



# Oregon

Kate Brown, Governor

*Citizens' Initiative Review Commission*

P.O. Box 9156

Portland, Oregon 97207-9156

Phone: (503) 725-5248

E-Mail: [info@circommission.org](mailto:info@circommission.org)

Web Site: [www.Oregon.gov/CIRC](http://www.Oregon.gov/CIRC)

## NOTICE OF PROPOSED RULEMAKING HEARING

**WHO:** Citizens' Initiative Review Commission – Rulemaking Hearing

**WHEN:** Monday, June 8, 2015 11am – 1pm

**WHERE:** College of Urban & Public Affairs  
Portland State University  
506 S.W. Mill Street, Room 710  
Portland, OR 97201

### **What is the purpose of the hearing?**

The purpose of the hearing is to gather public comment on a rule setting the Citizens' Initiative Review Commission's 2015-2017 biennial budget. A copy of the Notice for Proposed Rulemaking Hearing filed with the Secretary of State's Office is attached. Please visit <http://www.oregon.gov/CIRC/meetings.shtml> for current meeting information.

### **Is the public allowed to attend the meeting?**

Yes. Members of the public are invited and encouraged to be in attendance to provide oral or written comments on the draft budget, which is available on the Commission's website. You can also submit written comments by mail or email to [info@circommission.org](mailto:info@circommission.org) (**by END OF HEARING 1pm, June 8, 2015**). All public audience members are asked to sign-in on the attendance roster prior to the meeting.

### **What happens after the hearing?**

The Commission will meet on June 8, 2015 at 1pm to consider comments provided by the public on the draft budget.

### **Who do I contact if I have questions or need special accommodations?**

The meeting location is accessible to persons with disabilities. A request for accommodations for persons with disabilities should be made at least 48 hours before the meeting. For questions or requests call 503-725-5248.

#### DRAFT RULE

The Citizens' Initiative Review Commission hereby adopts by reference the Citizens' Initiative Review Commission 2015-2017 Biennium Budget of \$204,118 covering the period from July 1, 2015 through June 30, 2017. The Chair of the Commission, in consultation with the Commission, will amend budgeted accounts as necessary within the approved budget of \$204,118 for the effective operation of the Commission. The Commission will not exceed the approved 2015-2017 Biennium Budget without amending this rule and holding a public hearing thereon as required, by ORS 182.462(1). The draft budget can be found on the Commission's website.

Stat. Auth.: ORS 250.137(3)(b), 182.462 (1) & 2013 OL Ch. 722, Sec. 11

Stats. Implemented: ORS 182.462 (1) & 2013 OL Ch. 722, Sec. 11

The proposed rule is administrative, specifying the Citizens' Initiative Review Commission's 2015-17 Biennium Budget, and the method for amending the budget if necessary.

The Commission requests public comment on whether other options should be considered for achieving the rules' substantive goals while reducing any negative economic impact on business.

Secretary of State  
**STATEMENT OF NEED AND FISCAL IMPACT**  
A Notice of Proposed Rulemaking Hearing accompanies this form.

**FILED**  
4-14-15 10:02 AM  
ARCHIVES DIVISION  
SECRETARY OF STATE

Citizens' Initiative Review Commission

710

Agency and Division

Administrative Rules Chapter Number

Adoption of rule related to the 2015-2017 budget for Citizens' Initiative Review Commission

Rule Caption (Not more than 15 words that reasonably identifies the subject matter of the agency's intended action.)

In the Matter of:

The adoption of rules related to the 2015-2017 budget and administration for Citizens' Initiative Review Commission

**Statutory Authority:**

ORS 250.137(3)(b), 182.462 (1) & 2013 OL Ch. 722, Sec. 11

**Other Authority:**

**Statutes Implemented:**

ORS 182.462 (1) & 2013 OL Ch. 722, Sec. 11

**Need for the Rule(s):**

As a semi-independent state agency, the Citizens' Initiative Review Commission is required to adopt a biennial budget, after a public hearing thereon, via administrative rule.

**Documents Relied Upon, and where they are available:**

ORS 250.137(3)(b), 182.462 (1) and 2013 OL Ch. 722, Sec. 11 can be found online at the Oregon State Legislature's website. The Citizens' Initiative Review Commission minutes from March 10, 2015 and April 20, 2015 meeting (following meeting) and draft budget are available online at the Commission website.

**Fiscal and Economic Impact:**

As the proposed rules simply specify the agency budget, the Commission anticipates that the proposed rules will have no fiscal or economic impact on state agencies, units of local government, small businesses, or the public. There will be a minimal impact on the Commission itself as it carries out such procedures, but such impact can be absorbed with existing agency resources. The Commission itself is funded entirely through charitable contributions.

**Statement of Cost of Compliance:**

**1. Impact on state agencies, units of local government and the public (ORS 183.335(2)(b)(E)):**

The proposed rules will have no fiscal or economic impact on state agencies, units of local government or the public. The Commission is funded entirely through charitable contributions.

**2. Cost of compliance effect on small business (ORS 183.336):**

**a. Estimate the number of small business and types of businesses and industries with small businesses subject to the rule:**

No small businesses will be subject to the proposed rules, although approximately ten small business owners from public relations and political consulting firms and legal offices, currently on the Citizens' Initiative Review Commission mailing list, will be provided notice of hearings and other administrative proceedings.

**b. Projected reporting, recordkeeping and other administrative activities required for compliance, including costs of professional services:**

The proposed rules require no projected administrative activities for any entities other than the Citizens' Initiative Review Commission itself. Such activities will include the minimal reporting, recordkeeping and other administrative activities required of the Commission as it complies with basic notification and procedural rules and any potential amendment of its 2015-2017 Biennial Budget. The costs will be minimal and can be absorbed with existing agency resources.

**c. Equipment, supplies, labor and increased administration required for compliance:**

Adoption of these rules will not impact the Commission's need for equipment, and supplies. While a minimal increase in labor and administration will be required for compliance, such costs will be minimal and can be absorbed with existing agency resources

**How were small businesses involved in the development of this rule?**

Small businesses were not involved in the development of these proposed rules as no fiscal or economic impact is anticipated. However, the

Commission invites public comment on whether other options should be considered for achieving the rules' substantive goals while reducing any unforeseen negative impact on businesses.

**Administrative Rule Advisory Committee consulted?: No**

**If not, why?:**

An advisory committee was not consulted because the process of developing the proposed rule pertaining to the budget was based on data from the Commission's previous biennial budget as well as projected needs. The Commission's knowledge of its own needs was considered the best tool in determining a proposed budget.

Nevertheless, input on the proposed rule will be sought through publication of the Notice of Proposed Rulemaking Hearing in the Oregon Bulletin, and by furnishing copies of the notice to legislators specified in ORS 183.335, to the Commission's mailing list, and to the Associated Press and the Capitol Press Room. Copies of the draft 2015-2017 budget are available from the Commission upon request. Input on the draft budget may be provided to the Commission either in writing or at the scheduled public hearing.

06-08-2015 1:00 p.m.	Sarah Giles	sarahgiles@pdx.edu
Last Day (m/d/yyyy) and Time for public comment	Printed Name	Email Address

Secretary of State  
**NOTICE OF PROPOSED RULEMAKING HEARING\***  
A Statement of Need and Fiscal Impact accompanies this form

**FILED**  
4-14-15 10:02 AM  
ARCHIVES DIVISION  
SECRETARY OF STATE

Citizens' Initiative Review Commission  
Agency and Division Administrative Rules Chapter Number  
Sarah Giles (503) 725-5248  
Rules Coordinator Telephone  
Citizens' Initiative Review Commission, Policy Consensus Initiative, PO Box 1762, Portland, OR 97207  
Address

*Amendment*

**RULE CAPTION**

1 of rule related to the 2015-2017 budget for Citizens' Initiative Review Commission

Not more than 15 words that reasonably identifies the subject matter of the agency's intended action.

Hearing Date      Time      Location      Hearings Officer

**RULEMAKING ACTION**

Secure approval of rule numbers with the Administrative Rules Unit prior to filing.

**ADOPT:**

**AMEND:** *710 - 005 - 0005*

**REPEAL:**

**RENUMBER:** Secure approval of new rule numbers with the Administrative Rules Unit prior to filing.

**AMEND AND RENUMBER:** Secure approval of new rule numbers with the Administrative Rules Unit prior to filing.

**Statutory Authority:**

ORS 250.137(3)(b), 182.462 (1) & 2013 OL Ch. 722, Sec. 11

**Other Authority:**

**Statutes Implemented:**

ORS 182.462 (1) & 2013 OL Ch. 722, Sec. 11

**RULE SUMMARY**

The proposed rule is administrative, specifying the Citizens' Initiative Review Commission's 2015-17 Biennium Budget, and the method for amending the budget if necessary.

The Commission requests public comment on whether other options should be considered for achieving the rules' substantive goals while reducing any negative economic impact on business.

The Agency requests public comment on whether other options should be considered for achieving the rule's substantive goals while reducing negative economic impact of the rule on business.

<u>06-08-2015 1:00 p.m.</u>	<u>Sarah Giles</u>	<u>sarahgiles@pdx.edu</u>
Last Day (m/d/yyyy) and Time for public comment	Rules Coordinator Name	Email Address

\*The Oregon Bulletin is published on the 1st of each month and updates the rule text found in the Oregon Administrative Rules Compilation.

*Monday June 8 2015 11am - 1pm  
College of Urban and Public Affairs, Room 710 (7th Floor)  
Portland State University  
506 S.W. Mill St.  
Portland, OR 97201*