



Citizens' Initiative Review Commission  
Conference Call Commission Meeting



1:00 pm, Friday, June 28, 2013  
Rhoades Conference Room, 700 Summer St. N.E. Ste. 320  
Salem, OR 97306

**MINUTES**

**MEMBERS PRESENT:**

Jerry Hudson, Chair  
Ann Bakkensen  
Robin Gumpert  
Daniel Esqueda  
Kay Ogden  
Marion Sharp

**MEMBERS ABSENT:**

James Huffman, Vice-Chair  
Mary Forst

**GUESTS PRESENT:**

Tony Iaccarino

**STAFF PRESENT:**

Holly Mercer, Interim Director  
Randy Harnisch, Policy Analyst  
Marc Janssen, Board Specialist

**Call to Order**

Jerry Hudson, Chair, called the meeting of the Citizens' Initiative Review Commission (CIRC) to order at 1:10 pm, Friday, June 28, 2013, at the Rhoades Conference Room, 700 Summer St. N.E., Ste. 320, Salem, OR 97301. Roll was called.

**Legislative Update**

Jerry Hudson provided a brief legislative update. He noted that a bill relating to the CIRC was likely to be scheduled for a work session shortly. The bill proposes changing the status of the CIRC from an independent state agency to a semi-independent state agency. The rationale behind the bill appears to be the following: because the CIRC is charitably funded, it need not possess the status of an independent state agency subject to the legislative budget authorization process. The CIRC's new proposed status as a semi-independent agency would give the CIRC greater flexibility regarding budgeting and contracting, while maintaining its essential function of overseeing the official CIR process.

### **Funding**

Hudson read a letter that he had drafted, offering the CIRC's endorsement of a grant request made by Healthy Democracy to the Oregon Community Foundation, for the purposes of funding innovations designed to enhance the CIR's effectiveness while reducing its costs.

### **MOTION:**

Ann Bakkensen moved with a second from Marion Sharp to approve the letter. The motion passed unanimously.

### **Staffing Update**

Hudson reminded Commissioners that OHLA's contract to provide administrative services for the CIRC is set to expire July 31, 2013.

Holly Mercer offered to provide the CIRC with information regarding the best way to close its accounts as it transitioned to a new semi-independent agency; she also offered to provide suggestions as to how the CIRC might address its short-term staffing needs in the interim period after July 31, 2013 and before it secures new administrative staffing.

Hudson reported that he had received a letter from the National Policy Consensus Center (NPCC) in the Hatfield School of Government at Portland State University, expressing NPCC's interest in the possibility of providing administrative staffing support to the CIRC.

In anticipation of the CIRC's pending transition to a semi-independent state agency, Robin Gumpert volunteered to gather information about new personnel policies and contracting and purchasing procedures that the CIRC will likely need to adopt. Randy Harnisch encouraged Gumpert also to review the Secretary of State's 2012 report on boards and commissions.

Sharp volunteered to gather information about the anticipated 2013-15 CIRC budget.

The meeting adjourned at 2:13 pm.

Submitted by: Ann Bakkensen, Commissioner

[Note: An audio recording is available by public records request. Please contact the agency for additional information.]