



Board of Examiners  
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# Meeting Minutes February 5, 2016 Portland State Office Building Conference Room 445 Portland, Oregon

**PRESENT:** Lyndsay Duffus, Chair, Audiologist  
Elynor McPeak, Public Member  
Jennie Price, Speech-Language Pathologist  
Gail Swanstrom, Audiologist  
Jean Verheyden, M.D., Otolaryngologist  
Anna Sanger Reed, Public Member

Erin Haag, Executive Director  
Tyler Anderson, AAG (left 11:39 a.m.)  
George Finch, Investigator (left 11:05 a.m.)  
David Linn, Administrative Assistant  
Anthony Medina, Asst. Budget and Policy Analyst, DAS Chief Financial Office

**EXCUSED:** Wendy Gunter, Vice Chair,  
Speech-Language Pathologist

## CALL TO ORDER

The meeting was called to order at 9:05 a.m. by Chair Duffus, after a roll call quorum was established.

## MINUTES OF OCTOBER 30, 2015 MEETING

Price moved to approve the October 30, 2015 meeting minutes as written. Verheyden seconded. The motion passed unanimously.

## EXECUTIVE SESSION

Chair Duffus thanked the public for their participation, and called the Executive Session into order at 9:52 a.m. to consider information obtained as part of investigations of licensee or applicant conduct as provided in ORS 192.660(2)(k), consider information or records that are exempt by law from public inspection as provided in ORS 192.660(2)(f), and to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed as provided in ORS 192.660(2)(h).

The executive session ended at 11:12 a.m. and the Board returned to public session.

## MOTIONS FOLLOWING EXECUTIVE SESSION

### 2015-31

Verheyden moved to close with no violation. McPeak seconded.

Aye: Duffus, McPeak, Price, Sanger Reed, Swanstrom, Verheyden

Nay: None

Motion passed by unanimous roll call vote.

### 2016-23

McPeak moved to deny reactivation as it was incomplete, with guidance to staff. Swanstrom seconded.

Aye: Duffus, McPeak, Price, Sanger Reed, Swanstrom, Verheyden

Nay: None

Motion passed by unanimous roll call vote.

**2016-08**

Price moved to close with no violation and issue license. Verheyden seconded.

Aye: Duffus, McPeak, Price, Sanger Reed, Swanstrom, Verheyden

Nay: None

Motion passed by unanimous roll call vote.

**2015-37 & 2015-26**

Swanstrom moved to close with no action. Verheyden seconded.

Aye: Duffus, McPeak, Price, Sanger Reed, Swanstrom, Verheyden

Nay: None

Motion passed by unanimous roll call vote.

**2016-07**

Verheyden moved to close with no action and issue the license. Price seconded.

Aye: Duffus, McPeak, Price, Sanger Reed, Swanstrom, Verheyden

Nay: None

Motion passed by unanimous roll call vote.

**2016-01**

Price moved to close with no action and issue the license. Verheyden seconded.

Aye: Duffus, McPeak, Price, Sanger Reed, Swanstrom, Verheyden

Nay: None

Motion passed by unanimous roll call vote.

**2015-38**

Price moved to close with no action. McPeak seconded.

Aye: Duffus, McPeak, Price, Sanger Reed, Swanstrom, Verheyden

Nay: None

Motion passed by unanimous roll call vote.

**2015-36**

Price moved to close with no action. Swanstrom seconded.

Aye: Duffus, McPeak, Price, Sanger Reed, Swanstrom, Verheyden

Nay: None

Motion passed by unanimous roll call vote.

**2016-09**

Swanstrom moved to close with no action and issue the license. Verheyden seconded.

Aye: Duffus, McPeak, Price, Sanger Reed, Swanstrom, Verheyden

Nay: None

Motion passed by unanimous roll call vote.

**2016-05; 2016-04; 2016-02; 2015-39**

Duffus moved to ratify the administrative closures of the above cases. Price seconded.

Aye: Duffus, McPeak, Price, Sanger Reed, Swanstrom, Verheyden

Nay: None

Motion passed by unanimous roll call vote.

**Licenses issued from October 20, 2015 through January 27, 2016**

Price moved to ratify the issuance of these licenses. Verheyden seconded.

Aye: Duffus, McPeak, Price, Sanger Reed, Swanstrom, Verheyden

Nay: None

Motion passed by unanimous roll call vote.

## **CHAIR'S REPORT**

Chair Duffus explained upcoming openings on the Board and how members can reach out to underrepresented communities to serve. Those rotating off are Duffus and Gunter, so there will be one audiology and one SLP position.

## **EXECUTIVE DIRECTOR'S REPORT**

Haag reported that the state is now requiring new Board members who are appointed after January 1, 2016 to take a three-part training course. The training is also open to existing Board and staff members. Haag provided a summary of the Board's financial position as of June 30, 2015, the end of the 2013-15 Biennium. Total revenue was \$573,565, or \$109,207 over the budget of \$464,358. The total expense budget was \$544,289 while actual expenses were \$537,443, or \$6,856 under budget, and the net revenue of \$36,121 has been added to the BSPA cash balance. Medina and Haag pointed out that the may now have more than 12 months of reserves which exceeds the state recommendation. The beginning cash balance for the new Biennium on 7/1/15 was \$392,385. Comparatively, the beginning balance for the last biennium at 7/1/13 was \$371,052. Haag distributed a report on the status of renewals and professional development audit. As of the 12/31/15 deadline, 83.75% of licensees had renewed. As of January 20, 2016, 2,240 or 86.5% of the licensees had renewed. For the last renewal cycle, these percentages were 75% and 78.6% respectively. There is concern that a significant number of licensees are not completing their professional development. 5% of licensees were audited, and received notice that they would be audited in via U.S. mail along with their renewal notice. Of those audited, 53% did not complete their professional development hours until after they received the mailed audit notice. In order to combat this problem, the Physical Therapy licensing board is now conducting their audits after the renewal process is over, rather than during the renewal process. Staff will report those results at a future meeting. State agencies are updating the look and feel of their websites, and Linn reported on progress for BSPA's site. Haag reported that she and Gunter would be making a presentation at Portland State University for students graduating with their Master's this year. The short session of the Oregon Legislature will include a bill to allow SLPs to work a greater number of hours during retirement without affecting their PERS. The Board agreed to form work groups to consider changes to statutes or rules regarding audiology assistants, telepractice, SLPA supervision and professional development. Staff was directed to do a short questionnaire of all licensees as to whether they would favor a change requiring all professional development to be approved by ASHA, AAA, or OSHA.

## **ADJOURNMENT**

The Board meeting adjourned at 1:05 p.m. The next Board meeting will be held at 9 a.m., Friday, May 13, 2016.