



# Oregon

John A. Kitzhaber, MD, Governor

## Department of Administrative Services

Chief Human Resources Office

155 Cottage Street NE U30

Salem, OR 97301

FAX: 503-373-7684

### MEMORANDUM

**To:** Agency Human Resources Managers

**From:** Madilyn Zike, Chief Human Resources Officer

**Date:** January 15, 2015

**Subject:** Policy for Review and Comment  
State HR Policy 50.035.01 – Performance Management Process

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We invite your agency to review and comment on the proposed revisions to the Performance Management Process policy. Please share this information with staff in your agency and collect their comments.

The policy is attached and can also be viewed on the CHRO Policy Unit's [website](#).

The following summarizes the primary changes to the policy:

- Update Unit names
- Clarification of language
- Clarification on unclassified executive service evaluations
- Update of sample forms, added an unclassified executive service form

Please send your compiled comments to our policy email box at [CHRO.Policy@oregon.gov](mailto:CHRO.Policy@oregon.gov) by February 5, 2015. Questions about the changes should be directed to Susan DeJoode (Kirschenmann) at 503-378-5582.