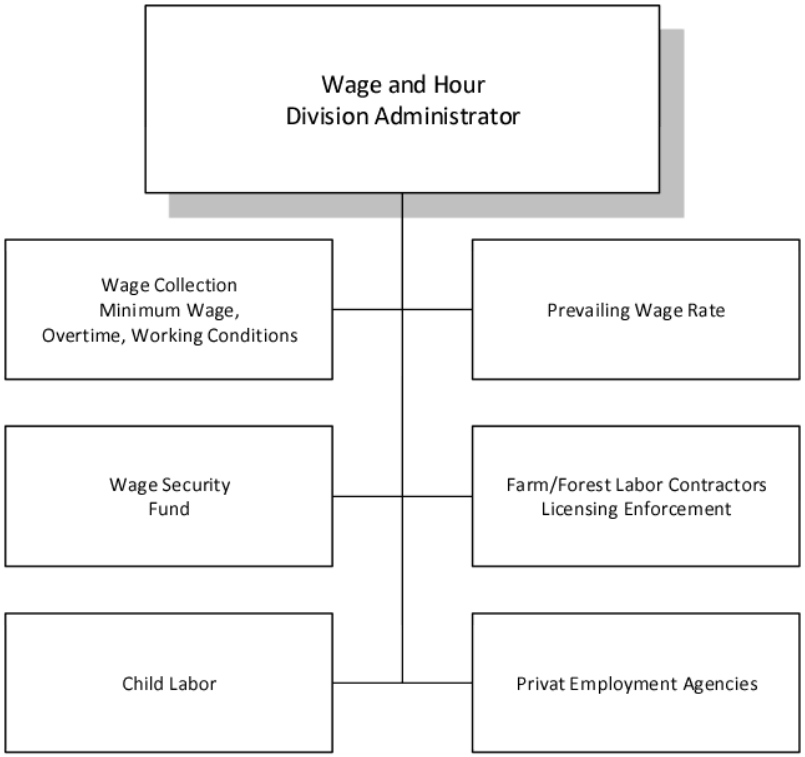
Organization Charts

LEGISLATIVELY ADOPTED BUDGET 2013-2015



Position / FTE
29 / 29.00

Agency Request Budget 2015-17



Position / FTE
29 / 29.00

Program Unit Executive Summary

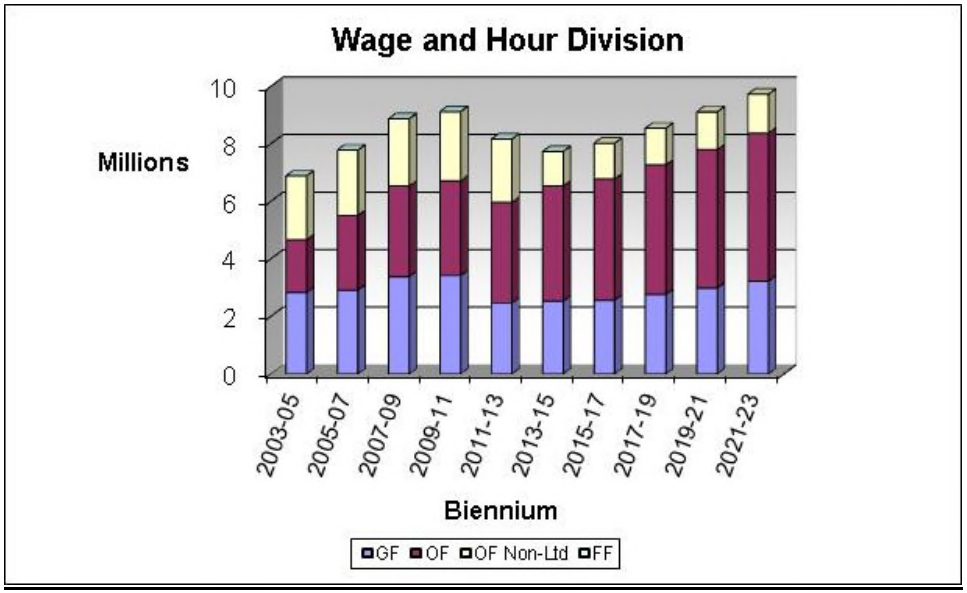
10 Year Plan Outcome Areas

Primary Outcome Area: Safety
Secondary Outcome Area: Not Applicable

Primary Program Contact

Gerhard Taeubel
Telephone: 971-673-0837
Email: gerhard.taeubel@state.or.us

Graphical Representation of Program Unit's Total Funds Budget



Program Overview

WHD is responsible for the administration and enforcement of a broad range of state laws—minimum wage and overtime, child labor, wage collection, farm/forest labor contractors, and prevailing wages—which impact the majority of workers employed in Oregon. WHD's activities not only protect the economic security of Oregon wage earners and promote safe working conditions but prevent noncompliant employers from gaining an unfair competitive advantage over those employers who treat their workers responsibly.

Program Funding Request

In order to continue and maintain the program's current service delivery, the agency is requesting $2,562,436 in General Funds; $4,220,368in Other Fund expenditure limitation, and $1,236,000 in Other Funds Non-limited expenditure limitation for the Wage and Hour Division program.

Program Description

The Wage and Hour Division:

- Stands up for workers who do not have the resources to hire an attorney by investigating and resolving thousands of wage claims and other types of employment complaints (e.g., failure to timely pay wages and failure to provide rest breaks and meal periods) that are filed annually.
- Helps displaced workers by paying final wages from the Wage Security Fund when employers have gone out of business and have insufficient funds to pay outstanding wages. Over $19 million has been paid to more than 17,000 displaced Oregon workers since the Fund was created by the legislature in 1985.
- Protects minors (children under 18 years of age) in Oregon workplaces by issuing thousands of employment certificates and permits annually, ensuring that minors are employed safely and not exploited by unscrupulous employers.
- Ensures compliance with the Farm and Construction Labor Contractor Law by labor contractors, protecting agricultural, forest, and construction laborers from exploitation and abuse.
- Enforces the Prevailing Wage Rate (PWR) laws, protecting local wage standards on taxpayer-funded public works projects.

The populations served by the division are largely unrepresented, low-income employees who are vulnerable to exploitation, including children, migrant farm workers, and non-English speakers, who lack the ability or resources to defend themselves against unscrupulous employers. Without intervention by WHD, many violations of employment laws would go unchecked, resulting in financial hardship to hundreds of workers each year, preventable injuries, and even deaths.

Program Justification and Link to 10-Year Outcome

WHD's programs and activities directly relate to the Safety Outcome objective to protect the safety and rights of Oregonians at work. The division's services to low-income, "at risk" employees are critical to the Safety Outcome objectives as well as strategies to create a working environment that is safe for all citizens. In addition, the division's programs are integral to the following Safety Outcome objectives and strategies:

- Protect wage and work conditions on the job
- Increase family stability and child safety
- Strengthen employment-related services
- Improve employment and prosperity outcomes
- Improve citizen access to justice and the ability to exercise their rights
- Prevent, treat, and sanction dysfunctional employer behavior and unethical business practices
- Ensure timely resolution of disputes between employees and employers
- Provide "balance" when there are imbalances of knowledge or power that place workers in a position where they are unable to provide for their own protection
- Ensure that workers are not taken advantage of or abused by unfair practices

A survey of workers in low-wage industries conducted by the National Employment Law Project in 2008 documented that approximately 26 percent of workers participating in the survey were paid wages at rates below the legal minimum rate of pay, while nearly 76 percent of those workers who had worked more than 40 hours in a week did not receive overtime pay. A significant portion of the participants reported that they did not receive any pay at all when working outside their regular shifts ("off the clock") and that employers regularly failed to provide them with meal periods as required by law.

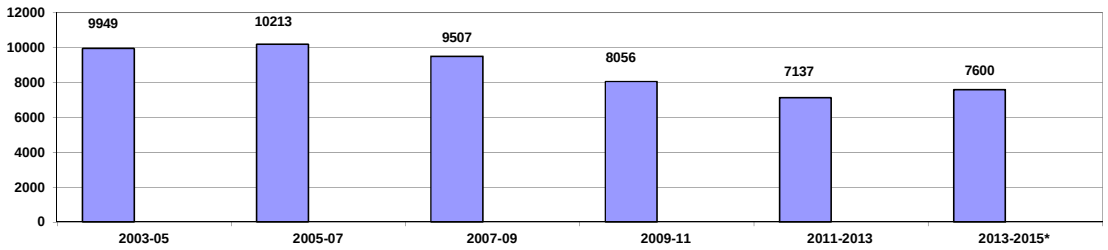
In Oregon, between July 2006 and June 2011, more than 8,500 wage claims were filed with WHD, with a disproportionate number being filed against businesses in the accommodation, food service, and construction industries, according to an analysis of wage claim data prepared by the Oregon Center for Public Policy. Moreover, from 2006 through 2011, the US Department of Labor's Portland office conducted 281 investigations of restaurants around the state and identified violations of federal wage and hour regulations at 79 percent of the establishments it investigated.

The nonpayment or underpayment of wages has significant economic costs for workers, particularly those who depend on a regular paycheck to provide themselves and their families with food, shelter, clothing, and other basic necessities. The National Employment Law Project extrapolates from responses it received to its 2008 survey that low-wage workers are underpaid an average of approximately $2,600 per year on account of workplace violations, or roughly 15 percent of wages earned. Over the most recent several years, WHD has recovered an average of $1.76 million per year in back wages for workers as a result of its wage investigations. In addition, during that same period, WHD has paid an average of $736,000 per year from the state's Wage Security Fund to workers who did not receive final wages because their employers went out of business and were not able to pay them.

Enforcement of wage and hour laws is fundamental to creating prosperity and opportunity for all Oregonians. In the last few years, research studies addressing the issue of workplace violations have recognized that government enforcement of wage and hour laws is integral to any effort to protect workers; among other things, these studies have called for funding to be restored to levels which would permit agencies to increase investigative staff in order to respond more effectively to complaints and to undertake proactive measures (including employer outreach and education) to encourage compliance with labor standards. For its part, by timely resolving wages disputes which arise between employers and employees, WHD plays a pivotal role in ensuring that the 1.6 million workers employed in Oregon are paid the wages they have earned and on which they depend for their livelihood.

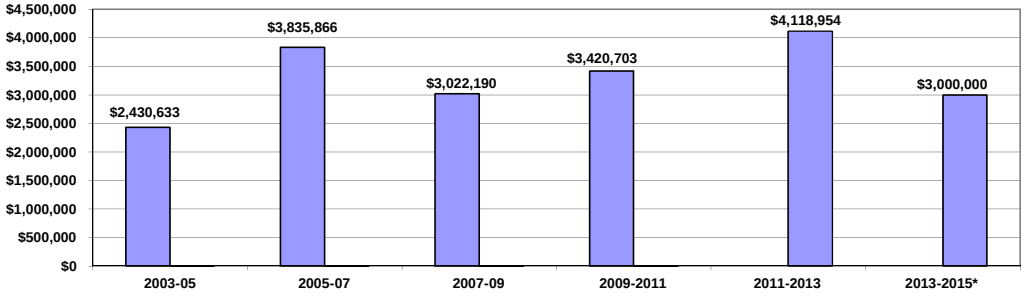
Program Performance

Child Labor Employment Certificates Issued

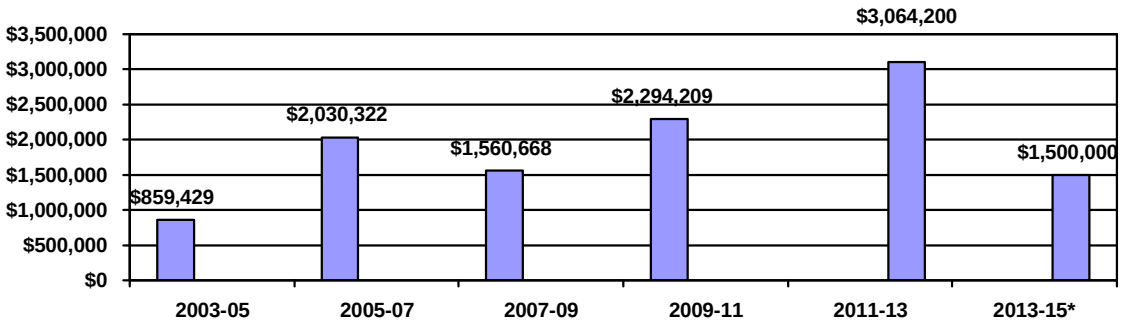


*projected

Wages Collected



Prevailing Wage Rate Collections



*projected

The division's performance measures emphasize the timely processing of wage claims and investigations to minimize economic hardships to workers and disruption to businesses. For example, it is the division's goal to pay the final wages owed to employees of insolvent employers from the Wage Security Fund within 30 days of receipt of a claim and to resolve disputed wage claims assigned to a compliance specialist within 35 days. Even with its limited resources, the division was able to exceed both of these performance measure goals in FY 2013-14.

As the charts above demonstrate, although economic factors have created fluctuations in the division's program data, the amounts of wage collections have remained comparatively stable—WHD has recovered an average of $1.76 million per year in back wages over the last several years—and demand for the division's services—an average of approximately 2,100 wage claims are filed every year—

has remained constant regardless of economic conditions. Most workers who file claims or complaints with WHD have no other recourse for addressing their issues.

Budget and staff reductions over the past several biennia have virtually eliminated the division's public outreach capacity, leaving the division's enforcement programs entirely complaint-driven. This has impacted the numbers of claims filed and investigations conducted.

The General Fund now supports only five (5.0 FTE) Wage and Hour Compliance Specialists statewide to investigate minimum wage and overtime wage claims and other wage and hour-related complaints and to conduct child labor and farm/forest labor contractor investigations. In addition, two (2.0 FTE) investigatory positions are supported by the Wage Security Fund and five (5.0 FTE) investigatory positions dedicated to prevailing wage compliance are supported by Other Funds generated through fees on public works contracts.

Enabling Legislation/Program Authorization

Program/Activity	Statutory Authority	Mandatory or Discretionary?
➢ Pay qualified workers from Wage Security Fund	ORS 652.414	Mandatory
➢ Issue Employment Certificates and permits to employers of minors	ORS 653.307	Mandatory
➢ Investigate reports of child labor law violations	ORS 653.535; 653.540	Mandatory
➢ Conduct annual PWR survey/publish wage rates	ORS 279C.815	Mandatory
➢ Issue PWR project coverage determinations	ORS 279C.817	Mandatory
➢ License Farm/Forest and Construction Labor Contractors	ORS 658.410	Mandatory
➢ Investigate wage claims of farm/forest workers and violations of Farm and Construction Labor Contractor Law	ORS 658.407	Mandatory
➢ Investigate wage claims	ORS 652.330; 653.040	Discretionary
➢ Enforce working conditions regulations	ORS 653.040	Discretionary
➢ Investigate PWR violation allegations	ORS 279C.850	Discretionary

Funding Streams

- WHD's wage claim, working conditions, child labor, and farm/forest labor enforcement programs are General Funded.
- The Wage Security Fund program is Other Funded by a diversion of 0.03 of 1% of the employment tax collected from employers biennially (ORS 652.409; 657.439[2][a]).
- The Prevailing Wage Rate program is Other Funded by fees paid by public contracting agencies (one-tenth of 1% of the public contract price), which pay for construction industry surveys, an education program for contractors and contracting agencies, and enforcement of the PWR law (ORS 279C.825).
- The farm/forest labor and construction contractor licensing program is Other Funded by annual license fees paid by farm/forest and construction labor contractors (ORS 658.413).

Comparison of 2015-17 Funding Proposal to 2013-15 Funding Level

The agency's funding proposal for 2015-17 maintains WHD programs at their current service levels.

Program Unit Narrative

Mission Statement:

The Wage and Hour Division (WHD) protects employment rights by accepting claims and complaints from workers relating to their wage and working conditions, including minimum wage and overtime; protecting children in the workplace; conducting surveys, educating contractors and public agencies on the application of prevailing wage rate laws, and regulating prevailing wage rates on public works contracts; licensing and regulating farm/forest and construction labor contractors; enforcing regulations pertaining to private employment agencies, and, participating as a member of the Interagency Compliance Network.

Wage Claim and Minimum Wage Enforcement

Statutory Authority:

- ORS 653.010 – 653.300: Enforce minimum wage, overtime, and other working conditions provisions (e.g., rest and meal periods).
- ORS 652.010 – 652.750: Enforce wage collection laws, administers the Wage Security Fund.

General Description:

With only 28.50 FTE, Oregon's Wage and Hour Division, part of the Bureau of Labor and Industries, defends the rights of workers to the wages they have earned and to a safe working environment by investigating and resolving wage claims and other types of employment complaints (e.g., failure to timely pay wages and failure to provide rest breaks and meal periods) and helping displaced workers by paying final wages from the Wage Security Fund when employers have gone out of business and have insufficient funds to pay outstanding wages.

Trends and Issues:

WHD receives and investigates approximately 2,100 wage claims annually, including Wage Security Fund claims (claims for unpaid wages where the claimant's employer has gone out of business and is without sufficient assets to pay final wages due).

The number of Wage Security Fund (WSF) claims filed fluctuates with the economy and the sizes of businesses that fail. The highest amount paid from the Fund in a year to date was in FY 2003-2004, when over $1 million was paid from the WSF to approximately 500 employees of Woodland Park and Eastmoreland Hospitals in Portland, who lost their jobs when the hospitals closed. Since then, an average of $735,000 has been paid to about 550 claimants each year.

To minimize the impact on displaced workers of not being paid upon termination, the division prioritizes its processing of WSF claims ahead of other claims received, with a goal of making payments to claimants within 30 days of receipt of the claim. 2.0 FTE Compliance Specialists and 1.0 FTE Administrative Specialist 1 (all Other Fund) are currently allocated to process WSF claims.

Each year, WHD collects back wages averaging approximately $1.76 million for workers. Claims are filed for a variety of reasons: failure to pay final wages; failure to pay minimum wage rate or overtime; failure to pay for all hours worked; or making unlawful deductions from wages. In addition to investigating wage claims, WHD conducts other types of investigations, such as working condition (*e.g.*, rest and meal period), prevailing wage rate, farm labor contractor, and child labor investigations.

Current resources support only five (5.0 FTE) General Fund Wage and Hour Compliance Specialists statewide to investigate claims and complaints regarding minimum wage, overtime, wage collection, working conditions, and child labor and farm/forest labor contractor matters. At this level, WHD is largely restricted to responding to complaints or claims that it receives, as opposed to undertaking proactive measures aimed at both educating the public about wage and

hour regulations and correcting violations in strategic and comprehensive ways. Nevertheless, for many workers, WHD remains the primary agent for ensuring that justice in the workplace is maintained; without the services provided by WHD, these workers, many of whom lack the means to pursue wage matters privately, would be without any recourse.

Funding Source:

General Fund and Other Funds (Wage Security Fund).

Child Labor

Statutory Authority:

ORS 653.305 - 653.545: Enforce laws relating to the employment of minors.

General Description:

The Wage and Hour Division protects minors in Oregon workplaces ensuring that minors are employed safely and not exploited by uninformed or unscrupulous employers. The division reviews and issues thousands of employment certificates and other special permits to employers of minors, conducts investigations of child labor violations reported, assesses civil penalties, and may revoke the right of employers who violate the child labor law to hire minors.

Trends and Issues:

The number of employment certificates for minors 14-17 years of age issued to employers by the division's Child Labor Unit (CLU) has declined in recent years due to the economy. From 2002–2008, the unit issued an average of 5,000 employment certificates annually. By FY 2012-13, the number of employment certificates issued by the unit had decreased to 3,398. Most recently, however, 3,808 employment certificates were issued in FY 13-14, perhaps suggesting that the trend has been reversed and employers increasingly will begin to hire minors.

The division also issues a variety of special permits for the employment of minors under 14 years of age and for minors employed in agriculture and the entertainment industry. Potential violations of the law are commonly averted by the CLU's review of employment certificate and other permit applications. Information provided on these applications regarding the prospective ages of minors to be employed and proposed work duties are reviewed by the unit for

compliance with the law. If it appears that the proposed employment is in violation of the child labor laws, CLU staff contacts the employer to consult about possible alternatives.

The division also investigates complaints and information received about potential violations of the child labor laws. For example, a monthly report of injuries to minors under the age of 18 reported to the Workers' Compensation Division is reviewed by the CLU, and investigations of possible violations detected from the report are conducted.

Funding Source:

General Fund.

Prevailing Wage Rate (PWR)

Statutory Authority:

ORS 279C.800 – 279C.870: Determines and enforces payment of prevailing wage rates on public works contracts.

General Description:

The Wage and Hour Division:

- Publishes applicable prevailing rates of wages to be paid on public works contracts. (Rates are determined by the Labor Commissioner based on extensive data collected in an annual Construction Industry Occupational Wage Survey conducted by the Oregon Employment Department.)
- Conducts a statewide PWR educational program for contractors, public contracting agencies, associations, and other organizations.
- Publishes and updates an annual PWR Laws Handbook for contractors and public agencies.
- Issues predeterminations regarding coverage under the law.
- Conducts investigations of alleged PWR violations.
- Assesses civil penalties and may debar contractors who intentionally violate the law.

Trends and Issues:

Fees paid by public agencies fund annual wage surveys, the PWR education program, and the agency's PWR enforcement activities. Prior to 2007, these fees were paid by contractors that were awarded public contracts. In 2007, the legislature passed House Bill 2021, which shifted responsibility for the payment of these fees to public agencies based on a percentage of the amount of the contract price of a public works.

The bureau contracts with the Oregon Employment Department to conduct annual wage surveys of commercial construction contractors in the state. Prevailing wage rates have been determined based on state survey data collected since 1998. In 2009, the bureau conducted an extensive review of the survey, with the involvement of the Prevailing Wage Advisory Committee and Oregon Employment Department and input from the public. Based on recommendations received, changes were made to the survey methodology to enhance the validity of the data collected and minimize the burden on contractors of reporting their data.

During the 2011-13 biennium, the division conducted more than 250 PWR investigations and recovered over $3 million in unpaid PWR wages for workers. During the 2009-11 biennium, the division conducted 303 investigations and collected more than $2 million in back wages. The division also issues numerous PWR coverage determinations each year; most recently, 35 determinations were issued during FY 2012-13.

In addition, the division conducted 65 free PWR educational seminars around the state during FY 2012-13, attended by 853 contractors and 305 contracting agency representatives.

Funding Source:

Other Funds. Public agencies are required to pay a fee of one-tenth of 1% of the public contract price to BOLI to fund the bureau's PWR enforcement, education and survey costs.

Farm/Forest and Construction Labor Contractor Law

Statutory Authority:

ORS 658.405 - 658.503: License and regulate farm, forest, and construction labor contractors.

General Description:

The Wage and Hour Division enforces compliance with the law by farm and forest labor contractors (and, beginning July 2015, construction labor contractors), protecting agricultural employees, forest workers, and construction laborers from exploitation and abuse. The population served is largely unrepresented low-income employees who are vulnerable to exploitation, including children, migrant farm workers, and non-English speakers, who lack the ability or resources to defend themselves against unscrupulous employers. The division:

- Licenses farm/forest and construction labor contractors and farm worker camp operators.
- Conducts investigations and workplace compliance inspections; enforces working conditions in farm and reforestation employment (including forest firefighting), including minimum wage/wage collection and child labor enforcement; and enforces licensing requirements.
- Provides educational and training assistance for labor contractors, contracting agencies, employees, and public organizations.
- Publishes and updates annually a handbook on labor contracting law for labor contractors.
- Assesses civil penalties and debars contractors for violations of law when warranted.

Trends and Issues:

The division issues approximately 300 Farm and Forest Labor Contractor licenses each year. 1.0 FTE Administrative Specialist 1, funded by the license fees paid by license applicants, processes and issues these licenses. Prior to passage of legislation increasing fee amounts by the 2013 Oregon Legislature, fee revenue collected in this program did not fully cover the costs of licensing these contractors, compelling the agency to rely upon a diminishing cash balance, with the addition of supplemental General Funds, to carry out the program. Program expenditures for the 2013-15 biennium are projected to be $180,000; with the recently enacted fee increase, fee revenues are projected to generate nearly $200,000.

Prior to the 2009-11 biennium, 3.0 FTE bilingual compliance specialists and 1.0 FTE Public Service Rep 4 (field representative) located in the Salem and Medford offices of BOLI were assigned to the division's Farm Labor Unit (FLU). In 2009, budget cuts resulted in the elimination of the division's position in Medford and elimination of the FLU field rep position. This has resulted in a sharp decline in the agency's ability to proactively detect farm labor-related violations, and the number of investigations conducted has also declined as a result. The FLU conducted 140 investigations during the 2007-09 biennium, collecting approximately $300,000 in back wages for farm and forest workers, and assessed $80,000 in civil penalties for violations of the farm labor contractor law. The FLU conducted 127 investigations during the 2009-11 biennium, collecting approximately $123,394 in back wages for farm and forest workers, and assessed no civil penalties

for violations of the farm labor contractor law. In the 2011-13 biennium, FLU conducted only 65 investigations, but collected approximately $125,000 in back wages and assessed more than $250,000 in penalties, demonstrating the continued need for enforcement of this law.

Before losing its bilingual Public Service Representative 4 (field representative) position in 2009, WHD conducted outreach to farm and forest employers and employees, informing them about their responsibilities and rights under the laws enforced by the division. This position conducted over 200 such compliance contacts during the 2007-09 biennium. Information and leads about possible violations were then provided by this position to the compliance staff for investigation. Loss of this position is directly responsible for the reduction in compliance activity. Although the agency has held some “town hall”-type informational sessions for growers and farmworkers, this does not replace the effectiveness of the presence of a WHD representative in the field.

Although the number of farm labor-related investigations conducted has declined markedly, farm labor enforcement continues to be an agency priority and the division prioritizes and investigates any and all complaints received. As the economy improves, the agency hopes to rebuild its farm labor enforcement program in the future. The population served by this law is vulnerable to exploitation and reluctant to complain. It is critical to reach out to these workers in order for the program to be as effective as possible.

Funding Source:

General Funds and Other Funds.
The labor contractor license program is funded by license fees. License fees provide revenue for the licensing activities only; not for compliance activities. The enforcement program is funded by the General Fund.

Private Employment Agency (PEA)

Statutory Authority:

- ORS 658.005 - 658.245: Regulates private employment agencies that charge applicants a fee for services. (The licensing provisions of the PEA law were repealed by the 1997 Legislature, as were laws regulating agencies that do not charge fees to applicants.)
- ORS 658.250: Regulates businesses that operate employment listing services.

General Description:

The Wage and Hour Division conducts investigations and assesses civil penalties for violations.

Trends and Issues:

In the 1990s, before the repeal of the licensing provisions of the PEA law in 1997, the division conducted approximately 20 investigations annually, usually related to unlicensed activity reported by competitors, as opposed to client complaints.

Following the repeal of the PEA licensing provisions, the division averaged only one or two complaints/investigations per year. No complaints have been received since FY 2006-07, and no investigations have been conducted since then. No increase in activity is expected in the future.

Funding Source:

General Fund

Essential Packages

Ess. Package No. 010:

This package includes anticipated vacancy savings factor for 2015-2017 calculated from current vacancy patterns. It also includes the changes resulting from applying the 3% standard inflation factor to the non-PICS costs for mass transit, unemployment insurance, lead worker and bilingual differentials and the accompanying OPE.

General Fund:	($4,944)
Other Fund:	($465)
Total Funds:	($5,409)

Ess. Package No. 030:

This package includes a general inflation factor (3%) that applies to most Service and Supplies and non-PICS Personal Services costs. In addition, it includes an inflation factor for Attorney General (19.2%), uniform (3%) and non-uniform (4.4%) rent increase and an increase in state government service charges.

General Fund:	$55,461
Other Fund Non-Ltd:	$36,000
Other Fund:	$141,252
Total Funds:	$232,713

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Labor & Industries, Bureau of | **Cross Reference Name: Wage and Hour**
Pkg: 010 - Non-PICS Psnl Svc / Vacancy Factor | **Cross Reference Number: 83900-040-00-00-00000**

Description	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	(4,944)	-	-	-	-	-	(4,944)
Total Revenues	**($4,944)**	**-**	**-**	**-**	**-**	**-**	**($4,944)**
Personal Services							
Temporary Appointments	301	-	-	-	-	-	301
All Other Differential	898	-	399	-	-	-	1,297
Public Employees' Retire Cont	142	-	63	-	-	-	205
Pension Obligation Bond	1,990	-	9,460	-	-	-	11,450
Social Security Taxes	92	-	30	-	-	-	122
Unemployment Assessments	13	-	-	-	-	-	13
Mass Transit Tax	214	-	767	-	-	-	981
Vacancy Savings	(8,594)	-	(11,184)	-	-	-	(19,778)
Total Personal Services	**($4,944)**	**-**	**($465)**	**-**	**-**	**-**	**($5,409)**
Total Expenditures							
Total Expenditures	(4,944)	-	(465)	-	-	-	(5,409)
Total Expenditures	**($4,944)**	**-**	**($465)**	**-**	**-**	**-**	**($5,409)**
Ending Balance							
Ending Balance	-	-	465	-	-	-	465
Total Ending Balance	**-**	**-**	**$465**	**-**	**-**	**-**	**$465**

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Labor & Industries, Bureau of
Pkg: 031 - Standard Inflation

Cross Reference Name: Wage and Hour
Cross Reference Number: 83900-040-00-00-00000

Description	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	55,387	-	-	-	-	-	55,387
Total Revenues	**$55,387**	**-**	**-**	**-**	**-**	**-**	**$55,387**
Services & Supplies							
Instate Travel	337	-	808	-	-	-	1,145
Out of State Travel	31	-	61	-	-	-	92
Employee Training	55	-	323	-	-	-	378
Office Expenses	1,297	-	5,125	-	-	-	6,422
Telecommunications	1,032	-	577	-	-	-	1,609
State Gov. Service Charges	22,263	-	15,082	-	-	-	37,345
Publicity and Publications	249	-	2,404	-	-	-	2,653
Professional Services	743	-	11,317	-	-	-	12,060
Attorney General	25,209	-	99,388	-	-	-	124,597
Dues and Subscriptions	122	-	129	-	-	-	251
Facilities Rental and Taxes	3,784	-	4,582	-	-	-	8,366
Other Services and Supplies	177	-	325	-	-	-	502
Expendable Prop 250 - 5000	88	-	-	-	-	-	88
Total Services & Supplies	**$55,387**	**-**	**$140,121**	**-**	**-**	**-**	**$195,508**
Special Payments							
Dist to Individuals	-	-	-	-	36,000	-	36,000
Total Special Payments	**-**	**-**	**-**	**-**	**$36,000**	**-**	**$36,000**

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Labor & Industries, Bureau of | **Cross Reference Name: Wage and Hour**
Pkg: 031 - Standard Inflation | **Cross Reference Number: 83900-040-00-00-00000**

Description	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Total Expenditures							
Total Expenditures	55,387	-	140,121	-	36,000	-	231,508
Total Expenditures	**$55,387**	**-**	**$140,121**	**-**	**$36,000**	**-**	**$231,508**
Ending Balance							
Ending Balance	-	-	(140,121)	-	(36,000)	-	(176,121)
Total Ending Balance	**-**	**-**	**($140,121)**	**-**	**($36,000)**	**-**	**($176,121)**

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Labor & Industries, Bureau of
Pkg: 032 - Above Standard Inflation

Cross Reference Name: Wage and Hour
Cross Reference Number: 83900-040-00-00-00000

Description	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	74	-	-	-	-	-	74
Total Revenues	**$74**	**-**	**-**	**-**	**-**	**-**	**$74**
Services & Supplies							
Professional Services	74	-	1,131	-	-	-	1,205
Total Services & Supplies	**$74**	**-**	**$1,131**	**-**	**-**	**-**	**$1,205**
Total Expenditures							
Total Expenditures	74	-	1,131	-	-	-	1,205
Total Expenditures	**$74**	**-**	**$1,131**	**-**	**-**	**-**	**$1,205**
Ending Balance							
Ending Balance	-	-	(1,131)	-	-	-	(1,131)
Total Ending Balance	**-**	**-**	**($1,131)**	**-**	**-**	**-**	**($1,131)**

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Labor & Industries, Bureau of **Agency Number: 83900**
2015-17 Biennium **Cross Reference Number: 83900-040-00-00-00000**

Source	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Leg Approved Budget	2015-17 Agency Request Budget	2015-17 Governor's Budget	2015-17 Leg Adopted Budget
Other Funds						
Business Lic and Fees	3,507,814	3,457,700	3,457,700	3,299,600	-	-
Charges for Services	6,495	-	-	-	-	-
Fines and Forfeitures	15,833	30,000	30,000	40,000	-	-
Sales Income	200	-	-	-	-	-
Other Revenues	12,421	-	-	-	-	-
Transfer In - Intrafund	1,409,304	1,574,278	1,619,130	1,485,544	-	-
Transfer Out - Intrafund	(1,163,311)	(1,300,267)	(1,347,512)	(1,157,216)	-	-
Transfer to General Fund	(76,069)	-	-	-	-	-
Total Other Funds	**$3,712,687**	**$3,761,711**	**$3,759,318**	**$3,667,928**	**-**	**-**
Nonlimited Other Funds						
Interest Income	37,873	65,000	65,000	75,000	-	-
Other Revenues	392,303	225,000	225,000	225,000	-	-
Tsfr From Employment Dept	3,872,568	4,149,620	4,149,620	4,580,000	-	-
Transfer Out - Intrafund	(1,656,035)	(1,929,144)	(1,970,884)	(1,941,384)	-	-
Total Nonlimited Other Funds	**$2,646,709**	**$2,510,476**	**$2,468,736**	**$2,938,616**	**-**	**-**

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Wage & Hour Division - SCR 040

Source	Fund	ORBITS Revenue Acct	2011-13 Actuals	2013-15 Legislatively Adopted	2013-15 Leg Approved	2015-17 Agency Request	2015-17 Governor's Recommended	2015-17 Legislatively Adopted
Other Funds								
Business Lic and Fees	3400	0205	$ 3,507,814	$ 3,457,700	$ 3,457,700	$ 3,299,600	$ -	$ -
Charges for Services	3400	0410	$ 6,495	-	-	-	-	$ -
Fines and Forfeitures	3400	0505	$ 15,833	$ 30,000	$ 30,000	$ 40,000	$ -	$ -
Sales Income	3400	0705	$ 200	-	-	-	-	$ -
Other Revenues	3400	0975	$ 12,421	-	-	-	-	$ -
Transfer In - Intrafund	3400	1010	$ 1,409,304	$ 1,574,278	$ 1,619,130	$ 1,485,544	$ -	$ -
Tsfr From Employment Dept	3400	1471	-	$ -	$ -	-	-	$ -
Transfer Out - Intrafund	3400	2010	$ (1,163,311)	$ (1,300,267)	$ (1,347,512)	$ (1,157,216)	$ -	$ -
Transfer To the General Fund	3400	2060	$ (76,069)		$ -			
Total Other Funds			**$ 3,712,687**	**$ 3,761,711**	**$ 3,759,318**	**$ 3,667,928**	**$ -**	**$ -**
Nonlimited Other Funds								
Fines and Forfeitures	3200	0505	$ -	-	-	-	-	-
Interest Income	3200	0605	$ 37,873	$ 65,000	$ 65,000	$ 75,000	$ -	$ -
Other Revenues	3200	0975	$ 392,303	$ 225,000	$ 225,000	$ 225,000	$ -	$ -
Tsfr From Employment Dept	3200	1471	$ 3,872,568	$ 4,149,620	$ 4,149,620	$ 4,580,000	$ -	$ -
Transfer Out - Intrafund	3200	2010	$ (1,656,035)	(1,929,144)	(1,970,884)	$ (1,941,384)	$ -	$ -
Total Nonlimited Other Funds			**$ 2,646,709**	**$ 2,510,476**	**$ 2,468,736**	**$ 2,938,616**	**$ -**	**-**

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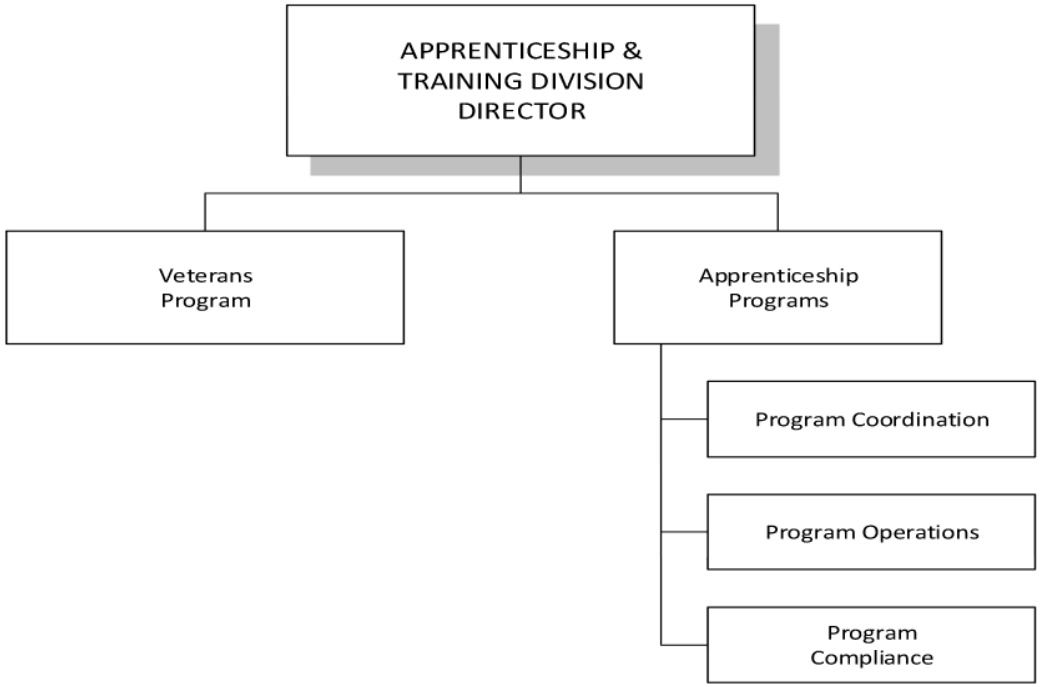
Bureau of Labor and Industries
Program Description

Apprenticeship and Training Division

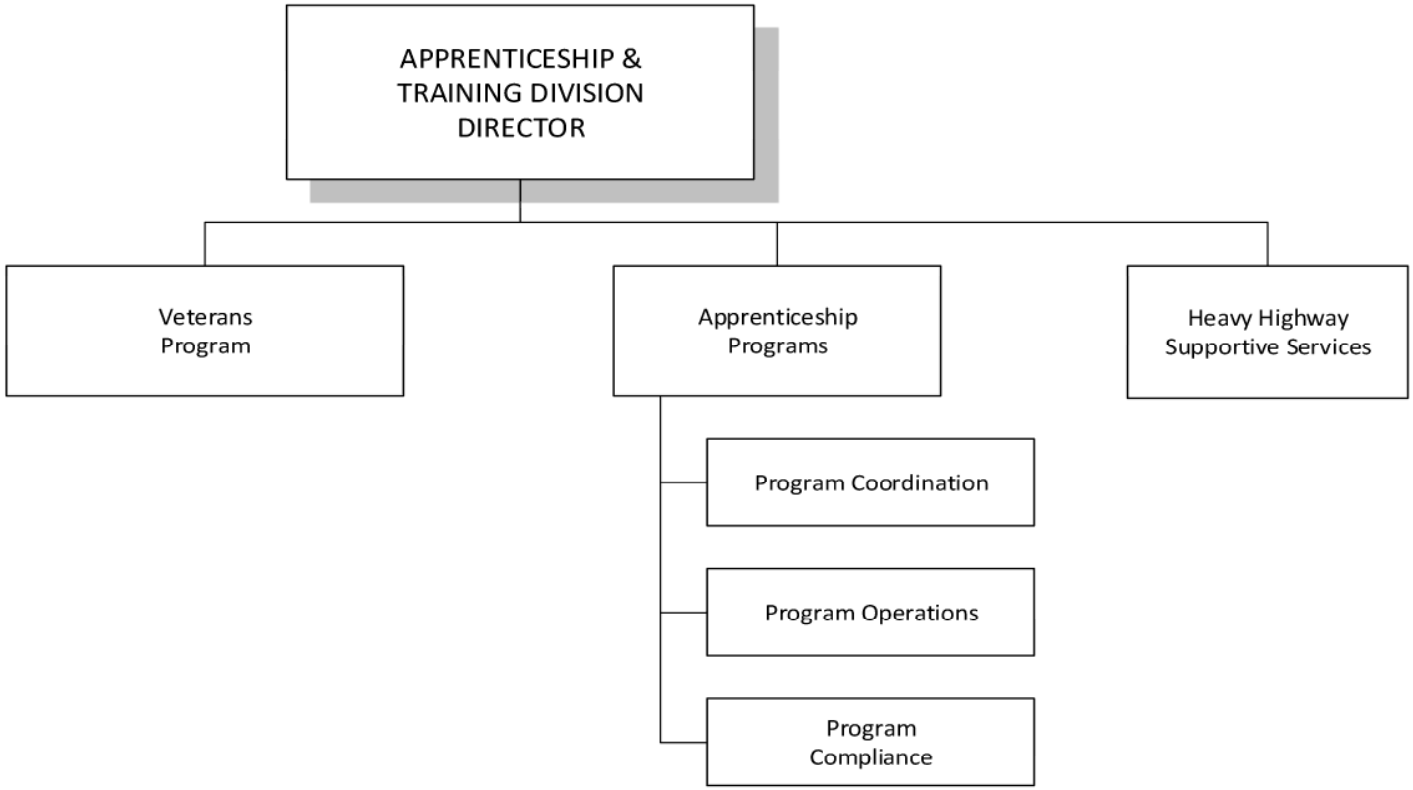
Organization Charts

LEGISLATIVELY ADOPTED BUDGET 2013-2015



Position / FTE
16 / 15.50

Agency Request Budget 2015-17



Position / FTE
16 / 16.00

Program Unit Executive Summary

Oregon's Apprenticeship and Training Division (ATD), part of the Bureau of Labor and Industries, approves and registers apprenticeship training programs and certifies approximately 1,200 journeyworkers per year through collaborations with business, labor, government, and education partners. These programs provide career training and employment opportunities in technical and craft occupations. ATD provides services to over 4,500 employers. Registered apprenticeship is a sustainable, employer-driven training model offering equal employment opportunities for all Oregonians, moving people directly into career pathways and family wage jobs. The division is currently authorized for 16.0 FTE.

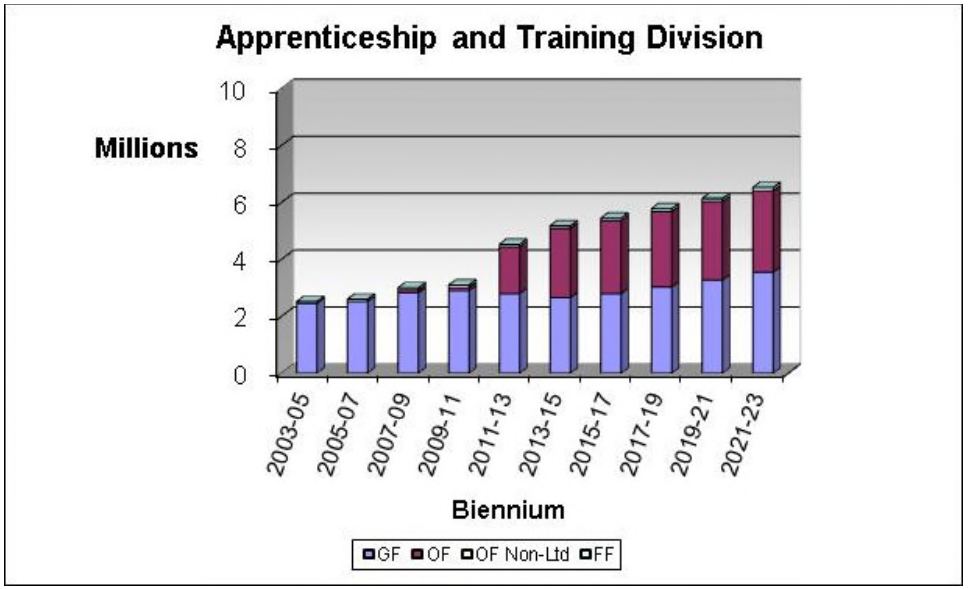
10 Year Plan Outcome Areas

Primary Outcome Area: Economy and Jobs
Secondary Outcome Area: Education

Primary Program Contact

Stephen Simms, Administrator
Telephone: 971-673-0777
Email: steve.simms@state.or.us

Graphical Representation of Program Unit's Total Funds Budget



Program Overview

ATD assists business and industry in identifying skills training gaps and developing and registering targeted occupational training programs. ATD registers and monitors the operation of registered apprenticeship programs, tracking and certifying skills attainment by participants and provides oversight to programs to ensure that they meet all statutory obligations, including the obligation to train a diverse workforce in order to develop a highly skilled workforce in the technical and vocational trades.

Program Funding Request

In order to continue and maintain the program's current service delivery, the agency is requesting $2,794,469 in General Funds; $2,563,459 in Other Fund expenditure limitation, and $88,141 in Federal Fund expenditure limitation for the program. The agency is also requesting a $102,780 increase in Other Funds limitation in a policy option package to permanently establish an Office Specialist 2

(SR 15) position to support the BOLI-ODOT Heavy Highway Supportive Services program to ensure the agency's continued ability to meet its obligations under its interagency agreement with ODOT in an efficient and fiscally responsible manner.

Program Description

The Apprenticeship and Training Division (ATD) supports Oregonians by:

- Helping business and industry to identify skill gaps and develop training programs;
- Registering and monitoring the operation of apprenticeship programs;
- Registering apprentices in programs and issuing credentials upon completion of programs;
- Conducting annual program compliance reviews;
- Providing technical assistance to improve program operations, promote partnerships with the public education system, and develop diverse pools of applicants;
- Providing outreach and promotion of apprenticeship opportunities, with an emphasis on the recruitment of veterans, women, and people of color; and
- Collaborating with other state agencies with respect to classroom training, licensing, certification, and outreach.

As of June 30, 2014, there were 5,929 active apprentices and 4,561 employers participating in 146 approved programs in Oregon. ATD registered 2,851 new apprentices in the past 12 months and the total number of active apprentices as of June 30, 2014 has increased by over 1,100 individuals in the past year.

Registered apprenticeship is a highly efficient training model as apprentices are paid by their employers from day one with no public subsidy and receive raises as they attain additional skills through structured, supervised, on-the-job training and related classroom instruction. Upon completion, apprentices receive a nationally recognized certification.

ATD provides technical assistance to employers, labor unions and industry groups operating apprenticeship programs. Nationally recognized companies such as Boeing and Intel Corporation are program sponsors, as are many family owned businesses, all collaborating in a public/private partnership with the government to create a highly skilled workforce. Most apprenticeship programs partner with local community colleges, with tuition frequently paid by the employer, enabling apprentices to earn college credit or obtain an associates' degree as a part of their apprenticeship.

Program Justification and Link to 10-Year Outcome

The services provided by ATD are distinctly different from other public workforce investment programs because apprenticeship is not a social service program. Private industry pays for the operation of each program, apprentice wages, and educational costs without taxpayer subsidies while ATD provides oversight and technical assistance, making apprenticeship a sustainable workforce strategy.

Oregon's registered apprenticeship program embodies Strategy 3 of the Economy and Jobs Policy Vision, meeting the skilled labor demands of employers at the local level. It is an essential tool in closing the state's middle-skill job gap in most occupations. House Bill 4058A (2014), formally recognized apprenticeship programs as a part of the middle 40% completion rates within the state's 40-40-20 goal. Middle-skill jobs are those requiring more than a high school education but less than a four-year degree. Middle-skill jobs currently make up the largest segment of jobs in our economy and will continue to do so for years to come. As more employers become active participants in developing their work forces, value can be realized by utilizing registered apprenticeship. Registered apprenticeship is a people-based strategy where employers and educators directly collaborate to cultivate a skilled workforce. Apprenticeships serve as a rigorous occupational training opportunity for new workers by combining on-the-job work experience with classroom instruction.

While the current base for registered apprenticeship in Oregon is principally in the construction industry, the combination of occupational standards, supervised on-the-job training, and classroom instruction make the apprenticeship model applicable to almost any industry cluster. Expanded use of the apprenticeship model of training would help Oregon maximize its investments in the community college system by combining classroom education with on-the-job experience. ATD is the conduit and resource center for businesses and industry to develop and operate training programs built to their specifications.

Registered apprenticeships are ideal for high-demand careers such as industrial electricians, aircraft mechanics, or plumbers. Examples of occupations where apprenticeships are underutilized in Oregon include dental assistants, legal assistants, auto mechanics, accountants, and fire fighters. Many Oregonians are currently in school studying these disciplines with no direct connection to or employment within the industry cluster that they are pursuing. Apprenticeship can articulate work and education resulting in a better trained worker for the employer.

Registered apprenticeship helps ease the burden resulting from the recent decline and underfunding of career and technical education ("CTE") in the state. Registered apprenticeship recognizes the significant value of CTE as a tool for preparing current and future workers and creating more opportunities for students transitioning out of high school. Expanding CTE and career pathways in high-demand occupations, enhancing dual enrollment opportunities, and increasing articulation agreements between community colleges

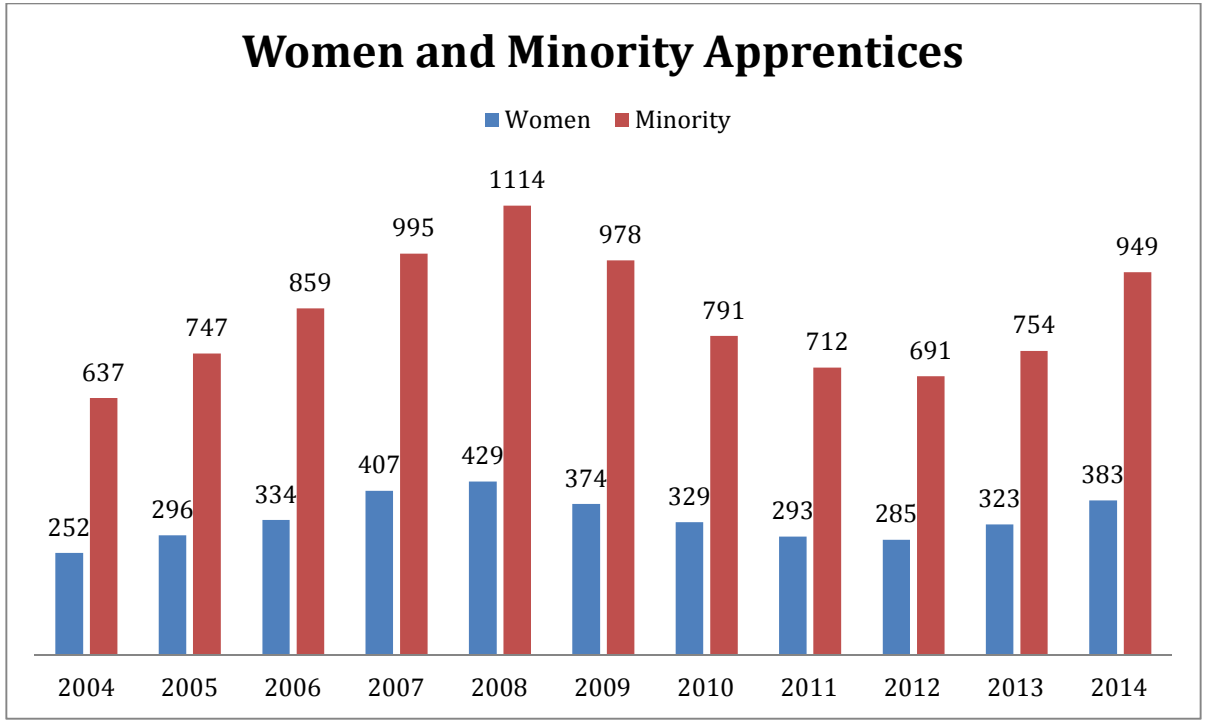
and universities are all steps that would help build the employee base for employers and would feed the registered apprenticeship system. ATD collaborates with public education partners to make apprenticeship a step along a career highway, providing training tailored to the needs of the job market -- closer to the employers and available jobs.

Program Performance

- Total apprenticeship registrations as of June 30, 2014 (FY 2014): 5,929
- New Registrants in FY 2014: 2,851
- Participating employers in FY 2014: 4,561
- New employers for FY 2014: 192

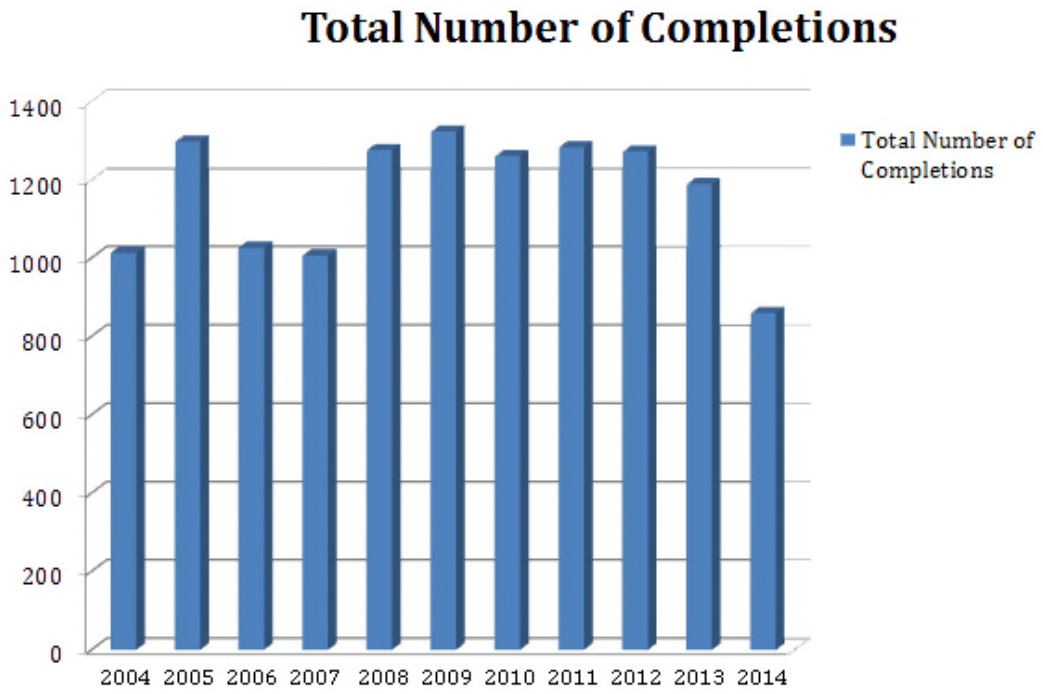
The number of registered apprentices grows and declines with fluctuations in the economy. As of June 30, 2014, 5,929 apprentices were active in Oregon, well below the 8,149 registered apprentices in January 2008, but an increase over the 4,318 apprentices in March 2013. During the past ten years, Oregon has registered approximately 2,200 new apprentices annually, graduating approximately 1,250 new journey workers each year. Currently, approximately 16-percent of all registered apprentices are people of color and 6.5-percent are female. The high enrollment figures for 2004 – 2008 reflect Oregon's economic prosperity during those years while the substantial decrease in new registrations for 2009-2012 reflect the impact of the Great Recession.

Despite a decrease in new registrations from 2009-12, female and minority registrations increased as a percentage of overall registrations due to technical assistance from the Division and the efforts of apprenticeship programs to meet their Equal Employment Opportunity goals.



ATD assists registered apprenticeship programs in certifying approximately 1,200 new journey workers every year, depending upon the health of the economy. The Equal Employment Opportunity requirements of registered apprenticeship programs have also increased the number of protected class minorities enrolled in registered apprenticeship from 12.67% of all participants in June 2009 to 19.01% in June 2014.

Ten Years of Workforce Development – Year End Program Completions



Female and Minority Apprenticeship Programs Graduates by Year

Year	Total Number of Completions	Number of Women	Percentage of Women	Number of Minorities	Percentage of Minorities
2004	1013	50	3.81%	120	9.15%
2005	1297	39	3.01%	138	10.64%
2006	1026	22	2.14%	125	12.18%
2007	1006	44	4.37%	112	11.13%
2008	1276	53	4.15%	140	10.97%
2009	1323	68	5.14%	147	11.11%
2010	1260	41	3.25%	142	11.27%
2011	1283	57	4.44%	160	12.47%
2012	1272	49	3.85%	140	11.01%
2013	1189	46	3.87%	139	11.69%
2014	860	53	6.16%	127	14.77%

With the gradual increase in the number of women and minorities participating in apprenticeship programs over the past 10 years there has been a corresponding increase in the percentage of female and minorities actually completing their apprenticeship programs.

Enabling Legislation/Program Authorization

The program is not constitutionally mandated and must conform to Title 29 CFR Part 29. ORS chapter 660 establishes the statutory authority for the Apprenticeship and Training Division. This chapter encourages the development of formal occupational skill standards and the creation of local apprenticeship committees through the voluntary cooperation of management, labor, and government. The Oregon State Apprenticeship and Training Council advises ATD on issues regarding the operation of registered apprenticeship programs in the state. ORS 660.110 establishes the nine-member OSATC as the policy body for all registered apprenticeship programs in the state. The Governor appoints eight members and the Commissioner of the Bureau of Labor and Industries chairs the

council. The Apprenticeship and Training Division serves as staff to the council, working with local apprenticeship committees, employers, educators, and apprentices to ensure that programs are acting in compliance with statutory mandates.

ORS 344.745 and 344.750: Establish Youth Apprenticeship Program standards.

Funding Streams

This program is funded almost entirely with General Fund. A small amount of Federal Funds ($120,000), from a contract with the U.S. Department of Veterans Affairs, provides for targeted on-the-job training for qualified veterans. An interagency agreement with the Oregon Department of Transportation for $2.1 million each biennium (Other Funds) provides for targeted outreach, recruitment, retention, and supportive services to individuals interested in careers in the heavy highway construction trades.

Comparison of 2015-17 Funding Proposal to 2013-15 Funding Level

This funding proposal maintains the program at its Current Service Level, while seeking an increase in Other Fund limitation in a Policy Option Package to permanently establish an Office Specialist 2 (SR 15) position to support the BOLI-ODOT Heavy Highway Supportive Services program to ensure the agency's continued ability to meet its obligations under its interagency agreement with ODOT in an efficient and fiscally responsible manner.

Program Unit Narrative

Oregon's Apprenticeship and Training Division, part of the Bureau of Labor and Industries, approves and registers apprenticeship training programs, and certifies 1,200 journey workers per year through collaborations with business, labor, government, and education partners. These programs provide career training and employment opportunities in technical and craft occupations. ATD provides services to over 4,500 employers. Registered apprenticeship is a sustainable, employer-driven training model offering equal employment opportunities for all Oregonians, moving people directly into career pathways and family wage jobs.

Mission Statement:

The Apprenticeship and Training Division (ATD) promotes the development of a highly skilled, competitive workforce in a variety of occupations and trades. The division works with business, labor, government, and education partners to increase training and employment opportunities by promoting apprenticeship; registering occupational skill standards and apprenticeship agreements; and working with local apprenticeship committees statewide to ensure quality training and equal employment opportunities, particularly for women and minorities engaged in technical and craft occupations.

Statutory Authority:

ORS chapter 660: Establishes the statutory authority for the Apprenticeship and Training Division. This chapter encourages the development of formal occupational skill standards and the creation of local apprenticeship committees through the voluntary cooperation of management, labor, and government. The Oregon State Apprenticeship and Training Council (OSATC) approves and oversees the operation of registered apprenticeship programs in the state. The division registers approved programs and apprentices and monitors the activities of authorized Joint Apprenticeship and Training Committees. Regular compliance reviews of the committees are conducted by the division to ensure that apprentices are being treated fairly, paid properly, and is receiving the best possible training.

ORS 660.110: Establishes the nine-member OSATC as the policy body for all registered apprenticeship programs in the state. The Governor appoints eight members and the Commissioner of the Bureau of Labor and Industries chairs the council. The Apprenticeship and Training Division serves as staff to the council, working with local apprenticeship committees, employers, educators, and apprentices to ensure that programs are acting in compliance with statutory mandates.

ORS 344.745 and 344.750: Establishes Youth Apprenticeship Program standards.

- Training System: Registered apprenticeship is an industry-driven training system, combining supervised, structured, on-the-job training with related theoretical instruction, based on recognized skill standards.

- Coordination: The apprenticeship model requires coordination among business, labor, and education interests to create occupational skill standards and to promote workforce development under those standards through on-the-job training and related classroom instruction. Private industry participants have taken a greater role in the operation of their apprenticeship programs in the past five years. The division has increased its emphasis on ensuring that private industry is providing high quality training to its developing work force.

- Facilitation: Individual apprenticeship programs are partnerships between employees and management. The Apprenticeship and Training Division facilitates the growth and promotion of the apprenticeship model of training by assisting committees in building partnerships with educational institutions, government agencies, and various community partners.

    - Total apprenticeship registrations as of June 30, 2014 (FY 2014): 5,929
    - New Registrants in FY 2014: 2,851
    - Participating employers in FY 2014: 4,561
    - New employers for FY 2014: 192

- Compliance: The Oregon State Apprenticeship and Training Council provides policy direction and approves local apprenticeship committees and their occupational standards. ATD conducts regular program and affirmative action reviews for approval by the OSATC to ensure that programs are conducting programs in compliance with their standards and to ensure that all apprentices are being treated equally.

    - Completed compliance reviews (program operations and affirmative action) on 30 of 146 active programs in FY 2014
    - Minority participation in FY 2014: 16.01%
    - Female participation in FY 2014: 6.46%
    - Apprenticeships completed and journey cards awarded in FY 2014: 860

- Registration: The division registers training standards approved by the OSATC and individual apprenticeship agreements for Oregonians accepted into industry training programs.

- Registered 2,851 new apprentices in FY 2014
- Maintained over 5,929 currently registered apprentices in FY 2014
- Approved the formation of 2 new committees and 2 new occupational standards in FY 2014
- Participating employers in FY 2014: 4,561
- New employers for FY 2012: 192

o Veterans: Under a contract with the US Department of Veterans Affairs, the division provides targeted promotion and specialized assistance for qualified veterans.

o Youth Apprenticeship: The division works with interested educators and employers to develop youth apprenticeship opportunities for high school students who are at least 16 years old. Programs are developed where local employer organizations and school districts have established a viable program to prepare students for entry into a trade. Student participants receive academic credit and work experience towards their high school Certificate of Mastery and should be fully qualified to enter an adult apprenticeship program after high school.

This initiative was intended to: increase the integration of registered apprenticeship into Oregon's workforce and education systems; increase the number of students entering and completing apprenticeship programs; leverage the use of apprenticeship training centers as labs; capitalize on the expertise of apprenticeship instructors; and increase the number of highly skilled journey workers in Oregon's work force. While the program's intent was to focus on curriculum and career exposure, one of the high school pilots and its collaborating employers accepted the challenge to develop a youth apprenticeship program pursuant to ORS 344.745 and 344.750. In FY 2012, there were eight students actively participating in registered youth apprenticeship programs and five students completed their Youth Apprenticeship programs. Two of those individuals were directly entered into adult apprenticeship programs. It is anticipated that more students will transition into a regular apprenticeship program as the economy improves. A total of four new Youth Apprentices were started during the 2011-12 school year, a declining figure attributable to current economic conditions.

Due to budget reductions, the division eliminated the position supporting this initiative in June 2012. The division has continued to provide technical assistance to the four remaining Youth Apprenticeship programs with existing resources, although it is doubtful that the division has capacity to develop or service new programs.

o Supporting Diversity: Pursuant to an interagency agreement with the Oregon Department of Transportation (ODOT), the division administers a supportive services program to increase diversity in the highway construction workforce, reducing barriers to entry into registered apprenticeship programs and improving completion rates. The division funds a variety of services through a

formal competitive process in the areas of recruitment, outreach, screening, assessment, pre-apprenticeship training, mentoring and financial assistance in order to promote successful careers for apprentices in the construction trades with an emphasis on women and minorities.

The goals of the BOLI-ODOT Supportive Services Workforce Program are to facilitate and expand ODOT's existing Workforce Development and Supportive Services Program to:

- Increase awareness of heavy highway trades careers among women, minorities and school aged youth and engage in effective outreach and orientation activities for work in heavy highway construction.
- Develop and support systems that will provide screening, assessment, and preparation for training and career opportunities in the heavy highway construction trades to a diverse population of individuals.
- Provide support, direct assistance, and mentoring in order to lessen or remove barriers for individuals and improve their opportunities to engage with the heavy highway construction trades and related activities.
- Encourage collaboration among registered apprenticeship programs and pre-apprenticeship programs, high school apprenticeship preparation programs approved by the Oregon State Apprenticeship and Training Council, local workforce boards and community-based organizations that will recruit and train individuals for careers in heavy highway occupations and to create a clear career pathway to the careers in the highway trades.

To date, the division, through its vendors, has provided outreach, recruitment, career exploration and prepatory training to over 3,800 individuals and has provided direct support to over 415 individuals who are moving towards completion of their apprenticeship programs.

Relation to Oregon Benchmarks:

The division's services link directly to the following benchmarks:

- OBM #1. Percent of Oregonians employed outside the Willamette Valley and Portland tri-county area.
- OBM #25. Percent of Oregon adults (25+) who have post-secondary professional-technical credentials.

Goals:

1. Increase the number of new registered training agents outside the Willamette Valley/Portland tri-county area.

2. Develop high quality jobs through professional technical apprenticeship programs that meet employers' increasing demands for a skilled work force.

3. Ensure that registered apprentices are receiving valuable learning experiences by increasing the number of apprentices receiving journey-level certificates.

4. Increase employment by increasing the number of newly registered apprentices.

5. Increase the number of female participants in apprenticeship programs.

6. Increase the percentage of minority participants in apprenticeship programs.

7. Establish formal relationships with other state agencies to obtain wider dissemination of apprenticeship and work force training information.

8. Work with the Employment Department and the Governor's Office of Education and Workforce Policy to develop registered apprenticeship as a key component in the state's workforce development strategy.

9. Continue to work closely with the Building Codes Division to ensure that apprentices in the licensed trades comply with all requirements of the State Electrical Board and the State Plumbing Board.

10. Engage in activities with state educational agencies to ensure quality classroom training is offered to apprentices and to develop new programs that meet the state's workforce needs. Continue to work with the Department of Community Colleges and Workforce Development to develop new programs. Work with the Department of Education to develop education training models and pilot programs.

11. Coordinate the establishment of new apprenticeship programs in the construction industry and in occupations within other key industries.

12. Coordinate with the Oregon Department of Transportation to maximize training and diversity opportunities through OTIA III and other transportation projects.

Participation:

- Promote fair and equal access to apprenticeship opportunities.
- Increase minority participation to 17 percent of registered apprentices by 2015.
- Increase female participation by 10 percent by 2016.
- Assist participating trades and occupations in attracting the best available applicants.

Compliance: Conduct compliance reviews of all registered apprenticeship programs in the state and implement recommended plans for curing any defects in the operation of programs. Compliance reviews are conducted to ensure that registered programs are offering current and essential training to apprentices. Pursuant to council policy, every program will undergo an affirmative action review annually and each program will undergo a comprehensive compliance review at least every third year using a recently developed format.

Funding Source: General Fund, Federal Funds (a $120,000 federal contract to provide targeted on-the-job training for qualified veterans) and Other Funds (an interagency agreement in the amount of $2.1 million with the Oregon Department of Transportation).

Proposed New Laws: None.

Essential Packages

Ess. Package No. 010:

This package includes anticipated vacancy savings factor for 2015-2017 calculated from current vacancy patterns. It also includes the changes resulting from applying the 3% standard inflation factor to the non-PICS costs for mass transit, unemployment insurance, lead worker and bilingual differentials and the accompanying OPE.

General Fund:	($5,659)
Other Fund:	$303
Federal Fund:	$166
Total Funds:	($5,190)

Ess. Package No. 030:

This package includes a general inflation factor (3%) that applies to most Service and Supplies and non-PICS Personal Services costs. In addition, it includes an inflation factor for Attorney General (19.2%), uniform (3%) and non-uniform (4.4%) rent increase and an increase in state government service charges.

General Fund:	$34,191
Other Fund:	$71,973
Federal Fund:	$1,341
Total Funds:	$107,505

Policy Package

Package 105 -- Establish Office Specialist 2 Position to Support BOLI-ODOT Heavy Highway Supportive Services program

Purpose:

The purpose of this policy package is to permanently establish an Office Specialist 2 (SR 15) position to support the BOLI-ODOT Heavy Highway Supportive Services program.

How Achieved:

In 2009 the Oregon Legislature passed legislation requiring the Oregon Department of Transportation ("ODOT") to spend one-half of one percent (up to $1.5 million) of the federal funds the agency receives pursuant to 23 U.S.C 140(b) to help increase diversity in the highway construction workforce and prepare individuals interested in entering the highway construction workforce. ORS 184.866 prescribes specific types of activities that would help accomplish those goals. Pursuant to Interagency Agreements with ODOT, BOLI has developed and administers a Supportive Services program to provide the designated activities.

Senate Bill 831, passed during the 2013 Legislative session, increased the amount of money received from the federal government that ODOT must expend from $1,500,000 to $2,100,000 to help increase diversity in the highway construction workforce and prepare individuals interested in entering highway construction careers by performing specific activities.

BOLI has used the additional federal funds to expand the scope of its current supportive services program, specifically with respect to increased activities to provide services aimed at retaining females, minorities and apprentices from disadvantaged populations who are currently registered to apprenticeship programs; increasing support to existing pre-apprenticeship preparation programs and establishing new preparation programs in rural areas. In 2013, the legislature authorized BOLI to establish a limited duration OF Office Specialist 2 position for 15 months to assist the BOLI's Operations & Policy Analyst 2 who is currently responsible for all aspects of the program including program management, program development, program implementation and analysis, and contract administration under the program. BOLI is requesting authorization to make the Office Specialist 2 position permanent so the Operations & Policy Analyst can spend more time on program expansion and improvement.

Staffing Impact:

1.0 FTE (24 months) Office Specialist 2

Quantifying Results:

This policy package will ensure the division's continued ability to meet its obligations under its interagency agreement with ODOT. The Division has performance measures that directly relate to the participation of women and protected class minorities in registered apprenticeship programs and the overall number of completions from apprenticeship programs.

Revenue Source:

Other Funds - $102,780

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Labor & Industries, Bureau of | **Cross Reference Name: Apprenticeship and Training**
Pkg: 010 - Non-PICS Psnl Svc / Vacancy Factor | **Cross Reference Number: 83900-050-00-00-00000**

Description	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	(5,659)	-	-	-	-	-	(5,659)
Total Revenues	**($5,659)**	**-**	**-**	**-**	**-**	**-**	**($5,659)**
Personal Services							
All Other Differential	217	-	-	-	-	-	217
Public Employees' Retire Cont	34	-	-	-	-	-	34
Pension Obligation Bond	4,799	-	1,200	381	-	-	6,380
Social Security Taxes	17	-	-	-	-	-	17
Unemployment Assessments	168	-	-	35	-	-	203
Mass Transit Tax	(730)	-	(114)	-	-	-	(844)
Vacancy Savings	(10,164)	-	(783)	(250)	-	-	(11,197)
Total Personal Services	**($5,659)**	**-**	**$303**	**$166**	**-**	**-**	**($5,190)**
Total Expenditures							
Total Expenditures	(5,659)	-	303	166	-	-	(5,190)
Total Expenditures	**($5,659)**	**-**	**$303**	**$166**	**-**	**-**	**($5,190)**
Ending Balance							
Ending Balance	-	-	(303)	(166)	-	-	(469)
Total Ending Balance	**-**	**-**	**($303)**	**($166)**	**-**	**-**	**($469)**

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Labor & Industries, Bureau of
Pkg: 031 - Standard Inflation

Cross Reference Name: Apprenticeship and Training
Cross Reference Number: 83900-050-00-00-00000

Description	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	34,191	-	-	-	-	-	34,191
Total Revenues	**$34,191**	**-**	**-**	**-**	**-**	**-**	**$34,191**
Services & Supplies							
Instate Travel	1,671	-	123	56	-	-	1,850
Out of State Travel	57	-	-	174	-	-	231
Employee Training	54	-	-	13	-	-	67
Office Expenses	892	-	28	3	-	-	923
Telecommunications	437	-	113	37	-	-	587
State Gov. Service Charges	24,469	-	-	900	-	-	25,369
Publicity and Publications	103	-	-	-	-	-	103
Professional Services	-	-	65,190	-	-	-	65,190
Attorney General	525	-	-	-	-	-	525
Facilities Rental and Taxes	5,282	-	-	158	-	-	5,440
Total Services & Supplies	**$33,490**	**-**	**$65,454**	**$1,341**	**-**	**-**	**$100,285**
Special Payments							
Dist to Individuals	701	-	-	-	-	-	701
Total Special Payments	**$701**	**-**	**-**	**-**	**-**	**-**	**$701**
Total Expenditures							
Total Expenditures	34,191	-	65,454	1,341	-	-	100,986
Total Expenditures	**$34,191**	**-**	**$65,454**	**$1,341**	**-**	**-**	**$100,986**

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Labor & Industries, Bureau of | **Cross Reference Name: Apprenticeship and Training**
Pkg: 031 - Standard Inflation | **Cross Reference Number: 83900-050-00-00-00000**

Description	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Ending Balance							
Ending Balance	-	-	(65,454)	(1,341)	-	-	(66,795)
Total Ending Balance	**-**	**-**	**($65,454)**	**($1,341)**	**-**	**-**	**($66,795)**

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Labor & Industries, Bureau of
Pkg: 032 - Above Standard Inflation

Cross Reference Name: Apprenticeship and Training
Cross Reference Number: 83900-050-00-00-00000

Description	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Professional Services	-	-	6,519	-	-	-	6,519
Total Services & Supplies	**-**	**-**	**$6,519**	**-**	**-**	**-**	**$6,519**
Total Expenditures							
Total Expenditures	-	-	6,519	-	-	-	6,519
Total Expenditures	**-**	**-**	**$6,519**	**-**	**-**	**-**	**$6,519**
Ending Balance							
Ending Balance	-	-	(6,519)	-	-	-	(6,519)
Total Ending Balance	**-**	**-**	**($6,519)**	**-**	**-**	**-**	**($6,519)**

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Labor & Industries, Bureau of | **Cross Reference Name: Apprenticeship and Training**

Pkg: 105 - Support Services Program – Highway Diversity | **Cross Reference Number: 83900-050-00-00-00000**

Description	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Personal Services							
Class/Unclass Sal. and Per Diem	-	-	58,440	-	-	-	58,440
Empl. Rel. Bd. Assessments	-	-	44	-	-	-	44
Public Employees' Retire Cont	-	-	9,228	-	-	-	9,228
Social Security Taxes	-	-	4,471	-	-	-	4,471
Worker's Comp. Assess. (WCD)	-	-	69	-	-	-	69
Flexible Benefits	-	-	30,528	-	-	-	30,528
Total Personal Services	**-**	**-**	**$102,780**	**-**	**-**	**-**	**$102,780**
Total Expenditures							
Total Expenditures	-	-	102,780	-	-	-	102,780
Total Expenditures	**-**	**-**	**$102,780**	**-**	**-**	**-**	**$102,780**
Ending Balance							
Ending Balance	-	-	(102,780)	-	-	-	(102,780)
Total Ending Balance	**-**	**-**	**($102,780)**	**-**	**-**	**-**	**($102,780)**
Total Positions							
Total Positions							1
Total Positions	**-**	**-**	**-**	**-**	**-**	**-**	**1**
Total FTE							
Total FTE							1.00
Total FTE	**-**	**-**	**-**	**-**	**-**	**-**	**1.00**

POSITION NUMBER	CLASS COMP	CLASS NAME	POS CNT	FTE	MOS	STEP	RATE	GF SAL/OPE	OF SAL/OPE	FF SAL/OPE	LF SAL/OPE	AF SAL/OPE
8390590	OA C0104	AA OFFICE SPECIALIST 2	1	1.00	24.00	02	2,435.00		58,440			58,440
									44,340			44,340
		TOTAL PICS SALARY							58,440			58,440
		TOTAL PICS OPE							44,340			44,340
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		TOTAL PICS PERSONAL SERVICES =	1	1.00	24.00				102,780			102,780

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Labor & Industries, Bureau of **Agency Number: 83900**
2015-17 Biennium **Cross Reference Number: 83900-050-00-00-00000**

Source	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Leg Approved Budget	2015-17 Agency Request Budget	2015-17 Governor's Budget	2015-17 Leg Adopted Budget
Other Funds						
Other Revenues	2,115,327	1,500,000	1,959,992	2,100,000	-	-
Total Other Funds	**$2,115,327**	**$1,500,000**	**$1,959,992**	**$2,100,000**	**-**	**-**
Federal Funds						
Federal Funds	106,474	120,000	120,000	120,000	-	-
Transfer In - Intrafund	74,864	-	-	-	-	-
Transfer Out - Intrafund	(74,864)	-	-	-	-	-
Total Federal Funds	**$106,474**	**$120,000**	**$120,000**	**$120,000**	**-**	**-**

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Apprenticeship & Training Division - SCR 050

Source	Fund	ORBITS Revenue Acct	2011-13 Actuals	2013-15 Legislatively Adopted	2013-15 Leg Approved	2015-17 Agency Request	2015-17 Governor's Recommended	2015-17 Legislatively Adopted
Other Funds								
Other Revenues	3400	0975	$ 2,115,327	$ 1,500,000	$ 1,959,992	$ 2,100,000	$ -	$ -
Tsfr From Comm Coll/Wkfrc Dev	3400	1586						
Total Other Funds			**2,115,327**	**$ 1,500,000**	**$ 1,959,992**	**$ 2,100,000**	**$ -**	**$ -**
Federal Funds								
Federal Funds	6400	0995	$ 106,474	$ 120,000	$ 120,000	$ 120,000	$ -	$ -
Transfer In - Intrafund	6400	1010	74,864	$ -	$ -	$ -	$ -	$ -
Transfer Out - Intrafund	6400	2010	(74,864)	$ -	$ -	$ -	$ -	$ -
Total Federal Funds			**$ 106,474**	**$ 120,000**	**$ 120,000**	**$ 120,000**	**$ -**	**$ -**

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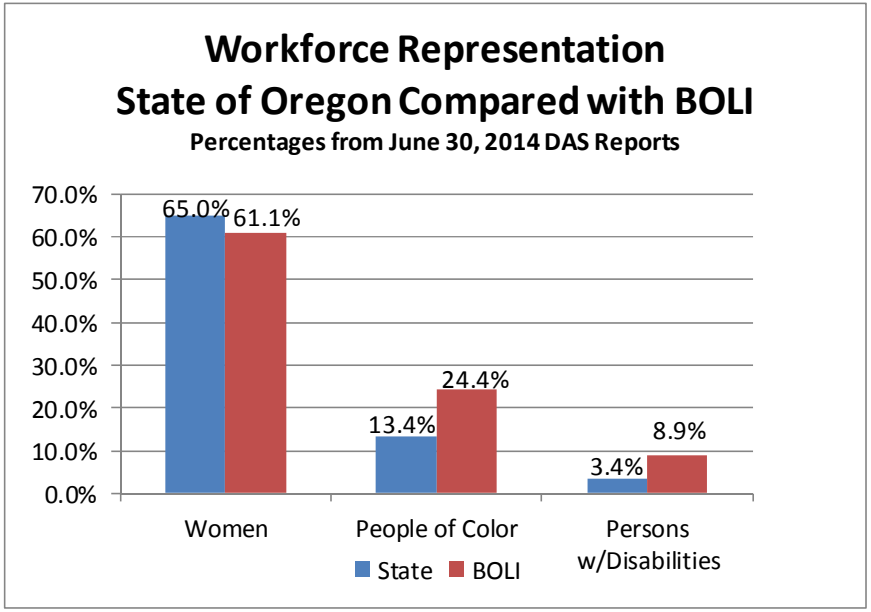
BUREAU OF LABOR AND INDUSTRIES
Special Reports
June 10, 2014

AFFIRMATIVE ACTION PROGRESS REPORT

Progress Toward Affirmative Action Goals

The Bureau of Labor and Industries continues to maintain strong affirmative action performance levels in state government. During the 2013-2015 biennium, BOLI has continued its efforts in improving the diversity of our workplace and creating a more inclusive environment. The percentage of people of color and individuals with disabilities in the bureau's workforce substantially exceed that of the state government's labor force. During the 2015-2017 biennium, the agency will continue its efforts to increase the number of women, people of color and persons with disabilities in its workforce.

The statistics used in the chart below are from the Department of Administrative Services quarterly affirmative action statistics for the quarter ending June 30, 2014.



People of Color

BOLI continues to have a workforce that is diverse and represents the customers we serve. As of June 30, 2014, BOLI's workforce had 24.4% people of color, compared to the Statewide workforce of 13.4% people of color (in the same EEO Categories as BOLI). Looking at the percentage of people of color within the Management EEO Categories, BOLI meets or exceeds the percentage of people of color in the State of Oregon workforce. In the Middle Management EEO Category (A01) BOLI has 14.3% compared to the State's 12.9% people of color, and in the Upper Management EEO Category (A02), both BOLI and the State of Oregon have 10% people of color. We know that more has to be done to increase the diversity of our workforce at BOLI, so training for employees on diversity topics, targeted recruiting, and efforts to make BOLI a welcoming and inclusive work environment will continue to be a priority.

Women

The percentage of women employed at BOLI dropped slightly from the 2011-2013 biennium to 61.1%, slightly lower than the Statewide workforce with 65.0% women. Looking at the percentage of women within the Upper Management EEO Category (A02), BOLI exceeds the State of Oregon workforce in the percentage of women with 60.0% women compared to 42.9%. In the Middle Management EEO Category (A01) BOLI has 57.1% compared to 60% women in the statewide workforce.

Persons with Disabilities

The Bureau continues to have a low number of employees disclosing a disability, however, the percentage of employees disclosing disabilities at BOLI is better than the State as a whole. Since disclosure of disabilities is voluntary for employees, the data historically has been underreported statewide. One way the Bureau has increased the number of employees with disabilities is to include employees who request and receive workplace modification for qualifying medical conditions, to assist them in performing the essential functions of their positions.

BOLI's Affirmative Action / Diversity and Inclusion - Two Year Plan

- Continue work toward achieving, maintaining, and supporting a respectful, inclusive and welcoming work environment that is accepting and respectful of others differences and recognizes the value of each individual's unique contribution.
- Provide training to managers on creating a welcoming and respectful work environment. Training will include diversity training and effective interview training for managers.
- Continue the focus on increasing the number of people of color in management positions (SR 31+).

- Review new employee orientation practices and develop simple on-boarding procedures to help employees to be successful and stay at BOLI.
- Establish network and distribute job announcements to diverse organizations and offer application assistance to people of color, people with disabilities, veterans, and women.

BOLI's Affirmative Action / Diversity and Inclusion - Six Year Goals

- Continue to provide promotional opportunities to all qualified employees whenever possible.
- Provide all employees with the training and tools to effectively serve a diverse customer population, establishing the bureau as an agency of service to all people with no barriers.
- Continuously review, evaluate, and update the Bureau's outreach efforts to generate more diverse pools of qualified job applicants, especially to include people of color.

Cross Reference Number	Cross Reference Description	Package Number	Priority	Package Description	Package Group
010-00-00-00000	Commissioner's Office/Supp Svcs	010	0	Non-PICS Psnl Svc / Vacancy Factor	Essential Packages
010-00-00-00000	Commissioner's Office/Supp Svcs	021	0	Phase-in	Essential Packages
010-00-00-00000	Commissioner's Office/Supp Svcs	022	0	Phase-out Pgm & One-time Costs	Essential Packages
010-00-00-00000	Commissioner's Office/Supp Svcs	031	0	Standard Inflation	Essential Packages
010-00-00-00000	Commissioner's Office/Supp Svcs	032	0	Above Standard Inflation	Essential Packages
010-00-00-00000	Commissioner's Office/Supp Svcs	033	0	Exceptional Inflation	Essential Packages
010-00-00-00000	Commissioner's Office/Supp Svcs	103	0	Technical Assistance for Employers	Policy Packages
030-00-00-00000	Civil Rights	010	0	Non-PICS Psnl Svc / Vacancy Factor	Essential Packages
030-00-00-00000	Civil Rights	021	0	Phase-in	Essential Packages
030-00-00-00000	Civil Rights	022	0	Phase-out Pgm & One-time Costs	Essential Packages
030-00-00-00000	Civil Rights	031	0	Standard Inflation	Essential Packages
030-00-00-00000	Civil Rights	032	0	Above Standard Inflation	Essential Packages
030-00-00-00000	Civil Rights	033	0	Exceptional Inflation	Essential Packages
040-00-00-00000	Wage and Hour	010	0	Non-PICS Psnl Svc / Vacancy Factor	Essential Packages
040-00-00-00000	Wage and Hour	021	0	Phase-in	Essential Packages
040-00-00-00000	Wage and Hour	022	0	Phase-out Pgm & One-time Costs	Essential Packages
040-00-00-00000	Wage and Hour	031	0	Standard Inflation	Essential Packages
040-00-00-00000	Wage and Hour	032	0	Above Standard Inflation	Essential Packages
040-00-00-00000	Wage and Hour	033	0	Exceptional Inflation	Essential Packages
050-00-00-00000	Apprenticeship and Training	010	0	Non-PICS Psnl Svc / Vacancy Factor	Essential Packages
050-00-00-00000	Apprenticeship and Training	021	0	Phase-in	Essential Packages
050-00-00-00000	Apprenticeship and Training	022	0	Phase-out Pgm & One-time Costs	Essential Packages

Cross Reference Number	Cross Reference Description	Package Number	Priority	Package Description	Package Group
050-00-00-00000	Apprenticeship and Training	031	0	Standard Inflation	Essential Packages
050-00-00-00000	Apprenticeship and Training	032	0	Above Standard Inflation	Essential Packages
050-00-00-00000	Apprenticeship and Training	033	0	Exceptional Inflation	Essential Packages
050-00-00-00000	Apprenticeship and Training	105	0	Support Services Program – Highway Diversity	Policy Packages

Policy Package List by Priority

2015-17 Biennium

Agency Number: 83900

BAM Analyst: Lisper, Michelle

Budget Coordinator: Bonebrake, Terry - (971)673-0812

Priority	*Policy Pkg Number*	*Policy Pkg Description*	*Summary Cross Reference Number*	*Cross Reference Description*
0	103	Technical Assistance for Employers	010-00-00-00000	Commissioner's Office/Supp Svcs
	105	Support Services Program – Highway Diversity	050-00-00-00000	Apprenticeship and Training

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
BEGINNING BALANCE						
0025 Beginning Balance						
3200 Other Funds Non-Ltd	3,788,819	4,534,939	-	4,534,939	6,648,068	6,648,068
3400 Other Funds Ltd	3,276,694	1,606,253	-	1,606,253	3,474,519	3,474,519
6400 Federal Funds Ltd	173,940	162,916	-	162,916	229,028	229,028
All Funds	7,239,453	6,304,108	-	6,304,108	10,351,615	10,351,615
0030 Beginning Balance Adjustment						
3200 Other Funds Non-Ltd	(76,069)	402,482	-	402,482	-	-
3400 Other Funds Ltd	-	1,465,640	-	1,465,640	-	-
8800 General Fund Revenue	76,069	-	-	-	-	-
6400 Federal Funds Ltd	-	6,180	-	6,180	-	-
All Funds	-	1,874,302	-	1,874,302	-	-
TOTAL BEGINNING BALANCE						
3200 Other Funds Non-Ltd	3,712,750	4,937,421	-	4,937,421	6,648,068	6,648,068
3400 Other Funds Ltd	3,276,694	3,071,893	-	3,071,893	3,474,519	3,474,519
8800 General Fund Revenue	76,069	-	-	-	-	-
6400 Federal Funds Ltd	173,940	169,096	-	169,096	229,028	229,028
TOTAL BEGINNING BALANCE	**$7,239,453**	**$8,178,410**	**-**	**$8,178,410**	**$10,351,615**	**$10,351,615**
REVENUE CATEGORIES						
GENERAL FUND APPROPRIATION						

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
0050 General Fund Appropriation						
8000 General Fund	11,145,065	11,517,209	329,343	11,846,552	11,844,068	12,045,974
LICENSES AND FEES						
0205 Business Lic and Fees						
3400 Other Funds Ltd	3,509,825	3,457,700	-	3,457,700	3,299,600	3,299,600
CHARGES FOR SERVICES						
0410 Charges for Services						
3400 Other Funds Ltd	846,354	850,000	-	850,000	860,000	860,000
FINES, RENTS AND ROYALTIES						
0505 Fines and Forfeitures						
3400 Other Funds Ltd	42,483	46,000	-	46,000	56,000	56,000
8800 General Fund Revenue	134,825	-	-	-	-	-
All Funds	177,308	46,000	-	46,000	56,000	56,000
INTEREST EARNINGS						
0605 Interest Income						
3200 Other Funds Non-Ltd	37,873	65,000	-	65,000	75,000	75,000
SALES INCOME						
0705 Sales Income						
3400 Other Funds Ltd	543,157	530,000	-	530,000	525,000	525,000
OTHER						

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
0975 Other Revenues						
3200 Other Funds Non-Ltd	392,303	225,000	-	225,000	225,000	225,000
3400 Other Funds Ltd	2,170,517	1,515,000	459,992	1,974,992	2,115,000	2,115,000
8800 General Fund Revenue	841	-	-	-	-	-
All Funds	2,563,661	1,740,000	459,992	2,199,992	2,340,000	2,340,000
FEDERAL FUNDS REVENUE						
0995 Federal Funds						
6400 Federal Funds Ltd	1,684,190	1,565,000	146,584	1,711,584	1,565,000	1,565,000
TRANSFERS IN						
1010 Transfer In - Intrafund						
3400 Other Funds Ltd	2,819,346	3,229,411	88,985	3,318,396	3,137,795	3,137,795
6400 Federal Funds Ltd	227,014	227,356	2,945	230,301	233,713	233,713
All Funds	3,046,360	3,456,767	91,930	3,548,697	3,371,508	3,371,508
1440 Tsfr From Consumer/Bus Svcs						
3400 Other Funds Ltd	963,116	995,437	-	995,437	1,014,941	1,014,941
1471 Tsfr From Employment Dept						
3200 Other Funds Non-Ltd	3,872,568	4,149,620	-	4,149,620	4,580,000	4,580,000
TOTAL TRANSFERS IN						
3200 Other Funds Non-Ltd	3,872,568	4,149,620	-	4,149,620	4,580,000	4,580,000
3400 Other Funds Ltd	3,782,462	4,224,848	88,985	4,313,833	4,152,736	4,152,736

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
6400 Federal Funds Ltd	227,014	227,356	2,945	230,301	233,713	233,713
TOTAL TRANSFERS IN	**$7,882,044**	**$8,601,824**	**$91,930**	**$8,693,754**	**$8,966,449**	**$8,966,449**
REVENUES						
8000 General Fund	11,145,065	11,517,209	329,343	11,846,552	11,844,068	12,045,974
3200 Other Funds Non-Ltd	4,302,744	4,439,620	-	4,439,620	4,880,000	4,880,000
3400 Other Funds Ltd	10,894,798	10,623,548	548,977	11,172,525	11,008,336	11,008,336
8800 General Fund Revenue	135,666	-	-	-	-	-
6400 Federal Funds Ltd	1,911,204	1,792,356	149,529	1,941,885	1,798,713	1,798,713
TOTAL REVENUES	**$28,389,477**	**$28,372,733**	**$1,027,849**	**$29,400,582**	**$29,531,117**	**$29,733,023**
TRANSFERS OUT						
2010 Transfer Out - Intrafund						
3200 Other Funds Non-Ltd	(1,656,035)	(1,929,144)	(41,740)	(1,970,884)	(1,941,384)	(1,941,384)
3400 Other Funds Ltd	(1,163,311)	(1,300,267)	(47,245)	(1,347,512)	(1,196,411)	(1,196,411)
6400 Federal Funds Ltd	(227,014)	(227,356)	(2,945)	(230,301)	(233,713)	(233,713)
All Funds	(3,046,360)	(3,456,767)	(91,930)	(3,548,697)	(3,371,508)	(3,371,508)
2060 Transfer to General Fund						
8800 General Fund Revenue	(211,735)	-	-	-	-	-
TOTAL TRANSFERS OUT						
3200 Other Funds Non-Ltd	(1,656,035)	(1,929,144)	(41,740)	(1,970,884)	(1,941,384)	(1,941,384)
3400 Other Funds Ltd	(1,163,311)	(1,300,267)	(47,245)	(1,347,512)	(1,196,411)	(1,196,411)

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
8800 General Fund Revenue	(211,735)	-	-	-	-	-
6400 Federal Funds Ltd	(227,014)	(227,356)	(2,945)	(230,301)	(233,713)	(233,713)
TOTAL TRANSFERS OUT	**($3,258,095)**	**($3,456,767)**	**($91,930)**	**($3,548,697)**	**($3,371,508)**	**($3,371,508)**
AVAILABLE REVENUES						
8000 General Fund	11,145,065	11,517,209	329,343	11,846,552	11,844,068	12,045,974
3200 Other Funds Non-Ltd	6,359,459	7,447,897	(41,740)	7,406,157	9,586,684	9,586,684
3400 Other Funds Ltd	13,008,181	12,395,174	501,732	12,896,906	13,286,444	13,286,444
6400 Federal Funds Ltd	1,858,130	1,734,096	146,584	1,880,680	1,794,028	1,794,028
TOTAL AVAILABLE REVENUES	**$32,370,835**	**$33,094,376**	**$935,919**	**$34,030,295**	**$36,511,224**	**$36,713,130**
EXPENDITURES						
PERSONAL SERVICES						
SALARIES & WAGES						
3110 Class/Unclass Sal. and Per Diem						
8000 General Fund	5,720,435	6,205,499	185,788	6,391,287	6,377,746	6,377,746
3400 Other Funds Ltd	3,032,698	3,537,615	182,999	3,720,614	3,769,386	3,769,386
6400 Federal Funds Ltd	660,021	837,262	35,103	872,365	786,525	786,525
All Funds	9,413,154	10,580,376	403,890	10,984,266	10,933,657	10,933,657
3160 Temporary Appointments						
8000 General Fund	44,863	18,550	-	18,550	18,550	19,107
3400 Other Funds Ltd	3,999	-	-	-	-	-

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
6400 Federal Funds Ltd	-	-	63,022	63,022	63,022	-
All Funds	48,862	18,550	63,022	81,572	81,572	19,107
3170 Overtime Payments						
8000 General Fund	1,096	512	-	512	512	527
3400 Other Funds Ltd	1,612	-	-	-	-	-
All Funds	2,708	512	-	512	512	527
3190 All Other Differential						
8000 General Fund	53,929	57,838	-	57,838	57,838	59,572
3400 Other Funds Ltd	39,821	37,422	-	37,422	37,422	38,545
6400 Federal Funds Ltd	12,446	16,592	-	16,592	16,592	17,090
All Funds	106,196	111,852	-	111,852	111,852	115,207
TOTAL SALARIES & WAGES						
8000 General Fund	5,820,323	6,282,399	185,788	6,468,187	6,454,646	6,456,952
3400 Other Funds Ltd	3,078,130	3,575,037	182,999	3,758,036	3,806,808	3,807,931
6400 Federal Funds Ltd	672,467	853,854	98,125	951,979	866,139	803,615
TOTAL SALARIES & WAGES	**$9,570,920**	**$10,711,290**	**$466,912**	**$11,178,202**	**$11,127,593**	**$11,068,498**
OTHER PAYROLL EXPENSES						
3210 Empl. Rel. Bd. Assessments						
8000 General Fund	1,959	2,244	(20)	2,224	2,391	2,391
3400 Other Funds Ltd	1,163	1,340	15	1,355	1,470	1,470

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
6400 Federal Funds Ltd	335	375	2	377	406	406
All Funds	3,457	3,959	(3)	3,956	4,267	4,267
3220 Public Employees' Retire Cont						
8000 General Fund	857,288	918,062	27,254	945,316	1,015,352	1,015,628
3400 Other Funds Ltd	456,274	524,458	26,846	551,304	601,095	601,272
6400 Federal Funds Ltd	98,342	125,261	5,150	130,411	126,812	126,891
All Funds	1,411,904	1,567,781	59,250	1,627,031	1,743,259	1,743,791
3221 Pension Obligation Bond						
8000 General Fund	359,359	406,522	(26,750)	379,772	379,772	398,435
3400 Other Funds Ltd	183,362	205,226	11,525	216,751	216,751	235,671
6400 Federal Funds Ltd	40,568	49,710	2,059	51,769	51,769	49,735
All Funds	583,289	661,458	(13,166)	648,292	648,292	683,841
3230 Social Security Taxes						
8000 General Fund	431,873	480,205	14,214	494,419	493,776	493,952
3400 Other Funds Ltd	234,477	273,319	14,005	287,324	291,218	291,304
6400 Federal Funds Ltd	51,317	65,319	7,509	72,828	66,260	61,477
All Funds	717,667	818,843	35,728	854,571	851,254	846,733
3240 Unemployment Assessments						
8000 General Fund	82,975	13,743	-	13,743	13,743	14,155
3400 Other Funds Ltd	14,583	-	-	-	-	-

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
6400 Federal Funds Ltd	3,576	1,175	-	1,175	1,175	1,210
All Funds	101,134	14,918	-	14,918	14,918	15,365
3250 Worker's Comp. Assess. (WCD)						
8000 General Fund	2,658	3,356	(29)	3,327	3,799	3,799
3400 Other Funds Ltd	1,496	1,990	22	2,012	2,320	2,320
6400 Federal Funds Ltd	411	553	2	555	638	638
All Funds	4,565	5,899	(5)	5,894	6,757	6,757
3260 Mass Transit Tax						
8000 General Fund	34,049	38,801	(176)	38,625	38,625	38,742
3400 Other Funds Ltd	18,589	20,920	106	21,026	21,026	22,846
All Funds	52,638	59,721	(70)	59,651	59,651	61,588
3270 Flexible Benefits						
8000 General Fund	1,547,532	1,737,445	10,074	1,747,519	1,681,362	1,681,362
3400 Other Funds Ltd	865,524	1,029,079	26,455	1,055,534	997,645	997,645
6400 Federal Funds Ltd	244,298	286,276	5,860	292,136	282,210	282,210
All Funds	2,657,354	3,052,800	42,389	3,095,189	2,961,217	2,961,217
TOTAL OTHER PAYROLL EXPENSES						
8000 General Fund	3,317,693	3,600,378	24,567	3,624,945	3,628,820	3,648,464
3400 Other Funds Ltd	1,775,468	2,056,332	78,974	2,135,306	2,131,525	2,152,528
6400 Federal Funds Ltd	438,847	528,669	20,582	549,251	529,270	522,567

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
TOTAL OTHER PAYROLL EXPENSES	**$5,532,008**	**$6,185,379**	**$124,123**	**$6,309,502**	**$6,289,615**	**$6,323,559**
P.S. BUDGET ADJUSTMENTS						
3455 Vacancy Savings						
8000 General Fund	-	(16,714)	-	(16,714)	(16,714)	(59,627)
3400 Other Funds Ltd	-	(8,768)	-	(8,768)	(8,768)	(33,993)
6400 Federal Funds Ltd	-	(1,918)	-	(1,918)	(1,918)	(8,044)
All Funds	-	(27,400)	-	(27,400)	(27,400)	(101,664)
3465 Reconciliation Adjustment						
8000 General Fund	-	228,175	-	228,175	-	-
3400 Other Funds Ltd	-	200,960	-	200,960	-	-
6400 Federal Funds Ltd	-	(3,391)	-	(3,391)	-	-
All Funds	-	425,744	-	425,744	-	-
3470 Undistributed (P.S.)						
8000 General Fund	-	(287,751)	120,599	(167,152)	-	-
3400 Other Funds Ltd	-	(32,684)	32,684	-	-	-
6400 Federal Funds Ltd	-	(3,710)	3,710	-	-	-
All Funds	-	(324,145)	156,993	(167,152)	-	-
3991 PERS Policy Adjustment						
8000 General Fund	-	(68,205)	-	(68,205)	-	-
3400 Other Funds Ltd	-	(163,062)	-	(163,062)	-	-

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
6400 Federal Funds Ltd	-	(29,700)	-	(29,700)	-	-
All Funds	-	(260,967)	-	(260,967)	-	-
TOTAL P.S. BUDGET ADJUSTMENTS						
8000 General Fund	-	(144,495)	120,599	(23,896)	(16,714)	(59,627)
3400 Other Funds Ltd	-	(3,554)	32,684	29,130	(8,768)	(33,993)
6400 Federal Funds Ltd	-	(38,719)	3,710	(35,009)	(1,918)	(8,044)
TOTAL P.S. BUDGET ADJUSTMENTS	**-**	**($186,768)**	**$156,993**	**($29,775)**	**($27,400)**	**($101,664)**
TOTAL PERSONAL SERVICES						
8000 General Fund	9,138,016	9,738,282	330,954	10,069,236	10,066,752	10,045,789
3400 Other Funds Ltd	4,853,598	5,627,815	294,657	5,922,472	5,929,565	5,926,466
6400 Federal Funds Ltd	1,111,314	1,343,804	122,417	1,466,221	1,393,491	1,318,138
TOTAL PERSONAL SERVICES	**$15,102,928**	**$16,709,901**	**$748,028**	**$17,457,929**	**$17,389,808**	**$17,290,393**
SERVICES & SUPPLIES						
4100 Instate Travel						
8000 General Fund	92,397	108,407	-	108,407	108,407	111,658
3400 Other Funds Ltd	47,485	81,977	-	81,977	81,977	84,436
6400 Federal Funds Ltd	2,566	5,020	2,220	7,240	7,240	3,285
All Funds	142,448	195,404	2,220	197,624	197,624	199,379
4125 Out of State Travel						
8000 General Fund	9,043	6,604	-	6,604	6,604	6,802

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
3400 Other Funds Ltd	4,269	3,578	-	3,578	3,578	3,685
6400 Federal Funds Ltd	28,243	5,988	(198)	5,790	5,790	5,964
All Funds	41,555	16,170	(198)	15,972	15,972	16,451
4150 Employee Training						
8000 General Fund	13,753	16,494	-	16,494	19,839	20,434
3400 Other Funds Ltd	23,118	24,016	-	24,016	24,016	24,737
6400 Federal Funds Ltd	-	1,006	(292)	714	714	736
All Funds	36,871	41,516	(292)	41,224	44,569	45,907
4175 Office Expenses						
8000 General Fund	314,601	386,660	(8,140)	378,520	382,739	394,220
3400 Other Funds Ltd	321,433	589,081	(9,863)	579,218	593,972	611,620
6400 Federal Funds Ltd	12,531	1,212	6,889	8,101	11,501	4,173
All Funds	648,565	976,953	(11,114)	965,839	988,212	1,010,013
4200 Telecommunications						
8000 General Fund	138,713	103,886	-	103,886	103,886	107,003
3400 Other Funds Ltd	29,319	49,931	-	49,931	49,931	51,432
6400 Federal Funds Ltd	2,706	4,944	-	4,944	4,944	5,092
All Funds	170,738	158,761	-	158,761	158,761	163,527
4225 State Gov. Service Charges						
8000 General Fund	236,544	180,100	-	180,100	145,786	283,048

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
3400 Other Funds Ltd	121,567	77,444	-	77,444	62,690	121,715
6400 Federal Funds Ltd	29,512	17,839	-	17,839	14,439	28,033
All Funds	387,623	275,383	-	275,383	222,915	432,796
4250 Data Processing						
8000 General Fund	62,010	24,325	-	24,325	24,325	25,055
3400 Other Funds Ltd	7,759	16,404	-	16,404	16,404	16,896
6400 Federal Funds Ltd	-	150	(150)	-	-	-
All Funds	69,769	40,879	(150)	40,729	40,729	41,951
4275 Publicity and Publications						
8000 General Fund	1,311	13,686	-	13,686	13,686	14,097
3400 Other Funds Ltd	4,929	138,250	(9,950)	128,300	128,300	132,149
6400 Federal Funds Ltd	-	118	(118)	-	-	-
All Funds	6,240	152,054	(10,068)	141,986	141,986	146,246
4300 Professional Services						
8000 General Fund	148,705	94,859	(8,500)	86,359	86,359	89,209
3200 Other Funds Non-Ltd	983	-	-	-	-	-
3400 Other Funds Ltd	2,145,196	2,279,192	386,846	2,666,038	2,666,038	2,754,017
6400 Federal Funds Ltd	20,680	-	58,363	58,363	58,363	-
All Funds	2,315,564	2,374,051	436,709	2,810,760	2,810,760	2,843,226
4315 IT Professional Services						

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
8000 General Fund	6,674	-	-	-	-	-
3400 Other Funds Ltd	25,159	-	-	-	-	-
All Funds	31,833	-	-	-	-	-
4325 Attorney General						
8000 General Fund	179,523	212,376	-	212,376	212,376	253,152
3400 Other Funds Ltd	127,066	517,648	-	517,648	517,648	617,036
All Funds	306,589	730,024	-	730,024	730,024	870,188
4375 Employee Recruitment and Develop						
8000 General Fund	-	-	-	-	611	629
4400 Dues and Subscriptions						
8000 General Fund	18,947	18,582	-	18,582	18,582	19,140
3400 Other Funds Ltd	5,188	7,995	-	7,995	7,995	8,235
6400 Federal Funds Ltd	517	-	-	-	-	-
All Funds	24,652	26,577	-	26,577	26,577	27,375
4425 Facilities Rental and Taxes						
8000 General Fund	540,119	508,453	-	508,453	508,453	525,704
3400 Other Funds Ltd	349,858	393,723	-	393,723	393,723	407,084
6400 Federal Funds Ltd	42,777	114,401	-	114,401	114,401	118,280
All Funds	932,754	1,016,577	-	1,016,577	1,016,577	1,051,068
4475 Facilities Maintenance						

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
8000 General Fund	1,481	-	-	-	-	-
4650 Other Services and Supplies						
8000 General Fund	27,721	26,752	-	26,752	52,891	54,479
3400 Other Funds Ltd	24,734	46,365	-	46,365	46,365	47,755
6400 Federal Funds Ltd	2,125	32	(32)	-	-	-
All Funds	54,580	73,149	(32)	73,117	99,256	102,234
4675 Undistributed (S.S.)						
8000 General Fund	-	(15,029)	15,029	-	-	-
3400 Other Funds Ltd	-	(17,148)	17,148	-	-	-
6400 Federal Funds Ltd	-	(358)	358	-	-	-
All Funds	-	(32,535)	32,535	-	-	-
4700 Expendable Prop 250 - 5000						
8000 General Fund	3,420	5,887	-	5,887	5,887	6,063
3400 Other Funds Ltd	334	2,218	-	2,218	2,218	2,285
All Funds	3,754	8,105	-	8,105	8,105	8,348
4715 IT Expendable Property						
8000 General Fund	74,400	54,008	-	54,008	54,008	55,628
3400 Other Funds Ltd	27,088	28,406	-	28,406	28,406	29,258
6400 Federal Funds Ltd	55	887	(887)	-	-	-
All Funds	101,543	83,301	(887)	82,414	82,414	84,886

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
TOTAL SERVICES & SUPPLIES						
8000 General Fund	1,869,362	1,746,050	(1,611)	1,744,439	1,744,439	1,966,321
3200 Other Funds Non-Ltd	983	-	-	-	-	-
3400 Other Funds Ltd	3,264,502	4,239,080	384,181	4,623,261	4,623,261	4,912,340
6400 Federal Funds Ltd	141,712	151,239	66,153	217,392	217,392	165,563
TOTAL SERVICES & SUPPLIES	**$5,276,559**	**$6,136,369**	**$448,723**	**$6,585,092**	**$6,585,092**	**$7,044,224**
CAPITAL OUTLAY						
5600 Data Processing Hardware						
8000 General Fund	-	10,127	(606)	9,521	9,521	9,807
3400 Other Funds Ltd	33,404	4,873	(87)	4,786	4,786	4,930
All Funds	33,404	15,000	(693)	14,307	14,307	14,737
5950 Undistributed (C.O.)						
8000 General Fund	-	(606)	606	-	-	-
3400 Other Funds Ltd	-	(87)	87	-	-	-
All Funds	-	(693)	693	-	-	-
TOTAL CAPITAL OUTLAY						
8000 General Fund	-	9,521	-	9,521	9,521	9,807
3400 Other Funds Ltd	33,404	4,786	-	4,786	4,786	4,930
TOTAL CAPITAL OUTLAY	**$33,404**	**$14,307**	**-**	**$14,307**	**$14,307**	**$14,737**
SPECIAL PAYMENTS						

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
6035 Dist to Individuals						
8000 General Fund	125	23,356	-	23,356	23,356	24,057
3200 Other Funds Non-Ltd	1,190,818	1,200,000	-	1,200,000	1,200,000	1,236,000
3400 Other Funds Ltd	250	-	-	-	-	-
All Funds	1,191,193	1,223,356	-	1,223,356	1,223,356	1,260,057
EXPENDITURES						
8000 General Fund	11,007,503	11,517,209	329,343	11,846,552	11,844,068	12,045,974
3200 Other Funds Non-Ltd	1,191,801	1,200,000	-	1,200,000	1,200,000	1,236,000
3400 Other Funds Ltd	8,151,754	9,871,681	678,838	10,550,519	10,557,612	10,843,736
6400 Federal Funds Ltd	1,253,026	1,495,043	188,570	1,683,613	1,610,883	1,483,701
TOTAL EXPENDITURES	**$21,604,084**	**$24,083,933**	**$1,196,751**	**$25,280,684**	**$25,212,563**	**$25,609,411**
REVERSIONS						
9900 Reversions						
8000 General Fund	(137,562)	-	-	-	-	-
ENDING BALANCE						
8000 General Fund	-	-	-	-	-	-
3200 Other Funds Non-Ltd	5,167,658	6,247,897	(41,740)	6,206,157	8,386,684	8,350,684
3400 Other Funds Ltd	4,856,427	2,523,493	(177,106)	2,346,387	2,728,832	2,442,708
6400 Federal Funds Ltd	605,104	239,053	(41,986)	197,067	183,145	310,327
TOTAL ENDING BALANCE	**$10,629,189**	**$9,010,443**	**($260,832)**	**$8,749,611**	**$11,298,661**	**$11,103,719**

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
AUTHORIZED POSITIONS						
8150 Class/Unclass Positions	102	100	1	101	98	98
AUTHORIZED FTE POSITIONS						
8250 Class/Unclass FTE Positions	100.50	98.50	(0.12)	98.38	96.67	96.67

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
BEGINNING BALANCE						
0025 Beginning Balance						
3400 Other Funds Ltd	(1,081,013)	27,698	-	27,698	493,885	493,885
6400 Federal Funds Ltd	-	8,499	-	8,499	-	-
All Funds	(1,081,013)	36,197	-	36,197	493,885	493,885
0030 Beginning Balance Adjustment						
3400 Other Funds Ltd	1,600,000	399,967	-	399,967	-	-
6400 Federal Funds Ltd	-	(8,499)	-	(8,499)	-	-
All Funds	1,600,000	391,468	-	391,468	-	-
TOTAL BEGINNING BALANCE						
3400 Other Funds Ltd	518,987	427,665	-	427,665	493,885	493,885
6400 Federal Funds Ltd	-	-	-	-	-	-
TOTAL BEGINNING BALANCE	**$518,987**	**$427,665**	**-**	**$427,665**	**$493,885**	**$493,885**
REVENUE CATEGORIES						
GENERAL FUND APPROPRIATION						
0050 General Fund Appropriation						
8000 General Fund	3,263,676	3,489,682	160,780	3,650,462	3,730,082	3,822,217
LICENSES AND FEES						
0205 Business Lic and Fees						
3400 Other Funds Ltd	1,866	-	-	-	-	-

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
CHARGES FOR SERVICES						
0410 Charges for Services						
3400 Other Funds Ltd	839,859	850,000	-	850,000	860,000	860,000
FINES, RENTS AND ROYALTIES						
0505 Fines and Forfeitures						
3400 Other Funds Ltd	23,650	16,000	-	16,000	16,000	16,000
8800 General Fund Revenue	134,825	-	-	-	-	-
All Funds	158,475	16,000	-	16,000	16,000	16,000
SALES INCOME						
0705 Sales Income						
3400 Other Funds Ltd	434,740	400,000	-	400,000	395,000	395,000
OTHER						
0975 Other Revenues						
3400 Other Funds Ltd	14,647	15,000	-	15,000	15,000	15,000
8800 General Fund Revenue	841	-	-	-	-	-
All Funds	15,488	15,000	-	15,000	15,000	15,000
FEDERAL FUNDS REVENUE						
0995 Federal Funds						
6400 Federal Funds Ltd	-	-	4,068	4,068	-	-
TRANSFERS IN						

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
1010 Transfer In - Intrafund						
3400 Other Funds Ltd	1,410,042	1,655,133	44,133	1,699,266	1,652,251	1,652,251
6400 Federal Funds Ltd	152,150	227,356	2,945	230,301	233,713	233,713
All Funds	1,562,192	1,882,489	47,078	1,929,567	1,885,964	1,885,964
REVENUES						
8000 General Fund	3,263,676	3,489,682	160,780	3,650,462	3,730,082	3,822,217
3400 Other Funds Ltd	2,724,804	2,936,133	44,133	2,980,266	2,938,251	2,938,251
8800 General Fund Revenue	135,666	-	-	-	-	-
6400 Federal Funds Ltd	152,150	227,356	7,013	234,369	233,713	233,713
TOTAL REVENUES	**$6,276,296**	**$6,653,171**	**$211,926**	**$6,865,097**	**$6,902,046**	**$6,994,181**
TRANSFERS OUT						
2060 Transfer to General Fund						
8800 General Fund Revenue	(135,666)	-	-	-	-	-
AVAILABLE REVENUES						
8000 General Fund	3,263,676	3,489,682	160,780	3,650,462	3,730,082	3,822,217
3400 Other Funds Ltd	3,243,791	3,363,798	44,133	3,407,931	3,432,136	3,432,136
6400 Federal Funds Ltd	152,150	227,356	7,013	234,369	233,713	233,713
TOTAL AVAILABLE REVENUES	**$6,659,617**	**$7,080,836**	**$211,926**	**$7,292,762**	**$7,395,931**	**$7,488,066**
EXPENDITURES						
PERSONAL SERVICES						

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
SALARIES & WAGES						
3110 Class/Unclass Sal. and Per Diem						
8000 General Fund	1,697,285	1,779,798	75,885	1,855,683	1,983,559	1,983,559
3400 Other Funds Ltd	1,077,995	1,245,394	49,920	1,295,314	1,378,007	1,378,007
6400 Federal Funds Ltd	92,237	163,496	716	164,212	139,736	139,736
All Funds	2,867,517	3,188,688	126,521	3,315,209	3,501,302	3,501,302
3160 Temporary Appointments						
8000 General Fund	5,619	1,894	-	1,894	1,894	1,951
3400 Other Funds Ltd	95	-	-	-	-	-
All Funds	5,714	1,894	-	1,894	1,894	1,951
3170 Overtime Payments						
8000 General Fund	665	-	-	-	-	-
3400 Other Funds Ltd	1,538	-	-	-	-	-
All Funds	2,203	-	-	-	-	-
3190 All Other Differential						
8000 General Fund	5,948	-	-	-	-	-
3400 Other Funds Ltd	17,550	5,554	-	5,554	5,554	5,721
6400 Federal Funds Ltd	1,776	-	-	-	-	-
All Funds	25,274	5,554	-	5,554	5,554	5,721
TOTAL SALARIES & WAGES						

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
8000 General Fund	1,709,517	1,781,692	75,885	1,857,577	1,985,453	1,985,510
3400 Other Funds Ltd	1,097,178	1,250,948	49,920	1,300,868	1,383,561	1,383,728
6400 Federal Funds Ltd	94,013	163,496	716	164,212	139,736	139,736
TOTAL SALARIES & WAGES	**$2,900,708**	**$3,196,136**	**$126,521**	**$3,322,657**	**$3,508,750**	**$3,508,974**
OTHER PAYROLL EXPENSES						
3210 Empl. Rel. Bd. Assessments						
8000 General Fund	365	529	-	529	569	569
3400 Other Funds Ltd	312	389	(10)	379	441	441
6400 Federal Funds Ltd	37	42	-	42	46	46
All Funds	714	960	(10)	950	1,056	1,056
3220 Public Employees' Retire Cont						
8000 General Fund	249,433	261,096	11,132	272,228	313,206	313,206
3400 Other Funds Ltd	164,530	183,516	7,323	190,839	218,464	218,490
6400 Federal Funds Ltd	13,483	23,986	105	24,091	22,064	22,064
All Funds	427,446	468,598	18,560	487,158	553,734	553,760
3221 Pension Obligation Bond						
8000 General Fund	80,802	114,295	(6,387)	107,908	107,908	122,762
3400 Other Funds Ltd	67,132	70,124	5,720	75,844	80,520	90,314
6400 Federal Funds Ltd	5,261	8,312	1,601	9,913	9,913	8,648
All Funds	153,195	192,731	934	193,665	198,341	221,724

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
3230 Social Security Taxes						
8000 General Fund	126,769	135,897	5,806	141,703	151,887	151,891
3400 Other Funds Ltd	80,652	95,526	3,823	99,349	105,843	105,856
6400 Federal Funds Ltd	7,157	12,507	56	12,563	10,689	10,689
All Funds	214,578	243,930	9,685	253,615	268,419	268,436
3240 Unemployment Assessments						
8000 General Fund	9,288	7,044	-	7,044	7,044	7,255
3400 Other Funds Ltd	8,059	-	-	-	-	-
All Funds	17,347	7,044	-	7,044	7,044	7,255
3250 Worker's Comp. Assess. (WCD)						
8000 General Fund	650	825	-	825	945	945
3400 Other Funds Ltd	436	588	(15)	573	707	707
6400 Federal Funds Ltd	43	62	-	62	73	73
All Funds	1,129	1,475	(15)	1,460	1,725	1,725
3260 Mass Transit Tax						
8000 General Fund	10,832	10,786	-	10,786	10,786	11,913
3400 Other Funds Ltd	6,557	7,139	(109)	7,030	7,030	8,302
All Funds	17,389	17,925	(109)	17,816	17,816	20,215
3270 Flexible Benefits						
8000 General Fund	392,345	427,726	6,238	433,964	417,435	417,435

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
3400 Other Funds Ltd	262,743	303,429	(3,207)	300,222	283,192	283,192
6400 Federal Funds Ltd	27,101	32,045	467	32,512	32,045	32,045
All Funds	682,189	763,200	3,498	766,698	732,672	732,672
TOTAL OTHER PAYROLL EXPENSES						
8000 General Fund	870,484	958,198	16,789	974,987	1,009,780	1,025,976
3400 Other Funds Ltd	590,421	660,711	13,525	674,236	696,197	707,302
6400 Federal Funds Ltd	53,082	76,954	2,229	79,183	74,830	73,565
TOTAL OTHER PAYROLL EXPENSES	**$1,513,987**	**$1,695,863**	**$32,543**	**$1,728,406**	**$1,780,807**	**$1,806,843**
P.S. BUDGET ADJUSTMENTS						
3455 Vacancy Savings						
8000 General Fund	-	(4,649)	-	(4,649)	(4,649)	(17,101)
3400 Other Funds Ltd	-	(3,034)	-	(3,034)	(3,034)	(11,967)
6400 Federal Funds Ltd	-	(221)	-	(221)	(221)	(1,571)
All Funds	-	(7,904)	-	(7,904)	(7,904)	(30,639)
3465 Reconciliation Adjustment						
8000 General Fund	-	105,104	-	105,104	-	-
3400 Other Funds Ltd	-	113,519	-	113,519	-	-
6400 Federal Funds Ltd	-	(33,768)	-	(33,768)	-	-
All Funds	-	184,855	-	184,855	-	-
3470 Undistributed (P.S.)						

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
8000 General Fund	-	(53,077)	53,077	-	-	-
3400 Other Funds Ltd	-	(32,684)	32,684	-	-	-
6400 Federal Funds Ltd	-	(3,710)	3,710	-	-	-
All Funds	-	(89,471)	89,471	-	-	-
3991 PERS Policy Adjustment						
8000 General Fund	-	(22,055)	-	(22,055)	-	-
3400 Other Funds Ltd	-	(79,632)	-	(79,632)	-	-
6400 Federal Funds Ltd	-	(4,845)	-	(4,845)	-	-
All Funds	-	(106,532)	-	(106,532)	-	-
TOTAL P.S. BUDGET ADJUSTMENTS						
8000 General Fund	-	25,323	53,077	78,400	(4,649)	(17,101)
3400 Other Funds Ltd	-	(1,831)	32,684	30,853	(3,034)	(11,967)
6400 Federal Funds Ltd	-	(42,544)	3,710	(38,834)	(221)	(1,571)
TOTAL P.S. BUDGET ADJUSTMENTS	**-**	**($19,052)**	**$89,471**	**$70,419**	**($7,904)**	**($30,639)**
TOTAL PERSONAL SERVICES						
8000 General Fund	2,580,001	2,765,213	145,751	2,910,964	2,990,584	2,994,385
3400 Other Funds Ltd	1,687,599	1,909,828	96,129	2,005,957	2,076,724	2,079,063
6400 Federal Funds Ltd	147,095	197,906	6,655	204,561	214,345	211,730
TOTAL PERSONAL SERVICES	**$4,414,695**	**$4,872,947**	**$248,535**	**$5,121,482**	**$5,281,653**	**$5,285,178**
SERVICES & SUPPLIES						

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
4100 Instate Travel						
8000 General Fund	35,102	34,300	-	34,300	34,300	35,328
3400 Other Funds Ltd	32,675	42,583	-	42,583	42,583	43,861
6400 Federal Funds Ltd	-	370	-	370	370	381
All Funds	67,777	77,253	-	77,253	77,253	79,570
4125 Out of State Travel						
8000 General Fund	989	3,674	-	3,674	3,674	3,784
3400 Other Funds Ltd	832	1,389	-	1,389	1,389	1,431
All Funds	1,821	5,063	-	5,063	5,063	5,215
4150 Employee Training						
8000 General Fund	7,683	11,054	-	11,054	14,399	14,831
3400 Other Funds Ltd	10,979	5,142	-	5,142	5,142	5,297
6400 Federal Funds Ltd	-	292	-	292	292	301
All Funds	18,662	16,488	-	16,488	19,833	20,429
4175 Office Expenses						
8000 General Fund	106,429	256,735	-	256,735	260,954	268,782
3400 Other Funds Ltd	246,616	404,135	(9,863)	394,272	400,395	412,406
6400 Federal Funds Ltd	-	561	-	561	561	578
All Funds	353,045	661,431	(9,863)	651,568	661,910	681,766
4200 Telecommunications						

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
8000 General Fund	15,414	33,006	-	33,006	33,006	33,997
3400 Other Funds Ltd	16,425	23,012	-	23,012	23,012	23,702
6400 Federal Funds Ltd	921	943	-	943	943	971
All Funds	32,760	56,961	-	56,961	56,961	58,670
4225 State Gov. Service Charges						
8000 General Fund	51,709	59,511	-	59,511	29,511	88,453
3400 Other Funds Ltd	36,393	22,829	-	22,829	16,706	60,649
6400 Federal Funds Ltd	3,071	2,112	-	2,112	2,112	3,721
All Funds	91,173	84,452	-	84,452	48,329	152,823
4250 Data Processing						
8000 General Fund	46,605	24,325	-	24,325	24,325	25,055
3400 Other Funds Ltd	7,759	16,404	-	16,404	16,404	16,896
All Funds	54,364	40,729	-	40,729	40,729	41,951
4275 Publicity and Publications						
8000 General Fund	207	1,727	-	1,727	1,727	1,779
3400 Other Funds Ltd	3,138	57,573	(9,950)	47,623	47,623	49,052
All Funds	3,345	59,300	(9,950)	49,350	49,350	50,831
4300 Professional Services						
8000 General Fund	48,222	41,033	-	41,033	41,033	42,388
3400 Other Funds Ltd	118,214	115,826	-	115,826	115,826	119,648

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
All Funds	166,436	156,859	-	156,859	156,859	162,036
4315 IT Professional Services						
8000 General Fund	2,760	-	-	-	-	-
3400 Other Funds Ltd	23,119	-	-	-	-	-
All Funds	25,879	-	-	-	-	-
4325 Attorney General						
8000 General Fund	39,471	46,013	-	46,013	46,013	54,847
4375 Employee Recruitment and Develop						
8000 General Fund	-	-	-	-	611	629
4400 Dues and Subscriptions						
8000 General Fund	9,140	10,434	-	10,434	10,434	10,747
3400 Other Funds Ltd	349	3,693	-	3,693	3,693	3,804
6400 Federal Funds Ltd	202	-	-	-	-	-
All Funds	9,691	14,127	-	14,127	14,127	14,551
4425 Facilities Rental and Taxes						
8000 General Fund	140,767	128,426	-	128,426	128,426	132,794
3400 Other Funds Ltd	168,596	192,886	-	192,886	192,886	199,429
6400 Federal Funds Ltd	65	15,505	-	15,505	15,505	16,031
All Funds	309,428	336,817	-	336,817	336,817	348,254
4475 Facilities Maintenance						

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
8000 General Fund	822	-	-	-	-	-
4650 Other Services and Supplies						
8000 General Fund	19,112	23,292	-	23,292	45,117	46,471
3400 Other Funds Ltd	24,600	32,814	-	32,814	32,814	33,798
All Funds	43,712	56,106	-	56,106	77,931	80,269
4675 Undistributed (S.S.)						
8000 General Fund	-	(15,029)	15,029	-	-	-
3400 Other Funds Ltd	-	(17,148)	17,148	-	-	-
6400 Federal Funds Ltd	-	(358)	358	-	-	-
All Funds	-	(32,535)	32,535	-	-	-
4700 Expendable Prop 250 - 5000						
8000 General Fund	-	2,439	-	2,439	2,439	2,512
3400 Other Funds Ltd	334	2,218	-	2,218	2,218	2,285
All Funds	334	4,657	-	4,657	4,657	4,797
4715 IT Expendable Property						
8000 General Fund	16,344	54,008	-	54,008	54,008	55,628
3400 Other Funds Ltd	20,066	28,406	-	28,406	28,406	29,258
All Funds	36,410	82,414	-	82,414	82,414	84,886
TOTAL SERVICES & SUPPLIES						
8000 General Fund	540,776	714,948	15,029	729,977	729,977	818,025

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
3400 Other Funds Ltd	710,095	931,762	(2,665)	929,097	929,097	1,001,516
6400 Federal Funds Ltd	4,259	19,425	358	19,783	19,783	21,983
TOTAL SERVICES & SUPPLIES	**$1,255,130**	**$1,666,135**	**$12,722**	**$1,678,857**	**$1,678,857**	**$1,841,524**
CAPITAL OUTLAY						
5600 Data Processing Hardware						
8000 General Fund	-	10,127	(606)	9,521	9,521	9,807
3400 Other Funds Ltd	8,404	4,873	(87)	4,786	4,786	4,930
All Funds	8,404	15,000	(693)	14,307	14,307	14,737
5950 Undistributed (C.O.)						
8000 General Fund	-	(606)	606	-	-	-
3400 Other Funds Ltd	-	(87)	87	-	-	-
All Funds	-	(693)	693	-	-	-
TOTAL CAPITAL OUTLAY						
8000 General Fund	-	9,521	-	9,521	9,521	9,807
3400 Other Funds Ltd	8,404	4,786	-	4,786	4,786	4,930
TOTAL CAPITAL OUTLAY	**$8,404**	**$14,307**	**-**	**$14,307**	**$14,307**	**$14,737**
EXPENDITURES						
8000 General Fund	3,120,777	3,489,682	160,780	3,650,462	3,730,082	3,822,217
3400 Other Funds Ltd	2,406,098	2,846,376	93,464	2,939,840	3,010,607	3,085,509
6400 Federal Funds Ltd	151,354	217,331	7,013	224,344	234,128	233,713

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
TOTAL EXPENDITURES	**$5,678,229**	**$6,553,389**	**$261,257**	**$6,814,646**	**$6,974,817**	**$7,141,439**
REVERSIONS						
9900 Reversions						
8000 General Fund	(142,899)	-	-	-	-	-
ENDING BALANCE						
8000 General Fund	-	-	-	-	-	-
3400 Other Funds Ltd	837,693	517,422	(49,331)	468,091	421,529	346,627
6400 Federal Funds Ltd	796	10,025	-	10,025	(415)	-
TOTAL ENDING BALANCE	**$838,489**	**$527,447**	**($49,331)**	**$478,116**	**$421,114**	**$346,627**
AUTHORIZED POSITIONS						
8150 Class/Unclass Positions	25	25	-	25	25	25
AUTHORIZED FTE POSITIONS						
8250 Class/Unclass FTE Positions	24.50	24.50	(0.25)	24.25	24.17	24.17

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
BEGINNING BALANCE						
0025 Beginning Balance						
3400 Other Funds Ltd	364,937	413,591	-	413,591	466,753	466,753
6400 Federal Funds Ltd	51,759	72,771	-	72,771	92,608	92,608
All Funds	416,696	486,362	-	486,362	559,361	559,361
0030 Beginning Balance Adjustment						
3400 Other Funds Ltd	-	(45,328)	-	(45,328)	-	-
TOTAL BEGINNING BALANCE						
3400 Other Funds Ltd	364,937	368,263	-	368,263	466,753	466,753
6400 Federal Funds Ltd	51,759	72,771	-	72,771	92,608	92,608
TOTAL BEGINNING BALANCE	**$416,696**	**$441,034**	**-**	**$441,034**	**$559,361**	**$559,361**
REVENUE CATEGORIES						
GENERAL FUND APPROPRIATION						
0050 General Fund Appropriation						
8000 General Fund	2,747,999	2,722,333	291,217	3,013,550	2,836,130	2,866,852
LICENSES AND FEES						
0205 Business Lic and Fees						
3400 Other Funds Ltd	145	-	-	-	-	-
FINES, RENTS AND ROYALTIES						
0505 Fines and Forfeitures						

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
3400 Other Funds Ltd	3,000	-	-	-	-	-
SALES INCOME						
0705 Sales Income						
3400 Other Funds Ltd	108,217	130,000	-	130,000	130,000	130,000
OTHER						
0975 Other Revenues						
3400 Other Funds Ltd	28,122	-	-	-	-	-
FEDERAL FUNDS REVENUE						
0995 Federal Funds						
6400 Federal Funds Ltd	1,577,716	1,445,000	142,516	1,587,516	1,445,000	1,445,000
TRANSFERS IN						
1440 Tsfr From Consumer/Bus Svcs						
3400 Other Funds Ltd	963,116	995,437	-	995,437	1,014,941	1,014,941
REVENUES						
8000 General Fund	2,747,999	2,722,333	291,217	3,013,550	2,836,130	2,866,852
3400 Other Funds Ltd	1,102,600	1,125,437	-	1,125,437	1,144,941	1,144,941
6400 Federal Funds Ltd	1,577,716	1,445,000	142,516	1,587,516	1,445,000	1,445,000
TOTAL REVENUES	**$5,428,315**	**$5,292,770**	**$433,733**	**$5,726,503**	**$5,426,071**	**$5,456,793**
TRANSFERS OUT						
2010 Transfer Out - Intrafund						

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
3400 Other Funds Ltd	-	-	-	-	(39,195)	(39,195)
6400 Federal Funds Ltd	(152,150)	(227,356)	(2,945)	(230,301)	(233,713)	(233,713)
All Funds	(152,150)	(227,356)	(2,945)	(230,301)	(272,908)	(272,908)
AVAILABLE REVENUES						
8000 General Fund	2,747,999	2,722,333	291,217	3,013,550	2,836,130	2,866,852
3400 Other Funds Ltd	1,467,537	1,493,700	-	1,493,700	1,572,499	1,572,499
6400 Federal Funds Ltd	1,477,325	1,290,415	139,571	1,429,986	1,303,895	1,303,895
TOTAL AVAILABLE REVENUES	**$5,692,861**	**$5,506,448**	**$430,788**	**$5,937,236**	**$5,712,524**	**$5,743,246**
EXPENDITURES						
PERSONAL SERVICES						
SALARIES & WAGES						
3110 Class/Unclass Sal. and Per Diem						
8000 General Fund	1,528,485	1,665,475	42,261	1,707,736	1,582,343	1,582,343
3400 Other Funds Ltd	501,149	613,187	24,523	637,710	574,978	574,978
6400 Federal Funds Ltd	532,293	635,442	32,262	667,704	603,075	603,075
All Funds	2,561,927	2,914,104	99,046	3,013,150	2,760,396	2,760,396
3160 Temporary Appointments						
8000 General Fund	17,221	6,637	-	6,637	6,637	6,836
3400 Other Funds Ltd	3,904	-	-	-	-	-
6400 Federal Funds Ltd	-	-	63,022	63,022	63,022	-

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
All Funds	21,125	6,637	63,022	69,659	69,659	6,836
3170 Overtime Payments						
8000 General Fund	398	512	-	512	512	527
3190 All Other Differential						
8000 General Fund	18,777	20,647	-	20,647	20,647	21,266
3400 Other Funds Ltd	15,448	18,575	-	18,575	18,575	19,132
6400 Federal Funds Ltd	10,670	16,592	-	16,592	16,592	17,090
All Funds	44,895	55,814	-	55,814	55,814	57,488
TOTAL SALARIES & WAGES						
8000 General Fund	1,564,881	1,693,271	42,261	1,735,532	1,610,139	1,610,972
3400 Other Funds Ltd	520,501	631,762	24,523	656,285	593,553	594,110
6400 Federal Funds Ltd	542,963	652,034	95,284	747,318	682,689	620,165
TOTAL SALARIES & WAGES	**$2,628,345**	**$2,977,067**	**$162,068**	**$3,139,135**	**$2,886,381**	**$2,825,247**
OTHER PAYROLL EXPENSES						
3210 Empl. Rel. Bd. Assessments						
8000 General Fund	579	606	-	606	645	645
3400 Other Funds Ltd	235	279	-	279	269	269
6400 Federal Funds Ltd	279	315	2	317	340	340
All Funds	1,093	1,200	2	1,202	1,254	1,254
3220 Public Employees' Retire Cont						

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
8000 General Fund	229,677	247,430	6,200	253,630	253,191	253,291
3400 Other Funds Ltd	74,161	92,680	3,597	96,277	93,721	93,809
6400 Federal Funds Ltd	80,067	95,653	4,733	100,386	97,846	97,925
All Funds	383,905	435,763	14,530	450,293	444,758	445,025
3221 Pension Obligation Bond						
8000 General Fund	98,695	104,155	(1,896)	102,259	102,259	99,279
3400 Other Funds Ltd	26,798	37,774	529	38,303	38,303	36,769
6400 Federal Funds Ltd	33,165	39,022	510	39,532	39,532	38,382
All Funds	158,658	180,951	(857)	180,094	180,094	174,430
3230 Social Security Taxes						
8000 General Fund	115,056	129,537	3,233	132,770	123,174	123,237
3400 Other Funds Ltd	41,868	48,331	1,876	50,207	45,408	45,451
6400 Federal Funds Ltd	41,514	49,880	7,290	57,170	52,227	47,444
All Funds	198,438	227,748	12,399	240,147	220,809	216,132
3240 Unemployment Assessments						
8000 General Fund	9,319	680	-	680	680	700
3400 Other Funds Ltd	6,524	-	-	-	-	-
6400 Federal Funds Ltd	3,576	-	-	-	-	-
All Funds	19,419	680	-	680	680	700
3250 Worker's Comp. Assess. (WCD)						

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
8000 General Fund	744	894	-	894	1,010	1,010
3400 Other Funds Ltd	290	412	-	412	422	422
6400 Federal Funds Ltd	344	464	2	466	534	534
All Funds	1,378	1,770	2	1,772	1,966	1,966
3260 Mass Transit Tax						
8000 General Fund	8,512	10,160	-	10,160	10,160	9,666
3400 Other Funds Ltd	3,476	3,669	-	3,669	3,669	3,564
All Funds	11,988	13,829	-	13,829	13,829	13,230
3270 Flexible Benefits						
8000 General Fund	443,079	462,515	6,745	469,260	447,251	447,251
3400 Other Funds Ltd	178,869	213,085	3,107	216,192	186,623	186,623
6400 Federal Funds Ltd	203,187	240,240	5,189	245,429	236,174	236,174
All Funds	825,135	915,840	15,041	930,881	870,048	870,048
TOTAL OTHER PAYROLL EXPENSES						
8000 General Fund	905,661	955,977	14,282	970,259	938,370	935,079
3400 Other Funds Ltd	332,221	396,230	9,109	405,339	368,415	366,907
6400 Federal Funds Ltd	362,132	425,574	17,726	443,300	426,653	420,799
TOTAL OTHER PAYROLL EXPENSES	**$1,600,014**	**$1,777,781**	**$41,117**	**$1,818,898**	**$1,733,438**	**$1,722,785**
P.S. BUDGET ADJUSTMENTS						
3455 Vacancy Savings						

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
8000 General Fund	-	(4,300)	-	(4,300)	(4,300)	(16,003)
3400 Other Funds Ltd	-	(1,567)	-	(1,567)	(1,567)	(5,892)
6400 Federal Funds Ltd	-	(1,579)	-	(1,579)	(1,579)	(6,105)
All Funds	-	(7,446)	-	(7,446)	(7,446)	(28,000)
3465 Reconciliation Adjustment						
8000 General Fund	-	68,190	-	68,190	-	-
3400 Other Funds Ltd	-	11,736	-	11,736	-	-
6400 Federal Funds Ltd	-	28,691	-	28,691	-	-
All Funds	-	108,617	-	108,617	-	-
3470 Undistributed (P.S.)						
8000 General Fund	-	(234,674)	234,674	-	-	-
3991 PERS Policy Adjustment						
8000 General Fund	-	(48,052)	-	(48,052)	-	-
3400 Other Funds Ltd	-	(22,646)	-	(22,646)	-	-
6400 Federal Funds Ltd	-	(23,476)	-	(23,476)	-	-
All Funds	-	(94,174)	-	(94,174)	-	-
TOTAL P.S. BUDGET ADJUSTMENTS						
8000 General Fund	-	(218,836)	234,674	15,838	(4,300)	(16,003)
3400 Other Funds Ltd	-	(12,477)	-	(12,477)	(1,567)	(5,892)
6400 Federal Funds Ltd	-	3,636	-	3,636	(1,579)	(6,105)

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
TOTAL P.S. BUDGET ADJUSTMENTS	**-**	**($227,677)**	**$234,674**	**$6,997**	**($7,446)**	**($28,000)**
TOTAL PERSONAL SERVICES						
8000 General Fund	2,470,542	2,430,412	291,217	2,721,629	2,544,209	2,530,048
3400 Other Funds Ltd	852,722	1,015,515	33,632	1,049,147	960,401	955,125
6400 Federal Funds Ltd	905,095	1,081,244	113,010	1,194,254	1,107,763	1,034,859
TOTAL PERSONAL SERVICES	**$4,228,359**	**$4,527,171**	**$437,859**	**$4,965,030**	**$4,612,373**	**$4,520,032**
SERVICES & SUPPLIES						
4100 Instate Travel						
8000 General Fund	9,395	7,168	-	7,168	7,168	7,383
3400 Other Funds Ltd	550	8,346	-	8,346	8,346	8,596
6400 Federal Funds Ltd	1,866	2,768	2,220	4,988	4,988	966
All Funds	11,811	18,282	2,220	20,502	20,502	16,945
4125 Out of State Travel						
8000 General Fund	1,557	-	-	-	-	-
3400 Other Funds Ltd	-	141	-	141	141	145
6400 Federal Funds Ltd	20,084	198	(198)	-	-	-
All Funds	21,641	339	(198)	141	141	145
4150 Employee Training						
8000 General Fund	957	1,796	-	1,796	1,796	1,850
3400 Other Funds Ltd	-	8,103	-	8,103	8,103	8,346

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
6400 Federal Funds Ltd	-	292	(292)	-	-	-
All Funds	957	10,191	(292)	9,899	9,899	10,196
4175 Office Expenses						
8000 General Fund	82,042	48,812	-	48,812	48,812	50,276
3400 Other Funds Ltd	1,109	13,154	-	13,154	16,134	16,618
6400 Federal Funds Ltd	12,448	561	6,889	7,450	10,850	3,502
All Funds	95,599	62,527	6,889	69,416	75,796	70,396
4200 Telecommunications						
8000 General Fund	16,929	21,901	-	21,901	21,901	22,558
3400 Other Funds Ltd	11,083	4,031	-	4,031	4,031	4,152
6400 Federal Funds Ltd	1,785	2,776	-	2,776	2,776	2,859
All Funds	29,797	28,708	-	28,708	28,708	29,569
4225 State Gov. Service Charges						
8000 General Fund	59,827	40,023	-	40,023	40,023	71,611
3400 Other Funds Ltd	26,476	15,655	-	15,655	12,675	12,675
6400 Federal Funds Ltd	26,441	14,546	-	14,546	11,146	22,231
All Funds	112,744	70,224	-	70,224	63,844	106,517
4250 Data Processing						
8000 General Fund	9,369	-	-	-	-	-
6400 Federal Funds Ltd	-	150	(150)	-	-	-

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
All Funds	9,369	150	(150)	-	-	-
4275 Publicity and Publications						
8000 General Fund	86	241	-	241	241	248
3400 Other Funds Ltd	-	527	-	527	527	543
6400 Federal Funds Ltd	-	118	(118)	-	-	-
All Funds	86	886	(118)	768	768	791
4300 Professional Services						
8000 General Fund	20,406	20,560	-	20,560	20,560	21,238
6400 Federal Funds Ltd	19,280	-	58,363	58,363	58,363	-
All Funds	39,686	20,560	58,363	78,923	78,923	21,238
4325 Attorney General						
8000 General Fund	29,309	32,335	-	32,335	32,335	38,543
4400 Dues and Subscriptions						
8000 General Fund	7,876	4,096	-	4,096	4,096	4,219
6400 Federal Funds Ltd	315	-	-	-	-	-
All Funds	8,191	4,096	-	4,096	4,096	4,219
4425 Facilities Rental and Taxes						
8000 General Fund	120,203	112,587	-	112,587	112,587	116,404
3400 Other Funds Ltd	57,082	65,955	-	65,955	65,955	68,191
6400 Federal Funds Ltd	39,476	94,235	-	94,235	94,235	97,430

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
All Funds	216,761	272,777	-	272,777	272,777	282,025
4475 Facilities Maintenance						
8000 General Fund	16	-	-	-	-	-
4650 Other Services and Supplies						
8000 General Fund	1,690	1,890	-	1,890	1,890	1,947
3400 Other Funds Ltd	-	2,708	-	2,708	2,708	2,789
6400 Federal Funds Ltd	425	32	(32)	-	-	-
All Funds	2,115	4,630	(32)	4,598	4,598	4,736
4700 Expendable Prop 250 - 5000						
8000 General Fund	3,137	512	-	512	512	527
4715 IT Expendable Property						
8000 General Fund	8,682	-	-	-	-	-
6400 Federal Funds Ltd	-	887	(887)	-	-	-
All Funds	8,682	887	(887)	-	-	-
TOTAL SERVICES & SUPPLIES						
8000 General Fund	371,481	291,921	-	291,921	291,921	336,804
3400 Other Funds Ltd	96,300	118,620	-	118,620	118,620	122,055
6400 Federal Funds Ltd	122,120	116,563	65,795	182,358	182,358	126,988
TOTAL SERVICES & SUPPLIES	**$589,901**	**$527,104**	**$65,795**	**$592,899**	**$592,899**	**$585,847**

CAPITAL OUTLAY

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
5600 Data Processing Hardware						
3400 Other Funds Ltd	12,500	-	-	-	-	-
EXPENDITURES						
8000 General Fund	2,842,023	2,722,333	291,217	3,013,550	2,836,130	2,866,852
3400 Other Funds Ltd	961,522	1,134,135	33,632	1,167,767	1,079,021	1,077,180
6400 Federal Funds Ltd	1,027,215	1,197,807	178,805	1,376,612	1,290,121	1,161,847
TOTAL EXPENDITURES	**$4,830,760**	**$5,054,275**	**$503,654**	**$5,557,929**	**$5,205,272**	**$5,105,879**
REVERSIONS						
9900 Reversions						
8000 General Fund	94,024	-	-	-	-	-
ENDING BALANCE						
8000 General Fund	-	-	-	-	-	-
3400 Other Funds Ltd	506,015	359,565	(33,632)	325,933	493,478	495,319
6400 Federal Funds Ltd	450,110	92,608	(39,234)	53,374	13,774	142,048
TOTAL ENDING BALANCE	**$956,125**	**$452,173**	**($72,866)**	**$379,307**	**$507,252**	**$637,367**
AUTHORIZED POSITIONS						
8150 Class/Unclass Positions	30	30	-	30	29	29
AUTHORIZED FTE POSITIONS						
8250 Class/Unclass FTE Positions	29.50	29.50	-	29.50	28.50	28.50

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
BEGINNING BALANCE						
0025 Beginning Balance						
3200 Other Funds Non-Ltd	3,788,819	4,534,939	-	4,534,939	6,648,068	6,648,068
3400 Other Funds Ltd	3,974,987	1,147,961	-	1,147,961	2,050,422	2,050,422
All Funds	7,763,806	5,682,900	-	5,682,900	8,698,490	8,698,490
0030 Beginning Balance Adjustment						
3200 Other Funds Non-Ltd	(76,069)	402,482	-	402,482	-	-
3400 Other Funds Ltd	(1,600,000)	644,306	-	644,306	-	-
8800 General Fund Revenue	76,069	-	-	-	-	-
All Funds	(1,600,000)	1,046,788	-	1,046,788	-	-
TOTAL BEGINNING BALANCE						
3200 Other Funds Non-Ltd	3,712,750	4,937,421	-	4,937,421	6,648,068	6,648,068
3400 Other Funds Ltd	2,374,987	1,792,267	-	1,792,267	2,050,422	2,050,422
8800 General Fund Revenue	76,069	-	-	-	-	-
TOTAL BEGINNING BALANCE	**$6,163,806**	**$6,729,688**	**-**	**$6,729,688**	**$8,698,490**	**$8,698,490**
REVENUE CATEGORIES						
GENERAL FUND APPROPRIATION						
0050 General Fund Appropriation						
8000 General Fund	2,548,924	2,522,405	7,535	2,529,940	2,511,919	2,562,436
LICENSES AND FEES						

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
0205 Business Lic and Fees						
3400 Other Funds Ltd	3,507,814	3,457,700	-	3,457,700	3,299,600	3,299,600
CHARGES FOR SERVICES						
0410 Charges for Services						
3400 Other Funds Ltd	6,495	-	-	-	-	-
FINES, RENTS AND ROYALTIES						
0505 Fines and Forfeitures						
3400 Other Funds Ltd	15,833	30,000	-	30,000	40,000	40,000
INTEREST EARNINGS						
0605 Interest Income						
3200 Other Funds Non-Ltd	37,873	65,000	-	65,000	75,000	75,000
SALES INCOME						
0705 Sales Income						
3400 Other Funds Ltd	200	-	-	-	-	-
OTHER						
0975 Other Revenues						
3200 Other Funds Non-Ltd	392,303	225,000	-	225,000	225,000	225,000
3400 Other Funds Ltd	12,421	-	-	-	-	-
All Funds	404,724	225,000	-	225,000	225,000	225,000
TRANSFERS IN						

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
1010 Transfer In - Intrafund						
3400 Other Funds Ltd	1,409,304	1,574,278	44,852	1,619,130	1,485,544	1,485,544
1471 Tsfr From Employment Dept						
3200 Other Funds Non-Ltd	3,872,568	4,149,620	-	4,149,620	4,580,000	4,580,000
TOTAL TRANSFERS IN						
3200 Other Funds Non-Ltd	3,872,568	4,149,620	-	4,149,620	4,580,000	4,580,000
3400 Other Funds Ltd	1,409,304	1,574,278	44,852	1,619,130	1,485,544	1,485,544
TOTAL TRANSFERS IN	**$5,281,872**	**$5,723,898**	**$44,852**	**$5,768,750**	**$6,065,544**	**$6,065,544**
REVENUES						
8000 General Fund	2,548,924	2,522,405	7,535	2,529,940	2,511,919	2,562,436
3200 Other Funds Non-Ltd	4,302,744	4,439,620	-	4,439,620	4,880,000	4,880,000
3400 Other Funds Ltd	4,952,067	5,061,978	44,852	5,106,830	4,825,144	4,825,144
TOTAL REVENUES	**$11,803,735**	**$12,024,003**	**$52,387**	**$12,076,390**	**$12,217,063**	**$12,267,580**
TRANSFERS OUT						
2010 Transfer Out - Intrafund						
3200 Other Funds Non-Ltd	(1,656,035)	(1,929,144)	(41,740)	(1,970,884)	(1,941,384)	(1,941,384)
3400 Other Funds Ltd	(1,163,311)	(1,300,267)	(47,245)	(1,347,512)	(1,157,216)	(1,157,216)
All Funds	(2,819,346)	(3,229,411)	(88,985)	(3,318,396)	(3,098,600)	(3,098,600)
2060 Transfer to General Fund						
8800 General Fund Revenue	(76,069)	-	-	-	-	-

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
TOTAL TRANSFERS OUT						
3200 Other Funds Non-Ltd	(1,656,035)	(1,929,144)	(41,740)	(1,970,884)	(1,941,384)	(1,941,384)
3400 Other Funds Ltd	(1,163,311)	(1,300,267)	(47,245)	(1,347,512)	(1,157,216)	(1,157,216)
8800 General Fund Revenue	(76,069)	-	-	-	-	-
TOTAL TRANSFERS OUT	**($2,895,415)**	**($3,229,411)**	**($88,985)**	**($3,318,396)**	**($3,098,600)**	**($3,098,600)**
AVAILABLE REVENUES						
8000 General Fund	2,548,924	2,522,405	7,535	2,529,940	2,511,919	2,562,436
3200 Other Funds Non-Ltd	6,359,459	7,447,897	(41,740)	7,406,157	9,586,684	9,586,684
3400 Other Funds Ltd	6,163,743	5,553,978	(2,393)	5,551,585	5,718,350	5,718,350
TOTAL AVAILABLE REVENUES	**$15,072,126**	**$15,524,280**	**($36,598)**	**$15,487,682**	**$17,816,953**	**$17,867,470**
EXPENDITURES						
PERSONAL SERVICES						
SALARIES & WAGES						
3110 Class/Unclass Sal. and Per Diem						
8000 General Fund	1,016,740	1,256,214	19,207	1,275,421	1,261,286	1,261,286
3400 Other Funds Ltd	1,448,577	1,556,682	66,342	1,623,024	1,677,153	1,677,153
All Funds	2,465,317	2,812,896	85,549	2,898,445	2,938,439	2,938,439
3160 Temporary Appointments						
8000 General Fund	22,023	10,019	-	10,019	10,019	10,320
3170 Overtime Payments						

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
3400 Other Funds Ltd	74	-	-	-	-	-
3190 All Other Differential						
8000 General Fund	25,135	29,947	-	29,947	29,947	30,845
3400 Other Funds Ltd	6,823	13,293	-	13,293	13,293	13,692
All Funds	31,958	43,240	-	43,240	43,240	44,537
TOTAL SALARIES & WAGES						
8000 General Fund	1,063,898	1,296,180	19,207	1,315,387	1,301,252	1,302,451
3400 Other Funds Ltd	1,455,474	1,569,975	66,342	1,636,317	1,690,446	1,690,845
TOTAL SALARIES & WAGES	**$2,519,372**	**$2,866,155**	**$85,549**	**$2,951,704**	**$2,991,698**	**$2,993,296**
OTHER PAYROLL EXPENSES						
3210 Empl. Rel. Bd. Assessments						
8000 General Fund	449	528	(20)	508	581	581
3400 Other Funds Ltd	614	632	-	632	716	716
All Funds	1,063	1,160	(20)	1,140	1,297	1,297
3220 Public Employees' Retire Cont						
8000 General Fund	158,880	188,678	2,817	191,495	203,886	204,028
3400 Other Funds Ltd	216,794	230,313	9,733	240,046	266,923	266,986
All Funds	375,674	418,991	12,550	431,541	470,809	471,014
3221 Pension Obligation Bond						
8000 General Fund	84,216	84,329	(6,350)	77,979	77,979	79,969

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
3400 Other Funds Ltd	89,117	91,618	3,568	95,186	90,510	99,970
All Funds	173,333	175,947	(2,782)	173,165	168,489	179,939
3230 Social Security Taxes						
8000 General Fund	78,721	99,159	1,469	100,628	99,545	99,637
3400 Other Funds Ltd	111,587	120,102	5,077	125,179	129,315	129,345
All Funds	190,308	219,261	6,546	225,807	228,860	228,982
3240 Unemployment Assessments						
8000 General Fund	18,353	434	-	434	434	447
3250 Worker's Comp. Assess. (WCD)						
8000 General Fund	544	779	(29)	750	910	910
3400 Other Funds Ltd	767	931	-	931	1,122	1,122
All Funds	1,311	1,710	(29)	1,681	2,032	2,032
3260 Mass Transit Tax						
8000 General Fund	6,441	7,777	(176)	7,601	7,601	7,815
3400 Other Funds Ltd	8,526	9,378	-	9,378	9,378	10,145
All Funds	14,967	17,155	(176)	16,979	16,979	17,960
3270 Flexible Benefits						
8000 General Fund	319,643	403,275	(9,383)	393,892	403,275	403,275
3400 Other Funds Ltd	422,824	482,037	7,030	489,067	497,302	497,302
All Funds	742,467	885,312	(2,353)	882,959	900,577	900,577

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
TOTAL OTHER PAYROLL EXPENSES						
8000 General Fund	667,247	784,959	(11,672)	773,287	794,211	796,662
3400 Other Funds Ltd	850,229	935,011	25,408	960,419	995,266	1,005,586
TOTAL OTHER PAYROLL EXPENSES	**$1,517,476**	**$1,719,970**	**$13,736**	**$1,733,706**	**$1,789,477**	**$1,802,248**
P.S. BUDGET ADJUSTMENTS						
3455 Vacancy Savings						
8000 General Fund	-	(3,477)	-	(3,477)	(3,477)	(12,071)
3400 Other Funds Ltd	-	(3,774)	-	(3,774)	(3,774)	(14,958)
All Funds	-	(7,251)	-	(7,251)	(7,251)	(27,029)
3465 Reconciliation Adjustment						
8000 General Fund	-	48,029	-	48,029	-	-
3400 Other Funds Ltd	-	70,321	-	70,321	-	-
All Funds	-	118,350	-	118,350	-	-
3991 PERS Policy Adjustment						
8000 General Fund	-	(23,219)	-	(23,219)	-	-
3400 Other Funds Ltd	-	(56,379)	-	(56,379)	-	-
All Funds	-	(79,598)	-	(79,598)	-	-
TOTAL P.S. BUDGET ADJUSTMENTS						
8000 General Fund	-	21,333	-	21,333	(3,477)	(12,071)
3400 Other Funds Ltd	-	10,168	-	10,168	(3,774)	(14,958)

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
TOTAL P.S. BUDGET ADJUSTMENTS	**-**	**$31,501**	**-**	**$31,501**	**($7,251)**	**($27,029)**
TOTAL PERSONAL SERVICES						
8000 General Fund	1,731,145	2,102,472	7,535	2,110,007	2,091,986	2,087,042
3400 Other Funds Ltd	2,305,703	2,515,154	91,750	2,606,904	2,681,938	2,681,473
TOTAL PERSONAL SERVICES	**$4,036,848**	**$4,617,626**	**$99,285**	**$4,716,911**	**$4,773,924**	**$4,768,515**
SERVICES & SUPPLIES						
4100 Instate Travel						
8000 General Fund	8,582	11,249	-	11,249	11,249	11,586
3400 Other Funds Ltd	13,708	26,952	-	26,952	26,952	27,760
All Funds	22,290	38,201	-	38,201	38,201	39,346
4125 Out of State Travel						
8000 General Fund	215	1,024	-	1,024	1,024	1,055
3400 Other Funds Ltd	3,171	2,048	-	2,048	2,048	2,109
All Funds	3,386	3,072	-	3,072	3,072	3,164
4150 Employee Training						
8000 General Fund	2,363	1,844	-	1,844	1,844	1,899
3400 Other Funds Ltd	1,520	10,771	-	10,771	10,771	11,094
All Funds	3,883	12,615	-	12,615	12,615	12,993
4175 Office Expenses						
8000 General Fund	68,248	43,247	-	43,247	43,247	44,544

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
3400 Other Funds Ltd	71,571	170,864	-	170,864	176,515	181,640
All Funds	139,819	214,111	-	214,111	219,762	226,184
4200 Telecommunications						
8000 General Fund	88,241	34,404	-	34,404	34,404	35,436
3400 Other Funds Ltd	1,811	23,001	-	23,001	23,001	23,578
All Funds	90,052	57,405	-	57,405	57,405	59,014
4225 State Gov. Service Charges						
8000 General Fund	65,990	43,629	-	43,629	39,315	61,578
3400 Other Funds Ltd	56,867	38,960	-	38,960	33,309	48,391
All Funds	122,857	82,589	-	82,589	72,624	109,969
4275 Publicity and Publications						
8000 General Fund	11	8,294	-	8,294	8,294	8,543
3400 Other Funds Ltd	1,791	80,150	-	80,150	80,150	82,554
All Funds	1,802	88,444	-	88,444	88,444	91,097
4300 Professional Services						
8000 General Fund	69,558	24,766	-	24,766	24,766	25,583
3200 Other Funds Non-Ltd	983	-	-	-	-	-
3400 Other Funds Ltd	369,152	377,222	-	377,222	377,222	389,670
All Funds	439,693	401,988	-	401,988	401,988	415,253
4315 IT Professional Services						

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
8000 General Fund	1,874	-	-	-	-	-
3400 Other Funds Ltd	2,040	-	-	-	-	-
All Funds	3,914	-	-	-	-	-
4325 Attorney General						
8000 General Fund	109,835	131,295	-	131,295	131,295	156,504
3400 Other Funds Ltd	111,193	517,648	-	517,648	517,648	617,036
All Funds	221,028	648,943	-	648,943	648,943	773,540
4400 Dues and Subscriptions						
8000 General Fund	1,931	4,052	-	4,052	4,052	4,174
3400 Other Funds Ltd	4,839	4,302	-	4,302	4,302	4,431
All Funds	6,770	8,354	-	8,354	8,354	8,605
4425 Facilities Rental and Taxes						
8000 General Fund	120,922	111,623	-	111,623	111,623	115,407
3400 Other Funds Ltd	124,180	134,882	-	134,882	134,882	139,464
All Funds	245,102	246,505	-	246,505	246,505	254,871
4650 Other Services and Supplies						
8000 General Fund	2,253	1,570	-	1,570	5,884	6,061
3400 Other Funds Ltd	104	10,843	-	10,843	10,843	11,168
All Funds	2,357	12,413	-	12,413	16,727	17,229
4700 Expendable Prop 250 - 5000						

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
8000 General Fund	-	2,936	-	2,936	2,936	3,024
4715 IT Expendable Property						
8000 General Fund	38,103	-	-	-	-	-
3400 Other Funds Ltd	7,022	-	-	-	-	-
All Funds	45,125	-	-	-	-	-
TOTAL SERVICES & SUPPLIES						
8000 General Fund	578,126	419,933	-	419,933	419,933	475,394
3200 Other Funds Non-Ltd	983	-	-	-	-	-
3400 Other Funds Ltd	768,969	1,397,643	-	1,397,643	1,397,643	1,538,895
TOTAL SERVICES & SUPPLIES	**$1,348,078**	**$1,817,576**	**-**	**$1,817,576**	**$1,817,576**	**$2,014,289**
CAPITAL OUTLAY						
5600 Data Processing Hardware						
3400 Other Funds Ltd	12,500	-	-	-	-	-
SPECIAL PAYMENTS						
6035 Dist to Individuals						
3200 Other Funds Non-Ltd	1,190,818	1,200,000	-	1,200,000	1,200,000	1,236,000
3400 Other Funds Ltd	250	-	-	-	-	-
All Funds	1,191,068	1,200,000	-	1,200,000	1,200,000	1,236,000
EXPENDITURES						
8000 General Fund	2,309,271	2,522,405	7,535	2,529,940	2,511,919	2,562,436

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
3200 Other Funds Non-Ltd	1,191,801	1,200,000	-	1,200,000	1,200,000	1,236,000
3400 Other Funds Ltd	3,087,422	3,912,797	91,750	4,004,547	4,079,581	4,220,368
TOTAL EXPENDITURES	**$6,588,494**	**$7,635,202**	**$99,285**	**$7,734,487**	**$7,791,500**	**$8,018,804**
REVERSIONS						
9900 Reversions						
8000 General Fund	(239,653)	-	-	-	-	-
ENDING BALANCE						
8000 General Fund	-	-	-	-	-	-
3200 Other Funds Non-Ltd	5,167,658	6,247,897	(41,740)	6,206,157	8,386,684	8,350,684
3400 Other Funds Ltd	3,076,321	1,641,181	(94,143)	1,547,038	1,638,769	1,497,982
TOTAL ENDING BALANCE	**$8,243,979**	**$7,889,078**	**($135,883)**	**$7,753,195**	**$10,025,453**	**$9,848,666**
AUTHORIZED POSITIONS						
8150 Class/Unclass Positions	29	29	-	29	29	29
AUTHORIZED FTE POSITIONS						
8250 Class/Unclass FTE Positions	29.00	29.00	(0.50)	28.50	29.00	29.00

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
BEGINNING BALANCE						
0025 Beginning Balance						
3400 Other Funds Ltd	17,783	17,003	-	17,003	463,459	463,459
6400 Federal Funds Ltd	122,181	81,646	-	81,646	136,420	136,420
All Funds	139,964	98,649	-	98,649	599,879	599,879
0030 Beginning Balance Adjustment						
3400 Other Funds Ltd	-	466,695	-	466,695	-	-
6400 Federal Funds Ltd	-	14,679	-	14,679	-	-
All Funds	-	481,374	-	481,374	-	-
TOTAL BEGINNING BALANCE						
3400 Other Funds Ltd	17,783	483,698	-	483,698	463,459	463,459
6400 Federal Funds Ltd	122,181	96,325	-	96,325	136,420	136,420
TOTAL BEGINNING BALANCE	**$139,964**	**$580,023**	**-**	**$580,023**	**$599,879**	**$599,879**
REVENUE CATEGORIES						
GENERAL FUND APPROPRIATION						
0050 General Fund Appropriation						
8000 General Fund	2,584,466	2,782,789	(130,189)	2,652,600	2,765,937	2,794,469
OTHER						
0975 Other Revenues						
3400 Other Funds Ltd	2,115,327	1,500,000	459,992	1,959,992	2,100,000	2,100,000

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
FEDERAL FUNDS REVENUE						
0995 Federal Funds						
6400 Federal Funds Ltd	106,474	120,000	-	120,000	120,000	120,000
TRANSFERS IN						
1010 Transfer In - Intrafund						
6400 Federal Funds Ltd	74,864	-	-	-	-	-
REVENUES						
8000 General Fund	2,584,466	2,782,789	(130,189)	2,652,600	2,765,937	2,794,469
3400 Other Funds Ltd	2,115,327	1,500,000	459,992	1,959,992	2,100,000	2,100,000
6400 Federal Funds Ltd	181,338	120,000	-	120,000	120,000	120,000
TOTAL REVENUES	**$4,881,131**	**$4,402,789**	**$329,803**	**$4,732,592**	**$4,985,937**	**$5,014,469**
TRANSFERS OUT						
2010 Transfer Out - Intrafund						
6400 Federal Funds Ltd	(74,864)	-	-	-	-	-
AVAILABLE REVENUES						
8000 General Fund	2,584,466	2,782,789	(130,189)	2,652,600	2,765,937	2,794,469
3400 Other Funds Ltd	2,133,110	1,983,698	459,992	2,443,690	2,563,459	2,563,459
6400 Federal Funds Ltd	228,655	216,325	-	216,325	256,420	256,420
TOTAL AVAILABLE REVENUES	**$4,946,231**	**$4,982,812**	**$329,803**	**$5,312,615**	**$5,585,816**	**$5,614,348**
EXPENDITURES						

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
PERSONAL SERVICES						
SALARIES & WAGES						
3110 Class/Unclass Sal. and Per Diem						
8000 General Fund	1,477,925	1,504,012	48,435	1,552,447	1,550,558	1,550,558
3400 Other Funds Ltd	4,977	122,352	42,214	164,566	139,248	139,248
6400 Federal Funds Ltd	35,491	38,324	2,125	40,449	43,714	43,714
All Funds	1,518,393	1,664,688	92,774	1,757,462	1,733,520	1,733,520
3170 Overtime Payments						
8000 General Fund	33	-	-	-	-	-
3190 All Other Differential						
8000 General Fund	4,069	7,244	-	7,244	7,244	7,461
TOTAL SALARIES & WAGES						
8000 General Fund	1,482,027	1,511,256	48,435	1,559,691	1,557,802	1,558,019
3400 Other Funds Ltd	4,977	122,352	42,214	164,566	139,248	139,248
6400 Federal Funds Ltd	35,491	38,324	2,125	40,449	43,714	43,714
TOTAL SALARIES & WAGES	**$1,522,495**	**$1,671,932**	**$92,774**	**$1,764,706**	**$1,740,764**	**$1,740,981**
OTHER PAYROLL EXPENSES						
3210 Empl. Rel. Bd. Assessments						
8000 General Fund	566	581	-	581	596	596
3400 Other Funds Ltd	2	40	25	65	44	44

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
6400 Federal Funds Ltd	19	18	-	18	20	20
All Funds	587	639	25	664	660	660
3220 Public Employees' Retire Cont						
8000 General Fund	219,298	220,858	7,105	227,963	245,069	245,103
3400 Other Funds Ltd	789	17,949	6,193	24,142	21,987	21,987
6400 Federal Funds Ltd	4,792	5,622	312	5,934	6,902	6,902
All Funds	224,879	244,429	13,610	258,039	273,958	273,992
3221 Pension Obligation Bond						
8000 General Fund	95,646	103,743	(12,117)	91,626	91,626	96,425
3400 Other Funds Ltd	315	5,710	1,708	7,418	7,418	8,618
6400 Federal Funds Ltd	2,142	2,376	(52)	2,324	2,324	2,705
All Funds	98,103	111,829	(10,461)	101,368	101,368	107,748
3230 Social Security Taxes						
8000 General Fund	111,327	115,612	3,706	119,318	119,170	119,187
3400 Other Funds Ltd	370	9,360	3,229	12,589	10,652	10,652
6400 Federal Funds Ltd	2,646	2,932	163	3,095	3,344	3,344
All Funds	114,343	127,904	7,098	135,002	133,166	133,183
3240 Unemployment Assessments						
8000 General Fund	46,015	5,585	-	5,585	5,585	5,753
6400 Federal Funds Ltd	-	1,175	-	1,175	1,175	1,210

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
All Funds	46,015	6,760	-	6,760	6,760	6,963
3250 Worker's Comp. Assess. (WCD)						
8000 General Fund	720	858	-	858	934	934
3400 Other Funds Ltd	3	59	37	96	69	69
6400 Federal Funds Ltd	24	27	-	27	31	31
All Funds	747	944	37	981	1,034	1,034
3260 Mass Transit Tax						
8000 General Fund	8,264	10,078	-	10,078	10,078	9,348
3400 Other Funds Ltd	30	734	215	949	949	835
All Funds	8,294	10,812	215	11,027	11,027	10,183
3270 Flexible Benefits						
8000 General Fund	392,465	443,929	6,474	450,403	413,401	413,401
3400 Other Funds Ltd	1,088	30,528	19,525	50,053	30,528	30,528
6400 Federal Funds Ltd	14,010	13,991	204	14,195	13,991	13,991
All Funds	407,563	488,448	26,203	514,651	457,920	457,920
TOTAL OTHER PAYROLL EXPENSES						
8000 General Fund	874,301	901,244	5,168	906,412	886,459	890,747
3400 Other Funds Ltd	2,597	64,380	30,932	95,312	71,647	72,733
6400 Federal Funds Ltd	23,633	26,141	627	26,768	27,787	28,203
TOTAL OTHER PAYROLL EXPENSES	**$900,531**	**$991,765**	**$36,727**	**$1,028,492**	**$985,893**	**$991,683**

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
P.S. BUDGET ADJUSTMENTS						
3455 Vacancy Savings						
8000 General Fund	-	(4,288)	-	(4,288)	(4,288)	(14,452)
3400 Other Funds Ltd	-	(393)	-	(393)	(393)	(1,176)
6400 Federal Funds Ltd	-	(118)	-	(118)	(118)	(368)
All Funds	-	(4,799)	-	(4,799)	(4,799)	(15,996)
3465 Reconciliation Adjustment						
8000 General Fund	-	6,852	-	6,852	-	-
3400 Other Funds Ltd	-	5,384	-	5,384	-	-
6400 Federal Funds Ltd	-	1,686	-	1,686	-	-
All Funds	-	13,922	-	13,922	-	-
3470 Undistributed (P.S.)						
8000 General Fund	-	-	(167,152)	(167,152)	-	-
3991 PERS Policy Adjustment						
8000 General Fund	-	25,121	-	25,121	-	-
3400 Other Funds Ltd	-	(4,405)	-	(4,405)	-	-
6400 Federal Funds Ltd	-	(1,379)	-	(1,379)	-	-
All Funds	-	19,337	-	19,337	-	-
TOTAL P.S. BUDGET ADJUSTMENTS						
8000 General Fund	-	27,685	(167,152)	(139,467)	(4,288)	(14,452)

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
3400 Other Funds Ltd	-	586	-	586	(393)	(1,176)
6400 Federal Funds Ltd	-	189	-	189	(118)	(368)
TOTAL P.S. BUDGET ADJUSTMENTS	**-**	**$28,460**	**($167,152)**	**($138,692)**	**($4,799)**	**($15,996)**
TOTAL PERSONAL SERVICES						
8000 General Fund	2,356,328	2,440,185	(113,549)	2,326,636	2,439,973	2,434,314
3400 Other Funds Ltd	7,574	187,318	73,146	260,464	210,502	210,805
6400 Federal Funds Ltd	59,124	64,654	2,752	67,406	71,383	71,549
TOTAL PERSONAL SERVICES	**$2,423,026**	**$2,692,157**	**($37,651)**	**$2,654,506**	**$2,721,858**	**$2,716,668**
SERVICES & SUPPLIES						
4100 Instate Travel						
8000 General Fund	39,318	55,690	-	55,690	55,690	57,361
3400 Other Funds Ltd	552	4,096	-	4,096	4,096	4,219
6400 Federal Funds Ltd	700	1,882	-	1,882	1,882	1,938
All Funds	40,570	61,668	-	61,668	61,668	63,518
4125 Out of State Travel						
8000 General Fund	6,282	1,906	-	1,906	1,906	1,963
3400 Other Funds Ltd	266	-	-	-	-	-
6400 Federal Funds Ltd	8,159	5,790	-	5,790	5,790	5,964
All Funds	14,707	7,696	-	7,696	7,696	7,927
4150 Employee Training						

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
8000 General Fund	2,750	1,800	-	1,800	1,800	1,854
3400 Other Funds Ltd	10,619	-	-	-	-	-
6400 Federal Funds Ltd	-	422	-	422	422	435
All Funds	13,369	2,222	-	2,222	2,222	2,289
4175 Office Expenses						
8000 General Fund	57,882	37,866	(8,140)	29,726	29,726	30,618
3400 Other Funds Ltd	2,137	928	-	928	928	956
6400 Federal Funds Ltd	83	90	-	90	90	93
All Funds	60,102	38,884	(8,140)	30,744	30,744	31,667
4200 Telecommunications						
8000 General Fund	18,129	14,575	-	14,575	14,575	15,012
3400 Other Funds Ltd	-	(113)	-	(113)	(113)	-
6400 Federal Funds Ltd	-	1,225	-	1,225	1,225	1,262
All Funds	18,129	15,687	-	15,687	15,687	16,274
4225 State Gov. Service Charges						
8000 General Fund	59,018	36,937	-	36,937	36,937	61,406
3400 Other Funds Ltd	1,831	-	-	-	-	-
6400 Federal Funds Ltd	-	1,181	-	1,181	1,181	2,081
All Funds	60,849	38,118	-	38,118	38,118	63,487
4250 Data Processing						

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
8000 General Fund	6,036	-	-	-	-	-
4275 Publicity and Publications						
8000 General Fund	1,007	3,424	-	3,424	3,424	3,527
4300 Professional Services						
8000 General Fund	10,519	8,500	(8,500)	-	-	-
3400 Other Funds Ltd	1,657,830	1,786,144	386,846	2,172,990	2,172,990	2,244,699
6400 Federal Funds Ltd	1,400	-	-	-	-	-
All Funds	1,669,749	1,794,644	378,346	2,172,990	2,172,990	2,244,699
4315 IT Professional Services						
8000 General Fund	2,040	-	-	-	-	-
4325 Attorney General						
8000 General Fund	908	2,733	-	2,733	2,733	3,258
3400 Other Funds Ltd	15,873	-	-	-	-	-
All Funds	16,781	2,733	-	2,733	2,733	3,258
4425 Facilities Rental and Taxes						
8000 General Fund	158,227	155,817	-	155,817	155,817	161,099
6400 Federal Funds Ltd	3,236	4,661	-	4,661	4,661	4,819
All Funds	161,463	160,478	-	160,478	160,478	165,918
4475 Facilities Maintenance						
8000 General Fund	643	-	-	-	-	-

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
4650 Other Services and Supplies						
8000 General Fund	4,666	-	-	-	-	-
3400 Other Funds Ltd	30	-	-	-	-	-
6400 Federal Funds Ltd	1,700	-	-	-	-	-
All Funds	6,396	-	-	-	-	-
4700 Expendable Prop 250 - 5000						
8000 General Fund	283	-	-	-	-	-
4715 IT Expendable Property						
8000 General Fund	11,271	-	-	-	-	-
6400 Federal Funds Ltd	55	-	-	-	-	-
All Funds	11,326	-	-	-	-	-
TOTAL SERVICES & SUPPLIES						
8000 General Fund	378,979	319,248	(16,640)	302,608	302,608	336,098
3400 Other Funds Ltd	1,689,138	1,791,055	386,846	2,177,901	2,177,901	2,249,874
6400 Federal Funds Ltd	15,333	15,251	-	15,251	15,251	16,592
TOTAL SERVICES & SUPPLIES	**$2,083,450**	**$2,125,554**	**$370,206**	**$2,495,760**	**$2,495,760**	**$2,602,564**
SPECIAL PAYMENTS						
6035 Dist to Individuals						
8000 General Fund	125	23,356	-	23,356	23,356	24,057
EXPENDITURES						

DESCRIPTION	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Emergency Boards	2013-15 Leg Approved Budget	2015-17 Base Budget	2015-17 Current Service Level
8000 General Fund	2,735,432	2,782,789	(130,189)	2,652,600	2,765,937	2,794,469
3400 Other Funds Ltd	1,696,712	1,978,373	459,992	2,438,365	2,388,403	2,460,679
6400 Federal Funds Ltd	74,457	79,905	2,752	82,657	86,634	88,141
TOTAL EXPENDITURES	**$4,506,601**	**$4,841,067**	**$332,555**	**$5,173,622**	**$5,240,974**	**$5,343,289**
REVERSIONS						
9900 Reversions						
8000 General Fund	150,966	-	-	-	-	-
ENDING BALANCE						
8000 General Fund	-	-	-	-	-	-
3400 Other Funds Ltd	436,398	5,325	-	5,325	175,056	102,780
6400 Federal Funds Ltd	154,198	136,420	(2,752)	133,668	169,786	168,279
TOTAL ENDING BALANCE	**$590,596**	**$141,745**	**($2,752)**	**$138,993**	**$344,842**	**$271,059**
AUTHORIZED POSITIONS						
8150 Class/Unclass Positions	18	16	1	17	15	15
AUTHORIZED FTE POSITIONS						
8250 Class/Unclass FTE Positions	17.50	15.50	0.63	16.13	15.00	15.00

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
BEGINNING BALANCE					
0025 Beginning Balance					
3200 Other Funds Non-Ltd	6,648,068	-	6,648,068	-	6,648,068
3400 Other Funds Ltd	3,474,519	-	3,474,519	-	3,474,519
6400 Federal Funds Ltd	229,028	-	229,028	-	229,028
All Funds	10,351,615	-	10,351,615	-	10,351,615
REVENUE CATEGORIES					
GENERAL FUND APPROPRIATION					
0050 General Fund Appropriation					
8000 General Fund	11,844,068	201,906	12,045,974	456,604	12,502,578
LICENSES AND FEES					
0205 Business Lic and Fees					
3400 Other Funds Ltd	3,299,600	-	3,299,600	-	3,299,600
CHARGES FOR SERVICES					
0410 Charges for Services					
3400 Other Funds Ltd	860,000	-	860,000	-	860,000
FINES, RENTS AND ROYALTIES					
0505 Fines and Forfeitures					
3400 Other Funds Ltd	56,000	-	56,000	-	56,000
INTEREST EARNINGS					
0605 Interest Income					
3200 Other Funds Non-Ltd	75,000	-	75,000	-	75,000
SALES INCOME					

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
0705 Sales Income					
3400 Other Funds Ltd	525,000	-	525,000	-	525,000
OTHER					
0975 Other Revenues					
3200 Other Funds Non-Ltd	225,000	-	225,000	-	225,000
3400 Other Funds Ltd	2,115,000	-	2,115,000	-	2,115,000
All Funds	2,340,000	-	2,340,000	-	2,340,000
FEDERAL FUNDS REVENUE					
0995 Federal Funds					
6400 Federal Funds Ltd	1,565,000	-	1,565,000	-	1,565,000
TRANSFERS IN					
1010 Transfer In - Intrafund					
3400 Other Funds Ltd	3,137,795	-	3,137,795	-	3,137,795
6400 Federal Funds Ltd	233,713	-	233,713	-	233,713
All Funds	3,371,508	-	3,371,508	-	3,371,508
1440 Tsfr From Consumer/Bus Svcs					
3400 Other Funds Ltd	1,014,941	-	1,014,941	-	1,014,941
1471 Tsfr From Employment Dept					
3200 Other Funds Non-Ltd	4,580,000	-	4,580,000	-	4,580,000
TOTAL TRANSFERS IN					
3200 Other Funds Non-Ltd	4,580,000	-	4,580,000	-	4,580,000
3400 Other Funds Ltd	4,152,736	-	4,152,736	-	4,152,736
6400 Federal Funds Ltd	233,713	-	233,713	-	233,713

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
TOTAL TRANSFERS IN	**$8,966,449**	**-**	**$8,966,449**	**-**	**$8,966,449**
TOTAL REVENUES					
8000 General Fund	11,844,068	201,906	12,045,974	456,604	12,502,578
3200 Other Funds Non-Ltd	4,880,000	-	4,880,000	-	4,880,000
3400 Other Funds Ltd	11,008,336	-	11,008,336	-	11,008,336
6400 Federal Funds Ltd	1,798,713	-	1,798,713	-	1,798,713
TOTAL REVENUES	**$29,531,117**	**$201,906**	**$29,733,023**	**$456,604**	**$30,189,627**
TRANSFERS OUT					
2010 Transfer Out - Intrafund					
3200 Other Funds Non-Ltd	(1,941,384)	-	(1,941,384)	-	(1,941,384)
3400 Other Funds Ltd	(1,196,411)	-	(1,196,411)	-	(1,196,411)
6400 Federal Funds Ltd	(233,713)	-	(233,713)	-	(233,713)
All Funds	(3,371,508)	-	(3,371,508)	-	(3,371,508)
AVAILABLE REVENUES					
8000 General Fund	11,844,068	201,906	12,045,974	456,604	12,502,578
3200 Other Funds Non-Ltd	9,586,684	-	9,586,684	-	9,586,684
3400 Other Funds Ltd	13,286,444	-	13,286,444	-	13,286,444
6400 Federal Funds Ltd	1,794,028	-	1,794,028	-	1,794,028
TOTAL AVAILABLE REVENUES	**$36,511,224**	**$201,906**	**$36,713,130**	**$456,604**	**$37,169,734**
EXPENDITURES					
PERSONAL SERVICES					
SALARIES & WAGES					
3110 Class/Unclass Sal. and Per Diem					

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
8000 General Fund	6,377,746	-	6,377,746	265,464	6,643,210
3400 Other Funds Ltd	3,769,386	-	3,769,386	58,440	3,827,826
6400 Federal Funds Ltd	786,525	-	786,525	-	786,525
All Funds	10,933,657	-	10,933,657	323,904	11,257,561
3160 Temporary Appointments					
8000 General Fund	18,550	557	19,107	-	19,107
6400 Federal Funds Ltd	63,022	(63,022)	-	-	-
All Funds	81,572	(62,465)	19,107	-	19,107
3170 Overtime Payments					
8000 General Fund	512	15	527	-	527
3190 All Other Differential					
8000 General Fund	57,838	1,734	59,572	-	59,572
3400 Other Funds Ltd	37,422	1,123	38,545	-	38,545
6400 Federal Funds Ltd	16,592	498	17,090	-	17,090
All Funds	111,852	3,355	115,207	-	115,207
TOTAL SALARIES & WAGES					
8000 General Fund	6,454,646	2,306	6,456,952	265,464	6,722,416
3400 Other Funds Ltd	3,806,808	1,123	3,807,931	58,440	3,866,371
6400 Federal Funds Ltd	866,139	(62,524)	803,615	-	803,615
TOTAL SALARIES & WAGES	**$11,127,593**	**($59,095)**	**$11,068,498**	**$323,904**	**$11,392,402**
OTHER PAYROLL EXPENSES					
3210 Empl. Rel. Bd. Assessments					
8000 General Fund	2,391	-	2,391	132	2,523

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
3400 Other Funds Ltd	1,470	-	1,470	44	1,514
6400 Federal Funds Ltd	406	-	406	-	406
All Funds	4,267	-	4,267	176	4,443
3220 Public Employees' Retire Cont					
8000 General Fund	1,015,352	276	1,015,628	41,916	1,057,544
3400 Other Funds Ltd	601,095	177	601,272	9,228	610,500
6400 Federal Funds Ltd	126,812	79	126,891	-	126,891
All Funds	1,743,259	532	1,743,791	51,144	1,794,935
3221 Pension Obligation Bond					
8000 General Fund	379,772	18,663	398,435	-	398,435
3400 Other Funds Ltd	216,751	18,920	235,671	-	235,671
6400 Federal Funds Ltd	51,769	(2,034)	49,735	-	49,735
All Funds	648,292	35,549	683,841	-	683,841
3230 Social Security Taxes					
8000 General Fund	493,776	176	493,952	20,308	514,260
3400 Other Funds Ltd	291,218	86	291,304	4,471	295,775
6400 Federal Funds Ltd	66,260	(4,783)	61,477	-	61,477
All Funds	851,254	(4,521)	846,733	24,779	871,512
3240 Unemployment Assessments					
8000 General Fund	13,743	412	14,155	-	14,155
6400 Federal Funds Ltd	1,175	35	1,210	-	1,210
All Funds	14,918	447	15,365	-	15,365
3250 Worker's Comp. Assess. (WCD)					

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
8000 General Fund	3,799	-	3,799	207	4,006
3400 Other Funds Ltd	2,320	-	2,320	69	2,389
6400 Federal Funds Ltd	638	-	638	-	638
All Funds	6,757	-	6,757	276	7,033
3260 Mass Transit Tax					
8000 General Fund	38,625	117	38,742	1,593	40,335
3400 Other Funds Ltd	21,026	1,820	22,846	-	22,846
All Funds	59,651	1,937	61,588	1,593	63,181
3270 Flexible Benefits					
8000 General Fund	1,681,362	-	1,681,362	91,584	1,772,946
3400 Other Funds Ltd	997,645	-	997,645	30,528	1,028,173
6400 Federal Funds Ltd	282,210	-	282,210	-	282,210
All Funds	2,961,217	-	2,961,217	122,112	3,083,329
TOTAL OTHER PAYROLL EXPENSES					
8000 General Fund	3,628,820	19,644	3,648,464	155,740	3,804,204
3400 Other Funds Ltd	2,131,525	21,003	2,152,528	44,340	2,196,868
6400 Federal Funds Ltd	529,270	(6,703)	522,567	-	522,567
TOTAL OTHER PAYROLL EXPENSES	**$6,289,615**	**$33,944**	**$6,323,559**	**$200,080**	**$6,523,639**
P.S. BUDGET ADJUSTMENTS					
3455 Vacancy Savings					
8000 General Fund	(16,714)	(42,913)	(59,627)	-	(59,627)
3400 Other Funds Ltd	(8,768)	(25,225)	(33,993)	-	(33,993)
6400 Federal Funds Ltd	(1,918)	(6,126)	(8,044)	-	(8,044)

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
All Funds	(27,400)	(74,264)	(101,664)	-	(101,664)
TOTAL PERSONAL SERVICES					
8000 General Fund	10,066,752	(20,963)	10,045,789	421,204	10,466,993
3400 Other Funds Ltd	5,929,565	(3,099)	5,926,466	102,780	6,029,246
6400 Federal Funds Ltd	1,393,491	(75,353)	1,318,138	-	1,318,138
TOTAL PERSONAL SERVICES	**$17,389,808**	**($99,415)**	**$17,290,393**	**$523,984**	**$17,814,377**
SERVICES & SUPPLIES					
4100 Instate Travel					
8000 General Fund	108,407	3,251	111,658	9,000	120,658
3400 Other Funds Ltd	81,977	2,459	84,436	-	84,436
6400 Federal Funds Ltd	7,240	(3,955)	3,285	-	3,285
All Funds	197,624	1,755	199,379	9,000	208,379
4125 Out of State Travel					
8000 General Fund	6,604	198	6,802	-	6,802
3400 Other Funds Ltd	3,578	107	3,685	-	3,685
6400 Federal Funds Ltd	5,790	174	5,964	-	5,964
All Funds	15,972	479	16,451	-	16,451
4150 Employee Training					
8000 General Fund	19,839	595	20,434	2,000	22,434
3400 Other Funds Ltd	24,016	721	24,737	-	24,737
6400 Federal Funds Ltd	714	22	736	-	736
All Funds	44,569	1,338	45,907	2,000	47,907
4175 Office Expenses					

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
8000 General Fund	382,739	11,481	394,220	18,000	412,220
3400 Other Funds Ltd	593,972	17,648	611,620	-	611,620
6400 Federal Funds Ltd	11,501	(7,328)	4,173	-	4,173
All Funds	988,212	21,801	1,010,013	18,000	1,028,013
4200 Telecommunications					
8000 General Fund	103,886	3,117	107,003	2,900	109,903
3400 Other Funds Ltd	49,931	1,501	51,432	-	51,432
6400 Federal Funds Ltd	4,944	148	5,092	-	5,092
All Funds	158,761	4,766	163,527	2,900	166,427
4225 State Gov. Service Charges					
8000 General Fund	145,786	137,262	283,048	-	283,048
3400 Other Funds Ltd	62,690	59,025	121,715	-	121,715
6400 Federal Funds Ltd	14,439	13,594	28,033	-	28,033
All Funds	222,915	209,881	432,796	-	432,796
4250 Data Processing					
8000 General Fund	24,325	730	25,055	-	25,055
3400 Other Funds Ltd	16,404	492	16,896	-	16,896
All Funds	40,729	1,222	41,951	-	41,951
4275 Publicity and Publications					
8000 General Fund	13,686	411	14,097	2,000	16,097
3400 Other Funds Ltd	128,300	3,849	132,149	-	132,149
All Funds	141,986	4,260	146,246	2,000	148,246
4300 Professional Services					

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
8000 General Fund	86,359	2,850	89,209	-	89,209
3400 Other Funds Ltd	2,666,038	87,979	2,754,017	-	2,754,017
6400 Federal Funds Ltd	58,363	(58,363)	-	-	-
All Funds	2,810,760	32,466	2,843,226	-	2,843,226
4325 Attorney General					
8000 General Fund	212,376	40,776	253,152	-	253,152
3400 Other Funds Ltd	517,648	99,388	617,036	-	617,036
All Funds	730,024	140,164	870,188	-	870,188
4375 Employee Recruitment and Develop					
8000 General Fund	611	18	629	-	629
4400 Dues and Subscriptions					
8000 General Fund	18,582	558	19,140	-	19,140
3400 Other Funds Ltd	7,995	240	8,235	-	8,235
All Funds	26,577	798	27,375	-	27,375
4425 Facilities Rental and Taxes					
8000 General Fund	508,453	17,251	525,704	-	525,704
3400 Other Funds Ltd	393,723	13,361	407,084	-	407,084
6400 Federal Funds Ltd	114,401	3,879	118,280	-	118,280
All Funds	1,016,577	34,491	1,051,068	-	1,051,068
4650 Other Services and Supplies					
8000 General Fund	52,891	1,588	54,479	1,500	55,979
3400 Other Funds Ltd	46,365	1,390	47,755	-	47,755
All Funds	99,256	2,978	102,234	1,500	103,734

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
4700 Expendable Prop 250 - 5000					
8000 General Fund	5,887	176	6,063	-	6,063
3400 Other Funds Ltd	2,218	67	2,285	-	2,285
All Funds	8,105	243	8,348	-	8,348
4715 IT Expendable Property					
8000 General Fund	54,008	1,620	55,628	-	55,628
3400 Other Funds Ltd	28,406	852	29,258	-	29,258
All Funds	82,414	2,472	84,886	-	84,886
TOTAL SERVICES & SUPPLIES					
8000 General Fund	1,744,439	221,882	1,966,321	35,400	2,001,721
3400 Other Funds Ltd	4,623,261	289,079	4,912,340	-	4,912,340
6400 Federal Funds Ltd	217,392	(51,829)	165,563	-	165,563
TOTAL SERVICES & SUPPLIES	**$6,585,092**	**$459,132**	**$7,044,224**	**$35,400**	**$7,079,624**
CAPITAL OUTLAY					
5600 Data Processing Hardware					
8000 General Fund	9,521	286	9,807	-	9,807
3400 Other Funds Ltd	4,786	144	4,930	-	4,930
All Funds	14,307	430	14,737	-	14,737
SPECIAL PAYMENTS					
6035 Dist to Individuals					
8000 General Fund	23,356	701	24,057	-	24,057
3200 Other Funds Non-Ltd	1,200,000	36,000	1,236,000	-	1,236,000
All Funds	1,223,356	36,701	1,260,057	-	1,260,057

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
TOTAL EXPENDITURES					
8000 General Fund	11,844,068	201,906	12,045,974	456,604	12,502,578
3200 Other Funds Non-Ltd	1,200,000	36,000	1,236,000	-	1,236,000
3400 Other Funds Ltd	10,557,612	286,124	10,843,736	102,780	10,946,516
6400 Federal Funds Ltd	1,610,883	(127,182)	1,483,701	-	1,483,701
TOTAL EXPENDITURES	**$25,212,563**	**$396,848**	**$25,609,411**	**$559,384**	**$26,168,795**
ENDING BALANCE					
3200 Other Funds Non-Ltd	8,386,684	(36,000)	8,350,684	-	8,350,684
3400 Other Funds Ltd	2,728,832	(286,124)	2,442,708	(102,780)	2,339,928
6400 Federal Funds Ltd	183,145	127,182	310,327	-	310,327
TOTAL ENDING BALANCE	**$11,298,661**	**($194,942)**	**$11,103,719**	**($102,780)**	**$11,000,939**
AUTHORIZED POSITIONS					
8150 Class/Unclass Positions	98	-	98	4	102
AUTHORIZED FTE					
8250 Class/Unclass FTE Positions	96.67	-	96.67	4.00	100.67

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
BEGINNING BALANCE					
0025 Beginning Balance					
3400 Other Funds Ltd	493,885	-	493,885	-	493,885
REVENUE CATEGORIES					
GENERAL FUND APPROPRIATION					
0050 General Fund Appropriation					
8000 General Fund	3,730,082	92,135	3,822,217	456,604	4,278,821
CHARGES FOR SERVICES					
0410 Charges for Services					
3400 Other Funds Ltd	860,000	-	860,000	-	860,000
FINES, RENTS AND ROYALTIES					
0505 Fines and Forfeitures					
3400 Other Funds Ltd	16,000	-	16,000	-	16,000
SALES INCOME					
0705 Sales Income					
3400 Other Funds Ltd	395,000	-	395,000	-	395,000
OTHER					
0975 Other Revenues					
3400 Other Funds Ltd	15,000	-	15,000	-	15,000
TRANSFERS IN					
1010 Transfer In - Intrafund					
3400 Other Funds Ltd	1,652,251	-	1,652,251	-	1,652,251
6400 Federal Funds Ltd	233,713	-	233,713	-	233,713

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
All Funds	1,885,964	-	1,885,964	-	1,885,964
TOTAL REVENUES					
8000 General Fund	3,730,082	92,135	3,822,217	456,604	4,278,821
3400 Other Funds Ltd	2,938,251	-	2,938,251	-	2,938,251
6400 Federal Funds Ltd	233,713	-	233,713	-	233,713
TOTAL REVENUES	**$6,902,046**	**$92,135**	**$6,994,181**	**$456,604**	**$7,450,785**
AVAILABLE REVENUES					
8000 General Fund	3,730,082	92,135	3,822,217	456,604	4,278,821
3400 Other Funds Ltd	3,432,136	-	3,432,136	-	3,432,136
6400 Federal Funds Ltd	233,713	-	233,713	-	233,713
TOTAL AVAILABLE REVENUES	**$7,395,931**	**$92,135**	**$7,488,066**	**$456,604**	**$7,944,670**
EXPENDITURES					
PERSONAL SERVICES					
SALARIES & WAGES					
3110 Class/Unclass Sal. and Per Diem					
8000 General Fund	1,983,559	-	1,983,559	265,464	2,249,023
3400 Other Funds Ltd	1,378,007	-	1,378,007	-	1,378,007
6400 Federal Funds Ltd	139,736	-	139,736	-	139,736
All Funds	3,501,302	-	3,501,302	265,464	3,766,766
3160 Temporary Appointments					
8000 General Fund	1,894	57	1,951	-	1,951
3190 All Other Differential					
3400 Other Funds Ltd	5,554	167	5,721	-	5,721

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
TOTAL SALARIES & WAGES					
8000 General Fund	1,985,453	57	1,985,510	265,464	2,250,974
3400 Other Funds Ltd	1,383,561	167	1,383,728	-	1,383,728
6400 Federal Funds Ltd	139,736	-	139,736	-	139,736
TOTAL SALARIES & WAGES	**$3,508,750**	**$224**	**$3,508,974**	**$265,464**	**$3,774,438**
OTHER PAYROLL EXPENSES					
3210 Empl. Rel. Bd. Assessments					
8000 General Fund	569	-	569	132	701
3400 Other Funds Ltd	441	-	441	-	441
6400 Federal Funds Ltd	46	-	46	-	46
All Funds	1,056	-	1,056	132	1,188
3220 Public Employees' Retire Cont					
8000 General Fund	313,206	-	313,206	41,916	355,122
3400 Other Funds Ltd	218,464	26	218,490	-	218,490
6400 Federal Funds Ltd	22,064	-	22,064	-	22,064
All Funds	553,734	26	553,760	41,916	595,676
3221 Pension Obligation Bond					
8000 General Fund	107,908	14,854	122,762	-	122,762
3400 Other Funds Ltd	80,520	9,794	90,314	-	90,314
6400 Federal Funds Ltd	9,913	(1,265)	8,648	-	8,648
All Funds	198,341	23,383	221,724	-	221,724
3230 Social Security Taxes					
8000 General Fund	151,887	4	151,891	20,308	172,199

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
3400 Other Funds Ltd	105,843	13	105,856	-	105,856
6400 Federal Funds Ltd	10,689	-	10,689	-	10,689
All Funds	268,419	17	268,436	20,308	288,744
3240 Unemployment Assessments					
8000 General Fund	7,044	211	7,255	-	7,255
3250 Worker's Comp. Assess. (WCD)					
8000 General Fund	945	-	945	207	1,152
3400 Other Funds Ltd	707	-	707	-	707
6400 Federal Funds Ltd	73	-	73	-	73
All Funds	1,725	-	1,725	207	1,932
3260 Mass Transit Tax					
8000 General Fund	10,786	1,127	11,913	1,593	13,506
3400 Other Funds Ltd	7,030	1,272	8,302	-	8,302
All Funds	17,816	2,399	20,215	1,593	21,808
3270 Flexible Benefits					
8000 General Fund	417,435	-	417,435	91,584	509,019
3400 Other Funds Ltd	283,192	-	283,192	-	283,192
6400 Federal Funds Ltd	32,045	-	32,045	-	32,045
All Funds	732,672	-	732,672	91,584	824,256
TOTAL OTHER PAYROLL EXPENSES					
8000 General Fund	1,009,780	16,196	1,025,976	155,740	1,181,716
3400 Other Funds Ltd	696,197	11,105	707,302	-	707,302
6400 Federal Funds Ltd	74,830	(1,265)	73,565	-	73,565

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
TOTAL OTHER PAYROLL EXPENSES	**$1,780,807**	**$26,036**	**$1,806,843**	**$155,740**	**$1,962,583**
P.S. BUDGET ADJUSTMENTS					
3455 Vacancy Savings					
8000 General Fund	(4,649)	(12,452)	(17,101)	-	(17,101)
3400 Other Funds Ltd	(3,034)	(8,933)	(11,967)	-	(11,967)
6400 Federal Funds Ltd	(221)	(1,350)	(1,571)	-	(1,571)
All Funds	(7,904)	(22,735)	(30,639)	-	(30,639)
TOTAL PERSONAL SERVICES					
8000 General Fund	2,990,584	3,801	2,994,385	421,204	3,415,589
3400 Other Funds Ltd	2,076,724	2,339	2,079,063	-	2,079,063
6400 Federal Funds Ltd	214,345	(2,615)	211,730	-	211,730
TOTAL PERSONAL SERVICES	**$5,281,653**	**$3,525**	**$5,285,178**	**$421,204**	**$5,706,382**
SERVICES & SUPPLIES					
4100 Instate Travel					
8000 General Fund	34,300	1,028	35,328	9,000	44,328
3400 Other Funds Ltd	42,583	1,278	43,861	-	43,861
6400 Federal Funds Ltd	370	11	381	-	381
All Funds	77,253	2,317	79,570	9,000	88,570
4125 Out of State Travel					
8000 General Fund	3,674	110	3,784	-	3,784
3400 Other Funds Ltd	1,389	42	1,431	-	1,431
All Funds	5,063	152	5,215	-	5,215
4150 Employee Training					

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
8000 General Fund	14,399	432	14,831	2,000	16,831
3400 Other Funds Ltd	5,142	155	5,297	-	5,297
6400 Federal Funds Ltd	292	9	301	-	301
All Funds	19,833	596	20,429	2,000	22,429
4175 Office Expenses					
8000 General Fund	260,954	7,828	268,782	18,000	286,782
3400 Other Funds Ltd	400,395	12,011	412,406	-	412,406
6400 Federal Funds Ltd	561	17	578	-	578
All Funds	661,910	19,856	681,766	18,000	699,766
4200 Telecommunications					
8000 General Fund	33,006	991	33,997	2,900	36,897
3400 Other Funds Ltd	23,012	690	23,702	-	23,702
6400 Federal Funds Ltd	943	28	971	-	971
All Funds	56,961	1,709	58,670	2,900	61,570
4225 State Gov. Service Charges					
8000 General Fund	29,511	58,942	88,453	-	88,453
3400 Other Funds Ltd	16,706	43,943	60,649	-	60,649
6400 Federal Funds Ltd	2,112	1,609	3,721	-	3,721
All Funds	48,329	104,494	152,823	-	152,823
4250 Data Processing					
8000 General Fund	24,325	730	25,055	-	25,055
3400 Other Funds Ltd	16,404	492	16,896	-	16,896
All Funds	40,729	1,222	41,951	-	41,951

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
4275 Publicity and Publications					
8000 General Fund	1,727	52	1,779	2,000	3,779
3400 Other Funds Ltd	47,623	1,429	49,052	-	49,052
All Funds	49,350	1,481	50,831	2,000	52,831
4300 Professional Services					
8000 General Fund	41,033	1,355	42,388	-	42,388
3400 Other Funds Ltd	115,826	3,822	119,648	-	119,648
All Funds	156,859	5,177	162,036	-	162,036
4325 Attorney General					
8000 General Fund	46,013	8,834	54,847	-	54,847
4375 Employee Recruitment and Develop					
8000 General Fund	611	18	629	-	629
4400 Dues and Subscriptions					
8000 General Fund	10,434	313	10,747	-	10,747
3400 Other Funds Ltd	3,693	111	3,804	-	3,804
All Funds	14,127	424	14,551	-	14,551
4425 Facilities Rental and Taxes					
8000 General Fund	128,426	4,368	132,794	-	132,794
3400 Other Funds Ltd	192,886	6,543	199,429	-	199,429
6400 Federal Funds Ltd	15,505	526	16,031	-	16,031
All Funds	336,817	11,437	348,254	-	348,254
4650 Other Services and Supplies					
8000 General Fund	45,117	1,354	46,471	1,500	47,971

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
3400 Other Funds Ltd	32,814	984	33,798	-	33,798
All Funds	77,931	2,338	80,269	1,500	81,769
4700 Expendable Prop 250 - 5000					
8000 General Fund	2,439	73	2,512	-	2,512
3400 Other Funds Ltd	2,218	67	2,285	-	2,285
All Funds	4,657	140	4,797	-	4,797
4715 IT Expendable Property					
8000 General Fund	54,008	1,620	55,628	-	55,628
3400 Other Funds Ltd	28,406	852	29,258	-	29,258
All Funds	82,414	2,472	84,886	-	84,886
TOTAL SERVICES & SUPPLIES					
8000 General Fund	729,977	88,048	818,025	35,400	853,425
3400 Other Funds Ltd	929,097	72,419	1,001,516	-	1,001,516
6400 Federal Funds Ltd	19,783	2,200	21,983	-	21,983
TOTAL SERVICES & SUPPLIES	**$1,678,857**	**$162,667**	**$1,841,524**	**$35,400**	**$1,876,924**
CAPITAL OUTLAY					
5600 Data Processing Hardware					
8000 General Fund	9,521	286	9,807	-	9,807
3400 Other Funds Ltd	4,786	144	4,930	-	4,930
All Funds	14,307	430	14,737	-	14,737
TOTAL EXPENDITURES					
8000 General Fund	3,730,082	92,135	3,822,217	456,604	4,278,821
3400 Other Funds Ltd	3,010,607	74,902	3,085,509	-	3,085,509

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
6400 Federal Funds Ltd	234,128	(415)	233,713	-	233,713
TOTAL EXPENDITURES	**$6,974,817**	**$166,622**	**$7,141,439**	**$456,604**	**$7,598,043**
ENDING BALANCE					
3400 Other Funds Ltd	421,529	(74,902)	346,627	-	346,627
6400 Federal Funds Ltd	(415)	415	-	-	-
TOTAL ENDING BALANCE	**$421,114**	**($74,487)**	**$346,627**	**-**	**$346,627**
AUTHORIZED POSITIONS					
8150 Class/Unclass Positions	25	-	25	3	28
AUTHORIZED FTE					
8250 Class/Unclass FTE Positions	24.17	-	24.17	3.00	27.17

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
BEGINNING BALANCE					
0025 Beginning Balance					
3400 Other Funds Ltd	466,753	-	466,753	-	466,753
6400 Federal Funds Ltd	92,608	-	92,608	-	92,608
All Funds	559,361	-	559,361	-	559,361
REVENUE CATEGORIES					
GENERAL FUND APPROPRIATION					
0050 General Fund Appropriation					
8000 General Fund	2,836,130	30,722	2,866,852	-	2,866,852
SALES INCOME					
0705 Sales Income					
3400 Other Funds Ltd	130,000	-	130,000	-	130,000
FEDERAL FUNDS REVENUE					
0995 Federal Funds					
6400 Federal Funds Ltd	1,445,000	-	1,445,000	-	1,445,000
TRANSFERS IN					
1440 Tsfr From Consumer/Bus Svcs					
3400 Other Funds Ltd	1,014,941	-	1,014,941	-	1,014,941
TOTAL REVENUES					
8000 General Fund	2,836,130	30,722	2,866,852	-	2,866,852
3400 Other Funds Ltd	1,144,941	-	1,144,941	-	1,144,941
6400 Federal Funds Ltd	1,445,000	-	1,445,000	-	1,445,000
TOTAL REVENUES	**$5,426,071**	**$30,722**	**$5,456,793**	**-**	**$5,456,793**

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
TRANSFERS OUT					
2010 Transfer Out - Intrafund					
3400 Other Funds Ltd	(39,195)	-	(39,195)	-	(39,195)
6400 Federal Funds Ltd	(233,713)	-	(233,713)	-	(233,713)
All Funds	(272,908)	-	(272,908)	-	(272,908)
AVAILABLE REVENUES					
8000 General Fund	2,836,130	30,722	2,866,852	-	2,866,852
3400 Other Funds Ltd	1,572,499	-	1,572,499	-	1,572,499
6400 Federal Funds Ltd	1,303,895	-	1,303,895	-	1,303,895
TOTAL AVAILABLE REVENUES	**$5,712,524**	**$30,722**	**$5,743,246**	**-**	**$5,743,246**
EXPENDITURES					
PERSONAL SERVICES					
SALARIES & WAGES					
3110 Class/Unclass Sal. and Per Diem					
8000 General Fund	1,582,343	-	1,582,343	-	1,582,343
3400 Other Funds Ltd	574,978	-	574,978	-	574,978
6400 Federal Funds Ltd	603,075	-	603,075	-	603,075
All Funds	2,760,396	-	2,760,396	-	2,760,396
3160 Temporary Appointments					
8000 General Fund	6,637	199	6,836	-	6,836
6400 Federal Funds Ltd	63,022	(63,022)	-	-	-
All Funds	69,659	(62,823)	6,836	-	6,836
3170 Overtime Payments					

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
8000 General Fund	512	15	527	-	527
3190 All Other Differential					
8000 General Fund	20,647	619	21,266	-	21,266
3400 Other Funds Ltd	18,575	557	19,132	-	19,132
6400 Federal Funds Ltd	16,592	498	17,090	-	17,090
All Funds	55,814	1,674	57,488	-	57,488
TOTAL SALARIES & WAGES					
8000 General Fund	1,610,139	833	1,610,972	-	1,610,972
3400 Other Funds Ltd	593,553	557	594,110	-	594,110
6400 Federal Funds Ltd	682,689	(62,524)	620,165	-	620,165
TOTAL SALARIES & WAGES	**$2,886,381**	**($61,134)**	**$2,825,247**	**-**	**$2,825,247**
OTHER PAYROLL EXPENSES					
3210 Empl. Rel. Bd. Assessments					
8000 General Fund	645	-	645	-	645
3400 Other Funds Ltd	269	-	269	-	269
6400 Federal Funds Ltd	340	-	340	-	340
All Funds	1,254	-	1,254	-	1,254
3220 Public Employees' Retire Cont					
8000 General Fund	253,191	100	253,291	-	253,291
3400 Other Funds Ltd	93,721	88	93,809	-	93,809
6400 Federal Funds Ltd	97,846	79	97,925	-	97,925
All Funds	444,758	267	445,025	-	445,025
3221 Pension Obligation Bond					

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
8000 General Fund	102,259	(2,980)	99,279	-	99,279
3400 Other Funds Ltd	38,303	(1,534)	36,769	-	36,769
6400 Federal Funds Ltd	39,532	(1,150)	38,382	-	38,382
All Funds	180,094	(5,664)	174,430	-	174,430
3230 Social Security Taxes					
8000 General Fund	123,174	63	123,237	-	123,237
3400 Other Funds Ltd	45,408	43	45,451	-	45,451
6400 Federal Funds Ltd	52,227	(4,783)	47,444	-	47,444
All Funds	220,809	(4,677)	216,132	-	216,132
3240 Unemployment Assessments					
8000 General Fund	680	20	700	-	700
3250 Worker's Comp. Assess. (WCD)					
8000 General Fund	1,010	-	1,010	-	1,010
3400 Other Funds Ltd	422	-	422	-	422
6400 Federal Funds Ltd	534	-	534	-	534
All Funds	1,966	-	1,966	-	1,966
3260 Mass Transit Tax					
8000 General Fund	10,160	(494)	9,666	-	9,666
3400 Other Funds Ltd	3,669	(105)	3,564	-	3,564
All Funds	13,829	(599)	13,230	-	13,230
3270 Flexible Benefits					
8000 General Fund	447,251	-	447,251	-	447,251
3400 Other Funds Ltd	186,623	-	186,623	-	186,623

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
6400 Federal Funds Ltd	236,174	-	236,174	-	236,174
All Funds	870,048	-	870,048	-	870,048
TOTAL OTHER PAYROLL EXPENSES					
8000 General Fund	938,370	(3,291)	935,079	-	935,079
3400 Other Funds Ltd	368,415	(1,508)	366,907	-	366,907
6400 Federal Funds Ltd	426,653	(5,854)	420,799	-	420,799
TOTAL OTHER PAYROLL EXPENSES	**$1,733,438**	**($10,653)**	**$1,722,785**	**-**	**$1,722,785**
P.S. BUDGET ADJUSTMENTS					
3455 Vacancy Savings					
8000 General Fund	(4,300)	(11,703)	(16,003)	-	(16,003)
3400 Other Funds Ltd	(1,567)	(4,325)	(5,892)	-	(5,892)
6400 Federal Funds Ltd	(1,579)	(4,526)	(6,105)	-	(6,105)
All Funds	(7,446)	(20,554)	(28,000)	-	(28,000)
TOTAL PERSONAL SERVICES					
8000 General Fund	2,544,209	(14,161)	2,530,048	-	2,530,048
3400 Other Funds Ltd	960,401	(5,276)	955,125	-	955,125
6400 Federal Funds Ltd	1,107,763	(72,904)	1,034,859	-	1,034,859
TOTAL PERSONAL SERVICES	**$4,612,373**	**($92,341)**	**$4,520,032**	**-**	**$4,520,032**
SERVICES & SUPPLIES					
4100 Instate Travel					
8000 General Fund	7,168	215	7,383	-	7,383
3400 Other Funds Ltd	8,346	250	8,596	-	8,596
6400 Federal Funds Ltd	4,988	(4,022)	966	-	966

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
All Funds	20,502	(3,557)	16,945	-	16,945
4125 Out of State Travel					
3400 Other Funds Ltd	141	4	145	-	145
4150 Employee Training					
8000 General Fund	1,796	54	1,850	-	1,850
3400 Other Funds Ltd	8,103	243	8,346	-	8,346
All Funds	9,899	297	10,196	-	10,196
4175 Office Expenses					
8000 General Fund	48,812	1,464	50,276	-	50,276
3400 Other Funds Ltd	16,134	484	16,618	-	16,618
6400 Federal Funds Ltd	10,850	(7,348)	3,502	-	3,502
All Funds	75,796	(5,400)	70,396	-	70,396
4200 Telecommunications					
8000 General Fund	21,901	657	22,558	-	22,558
3400 Other Funds Ltd	4,031	121	4,152	-	4,152
6400 Federal Funds Ltd	2,776	83	2,859	-	2,859
All Funds	28,708	861	29,569	-	29,569
4225 State Gov. Service Charges					
8000 General Fund	40,023	31,588	71,611	-	71,611
3400 Other Funds Ltd	12,675	-	12,675	-	12,675
6400 Federal Funds Ltd	11,146	11,085	22,231	-	22,231
All Funds	63,844	42,673	106,517	-	106,517
4275 Publicity and Publications					

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
8000 General Fund	241	7	248	-	248
3400 Other Funds Ltd	527	16	543	-	543
All Funds	768	23	791	-	791
4300 Professional Services					
8000 General Fund	20,560	678	21,238	-	21,238
6400 Federal Funds Ltd	58,363	(58,363)	-	-	-
All Funds	78,923	(57,685)	21,238	-	21,238
4325 Attorney General					
8000 General Fund	32,335	6,208	38,543	-	38,543
4400 Dues and Subscriptions					
8000 General Fund	4,096	123	4,219	-	4,219
4425 Facilities Rental and Taxes					
8000 General Fund	112,587	3,817	116,404	-	116,404
3400 Other Funds Ltd	65,955	2,236	68,191	-	68,191
6400 Federal Funds Ltd	94,235	3,195	97,430	-	97,430
All Funds	272,777	9,248	282,025	-	282,025
4650 Other Services and Supplies					
8000 General Fund	1,890	57	1,947	-	1,947
3400 Other Funds Ltd	2,708	81	2,789	-	2,789
All Funds	4,598	138	4,736	-	4,736
4700 Expendable Prop 250 - 5000					
8000 General Fund	512	15	527	-	527
TOTAL SERVICES & SUPPLIES					

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
8000 General Fund	291,921	44,883	336,804	-	336,804
3400 Other Funds Ltd	118,620	3,435	122,055	-	122,055
6400 Federal Funds Ltd	182,358	(55,370)	126,988	-	126,988
TOTAL SERVICES & SUPPLIES	**$592,899**	**($7,052)**	**$585,847**	**-**	**$585,847**
TOTAL EXPENDITURES					
8000 General Fund	2,836,130	30,722	2,866,852	-	2,866,852
3400 Other Funds Ltd	1,079,021	(1,841)	1,077,180	-	1,077,180
6400 Federal Funds Ltd	1,290,121	(128,274)	1,161,847	-	1,161,847
TOTAL EXPENDITURES	**$5,205,272**	**($99,393)**	**$5,105,879**	**-**	**$5,105,879**
ENDING BALANCE					
3400 Other Funds Ltd	493,478	1,841	495,319	-	495,319
6400 Federal Funds Ltd	13,774	128,274	142,048	-	142,048
TOTAL ENDING BALANCE	**$507,252**	**$130,115**	**$637,367**	**-**	**$637,367**
AUTHORIZED POSITIONS					
8150 Class/Unclass Positions	29	-	29	-	29
AUTHORIZED FTE					
8250 Class/Unclass FTE Positions	28.50	-	28.50	-	28.50

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
BEGINNING BALANCE					
0025 Beginning Balance					
3200 Other Funds Non-Ltd	6,648,068	-	6,648,068	-	6,648,068
3400 Other Funds Ltd	2,050,422	-	2,050,422	-	2,050,422
All Funds	8,698,490	-	8,698,490	-	8,698,490
REVENUE CATEGORIES					
GENERAL FUND APPROPRIATION					
0050 General Fund Appropriation					
8000 General Fund	2,511,919	50,517	2,562,436	-	2,562,436
LICENSES AND FEES					
0205 Business Lic and Fees					
3400 Other Funds Ltd	3,299,600	-	3,299,600	-	3,299,600
FINES, RENTS AND ROYALTIES					
0505 Fines and Forfeitures					
3400 Other Funds Ltd	40,000	-	40,000	-	40,000
INTEREST EARNINGS					
0605 Interest Income					
3200 Other Funds Non-Ltd	75,000	-	75,000	-	75,000
OTHER					
0975 Other Revenues					
3200 Other Funds Non-Ltd	225,000	-	225,000	-	225,000
TRANSFERS IN					
1010 Transfer In - Intrafund					

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
3400 Other Funds Ltd	1,485,544	-	1,485,544	-	1,485,544
1471 Tsfr From Employment Dept					
3200 Other Funds Non-Ltd	4,580,000	-	4,580,000	-	4,580,000
TOTAL TRANSFERS IN					
3200 Other Funds Non-Ltd	4,580,000	-	4,580,000	-	4,580,000
3400 Other Funds Ltd	1,485,544	-	1,485,544	-	1,485,544
TOTAL TRANSFERS IN	**$6,065,544**	**-**	**$6,065,544**	**-**	**$6,065,544**
TOTAL REVENUES					
8000 General Fund	2,511,919	50,517	2,562,436	-	2,562,436
3200 Other Funds Non-Ltd	4,880,000	-	4,880,000	-	4,880,000
3400 Other Funds Ltd	4,825,144	-	4,825,144	-	4,825,144
TOTAL REVENUES	**$12,217,063**	**$50,517**	**$12,267,580**	**-**	**$12,267,580**
TRANSFERS OUT					
2010 Transfer Out - Intrafund					
3200 Other Funds Non-Ltd	(1,941,384)	-	(1,941,384)	-	(1,941,384)
3400 Other Funds Ltd	(1,157,216)	-	(1,157,216)	-	(1,157,216)
All Funds	(3,098,600)	-	(3,098,600)	-	(3,098,600)
AVAILABLE REVENUES					
8000 General Fund	2,511,919	50,517	2,562,436	-	2,562,436
3200 Other Funds Non-Ltd	9,586,684	-	9,586,684	-	9,586,684
3400 Other Funds Ltd	5,718,350	-	5,718,350	-	5,718,350
TOTAL AVAILABLE REVENUES	**$17,816,953**	**$50,517**	**$17,867,470**	**-**	**$17,867,470**
EXPENDITURES					

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
PERSONAL SERVICES					
SALARIES & WAGES					
3110 Class/Unclass Sal. and Per Diem					
8000 General Fund	1,261,286	-	1,261,286	-	1,261,286
3400 Other Funds Ltd	1,677,153	-	1,677,153	-	1,677,153
All Funds	2,938,439	-	2,938,439	-	2,938,439
3160 Temporary Appointments					
8000 General Fund	10,019	301	10,320	-	10,320
3190 All Other Differential					
8000 General Fund	29,947	898	30,845	-	30,845
3400 Other Funds Ltd	13,293	399	13,692	-	13,692
All Funds	43,240	1,297	44,537	-	44,537
TOTAL SALARIES & WAGES					
8000 General Fund	1,301,252	1,199	1,302,451	-	1,302,451
3400 Other Funds Ltd	1,690,446	399	1,690,845	-	1,690,845
TOTAL SALARIES & WAGES	**$2,991,698**	**$1,598**	**$2,993,296**	**-**	**$2,993,296**
OTHER PAYROLL EXPENSES					
3210 Empl. Rel. Bd. Assessments					
8000 General Fund	581	-	581	-	581
3400 Other Funds Ltd	716	-	716	-	716
All Funds	1,297	-	1,297	-	1,297
3220 Public Employees' Retire Cont					
8000 General Fund	203,886	142	204,028	-	204,028

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
3400 Other Funds Ltd	266,923	63	266,986	-	266,986
All Funds	470,809	205	471,014	-	471,014
3221 Pension Obligation Bond					
8000 General Fund	77,979	1,990	79,969	-	79,969
3400 Other Funds Ltd	90,510	9,460	99,970	-	99,970
All Funds	168,489	11,450	179,939	-	179,939
3230 Social Security Taxes					
8000 General Fund	99,545	92	99,637	-	99,637
3400 Other Funds Ltd	129,315	30	129,345	-	129,345
All Funds	228,860	122	228,982	-	228,982
3240 Unemployment Assessments					
8000 General Fund	434	13	447	-	447
3250 Worker's Comp. Assess. (WCD)					
8000 General Fund	910	-	910	-	910
3400 Other Funds Ltd	1,122	-	1,122	-	1,122
All Funds	2,032	-	2,032	-	2,032
3260 Mass Transit Tax					
8000 General Fund	7,601	214	7,815	-	7,815
3400 Other Funds Ltd	9,378	767	10,145	-	10,145
All Funds	16,979	981	17,960	-	17,960
3270 Flexible Benefits					
8000 General Fund	403,275	-	403,275	-	403,275
3400 Other Funds Ltd	497,302	-	497,302	-	497,302

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
All Funds	900,577	-	900,577	-	900,577
TOTAL OTHER PAYROLL EXPENSES					
8000 General Fund	794,211	2,451	796,662	-	796,662
3400 Other Funds Ltd	995,266	10,320	1,005,586	-	1,005,586
TOTAL OTHER PAYROLL EXPENSES	**$1,789,477**	**$12,771**	**$1,802,248**	**-**	**$1,802,248**
P.S. BUDGET ADJUSTMENTS					
3455 Vacancy Savings					
8000 General Fund	(3,477)	(8,594)	(12,071)	-	(12,071)
3400 Other Funds Ltd	(3,774)	(11,184)	(14,958)	-	(14,958)
All Funds	(7,251)	(19,778)	(27,029)	-	(27,029)
TOTAL PERSONAL SERVICES					
8000 General Fund	2,091,986	(4,944)	2,087,042	-	2,087,042
3400 Other Funds Ltd	2,681,938	(465)	2,681,473	-	2,681,473
TOTAL PERSONAL SERVICES	**$4,773,924**	**($5,409)**	**$4,768,515**	**-**	**$4,768,515**
SERVICES & SUPPLIES					
4100 Instate Travel					
8000 General Fund	11,249	337	11,586	-	11,586
3400 Other Funds Ltd	26,952	808	27,760	-	27,760
All Funds	38,201	1,145	39,346	-	39,346
4125 Out of State Travel					
8000 General Fund	1,024	31	1,055	-	1,055
3400 Other Funds Ltd	2,048	61	2,109	-	2,109
All Funds	3,072	92	3,164	-	3,164

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
4150 Employee Training					
8000 General Fund	1,844	55	1,899	-	1,899
3400 Other Funds Ltd	10,771	323	11,094	-	11,094
All Funds	12,615	378	12,993	-	12,993
4175 Office Expenses					
8000 General Fund	43,247	1,297	44,544	-	44,544
3400 Other Funds Ltd	176,515	5,125	181,640	-	181,640
All Funds	219,762	6,422	226,184	-	226,184
4200 Telecommunications					
8000 General Fund	34,404	1,032	35,436	-	35,436
3400 Other Funds Ltd	23,001	577	23,578	-	23,578
All Funds	57,405	1,609	59,014	-	59,014
4225 State Gov. Service Charges					
8000 General Fund	39,315	22,263	61,578	-	61,578
3400 Other Funds Ltd	33,309	15,082	48,391	-	48,391
All Funds	72,624	37,345	109,969	-	109,969
4275 Publicity and Publications					
8000 General Fund	8,294	249	8,543	-	8,543
3400 Other Funds Ltd	80,150	2,404	82,554	-	82,554
All Funds	88,444	2,653	91,097	-	91,097
4300 Professional Services					
8000 General Fund	24,766	817	25,583	-	25,583
3400 Other Funds Ltd	377,222	12,448	389,670	-	389,670

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
All Funds	401,988	13,265	415,253	-	415,253
4325 Attorney General					
8000 General Fund	131,295	25,209	156,504	-	156,504
3400 Other Funds Ltd	517,648	99,388	617,036	-	617,036
All Funds	648,943	124,597	773,540	-	773,540
4400 Dues and Subscriptions					
8000 General Fund	4,052	122	4,174	-	4,174
3400 Other Funds Ltd	4,302	129	4,431	-	4,431
All Funds	8,354	251	8,605	-	8,605
4425 Facilities Rental and Taxes					
8000 General Fund	111,623	3,784	115,407	-	115,407
3400 Other Funds Ltd	134,882	4,582	139,464	-	139,464
All Funds	246,505	8,366	254,871	-	254,871
4650 Other Services and Supplies					
8000 General Fund	5,884	177	6,061	-	6,061
3400 Other Funds Ltd	10,843	325	11,168	-	11,168
All Funds	16,727	502	17,229	-	17,229
4700 Expendable Prop 250 - 5000					
8000 General Fund	2,936	88	3,024	-	3,024
TOTAL SERVICES & SUPPLIES					
8000 General Fund	419,933	55,461	475,394	-	475,394
3400 Other Funds Ltd	1,397,643	141,252	1,538,895	-	1,538,895
TOTAL SERVICES & SUPPLIES	**$1,817,576**	**$196,713**	**$2,014,289**	**-**	**$2,014,289**

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
SPECIAL PAYMENTS					
6035 Dist to Individuals					
3200 Other Funds Non-Ltd	1,200,000	36,000	1,236,000	-	1,236,000
TOTAL EXPENDITURES					
8000 General Fund	2,511,919	50,517	2,562,436	-	2,562,436
3200 Other Funds Non-Ltd	1,200,000	36,000	1,236,000	-	1,236,000
3400 Other Funds Ltd	4,079,581	140,787	4,220,368	-	4,220,368
TOTAL EXPENDITURES	**$7,791,500**	**$227,304**	**$8,018,804**	**-**	**$8,018,804**
ENDING BALANCE					
3200 Other Funds Non-Ltd	8,386,684	(36,000)	8,350,684	-	8,350,684
3400 Other Funds Ltd	1,638,769	(140,787)	1,497,982	-	1,497,982
TOTAL ENDING BALANCE	**$10,025,453**	**($176,787)**	**$9,848,666**	**-**	**$9,848,666**
AUTHORIZED POSITIONS					
8150 Class/Unclass Positions	29	-	29	-	29
AUTHORIZED FTE					
8250 Class/Unclass FTE Positions	29.00	-	29.00	-	29.00

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
BEGINNING BALANCE					
0025 Beginning Balance					
3400 Other Funds Ltd	463,459	-	463,459	-	463,459
6400 Federal Funds Ltd	136,420	-	136,420	-	136,420
All Funds	599,879	-	599,879	-	599,879
REVENUE CATEGORIES					
GENERAL FUND APPROPRIATION					
0050 General Fund Appropriation					
8000 General Fund	2,765,937	28,532	2,794,469	-	2,794,469
OTHER					
0975 Other Revenues					
3400 Other Funds Ltd	2,100,000	-	2,100,000	-	2,100,000
FEDERAL FUNDS REVENUE					
0995 Federal Funds					
6400 Federal Funds Ltd	120,000	-	120,000	-	120,000
TOTAL REVENUES					
8000 General Fund	2,765,937	28,532	2,794,469	-	2,794,469
3400 Other Funds Ltd	2,100,000	-	2,100,000	-	2,100,000
6400 Federal Funds Ltd	120,000	-	120,000	-	120,000
TOTAL REVENUES	**$4,985,937**	**$28,532**	**$5,014,469**	**-**	**$5,014,469**
AVAILABLE REVENUES					
8000 General Fund	2,765,937	28,532	2,794,469	-	2,794,469
3400 Other Funds Ltd	2,563,459	-	2,563,459	-	2,563,459

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
6400 Federal Funds Ltd	256,420	-	256,420	-	256,420
TOTAL AVAILABLE REVENUES	**$5,585,816**	**$28,532**	**$5,614,348**	**-**	**$5,614,348**
EXPENDITURES					
PERSONAL SERVICES					
SALARIES & WAGES					
3110 Class/Unclass Sal. and Per Diem					
8000 General Fund	1,550,558	-	1,550,558	-	1,550,558
3400 Other Funds Ltd	139,248	-	139,248	58,440	197,688
6400 Federal Funds Ltd	43,714	-	43,714	-	43,714
All Funds	1,733,520	-	1,733,520	58,440	1,791,960
3190 All Other Differential					
8000 General Fund	7,244	217	7,461	-	7,461
TOTAL SALARIES & WAGES					
8000 General Fund	1,557,802	217	1,558,019	-	1,558,019
3400 Other Funds Ltd	139,248	-	139,248	58,440	197,688
6400 Federal Funds Ltd	43,714	-	43,714	-	43,714
TOTAL SALARIES & WAGES	**$1,740,764**	**$217**	**$1,740,981**	**$58,440**	**$1,799,421**
OTHER PAYROLL EXPENSES					
3210 Empl. Rel. Bd. Assessments					
8000 General Fund	596	-	596	-	596
3400 Other Funds Ltd	44	-	44	44	88
6400 Federal Funds Ltd	20	-	20	-	20
All Funds	660	-	660	44	704

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
3220 Public Employees' Retire Cont					
8000 General Fund	245,069	34	245,103	-	245,103
3400 Other Funds Ltd	21,987	-	21,987	9,228	31,215
6400 Federal Funds Ltd	6,902	-	6,902	-	6,902
All Funds	273,958	34	273,992	9,228	283,220
3221 Pension Obligation Bond					
8000 General Fund	91,626	4,799	96,425	-	96,425
3400 Other Funds Ltd	7,418	1,200	8,618	-	8,618
6400 Federal Funds Ltd	2,324	381	2,705	-	2,705
All Funds	101,368	6,380	107,748	-	107,748
3230 Social Security Taxes					
8000 General Fund	119,170	17	119,187	-	119,187
3400 Other Funds Ltd	10,652	-	10,652	4,471	15,123
6400 Federal Funds Ltd	3,344	-	3,344	-	3,344
All Funds	133,166	17	133,183	4,471	137,654
3240 Unemployment Assessments					
8000 General Fund	5,585	168	5,753	-	5,753
6400 Federal Funds Ltd	1,175	35	1,210	-	1,210
All Funds	6,760	203	6,963	-	6,963
3250 Worker's Comp. Assess. (WCD)					
8000 General Fund	934	-	934	-	934
3400 Other Funds Ltd	69	-	69	69	138
6400 Federal Funds Ltd	31	-	31	-	31

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
All Funds	1,034	-	1,034	69	1,103
3260 Mass Transit Tax					
8000 General Fund	10,078	(730)	9,348	-	9,348
3400 Other Funds Ltd	949	(114)	835	-	835
All Funds	11,027	(844)	10,183	-	10,183
3270 Flexible Benefits					
8000 General Fund	413,401	-	413,401	-	413,401
3400 Other Funds Ltd	30,528	-	30,528	30,528	61,056
6400 Federal Funds Ltd	13,991	-	13,991	-	13,991
All Funds	457,920	-	457,920	30,528	488,448
TOTAL OTHER PAYROLL EXPENSES					
8000 General Fund	886,459	4,288	890,747	-	890,747
3400 Other Funds Ltd	71,647	1,086	72,733	44,340	117,073
6400 Federal Funds Ltd	27,787	416	28,203	-	28,203
TOTAL OTHER PAYROLL EXPENSES	**$985,893**	**$5,790**	**$991,683**	**$44,340**	**$1,036,023**
P.S. BUDGET ADJUSTMENTS					
3455 Vacancy Savings					
8000 General Fund	(4,288)	(10,164)	(14,452)	-	(14,452)
3400 Other Funds Ltd	(393)	(783)	(1,176)	-	(1,176)
6400 Federal Funds Ltd	(118)	(250)	(368)	-	(368)
All Funds	(4,799)	(11,197)	(15,996)	-	(15,996)
TOTAL PERSONAL SERVICES					
8000 General Fund	2,439,973	(5,659)	2,434,314	-	2,434,314

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
3400 Other Funds Ltd	210,502	303	210,805	102,780	313,585
6400 Federal Funds Ltd	71,383	166	71,549	-	71,549
TOTAL PERSONAL SERVICES	**$2,721,858**	**($5,190)**	**$2,716,668**	**$102,780**	**$2,819,448**
SERVICES & SUPPLIES					
4100 Instate Travel					
8000 General Fund	55,690	1,671	57,361	-	57,361
3400 Other Funds Ltd	4,096	123	4,219	-	4,219
6400 Federal Funds Ltd	1,882	56	1,938	-	1,938
All Funds	61,668	1,850	63,518	-	63,518
4125 Out of State Travel					
8000 General Fund	1,906	57	1,963	-	1,963
6400 Federal Funds Ltd	5,790	174	5,964	-	5,964
All Funds	7,696	231	7,927	-	7,927
4150 Employee Training					
8000 General Fund	1,800	54	1,854	-	1,854
6400 Federal Funds Ltd	422	13	435	-	435
All Funds	2,222	67	2,289	-	2,289
4175 Office Expenses					
8000 General Fund	29,726	892	30,618	-	30,618
3400 Other Funds Ltd	928	28	956	-	956
6400 Federal Funds Ltd	90	3	93	-	93
All Funds	30,744	923	31,667	-	31,667
4200 Telecommunications					

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
8000 General Fund	14,575	437	15,012	-	15,012
3400 Other Funds Ltd	(113)	113	-	-	-
6400 Federal Funds Ltd	1,225	37	1,262	-	1,262
All Funds	15,687	587	16,274	-	16,274
4225 State Gov. Service Charges					
8000 General Fund	36,937	24,469	61,406	-	61,406
6400 Federal Funds Ltd	1,181	900	2,081	-	2,081
All Funds	38,118	25,369	63,487	-	63,487
4275 Publicity and Publications					
8000 General Fund	3,424	103	3,527	-	3,527
4300 Professional Services					
3400 Other Funds Ltd	2,172,990	71,709	2,244,699	-	2,244,699
4325 Attorney General					
8000 General Fund	2,733	525	3,258	-	3,258
4425 Facilities Rental and Taxes					
8000 General Fund	155,817	5,282	161,099	-	161,099
6400 Federal Funds Ltd	4,661	158	4,819	-	4,819
All Funds	160,478	5,440	165,918	-	165,918
TOTAL SERVICES & SUPPLIES					
8000 General Fund	302,608	33,490	336,098	-	336,098
3400 Other Funds Ltd	2,177,901	71,973	2,249,874	-	2,249,874
6400 Federal Funds Ltd	15,251	1,341	16,592	-	16,592
TOTAL SERVICES & SUPPLIES	**$2,495,760**	**$106,804**	**$2,602,564**	**-**	**$2,602,564**

Description	2015-17 Base Budget	Essential Packages	2015-17 Current Service Level	Policy Packages	2015-17 Agency Request Budget
SPECIAL PAYMENTS					
6035 Dist to Individuals					
8000 General Fund	23,356	701	24,057	-	24,057
TOTAL EXPENDITURES					
8000 General Fund	2,765,937	28,532	2,794,469	-	2,794,469
3400 Other Funds Ltd	2,388,403	72,276	2,460,679	102,780	2,563,459
6400 Federal Funds Ltd	86,634	1,507	88,141	-	88,141
TOTAL EXPENDITURES	**$5,240,974**	**$102,315**	**$5,343,289**	**$102,780**	**$5,446,069**
ENDING BALANCE					
3400 Other Funds Ltd	175,056	(72,276)	102,780	(102,780)	-
6400 Federal Funds Ltd	169,786	(1,507)	168,279	-	168,279
TOTAL ENDING BALANCE	**$344,842**	**($73,783)**	**$271,059**	**($102,780)**	**$168,279**
AUTHORIZED POSITIONS					
8150 Class/Unclass Positions	15	-	15	1	16
AUTHORIZED FTE					
8250 Class/Unclass FTE Positions	15.00	-	15.00	1.00	16.00

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00	
REVENUE CATEGORIES						
GENERAL FUND APPROPRIATION						
0050 General Fund Appropriation						
8000 General Fund	201,906	(20,963)	-	222,611	258	
AVAILABLE REVENUES						
8000 General Fund	201,906	(20,963)	-	222,611	258	
TOTAL AVAILABLE REVENUES	**$201,906**	**($20,963)**	**-**	**$222,611**	**$258**	
EXPENDITURES						
PERSONAL SERVICES						
SALARIES & WAGES						
3160 Temporary Appointments						
8000 General Fund	557	557	-	-	-	
6400 Federal Funds Ltd	(63,022)	-	(63,022)	-	-	
All Funds	(62,465)	557	(63,022)	-	-	
3170 Overtime Payments						
8000 General Fund	15	15	-	-	-	
3190 All Other Differential						
8000 General Fund	1,734	1,734	-	-	-	
3400 Other Funds Ltd	1,123	1,123	-	-	-	
6400 Federal Funds Ltd	498	498	-	-	-	
All Funds	3,355	3,355	-	-	-	
SALARIES & WAGES						
8000 General Fund	2,306	2,306	-	-	-	

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00	
3400 Other Funds Ltd	1,123	1,123	-	-	-	
6400 Federal Funds Ltd	(62,524)	498	(63,022)	-	-	
TOTAL SALARIES & WAGES	**($59,095)**	**$3,927**	**($63,022)**	**-**	**-**	
OTHER PAYROLL EXPENSES						
3220 Public Employees Retire Cont						
8000 General Fund	276	276	-	-	-	
3400 Other Funds Ltd	177	177	-	-	-	
6400 Federal Funds Ltd	79	79	-	-	-	
All Funds	532	532	-	-	-	
3221 Pension Obligation Bond						
8000 General Fund	18,663	18,663	-	-	-	
3400 Other Funds Ltd	18,920	18,920	-	-	-	
6400 Federal Funds Ltd	(2,034)	(2,034)	-	-	-	
All Funds	35,549	35,549	-	-	-	
3230 Social Security Taxes						
8000 General Fund	176	176	-	-	-	
3400 Other Funds Ltd	86	86	-	-	-	
6400 Federal Funds Ltd	(4,783)	38	(4,821)	-	-	
All Funds	(4,521)	300	(4,821)	-	-	
3240 Unemployment Assessments						
8000 General Fund	412	412	-	-	-	
6400 Federal Funds Ltd	35	35	-	-	-	
All Funds	447	447	-	-	-	

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00	
3260 Mass Transit Tax						
8000 General Fund	117	117	-	-	-	
3400 Other Funds Ltd	1,820	1,820	-	-	-	
All Funds	1,937	1,937	-	-	-	
OTHER PAYROLL EXPENSES						
8000 General Fund	19,644	19,644	-	-	-	
3400 Other Funds Ltd	21,003	21,003	-	-	-	
6400 Federal Funds Ltd	(6,703)	(1,882)	(4,821)	-	-	
TOTAL OTHER PAYROLL EXPENSES	**$33,944**	**$38,765**	**($4,821)**	**-**	**-**	
P.S. BUDGET ADJUSTMENTS						
3455 Vacancy Savings						
8000 General Fund	(42,913)	(42,913)	-	-	-	
3400 Other Funds Ltd	(25,225)	(25,225)	-	-	-	
6400 Federal Funds Ltd	(6,126)	(6,126)	-	-	-	
All Funds	(74,264)	(74,264)	-	-	-	
PERSONAL SERVICES						
8000 General Fund	(20,963)	(20,963)	-	-	-	
3400 Other Funds Ltd	(3,099)	(3,099)	-	-	-	
6400 Federal Funds Ltd	(75,353)	(7,510)	(67,843)	-	-	
TOTAL PERSONAL SERVICES	**($99,415)**	**($31,572)**	**($67,843)**	**-**	**-**	
SERVICES & SUPPLIES						
4100 Instate Travel						

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00	
8000 General Fund	3,251	-	-	3,251	-	
3400 Other Funds Ltd	2,459	-	-	2,459	-	
6400 Federal Funds Ltd	(3,955)	-	(4,050)	95	-	
All Funds	1,755	-	(4,050)	5,805	-	
4125 Out of State Travel						
8000 General Fund	198	-	-	198	-	
3400 Other Funds Ltd	107	-	-	107	-	
6400 Federal Funds Ltd	174	-	-	174	-	
All Funds	479	-	-	479	-	
4150 Employee Training						
8000 General Fund	595	-	-	595	-	
3400 Other Funds Ltd	721	-	-	721	-	
6400 Federal Funds Ltd	22	-	-	22	-	
All Funds	1,338	-	-	1,338	-	
4175 Office Expenses						
8000 General Fund	11,481	-	-	11,481	-	
3400 Other Funds Ltd	17,648	-	-	17,648	-	
6400 Federal Funds Ltd	(7,328)	-	(7,450)	122	-	
All Funds	21,801	-	(7,450)	29,251	-	
4200 Telecommunications						
8000 General Fund	3,117	-	-	3,117	-	
3400 Other Funds Ltd	1,501	-	-	1,501	-	
6400 Federal Funds Ltd	148	-	-	148	-	

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00	
All Funds	4,766	-	-	4,766	-	
4225 State Gov. Service Charges						
8000 General Fund	137,262	-	-	137,262	-	
3400 Other Funds Ltd	59,025	-	-	59,025	-	
6400 Federal Funds Ltd	13,594	-	-	13,594	-	
All Funds	209,881	-	-	209,881	-	
4250 Data Processing						
8000 General Fund	730	-	-	730	-	
3400 Other Funds Ltd	492	-	-	492	-	
All Funds	1,222	-	-	1,222	-	
4275 Publicity and Publications						
8000 General Fund	411	-	-	411	-	
3400 Other Funds Ltd	3,849	-	-	3,849	-	
All Funds	4,260	-	-	4,260	-	
4300 Professional Services						
8000 General Fund	2,850	-	-	2,592	258	
3400 Other Funds Ltd	87,979	-	-	79,982	7,997	
6400 Federal Funds Ltd	(58,363)	-	(58,363)	-	-	
All Funds	32,466	-	(58,363)	82,574	8,255	
4325 Attorney General						
8000 General Fund	40,776	-	-	40,776	-	
3400 Other Funds Ltd	99,388	-	-	99,388	-	
All Funds	140,164	-	-	140,164	-	

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00	
4375 Employee Recruitment and Develop						
8000 General Fund	18	-	-	18	-	
4400 Dues and Subscriptions						
8000 General Fund	558	-	-	558	-	
3400 Other Funds Ltd	240	-	-	240	-	
All Funds	798	-	-	798	-	
4425 Facilities Rental and Taxes						
8000 General Fund	17,251	-	-	17,251	-	
3400 Other Funds Ltd	13,361	-	-	9,367	3,994	
6400 Federal Funds Ltd	3,879	-	-	3,879	-	
All Funds	34,491	-	-	30,497	3,994	
4650 Other Services and Supplies						
8000 General Fund	1,588	-	-	1,588	-	
3400 Other Funds Ltd	1,390	-	-	1,390	-	
All Funds	2,978	-	-	2,978	-	
4700 Expendable Prop 250 - 5000						
8000 General Fund	176	-	-	176	-	
3400 Other Funds Ltd	67	-	-	67	-	
All Funds	243	-	-	243	-	
4715 IT Expendable Property						
8000 General Fund	1,620	-	-	1,620	-	
3400 Other Funds Ltd	852	-	-	852	-	
All Funds	2,472	-	-	2,472	-	

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00	
SERVICES & SUPPLIES						
8000 General Fund	221,882	-	-	221,624	258	
3400 Other Funds Ltd	289,079	-	-	277,088	11,991	
6400 Federal Funds Ltd	(51,829)	-	(69,863)	18,034	-	
TOTAL SERVICES & SUPPLIES	**$459,132**	**-**	**($69,863)**	**$516,746**	**$12,249**	
CAPITAL OUTLAY						
5600 Data Processing Hardware						
8000 General Fund	286	-	-	286	-	
3400 Other Funds Ltd	144	-	-	144	-	
All Funds	430	-	-	430	-	
SPECIAL PAYMENTS						
6035 Dist to Individuals						
8000 General Fund	701	-	-	701	-	
3200 Other Funds Non-Ltd	36,000	-	-	36,000	-	
All Funds	36,701	-	-	36,701	-	
EXPENDITURES						
8000 General Fund	201,906	(20,963)	-	222,611	258	
3200 Other Funds Non-Ltd	36,000	-	-	36,000	-	
3400 Other Funds Ltd	286,124	(3,099)	-	277,232	11,991	
6400 Federal Funds Ltd	(127,182)	(7,510)	(137,706)	18,034	-	
TOTAL EXPENDITURES	**$396,848**	**($31,572)**	**($137,706)**	**$553,877**	**$12,249**	
ENDING BALANCE						

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00	
8000 General Fund	-	-	-	-	-	
3200 Other Funds Non-Ltd	(36,000)	-	-	(36,000)	-	
3400 Other Funds Ltd	(286,124)	3,099	-	(277,232)	(11,991)	
6400 Federal Funds Ltd	127,182	7,510	137,706	(18,034)	-	
TOTAL ENDING BALANCE	**($194,942)**	**$10,609**	**$137,706**	**($331,266)**	**($11,991)**	

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00		
REVENUE CATEGORIES						
GENERAL FUND APPROPRIATION						
0050 General Fund Appropriation						
8000 General Fund	92,135	3,801	88,211	123		
AVAILABLE REVENUES						
8000 General Fund	92,135	3,801	88,211	123		
TOTAL AVAILABLE REVENUES	**$92,135**	**$3,801**	**$88,211**	**$123**		
EXPENDITURES						
PERSONAL SERVICES						
SALARIES & WAGES						
3160 Temporary Appointments						
8000 General Fund	57	57	-	-		
3190 All Other Differential						
3400 Other Funds Ltd	167	167	-	-		
SALARIES & WAGES						
8000 General Fund	57	57	-	-		
3400 Other Funds Ltd	167	167	-	-		
TOTAL SALARIES & WAGES	**$224**	**$224**	**-**	**-**		
OTHER PAYROLL EXPENSES						
3220 Public Employees Retire Cont						
3400 Other Funds Ltd	26	26	-	-		
3221 Pension Obligation Bond						

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00		
8000 General Fund	14,854	14,854	-	-		
3400 Other Funds Ltd	9,794	9,794	-	-		
6400 Federal Funds Ltd	(1,265)	(1,265)	-	-		
All Funds	23,383	23,383	-	-		
3230 Social Security Taxes						
8000 General Fund	4	4	-	-		
3400 Other Funds Ltd	13	13	-	-		
All Funds	17	17	-	-		
3240 Unemployment Assessments						
8000 General Fund	211	211	-	-		
3260 Mass Transit Tax						
8000 General Fund	1,127	1,127	-	-		
3400 Other Funds Ltd	1,272	1,272	-	-		
All Funds	2,399	2,399	-	-		
OTHER PAYROLL EXPENSES						
8000 General Fund	16,196	16,196	-	-		
3400 Other Funds Ltd	11,105	11,105	-	-		
6400 Federal Funds Ltd	(1,265)	(1,265)	-	-		
TOTAL OTHER PAYROLL EXPENSES	**$26,036**	**$26,036**	**-**	**-**		
P.S. BUDGET ADJUSTMENTS						
3455 Vacancy Savings						
8000 General Fund	(12,452)	(12,452)	-	-		
3400 Other Funds Ltd	(8,933)	(8,933)	-	-		

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00		
6400 Federal Funds Ltd	(1,350)	(1,350)	-	-		
All Funds	(22,735)	(22,735)	-	-		
PERSONAL SERVICES						
8000 General Fund	3,801	3,801	-	-		
3400 Other Funds Ltd	2,339	2,339	-	-		
6400 Federal Funds Ltd	(2,615)	(2,615)	-	-		
TOTAL PERSONAL SERVICES	**$3,525**	**$3,525**	**-**	**-**		
SERVICES & SUPPLIES						
4100 Instate Travel						
8000 General Fund	1,028	-	1,028	-		
3400 Other Funds Ltd	1,278	-	1,278	-		
6400 Federal Funds Ltd	11	-	11	-		
All Funds	2,317	-	2,317	-		
4125 Out of State Travel						
8000 General Fund	110	-	110	-		
3400 Other Funds Ltd	42	-	42	-		
All Funds	152	-	152	-		
4150 Employee Training						
8000 General Fund	432	-	432	-		
3400 Other Funds Ltd	155	-	155	-		
6400 Federal Funds Ltd	9	-	9	-		
All Funds	596	-	596	-		
4175 Office Expenses						

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00		
8000 General Fund	7,828	-	7,828	-		
3400 Other Funds Ltd	12,011	-	12,011	-		
6400 Federal Funds Ltd	17	-	17	-		
All Funds	19,856	-	19,856	-		
4200 Telecommunications						
8000 General Fund	991	-	991	-		
3400 Other Funds Ltd	690	-	690	-		
6400 Federal Funds Ltd	28	-	28	-		
All Funds	1,709	-	1,709	-		
4225 State Gov. Service Charges						
8000 General Fund	58,942	-	58,942	-		
3400 Other Funds Ltd	43,943	-	43,943	-		
6400 Federal Funds Ltd	1,609	-	1,609	-		
All Funds	104,494	-	104,494	-		
4250 Data Processing						
8000 General Fund	730	-	730	-		
3400 Other Funds Ltd	492	-	492	-		
All Funds	1,222	-	1,222	-		
4275 Publicity and Publications						
8000 General Fund	52	-	52	-		
3400 Other Funds Ltd	1,429	-	1,429	-		
All Funds	1,481	-	1,481	-		
4300 Professional Services						

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00		
8000 General Fund	1,355	-	1,232	123		
3400 Other Funds Ltd	3,822	-	3,475	347		
All Funds	5,177	-	4,707	470		
4325 Attorney General						
8000 General Fund	8,834	-	8,834	-		
4375 Employee Recruitment and Develop						
8000 General Fund	18	-	18	-		
4400 Dues and Subscriptions						
8000 General Fund	313	-	313	-		
3400 Other Funds Ltd	111	-	111	-		
All Funds	424	-	424	-		
4425 Facilities Rental and Taxes						
8000 General Fund	4,368	-	4,368	-		
3400 Other Funds Ltd	6,543	-	2,549	3,994		
6400 Federal Funds Ltd	526	-	526	-		
All Funds	11,437	-	7,443	3,994		
4650 Other Services and Supplies						
8000 General Fund	1,354	-	1,354	-		
3400 Other Funds Ltd	984	-	984	-		
All Funds	2,338	-	2,338	-		
4700 Expendable Prop 250 - 5000						
8000 General Fund	73	-	73	-		
3400 Other Funds Ltd	67	-	67	-		

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00		
All Funds	140	-	140	-		
4715 IT Expendable Property						
8000 General Fund	1,620	-	1,620	-		
3400 Other Funds Ltd	852	-	852	-		
All Funds	2,472	-	2,472	-		
SERVICES & SUPPLIES						
8000 General Fund	88,048	-	87,925	123		
3400 Other Funds Ltd	72,419	-	68,078	4,341		
6400 Federal Funds Ltd	2,200	-	2,200	-		
TOTAL SERVICES & SUPPLIES	**$162,667**	**-**	**$158,203**	**$4,464**		
CAPITAL OUTLAY						
5600 Data Processing Hardware						
8000 General Fund	286	-	286	-		
3400 Other Funds Ltd	144	-	144	-		
All Funds	430	-	430	-		
EXPENDITURES						
8000 General Fund	92,135	3,801	88,211	123		
3400 Other Funds Ltd	74,902	2,339	68,222	4,341		
6400 Federal Funds Ltd	(415)	(2,615)	2,200	-		
TOTAL EXPENDITURES	**$166,622**	**$3,525**	**$158,633**	**$4,464**		
ENDING BALANCE						
8000 General Fund	-	-	-	-		

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00		
3400 Other Funds Ltd	(74,902)	(2,339)	(68,222)	(4,341)		
6400 Federal Funds Ltd	415	2,615	(2,200)	-		
TOTAL ENDING BALANCE	**($74,487)**	**$276**	**($70,422)**	**($4,341)**		

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00	
REVENUE CATEGORIES						
GENERAL FUND APPROPRIATION						
0050 General Fund Appropriation						
8000 General Fund	30,722	(14,161)	-	44,822	61	
AVAILABLE REVENUES						
8000 General Fund	30,722	(14,161)	-	44,822	61	
TOTAL AVAILABLE REVENUES	**$30,722**	**($14,161)**	**-**	**$44,822**	**$61**	
EXPENDITURES						
PERSONAL SERVICES						
SALARIES & WAGES						
3160 Temporary Appointments						
8000 General Fund	199	199	-	-	-	
6400 Federal Funds Ltd	(63,022)	-	(63,022)	-	-	
All Funds	(62,823)	199	(63,022)	-	-	
3170 Overtime Payments						
8000 General Fund	15	15	-	-	-	
3190 All Other Differential						
8000 General Fund	619	619	-	-	-	
3400 Other Funds Ltd	557	557	-	-	-	
6400 Federal Funds Ltd	498	498	-	-	-	
All Funds	1,674	1,674	-	-	-	
SALARIES & WAGES						
8000 General Fund	833	833	-	-	-	

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00	
3400 Other Funds Ltd	557	557	-	-	-	
6400 Federal Funds Ltd	(62,524)	498	(63,022)	-	-	
TOTAL SALARIES & WAGES	**($61,134)**	**$1,888**	**($63,022)**	**-**	**-**	
OTHER PAYROLL EXPENSES						
3220 Public Employees Retire Cont						
8000 General Fund	100	100	-	-	-	
3400 Other Funds Ltd	88	88	-	-	-	
6400 Federal Funds Ltd	79	79	-	-	-	
All Funds	267	267	-	-	-	
3221 Pension Obligation Bond						
8000 General Fund	(2,980)	(2,980)	-	-	-	
3400 Other Funds Ltd	(1,534)	(1,534)	-	-	-	
6400 Federal Funds Ltd	(1,150)	(1,150)	-	-	-	
All Funds	(5,664)	(5,664)	-	-	-	
3230 Social Security Taxes						
8000 General Fund	63	63	-	-	-	
3400 Other Funds Ltd	43	43	-	-	-	
6400 Federal Funds Ltd	(4,783)	38	(4,821)	-	-	
All Funds	(4,677)	144	(4,821)	-	-	
3240 Unemployment Assessments						
8000 General Fund	20	20	-	-	-	
3260 Mass Transit Tax						
8000 General Fund	(494)	(494)	-	-	-	

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00	
3400 Other Funds Ltd	(105)	(105)	-	-	-	
All Funds	(599)	(599)	-	-	-	
OTHER PAYROLL EXPENSES						
8000 General Fund	(3,291)	(3,291)	-	-	-	
3400 Other Funds Ltd	(1,508)	(1,508)	-	-	-	
6400 Federal Funds Ltd	(5,854)	(1,033)	(4,821)	-	-	
TOTAL OTHER PAYROLL EXPENSES	**($10,653)**	**($5,832)**	**($4,821)**	**-**	**-**	
P.S. BUDGET ADJUSTMENTS						
3455 Vacancy Savings						
8000 General Fund	(11,703)	(11,703)	-	-	-	
3400 Other Funds Ltd	(4,325)	(4,325)	-	-	-	
6400 Federal Funds Ltd	(4,526)	(4,526)	-	-	-	
All Funds	(20,554)	(20,554)	-	-	-	
PERSONAL SERVICES						
8000 General Fund	(14,161)	(14,161)	-	-	-	
3400 Other Funds Ltd	(5,276)	(5,276)	-	-	-	
6400 Federal Funds Ltd	(72,904)	(5,061)	(67,843)	-	-	
TOTAL PERSONAL SERVICES	**($92,341)**	**($24,498)**	**($67,843)**	**-**	**-**	
SERVICES & SUPPLIES						
4100 Instate Travel						
8000 General Fund	215	-	-	215	-	
3400 Other Funds Ltd	250	-	-	250	-	

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00	
6400 Federal Funds Ltd	(4,022)	-	(4,050)	28	-	
All Funds	(3,557)	-	(4,050)	493	-	
4125 Out of State Travel						
3400 Other Funds Ltd	4	-	-	4	-	
4150 Employee Training						
8000 General Fund	54	-	-	54	-	
3400 Other Funds Ltd	243	-	-	243	-	
All Funds	297	-	-	297	-	
4175 Office Expenses						
8000 General Fund	1,464	-	-	1,464	-	
3400 Other Funds Ltd	484	-	-	484	-	
6400 Federal Funds Ltd	(7,348)	-	(7,450)	102	-	
All Funds	(5,400)	-	(7,450)	2,050	-	
4200 Telecommunications						
8000 General Fund	657	-	-	657	-	
3400 Other Funds Ltd	121	-	-	121	-	
6400 Federal Funds Ltd	83	-	-	83	-	
All Funds	861	-	-	861	-	
4225 State Gov. Service Charges						
8000 General Fund	31,588	-	-	31,588	-	
6400 Federal Funds Ltd	11,085	-	-	11,085	-	
All Funds	42,673	-	-	42,673	-	
4275 Publicity and Publications						

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00	
8000 General Fund	7	-	-	7	-	
3400 Other Funds Ltd	16	-	-	16	-	
All Funds	23	-	-	23	-	
4300 Professional Services						
8000 General Fund	678	-	-	617	61	
6400 Federal Funds Ltd	(58,363)	-	(58,363)	-	-	
All Funds	(57,685)	-	(58,363)	617	61	
4325 Attorney General						
8000 General Fund	6,208	-	-	6,208	-	
4400 Dues and Subscriptions						
8000 General Fund	123	-	-	123	-	
4425 Facilities Rental and Taxes						
8000 General Fund	3,817	-	-	3,817	-	
3400 Other Funds Ltd	2,236	-	-	2,236	-	
6400 Federal Funds Ltd	3,195	-	-	3,195	-	
All Funds	9,248	-	-	9,248	-	
4650 Other Services and Supplies						
8000 General Fund	57	-	-	57	-	
3400 Other Funds Ltd	81	-	-	81	-	
All Funds	138	-	-	138	-	
4700 Expendable Prop 250 - 5000						
8000 General Fund	15	-	-	15	-	
SERVICES & SUPPLIES						

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00	
8000 General Fund	44,883	-	-	44,822	61	
3400 Other Funds Ltd	3,435	-	-	3,435	-	
6400 Federal Funds Ltd	(55,370)	-	(69,863)	14,493	-	
TOTAL SERVICES & SUPPLIES	**($7,052)**	**-**	**($69,863)**	**$62,750**	**$61**	
EXPENDITURES						
8000 General Fund	30,722	(14,161)	-	44,822	61	
3400 Other Funds Ltd	(1,841)	(5,276)	-	3,435	-	
6400 Federal Funds Ltd	(128,274)	(5,061)	(137,706)	14,493	-	
TOTAL EXPENDITURES	**($99,393)**	**($24,498)**	**($137,706)**	**$62,750**	**$61**	
ENDING BALANCE						
8000 General Fund	-	-	-	-	-	
3400 Other Funds Ltd	1,841	5,276	-	(3,435)	-	
6400 Federal Funds Ltd	128,274	5,061	137,706	(14,493)	-	
TOTAL ENDING BALANCE	**$130,115**	**$10,337**	**$137,706**	**($17,928)**	**-**	

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00		
REVENUE CATEGORIES						
GENERAL FUND APPROPRIATION						
0050 General Fund Appropriation						
8000 General Fund	50,517	(4,944)	55,387	74		
AVAILABLE REVENUES						
8000 General Fund	50,517	(4,944)	55,387	74		
TOTAL AVAILABLE REVENUES	**$50,517**	**($4,944)**	**$55,387**	**$74**		
EXPENDITURES						
PERSONAL SERVICES						
SALARIES & WAGES						
3160 Temporary Appointments						
8000 General Fund	301	301	-	-		
3190 All Other Differential						
8000 General Fund	898	898	-	-		
3400 Other Funds Ltd	399	399	-	-		
All Funds	1,297	1,297	-	-		
SALARIES & WAGES						
8000 General Fund	1,199	1,199	-	-		
3400 Other Funds Ltd	399	399	-	-		
TOTAL SALARIES & WAGES	**$1,598**	**$1,598**	**-**	**-**		
OTHER PAYROLL EXPENSES						
3220 Public Employees Retire Cont						

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00		
8000 General Fund	142	142	-	-		
3400 Other Funds Ltd	63	63	-	-		
All Funds	205	205	-	-		
3221 Pension Obligation Bond						
8000 General Fund	1,990	1,990	-	-		
3400 Other Funds Ltd	9,460	9,460	-	-		
All Funds	11,450	11,450	-	-		
3230 Social Security Taxes						
8000 General Fund	92	92	-	-		
3400 Other Funds Ltd	30	30	-	-		
All Funds	122	122	-	-		
3240 Unemployment Assessments						
8000 General Fund	13	13	-	-		
3260 Mass Transit Tax						
8000 General Fund	214	214	-	-		
3400 Other Funds Ltd	767	767	-	-		
All Funds	981	981	-	-		
OTHER PAYROLL EXPENSES						
8000 General Fund	2,451	2,451	-	-		
3400 Other Funds Ltd	10,320	10,320	-	-		
TOTAL OTHER PAYROLL EXPENSES	**$12,771**	**$12,771**	**-**	**-**		
P.S. BUDGET ADJUSTMENTS						
3455 Vacancy Savings						

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00		
8000 General Fund	(8,594)	(8,594)	-	-		
3400 Other Funds Ltd	(11,184)	(11,184)	-	-		
All Funds	(19,778)	(19,778)	-	-		
PERSONAL SERVICES						
8000 General Fund	(4,944)	(4,944)	-	-		
3400 Other Funds Ltd	(465)	(465)	-	-		
TOTAL PERSONAL SERVICES	**($5,409)**	**($5,409)**	**-**	**-**		
SERVICES & SUPPLIES						
4100 Instate Travel						
8000 General Fund	337	-	337	-		
3400 Other Funds Ltd	808	-	808	-		
All Funds	1,145	-	1,145	-		
4125 Out of State Travel						
8000 General Fund	31	-	31	-		
3400 Other Funds Ltd	61	-	61	-		
All Funds	92	-	92	-		
4150 Employee Training						
8000 General Fund	55	-	55	-		
3400 Other Funds Ltd	323	-	323	-		
All Funds	378	-	378	-		
4175 Office Expenses						
8000 General Fund	1,297	-	1,297	-		
3400 Other Funds Ltd	5,125	-	5,125	-		

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00		
All Funds	6,422	-	6,422	-		
4200 Telecommunications						
8000 General Fund	1,032	-	1,032	-		
3400 Other Funds Ltd	577	-	577	-		
All Funds	1,609	-	1,609	-		
4225 State Gov. Service Charges						
8000 General Fund	22,263	-	22,263	-		
3400 Other Funds Ltd	15,082	-	15,082	-		
All Funds	37,345	-	37,345	-		
4275 Publicity and Publications						
8000 General Fund	249	-	249	-		
3400 Other Funds Ltd	2,404	-	2,404	-		
All Funds	2,653	-	2,653	-		
4300 Professional Services						
8000 General Fund	817	-	743	74		
3400 Other Funds Ltd	12,448	-	11,317	1,131		
All Funds	13,265	-	12,060	1,205		
4325 Attorney General						
8000 General Fund	25,209	-	25,209	-		
3400 Other Funds Ltd	99,388	-	99,388	-		
All Funds	124,597	-	124,597	-		
4400 Dues and Subscriptions						
8000 General Fund	122	-	122	-		

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00		
3400 Other Funds Ltd	129	-	129	-		
All Funds	251	-	251	-		
4425 Facilities Rental and Taxes						
8000 General Fund	3,784	-	3,784	-		
3400 Other Funds Ltd	4,582	-	4,582	-		
All Funds	8,366	-	8,366	-		
4650 Other Services and Supplies						
8000 General Fund	177	-	177	-		
3400 Other Funds Ltd	325	-	325	-		
All Funds	502	-	502	-		
4700 Expendable Prop 250 - 5000						
8000 General Fund	88	-	88	-		
SERVICES & SUPPLIES						
8000 General Fund	55,461	-	55,387	74		
3400 Other Funds Ltd	141,252	-	140,121	1,131		
TOTAL SERVICES & SUPPLIES	**$196,713**	**-**	**$195,508**	**$1,205**		
SPECIAL PAYMENTS						
6035 Dist to Individuals						
3200 Other Funds Non-Ltd	36,000	-	36,000	-		
EXPENDITURES						
8000 General Fund	50,517	(4,944)	55,387	74		
3200 Other Funds Non-Ltd	36,000	-	36,000	-		
3400 Other Funds Ltd	140,787	(465)	140,121	1,131		

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00		
TOTAL EXPENDITURES	**$227,304**	**($5,409)**	**$231,508**	**$1,205**		
ENDING BALANCE						
8000 General Fund	-	-	-	-		
3200 Other Funds Non-Ltd	(36,000)	-	(36,000)	-		
3400 Other Funds Ltd	(140,787)	465	(140,121)	(1,131)		
TOTAL ENDING BALANCE	**($176,787)**	**$465**	**($176,121)**	**($1,131)**		

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00		
REVENUE CATEGORIES						
GENERAL FUND APPROPRIATION						
0050 General Fund Appropriation						
8000 General Fund	28,532	(5,659)	34,191	-		
AVAILABLE REVENUES						
8000 General Fund	28,532	(5,659)	34,191	-		
TOTAL AVAILABLE REVENUES	**$28,532**	**($5,659)**	**$34,191**	**-**		
EXPENDITURES						
PERSONAL SERVICES						
SALARIES & WAGES						
3190 All Other Differential						
8000 General Fund	217	217	-	-		
OTHER PAYROLL EXPENSES						
3220 Public Employees Retire Cont						
8000 General Fund	34	34	-	-		
3221 Pension Obligation Bond						
8000 General Fund	4,799	4,799	-	-		
3400 Other Funds Ltd	1,200	1,200	-	-		
6400 Federal Funds Ltd	381	381	-	-		
All Funds	6,380	6,380	-	-		
3230 Social Security Taxes						
8000 General Fund	17	17	-	-		
3240 Unemployment Assessments						

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00		
8000 General Fund	168	168	-	-		
6400 Federal Funds Ltd	35	35	-	-		
All Funds	203	203	-	-		
3260 Mass Transit Tax						
8000 General Fund	(730)	(730)	-	-		
3400 Other Funds Ltd	(114)	(114)	-	-		
All Funds	(844)	(844)	-	-		
OTHER PAYROLL EXPENSES						
8000 General Fund	4,288	4,288	-	-		
3400 Other Funds Ltd	1,086	1,086	-	-		
6400 Federal Funds Ltd	416	416	-	-		
TOTAL OTHER PAYROLL EXPENSES	**$5,790**	**$5,790**	**-**	**-**		
P.S. BUDGET ADJUSTMENTS						
3455 Vacancy Savings						
8000 General Fund	(10,164)	(10,164)	-	-		
3400 Other Funds Ltd	(783)	(783)	-	-		
6400 Federal Funds Ltd	(250)	(250)	-	-		
All Funds	(11,197)	(11,197)	-	-		
PERSONAL SERVICES						
8000 General Fund	(5,659)	(5,659)	-	-		
3400 Other Funds Ltd	303	303	-	-		
6400 Federal Funds Ltd	166	166	-	-		

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00		
TOTAL PERSONAL SERVICES	**($5,190)**	**($5,190)**	**-**	**-**		
SERVICES & SUPPLIES						
4100 Instate Travel						
8000 General Fund	1,671	-	1,671	-		
3400 Other Funds Ltd	123	-	123	-		
6400 Federal Funds Ltd	56	-	56	-		
All Funds	1,850	-	1,850	-		
4125 Out of State Travel						
8000 General Fund	57	-	57	-		
6400 Federal Funds Ltd	174	-	174	-		
All Funds	231	-	231	-		
4150 Employee Training						
8000 General Fund	54	-	54	-		
6400 Federal Funds Ltd	13	-	13	-		
All Funds	67	-	67	-		
4175 Office Expenses						
8000 General Fund	892	-	892	-		
3400 Other Funds Ltd	28	-	28	-		
6400 Federal Funds Ltd	3	-	3	-		
All Funds	923	-	923	-		
4200 Telecommunications						
8000 General Fund	437	-	437	-		
3400 Other Funds Ltd	113	-	113	-		

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00		
6400 Federal Funds Ltd	37	-	37	-		
All Funds	587	-	587	-		
4225 State Gov. Service Charges						
8000 General Fund	24,469	-	24,469	-		
6400 Federal Funds Ltd	900	-	900	-		
All Funds	25,369	-	25,369	-		
4275 Publicity and Publications						
8000 General Fund	103	-	103	-		
4300 Professional Services						
3400 Other Funds Ltd	71,709	-	65,190	6,519		
4325 Attorney General						
8000 General Fund	525	-	525	-		
4425 Facilities Rental and Taxes						
8000 General Fund	5,282	-	5,282	-		
6400 Federal Funds Ltd	158	-	158	-		
All Funds	5,440	-	5,440	-		
SERVICES & SUPPLIES						
8000 General Fund	33,490	-	33,490	-		
3400 Other Funds Ltd	71,973	-	65,454	6,519		
6400 Federal Funds Ltd	1,341	-	1,341	-		
TOTAL SERVICES & SUPPLIES	**$106,804**	**-**	**$100,285**	**$6,519**		
SPECIAL PAYMENTS						
6035 Dist to Individuals						

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00		
8000 General Fund	701	-	701	-		
EXPENDITURES						
8000 General Fund	28,532	(5,659)	34,191	-		
3400 Other Funds Ltd	72,276	303	65,454	6,519		
6400 Federal Funds Ltd	1,507	166	1,341	-		
TOTAL EXPENDITURES	**$102,315**	**($5,190)**	**$100,986**	**$6,519**		
ENDING BALANCE						
8000 General Fund	-	-	-	-		
3400 Other Funds Ltd	(72,276)	(303)	(65,454)	(6,519)		
6400 Federal Funds Ltd	(1,507)	(166)	(1,341)	-		
TOTAL ENDING BALANCE	**($73,783)**	**($469)**	**($66,795)**	**($6,519)**		

Description	Total Policy Packages	Pkg: 103 Technical Assistance for Employers Priority: 00	Pkg: 105 Support Services Program – Highway Diversity Priority: 00			
REVENUE CATEGORIES						
GENERAL FUND APPROPRIATION						
0050 General Fund Appropriation						
8000 General Fund	456,604	456,604	-			
AVAILABLE REVENUES						
8000 General Fund	456,604	456,604	-			
TOTAL AVAILABLE REVENUES	**$456,604**	**$456,604**	**-**			
EXPENDITURES						
PERSONAL SERVICES						
SALARIES & WAGES						
3110 Class/Unclass Sal. and Per Diem						
8000 General Fund	265,464	265,464	-			
3400 Other Funds Ltd	58,440	-	58,440			
All Funds	323,904	265,464	58,440			
OTHER PAYROLL EXPENSES						
3210 Empl. Rel. Bd. Assessments						
8000 General Fund	132	132	-			
3400 Other Funds Ltd	44	-	44			
All Funds	176	132	44			
3220 Public Employees Retire Cont						
8000 General Fund	41,916	41,916	-			
3400 Other Funds Ltd	9,228	-	9,228			
All Funds	51,144	41,916	9,228			

Description	Total Policy Packages	Pkg: 103 Technical Assistance for Employers Priority: 00	Pkg: 105 Support Services Program – Highway Diversity Priority: 00			
3230 Social Security Taxes						
8000 General Fund	20,308	20,308	-			
3400 Other Funds Ltd	4,471	-	4,471			
All Funds	24,779	20,308	4,471			
3250 Workers Comp. Assess. (WCD)						
8000 General Fund	207	207	-			
3400 Other Funds Ltd	69	-	69			
All Funds	276	207	69			
3260 Mass Transit Tax						
8000 General Fund	1,593	1,593	-			
3270 Flexible Benefits						
8000 General Fund	91,584	91,584	-			
3400 Other Funds Ltd	30,528	-	30,528			
All Funds	122,112	91,584	30,528			
OTHER PAYROLL EXPENSES						
8000 General Fund	155,740	155,740	-			
3400 Other Funds Ltd	44,340	-	44,340			
TOTAL OTHER PAYROLL EXPENSES	**$200,080**	**$155,740**	**$44,340**			
PERSONAL SERVICES						
8000 General Fund	421,204	421,204	-			
3400 Other Funds Ltd	102,780	-	102,780			
TOTAL PERSONAL SERVICES	**$523,984**	**$421,204**	**$102,780**			

Description	Total Policy Packages	Pkg: 103 Technical Assistance for Employers Priority: 00	Pkg: 105 Support Services Program – Highway Diversity Priority: 00			
SERVICES & SUPPLIES						
4100 Instate Travel						
8000 General Fund	9,000	9,000	-			
4150 Employee Training						
8000 General Fund	2,000	2,000	-			
4175 Office Expenses						
8000 General Fund	18,000	18,000	-			
4200 Telecommunications						
8000 General Fund	2,900	2,900	-			
4275 Publicity and Publications						
8000 General Fund	2,000	2,000	-			
4650 Other Services and Supplies						
8000 General Fund	1,500	1,500	-			
SERVICES & SUPPLIES						
8000 General Fund	35,400	35,400	-			
TOTAL SERVICES & SUPPLIES	**$35,400**	**$35,400**	**-**			
EXPENDITURES						
8000 General Fund	456,604	456,604	-			
3400 Other Funds Ltd	102,780	-	102,780			
TOTAL EXPENDITURES	**$559,384**	**$456,604**	**$102,780**			
ENDING BALANCE						
8000 General Fund	-	-	-			

Description	Total Policy Packages	Pkg: 103 Technical Assistance for Employers Priority: 00	Pkg: 105 Support Services Program – Highway Diversity Priority: 00			
3400 Other Funds Ltd	(102,780)	-	(102,780)			
TOTAL ENDING BALANCE	**($102,780)**	**-**	**($102,780)**			
AUTHORIZED POSITIONS						
8150 Class/Unclass Positions	4	3	1			
AUTHORIZED FTE						
8250 Class/Unclass FTE Positions	4.00	3.00	1.00			

Description	Total Policy Packages	Pkg: 103 Technical Assistance for Employers Priority: 00				
REVENUE CATEGORIES						
GENERAL FUND APPROPRIATION						
0050 General Fund Appropriation						
8000 General Fund	456,604	456,604				
AVAILABLE REVENUES						
8000 General Fund	456,604	456,604				
TOTAL AVAILABLE REVENUES	**$456,604**	**$456,604**				
EXPENDITURES						
PERSONAL SERVICES						
SALARIES & WAGES						
3110 Class/Unclass Sal. and Per Diem						
8000 General Fund	265,464	265,464				
OTHER PAYROLL EXPENSES						
3210 Empl. Rel. Bd. Assessments						
8000 General Fund	132	132				
3220 Public Employees Retire Cont						
8000 General Fund	41,916	41,916				
3230 Social Security Taxes						
8000 General Fund	20,308	20,308				
3250 Workers Comp. Assess. (WCD)						
8000 General Fund	207	207				
3260 Mass Transit Tax						
8000 General Fund	1,593	1,593				

Description	Total Policy Packages	Pkg: 103 Technical Assistance for Employers Priority: 00				
3270 Flexible Benefits						
8000 General Fund	91,584	91,584				
OTHER PAYROLL EXPENSES						
8000 General Fund	155,740	155,740				
TOTAL OTHER PAYROLL EXPENSES	**$155,740**	**$155,740**				
PERSONAL SERVICES						
8000 General Fund	421,204	421,204				
TOTAL PERSONAL SERVICES	**$421,204**	**$421,204**				
SERVICES & SUPPLIES						
4100 Instate Travel						
8000 General Fund	9,000	9,000				
4150 Employee Training						
8000 General Fund	2,000	2,000				
4175 Office Expenses						
8000 General Fund	18,000	18,000				
4200 Telecommunications						
8000 General Fund	2,900	2,900				
4275 Publicity and Publications						
8000 General Fund	2,000	2,000				
4650 Other Services and Supplies						
8000 General Fund	1,500	1,500				
SERVICES & SUPPLIES						

Description	Total Policy Packages	Pkg: 103 Technical Assistance for Employers Priority: 00				
8000 General Fund	35,400	35,400				
TOTAL SERVICES & SUPPLIES	**$35,400**	**$35,400**				
EXPENDITURES						
8000 General Fund	456,604	456,604				
TOTAL EXPENDITURES	**$456,604**	**$456,604**				
ENDING BALANCE						
8000 General Fund	-	-				
TOTAL ENDING BALANCE	**-**	**-**				
AUTHORIZED POSITIONS						
8150 Class/Unclass Positions	3	3				
AUTHORIZED FTE						
8250 Class/Unclass FTE Positions	3.00	3.00				

Description	Total Policy Packages	Pkg: 105 Support Services Program – Highway Diversity Priority: 00				
EXPENDITURES						
PERSONAL SERVICES						
SALARIES & WAGES						
3110 Class/Unclass Sal. and Per Diem						
3400 Other Funds Ltd	58,440	58,440				
OTHER PAYROLL EXPENSES						
3210 Empl. Rel. Bd. Assessments						
3400 Other Funds Ltd	44	44				
3220 Public Employees Retire Cont						
3400 Other Funds Ltd	9,228	9,228				
3230 Social Security Taxes						
3400 Other Funds Ltd	4,471	4,471				
3250 Workers Comp. Assess. (WCD)						
3400 Other Funds Ltd	69	69				
3270 Flexible Benefits						
3400 Other Funds Ltd	30,528	30,528				
OTHER PAYROLL EXPENSES						
3400 Other Funds Ltd	44,340	44,340				
TOTAL OTHER PAYROLL EXPENSES	**$44,340**	**$44,340**				
PERSONAL SERVICES						
3400 Other Funds Ltd	102,780	102,780				
TOTAL PERSONAL SERVICES	**$102,780**	**$102,780**				

Description	Total Policy Packages	Pkg: 105 Support Services Program – Highway Diversity Priority: 00				
ENDING BALANCE						
3400 Other Funds Ltd	(102,780)	(102,780)				
TOTAL ENDING BALANCE	**($102,780)**	**($102,780)**				
AUTHORIZED POSITIONS						
8150 Class/Unclass Positions	1	1				
AUTHORIZED FTE						
8250 Class/Unclass FTE Positions	1.00	1.00				

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
000	MENNZ0119	AA	EXECUTIVE SUPPORT SPECIALIST 2	1	1.00	24.00	3,915.00	76,108	17,852			93,960
000	MENNZ0866	AA	PUBLIC AFFAIRS SPECIALIST 3	1	1.00	24.00	6,351.00	96,469	55,955			152,424
000	MENNZ7008	AA	PRINCIPAL EXECUTIVE/MANAGER E	1	1.00	24.00	6,998.00	109,169	58,783			167,952
000	MESNZ7010	AA	PRINCIPAL EXECUTIVE/MANAGER F	2	2.00	48.00	8,917.00	331,905	66,150	29,961		428,016
000	MESNZ7012	AA	PRINCIPAL EXECUTIVE/MANAGER G	1	1.00	24.00	10,306.00	173,141	74,203			247,344
000	MMC X0212	AA	ACCOUNTING TECHNICIAN 3	1	1.00	24.00	4,111.00	79,918	18,746			98,664
000	MMS X7008	AA	PRINCIPAL EXECUTIVE/MANAGER E	1	1.00	24.00	8,087.00		194,088			194,088
000	MMS X7008	IA	PRINCIPAL EXECUTIVE/MANAGER E	1	1.00	24.00	9,354.00	157,147	67,349			224,496
000	MOE Y8390	AB	LABOR COMMISSIONER	1	1.00	24.00	6,416.67	115,500	38,500			154,000
000	OA C0108	AA	ADMINISTRATIVE SPECIALIST 2	2	2.00	48.00	3,327.00	117,046	42,650			159,696
000	OA C0211	AA	ACCOUNTING TECHNICIAN 2	1	.75	18.00	2,636.00		47,448			47,448
000	OA C1216	AA	ACCOUNTANT 2	1	1.00	24.00	4,791.00	87,388	27,596			114,984
000	OA C1339	AA	TRAINING & DEVELOPMENT SPEC 2	4	4.00	96.00	5,802.00	139,248	417,744			556,992
000	OA C1482	IA	INFO SYSTEMS SPECIALIST 2	1	1.00	24.00	3,645.00	74,358	13,122			87,480
000	OA C1484	IA	INFO SYSTEMS SPECIALIST 4	1	1.00	24.00	4,325.00	79,926	23,874			103,800
000	OA C1487	IA	INFO SYSTEMS SPECIALIST 7	1	1.00	24.00	7,197.00	114,000	58,728			172,728
000	OA C1512	AA	ADMINISTRATIVE LAW JUDGE 3	2	1.42	34.00	7,401.00	145,998	115,576			261,574
000	OA C5248	AA	COMPLIANCE SPECIALIST 3	2	2.00	48.00	4,909.50	86,238	39,643	109,775		235,656
000				25	24.17	580.00	6,017.98	1,983,559	1,378,007	139,736		3,501,302

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
103	OA	C1338	AA TRAINING & DEVELOPMENT SPEC 1	2	2.00	48.00	3,450.00	165,600				165,600
103	OA	C1339	AA TRAINING & DEVELOPMENT SPEC 2	1	1.00	24.00	4,161.00	99,864				99,864
103				3	3.00	72.00	3,687.00	265,464				265,464
				28	27.17	652.00	5,768.23	2,249,023	1,378,007	139,736		3,766,766

PKG	CLASS COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
000	MESNZ7010 AA	PRINCIPAL EXECUTIVE/MANAGER F	1	1.00	24.00	8,917.00	214,008				214,008
000	MMS X7000 AA	PRINCIPAL EXECUTIVE/MANAGER A	1	1.00	24.00	3,717.00	89,208				89,208
000	MMS X7004 AA	PRINCIPAL EXECUTIVE/MANAGER C	2	2.00	48.00	4,874.50	233,976				233,976
000	OA C0104 AA	OFFICE SPECIALIST 2	6	5.50	132.00	2,827.00	39,431	77,381	261,056		377,868
000	OA C0108 AA	ADMINISTRATIVE SPECIALIST 2	1	1.00	24.00	3,974.00	95,376				95,376
000	OA C5240 AA	CIVIL RIGHTS FIELD REP 1	3	3.00	72.00	3,484.00		110,381	140,467		250,848
000	OA C5241 AA	CIVIL RIGHTS FIELD REP 2	15	15.00	360.00	4,164.20	910,344	387,216	201,552		1,499,112
000			29	28.50	684.00	4,008.06	1,582,343	574,978	603,075		2,760,396
			29	28.50	684.00	4,008.06	1,582,343	574,978	603,075		2,760,396

PKG	CLASS COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
000	MESNZ7010 AA	PRINCIPAL EXECUTIVE/MANAGER F	1	1.00	24.00	6,998.00	99,092	68,860			167,952
000	MMS X7000 AA	PRINCIPAL EXECUTIVE/MANAGER A	1	1.00	24.00	4,979.00	89,622	29,874			119,496
000	MMS X7004 AA	PRINCIPAL EXECUTIVE/MANAGER C	2	2.00	48.00	5,921.50	112,037	172,195			284,232
000	OA C0104 AA	OFFICE SPECIALIST 2	3	3.00	72.00	2,699.00	171,444	29,220			200,664
000	OA C0107 AA	ADMINISTRATIVE SPECIALIST 1	4	4.00	96.00	3,022.00		290,112			290,112
000	OA C0108 AA	ADMINISTRATIVE SPECIALIST 2	5	5.00	120.00	3,597.81	270,595	159,820			430,415
000	OA C0871 AA	OPERATIONS & POLICY ANALYST 2	1	1.00	24.00	5,802.00		139,248			139,248
000	OA C5245 AA	WAGE/HOUR COMPLIANCE SPEC	7	7.00	168.00	4,455.14	518,496	229,968			748,464
000	OA C5247 AA	COMPLIANCE SPECIALIST 2	5	5.00	120.00	4,648.80		557,856			557,856
000			29	29.00	696.00	4,340.69	1,261,286	1,677,153			2,938,439
			29	29.00	696.00	4,340.69	1,261,286	1,677,153			2,938,439

PKG	CLASS COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
000	B Y7500 AE	BOARD AND COMMISSION MEMBER		.00	.00	0.00	5,760				5,760
000	MESNZ7010 AA	PRINCIPAL EXECUTIVE/MANAGER F	1	1.00	24.00	8,917.00	214,008				214,008
000	MMS X7004 AA	PRINCIPAL EXECUTIVE/MANAGER C	1	1.00	24.00	6,351.00	152,424				152,424
000	OA C0104 AA	OFFICE SPECIALIST 2	1	1.00	24.00	3,290.00	78,960				78,960
000	OA C0107 AA	ADMINISTRATIVE SPECIALIST 1	1	1.00	24.00	3,139.00	75,336				75,336
000	OA C0108 AA	ADMINISTRATIVE SPECIALIST 2	1	1.00	24.00	3,974.00	95,376				95,376
000	OA C0871 AA	OPERATIONS & POLICY ANALYST 2	2	2.00	48.00	5,185.50	109,656	139,248			248,904
000	OA C4280 AA	APPRENTICESHIP REPRESENTATIVE	8	8.00	192.00	4,435.77	819,038		43,714		862,752
000			15	15.00	360.00	3,165.16	1,550,558	139,248	43,714		1,733,520

PKG	CLASS COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
105 OA	C0104 AA	OFFICE SPECIALIST 2	1	1.00	24.00	2,435.00		58,440			58,440
105			1	1.00	24.00	2,435.00		58,440			58,440
			16	16.00	384.00	3,135.96	1,550,558	197,688	43,714		1,791,960
			102	100.67	2416.00	4,342.36	6,643,210	3,827,826	786,525		11,257,561

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
				102	100.67	2416.00	4,342.36	6,643,210	3,827,826	786,525		11,257,561

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
000	B	Y7500	AE BOARD AND COMMISSION MEMBER		.00	.00	0.00	5,760				5,760
000	MENNZ	0119	AA EXECUTIVE SUPPORT SPECIALIST 2	1	1.00	24.00	3,915.00	76,108	17,852			93,960
000	MENNZ	0866	AA PUBLIC AFFAIRS SPECIALIST 3	1	1.00	24.00	6,351.00	96,469	55,955			152,424
000	MENNZ	7008	AA PRINCIPAL EXECUTIVE/MANAGER E	1	1.00	24.00	6,998.00	109,169	58,783			167,952
000	MESNZ	7010	AA PRINCIPAL EXECUTIVE/MANAGER F	5	5.00	120.00	8,094.57	859,013	135,010	29,961		1,023,984
000	MESNZ	7012	AA PRINCIPAL EXECUTIVE/MANAGER G	1	1.00	24.00	10,306.00	173,141	74,203			247,344
000	MMC	X0212	AA ACCOUNTING TECHNICIAN 3	1	1.00	24.00	4,111.00	79,918	18,746			98,664
000	MMS	X7000	AA PRINCIPAL EXECUTIVE/MANAGER A	2	2.00	48.00	4,663.50	178,830	29,874			208,704
000	MMS	X7004	AA PRINCIPAL EXECUTIVE/MANAGER C	5	5.00	120.00	5,683.71	498,437	172,195			670,632
000	MMS	X7008	AA PRINCIPAL EXECUTIVE/MANAGER E	1	1.00	24.00	8,087.00		194,088			194,088
000	MMS	X7008	IA PRINCIPAL EXECUTIVE/MANAGER E	1	1.00	24.00	9,354.00	157,147	67,349			224,496
000	MOE	Y8390	AB LABOR COMMISSIONER	1	1.00	24.00	6,416.67	115,500	38,500			154,000
105	OA	C0104	AA OFFICE SPECIALIST 2	11	10.50	252.00	2,790.25	289,835	165,041	261,056		715,932
000	OA	C0107	AA ADMINISTRATIVE SPECIALIST 1	5	5.00	120.00	3,045.40	75,336	290,112			365,448
000	OA	C0108	AA ADMINISTRATIVE SPECIALIST 2	9	9.00	216.00	3,611.86	578,393	202,470			780,863
000	OA	C0211	AA ACCOUNTING TECHNICIAN 2	1	.75	18.00	2,636.00		47,448			47,448
000	OA	C0871	AA OPERATIONS & POLICY ANALYST 2	3	3.00	72.00	5,391.00	109,656	278,496			388,152
000	OA	C1216	AA ACCOUNTANT 2	1	1.00	24.00	4,791.00	87,388	27,596			114,984
103	OA	C1338	AA TRAINING & DEVELOPMENT SPEC 1	2	2.00	48.00	3,450.00	165,600				165,600
103	OA	C1339	AA TRAINING & DEVELOPMENT SPEC 2	5	5.00	120.00	5,473.80	239,112	417,744			656,856
000	OA	C1482	IA INFO SYSTEMS SPECIALIST 2	1	1.00	24.00	3,645.00	74,358	13,122			87,480
000	OA	C1484	IA INFO SYSTEMS SPECIALIST 4	1	1.00	24.00	4,325.00	79,926	23,874			103,800
000	OA	C1487	IA INFO SYSTEMS SPECIALIST 7	1	1.00	24.00	7,197.00	114,000	58,728			172,728
000	OA	C1512	AA ADMINISTRATIVE LAW JUDGE 3	2	1.42	34.00	7,401.00	145,998	115,576			261,574
000	OA	C4280	AA APPRENTICESHIP REPRESENTATIVE	8	8.00	192.00	4,435.77	819,038		43,714		862,752

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
000	OA	C5240	AA CIVIL RIGHTS FIELD REP 1	3	3.00	72.00	3,484.00		110,381	140,467		250,848
000	OA	C5241	AA CIVIL RIGHTS FIELD REP 2	15	15.00	360.00	4,164.20	910,344	387,216	201,552		1,499,112
000	OA	C5245	AA WAGE/HOUR COMPLIANCE SPEC	7	7.00	168.00	4,455.14	518,496	229,968			748,464
000	OA	C5247	AA COMPLIANCE SPECIALIST 2	5	5.00	120.00	4,648.80		557,856			557,856
000	OA	C5248	AA COMPLIANCE SPECIALIST 3	2	2.00	48.00	4,909.50	86,238	39,643	109,775		235,656
				102	100.67	2416.00	4,342.36	6,643,210	3,827,826	786,525		11,257,561

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
				102	100.67	2416.00	4,342.36	6,643,210	3,827,826	786,525		11,257,561

POSITION NUMBER	AUTH NO	ORG STRUC	PKG	F POS Y TYP	CLASS	COMP	RNG	S T P	POS CNT	FTE	BUDGET RATE	MOS	GF SAL	OF SAL	FF SAL	LF SAL	T R K
8390221	001227660	010-03-00-00000	103	0 PF	OA	C1338 AA	23	02	1	1.00	3,450.00	24.00	82,800				
EST DATE: 2015/07/01 EXP DATE: 9999/01/01																	
8390223	001227670	010-03-00-00000	103	0 PF	OA	C1338 AA	23	02	1	1.00	3,450.00	24.00	82,800				
EST DATE: 2015/07/01 EXP DATE: 9999/01/01																	
8390224	001227680	010-03-00-00000	103	0 PF	OA	C1339 AA	27	02	1	1.00	4,161.00	24.00	99,864				
EST DATE: 2015/07/01 EXP DATE: 9999/01/01																	
			103						3	3.00		72.00	265,464				
									3	3.00		72.00	265,464				

POSITION NUMBER	AUTH NO	ORG STRUC	PKG	F POS Y TYP	CLASS	COMP	RNG	ST P	POS CNT	FTE	BUDGET RATE	MOS	GF SAL	OF SAL	FF SAL	LF SAL	TR K
8390590	001227600	050-11-00-00000	105	0 PF	OA	C0104	AA	15 02	1	1.00	2,435.00	24.00		58,440			
EST DATE: 2015/07/01 EXP DATE: 9999/01/01																	
			105						1	1.00		24.00		58,440			
									1	1.00		24.00		58,440			
									4	4.00		96.00	265,464	58,440			

POSITION NUMBER	AUTH NO	ORG STRUC	PKG	F POS Y TYP	CLASS COMP	RNG	S T P	POS CNT	FTE	BUDGET RATE	MOS	GF SAL	OF SAL	FF SAL	LF SAL	T R K
								4	4.00		96.00	265,464	58,440			