

PUBLIC PACKET

**OREGON BOARD
OF
DENTISTRY**

**BOARD MEETING
FEBRUARY 28, 2014**



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APPROVAL OF MINUTES

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**OREGON BOARD OF DENTISTRY
MINUTES
December 20, 2013**

MEMBERS PRESENT: Jonna E. Hongo, D.M.D., President
Brandon Schwindt, D.M.D., Vice-President
Todd Beck, D.M.D.
Mary Davidson, M.P.H., R.D.H.
Alton Harvey, Sr.
Norman Magnuson, D.D.S
James Morris
Patricia Parker, D.M.D.
Julie Ann Smith, D.D.S., M.D.
John Tripp, R.D.H.

STAFF PRESENT: Patrick D. Braatz, Executive Director
Paul Kleinstub, D.D.S., M.S., Dental Director/Chief Investigator
Rodney Nichols, D.M.D., M.D., Consultant (portion of meeting)
Michelle Lawrence, D.M.D., Consultant (portion of meeting)
William Herzog, D.M.D., Consultant (portion of meeting)
Stephen Prisby, Office Manager (portion of meeting)
Daryll Ross, Investigator (portion of meeting)
Harvey Wayson, Investigator (portion of meeting)
Lisa Warwick, Office Specialist (portion of meeting)

ALSO PRESENT: Lori Lindley, Sr. Assistant Attorney General

VISITORS PRESENT: William Saiget, D.M.D., Interdent; Jerry Slaughter, Advantage Dental; Scott Hansen, D.M.D., ODA; Christina Swartz, ODA.
Pamela Lynch, EPP, ODHA; Melanie Knupp, Pacific Dental Services

Call to Order: The meeting was called to order by the President at 7:43 a.m. at the Board office; 1600 SW 4th Ave., Suite 770, Portland, Oregon.

EXECUTIVE SESSION: The Board entered into Executive Session pursuant to ORS 192.606 (1)(f), (h) and (k); ORS 676.165; ORS 676.175 (1), and ORS 679.320 to review records exempt from public disclosure, to review confidential investigatory materials and investigatory information, and to consult with counsel.

OPEN SESSION: The Board returned to Open Session.

2012-0111

Mr. Harvey moved and Dr. Smith seconded that the Board issue an Order of Dismissal dismissing the Notice of Proposed Disciplinary Action, issued 8/22/13. The motion passed with Dr. Schwindt, Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker, Dr. Smith, and Mr.

Tripp voting aye.

2014-0009

Dr. Beck moved and Mr. Tripp seconded that the Board issue a Letter of Concern to ensure biological monitoring is adhered to. The motion passed with Dr. Schwindt, Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker, Dr. Smith, and Mr. Tripp voting aye.

NEW BUSINESS

ASSOCIATION REPORTS

Oregon Dental Association

Christina Swartz reported that the MOM event was successful, served over 1175 patients, and delivered \$1.165 million dollars worth of dental care. Beryl Fletcher was absent.

Oregon Dental Hygienists' Association

Ms. Ironside and Ms. Rowley called, and due to the weather were unable to attend.

Oregon Dental Assistants Association

No one from the ODAA was present.

COMMITTEE AND LIAISON REPORTS

WREB Liaison Report

Dr. Magnuson stated that at the recent meeting there was discussion on national testing. That there used to be 5 testing agencies and the 2 smaller ones will be incorporated into ADEX. ADEX, CRDTS and WREB will eventual be the only testing agencies offering the tests. He reported that Minnesota accepts the Canadian Exam, but most states do not recognize other countries' exams. Dr. Magnuson will continue to serve on WREB, but not as the Oregon representative, since he will be leaving the Board. Another Board member will need to be assigned. Dr. Julie Ann Smith will not serve on WREB or as a NERB Examiner going forward either.

AADB Liaison Report

Dr. Parker reported about the recent meetings in New Orleans. The Program Committee discussed numerous topics including:

- Corporate dentistry
- Corporate sponsorship of dental education- there are schools accepting large amounts of donations
- "Investor owned" practices

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- Impairment
- Sleep dentistry
- Anesthesia
- Vaccinations (pharmacists and nurses allowed)
- e portfolios and its potential use in dental licensing for dental school grads and also in the future for maintenance of certification for dentists

The ADA President gave a presentation and discussion-

- Electronic records
 - SNODENT (Systemized Nomenclature of Dentistry) and WHO (World Health Organization) are working together using ADA diagnostic codes to compare with ICD-11 oral health codes
 - Meaningful use – obtaining data to measure outcomes

Dr. Paul Kleinstub presented on Electronic health records and the challenges the board has dealing with those.

Other topics presented at the meetings:

- Virtual dental home
- Tele-health dentistry education in conjunction with dental therapists for consultations remotely
 - MOOC (massive open online course) is an online course aimed at unlimited participation and open access via the web. In addition to traditional course materials such as videos, readings and problem sets, MOOCs provide interactive user forums that help build a community for the students, professors, and teaching assistants (TAs). MOOCs are a recent development in distance education
 - Licensure issues with tele-health across state borders

Patrick Braatz was the Open Forum moderator.

West Virginia – 2 hours of CE every two years on substance abuse

Florida – Senate passed a law that mandates each licensing board to have a member who specializes in addiction

Maryland – established rules for EHRs; military pathway to licensure; 2 CE required on Rx and disposal of controlled substances

New Mexico – sleep apnea treatment after medical dx; dental therapist similar to Alaska

Dr. Parker reported that Community Dental Health Coordinators and discussed the election and installation of officers. Lori Lindley, Sr. Assistant Attorney general represented Oregon at the Board Attorneys roundtable. Great meetings and a lot of good information was shared. Dr. Parker also reported that she is the dental representative to serve on the Board of ADEX, and will stay with ADEX even after leaving the OBD.

Dr. Magnuson elected to the 3rd VP, in line for the Presidency, of AADB.

The AADB supports the state of NC in its case against the FTC regarding the teeth whitening case.

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Mary Davidson added that a new collaboration between AADB and DANB will lead to DANB posting each state's Dental Practice Act starting in March 2014 at WWW.DANB.

ADEX Liaison Report

Dr. Parker will continue to serve on their Board of Directors. The Dental Exam Committee welcomed Matt Tripp, who was elected at the last meeting.

NERB

Dr. Hongo and Dr. Smith had nothing to report. There is a NERB meeting scheduled on January 7, 2014.

Committee Meeting Dates

Patrick Braatz said they would schedule Anesthesia, Rules Oversight and Licensing, Standards and Competency Committee meetings in Jan or Feb.

EXECUTIVE DIRECTOR'S REPORT

Budget Status Report

Mr. Braatz stated that attached was the latest budget report for the 2013 - 2015 Biennium, which is from July 1, 2013 through October 31, 2013, showing revenue of \$488,868.35 and expenditures of \$358,308.86. He stated that if any Board members have questions on this budget report format he would be happy to answer them. There will be a \$3.50 service charge on the next renewals, this is to recoup costs associated with credit card processing.

Customer Service Survey Report

Mr. Braatz stated that due to the move and other issues he has not updated the OBD State Legislatively Mandated Customer Service Survey. He added that he will have it for the next meeting

Board and Staff Speaking Engagements

Wednesday, October 30, 2013 - Dr. Kleinstub made a presentation on "Electronic Patient Record – Issues Facing Dental Boards" to the AADB Annual Meeting in New Orleans, Louisiana.

Friday, December 6, 2013 – Mr. Braatz made a presentation on "Updates from the OBD" to the

DBIC Risk Management Program at the Oregon Convention Center in Portland, Oregon.

Friday, December 13, 2013 - Dr. Kleinstub and Stephen Prisby made a presentation on "Updates from the OBD" to the DBIC Risk Management Program at Eagle Crest in Redmond, Oregon.

2013 Dental Hygiene Renewal

Mr. Braatz stated that the Board had completed the 2013 RDH Renewal on September 30, 2013. He continued that we had sent out approximately 1,937 post cards to Oregon Licensed Dental Hygienists starting in July, and followed up with reminder post cards and blast e-mails. 1,829 Oregon Licensed Dental Hygienists renewed their licenses.

AADB & AADA Annual Meeting

Mr. Braatz stated that he attended both the American Association of Dental Administrators and the American Association of Dental Boards Meeting in New Orleans, Louisiana.

He stated that he was asked once again to moderate the AADB Forum that is held each year and gives all the member boards the opportunity to report on what is going on in with their board and state.

Office Move

Mr. Braatz reported that the OBD successfully moved on Saturday, December 7, 2013 to our new offices in the Crown Plaza Center 1500 SW 1st Ave, Suite 770.

Senate Bill 633 – OHA Administrative Rules

Mr. Braatz stated that he had attached a copy of Senate Bill 633 and copies of the newly promulgated rules by the Oregon Health Authority regarding the implementation of the new legislation and the rules to enforce the law. He added that he would like the Board of be aware of the changes and that they might want to discuss how the OBD can inform licensees about the new legislation and rules and how the OBD might be asked to enforce these new rules

Oregon Pharmacy Board Rules

Mr. Braatz stated that he had attached some proposed rules that the Pharmacy Board would like to promulgate that would require Licensees that dispense prescription drug to now have to register with the Oregon Board of Pharmacy.

He stated that board staff had recently did a survey monkey to see how many licensees might be impacted by this rule and the results were also attached.

Common Credentialing Process

Mr. Braatz shared information with the board regarding proposed common credential process currently under discussion with the Oregon Health Authority.

Newsletter

Mr. Braatz stated that the most recent newsletter was mailed out during the week of December 2, 2013. He extended thanks to Stephen Prisby for all of his hard work on the Newsletter.

MINUTES

Mr. Harvey moved and Dr. Magnuson seconded that the minutes of the October 18, 2013 Board meeting be approved as amended. The motion passed with Dr. Schwindt, Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker, Dr. Smith, and Mr. Tripp voting aye.

UNFINISHED BUSINESS

CORRESPONDENCE

The Board received a letter from AADB, James Tarrant, Executive Director

Thanking Mr. Braatz for presenting at this year's AADB meeting.

OTHER BUSINESS

Articles and News of Interest (no action necessary)

- NERB News, Issue # 5, 2013
- HPSP Report

EXECUTIVE SESSION: The Board entered into Executive Session pursuant to ORS 192.606 (1)(f), (h) and (k); ORS 676.165; ORS 676.175 (1), and ORS 679.320 to review records exempt from public disclosure, to review confidential investigatory materials and investigatory information, and to consult with counsel.

PERSONAL APPEARANCES AND COMPLIANCE ISSUES

Licenses appeared pursuant to their Consent Orders in case number **2008-0013**.

LICENSING ISSUES

OPEN SESSION: The Board returned to Open Session.

CONSENT AGENDA

2014-0064, 2014-0052, 2014-0058, 2014-0056 and 2014-0053 Dr. Schwindt moved and Dr. Parker seconded that the above referenced cases be closed with No Further Action per the staff recommendations. The motion passed with Dr. Schwindt, Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker, Dr. Smith, and Mr. Tripp voting aye.

COMPLETED CASES

2012-0190, 2012-0204, 2014-0077 and 2012-0028 Dr. Schwindt moved and Mr. Harvey seconded that the above referenced cases be closed with a finding of No Violation of the Dental Practice Act or No Further Action per the Board recommendations. The motion passed with Dr. Schwindt, Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker, Dr. Smith, and Mr. Tripp voting aye.

AOTO, CHARLES E., D.D.S. 2011-0158

Dr. Magnuson moved and Mr. Tripp seconded that the Board issue a Notice of Proposed December 20, 2013
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Disciplinary Action and offer the licensee a Consent Order in which the licensee would agree to be reprimanded, to not restore dental implants until completion of a Board approved hands-on mentorship program, pay a \$3,000.00 civil penalty, complete 20 hours of community service, submit biological testing results for sterilization devices, and complete three hours of continuing education within ten days of the effective date of the Order. The motion passed with Dr. Schwindt, Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker, Dr. Smith, and Mr. Tripp voting aye.

BOEN, KYUNG, L., D.M.D. 2012-0208

Dr. Parker moved and Dr. Smith seconded that the Board issue a Notice of Proposed Disciplinary Action and offer the Licensee a Consent Order in which the Licensee would agree to be reprimanded. The motion passed with Dr. Schwindt, Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker, Dr. Smith, and Mr. Tripp voting aye.

BULLOCK, JOHNS A., D.M.D.; WELK, AARON R., D.M.D.; WU, JULIE, D.D.S.; WU, KEVIN (Hong), D.D.S. 2012-0003

Mr. Tripp moved and Dr. Beck seconded that the Board, with regard to Respondent #1, move to Issue a Notice of Proposed Disciplinary Action and offer the Licensee a Consent Order in which the Licensee would agree to be reprimanded, pay a \$6,000.00 civil penalty, complete 40 hours of Board approved community service, and monthly submission of spore testing results per Board protocols; for Respondent #2, move to close the case with a finding of No Violation; for Respondent #3, move to close the case with a finding of No Violation; for Respondent #4, Issue a Notice of Proposed Disciplinary Action and offer the Licensee a Consent Order in which the Licensee would agree to be reprimanded, pay a \$3,000.00 civil penalty, complete 20 hours of Board approved community service, and monthly submission of spore testing results per Board protocols; for Respondent #5, move to Issue a Notice of Proposed Disciplinary Action and offer the Licensee a Consent Order in which the Licensee would agree to be reprimanded, pay a \$3,000.00 civil penalty, complete 20 hours of Board approved community service, and monthly submission of spore testing results per Board protocols; for Respondent #6, move to Issue a Notice of Proposed Disciplinary Action and offer the Licensee a Consent Order in which the Licensee would agree to be reprimanded, pay a \$3,000.00 civil penalty, complete 20 hours of Board approved community service, and monthly submission of spore testing results per Board protocols. The motion passed with Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker, Dr. Smith, and Mr. Tripp voting aye. Dr. Schwindt recused himself.

CATT, JAMES C., D.M.D. 2012-0216

Dr. Beck moved and Ms. Davidson seconded that the Board issue a Notice of Proposed Disciplinary Action and offer the Licensee a Consent Order in which the Licensee would agree to be reprimanded, pay a \$6,000.00 civil penalty to be paid within 90 days, to complete 40 hours of Board approved community service to be completed within one year, and monthly submission of spore testing results for a period of one year from the effective date of the Order. The motion passed with Dr. Schwindt, Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker, Dr. Smith, and Mr. Tripp voting aye.

2014-0060

Mr. Harvey moved and Dr. Magnuson seconded that the Board close the matter with a Letter of Concern reminding the Licensee that Continuing Education hours for the period prior to licensure renewal are to be submitted on or before September 30 of the two year cycle the license renewal is being sought. The motion passed with Dr. Schwindt, Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker, and Dr. Smith voting aye. Mr. Tripp was opposed.

2013-0007

Dr. Smith moved and Dr. Magnuson seconded that the Board close the matter with a STRONGLY worded Letter of Concern addressing the issue of ensuring that when billing for a procedure the billing must accurately reflect the procedure that was actually completed and the billing must be supported by accurate documentation. The motion passed with Dr. Schwindt, Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker, Dr. Smith, and Mr. Tripp voting aye.

CHUGN, PAUL, D.D.S. 2012-0116

Dr. Magnuson moved and Mr. Harvey seconded that the Board issue a Notice of Proposed Disciplinary Action and offer the licensee a Consent Order in which the licensee would agreed to be reprimanded, and to not restore dental implants until completion of a Board approved hands-on mentorship program. The motion passed with Dr. Schwindt, Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker, Dr. Smith, and Mr. Tripp voting aye.

2013-0108

Mr. Morris moved and Ms. Davidson seconded that the Board issue a Letter of Concern reminding the Licensee to ensure that heat sterilizing devices are tested for proper function on a weekly basis. The motion passed with Dr. Schwindt, Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker, Dr. Smith, and Mr. Tripp voting aye.

HALL, BARBARA A., R.D.H. 2014-0061

Ms. Davidson moved and Mr. Harvey seconded that the Board issue a Notice of Proposed Disciplinary Action and offer a Consent Order incorporating a reprimand and pay a civil penalty in the amount of \$500.00 within 30 days of the effective date of the Order. The motion passed with Dr. Schwindt, Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker, Dr. Smith, and Mr. Tripp voting aye.

HUS, RICHARD PAO-YUAN, D.M.D. 2012-0126

Dr. Magnuson moved and Dr. Parker seconded that the Board issue a Notice of Proposed Disciplinary Action and offer Licensee a Consent Order incorporating a reprimand, a \$6000.00 civil penalty and a completion of 40 hours of Board approved community service. In addition, for a period of one year of the effective date of the Order, licensee shall submit, by the fifteenth of each month, the results of the previous month's biological monitoring and testing of sterilization devices. The motion passed with Dr. Schwindt, Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker, Dr. Smith, and Mr. Tripp voting aye.

KIURA, RIE, D.M.D. 2014-0040

Dr. Parker moved and Dr. Magnuson seconded that the Board issue a Notice of Proposed Disciplinary Action and offer the Licensee a Consent Order in which the Licensee would agree to be reprimanded. The motion passed with Dr. Schwindt, Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker, Dr. Smith, and Mr. Tripp voting aye.

LEVINE, RONALD, J., D.M.D. 2012-0042

Mr. Tripp moved and Dr. Beck seconded that the Board issue a Notice of Proposed Disciplinary Action and offer Licensee a Consent Order incorporating a reprimand, a \$3000.00 civil penalty and a completion of 20 hours of Board approved community service. In addition, for a period of one year after the effective date of the Order, licensee shall submit, by the fifteenth of each month, the results of the previous month's biological monitoring and testing of sterilization devices. The motion passed with Dr. Schwindt, Dr. Beck, Ms. Davidson, Mr. Harvey, Dr.

Magnuson, Mr. Morris, Dr. Parker, Dr. Smith, and Mr. Tripp voting aye.

LEWELLYN, GARY D., D.M.D. 2012-0198

Dr. Beck moved and Ms. Davidson seconded that the Board issue a Notice of Proposed Disciplinary Action and offer the Licensee a Consent Order in which the Licensee would agree to be reprimanded, pay a \$2,000.00 civil penalty, and to complete the required continuing education requirements within 90 days. The motion passed with Dr. Schwindt, Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker, Dr. Smith, and Mr. Tripp voting aye.

2014-0022

Mr. Harvey moved and Dr. Smith seconded that the Board close the matter with a Letter of Concern addressing the issue of ensuring that prior to providing treatment that was previously diagnosed, every effort is made to ensure that the treatment that is going to be provided is appropriate. The motion passed with Dr. Schwindt, Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Smith, and Mr. Tripp voting aye. Dr. Parker recused herself.

MONTECUCCO, MELINDA R., R.D.H.; PRICE, JILL M., D.M.D. 2014-0067

Mr. Morris moved and Dr. Smith seconded that the Board, with regard for Respondent #1, issue a Notice of Proposed Disciplinary Action and offer the Licensee a Consent Order in which the Licensee would agree to be reprimanded, complete ten hours of community service within 60 days, and pay a \$2,500.00 civil penalty; for Respondent #2, issue a Notice of Proposed Disciplinary Action and offer the Licensee a Consent Order in which the Licensee would agree to be reprimanded, pay a \$8,000.00 civil penalty, 40 hours of Board approved community service to be completed within one year, and monthly submission of spore testing results for a period of one year from the effective date of the Order. The motion passed with Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker, Dr. Smith, and Mr. Tripp voting aye. Dr. Schwindt and Dr. Beck recused themselves.

PARKS, STUART K., D.M.D. 2013-0132

Dr. Smith moved and Mr. Harvey seconded that the Board Issue a Notice of Proposed Disciplinary Action and offer the Licensee a Consent Order in which the Licensee would agree to be reprimanded, pay a \$3,000.00 civil penalty, complete 20 hours of community service, and monthly submission of spore testing results per Board protocols. The motion passed with Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker, Dr. Smith, and Mr. Tripp voting aye. Dr. Schwindt recused himself.

RAJAGOPAL, RAJIV, D.M.D. 2014-0070

Ms. Davidson moved and Dr. Parker seconded that the Board issue a Notice of Proposed Disciplinary Action and offer the Licensee a Consent Order in which the Licensee would agree to be reprimanded, pay a \$6,000.00 civil penalty to be paid within 90 days, to complete 40 hours of Board approved community service to be completed within one year, and monthly submission of spore testing results for a period of one year from the effective date of the Order. The motion passed with Dr. Schwindt, Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker, Dr. Smith, and Mr. Tripp voting aye.

SAMANI, PARICHEHR K., D.M.D. 2013-0045

Dr. Magnuson moved and Dr. Smith seconded that the Board issue a Notice of Proposed Disciplinary Action and offer the Licensee a Consent Order in which the Licensee would agree to be reprimanded, pay a \$6,000.00 civil penalty to be paid within 90 days, to complete 40 hours of Board approved community service to be completed within one year, and monthly submission of

spore testing results for a period of one year from the effective date of the Order. The motion passed with Dr. Schwindt, Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker, Dr. Smith, and Mr. Tripp voting aye.

TRAN, KHIET M., D.D.S. 2014-0069

Dr. Parker moved and Ms. Davidson seconded that the Board issue a Notice of Proposed Disciplinary Action and offer the Licensee a Consent Order in which the Licensee would agree to be reprimanded, pay a \$6,000.00 civil penalty to be paid within 90 days, to complete 40 hours of Board approved community service to be completed within one year, and monthly submission of spore testing results for a period of one year from the effective date of the Order. The motion passed with Dr. Schwindt, Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker, Dr. Smith, and Mr. Tripp voting aye.

VELEY, CHRISTOPHER W., D.M.D. 2013-0004

Mr. Tripp moved and Mr. Harvey seconded that the Board issue a Notice of Proposed Disciplinary Action and offer the Licensee a Consent Order in which the Licensee would agree to be reprimanded, a \$3,000.00 civil penalty to be paid within 30 days, 20 hours of Board approved community service to be completed within six months, and monthly submission of spore testing results for a period of one year from the effective date of the Order. The motion passed with Dr. Schwindt, Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker, Dr. Smith, and Mr. Tripp voting aye.

PREVIOUS CASES REQUIRING BOARD ACTION

POOL, KARLA J., R.D.H. 2012-0226

Dr. Beck moved and Dr. Smith seconded that the Board offer Licensee a Consent Order incorporating a reprimand; a six month suspension of Licensee's dental hygiene license, with five months stayed; a five-year probation of Licensee's dental hygiene license; 40 hours of community service to be completed within one year; personal appearances before the Board, initially at a frequency of two times a year for the period of probation; and a requirement that Licensee submit documentation verifying completion of continuing education for the licensure periods between 10/1/11 and 9/30/17. The motion passed with Dr. Schwindt, Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker and Dr. Smith voting aye. Mr. Tripp recused himself.

HAYMORE, THOMAS L., D.M.D. 2008-0013

Mr. Morris moved and Dr. Magnuson seconded that the Board deny Licensee's request. The motion passed with Dr. Schwindt, Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker, Dr. Smith, and Mr. Tripp voting aye.

LICENSURE AND EXAMINATION

Ratification of Licenses Issued

Dr. Magnuson moved and Ms. Davidson seconded, that licenses issued be ratified as published. The motion passed with Dr. Schwindt, Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker, Dr. Smith, and Mr. Tripp voting aye.

As authorized by the Board, licenses to practice dentistry and dental hygiene were issued to applicants who fulfilled all routine licensure requirements. It is recommended the Board ratify issuance of the following licenses. Complete application files will be available for review during the Board meeting.

Dental Hygiene

H6639	J. MICHAEL CORTEZ, R.D.H.	10/10/2013
H6640	JENNIFER J HASENYAGER, R.D.H.	10/10/2013
H6641	SIMRANPREET K GREWAL, R.D.H.	10/10/2013
H6642	RANDILYN D ARMSTRONG, R.D.H.	10/10/2013
H6643	HILARY G LUHN, R.D.H.	10/10/2013
H6644	LYNN G BOUCHARD, R.D.H.	10/18/2013
H6645	ANGELA M SUMNER, R.D.H.	10/18/2013
H6646	MCKENZIE R BEHR, R.D.H.	10/18/2013
H6647	SARA M NEWCOMER, R.D.H.	10/18/2013
H6648	DIANE M CASE, R.D.H.	10/22/2013
H6649	MORGAN E JENKINS, R.D.H.	10/25/2013
H6650	EMILY T PHAM, R.D.H.	10/25/2013
H6651	RACHEL E RANZ, R.D.H.	10/25/2013
H6652	JOHN J PETERSEN, R.D.H.	11/5/2013
H6653	ANDREW D JOHNSTON, R.D.H.	11/6/2013
H6654	SELINA R NAVA, R.D.H.	11/6/2013
H6655	ROSALYN E LAMB, R.D.H.	11/6/2013
H6656	MARK W LOUEY, R.D.H.	11/8/2013
H6657	KELLY H POLLETTE, R.D.H.	11/12/2013
H6658	MISTY D CAMACHO, R.D.H.	11/12/2013
H6659	RANDI E JOHNSON, R.D.H.	11/15/2013
H6660	ANNA E ATKINSON, R.D.H.	11/20/2013
H6661	TESSA R SIMPSON, R.D.H.	11/20/2013
H6662	TYLER DANIEL MOLINE, R.D.H.	11/20/2013
H6663	LILYANN M COLE, R.D.H.	11/20/2013
H6664	ELIZABETH N WILLIAMS, R.D.H.	11/20/2013
H6665	KIRSTIE J LERUM, R.D.H.	11/21/2013
H6666	DAIONNA G MC GRAW, R.D.H.	12/5/2013

DENTISTS

D9967	ERIC D BERKNER, D.M.D.	10/10/2013
D9968	BHARAT RAM CHOWDRY GUTTIKONDA, D.D.S.	10/10/2013
D9969	CORY M JOHNSTON, D.M.D.	10/18/2013
D9970	CAROLYN M ASH, D.D.S.	10/18/2013
D9971	DONALD W SCHIESS, D.D.S.	10/18/2013
D9972	CAROLYN C BROOKES, D.M.D.	10/22/2013
D9973	L. THOMAS MILLER, D.D.S.	10/25/2013
D9974	GEORGINA O JAMISON, D.D.S.	11/6/2013
D9975	KENDRA R.C. FLANN, D.M.D.	11/8/2013
D9976	JARID A BURLEY, D.M.D.	11/15/2013
D9977	R. JOSEPH TEMPLE, D.D.S.	11/15/2013
D9978	BHARATHI CHARUGUNDLA, D.M.D.	11/15/2013

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D9979	SYLVIA G JIMENEZ, D.D.S.	11/20/2013
D9980	SIMON A YAKLIGIAN, D.D.S.	11/20/2013
D9981	AARON BENJAMIN CHRISTOPHER, D.M.D.	11/20/2013
D9982	STEVEN M MORALES, D.D.S.	11/20/2013
D9983	KULBIR SINGH GORAYA, D.D.S.	12/5/2013
D9984	LEN BAROZZINI, D.D.S.	12/5/2013

Non Resident Permit

Dr. Smith moved and Dr. Parke seconded that the Board issue Dr. Niederhelman a non-resident permit. The motion passed with Dr. Schwindt, Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker, Dr. Smith, and Mr. Tripp voting aye.

Specialty Exam Result

Ms. Davidson moved and Dr. Magnuson seconded that the Board issue an Orthodontic Specialty License to Dr. Ruben Alcazar. The motion passed with Dr. Schwindt, Dr. Beck, Ms. Davidson, Mr. Harvey, Dr. Magnuson, Mr. Morris, Dr. Parker, Dr. Smith, and Mr. Tripp voting aye.

Announcement

No announcements

ADJOURNMENT

The meeting was adjourned at 1:38 p.m. Dr. Hongo stated that the next Board meeting would take place February 28, 2014.

Approved by the Board February 28, 2014.

Jonna E. Hongo, D.M.D.
President

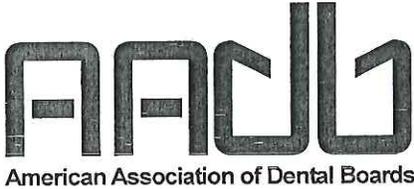
ASSOCIATION REPORTS

Nothing to report under this tab

COMMITTEE REPORTS

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RECEIVED

JAN 15 2014

Oregon Board
of Dentistry

DATE: January 8, 2014
TO: Administrators, State Dental Boards
FROM: James Tarrant, AADB Executive Director
SUBJECT: AADB Guidelines on Standards of Conduct for State Boards and Board Members

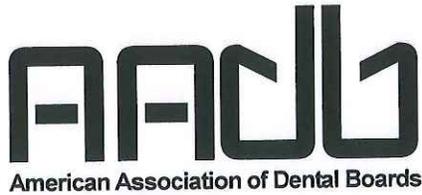
The American Association of Dental Boards (AADB) is pleased to provide you with a complimentary copy of the AADB Guidelines on Standards of Conduct for State Boards and Board Members. The Guidelines were adopted by the AADB General Assembly at the 130th AADB Annual Meeting in October 2013. The guidelines were sent for review and comment by communities of interest including the American Dental Education Association (ADEA), the American Dental Association (ADA), the American Dental Hygienist Association (ADHA), and the American Student Dental Association (ASDA). In addition, the committee who researched and drafted the guidelines included dental board administrators, members of the AADB Executive Council, dental board attorneys and consultants from the ADA and ADEA.

The AADB hopes the guideline document will assist dental boards in maintaining high standards of ethics in the performance of their duties to protect the public.

If you need additional copies, please visit the AADB website www.dentalboards.org and click on the on-line store tab to order the publication.

Enc.

cc: Dr. Richard Valachovic, ADEA Executive Director
Members, AADB Executive Council



RECEIVED

JAN 27 2014

Oregon Board
of Dentistry

January 21, 2014

Dear Patrick,

I would like to thank you for your service and update you on events that have occurred since our last Ethics Document Committee conference call or meeting.

Following our in-person meeting in Chicago, corrections were made and the draft was approved by the Executive Council for review by communities of interest. Communities of interest that reviewed the draft included ADA and ADEA. The draft document was then provided for review by everyone who registered for the AADB Annual Meeting and, finally, was approved by the general assembly at this meeting in New Orleans last fall.

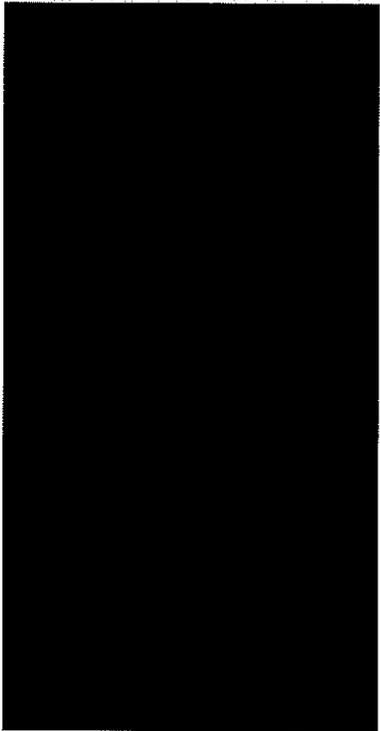
The document has now been printed and a copy is being sent to every member state board. The committee's work is completed and the AADB Ethics Guidelines Document Committee is disbanded.

I would like to personally thank you for your input and patience, and for standing with us to see the project through to completion.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark', with a long horizontal flourish extending to the right.

Mark L Christensen, DDS, MBA



American Association of Dental Boards



Guidelines on Standards of Conduct for State Boards and Board Members

**Report of the AADB Committee to
Develop Guidelines on Standards of
Conduct and Ethics for State Boards
and Board Members**

Approved by the General Assembly at the
130th AADB Annual Meeting, October 30, 2013

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Standards of Conduct and Ethics for State Boards and Board Members

**A Guideline Document published by
the American Association of Dental Boards**

**Report of the AADB Committee to Develop Guidelines on Standards
of Conduct and Ethics for State Boards and Board Members**

Mark Christensen, D.D.S., M.B.A., Chair
Mina Paul, D.M.D.
Patrick Braatz, B.A.
Rita Sommers, RDH
Peter Larsen, D.D.S.
Lori Lindley, Esq.

Consultants to the Committee:
Pamela Zarkowski, J.D., M.P.H.
Cathryn Albrecht, Esq.
Dennis Sommers, D.D.S.

Approved by the General Assembly at the 130th AADB Annual Meeting, October 30, 2013

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Standards of Conduct and Ethics for State Boards and Board Members

"The graduation of knowledgeable and skilled clinicians in dentistry is a necessary, but not sufficient, condition for ensuring quality oral health care. The further requirement is the commitment of graduates applying their abilities with integrity that is, providing quality care in their patient's interest. Ultimately, good dentistry depends on individuals committed to treating society and their patients fairly, that is, ethically." D.A. Nash, D.M.D.

SECTION I: INTRODUCTION

This document, *Standards of Conduct and Ethics for State Boards and Board Members*, provides guidelines incorporating best practices for state boards and guidance for the personal conduct of individual members of these boards. State dental board members may be appointed or selected as required by the individual state. Appointment to the state dental board brings with it certain obligations. Foremost among these is an obligation to protect the safety and well-being of the public. Informed, unbiased participation and decision-making is required to fulfill this obligation. Understanding and incorporating the principles and recommendations in this document should assist boards and their members to discharge their duty to the public.

The definitions, principles, concepts and recommendations presented are not intended to be exhaustive, but rather provide a framework and guide for reference by state boards and their individual members. Dental boards are encouraged to seek additional counsel in instances where the guidance of this document is insufficient. This document is not intended to provide legal advice or the basis for any conclusion that may conflict with any relevant statute or rule.

SECTION II: CORE PRINCIPLES

Core principles provide a foundation for standards of conduct defining ethical board behavior and are based on shared human values. The following core principles incorporate characteristics and values that can be associated with good character and ethical behavior. Additional information about these concepts can be found in resources identified in Appendix A of this document.

- **Accountability:** obligation or willingness to accept responsibility for actions, decisions, and policies.
- **Beneficence:** duty to act for the benefit of others.
- **Dignity:** respect for individuals and the knowledge and contributions brought to the decision-making process.
- **Ethical conduct:** behavior that promotes the well-being of oneself or others while maintaining high standards of competence and integrity. Ethical conduct is observed in individual behaviors and as a member of a collective body.
- **Fidelity:** loyalty, keeping one's promise to fulfill attendant charges and responsibilities.

- **Integrity:** honesty and moral courage; appropriate use of authority.
- **Justice:** duty to be fair in all interactions; objectivity.
- **Nonmaleficence:** to protect from harm.
- **Transparency:** action in all matters that is characterized by open and readily available for scrutiny.
- **Veracity:** honesty and trustworthiness.

SECTION III: CONFLICT OF INTEREST

A conflict of interest occurs when a vested interest may influence or be perceived to influence an individual's decision or action. Avoiding a conflict of interest or the appearance of having a conflict of interest is the responsibility of each board member. Board member actions should be transparent. Board members should disclose any conflict of interest and recuse themselves from deliberation and voting if a conflict of interest exists. A board member should identify any unrecognized conflict of interest that may exist for any other board member and strictly follow board policy with regard to recognizing and addressing such conflicts.

A board member is expected to make decisions that serve the interest of the public. Board members must recognize this responsibility, deliberate accordingly and act in an appropriate manner. Depending on the issue or the parties involved, there may be an occasion when a conflict of interest arises due to a board member's concurrent roles or responsibilities in professional associations, societies or organizations. On those occasions, it may be appropriate for board members to seek advice and guidance about recusing themselves from the deliberations.

SECTION IV: ETHICAL CONSIDERATIONS FOR BOARDS

The Role and Responsibility of the Board

A primary goal of a board is to protect the general public by licensing individuals who demonstrate an acceptable standard of competency in a regulated field. Licensing boards are responsible for issuing licenses to qualified candidates, determining whether licenses should be renewed, setting standards for license renewal, investigating complaints about the performance of licensees and promulgating rules to enforce legislative directives and intent. A board may also be responsible for establishing and enforcing standards of practice. Additional responsibilities may include enforcing licensure laws against fraudulent, unethical or illegal practices. The authority and actions of a regulatory board are collective.

A board is most effective when all members are engaged and actively participate. Individual states define the composition of a board and provide guidelines for board member qualification, term of office, authority, and responsibilities.

This document provides information on best practices and guidelines for consideration that can assist boards and board members to discharge their ethical responsibilities

A State Board should:

- **Conduct an orientation for new board members.** The orientation program for new board members should be structured and comprehensive. Included within the orientation process should be an emphasis on board members' ethical responsibility and obligation to protect the public.
- **Provide ongoing updates for current members.** The board should provide resources for current members to enhance their knowledge and understanding of changes in protocol, legislation or statute and best practices. Updates of information about board processes and procedures should occur in a timely manner and on a regular basis.
- **Maintain a Policy and Procedures Manual** or comparable document unless all detail regarding board operation and protocol is specified in statute and rule. The composition of the board changes, board member terms mature and new members are appointed on a regular basis. Therefore, the board should incorporate a process that periodically verifies that all board members are informed regarding the board's policy and procedures manual and location of the information that guides operation of the board. The board should create a system or process that verifies that all members have reviewed or accessed this information. The board should have a schedule and protocol for systematically reviewing and updating its Policy and Procedures Manual or source(s) of information that guides its operation.
- **Model appropriate behavior.** In the conduct of its meetings, a board should adhere to published meeting protocol as appropriate. The board should follow the administrative rules under which it operates or, in the absence of specific guidelines, should operate in a manner that affords transparency, fairness, clear communication, adequate notice of meetings, acceptance of public testimony and other practices that potentially impact the success and effectiveness of its actions.
- **Provide information pertaining to licensing requirements.** A board should provide guidance on how to obtain information about licensees, report violations or make inquiries,
- **Provide information for licensees and other interested parties** regarding how they can receive appropriate notification of changes in rules and regulations that govern the profession.

SECTION V: ETHICAL CONSIDERATIONS FOR BOARD MEMBERS

The Role of the Board Member

A board member's primary responsibility is to view any issue from the perspective that protects the interest and safety of the public. In any deliberation or interaction, a board member may

have a responsibility to several groups. These may include, for example, licensees, potential licensees, board member colleagues, and other professional groups. The board member's preeminent concern, however, should always be that of the public consumer.

The public expects board members to have experience that supports thoughtful and deliberate decision-making in all circumstances. The board member also has an obligation to ensure that during the decision making process the impact on all parties involved will be considered; including the effect for the licensee and the public.

Board members have an obligation, within the structure of the board, to monitor the profession in a manner that maintains the public's confidence. In this role, each member, regardless of his or her professional designation, has a responsibility to function as a team member and support decisions made by the board as a group. Although comprised of individual members, boards are viewed as one voice by the general public.

Board Member Conduct and Responsibility

These standards of conduct apply to all members of the board including dentists, dental hygienists, dental assistants and public members. The statements about board conduct and responsibility are intended to assist board members in fulfilling their duties as board members and in their interactions with colleagues, non-dental professionals, the general public, and other professional organizations. Commentary is provided to enhance clarity for the statements.

- **Lead by example.** A board member should dedicate himself/herself to upholding ethical and professional standards while serving the public and the board. (Dignity)
- **Exercise caution in personal communication, whether written, verbal or electronic.** Written and electronic communication should maintain the confidentiality of board business or decisions. Board members should not criticize collective board actions or offer opinions that might harm public trust in the regulatory process. Board members should not communicate in a manner that disparages any member of the board. All personal and professional interaction should be respectful and courteous. Board members should accept feedback or mentoring in a gracious and professional matter. (Integrity)
- **Collaborate as a team.** Board members should conduct themselves in a manner that promotes cooperation and trust among members as well as with other associated entities. (Transparency and integrity)
- **Be familiar with board policy and procedure.** Board members should familiarize themselves with board policy and procedure at the time of initial appointment and remain knowledgeable as policy changes or new procedures are instituted. Board members should recognize budget and financial implications of board function and board actions. (Accountability)

- **Attend meetings and actively participate.** Board members should attend and participate in board meetings including deliberation and voting. Absence and lack of participation, especially when opinions differ, negatively impacts the quality of proceedings and outcomes.

(Accountability)

- **Recognize personal and professional bias and refrain from allowing such bias to influence decision making or voting.** In making decisions, board members should consider the interest of the public they serve and not be influenced by personal or professional bias. (Justice)

- **Act independently in decision making and voting.** Board members should seek accurate information. Board members should not allow themselves to be bribed, coerced or unduly influenced by any individual, lobby group, or personal or professional affiliation. (Integrity)

- **Place the mission of the board ahead of personal agendas.** Membership on the board should not be sought or maintained for personal, professional association or political gain. Board work and board decisions should consistently serve the interest of the public.

(Accountability)

- **Act in a professional manner.** Board members represent the board and should dress, speak and act in a professional manner during board meetings or in circumstances in which they are representing the board. (Dignity)

- **Pursue excellence in fulfilling one's duties.** Board members should consistently endeavor to increase their abilities and understanding as required or recommended. (Accountability)

- **Model professional integrity.** To sustain public confidence, the conduct of members should be above all suspicion and criticism. Integrity also requires members to observe principles of independence and objectivity and maintain unimpeachable standards of professional conduct.

(Integrity)

- **Decisions of the board.** Board members should refrain from engaging in divisive behavior that undermines the authority of the board or confidence in its decisions. Board members should refrain from attempting to influence or pressure other members of the board, novice or experienced. (Fidelity)

- **Interpret and enforce board policies consistently and fairly.** Board members should be cognizant of historical patterns of action, seek information about precedent, and otherwise interpret and apply law and policy in a consistent manner. (Justice)

- **Maintain confidentiality.** Each member of the Board is expected to uphold the strict confidentiality of meetings held in executive session as directed by state laws governing such meetings. A board member should not share, reproduce, transmit, divulge or otherwise disclose any confidential information related to the affairs of the board or confidential patient records. Upon termination of public service to the board, each member should promptly return

documents, electronic and physical files, reference materials and other property entrusted to the member for the purpose of fulfilling board responsibilities. The return of these items does not abrogate the retiring board member from his or her continuing obligation of confidentiality with respect to information acquired as a consequence of tenure on the board.

(Nonmaleficence)

- **Understand board organizational structure and its position within the licensing and regulatory agency structure of the state.** Knowledge of organizational structure and respect or protocol and procedure is critical for a board member to function effectively. (Beneficence)

Appendix A: Resources

1. American Association of Dental Boards (AADB): <http://www.dentalboards.org>
2. American College of Dentists (ACD):
[http://www.acd.org/PDF/Ethics Handbook for Dentists \(s\).pdf](http://www.acd.org/PDF/Ethics_Handbook_for_Dentists_(s).pdf) The American College of Dentists developed and manages Courses Online Dental Ethics (CODE), a series of online courses in dental ethics and related resources at <http://www.dentaethics.org>.
3. American Dental Assistants Association (ADAA):
Policy on Principles and Ethics and Code of Professional Conduct
[http://www.dentalassistant.org/content/details/ADAA Code of Professional Conduct.pdf](http://www.dentalassistant.org/content/details/ADAA_Code_of_Professional_Conduct.pdf)
4. American Dental Association (ADA):
Principles of Ethics and Code of Professional Responsibility:
[http://www.ada.org/sections/about/pdfs/code of ethics 2012.pdf](http://www.ada.org/sections/about/pdfs/code_of_ethics_2012.pdf)
5. American Dental Hygienists' Association (ADHA):
Code of Ethics: www.adha.org/bylaws-ethics
6. American Student Dental Association (ASDA):
<http://www.asdanet.org/codeofethics.aspx>
7. International Association of Dental Research (IADR):
Code of Ethics: <http://www.iadr.com/i4a/pages/index.cfm?pageid=3562>
8. State or local dental, dental hygiene or dental assisting societies may also have resources or educational materials available for use.

Appendix B: Dental and Allied Dental Educators

As a result of their role and responsibility, board members may interact with various individuals, constituencies or stakeholders. Following is an outline listing some of these groups. This list is not intended to be comprehensive.

- Candidates for licensure
- Licensed oral health professionals
- Organized dental, allied and educational groups/members
 - American Association of Dental Boards
 - American Dental Association
 - o Council and Commission members
 - o State and local component society representatives
 - National Dental Association
 - Hispanic Dental Association
 - Native American Dental Association
 - American Dental Hygienists' Association
 - American Dental Assistants Association
 - American Dental Education Association
 - American Student Dental Association
 - Dental Laboratory Technology
 - Dental Specialty Organizations
- Dental and Allied Dental Educators
- Board member colleagues
- General public
- Complainants
- Testing agencies and their representatives
- Government agency supervisors or government employee staff
- Non-dental professionals and personnel, including but not limited to:
 - Attorneys
 - Medical professionals (physicians, psychologists, addiction counselors, nurses)
 - Legislators, public officials and law enforcement representatives
 - Drug enforcement agency personnel
 - Child welfare personnel
- Public health personnel/departments
- Industry representatives and vendors
- Continuing education sponsors

Appendix C: Sample Code of Ethics

This template for a Code of Ethics is provided for guidance. Sections and language provided in the template may not be applicable in all situations. A Board may consider creating a Code of Ethics to provide guidance to its members. This template is only provided for guidance and should not be deemed as required for state dental boards by the American Association of Dental Boards. Reprinted with permission from the Texas State Board of Dental Examiners.

[STATE] = Name of State

[Dental Board] = Dental Board; Board of Dental Examiners, etc.

SAMPLE ETHICS POLICY

I. Purpose.

Pursuant to [Section] [STATE] [Government Code], the [STATE] [Dental Board] promulgates the following Ethics Policy addressing the ethical responsibilities of the [STATE] [DENTAL BOARD] Members and employees. This Ethics Policy adds to the ethical responsibilities and obligations [required by state law] of Board Members and state employees. This Ethics Policy is not an exclusive and complete statement of legal and ethical responsibilities and its provisions are not the only statements of legal and ethical responsibility that may apply in a particular situation. This Policy does not supersede any applicable federal or [STATE] law or administrative rule. All Dental Board Members and employees must familiarize themselves with this ethics policy. All State Board of Dental Examiners' employees must abide by all applicable federal and [STATE] laws, administrative rules, and Dental Board conduct policies, including this Policy. A [Dental Board]' employee who violates any provision of the Agency's conduct policies is subject to termination of the employee's state employment or another employment-related sanction. A [Dental Board]' employee or Board Member who violates any applicable federal or [STATE] law or rule may be subject to civil or criminal penalties.

II. Definitions. The following definitions apply to this Ethics Policy, unless the context clearly indicates otherwise:

1. "Agency" or "Board" means the [STATE] [Dental Board].
2. "Business entity" means any entity recognized by law through which business for profit is conducted, including a sole proprietorship, partnership, firm, corporation, holding company, joint stock company, receivership, or trust. [state] [definition reference]
3. "Confidential information" means any non-public information of the Board, including but not limited to information as described by the [state] [definition reference].
4. "Conflict of interest" means any professional, personal, or private relationship or interest that an individual has and of which the individual is actually aware, that could reasonably be expected to diminish or appear to diminish the individual's independence

of judgment in the performance of his or her duties, obligations, or responsibilities to the Board.

5. "General Counsel" means the General Counsel of the [STATE] [Dental Board].
6. "Member" means a member of the [STATE] [Dental Board].
7. "Participated" means to have taken action through decision, approval, disapproval, recommendation, giving advice, investigation, or similar action. [STATE] [definition reference].
8. "Particular Matter" means a specific investigation, application, request for a ruling or determination, rulemaking proceeding, contract, claim, accusation, charge, arrest, or judicial or other proceeding. [STATE] [definition reference].
9. "Policy" means Ethics Policy.
10. "Staff" or "employee" means an individual or individuals employed by the Board.

III. Code of Ethics. When conducting personal or professional activities, Board members and employees are governed by this Policy and all applicable state statutes.

- A. **General Ethical Responsibilities.** A [Dental Board]' employee or board member shall:
 1. exercise his or her duties with the highest degree of honesty;
 2. avoid actions and relationships that could discredit the board in the eyes of the public or adversely affect the public's confidence in the board;
 3. avoid actions and relationships that could create the appearance of impropriety or wrongdoing; and
 4. comply with all applicable laws, rules, and policies. (See Appendix A for a partial list) [CLICK HERE TO VIEW APPENDIX A](#)
- B. **Gifts, Benefits, or Favors.** A [Dental Board]' employee or board member shall not:
 1. accept or solicit any gift, favor, or service that might reasonably tend to influence the employee or board member in the discharge of official duties, or that the individual knows or should know is being offered with the intent to influence the individual's official conduct; or
 2. Intentionally or knowingly solicit, accept, or agree to accept any benefit for having exercised his or her official powers or performed his or her official duties in favor of another. An association or organization of employees of the dental board may not solicit, accept, or agree to accept anything of value from a business entity regulated by the dental board and from which the business entity must obtain a permit to operate that business in this state or from an individual directly or indirectly connected with that business entity.

- C. **Confidentiality.** A [Dental Board]' employee or board member shall not disclose confidential information, information that is excepted from public disclosure under the [STATE] [Public Information Act] [state] [code], or information that has been ordered sealed by a court, that was acquired by reason of the individual's official position, or accept other employment, including self-employment, or engage in a business, charity, nonprofit organization, or professional activity that the employee might reasonably expect would require or induce the employee to disclose confidential information, information that is excepted from public disclosure under the [STATE][Public Information Act], or information that has been ordered sealed by a court, that was acquired by reason of the employee's official position.

- D. **Employment.** A [Dental Board]' employee or board member shall not accept other employment, including self-employment, or compensation or engage in a business, charity, nonprofit organization, or professional activity that could reasonably be expected to impair the individual's independence of judgment in the performance of the individual's official duties.

- E. **Investments.** A [Dental Board]' employee or board member shall not make personal investments, or have a personal or financial interest, that could reasonably be expected to create a substantial conflict between the individual's private interest and the public interest.

- F. **Use of State Resources.** A [Dental Board]' employee or board member shall not utilize state time, property, facilities, or equipment for any purpose other than official state business, unless such use is reasonable and incidental and does not result in any direct cost to the state or [STATE] [Dental Board], interfere with the individual's official duties, and interfere with [Dental Board]' functions.

- G. **Improper use of official position or state issued items.** A [Dental Board]' employee or board member shall not utilize his or her official position, or state issued items, such as a badge, indicating such position for financial gain, obtaining privileges, or avoiding consequences of illegal acts.

- H. **Misleading Statements.** A [Dental Board]' employee or board member shall not knowingly make misleading statements, either oral or written, or provide false information, in the course of official state business.

- I. **Use of state time or resources for political activity.** A [Dental Board]' employee or board member shall not engage in any political activity while on state time or utilize state resources for any political activity.
- J. **A [Dental Board]' board member shall not,** unless required for the disposition of an ex parte matter authorized by law, communicate, directly or indirectly, with any party or representative of the party in connection with any matter before the board, except on notice and opportunity for all parties to participate.
- K. **Former Employees.** A former employee of the [Dental Board], who was compensated, as of the last date of state employment shall not represent any person or entity, or receive compensation for services rendered on behalf of any person or entity, regarding a particular matter in which the former employee participated during the period of state service or employment, either through personal involvement or because the case or proceeding was a matter within the employee's official responsibility.
- L. **A [Dental Board]' employee and board member shall:**
 - (1) perform his or her official duties in a lawful, professional, and ethical manner befitting the state and [STATE] [Dental Board]; and
 - (2) report any conduct or activity that the employee believes to be in violation of this ethics policy to the Executive Director [administrator] or General Counsel.
- M. **A [Dental Board]' member shall not** serve as an expert witness in a suit involving a health care liability claim against a dentist for injury to or death of a patient unless the member receives approval from the board or an executive committee of the board to serve as an expert witness.

This position statement was approved by the [Dental Board] on [DATE].

Click [HERE](#) to return to the main directory of Policy Statements.

Click [HERE](#) to review or order a copy of the Dental Practice Act ([STATE] [Code]).

Click [HERE](#) to return to the directory of Rules and Regulations.

APPENDIX A – LAWS APPLICABLE TO BOARD MEMBERS AND STAFF Board members and employees must comply with all applicable laws and be aware of the following statutes. The omission of any applicable statute from this list, however, does not excuse a violation of its provisions:

GENERAL STANDARDS OF CONDUCT

- [STATE] Government Code (Prohibition Against Solicitation or Acceptance of Certain Gifts, Favors, Services or Other Financial Benefits) • [STATE] Penal Code (Prohibition Against Bribery and Corrupt Influence) • [STATE] Penal Code (Prohibition Against Abuse of Official Capacity; Prohibition Against Official Oppression of Any Person)

DISCLOSURE OF CONFLICTS OF INTEREST

- [STATE] Government Code (Requirement of Disclosure by Board Member of Private Interest in Measure or Decision Pending Before the Board; Removal from Office for Violation)

CONFIDENTIAL INFORMATION

- [STATE] Government Code (Prohibition Against Distribution or Misuse of Confidential Information) • [STATE] Penal Code (Prohibition Against Misuse of Official Non-Public Information) Other

GIFTS AND ENTERTAINMENT

- [STATE] Government Code (Prohibits acceptance of gifts, favors, or services that may “reasonably tend to influence” or that the Employee “knows or should know are intended to influence his official conduct”) • [STATE] Penal Code (Prohibits Bribery) • [STATE] Penal Code (Prohibits gifts to public servants. For purposes of [STATE]Penal Code § 36.08, a gift does not include an item with a value of less than \$50.00, excluding cash or a negotiable instrument as described by [STATE]Business and Commerce Code, and certain other exceptions contained in [STATE]Penal Code .

LOBBYING PROHIBITION

- [STATE] Government Code (Representation by Former Officer or Employee of Regulatory Agency Restricted for Two Years)

EX PARTE PROHIBITION

- [STATE] Government Code (Prohibition against ex parte communication)

10.30.13



AMERICAN BOARD OF DENTAL EXAMINERS, INC.

Bruce Barrette, D.D.S., President
Stanwood Kanna, D.D.S., Vice-President
William Pappas, D.D.S., Secretary
Robert Jolly, D.D.S., Treasurer
Guy Champaine, D.D.S., Past President

Highlights of the American Board of Dental Examiners, Inc. (ADEX)
9th House of Representatives
November 10, 2013
Rosemont, IL

The following are highlights of the 9th ADEX House of Representatives:

31 out of 33 member states were represented and there were 48 out of 53 State Board, District Hygiene and District Consumer Representatives present.

Officers were elected: Dr. Bruce Barrette, WI, President; Dr. Stanwood Kanna, HI, Vice President; Dr. William Pappas, NV, Secretary and Dr. Robert Jolly, AR, Treasurer.

District 5 elected Dr. Dennis Manning, IL, to the ADEX Board of Directors.

District 8 elected Dr. Martin Rutt, CT, to the ADEX Board of Directors.

District 9 elected Dr. Arthur "Andy" McKibbin, NH to the ADEX Board of Directors.

Mr. James "Tuko" McKernan, NV was re-elected as one of the Dental Hygiene Members to the Board of Directors.

Ms. Lisa Wark, NV was elected as one of the Consumer Members to the Board of Directors

The House of Representatives heard presentations from:

Dr. Robert Faiella, MA, Immediate Past President of the American Dental Association
"My Experience as an ADEX Examiner"

Dr. Guy Champaine, MD, Chairman North East Regional Board of Dental Examiners, Inc.

"Report on the Professional Conference of Licensure in Korea"

Changes to the Dental Examination:

There are 6 changes that were approved by the ADEX House of Representatives for the 2014 exam.

- The radiology recommendations based on Federal guidelines were approved.
- No sharing of class III patients.

ADEX

American Board of Dental Examiners, Inc.

RECEIVED

JAN 28 2014

Oregon Board
of Dentistry

10th Annual Meeting

SAVE THE DATES

NOVEMBER 7, 8, 9, 2014

ADEX Quality Assurance Committee

ADEX Dental Examination Committee &

Subcommittees

ADEX Dental Hygiene Examination Committee

ADEX Board of Directors

ADEX Reception

ADEX House of Representatives

DoubleTree Hotel O'Hare – Rosemont, IL

Official information will be sent in July 2014

Questions contact ADEXOFFICE@aol.com

**EXECUTIVE
DIRECTORS
REPORT**

EXECUTIVE DIRECTOR'S REPORT
February 28, 2014

OBD Budget Status Report

Attached is the latest budget report for the 2013 - 2015 Biennium. This report, which is from July 1, 2013 through December 31, 2013, shows revenue of \$554,047.31 and expenditures of \$580,645.00. This report shows a loss, but it does not reflect the fact that we are now in the 1st Dental Renewal Cycle in the biennium which is about 20% of the OBD revenue. If Board members have questions on this budget report format, please feel free to ask me.

Attachment #1

Customer Service Survey

Attached is a chart which shows the OBD State Legislatively Mandated Customer Service Survey Results from Nov 1, 2013 – Jan 31, 2014.

July 1, 2013 through January 31, 2014. **Attachment #2**

The results of the survey show that the OBD continues to receive positive comments from the majority of those that return the surveys. The booklet containing the written comments that are on the survey forms, which staff has reviewed, are available on the table for Board members to review.

Board and Staff Speaking Engagements

Teresa Haynes and I made a License Application Presentation to the graduating Dental Hygiene Students at ODS/Dental Hygiene Program in La Grande on Wednesday January 22, 2014.

Teresa Haynes and I made a License Application Presentation to the graduating Dental Hygiene Students at OIT in Klamath Falls on Thursday, February 6, 2014.

Teresa Haynes and I made a License Application Presentation to the graduating Dental Hygiene Students at Chemeketa in Salem Falls on Wednesday, February 26, 2014.

Dr. Paul Kleinstub Dental Director/Chief Investigator made a presentation to the Senior Dental Students at OHSU on Wednesday January 22, 2014.

Dr. Paul Kleinstub Dental Director/Chief Investigator made a Presentation to the graduating Dental Hygiene Students at Carrington College in Portland on Tuesday, February 25, 2014.

2014 Dental License Renewal

Approximately 1,900 post cards notices were mailed to Oregon Licensed dentists for the March 31, 2014 Renewal Cycle. I will provide an update to the Board on the number who have renewed at the Board Meeting.

AADB & AADA Mid-Year Meeting Attendance Approval

The Board needs to authorize my attendance at the American Association of Dental Administrators (AADA) Meeting to be held Sunday April 6, 2014 and the American Association of Dental Boards (AADB) Meeting to be held Sunday, April 6-7, 2014, in Chicago, IL, Senior Assistant Attorney General Lori Lindley will be attending the Board Attorneys' Roundtable Meeting that is held in conjunction with the AADB Meeting and Dr. Patricia Parker and Mary Davidson, M.P.H., R.D.H., E.P.P. who are the Dental and Dental Hygiene Liaisons, will be authorized to attend the AADB meeting.

Legislative Update

Attached please find a copy of Senate Bill 633 and copies of the newly promulgated rules by the Oregon Health Authority regarding the implementation of the new legislation and the rules to enforce the law. I would like the Board to be aware of the changes and we might want to discuss how the OBD can inform licensees about the new legislation and rules and how the OBD might be asked to enforce these new rules. **Attachment # 3**

Newsletter

The most recent newsletter was mailed out during the Week of December 2, 2013. Thanks to Stephen Prisby for all of his hard work on the Newsletter.



BOARD OF DENTISTRY
Fund 3400 BOARD OF DENTISTRY
Program 4130 OREGON BOARD OF DENTISTRY
For the Month of DECEMBER 2013

REVENUES

<u>Agy Obj</u>	<u>Agy Obj Title</u>	<u>Monthly Activity</u>	<u>Biennium to Date Activity</u>	<u>Financial Plan</u>	<u>Unobligated Balance</u>	<u>Monthly Avg to Date</u>	<u>Monthly Avg to Spend</u>
1290	DELINQUENT FEES	100.00	2,950.00	15,772.00	12,822.00	491.67	712.33
1701	SUBSCRIPTION TO MINUTES	0.00	48.28	197.00	148.72	8.05	8.26
1702	VERIFICATION OF LICENSURE	0.00	32.50	27.00	-5.50	5.42	-0.31
1703	CERTIFICATE OF STANDING	360.00	3,302.50	13,528.00	10,225.50	550.42	568.08
1704	DATA PROCESSING ORDERS	200.00	3,213.30	10,035.00	6,821.70	535.55	378.98
1705	PUBLIC RECORDS	0.00	30.50	430.00	399.50	5.08	22.19
1706	PRESCRIPTION MANAGEMENT PROGRAM FEE	150.00	3,050.00	184,786.00	181,736.00	508.33	10,096.44
1707	OHWI DATA COLLECTION FEE	35.00	10,035.00	38,634.00	28,599.00	1,672.50	1,588.83
1774	MISCELLANEOUS REVENUE	0.00	100.00	230.00	130.00	16.67	7.22
1775	INTEREST AND INVESTMENTS	320.65	2,102.23	7,890.00	5,787.77	350.37	321.54
2101	LICENSE FEE-DENTIST-ACTIVE	1,040.00	14,770.00	80,910.00	66,140.00	2,461.67	3,674.44
2103	LICENSE FEE-DENTAL HYGIENE-ACTIVE	600.00	15,750.00	72,019.00	56,269.00	2,625.00	3,126.06
2104	LICENSE FEE-DENTIST-RENEWAL	0.00	1,005.00	881,176.00	880,171.00	167.50	48,898.39
2105	LICENSE FEE-DENTAL HYGIENE-RENEWAL	0.00	277,080.00	534,034.00	256,954.00	46,180.00	14,275.22
2111	APPLICATION FEE-DENTIST	690.00	15,830.00	82,537.00	66,707.00	2,638.33	3,705.94
2112	APPLICATION FEE-LWOFE-DENTIST	790.00	11,850.00	54,242.00	42,392.00	1,975.00	2,355.11
2113	APPLICATION FEE-DENTAL HYGIENIST	540.00	16,925.00	78,134.00	61,209.00	2,820.83	3,400.50
2114	APPLICATION FEE-LWOFE-DENTAL HYGIENIST	790.00	7,110.00	45,595.00	38,485.00	1,185.00	2,138.06
2115	APPLICATION FEE-DENTAL ASSISTANT	1,188.00	13,323.00	48,222.00	34,899.00	2,220.50	1,938.83
2121	EXAMINATION FEE-DENTAL SPECIALIST	0.00	2,000.00	3,523.00	1,523.00	333.33	84.61
2131	NITROUS OXIDE PERMIT	440.00	57,080.00	173,422.00	116,342.00	9,513.33	6,463.44
2132	MINIMAL PERMIT	150.00	675.00	31,494.00	30,819.00	112.50	1,712.17
2133	DEEP SEDATION PERMIT	0.00	0.00	6,045.00	6,045.00	0.00	335.83
2134	ANESTHESIA PERMIT	0.00	560.00	14,906.00	14,346.00	93.33	797.00
2135	MODERATE SEDATION PERMIT	0.00	1,350.00	3,806.00	2,456.00	225.00	136.44
2141	INSTRUCTOR PERMIT	120.00	1,400.00	5,811.00	4,411.00	233.33	245.06
2142	LIMITED ACCESS PERMIT-DENTAL HYGIENE	375.00	15,075.00	29,305.00	14,230.00	2,512.50	790.56
2143	RESTORATIVE FUNCTIONS ENDORSEMENT	0.00	1,900.00	8,010.00	6,110.00	316.67	339.44
2470	CIVIL PENALTY	10,500.00	75,500.00	136,085.00	60,585.00	12,583.33	3,365.83
		18,388.65	554,047.31	2,560,805.00	2,006,757.69	92,341.22	111,486.54

TRANSFER OUT

<u>Agy Obj</u>	<u>Agy Obj Title</u>	<u>Monthly Activity</u>	<u>Biennium to Date Activity</u>	<u>Financial Plan</u>	<u>Unobligated Balance</u>	<u>Monthly Avg to Date</u>	<u>Monthly Avg to Spend</u>
1843	TRANSFER OUT TO OREGON HEALTH	0.00	1,890.00	215,500.00	213,610.00	315.00	11,867.22
		0.00	1,890.00	215,500.00	213,610.00	315.00	11,867.22

PERSONAL SERVICES

<u>Agy Obj</u>	<u>Agy Obj Title</u>	<u>Monthly Activity</u>	<u>Biennium to Date Activity</u>	<u>Financial Plan</u>	<u>Unobligated Balance</u>	<u>Monthly Avg to Date</u>	<u>Monthly Avg to Spend</u>
3111	REGULAR EMPLOYEES	35,085.00	207,877.74	853,146.00	645,268.26	34,646.29	35,848.24
3121	TEMPORARY EMPLOYEES	0.00	0.00	15,434.00	15,434.00	0.00	857.44
3171	OVERTIME PAYMENTS	578.03	2,476.47	13,384.00	10,907.53	412.75	605.97
3181	SHIFT DIFFERENTIAL	17.25	57.00	114.00	57.00	9.50	3.17
3210	PUBLIC EMPLOYEES' RETIRE. CONTRIBUTIONS	5,548.40	32,719.57	130,406.00	97,686.43	5,453.26	5,427.02
3212	PENSION BOND ASSESSMENT	2,390.57	13,713.45	53,023.00	39,309.55	2,285.58	2,183.86
3221	SOCIAL SECURITY TAXES	2,688.13	15,799.16	66,438.00	50,638.84	2,633.19	2,813.27
3241	WORKERS' COMPENSATION ASSESSMENTS	19.51	113.42	374.00	260.58	18.90	14.48
3263	MEDICAL, DENTAL, AND LIFE INSURANCE	8,679.79	50,491.61	205,111.00	154,619.39	8,415.27	8,589.97
3264	FLEXIBLE BENEFITS/PEBB-76% SUBSIDY	40.00	40.00	1,123.00	1,083.00	6.67	60.17
3281	MASS TRANSIT TAXES	214.07	1,262.41	5,299.00	4,036.59	210.40	224.26
3291	EMPLOYMENT RELATIONS BOARD	8.25	49.50	212.00	162.50	8.25	9.03
		55,269.00	324,600.33	1,344,064.00	1,019,463.67	54,100.06	56,636.87

SERVICES and SUPPLIES

<u>Agy Obj</u>	<u>Agy Obj Title</u>	<u>Monthly Activity</u>	<u>Biennium to Date Activity</u>	<u>Financial Plan</u>	<u>Unobligated Balance</u>	<u>Monthly Avg to Date</u>	<u>Monthly Avg to Spend</u>
4101	INSTATE MEALS WITH OVERNITE STAY	0.00	198.50	1,231.00	1,032.50	33.08	57.36
4105	INSTATE MEALS-NO OVERNIGHT STAY	39.95	561.23	4,117.00	3,555.77	93.54	197.54
4106	INSTATE LODGING	0.00	374.64	1,694.00	1,319.36	62.44	73.30
4107	INSTATE AIR TRANSPORTATION	0.00	0.00	480.00	480.00	0.00	26.67
4108	INSTATE GROUND TRANSPORTATION	6.00	3,772.29	15,274.00	11,501.71	628.72	638.98
4111	INDIVIDUAL REIMB-MTG MEALS/REFRESHMENTS	0.00	0.00	86.00	86.00	0.00	4.78
4113	INSTATE MILEAGE REIMBURSMNT-VOLUNTEERS	0.00	71.19	0.00	-71.19	11.87	-3.96
4129	INSTATE MILEAGE REIMBURSEMENT-FULL RATE	74.19	1,255.83	7,542.00	6,286.17	209.31	349.23
4150	OUT-OF-STATE LODGING	0.00	2,365.36	5,533.00	3,167.64	394.23	175.98
4151	OUT-OF-STATE MEALS WITH OVERNIGHT STAY	0.00	550.25	1,431.00	880.75	91.71	48.93
4153	OUT-OF-STATE MILEAGE REIMBURSEMENT	0.00	0.00	145.00	145.00	0.00	8.06
4154	OUT-OF-STATE MISCELLANEOUS EXPENSES	0.00	0.00	22.00	22.00	0.00	1.22
4159	OUT-OF-STATE AIR TRANSPORTATION	270.81	4,505.60	4,692.00	186.40	750.93	10.36
4160	OUT-OF-STATE GROUND TRANSPORTATION	0.00	243.48	368.00	124.52	40.58	6.92
4162	OUT OF STATE MILEAGE REIMB-FULL RATE	0.00	51.98	158.00	106.02	8.66	5.89
4200	OFFICE SUPPLIES	399.51	4,223.79	14,011.00	9,787.21	703.97	543.73
4201	SMALL EQUIPMENT	276.98	276.98	0.00	-276.98	46.16	-15.39
4250	OFFICE SERVICES	430.97	1,051.37	1,427.00	375.63	175.23	20.87
4251	POSTAGE	1,970.46	2,107.56	50,291.00	48,183.44	351.26	2,676.86
4259	EQUIPMENT MAINTENANCE AND REPAIR	0.00	0.00	3,308.00	3,308.00	0.00	183.78
4302	EQUIPMENT RENTALS	1,283.58	6,196.28	17,519.00	11,322.72	1,032.71	629.04
4350	DUES/MEMBERSHIPS	0.00	3,447.00	7,663.00	4,216.00	574.50	234.22
4352	SUBSCRIPTIONS	0.00	198.00	439.00	241.00	33.00	13.39
4353	REFERENCE MATERIALS	0.00	108.95	1,415.00	1,306.05	18.16	72.56
4365	COMP TECH PC EQUIPMENT <5K	1,508.27	2,138.27	0.00	-2,138.27	356.38	-118.79
4366	COMP TECH PC SOFTWARE <5K	0.00	0.00	211.00	211.00	0.00	11.72
4372	COMP TECH PERIPHERALS EQUIP <\$5K	714.87	762.57	6,200.00	5,437.43	127.10	302.08
4375	COMP TECH COMPUTER PROCESSING	55.00	1,304.50	4,702.00	3,397.50	217.42	188.75
4402	PUBLISH PRINT & PHOTO	3,473.25	5,613.94	22,779.00	17,165.06	935.66	953.61

<u>Agy Obj</u>	<u>Agy Obj Title</u>	<u>Monthly Activity</u>	<u>Biennium to Date</u> <u>Activity</u>	<u>Financial Plan</u>	<u>Unobligated Balance</u>	<u>Monthly Avg to Date</u>	<u>Monthly Avg to</u> <u>Spend</u>
4406	PROF. DEV. INSTATE TUITION/REGISTR.	0.00	95.00	510.00	415.00	15.83	23.06
4411	PROF. DEV. OUT-OF-STATE TUITION/REGISTR.	0.00	1,220.00	4,572.00	3,352.00	203.33	186.22
4531	TELECOMM VOICE USAGE	284.53	1,353.32	11,028.00	9,674.68	225.55	537.48
4532	TELECOMM MOBILE PHONE USAGE	30.42	182.52	987.00	804.48	30.42	44.69
4535	TELECOM NETWORK SERVICE	632.91	3,164.55	14,062.00	10,897.45	527.43	605.41
4619	PROF SERVICES MANAGED SERVICES	0.00	2,930.00	22,503.00	19,573.00	488.33	1,087.39
5000	PROFESSIONAL SERVICES	8,225.00	38,809.68	91,660.00	52,850.32	6,468.28	2,936.13
5004	NON-OSP CRIMINAL BACKGROUND CHECKS	0.00	0.00	83.00	83.00	0.00	4.61
5005	HEARINGS OFFICER PANEL	-2,853.71	-2,558.32	13,179.00	15,737.32	-426.39	874.30
5050	ATTORNEY GENERAL LEGAL FEES	-265.70	23,083.78	176,916.00	153,832.22	3,847.30	8,546.23
5100	STATE GOVERNMENT SVC CHGS	0.00	4,157.09	4,270.00	112.91	692.85	6.27
5101	RISK MANAGEMENT	0.00	3,686.00	4,022.00	336.00	614.33	18.67
5105	CENTRAL GOVERNMENT SERVICES	0.00	1,603.00	6,127.00	4,524.00	267.17	251.33
5107	STATE TREASURERS CHARGES	32.90	288.25	1,178.00	889.75	48.04	49.43
5108	SECRETARY OF STATE CHARGES	0.00	2,977.00	5,225.00	2,248.00	496.17	124.89
5109	DAS ASSESSMENT	0.00	4,339.00	16,760.00	12,421.00	723.17	690.06
5111	SHARED CLIENT SERVICES CHARGES	0.00	17,695.00	38,334.00	20,639.00	2,949.17	1,146.61
5200	OTHER SERVICES	0.00	34.00	726.00	692.00	5.67	38.44
5218	MERCHANT FEES	0.00	4,383.72	32,541.00	28,157.28	730.62	1,564.29
5220	US BANK DEPOSIT FEES	470.68	2,868.57	13,310.00	10,441.43	478.10	580.08
5300	OTHER SUPPLIES	0.00	40.25	0.00	-40.25	6.71	-2.24
5400	FACILITIES RENT	0.00	34,306.78	152,797.00	118,490.22	5,717.80	6,582.79
5401	MEETING ROOM RENTAL	0.00	0.00	153.00	153.00	0.00	8.50
5550	FACILITIES MAINTENANCE	1,234.00	1,234.00	877.00	-357.00	205.67	-19.83
5800	AGENCY PROGRAM RELATED SERVICES	234.63	27,841.07	62,406.00	34,564.93	4,640.18	1,920.27
5810	CRIMINAL BACKGROUND CHECK/	979.00	7,232.00	41,880.00	34,648.00	1,205.33	1,924.89
5900	EXPENDABLE PROPERTY <\$5K	0.00	443.06	1,782.00	1,338.94	73.84	74.39
		19,508.50	222,788.88	890,626.00	667,837.12	37,131.48	37,102.06

SPECIAL PAYMENTS

<u>Agy Obj</u>	<u>Agy Obj Title</u>	<u>Monthly Activity</u>	<u>Biennium to Date</u> <u>Activity</u>	<u>Financial Plan</u>	<u>Unobligated Balance</u>	<u>Monthly Avg to Date</u>	<u>Monthly Avg to</u> <u>Spend</u>
6157	DISTRIBUTION TO OREGON HEALTH AUTHORITY	0.00	0.00	230,216.00	230,216.00	0.00	12,789.78
		0.00	0.00	230,216.00	230,216.00	0.00	12,789.78

SUMMARY TOTALS**OREGON BOARD OF DENTISTRY**

		<u>Month Activity</u>	<u>Biennium Activity</u>
REVENUES	REVENUE	18,388.65	554,047.31
	Total	18,388.65	554,047.31
EXPENDITURES	PERSONAL SERVICES	55,269.00	324,600.33
	SERVICES AND SUPPLIES	19,508.50	222,788.88
	Total	74,777.50	547,389.21
TRANSFER OUT	TRANSFER OUT	0.00	1,890.00
	Total	0.00	1,890.00
SPECIAL PAYMENTS	SPECIAL PAYMENTS	0.00	0.00
	Total	0.00	0.00



BOARD OF DENTISTRY
Fund 3400 BOARD OF DENTISTRY
Program 4131 OREGON BOARD OF DENTISTRY
For the Month of DECEMBER 2013

PERSONAL SERVICES

<u>Agy Obj</u>	<u>Agy Obj Title</u>	<u>Monthly Activity</u>	<u>Biennium to Date Activity</u>	<u>Financial Plan</u>	<u>Unobligated Balance</u>	<u>Monthly Avg to Date</u>	<u>Monthly Avg to Spend</u>
3120	BOARD MEMBERS STIPEND	3,112.75	15,889.75	68,350.00	52,460.25	2,648.29	2,914.46
3221	SOCIAL SECURITY TAXES	266.44	1,243.90	5,888.00	4,644.10	207.32	258.01
3241	WORKERS' COMPENSATION ASSESSMENTS	2.75	13.09	60.00	46.91	2.18	2.61
		3,381.94	17,146.74	74,298.00	57,151.26	2,857.79	3,175.07

SERVICES and SUPPLIES

<u>Agy Obj</u>	<u>Agy Obj Title</u>	<u>Monthly Activity</u>	<u>Biennium to Date Activity</u>	<u>Financial Plan</u>	<u>Unobligated Balance</u>	<u>Monthly Avg to Date</u>	<u>Monthly Avg to Spend</u>
4101	INSTATE MEALS WITH OVERNITE STAY	468.50	1,353.25	3,011.00	1,657.75	225.54	92.10
4105	INSTATE MEALS-NO OVERNIGHT STAY	0.00	78.89	64.00	-14.89	13.15	-0.83
4106	INSTATE LODGING	780.00	2,891.18	8,149.00	5,257.82	481.86	292.10
4108	INSTATE GROUND TRANSPORTATION	52.00	344.00	771.00	427.00	57.33	23.72
4111	INDIVIDUAL REIMB-MTG MEALS/REFRESHMENTS	0.00	0.00	26.00	26.00	0.00	1.44
4113	INSTATE MILEAGE REIMBURSMNT-VOLUNTEERS	606.25	2,678.13	13,549.00	10,870.87	446.36	603.94
4150	OUT-OF-STATE LODGING	887.01	2,661.03	7,263.00	4,601.97	443.51	255.67
4151	OUT-OF-STATE MEALS WITH OVERNIGHT STAY	-35.50	692.25	2,914.00	2,221.75	115.38	123.43
4159	OUT-OF-STATE AIR TRANSPORTATION	-50.00	652.10	0.00	-652.10	108.68	-36.23
4160	OUT-OF-STATE GROUND TRANSPORTATION	-10.37	329.00	824.00	495.00	54.83	27.50
4162	OUT OF STATE MILEAGE REIMB-FULL RATE	214.70	300.58	0.00	-300.58	50.10	-16.70
4164	OUT-OF-STATE MILEAGE REIMB-VOLUNTEERS	-68.93	56.50	137.00	80.50	9.42	4.47
4200	OFFICE SUPPLIES	0.00	0.00	13.00	13.00	0.00	0.72
4250	OFFICE SERVICES	0.00	13.95	82.00	68.05	2.33	3.78
4251	POSTAGE	0.00	0.00	6.00	6.00	0.00	0.33
4350	DUES/MEMBERSHIPS	0.00	644.00	1,371.00	727.00	107.33	40.39
4402	PUBLISH PRINT & PHOTO	0.00	2,544.19	87.00	-2,457.19	424.03	-136.51
4411	PROF. DEV. OUT-OF-STATE TUITION/REGISTR.	0.00	870.00	3,795.00	2,925.00	145.00	162.50
		2,843.66	16,109.05	42,062.00	25,952.95	2,684.84	1,441.83

SUMMARY TOTALS

EXPENDITURES

OREGON BOARD OF DENTISTRY

Month Activity Biennium Activity

PERSONAL SERVICES	3,381.94	17,146.74
SERVICES AND SUPPLIES	2,843.66	16,109.05
Total	6,225.60	33,255.79

BOARD OF DENTISTRY

2013-15 CASH FLOW

Actuals through December 2013

Projections as of 1/23/14

Actuals = Highlighted

Fiscal Year 2014

	Fiscal Year 2014						ACTUALS BIENNIUM TO DATE	PROJECTIONS	2013-15 FINANCIAL PLAN	2013-15 LAB	PROJECTION TO FIN PLAN (over)/under	NOTES
	2013 JULY	2013 AUGUST	2013 SEPT	2013 OCT	2013 NOV	2013 DEC						
Beginning Cash Balance	645,548.17	660,109.17	772,517.94	825,482.89	753,755.02	679,674.93		645,548.17				
REVENUE												
0205 OTHER BUSINESS LICENSES	90,754.00	183,950.00	155,133.00	17,245.00	12,778.00	6,908.00	466,768.00	2,436,131.55	2,376,611.00	2,405,500.00	(59,520.55)	
0210 OTHER NONBUSINESS LIC & FEES	-	-	750.00	850.00	1,250.00	100.00	2,950.00	16,167.00	15,772.00	40,000.00	(395.00)	
0410 CHARGES FOR SERVICES	-	-	-	-	-	-	-	-	-	5,000.00	-	
0505 FINES AND FORFEITS	2,000.00	17,500.00	8,000.00	6,000.00	31,500.00	10,500.00	75,500.00	139,493.30	136,085.00	75,000.00	(3,408.30)	
0605 INTEREST AND INVESTMENTS	322.15	350.49	380.95	384.55	343.44	320.65	2,102.23	8,088.11	7,890.00	10,000.00	(198.11)	
0975 OTHER REVENUE	980.07	1,626.50	1,042.50	1,599.14	918.87	560.00	6,727.08	25,059.13	24,447.00	25,305.00	(612.13)	
TOTAL REVENUE	94,056.22	203,426.99	165,306.45	26,078.69	46,790.31	18,388.65	554,047.31	2,624,939.08	2,560,805.00	2,560,805.00	(64,134.08)	
TRANSFER OUT												
2100 TRANSFER OUT TO DHS	-	-	-	-	-	-	-	-	-	-	-	
2443 TRANSFER OUT TO OHA	-	-	-	1,890.00	-	-	1,890.00	215,500.00	215,500.00	215,500.00	-	
TOTAL TRANSFER OUT	-	-	-	1,890.00	-	-	1,890.00	215,500.00	215,500.00	215,500.00	-	
AVAILABLE REVENUE	94,056.22	203,426.99	165,306.45	24,188.69	46,790.31	18,388.65	552,157.31	2,409,439.08	2,345,305.00	2,345,305.00	(64,134.08)	
<i>from PS Projections unless highlighted</i>												
PERSONAL SERVICES												
3110 CLASS/UNCLASS SALARY	34,524.74	38,749.00	35,551.00	40,114.00	36,631.00	38,197.75	223,767.49	917,157.78	921,496.00	895,320.00	incl Brd stipends	
3160 TEMPORARY APPOINTMENTS	-	-	-	-	-	-	-	-	15,434.00	3,806.00		
3170 OVERTIME PAYMENTS	-	150.21	-	525.06	1,223.17	578.03	2,476.47	8,416.47	13,384.00	3,661.00		
3180 SHIFT DIFFERENTIAL	-	1.50	-	6.75	31.50	17.25	57.00	246.00	114.00	-		
3210 ERB ASSESSMENT	8.25	8.25	8.25	8.25	8.25	8.25	49.50	198.00	212.00	280.00		
3220 PUBLIC EMPLOYEES' RETIREMT	5,370.18	5,400.22	5,376.16	5,458.67	5,565.94	5,548.40	32,719.57	133,194.76	130,406.00	127,194.00		
3221 PENSION BOND CONTRIBUTION	2,185.42	2,197.69	2,188.09	2,351.63	2,400.05	2,390.57	13,713.45	57,020.33	53,023.00	55,526.00		
3230 SOCIAL SECURITY TAX	2,590.53	2,925.26	2,669.03	3,058.79	2,844.88	2,954.57	17,043.06	70,556.29	72,326.00	69,070.00		
3250 WORKERS' COMPENSATION	18.62	22.20	18.37	25.39	19.67	22.26	126.51	540.67	434.00	413.00		
3260 MASS TRANSIT	207.14	208.30	207.40	210.59	214.91	214.07	1,262.41	5,140.18	5,299.00	5,416.00		
3270 FLEXIBLE BENEFITS	8,288.14	8,288.14	8,288.14	8,288.14	8,659.26	8,719.79	50,531.61	210,523.43	206,234.00	213,696.00		
	53,193.02	57,950.77	54,306.44	60,047.27	57,598.63	58,650.94	341,747.07	1,402,993.91	1,418,362.00	1,374,382.00	15,368.09	
<i>Projections</i>												
SERVICES AND SUPPLIES												
4100 INSTATE TRAVEL	876.64	5,223.90	1,867.40	3,529.30	55.00	2,026.89	13,579.13	51,000.00	55,994.00	47,775.00	4,994.00	
4125 OUT-OF-STATE TRAVEL	1,715.70	2,036.94	-	4,553.71	2,894.06	1,207.72	12,408.13	21,500.00	23,487.00	25,264.00	1,987.00	
4150 EMPLOYEE TRAINING	2,090.00	-	95.00	-	-	-	2,185.00	8,000.00	8,877.00	6,776.00	877.00	
4175 OFFICE EXPENSES	3,669.45	948.79	1,738.00	1,639.56	1,512.63	4,361.50	13,869.93	80,000.00	86,657.00	82,098.00	6,657.00	
4200 TELECOMM/TECH SVC & SUPP	30.42	30.42	1,840.87	903.91	946.91	947.86	4,700.39	24,000.00	26,077.00	22,482.00	2,077.00	
4225 STATE GOVERNMT SRVC CHRGS	47.75	6,445.75	55.75	1,536.00	26,627.19	32.90	34,745.34	78,126.00	75,916.00	67,913.00	(2,210.00)	
4250 DATA PROCESSING	333.75	479.00	170.00	266.75	-	55.00	1,304.50	4,500.00	4,702.00	6,225.00	202.00	
4275 PUBLICITY & PUBLICATIONS	488.95	463.03	-	208.80	3,524.10	3,473.25	8,158.13	21,000.00	22,866.00	13,398.00	1,866.00	
4300 PROFESSIONAL SERVICES	5,832.18	4,237.50	7,662.50	7,974.26	5,173.63	5,371.29	36,251.36	95,000.00	104,922.00	79,619.00	9,922.00	
4315 IT PROFESSIONAL SERVICES	-	-	-	-	2,930.00	-	2,930.00	22,000.00	22,503.00	50,784.00	503.00	
4325 ATTORNEY GENERAL LEGAL FEES	-	246.20	7,161.63	5,787.40	10,154.25	(265.70)	23,083.78	165,000.00	176,916.00	206,312.00	11,916.00	
4375 EMPLOYEE RECRUIT & DEVELOP	-	-	-	-	-	-	-	-	-	636.00	-	
4400 DUES AND SUBSCRIPTIONS	3,666.00	-	-	257.95	474.00	-	4,397.95	10,000.00	10,888.00	6,427.00	888.00	
4425 FACILITIES RENT & TAXES	5,732.09	6,971.71	7,659.56	6,971.71	6,971.71	-	34,306.78	160,000.00	152,950.00	147,945.00	(7,050.00)	
4475 FACILITIES MAINTENANCE	-	-	-	-	-	-	1,234.00	1,234.00	877.00	526.00	77.00	
4575 AGY PROG RELATED SVCS & SUPP	-	2,616.50	27,747.75	2,045.94	1,449.25	1,213.63	35,073.07	100,000.00	104,286.00	160,695.00	4,286.00	
4650 OTHER SERVICES AND SUPPLIES	1,376.21	2,737.71	2,036.60	146.30	559.04	470.68	7,326.54	42,000.00	46,577.00	41,267.00	4,577.00	
4700 EXPENDABLE PROPERTY	443.06	-	-	-	-	-	443.06	2,000.00	1,782.00	5,263.00	(218.00)	
4715 IT EXPENDABLE PROPERTY	-	630.00	-	47.70	-	-	2,223.14	2,900.84	6,000.00	6,411.00	5,263.00	411.00
	26,302.20	33,067.45	58,035.06	35,869.29	63,271.77	22,352.16	238,897.93	890,926.00	932,688.00	976,668.00	41,762.00	
SPECIAL PAYMENTS												
6100 DISTRIBUTION TO DEPT HUMAN SVCS	-	-	-	-	-	-	-	-	-	-	-	
6443 DIST TO OREGON HEALTH AUTHORIT	-	-	-	-	-	-	-	200,000.00	230,216.00	230,216.00	30,216.00	
	-	-	-	-	-	-	-	200,000.00	230,216.00	230,216.00	30,216.00	
TOTAL EXPENDITURES & SPECIAL PMTS	79,495.22	91,018.22	112,341.50	95,916.56	120,870.40	81,003.10	580,645.00	2,493,919.91	2,581,266.00	2,581,266.00	87,346.09	
Ending Cash Balance	660,109.17	772,517.94	825,482.89	753,755.02	679,674.93	617,060.48		561,067.34				

STATE GOVERNMENT SERVICE CHARGES
Dentistry, Board of -- 83400

Agy Obj	Bud Obj	Description	ARB Amount
5105	4225	Central Government Service Charges	\$6,271
5109	4225	DAS - Chief Financial Office	\$5,000
5109	4225	DAS - Chief Human Resource Office	\$1,765
5109	4225	DAS - Chief Information Office - Enterprise Security Office	\$401
5109	4225	DAS - Chief Information Office - GEO	\$290
5109	4225	DAS - Chief Information Office - ITIP	\$548
5109	4225	DAS - Chief Operating Office	\$1,849
5109	4225	DAS - Chief Operating Office - LINUS	\$191
5109	4225	DAS - Egovernment	\$142
5101	4225	DAS - Risk Management	\$3,686
5100	4225	OBDD - Oregon Minority Women & Emerging Small Business	\$383
5100	4225	Oregon Government Ethics	\$167
5100	4225	Oregon Law Library	\$442
5100	4225	Oregon State Library	\$630
5108	4225	Secretary of State - Administrative Rules	\$1,960
5108	4225	Secretary of State - Archives Compact Shelving	\$
5108	4225	Secretary of State - Archives Division	\$
5108	4225	Secretary of State - Archives Records	\$2,091
5108	4225	Secretary of State - Audits	\$2,299
Total			\$28,115

ESTIMATED CHARGES
Dentistry, Board of -- 83400

Agy Obj	Bud Obj	Description	ARB Amount
5100	4225	DAS - EGS - ACH (ORBITs acct 4225)	\$47
5100	4225	DAS - EGS - OSPS Manual (ORBITs acct 4225)	\$13
5100	4225	DAS - EGS - OSPS Standard (ORBITs acct 4225)	\$1,030
5100	4225	DAS - EGS - PERS (ORBITs acct 4225)	\$197
5100	4225	DAS - EGS - SFMA/Datamart (ORBITs acct 4225)	\$847
5100	4225	DAS - EGS - Warrants (ORBITs acct 4225)	\$1,052
5100	4225	DAS - EGS - Warrants Return to Agency (ORBITs acct 4225)	\$17
5100	4225	DAS - EGS - Procurement (ORBITs acct 4225)	\$924
5111	4225	DAS - EGS - Shared Services (ORBITs acct 4225)	\$50,574
5100	4225	DAS - EHRS - PPDB (ORBITs acct 4225)	\$11,172
5100	4225	DAS - EHRS - iLearn (ORBITs acct 4225)	\$3,345
4367	4250	DAS - ETS - Data Charges (ORBITs acct 4250)	\$740
4535	4200	DAS - ETS - Telecom Network (ORBITs acct 4250)	\$12,662
4531	4200	DAS - ETS - Telecom Voice (ORBITs acct 4200)	\$12,629
5005	4300	Employment Administrative Hearings	\$19,700
Total			\$114,950

SGSC	106,582
Less Charges coded to various s&s (Telecom Network, Voice, Admin Hearing	(29,536)
Net SGSC on AY 13-15 Price List	77,046
Treasury Fee Estimate	1,080
Total SGSC Estimate using Price List & Treasury Fee estimate	78,126

GRB Amount	LAB Amount	GRB-LAB Variance
\$6,271	\$6,271	\$
\$5,000	\$5,000	\$
\$1,765	\$1,215	(\$550)
\$401	\$357	(\$44)
\$290	\$235	(\$55)
\$548	\$443	(\$105)
\$1,572	\$1,108	(\$464)
\$191	\$191	\$
\$142	\$142	\$
\$3,686	\$3,686	\$
\$383	\$383	\$
\$167	\$167	\$
\$442	\$442	\$
\$630	\$630	\$
\$1,960	\$1,960	\$
\$	\$82	\$82
\$	\$591	\$591
\$2,091	\$2,091	\$
\$2,299	\$2,299	\$
\$27,838	\$27,293	(\$545)

PAID		FY14	FY15	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 5
\$	679.00			\$ 462.00	\$ 462.00			
\$	2,494.00		\$2,506.00					
\$	607.00		\$ 608.00					
\$	179.00		\$ 178.00					
\$	117.00		\$ 118.00					
\$	222.00		\$ 221.00					
\$	554.00		\$ 554.00					
\$	95.00		\$ 96.00					
\$	71.00		\$ 71.00					
\$	3,686.00		\$ -					
\$	192.00		\$ 191.00					
\$	84.00		\$ 83.00					
\$	221.00		\$ 221.00					
\$	315.00		\$ 315.00					
\$	980.00		\$ 980.00					
\$	82.00		\$ -					
\$	295.50		\$ 295.50					
\$	1,045.50		\$1,045.50					
	Quarterly Charges			\$ 287.00	\$ 287.00			
\$	11,919.00		\$7,483.00	\$ 749.00	\$ 749.00	\$ -	\$ -	\$ -

GRB Amount	LAB Amount	GRB-LAB Variance
\$47	\$33	(\$14)
\$13	\$9	(\$4)
\$1,030	\$722	(\$308)
\$197	\$138	(\$59)
\$847	\$594	(\$253)
\$1,052	\$737	(\$315)
\$17	\$12	(\$5)
\$924	\$205	(\$719)
\$43,671	\$43,671	\$
\$11,172	\$287	(\$10,885)
\$3,345	\$3,345	\$
\$1,565	\$	(\$1,565)
\$10,437	\$2,957	(\$7,480)
\$10,961	\$9,789	(\$1,172)
\$16,790	\$16,790	\$
\$102,069	\$79,289	(\$22,780)

PAID		FY14	FY15	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 5
	Quarterly Charges			\$ 34.20				
"	"			\$ -				
"	"			\$ 97.24				
\$	69.00		\$ 69.00					
\$	296.00		\$ 298.00					
	Quarterly Charges			\$ 104.65				
"	"			\$ -				
\$	103.00		\$ 102.00					
\$	17,695.00		\$ 825.00					
\$	143.50		\$ 143.50					
\$	1,672.50		\$1,672.50					
	Monthly Charges							
"	"							
"	"							
"	"							
\$	19,979.00		\$2,285.00	\$ 1,061.09	\$ -	\$ -	\$ -	\$ -

\$79,289
(2,957)
(9,789)
(16,790)
\$49,753

Treasury Fees	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14
\$	47.75	\$ 69.75	\$ 55.75	\$ 45.00	\$ 37.10	\$ 32.90	

Qtr 6 Qtr 7 Qtr 8

\$ - \$ - \$ -

Qtr 6 Qtr 7 Qtr 8

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Feb-14 Mar-14 Apr-14 May-14 Jun-14 Jul-14 Aug-14 Sep-14 Oct-14 Nov-14 Dec-14 Jan-15

Feb-15	Mar-15	Apr-15	May-15	Jun-15	Total
					\$ 288.25

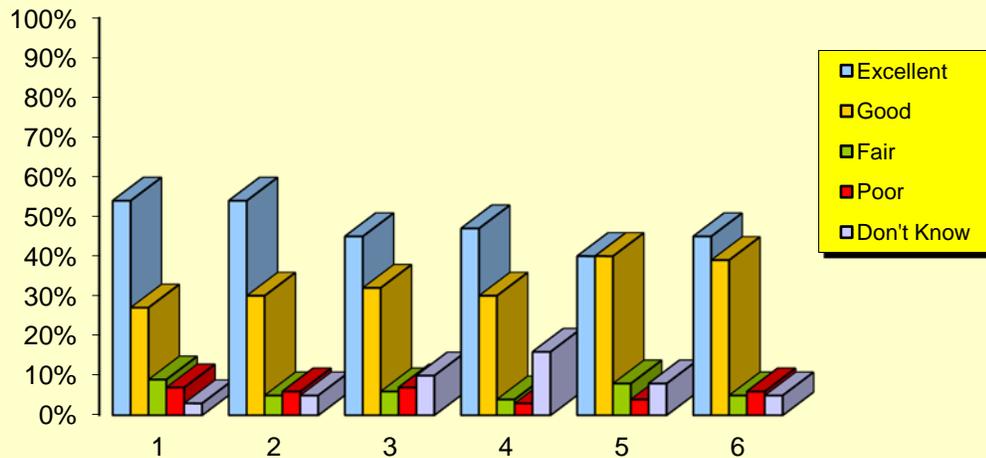
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Oregon Board of Dentistry

Customer Service Survey

July 1, 2013 - January 31, 2014



- 1 How do you rate the timeliness of the services provided by the OBD?
E= 54% G= 27% F= 9% P= 7% DK= 3%
- 2 How do you rate the ability of the OBD to provide services correctly the first time?
E= 54% G= 30% F= 5% P= 6% DK= 5%
- 3 How do you rate the helpfulness of the OBD?
E= 45% G= 32% F= 6% P= 7% DK= 10%
- 4 How do you rate the knowledge and expertise of the OBD?
E= 47% G= 30% F= 4% P= 3% DK= 16%
- 5 How do you rate the availability of information at the OBD?
E= 40% G= 40% F= 8% P= 4% DK= 8%
- 6 How do you rate the overall quality of services provided by the OBD?
E= 45% G= 39% F= 5% P= 6% DK= 5%

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Bill Summary Detail Report

Report Date: Tue, Feb 18, 2014

Searched on: Unique Bills=4; Session Year=2014; Session Type=Session; Tracked=Tracked Active; Bill Version=Current; Sort By=Bill Number;

Bill #	Summary	(Label) Relating To	Last Three Actions	Next Hearing	First 2 Sponsors	Spr Rmg	At the Request of	Division	Prty	Bill Manager	Bill Posn	Tmy App
HB4057	Directs certain boards and agencies to report to interim and statutory committees of Legislative Assembly by October 1, 2014, regarding implementation of new requirements to accept substantially equivalent military training or experience for certain	Relating to authorizations to engage in a profession; declaring an emergency.	02/19/14 - Public Hearing and Possible Work Session scheduled. 02/14/14 - Referred to Veterans and Emergency Preparedness. 02/14/14 - First reading. Referred to Presidents desk.	Date: Wed, Feb 19, 2014 Time: 1:00 PM Loc: HR B Com: Veterans and Emergency Preparedness (S)	Gene Whisnant Shemia Fagan	11			4	Patrick Braatz		No
HB4070	Requires Oregon Board of Dentistry, upon request of individual who has been disciplined by board, to remove from its website and other publicly accessible print and electronic publications information related to disciplining individual if individual	Relating to dentistry; declaring an emergency.	02/05/14 - Public Hearing held. 02/03/14 - Referred to Health Care. 02/03/14 - First reading. Referred to Speakers desk.	No hearings scheduled at this time.	Kevin Cameron Vic Gilliam	1			1	Patrick Braatz		No
SB1519A	Requires dentist to test, at least once per week, autoclave or other heat sterilization device. Directs Oregon Board of Dentistry to dismiss disciplinary matter that is pending on effective date of Act if matter	Relating to dentistry; declaring an emergency.	02/19/14 - Public Hearing and Possible Work Session scheduled. 02/14/14 - Referred to Health Care. 02/14/14 - First reading. Referred to Speakers desk.	Date: Wed, Feb 19, 2014 Time: 1:00 PM Loc: HR E Com: Health Care (H)	Presession filed. Fred Girod	3			1	Patrick Braatz		No

concerns whether
dentist tested aut

SB1561	Exempts establishment where practitioner dispenses drugs from laws and rules related to regulation of drug outlets if establishment and practitioner meet certain criteria. Declares emergency, effective on passage.	Relating to drug outlets; declaring an emergency.	02/10/14 - Public Hearing held. 02/03/14 - Referred to Health Care and Human Services. 02/03/14 - Introduction and first reading. Referred to Presidents desk.	No hearings scheduled at this time.	Pre-session filed.	0	Senate Interim Committee on Health Care and Human Services	3	Patrick Braatz	No
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House Bill 4070

Sponsored by Representatives CAMERON, GILLIAM (Pre-session filed.)

SUMMARY

The following summary is not prepared by the sponsors of the measure and is not a part of the body thereof subject to consideration by the Legislative Assembly. It is an editor's brief statement of the essential features of the measure as introduced.

Requires Oregon Board of Dentistry, upon request of individual who has been disciplined by board, to remove from its website and other publicly accessible print and electronic publications information related to disciplining individual if individual meets certain criteria.

Declares emergency, effective on passage.

A BILL FOR AN ACT

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Relating to dentistry; and declaring an emergency.

Be It Enacted by the People of the State of Oregon:

SECTION 1. Section 2 of this 2014 Act is added to and made a part of ORS chapter 679.

SECTION 2. (1) Upon the request of an individual who has been disciplined by the Oregon Board of Dentistry, the board shall remove from its website and other publicly accessible print and electronic publications under the board's control all information related to disciplining the individual under ORS 679.140 and any findings and conclusions made by the board during the disciplinary proceeding, if:

(a) The request is made 10 years or more after the date on which any disciplinary sanction ended;

(b) The individual was not disciplined for financially or physically harming a patient;

(c) The individual informed the board of the matter for which the individual was disciplined before the board received information about the matter or otherwise had knowledge of the matter;

(d) The individual making the request, if the individual is or was a licensee, otherwise remained in good standing with the board following the imposition of the disciplinary sanction; and

(e) The individual fully complied with all disciplinary sanctions imposed by the board.

(2) The board shall adopt by rule a process for making a request under this section.

SECTION 3. As soon as practicable after the effective date of this 2014 Act, the Oregon Board of Dentistry shall:

(1) Provide notice to each individual licensed by the board under ORS chapter 679 of the process for making a request described in section 2 of this 2014 Act; and

(2) Provide public notice of the process for making a request under section 2 of this 2014 Act.

SECTION 4. This 2014 Act being necessary for the immediate preservation of the public peace, health and safety, an emergency is declared to exist, and this 2014 Act takes effect on its passage.

NOTE: Matter in boldfaced type in an amended section is new; matter [*italic and bracketed*] is existing law to be omitted. New sections are in boldfaced type.



Oregon

John A. Kitzhaber, MD, Governor

Board of Dentistry
1500 SW 1st Ave. Suite 770
Portland, OR 97201-5828
(971) 673-3200
Fax: (971) 673-3202

Testimony
On House Bill 4070
By
Patrick D. Braatz, Executive Director
Oregon Board of Dentistry
Before the
House Committee on Health Care
Wednesday, February 5, 2014

On behalf of the Oregon Board of Dentistry (OBD), I want to thank you for the opportunity to provide informational testimony regarding House Bill 4070.

- The Oregon Board of Dentistry Web site and specifically the Licensee Lookup Section were created to provide for transparency to the Public, Consumer and Organizations that require regulatory information on OBD Licensees.
- The OBD Web site Licensee Lookup Section was created to provide for the efficient and effective use of OBD limited Staff resources.
- The OBD Web site Licensee Lookup Section is a complete listing of all information about all 7,700 licensees that the OBD licenses.
- Removing information from OBD Web site Licensee Lookup Section will render the Licensee Lookup Section no longer valid for primary source verifications and will in reality no longer serve the transparency and efficiency uses that it was designed for.
- Example 1 the OBD Web Site main page.
- Example 2 Pages 1-3 is an example of a query into the OBD Licensee Lookup Section for a licensee that has an active license, but has never been disciplined by the OBD or had any Malpractice Actions that were required to be reported to the OBD based on ORS 742.400.
- Example 3 Pages 1-6 is an example of a query into the OBD Licensee Lookup Section for a licensee that has an active license, but has never been disciplined by the OBD but has had a Malpractice Action that were required to be reported to the OBD based on ORS 742.400, and the actual malpractice information does have to appear on the OBD Licensee Lookup Section.



- Example 4 Pages 1-6 is an example of a query into the OBD Licensee Lookup Section for a licensee that has an active license, but has never been disciplined by the OBD but has had a Malpractice Action that were required to be reported to the OBD based on ORS 742.400, but the actual malpractice information does not have to appear on the OBD Licensee Lookup Section.
- Example 5 Pages 1-9 is an example of a query into the OBD Licensee Lookup Section for a licensee that has an active license, and has been disciplined by the OBD.

We hope that Members of the Committee now understand more completely the issues surrounding the OBD Web site Licensee Lookup Section.

We look forward to working with you and the dental community to continue the mission of the OBD concerning the protection of the citizens of Oregon and providing them with transparent and efficient information about Oregon Board of Dentistry Licensees.

TEXT SIZE: A+ A- A • TEXT ONLY TRANSLATE Find

Board of Dentistry

About Us

Contact Us

Address, Name & Subscription Changes

Board, Committees & Staff

Board Meeting Information

Committee Meeting Information

Education/Continuing Education

FAQs for Consumers

FAQs for Licensees

Filing a Complaint

Forms & Brochures

Licenses & Permits

2014-2016 Online Dental Renewal

Dentists

Dental Hygienists

Dental Assistants

Licensee Lookup

Newsletters

Regulations

Substance Abuse

Related Sites

Board Meeting Information



Board Meeting Information

The next regularly scheduled Board Meeting will take place February 28, 2014 at the **NEW** office location, 1500 SW 1st Ave., Portland OR 97201. The meeting will take place in the 7th Floor Conference room. Please check in at front desk if you plan on attending.

Further Information to come...



2 of 3

Current Topics

- Upcoming Committee Meeting Information
- Clarification on Radiographs
- Committee Meeting Announcement
- Proposed Rule Change - Effective July 1, 2013
- Oregon Prescription Drug Monitoring Program
- Mandatory Reporting of Child Abuse by Dentists
- Dental Hygiene & Dental Assisting Duties Poster
- Ask the Board a Question
- Performance Measures
- Oral Health Screening Policy
- Customer Service Survey Annual Report
- Customer Service Survey - September
- 2013-2015 Governor's Balanced Budget

Important Information

2014-2016 Dental Renewal

2014-2016 online Dental Renewal is now available. Please follow the link below to begin the renewal process.

- [Online Dental Renewal](#)

THE OBD OFFICE HAS

MOVED!

The Board of Dentistry office has moved to a new location. As of Monday, December 9th our new location is:

1500 SW 1st Ave.,
Ste # 770
Portland, OR 97201
Phone (971) 673-3200
Fax (971) 673-3202

Rule Change Effective January 1, 2014

The Oregon Board of Dentistry held a public rulemaking hearing Thursday, October 17, 2013. The Board voted to make the following rules effective January 1, 2014.

- [Full Text of Rule Changes Effective January 1, 2014](#)

Temporary Rule Extending Deadline for End Tidal CO2 Monitors Passed

On June 21, 2013 the Board passed a Temporary Rule extending the deadline for meeting the new requirement for Moderate, Deep and General anesthesia permit holders. This moves the deadline from July 1, 2013 to December 28, 2013 for these permit holders to have End Tidal CO2 monitors in their office and allows adequate time to implement the change.

- [Temporary Rule](#)

- ▼ Business
- ▼ Education
- ▼ Human Services
- ▼ Natural Resources
- ▼ Public Safety
- ▼ Recreation
- ▼ Transportation

Popular Picks

Have a Question? Ask the Board

Applications

Licensee Address Change

Verify a License

Complaint Form

Certificate of Standing Request - Licensees

Certificate of Standing Request - Assistants

Data Request Order Form

OREGON.GOV

- State Directories
- Agencies A to Z
- Oregon Administrative Rules
- Oregon Revised Statutes
- Oregon - an Equal Opportunity Employer

WEB SITE LINKS

- Text Only Site
- Accessibility
- Oregon.gov
- File Formats
- Privacy Policy
- Site Map

PDF FILE ACCESSIBILITY

Adobe Reader, or equivalent, is required to view PDF files. Click the "Get Adobe Reader" image to get a free download of the reader from Adobe.

Example 1



Licensee Directory

The data source for this directory was last refreshed on 2/4/2014

Dentists and Dental Hygienists

 **Search for a Licensee**

Search By: ▼

Search For:

Search in: ▼

Select the field you would like to search in the "Search By" textbox, then input the search text in the "Search For" textbox.

For more results, type in less characters in "Search For".
For a narrower search, type in more characters.

 **Browse by Specialty or Expanded Practice**

Specialty or Expanded Practice: ▼

& In City:

 **Browse by Sedation Permit**

Sedation Permits: ▼

& In City:

 **Search for Case Documents**

Case Number:

LICENSEE LOOKUP

Licensees on this lookup site are active with the exception that expired, retired, resigned, and revoked Licensees will appear on this site if they have had Board action taken against their license.

Applicants who have not been licensed by the Board and have had formal Board Action can be found in the Licensee Lookup System.

If a Licensee is NOT on this lookup screen that you believe should be listed, please contact us.

This information is updated daily and every effort is made to assure that it is accurate.

PRIMARY SOURCE VERIFICATION

We have done primary source verification of the Licensee's initial education leading to her/his eligibility for licensure since at least 1987. The information contained on this web site is the same information provided through other means, i.e., telephone, e-mail or mail, and is true and complete to the best of our knowledge.

WRITTEN VERIFICATION OF LICENSURE*

The Board will provide written verification of licensure, which contains the following information about Licensees of the Board: license number, date issued, status of the license (active, retired, expired), expiration date of license, dental school or dental hygiene program, date of graduation, specialty, endorsements (for dental hygienists), anesthesia permits, mailing address, business address, and disciplinary action taken. (This verification does not have the Board's Official Seal on it.)

Cost: \$2.50 per name

INFORMATION REGARDING BOARD ACTION*

Copies of final Board actions regarding individual Licensees are available on-line. If you are unable to print this information, please contact us.

If you need certified copies of final Board actions you must put your request in writing.

Cost: \$0.50 per page, plus postage, if more than ten pages. (Once the order is received, you will be notified if there is a charge. Prepayment is requested.)

*For written verification of licensure or for copies of Board actions, use the [Licensee Information Request](#) found under "Forms & Brochures" on this Web site.

INFORMATION REGARDING MALPRACTICE CLAIMS

Malpractice claim information is compiled by the Oregon Board of Dentistry from claim reports it receives from primary insurers; public bodies required to defend, save harmless and indemnify an officer, employee or agent of the public; a self-

insured entity; or a health maintenance organization. Claim reporting and disclosure requirements are governed by [ORS 742.400](#).

The settlement of a medical malpractice claim may occur for a variety of reasons that do not necessarily reflect negatively on the professional competence or conduct of the provider. Therefore, there may be no disciplinary action appearing for a licensee, even though there is a closed malpractice claim on file. A payment in the settlement of a medical malpractice action does not create a presumption that medical malpractice occurred. Malpractice information provided on a record represents information from reporters to date. Please note: Not all reporters may have submitted claim information to the Board

INFORMATION REGARDING DENTAL ASSISTANTS:

The Dental Assisting National Board (DANB) certifies dental assistants for the Oregon expanded functions and radiologic proficiency. Certification information is available on the DANB Web site at <http://www.DANB.org/main/OregonLookup.asp>.

CONTACT US

Mailing Address:
Oregon Board of Dentistry
1600 SW 4th Avenue
Suite 770
Portland, OR 97201

Phone: 971-673-3200
Fax: 971-673-3202

E-mail: Information@oregondentistry.org

HOURS OF OPERATION

7:30 AM - 4:00 PM, Pacific Time



Oregon Board of Dentistry**Licensee Detail**

Name: JONNA E HONGO D.M.D.
License Type: Dentist
License #: D5984
Initial License Date: 6/26/1982
License Status: Active
Current License Expires: 3/31/2014
Business Address: 4511 S E HAWTHORNE #110
PORTLAND OR 97215
Permits and Endorsements: None
Board Action: There has been no discipline on this license.
Malpractice Action: There has been no reported malpractice on this license pursuant to ORS 742.400, effective July 17, 2007.

This information was last updated 2/4/2014

For More Information, contact this office via phone at (971) 673-3200, fax at (971) 673-3202 or e-mail information@oregondentistry.org

**Oregon Board of Dentistry****Licensee Detail**

Name: ROBERT E BURNSIDE D.M.D.
License Type: Dentist
License #: D3938
Initial License Date: 6/19/1964
License Status: Active
Current License Expires: 3/31/2014
Business Address: 551 NE GREENWOOD AVE
BEND OR 97701
Certified in the Specialty of: Orthodontics and Dentofacial Orthopedics
Permits and Endorsements: None
Board Action: There has been no discipline on this license.
Malpractice Action: **There has been reported malpractice on this license pursuant to ORS 742.400, effective July 17th, 2007.**
[View Document M0052.1.BURNSIDE](#)

This information was last updated 2/4/2014

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Example 3 - 2

Oregon Board of Dentistry

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Notice of Proposed Disciplinary Action:	A formal written notification that allegations or charges have been made by the Board against a licensee.
Probation:	The monitoring of a licensee's conduct for a stated period of time.
Release:	An Order terminating requirements previously ordered by the Board.
Reprimand:	A formal censure.
Reconsideration:	A Board review of a previous Board action.
Resignation:	The voluntary or involuntary surrender of a license terminating Licensee's right to practice in the state.
Restitution:	The payment to a patient from a licensee to compensate the patient for actual loss or cost to correct the unacceptable care.
Restriction:	The formal removal of the privilege to practice all or part of the licensee's profession and/or a formal placement of constraints on the practice of a licensee.
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Oregon Negligence/Malpractice Claim Report Form

Oregon Board of Dentistry

1600 SW 4th Avenue, Suite 770 • Portland, Oregon 97201

(971) 673-3200 • www.oregon.gov/Dentistry

3202



ORS 742.400(2) Within 30 days after receiving notice of a claim a reporter listed in ORS 742.400(1)(d)(A)(B)(C) and (D) shall report the disposition of the claim to the appropriate Board. ORS 742.400(1)(a) defines a claim as a written demand for payment for an injury alleged to have been caused by professional negligence that is made in a complaint filed with a court of appropriate jurisdiction. Disposition of a claim means:

- A. A judgment or award against the covered practitioner by a court, jury or an arbitrator.
- B. A withdrawal or dismissal of the claim.
- C. A settlement of the claim.

Covered Practitioner (DMD, DDS, RDH only):

License #: D3938

Name: Robert Burnside

Phone: (541) 480-7048

Injury/Incident Data:

Name of the Person who filed Claim: Terry Johnson

Date Claim Filed:

04/05/12

Person filing claim reason or reasons:

Dental malpractice claim stemming from jaw alignment procedure performed by Dr. Burnside on the claimant over the course of several years. The claimant alleged damage to various teeth as a result of the work performed by Dr. Burnside; excessive pressure on certain teeth, which caused them to "die"; future root canals on various teeth secondary to pressure issues; and future gum grafts due to excessive gum recession from brushing with whitening toothpaste supplied by the insured.

Closure Data:

If Claim is closed, check appropriate box below:

- Judicial Findings.
- Admission of Liability.
- Money Judgement, Award Against Practitioner by Court, Jury, or Arbitration.
- Withdrawal or Dismissal of Claim.
- Settlement of Claim.

**Oregon Board of Dentistry****Licensee Detail**

Name: HENRY L HARBERT D.M.D.
License Type: Dentist
License #: D4229
Initial License Date: 6/12/1967
License Status: Active
Current License Expires: 3/31/2015
Business Address:
City & State: VANCOUVER WA
Certified in the Specialty of: Endodontics
Permits and Endorsements: Deep Sedation
Board Action: There has been no discipline on this license.
Malpractice Action: [Please contact the Board office.](#)

This information was last updated 2/4/2014

For More Information, contact this office via phone at (971) 673-3200, fax at (971) 673-3202 or e-mail information@oregondentistry.org

Example 4 - 1

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Oregon Board of Dentistry

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Example 4 - 3

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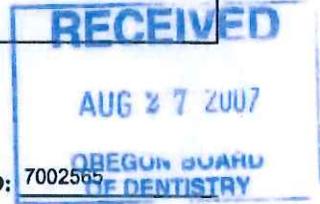
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Department of Consumer & Business Services

Insurance Division Rates & Forms

350 Winter St. NE, Room 440-5
Salem, OR 97310-0765
Phone (503) 947-7983



Oregon Medical/Dental Negligence Claim Report Form

A separate form for each claimant-Insured pair is to be completed for each claim within 30 days of notice to insurer and again when closed, including claims closed without payments.

NAIC No: _____

Insurer name: FORTRESS Insurance Co.

Claim file ID: 7002565

Physician/Dentist

License no: D4229 Name: Henry L. Harbert, DMD Age 66

Address: 691 Murphy Road, Suite 204, Medford, OR 97504

City State ZIP

Profession/business (code): 3 Specialty (code): 80211 Board certified (code): 4 Other spec.(code): 80211

Practice type (code): 3 Foreign medical graduate? Yes No Country (If Yes):

Injury Data

Injured person's name: Michael Saint-John Age: 37 M F

Date of injury: 5/14/07 Date reported to insurer: 5/23/07 Date reopened:

Place where injury occurred (code): 5 City State ZIP

Name of institution (if injury occurred in institution): Location in institution (code): 99

Total defendants involved in claim: 1 Derivative claim (code): 4

Plaintiff attorney's name: None City State ZIP

Severity of injury (code): 2 Misadventures in procedures (code): 99 Misadventures in diagnosis (code): 99

Others contributing to injury (code): 99 Associated issues (code): 99 Coverage (code):

Companion claim file identification:

Allegations and reasons for claim. State patient's actual, original, abnormal condition and any material diagnosis, procedure planning error, medical injury or other allegation:

IF MORE INFO DOESN'T FIT GO TO NEXT PAGE: The patient alleges the insured failed to complete root canal in 1 office visit. The insured referred the patient to an endodontist and did not charge the patient for the incomplete root canal.

Closure Data

Closure date: 7/25/07 Claim disposition (code): 1 Settlement (code): 99

Court (code): 0 Binding arbitration (code): 0 Review panel (code): 99

Indemnity you paid on behalf of defendant:

Other indemnity paid by/on behalf of defendant:

D E

Table with 4 columns: Economic, Non-Economic, Punitive, Unspecified. Values are mostly 0.

Indemnity paid by all parties (for all defendants): \$

Loss adjustment expense paid to defense counsel: \$ 0 All other allocated loss adjustment expense you paid: \$ 0

Type or print name of contact person: Linda Patterson Phone: (800) 522-6675

Mailing address: 6133 N. River Rd., Suite 650 Rosemont IL 60018-5173
City State ZIP



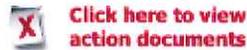


Oregon Board of Dentistry

Licensee Detail

Name: DARRELL L ANGLE D.D.S.
License Type: Dentist
License #: D6718
Initial License Date: 7/2/1991
License Status: Active
Current License Expires: 3/31/2015
Business Address: 16330 SE STARK STREET
PORTLAND OR 97233
Certified in the Specialty of: Orthodontics and Dentofacial Orthopedics
Permits and Endorsements: None

Board Action: **There has been Board action on this license.**



Malpractice Action: There has been no reported malpractice on this license pursuant to ORS 742.400, effective July 17, 2007.

This information was last updated 2/4/2014

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Oregon Board of Dentistry

Board Action Detail



**View Definitions
of terms used
in the action
documents.
new window**

Licensee Name: DARRELL ANGLE

Licensee #: D6718

Board Action Documents:

Case: 1994-0172

[Consent Order](#)

Administration, and in his August 17, 1994 written response to the Board made untrue statements in which he denied overbilling insurance companies and writing prescriptions for persons who were not patients.

D. Licensee acknowledges that, if proven, the allegations are violations of OAR 818-12-010(4), OAR 818-12-030(1), OAR 818-12-040(1), OAR 818-12-050(1), OAR 818-12-060(6), OAR 818-12-070(1)(g), OAR 818-12-080(2), OAR 818-12-080(3), OAR 818-12-100(3)(a), and OAR 818-12-100(3)(b) and would establish a basis for disciplinary action pursuant to ORS 679.140(1)(c) and ORS 679.140(1)(d).

E. The Licensee and the Board wish by way of this Consent Order to settle and resolve the above matter without further proceedings by issuance of the following Order.

ORDER

1. Licensee shall pay a civil penalty in the amount of \$5,000.00 to the Oregon Board of Dentistry, payable within 90 days of the effective date of this Order.

2. Licensee shall relinquish his DEA registration within 5 days of the effective date of this Order, and shall not reapply for a DEA registration without prior Board approval.

3. Licensee's license to practice dentistry is suspended for twelve months, with eleven months stayed. Licensee shall inform the Board, in advance as to which month Licensee will serve his suspension. Licensee may have the month of suspension divided into four, one-week increments, and shall inform the

Board in advance, as to which weeks the Licensee will serve his suspension.

4. If Licensee violates any of the terms of this Order, the Board may, after Notice and Hearing, enter further disciplinary orders including revocation therefor.

5. This Order is effective on the date it is signed by the President of the Board.

IT IS SO STIPULATED AND AGREED:

SIGNATURE ON FILE

Date

Darrell L. Angle, D.D.S.

IT IS HEREBY ORDERED:

SIGNATURE ON FILE

5-30-95
Date

Edward Straka, D.D.S.
President
Oregon Board of Dentistry

Senate Bill 1519

Sponsored by Senators GIROD, BATES, Representatives ESQUIVEL, BUCKLEY (Pre-session filed.)

SUMMARY

The following summary is not prepared by the sponsors of the measure and is not a part of the body thereof subject to consideration by the Legislative Assembly. It is an editor's brief statement of the essential features of the measure as introduced.

Requires dentist to test, at least once per week, autoclave or other heat sterilization device.

Directs Oregon Board of Dentistry to dismiss disciplinary matter that is pending on effective date of Act if matter concerns whether dentist tested autoclave or other heat sterilization device less frequently than once per week. Directs board to expunge from records findings and conclusions of disciplinary action taken before effective date of Act if action concerns whether dentist tested such device less frequently than once per week.

Specifies that dentist has cause of action against person with whom dentist entered into agreement for testing autoclave or other heat sterilization device if person communicated to dentist that dentist was in compliance with rules adopted by board and dentist was disciplined by board.

Declares emergency, effective on passage.

A BILL FOR AN ACT

1
2 Relating to dentistry; and declaring an emergency.

3 **Be It Enacted by the People of the State of Oregon:**

MANDATORY TESTING OF HEAT STERILIZATION DEVICES

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7 **SECTION 1.** Section 2 of this 2014 Act is added to and made a part of ORS chapter 679.

8 **SECTION 2.** A dentist shall test, at least once per week, any autoclave or other heat
9 sterilization device that is used by the dentist in the practice of dentistry, in order to ensure
10 that the device is functioning properly. The Oregon Board of Dentistry shall adopt rules to
11 implement this section.

PENDING AND PAST DISCIPLINARY ACTIONS FOR FAILURE TO TEST HEAT STERILIZATION DEVICES

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16 **SECTION 3.** (1) The Oregon Board of Dentistry shall dismiss any disciplinary matter ad-
17 dressed by the board involving a person licensed to practice dentistry under ORS chapter 679
18 that is pending on the effective date of this 2014 Act if the matter before the board is
19 whether the licensee tested an autoclave or other heat sterilization device less frequently
20 than once per week. The board is not required to dismiss any other matter in a pending
21 disciplinary proceeding taken by the board against the licensee.

22 (2) If the board has disciplined a person licensed to practice dentistry under ORS chapter
23 679 prior to the effective date of this 2014 Act because the licensee tested an autoclave or
24 other heat sterilization device less frequently than once per week, the board shall expunge
25 from the board's records the findings and conclusions of that disciplinary action. For pur-
26 poses of this subsection, "records" includes any electronic or print publication readily ac-
27 cessible by the public.

NOTE: Matter in boldfaced type in an amended section is new; matter [italic and bracketed] is existing law to be omitted.
New sections are in boldfaced type.

CAUSE OF ACTION

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SECTION 4. (1) A person licensed to practice dentistry under ORS chapter 679 shall have a cause of action for damages against a person with whom the licensee entered into an agreement, prior to the effective date of this 2014 Act, under which the person tested an autoclave or other heat sterilization device for the licensee if:

(a) The person communicated to the licensee that the licensee was in compliance with rules adopted by the Oregon Board of Dentistry regarding the testing of autoclaves or other heat sterilization devices; and

(b) Prior to the effective date of this 2014 Act, the board disciplined the licensee because the licensee tested an autoclave or other heat sterilization device less frequently than once per week.

(2) An action brought under this section must be commenced within 180 days after the effective date of this 2014 Act.

(3) If the licensee prevails in an action brought under this section, the licensee shall be awarded reasonable court costs and attorney fees.

(4) For purposes of this section, "damages" includes any civil penalty imposed on the licensee by the Oregon Board of Dentistry for testing an autoclave or other heat sterilization device less frequently than once per week.

CAPTIONS

SECTION 5. The unit captions used in this 2014 Act are provided only for the convenience of the reader and do not become part of the statutory law of this state or express any legislative intent in the enactment of this 2014 Act.

EMERGENCY CLAUSE

SECTION 6. This 2014 Act being necessary for the immediate preservation of the public peace, health and safety, an emergency is declared to exist, and this 2014 Act takes effect on its passage.

Senate Bill 1519

2

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A BILL FOR AN ACT

Relating to dentistry; and declaring an emergency.

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PENDING AND PAST DISCIPLINARY ACTIONS FOR FAILURE TO TEST HEAT STERILIZATION DEVICES

SECTION 3. (1) The Oregon Board of Dentistry shall dismiss any disciplinary matter addressed by the board involving a person licensed to practice dentistry under ORS chapter 679 that is pending on the effective date of this 2014 Act if the matter before the board is whether the licensee tested an autoclave or other heat sterilization device less frequently than once per week. The board is not required to dismiss any other matter in a pending disciplinary proceeding taken by the board against the licensee.

(2) If the board has disciplined a person licensed to practice dentistry under ORS chapter 679 prior to the effective date of this 2014 Act because the licensee tested an autoclave or other heat sterilization device less frequently than once per week, the board shall expunge from the board's records the findings and conclusions of that disciplinary action. For purposes of this subsection, "records" includes any electronic or print publication readily accessible by the public.

NOTE: Matter in boldfaced type in an amended section is new; matter [italic and bracketed] is existing law to be omitted. New sections are in boldfaced type.

Handwritten red mark resembling a checkmark or signature at the bottom right of the page.

4 “(a) Remove from the board’s website the name of the licensee anywhere
5 that the name of the licensee is posted in connection with that disciplinary
6 action; and

7 “(b) Pay the licensee an amount that is equal to any civil penalty imposed
8 by the board pursuant to that disciplinary action.”.

CAUSE OF ACTION

~~SECTION 4. (1) A person licensed to practice dentistry under ORS chapter 679 shall have a cause of action for damages against a person with whom the licensee entered into an agreement, prior to the effective date of this 2014 Act, under which the person tested an autoclave or other heat sterilization device for the licensee if:~~

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10
11 **“PROTECTION FROM CAUSE OF ACTION**

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13 **“SECTION 4. (1) If a person who is licensed to practice dentistry**
14 **under ORS chapter 679 has been disciplined prior to the effective date**
15 **of this 2014 Act by the Oregon Board of Dentistry for testing an**
16 **autoclave or other heat sterilization device less frequently than once**
17 **per week, the licensee may not bring a cause of action against an en-**
18 **tity that tested for the licensee the autoclave or other heat**
19 **sterilization device on grounds related to that testing.**

20 **“(2) For purposes of this section, ‘entity’ includes Oregon Health**
21 **and Science University.”.**
22

**PROPOSED AMENDMENTS TO
SENATE BILL 1519**

1 On page 1 of the printed bill, line 24, after “shall” insert a colon and
2 delete the rest of the line.

3 Delete lines 25 through 27 and insert:

4 “(a) Remove from the board’s website the name of the licensee anywhere
5 that the name of the licensee is posted in connection with that disciplinary
6 action; and

7 “(b) Pay the licensee an amount that is equal to any civil penalty imposed
8 by the board pursuant to that disciplinary action.”.

9 On page 2, delete lines 1 through 19 and insert:

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11

“PROTECTION FROM CAUSE OF ACTION

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**“SECTION 4. (1) If a person who is licensed to practice dentistry
under ORS chapter 679 has been disciplined prior to the effective date
of this 2014 Act by the Oregon Board of Dentistry for testing an
autoclave or other heat sterilization device less frequently than once
per week, the licensee may not bring a cause of action against an en-
tity that tested for the licensee the autoclave or other heat
sterilization device on grounds related to that testing.**

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21

**“(2) For purposes of this section, ‘entity’ includes Oregon Health
and Science University.”.**

22



Oregon

John A. Kitzhaber, MD, Governor

Board of Dentistry
1500 SW 1st Ave. Suite 770
Portland, OR 97201-5828
(971) 673-3200
Fax: (971) 673-3202

Testimony
On Senate Bill 1519
by
Patrick D. Braatz, Executive Director
Oregon Board of Dentistry
Before the
Senate Committee on Health Care and Human Services
Monday, February 3, 2014

On behalf of the Oregon Board of Dentistry (OBD), I want to thank you for the opportunity to provide informational testimony regarding Senate Bill 1519.

- 2003 The Center for Diseases Control (CDC) changed the guidelines for monitoring heat sterilizer for dental instruments from monthly to at least weekly.
- May 13, 2004 the Oregon Board of Dentistry (OBD) held a Public Rulemaking Hearing on changing the OBD infection control rules to comply with the new CDC Guidelines.
- All 6,004 Licensee were notified by US Mail of this Public Rulemaking Hearing.
- May 14, 2004 the Oregon Board of Dentistry adopted the Proposed Rules with an effective date of June 1, 2004.
- The printed document that we refer to as the "Dental Practice Act" was updated with the rule changes. That document has been revised 16 times since June 1, 2004 and all versions have included the updated weekly testing requirement. Thousands of copies of the publication have been printed during the last 9 years.
- To be efficient this document is also found on the OBD Web site and it has been continually updated as well with all rule changes when they happen.
- July 26, 2012 The OBD did an onsite inspection of a Lake Oswego Dental office following a complaint from a temporary employee that alleged noncompliance with infection control procedures.
- The investigation noted and documented "that you were not sterilizing XCP bite blocks and film holders; that you reused single disposable impression trays; that you did not clean and sterilize metal impression trays; and that you reused single disposable "Isolite" suction attachments and that between August 3, 2011 and June 6, 2012, you failed to do weekly spore testing on Steam Autoclave P & C Delta XL."



- To date 37 completed investigations involving the issue of failure to do weekly spore testing have been presented to the Board and the following are some of the findings:
- Licensees were either in total compliance or had a few misses with the weekly spore testing requirements.
- Licensees who were not in compliance with the weekly spore testing requirements were also not in compliance with the previous 2003 guidelines of monthly testing with one exception.
 - In April of 2013 the OBD sent out a blast e-mail to over 7,000 Licenses reminding them of the Spore testing rules. In May of 2013 the Oregon Dental Association sent out a blast e-mail to their membership. During investigations at least two licensees who acknowledged that they received these blast e-mails did not begin to do weekly spore test until October of 2013.
 - Some notable cases of licensees who were disciplined included a licensee who failed to do any spore testing for calendar year 2012 and a licensee who is an Oral & Maxillofacial Surgeon who only did 5 tests out of 52 weekly tests. These disciplinary actions as required by Federal Law, have been reported to the National Practitioners Data Bank, are permanent records and cannot be removed without federal law changes.

We hope that Members of the Committee now understand more completely the issues surrounding the enforcement of the infection control rules.

We look forward to working with you and the dental community to continue the mission of the OBD concerning the protection of the citizens of Oregon.

Senate Bill 1561

Printed pursuant to Senate Interim Rule 213.28 by order of the President of the Senate in conformance with pre-session filing rules, indicating neither advocacy nor opposition on the part of the President (at the request of Senate Interim Committee on Health Care and Human Services)

SUMMARY

The following summary is not prepared by the sponsors of the measure and is not a part of the body thereof subject to consideration by the Legislative Assembly. It is an editor's brief statement of the essential features of the measure **as introduced**.

Exempts establishment where practitioner dispenses drugs from laws and rules related to regulation of drug outlets if establishment and practitioner meet certain criteria.

Declares emergency, effective on passage.

A BILL FOR AN ACT

1
2 Relating to drug outlets; and declaring an emergency.

3 **Be It Enacted by the People of the State of Oregon:**

4 **SECTION 1. Section 2 of this 2014 Act is added to and made a part of ORS chapter 689.**

5 **SECTION 2. (1) Except as provided in subsection (2) of this section, the provisions of this**
6 **chapter relating to the regulation of drug outlets and the rules adopted by the State Board**
7 **of Pharmacy under this chapter relating to the regulation of drug outlets do not apply to an**
8 **establishment where a physician, osteopath, nurse practitioner, clinical nurse specialist,**
9 **physician assistant, naturopathic physician, dentist, veterinarian or other practitioner dis-**
10 **pensates drugs if:**

11 (a) **The establishment is the place where the practitioner practices the practitioner's**
12 **profession; and**

13 (b) **The practitioner is authorized under the laws of this state to dispense drugs.**

14 (2) **This section does not apply to an establishment that must register as a drug outlet**
15 **with the board under ORS 677.511 (2)(b)(D).**

16 **SECTION 3. This 2014 Act being necessary for the immediate preservation of the public**
17 **peace, health and safety, an emergency is declared to exist, and this 2014 Act takes effect**
18 **on its passage.**

19

NOTE: Matter in **boldfaced** type in an amended section is new; matter [*italic and bracketed*] is existing law to be omitted. New sections are in **boldfaced** type.

UNFINISHED
BUSINESS
&
RULES

Nothing to report under this tab

CORRESPONDENCE

Nothing to report under this tab

OTHER ISSUES

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7. Request for Approval to become a Board Approved Provider for Expanded Practice Permit.

ORS 680.200 (1)(ii) Expanded Practice permit; requirements.

(1) Upon application accompanied by the fee established by the Oregon Board of Dentistry, the board shall grant a permit to practice as an expanded practice dental hygienist to an applicant who:

- (a) Holds a valid, unrestricted Oregon dental hygiene license;
- (b) Presents proof of current professional liability insurance coverage;
- (c) Presents documentation satisfactory to the board of successful completion of an emergency life support course for health professionals, including cardiopulmonary resuscitation, from an agency or educational institution approved by the board; and
- (d) Presents documentation satisfactory to the board that the applicant has:
 - (A)(i) Completed 2,500 hours of supervised dental hygiene practice; and
 - (ii) After licensure as a dental hygienist, completed 40 hours of courses, chosen by the applicant, in clinical dental hygiene or public health sponsored by continuing education providers approved by the board.**

Oregon Institute of Technology (OIT) has submitted an Expanded Practice Dental Hygiene Continuing Education (CE) Provider Application (Attachment 1). OIT is requesting that the Board approve them as an EPP Provider.

Board Approved:

Oregon Board of Dentistry
1600 SW 4th Avenue, Suite 770
Portland, OR 97201
www.oregon.gov/dentistry
(971) 673-3200

Expanded Practice Dental Hygiene
Continuing Education (CE) Provider Application

Provider Name (name of individual or facility): Oregon Institute of Technology	Business Phone No.: 541-885-1000
---	-------------------------------------

Mailing Address (street address, city, state, zip):
3201 Campus Dr. Klamath Falls, OR 97601

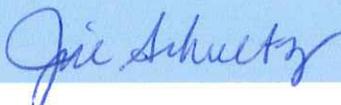
Email or Web site (optional): www.oit.edu	Taxpayer ID Number: 48-1278527	Will Offer On-line Courses: <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
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Organization Type (select one):

<input type="checkbox"/> Association	<input checked="" type="checkbox"/> 2 or 4 yr Institution of Higher Learning	<input type="checkbox"/> Non-Profit Corporation
<input type="checkbox"/> Licensed Health Facility	<input type="checkbox"/> Other education organization Individual	<input type="checkbox"/> Government Agency
<input type="checkbox"/> Corporation	<input type="checkbox"/> Other (please specify):	

CE Coordinator Name: Jill Schultz	CE Coordinator Phone No.: 541-885-1366
--------------------------------------	---

Instructor's Education/Training (attach Instructor(s) resume or curriculum vitae (CV)):
Courses taught for CE credit include:
DH 453, Current Issues in Dental Hygiene
DH 470, Community Program Planning I
DH 471, Community Program Planning II

CE Coordinator's Signature: 	Date: 12/11/2013
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Oregon Tech Dental Hygiene
Bachelor Degree Completion Program
DH 453, Current Issues in Dental Hygiene

Instructor Information

Name: Jill Schultz
E-mail: Please use BlackBoard email for questions about the course. Please use my OIT email for academic advising questions, jill.schultz@oit.edu
Phone: 541-885-1366
Biography: Professor, Dental Hygiene; B.S., Oregon Institute of Technology; M.Ed, Oregon State University

Course Overview

Course Title: Current Issues in Dental Hygiene
Course Number: DH 453
Quarter: Summer 2013
Course Credit: 3 credits
Prerequisites: Enrolled in the dental hygiene bachelor degree completion program.

Course Description

The goal of this course is to become familiar with emerging issues, topics, products and procedures in dental hygiene; and then to apply that information to your practice of dental hygiene. We will do that by reading, reviewing and summarizing current literature. Collections of articles and web sources in 6 topic areas will be provided for you. You will also collect and summarize information on a 7th topic area of your choice. This personal choice topic will allow you to apply information in your dental hygiene practice.

Textbook and Resources

No textbook is required for this course. All reading material is provided in the "Course Materials" section of the course.

Course Objectives

At the completion of this course, you should be able to:

1. access current literature to increase awareness of issues in dental hygiene
2. identify current and emerging issues in the profession of dental hygiene
3. apply current information to the practice of dental hygiene

Module/Lecture/Quiz

There is just one introductory module/lecture with an associated quiz. You will find this in your Course Materials for Week 1.

Assignments

Assignment 1: Topic Summaries

Write topical summaries for each article collection and upload into the assignment dropbox.

Article collections are provided for you in PDF format or as a direct web link in the Course Materials section of the BlackBoard course. The collections are a mix of research, case reports, interviews and reviews of literature. There are usually three or four articles in each article collection (topic). However, one or two topics may include more than four articles.

Topics (Article Collections) The six required topic areas are:

1. Bariatric Surgery
2. Diabetes
3. Orthodontics
4. Dentinal Hypersensitivity
5. Teledentistry
6. Oral Health Literacy

Topic Summary Guidelines

In two-three pages summarize the primary findings of all articles that are provided for you on the topic. Summarize the assigned readings as a whole. Do NOT individually summarize each article in the topic. Write your summary with an introduction, body, and conclusion. You may find it helpful to initially read through the articles, then take some time to synthesize the information before beginning to write.

You will find examples of well written summaries on your homepage. Essentially, I am trying to determine in this assignment that you have read and understand the information presented.

Topic summary format

When submitting your topic summary, be sure to include your name at the top of the page (do not include a cover page with your topic summaries). Provide a heading for your introduction (at least one paragraph), a heading for the body of your summary (usually 3-4 paragraphs) and a heading for the conclusion (1 paragraph). Please use 12 point font with 1.15 spacing.

How to submit your topic summary

1. Click on 'Assignments' in the left column of the course homepage.
2. Find the title of the topic.
3. Click on the topic title.
4. Click on 'Upload File'
5. Upload your topic summary.
6. Click on 'Submit Assignment'

To see an example of a well-written topic summary, please click on the "Examples and Grammar Guide" on the homepage. I may also select one topic summary from those submitted that I believe is an excellent example to share with the class. If I do this, I will remove your name from the assignment before sharing it.

Spelling and Grammar

One of the things I will evaluate is your spelling and grammar. Be sure to proofread your paper before submitting. Here is some online help with editing and proofreading

<http://leo.stcloudstate.edu/acadwrite/editing.html>

I have also placed a grammar guide for you on the homepage. If grammar is not your strong suit, you may want to refer to this guide.

Assignment 2: Personalization Pages

Write a personalization page for each of the six article collections and post into 'discussions'.

PERSONALIZATION PAGE GUIDELINES

In one-two pages discuss the following:

- The relevance, usefulness and importance of the information to you personally
- New information learned
- Your specific plans to apply the findings in the article or how you currently apply the information
- What you believe the level of evidence is and therefore the credibility of the information
- Your reasoning if you specifically plan NOT to apply the information
- If you disagree with the information in the articles, explain your reasons.

Please use the preceding bullets as headings.

Please note: To see an example of a well-written personalization page click on "Examples and Grammar Guide" on the homepage.

How to submit your personalization page

1. Go to 'discussions' on the homepage.
2. Select the forum with the appropriate title.
3. Post your personalization page

Assignment 3: Personalization Page Response

Respond to at least one classmate's personalization page for each topic.

Post a substantive question or comment in response to at least one of your classmate's personalization pages for each topic area. Go to the bulletin board, read your classmate's personalization pages and post a question or comment regarding the topic. A substantive question or comment adds depth and value to the discussion. It is not simply "good posting" or "I agree".

Assignment 1,2,3 Recap: For each of the 6 topic areas:

1. read the required reading for each topic area--you will find all articles in your Course Materials
2. write a topic summary and personalization page following the guidelines as discussed above in Assignment #1 and #2,
3. post your topic summary into the 'Assignment Dropbox',
4. post your personalization page to the class Discussions in the appropriate forum,
5. post a response on the bulletin board (assignment #3) to a classmate's personalization page.

Assignment 4: Proposal, Personal Choice Topic Summary & Practice Application Project

This assignment has three parts. Please read the directions for this entire assignment before beginning your work.

1. Part One—Project Proposal
2. Part Two—Person Choice Topic Summary
3. Part Three—Practice Application Project

All parts of this assignment are explained below. Part Three, the practice application project will be explained first.

Practice Application Project (part 3)

Design something you can use that will help you in any aspect of your dental hygiene practice. This project is meant to be something that will be useful and meaningful to you. It should help you in your day to day practice. In thinking about what topic to pursue, you might want to consider what you've been stumped by in your practice or questions that patients ask you that you feel you lack confidence in answering. The project should demonstrate your ability to reflect upon your dental hygiene practice; think about how to improve that practice; and use evidence-based decision making to evaluate and incorporate emerging treatment modalities into your practice. Here are a few ideas to help you get started:

- Maybe you are having difficulty keeping different patient products straight in your mind. You could create a chart of products with patient recommendations.
- Maybe you would like to get multiple people in your office on the same page as far as treatment guidelines. You could create a decision tree or flow chart for different periodontal codes.
- Maybe you would like to customize your oral health education according to different patient personality types. You could develop different "talking points" or scripts for different patients.
- You could develop certain protocols for your office or dental hygiene department.
- You could design a risk assessment form and process to use in your office.
- You could design a patient brochure

As you can see, it is really up to you in your own individual situation to do something that will benefit you the most.

Personal Choice Topic Summary (part 2)

In order to develop your project, you will need to do some background research. This is where your personal choice topic summary comes in. This is similar to the previous topic summaries, only you get to decide your own topic.

1. Once you have determined what your project will be and submitted your proposal you will need to begin collecting your supporting information.
2. Select 3-5 articles from **professional or technical journals** and summarize the information using the topic summary guidelines. The type of article acceptable for your Personal Choice topic should be similar to the articles included in the previous topics. These are primary research articles or secondary research (review) articles. You may also use **ONE** resource from a **professional website** such as the American Association of Periodontology. An acceptable example is a clinical guideline. **Please note:** Sources from popular journals or news topics will not be accepted for your personal choice topic.

Editorials or news items from professional journals **will not** be accepted. If you are unsure if your article choices are acceptable, please contact me as soon as possible.

This link may also help you to decide if you are using an acceptable source

<http://camellia.shc.edu/literacy/tablesversion/lessons/lesson5/periodicals.htm>

3. Your sources should be relevant and current and must be **full text articles**, not simply abstracts. Unless you are using a classic study your sources should be no older than 7 years.
4. Cite your sources throughout your paper as footnotes. See any of your articles for examples.
5. Provide a list of all resources using APA documentation style. These should be listed in numbered order in the order they appear as footnotes in your topic summary. Please refer to this source if you need help with APA format:
<http://www.oit.edu/libraries/help/citing/apa>
6. Include your full-text articles with your assignment submission. You must attach your full-text articles as PDF or Word documents. A link to the article is not acceptable.
7. **Post your personal choice topic summary in TWO PLACES----**into assignments as you will do with all of your other topic summaries **AND** on the discussion board so that your classmates can also see your topic summary. When posting your topic summary on the discussion board, explain why you chose the particular topic and what you learned new.
Note: There is no formal personalization page required for this topic.
8. **Format--**Please include a cover page with your name and topic listed.

Project Proposal (Part 1)

Decide first on your practice application project and determine what supporting information you will need.

Paragraph 1: Write a statement or justification for your project. This is basically your reasoning for deciding to do what you want. What is the problem you are having in your practice or what is it that you want to improve? Or, what is the question you are trying to answer?

Paragraph 2: How will you solve this problem or make this improvement? Essentially, what are you producing with this project and why? What is the expected outcome of your project?

Paragraph 3: What resources do you expect you will need?

Assignment 4 Recap

Project Proposal

1. Identify an area of difficulty or curiosity in your dental hygiene practice.
2. Determine what kind of aid would be helpful to you---a chart, a decision tree, talking points, mini-manual, office presentation, etc.
3. Write your project proposal which includes a justification and problem statement. Your proposal is due no later than the end of week 5.

Topic Summary

4. Research background information. This will be your personal choice topic summary; be sure to follow the guidelines for this part of the project which are outlined above. Remember, your resources should come from professional, technical or scholarly journals and you must upload your full-text articles with your topic summary. Your topic summary is due one week before submission of your final project.
5. Upload your topic summary into your assignment dropbox and into Discussions.

Project

6. You may need to access resources in addition to what you use for your topic summary such as interviews with your employer or colleagues.
7. Create the product/project--a chart, talking points, mini-manual, decision tree, etc. that was discussed above. This should be submitted in the way it will be used. For example, if you are creating a brochure for patient education, it should be submitted as a pamphlet--probably produced using MS Publisher.
8. Include a cover sheet or separate file that discusses the way you will use your project and how it will be implemented.
9. Provide a list of all your references. Include those used for your topic summary and any additional resources used to complete your project. Remember to use APA format for any journal articles you may have used. If you use websites as references, be sure to include the URL. You may also use interviews. For those, please indicate who the interview was with and on what date the interview occurred. You do not need to upload full-text articles for your project since you should have already done that with your topic summary.
10. Upload your project into the assignment dropbox and into Discussions.

Grading

11. You may wish to refer to the grading rubrics in your assignment dropbox before starting this assignment.

Project Due Dates

There are three parts to this project that should be submitted. Part 1 (project proposal) is due no later than the end of week 5. Part 2 (topic summary) is to be submitted in week 7--summer or week 8--other quarters. Part 3 (project and list of all resources) is to be submitted in week 8--summer or week 10--other quarters.

Accessing Library Databases (Finding journal articles for your Personal Choice Topic)

To find article citations and full text articles, you may access the OIT Library's subscription databases through the Internet from an off-campus computer using your OIT email username and password or from OIT computers connected to the Internet. The Off-Campus Access page (<http://www.oit.edu/libraries/distance>) has more information. The library does have several electronic journals with full-text articles available to you. If you find an article that is not available electronically, you can request a copy of the article be e-mailed to you by the library. Just use the interlibrary request form for articles and indicate that you are a distance ed student and would like the article scanned and e-mailed to you. You should not have to pay for an article. If you are having difficulty accessing an article, please contact the library staff at 541-885-1772 or the Distance Ed Librarian at 503-821-1258.

Submitting Assignments---Topic Summary and Personalization Page Due Dates

You will have one week to complete each topic. Topic summaries and personalization pages are due on Saturdays at midnight. Responses to your classmate's personalization pages are due the following Wednesday at midnight.

Spring Quarter Due Dates:

- Topic 1 due Saturday, week 2
- Topic 2 due Saturday, week 3
- Topic 3 due Saturday, week 4
- Topic 4 due Saturday, week 5
- Topic 5 due Saturday, week 6
- Topic 6 due Saturday, week 7
- Project Proposal due Saturday, week 5
- Personal Choice Topic due Saturday, week 8
- Practice Application Project due Saturday, week 10

Summer Quarter Due Dates:

- Topic 1 due Saturday, week 1
- Topic 2 due Saturday, week 2
- Topic 3 due Saturday, week 3
- Topic 4 due Saturday, week 4
- Topic 5 due Saturday, week 5
- Topic 6 due Saturday, week 6
- Project Proposal due Saturday, week 5
- Personal Choice Topic Summary due Saturday, week 7
- Practice Application Project due Thursday, week 8

Tips for Success

1. Please follow instructions and format for submitting all assignments.
2. Use the grammar guide that is on the course homepage.
3. Look at any example papers that are posted.
4. Look at grading rubrics for assignments
5. Ask the instructor if you are not sure if your resources are acceptable.

Course Policies

Please refer to READ ME FIRST for additional course policies and student and instructor expectations.

Dropping the Course

Please note that it is your responsibility to drop the course via Web for Student. If you decide that you must drop the course, you will need to do so by the close of the fifth calendar day of the term (Friday) in order to receive a full 100% refund. If you drop by the close of the 12th calendar day of the term, your refund will be 85%; if you drop by the close of the 19th calendar day, your refund will be 25%, and thereafter you cannot receive a refund.

Course Evaluation

This is your opportunity to give your instructor feedback about the course. The course evaluation survey will be available beginning the last week of the course and extending to the middle of the next week.

Disability Accommodation

If you need an academic adjustment or special assistance because of a disability, please contact the Director of Campus Access by phone at (541)-885-1031.

Academic Integrity

Students are expected to demonstrate their knowledge with honesty and integrity. Oregon Tech considers academic dishonesty to be an unacceptable practice. The complete Oregon Tech Student Academic Integrity Policy is available on the Oregon Tech website.

Grading Policy

My policy is to post your grades within one week following the due date. I grade all assignments at the same time to be most fair in grading. You should see your grade by the Saturday following the due date.

Grading rubrics appear at the end of the syllabus and are also viewable in BlackBoard. Please refer to these as you are developing your work.

Assignment #	Assignment Description	Points
1	Topic summaries (12 points for topics 1-6; 24 points for personal choice topic)	96
2	Personalization pages (6 points each, topics 1-6)	36
3	Discussion postings (3 points each, topics 1-6)	18
4 (1)	Project Proposal	10
4 (3)	Practice Application Project	40
Quiz	Module 1—Introduction/Review Quiz	10
Total		210

Points	Percentage	Grade
193 and above	92-100%	A
174-192	83-91%	B
157.5-173	75-82%	C
141-157	67-74%	D
140 and below	66% and below	F

Personalization Page Rubric

Item	Excellent (2)	Average (1)	Needs Improvement (0.5)	Not Submitted (0)
Spelling and Grammar	No errors in spelling or grammar	Occasional errors in spelling or grammar	Several errors in spelling and/or grammar	N/A
Ideas for Application	Evidence of specific thought and examples are given about how to apply the information. If information will not be applied, logical reasons are provided.	Some thought is given to applying the information, but student is unsure about specific ideas.	Minimal or no thought is given to applying the ideas in the topic area.	N/A
Structure	All items are discussed as indicated in the personalization page guidelines. Headings are used. Paragraphs are well developed and coherent.	All items are discussed, but thoughts are not well developed.	Required discussion items are missing. Discussion is confusing and not well developed. Headings are not used.	N/A

Topic Summary Rubric

Item	Excellent	Average	Needs Improvement	Not Submitted (0)
Spelling and Grammar	No errors in spelling or grammar (3)	Occasional/minor errors in spelling or grammar (2)	Several errors in spelling and/or grammar (0-1)	N/A
Development	Paragraphs are coherent, concise, well developed. Summary is logical and easy to follow. (3)	Paragraphs are understandable, but limited in development. Vague writing. (1.5)	Rambling or confusing paragraphs. Information is disjointed. (0-1)	N/A
Summary	All relevant information from all required reading is summarized in own words. Student obviously comprehends topic. (3)	Some key information is missing. Some inaccuracies or misinterpretation of information. (1.5)	Several areas of key information are missing and/or information is repeated verbatim rather than in student's own words. Minimal information is presented. (0-1)	N/A
Structure and Format	Topic summary guidelines are followed. Summary is written with an introduction, body and conclusion. Summary is written in third person with the dental hygienist as the audience. 12 pt. font with 1.15 spacing (2)	Occasional use of first person. Occasional use of informal language. No headings for summary sections. (2)	Summary lacks an introduction or conclusion. Name not included with paper. Incorrect font. (0-1)	N/A
Timeliness	Assignment is posted on time. (1)	Assignment is no more than 48 hours past the due date. (.5)	Assignment is beyond 48 hours late (0 points)	N/A

Please note that assignments may be submitted up to 48 hours after the due date, but will earn reduced points. Assignments submitted more than 48 hours past the due date will not be accepted and will earn 0 points.

***Note:** For your personal choice topic summary (only) include all sources in APA style. Be sure that your sources are from professional or technical journals or the assignment will not be accepted. Remember to upload full-text articles in pdf format. Please refer to the grading rubric in your assignment dropbox.

Project Proposal

Item	Excellent	Average	Needs Improvement	Unacceptable (0)
Justification & Problem Statement	Problem statement is a result of self-reflection of dental hygiene practice. Reason and need for project is clearly stated. (4)	(3)	Problem statement and justification is not clearly stated. (1-2)	Not submitted.
Expected Outcome	Problem being solved is described. Expected outcome is substantive and realistic. (4)	(3)	Vague outcome, not realistic or substantive. (1-2)	
Resources	Resources needed are generally identified. Appear to support project. (2)	(1)	Resources do not appear to relate to project. (0)	

Practice Application Project

Item	Excellent	Average	Needs Improvement	Unacceptable (0)
Submission Format	Cover page with student name and title of project; introductory page that describes how the project will be used in practice. (4)			Not submitted
Spelling and Grammar	No errors in spelling or grammar (6)	Minor spelling error (4)	Several errors in spelling or grammar (0-2)	Assignment not submitted
Originality	Project is something student has created or is an original compilation of existing work, such as a compilation of several charts in a different format. (8-10)			*Assignment not submitted or submission is obviously a resubmission of a technical report or report from another class.
Project	Useful in practice. Meets the need as described. Project relates to problem statement in proposal. Project can be implemented as described in introductory page. Project is submitted in the way it will be used in practice. Information included in project is current and accurate. (8-10)	Project information is useful, but project is not submitted in the way it will be used in practice. Is useful, but does not incorporate emerging or newer treatment modalities. (6-7)	Project offers minimal information. Reflects little creativity or effort. Inaccuracies in the project information. (2-5)	Assignment not submitted or is severely lacking in usefulness.
Resources	Clear relationship between topic summary, listed resources and project. All journal sources cited in APA format. Date and subject of interviews cited. If project is a pamphlet, resources are listed in pamphlet. (10)	Minor error in APA format. (7-8)	APA format not followed. Referenced links do not work. Resources not listed correctly. (0-1)	Not submitted

*Reproduction or reprint from another source will result in a zero grade for this assignment.

Oregon Tech Dental Hygiene Bachelor Degree Completion Program

Instructor Contact Information

Name: Patricia (Trish) A. Gates, RDH, MEd
Email: patricia.gates@oit.edu
Phone: 803-530-7530 Cell EST

Course Overview

Course title: Community Program Planning I

Course number: DH 470

Course description: This course directs the student through structured steps in planning a community dental health project. The focus is on community involvement, population assessment, and project planning. All projects will provide a service as well as education for a target population and will be implemented next term in DH 471. All activities in this series help prepare students for a position in the public health arena and with a portfolio that documents their work.

Quarter: Winter 2014

Credit: 3 credits (30 CE credits)

Prerequisite(s): AHED 450 and enrollment in the dental hygiene bachelor degree completion program

Course Objectives

At the end of this course, the student should be able to:

- create a community advisory committee to assist and support a community project
- identify a target population in need
- plan a community assessment
- document qualitative evidence of need for this identified population using web sites or published data
- document specific needs of target population using both caries screening indices and either surveys, observations, or questionnaires, etc.
- analyze and prioritize community health needs based on all data collected
- locate web sites and/or community resources for possible funding for the project
- write a proposed budget for all supplies and materials needed for the project
- write a timeline from beginning to final evaluation of the project
- plan evaluation methods for success of project

Textbook and/or Resources

There is no textbook for this course. A planning guide for your assignments can be accessed and downloaded from the Course Materials section inside the Black Board course. Additional resources are also located in Course Materials.

Oregon Tech Dental Hygiene Bachelor Degree Completion Program

Course Schedule and Assignments

The following schedule will keep you on track to finish comfortably in the 10 week term.

Week	Course Work	Assignment Description	Points	Due Date
1	Assignment # 1	Form an advisory committee, set up first meeting - Submit contact information for members and info about meeting.	5	Week One
2	Assignment # 2	Identify a target population; submit progress report/minutes from meeting and a population profile; give justifications for choosing your target population	10	Week Two
3	Assignment # 3	Worksheet - Needs Assess Plan (Include which indices and copies of any other tools); Include any meeting minutes	20	Week Three
4	Assignment # 4	Distribute or perform assessments of target group & submit – Submit Results of Needs Assessment; Include any meeting minutes	20	Week Four
5	Assignment # 5	Planning Worksheets (Writing Goals, Objectives and Strategies); Include any meeting minutes	20	Week Five
6	Assignment # 6	Submission of rewrites	-----	Week Six
7	Assignment # 7	Submit a tentative time line (including next term implementation); Include any meeting minutes	10	Week Seven
8	Assignment # 8	Create a list of needed supplies and their cost; Include any meeting minutes	10	Week Eight
9	Assignment # 9	Plan for Formative & Summative Evaluations; Include any meeting minutes	5	Week Nine
10	No Assignment		100 total	

Grading Policy

Grade Ranges and Percentage	Grade
92% and above	A
83 to 91%	B
75 to 82%	C
67 to 74%	D
< 67%	F

**Oregon Tech Dental Hygiene
Bachelor Degree Completion Program**

RUBRIC: Community Project Assignments				
Criteria	Exceptional	Proficient	Acceptable	Unacceptable
<i>Committee & target population</i> (5pts)	Coordinates committee members, sets up first meeting, chooses possible target population(s)	Coordinates committee members, sets up first meeting, may have difficulty identifying population	Unable to coordinate committee members, set up meeting, or choose population	Unable to coordinate committee members and set up meeting; no population identified
<i>Minutes & identification of target populations</i> (10 pts)	Minutes are accurate and written using correct format; clear identification of target population	Minutes are accurate and written; target population lacks clarity	Minutes are written but may lack format or accuracy; identification of a target population is missing	Minutes are written but lack format and/or accuracy; identification of a target population is missing.
<i>Assessment plan & tools</i> (20 pts)	All tools submitted are appropriate to assess the target population's specific oral health needs; five issues are addressed	Some tools need minor revision to gather data specific to population; five issues are addressed	Assessment tools are surveys only and do not assess populations' s specific oral needs; five issue may not be addressed properly	Anecdotal or insufficient data gathered; does not reflect population's specific needs; five issues not assessed.
<i>Needs assessment completed, analyzed, and prioritized</i> (20 pts)	Correctly analyzes assessment data, prioritizes needs based on available resources and interests	Correctly analyzes assessment data, but does not consider some aspects when determining priorities	Assessment data incorrectly analyzed; does not consider resources and group interests	Data analyzed and prioritized to meet student's interest rather than the population's needs.
<i>Goals, objectives & strategies</i> (20 pts)	Accurate goals and measureable objectives; strategies written to address needs and examples are provided	Goals, objectives, & strategies require minor adjustments	Goals & objectives are unclear and/or some may not be measured	Goals and objectives are poorly written; do not follow guidelines
<i>Timeline</i> (10 pts)	Timeline is complete and allows sufficient time to accomplish assignments	Timeline is complete but may be over/under estimated	Timeline is complete but represents insufficient time on task	Timeline is incomplete or is insufficient for task(s)
<i>Supplies & Budget and funding plan</i>	Funding is realistically	Funding realistically	Funding estimated but format is	Budget is not reflective of actual

Oregon Tech Dental Hygiene Bachelor Degree Completion Program

(10 pts)	estimated; funds needed and donations made are clearly stated; cites for possible funding located and submitted	estimated but format needs minor adjustments for clarity; cites for possible funding located and submitted	confusing; donations and budgets items are unclear; no citation for possible funding	prices or needs of project
<i>Formative and summative evaluation plans</i> (5 pts)	All formative evaluation questions answered and recommendations given; summative evaluation includes appropriate measurement of objectives	Some minor errors in evaluations	Major errors in evaluations	Evaluation methods not followed
<i>*Implementation & photos</i>	Clear written description of implementation; photos effectively supplement narration	Description of implementation is understandable; photos effectively supplement narration	Description of implementation lacks clarity; photos may distract from narration	Description of implementation is incoherent; photos distract from narration
<i>*Final evaluations and summary</i>	Summary follows given format; all information included	Summary follows format; may be missing minor elements	Summary may not follow format; missing major elements	Summary does not follow format; missing major elements

***To be completed next term.**

Submitting Work

Each week begins Monday morning and ends at midnight the following Sunday. All assignments are to be submitted under the assignment tab and by Sunday midnight every week to receive appropriate credit. The assignments tab will allow for unlimited submissions in the event your submission needs editing. If you will be late submitting work you must have prior instructor approval.

Class Participation

There are no discussion questions since the assignments should keep you busy enough. However, there is a threaded discussion forum in the discussion section where you can communicate with each other during the course. There is also a discussion forum for questions for the instructor. If your questions are not confidential please submit them here and I can answer so that everyone can view the communication. If several of you live near each other you may choose to be on a team but you must take DH 471 together the following term and you will all share the assignment scores. If you choose to do this you must advise the instructor as soon as possible.

Oregon Tech Dental Hygiene Bachelor Degree Completion Program

Disability Accommodation

If you need an academic adjustment or special assistance because of a disability, please contact the Director of Campus Access by phone at (541) 885-1031.

Academic Integrity at OIT

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Instructor Contact Information

Name: Patricia (Trish) A. Gates, RDH, MEd
Email: patricia.gates@oit.edu
Phone: 803-530-7530 Cell

Course Overview

Course title: Community Program Planning II
Course number: DH 471

Course description: This course is the second in the Community Program Planning series and a continuation of the community projects planned in the previous course. The projects previously planned will be implemented and evaluated in this course. Organization of facilities, materials, manpower, transportation and time will take place. All projects will provide a service as well as education for a target population. All activities in this series prepare students for a position in the public health arena and with a portfolio that documents their work.

Quarter: Spring 2014
Credit: 3 credits (30 CE credits)
Prerequisite(s): DH 470

Course Objectives

At the end of this course, the student should be able to:

- Organize all components of a community oral health promotion project
- Communicate with all stakeholders involved with the project
- Implement the community project
- Measure the success of the project using qualitative and quantitative measurements
- Give a presentation of the project to a collected group such as the local dental or dental hygiene association, the local dental hygiene school, the group who provided funding, or other stakeholders.
- (Optional) Submission for publication of an article about the project and confirmation of this submission will be accepted for extra credit.

Textbook and/or Resources

There is no text book for this course. A planning guide for your assignments can be accessed and downloaded from the Course Materials

Course Schedule & Grading

The following schedule will keep you on track to finish comfortably in the term. You must get prior instructor approval for late submissions. You should wait to receive instructor feedback before implementing assignments.

Week	Course Work	Points
1 & 2	Assignment # 1 (Schedules, facility, materials, manpower, translators, transportation, etc.) - Organization Plan of the Project	10
3	Assignment # 2 - Submission of Education Plan	10
4	Assignment # 3 – Implementation of Education (Photos)	10
5	Assignment # 4 – Implementation of Service (Photos)	20
6	Assignment # 5 – Qualitative Evaluation of Project	10
7	Assignment # 6 – Quantitative Evaluation of Project	10
8	Assignment # 7 – Year End Summary	10
9	Assignment # 8 – Plan for Oral Presentation of Project	10
10	Assignment #9 – Oral Presentation (PPT & Photos)	10
Finals Week		

Submitting Work

Each week begins Monday morning and ends at midnight the following Sunday. All assignments are to be submitted under the assignment tab. It is suggested that assignments be submitted weekly. However, coordinating activities with community members requires flexibility so you may submit assignments as you complete them. If you need an extension you must seek instructor approval prior. All assignments should be completed by the end of the term. In cases where this is impossible an extension may be granted which will result in a grade of “incomplete” until all assignments are submitted.

Discussions

There are no discussion questions since the assignments should keep you busy enough. However, there is a forum in the discussion section where you can communicate with each other during the course. There is also a forum for questions for the instructor. If your questions are not confidential please submit them here and I can answer so that everyone can view the communication.

Grading Policy

Percentage	Grade
92% and above	A
83 to 91%	B
75 to 82%	C
67 to 74%	D
< 67%	F

Extra Credit:

Extra Credit will be given if a student chooses to write an article about their project and submit it for publication. The article and the confirmation of receipt of the article are required. Extra credit may be from 4 – 8 points depending on the quality and thoroughness of the article.

RUBRIC: Community Project Assignments

Criteria	Exceptional	Proficient	Competent	Needs Improvement
Organization Plan of the Project (10 pts possible)	Schedules, facility, materials, manpower, translators, transportation, etc.	Minor omissions in organizational data	Not enough organization data given to keep project running smoothly	Poor organizational plan
Education Plan (10 pts possible)	Goals, measurable objectives and strategies for learning at level of audience. Interactive activities included	Objectives need refinement. Need more activities.	Need to adjust level of learning to audience or include more interactive activities	Objectives not measurable or not measured. No interactive activities included
Implementation of Education (Photos) (20 pts possible)	Date, location, age of audience, photos and measurement of learning taken place with photos	Difficulty keeping attention of audience. Photos and measurement taken	Measurement of learning inadequate or lack of photo proof of implementation	Measurement of learning not made. No photos submitted
Implementation of Service (Photos) (10 pts possible)	Date, location, population served with photo documenting project	Minor omissions		No photos taken. Qualitative measures not given.

Qualitative Evaluation of Project (10 pts possible)	Quality of service as measured by participants, supervisors, volunteers, stakeholders (Formative evaluation included)	Most groups evaluated project but not all. Formative evaluation not inclusive	Only a few groups evaluated project. Formative evaluation missing	No formative/ Qualitative measures made
Quantitative Evaluation of Project (10 pts possible)	Measure of services provided, numbers seen (Summative evaluation of objectives written included)	Some errors in data collection, can be corrected. Summative eval contains errors	Numerous errors but can be corrected	Summative evaluation omitted or incorrect.
Year End Summary (10 pts possible)	All required information included and correct	Minor errors in data	Several errors in data	Did not follow instructions in manual. Must resubmit.
Plan for Oral Presentation of Project (10 pts possible)	Where, when, audience or publication	Audience set but date not firm or publication not contacted	Audience set but no date set yet	No plans made
Oral Presentation (PPT & Photos) (10 pts possible)	All inclusive powerpoint and photos provided or receipt of submission of article to publisher.	Minor omissions in data in ppt or confirmation of receipt of submission on the way	Some relevant data omitted or no confirmation of receipt yet	Poor ppt and/or photos submitted

Disability Accommodation

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Academic Integrity at OIT

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NEWSLETTERS
&
ARTICLES OF
INTEREST

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LICENSE RATIFICATION

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16. RATIFICATION OF LICENSES

As authorized by the Board, licenses to practice dentistry and dental hygiene were issued to applicants who fulfilled all routine licensure requirements. It is recommended the Board ratify issuance of the following licenses. Complete application files will be available for review during the Board meeting.

DENTAL HYGIENE

H6667	KATHARINE D MARTINEZ, R.D.H.	12/17/2013
H6668	ALFREDO J FIGUEROA, R.D.H.	12/17/2013
H6669	LILLIAN N HA, R.D.H.	12/19/2013
H6670	SARA KRISTINA MARGARET CHEEK, R.D.H.	12/19/2013
H6671	KELLY E MORRIS, R.D.H.	12/23/2013
H6672	VIRGINIA D ESPINOZA, R.D.H.	12/23/2013
H6673	REBECCA N PRICHARD, R.D.H.	12/23/2013
H6674	ALEJANDRA MICHELLE CARRASCO, R.D.H.	1/7/2014
H6675	ELIZA V FORGUE, R.D.H.	1/17/2014
H6676	LAUREN L CRANDELL, R.D.H.	1/17/2014
H6677	YOUN KYUNG KIM, R.D.H.	1/24/2014
H6678	ELISABETH A MONTAGUE, R.D.H.	1/24/2014
H6679	STASI M REGAN, R.D.H.	1/31/2014
H6680	REBECCA L BEXLEY, R.D.H.	1/31/2014
H6681	JESSICA M TADE, R.D.H.	2/12/2014
H6682	NADINE A HILLMAN, R.D.H.	2/13/2014

DENTISTS

D9985	JOSHUA R TWISS, D.D.S.	12/17/2013
D9986	MAI HUYNH, D.D.S.	12/19/2013
D9987	PAWANDEEP SEKHON, D.D.S.	12/23/2013
D9988	ALVIN D SITOMPUL, D.D.S.	12/24/2013
D9989	NUTHYLA SINADA, D.D.S.	12/30/2013
D9990	MARK A VILLANUEVA, D.D.S.	1/17/2014
D9992	DANIELA DIAZ, D.M.D.	1/24/2014
D9993	RACHEL M YAMAKAWA, D.D.S.	1/24/2014
D9994	BRIAN J JOCHIM, D.M.D.	1/31/2014
D9995	QUYEN VU YING, D.M.D.	2/14/2014

ORTHODONTICS AND DENTOFACIAL ORTHOPEDICS

D9991	RUBEN I ALCAZAR,	1/17/2014
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