

# Executive Order Employment First Statewide Stakeholder Policy Meeting

Wednesday May 6, 2015

**1:30**-4:00pm

**HSB Rm #160**

500 Summer St, Salem OR 97301

1-888-808-6929

Access Code: 2349190

Host code: 1531(enter access code first)

	Agenda	Document	Time	Owner	Discussion/Decision
X	Review Agenda		5	All	Discussion
X	Review last month's meeting minutes		5	All	Discussion
X	FAQ's: Access to Sheltered Workshops		10	Angela/Acacia	
X	CMS Community Based Service Regulations: Integrated Settings		60	Lilia/Anna	
	Break		10		
X	Discuss Capacity Building, T & TA priorities for next biennium		30	Corissa	Discussion
X	Transportation – Follow up		10	Mike	Discussion
X	Employment Outcome System		10	Andre	Discussion
	Open Discussion <ul style="list-style-type: none"><li>• Policy discussion priorities for upcoming meetings</li></ul>		10	All	Discussion
X	Next meeting agenda items/wrap up		5	All	Discussion

Total time: 2:35

## Discussion:

**No changes to last month's meeting minutes**

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## **FAQ's: Access to Sheltered Workshops – Acacia/Angela**

Acacia: There has been a lot of confusion around what will be available July 1<sup>st</sup>. Lilia has put out a director's message and several FAQs which are now posted to the website. There is also a video that is now available explaining these FAQs. There are still ODDS conference calls for providers that are happening that address the more technical FAQs. The next conference call is this Monday at 1:00. Angela would like everyone to distribute the FAQs and video as much as possible. Acacia reminded everyone that if any questions do come in to send them to Acacia and ODDS so they can get answered. Cynthia would like this call in information for the DD conference calls. Roberta is asking how this call was promoted. Angela talked about the first meeting that was for providers specifically. There were over 100 people on the call and the conversation was based around the implementation of these changes. There is talk about a third call that includes a wider audience. This next call is scheduled during the same time as the VR conference call, this is a monthly call. Mike also wants to attend the VR branch meeting to spread the word there also. Roberta has an idea to reach out to educators, that there be specialized call for each audience at 7am or 4pm in the afternoon so it meets their schedules. Also being aware of DD jargon, the same would be true for reaching family members.

## **CMS Community Based Service Regulations (HCBS): Integrated Settings – Lilia/Anna**

A summary sheet that covers the service settings was shared.

ODDS is working with APD and AMH on these important new Federal guidelines. Lilia wants to make sure that people know these regulations impact people where they live, where they socialize and where they work. Anna – January of last year CMS defined the home and community based settings. CMS said 1915i - Oregon has one 1915i run by AMH, waiver programs - ODDS has 5 waivers, in addition to the Medicaid K-plan, services funded through these have to comply with the CMS home and community based integrated setting standards. These settings must be integrated and in the community. Anna continued to talk about the new requirements, also listed on the summary handout. Oregon has submitted a transition plan to CMS and is posted on the website; the link is listed at the bottom of the hand out. Final transition has to be completed by 2019, this will give the settings time to transition into compliance with this new regulation. This stakeholder group will be heavily involved in the implementation of this transition plan. Ross would like to know what happens to people who are in enclaves and day programs when they started to work in a community setting. Lilia responding saying she would hope those people have talked to their Personal Agent or Service Coordinator so they know what type of work they would like to do. Roberta would like to know who is on the membership list for the HCBS stakeholder group. Anna talked about the stakeholder group that is included in the transition plan, this group include self-advocates, AMH, APD and ODDS. Roberta wanted to know if there are any parents. Anna thinks there are a couple of family members, but she can ask Jane Ellen with APD about this. Anna talked about

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going around the state to do training for PA's and SC's, multiple locations have been identified details just need to be finalized. Cynthia asked if CMS is working with the state to give feedback on how to write the plan, or is Oregon just waiting for a response. Anna talked about how CMS is giving feedback on revisions. The plan that is posted on the website currently is the original version; the newest version has not been posted yet. Lilia doesn't know of a state that has had their statewide transition plan approved by CMS yet. Cynthia is wondering if there were questions around employment specifically, Anna stated there wasn't anything specific to employment, the feedback was more on the timelines. Paul Partridge on GoTo meeting would like to know if this will be a self-assessment or a component of the state walkthrough. Anna talked about there being both, it will be a two-step process. Cynthia asked if there will be someone else to help with these assessments, so the person feels comfortable answering these questions. Anna talked about the self-assessments that they will be able to complete themselves but also have a neutral/objective person to help assist with these. Anna also asked for any feedback on this if there are any other ideas.

Mike wants to make sure it's clear that if these settings don't come into compliance, the state is not automatically required by the regulations to shut them down, but the state won't get the federal match to fund them. Lilia agreed that if there isn't a federal match it doesn't make sense to fund those settings. It is written in the transition plan that there will be adequate time for these settings to transition. ODDS will be talking about this in several other meetings so others involved in these various groups will continue to hear about this. Lilia would like to have this on the agenda going forward and Lilia would like to bring the data after these assessments are completed to this group. Anna also talked about having more information and fact sheets included in the HCBS website soon, hopefully by next week.

## **Discuss Capacity Building, T & TA priorities for next biennium – Corissa**

Continued discussion regarding identifying and prioritizing strategies for capacity building and training and TA efforts for next biennium. Reviewed some draft strategies and discussed how these might be further shaped to meet targeted/prioritized needs. Mike would like to build on what we talked about at the last meeting and asked Jessica to restate what she mentioned last month.

- Jessica talked about job developers and getting enough providers up to speed to provide adequate services. There is a very small ratio of job developers and Discovery providers compared to how many people need these services. If a provider has to close their doors but still has 100 people who are waiting for Discovery, what will happen? Jessica is wondering if there is a way to model this data into a forecast or predictive model? Lilia really liked the idea of a predictive model, how many sheltered workshops are there, how many people etc...but doesn't really feel like the state has the ability to predict if the organization would need to close, that really lies with the organization. What Lilia would like to focus on is how many workshops there are and how many people are we talking about.

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- Lilia also talked about the change in people's daily lives. If someone gets an integrated job and works the maximum amount of hours, that could be 25 hours, what will they do the rest of the hours of the week, there will need to be day programs and other services. There is a balance that needs to be found and how the state can help this transformation. Jessica clarified that she agreed with what Lilia said, but is there a way to use the data to inform us who will be impacted by this first, where will the capacity be insufficient. Ross asked about what will happen with the 'baby boomers' the people who are a bit older, what will they do? Lilia talked about retirement and recognizes that there might be people who want to do activities that are retirement age activities. There are different stages of life and how to support them throughout those stages of their life.
- Mike would like to have an ongoing agenda item for provider transformation. Mike talked about next steps for this plan – we need to include the provider transformation work, and consider accessibility for family members. Ross suggested different ways to help people with intellectual challenges, like networking or using a computer. Mike clarified that this could be something like mentoring, especially in the rural areas.
- Cynthia also talked about wanting to capture these processes through video so individuals would want to sit down and watch them and learn about these services.
- Paul Partridge talked about accessible and transparent procedures for providers interested in becoming a certified/qualified employment provider. CDDP's have info. for foster provider licensing/certification. Need something similar for employment providers. Paul suggested coming up with something online they could take to walk them through the process and what the services are, also how they would become certified. Bill talked about the packet that Barb Southard has on what the provider would need to do to become certified.
- Bill is also doing training in La Grande on how to become a corporation. This is more than just being a DD provider, it includes being a corporation and other things that are big steps. Acacia talked about some tools they are developing on what each type of providers needs to have to become certified.
- Corissa would like to focus on the transformation piece, is this adding more providers, build up the efforts in the existing providers or what other thoughts?
- Roberta talked about the DD coalition meeting and discussion they had about the cost for providers to maintain sheltered workshops will increase as fewer people served in these settings.

## **DHS DIRECTOR VISIT**

Erinn Kelly-Siel joined the meeting briefly to obtain feedback from the group regarding progress, concerns or issues related to Employment First initiative. Cynthia shared a letter from Jaime Daignault and the council with a high level summary of the primary comments to implementing the Employment First initiative.

Erinn asked if there were any issues that anyone else would want to raise that is not included in the letter.

- Laurie talked about challenges in Rainier school district about job development and getting brokerage involvement. It would really help if there was a graphic that explained the birth to death in services.
- Roberta loved the idea of the stakeholder calls and there seems to be a renewed effort to involve stakeholders. A while ago the stakeholders were called to help to implement documents and policies that

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have already been developed to react to, rather than help develop it in the first place. Erinn hopes that we are getting to a place where we will be able to have time before things need to be implemented and have time to ask for more involvement from the stakeholders.

- Ross and Jordan talked about the letter they wrote to the group about ways to make the meetings more accessible.

Erinn also asked looking into the future, what things could help?

- Cynthia talked about making sure people in the field get the training they need.
- Roberta talked about including some parents and individuals when communication goes out to the field so it can be written in a way that everyone can understand. Roberta would really like to emphasize that she is enthusiastic about the future. She is excited about Trina's leadership in VR, with Department of Education and Lilia with ODDS also.

Erinn talked about the legislative process. She is hearing two things, to make sure there is community involvement and she encouraged the group to make the success stories more visible so the legislature can hear this. Cynthia talked about the 10 success stories that the council has developed and is unsure about how to share these videos with the legislature. The other thing she is hearing about is the system's capacity.

Erinn shared her appreciation to the members of the group. She realizes that time is important and hopes that everyone feels like their contribution is valued. She welcomes any communication if anyone has any questions or concerns.

## **Transportation – Follow up – Mike**

Roberta suggested looking at the policy level and if there is the need to involve other agencies. Mike suggested bringing the policies that are in place now to this group. Corissa talked about related services that are critical to helping some be successful, and the transportation is huge piece of that, she wonders if there is a strategy to think about the larger components that we could strengthen or collaborate with. Also how do we think about the other initiatives that happen across the state? Specific examples of how transportation impacts people were discussed:

- Ross almost wasn't able to come to these meetings due to transportation, which would have affected his paycheck.
- Ryley talked about having Lilia attend the OSAC meeting and that they spent most of their time talking about transportation.
- Bill talked about the wording in the home settings rule expenditure guidelines that say a family member can't transport. They are concerned about paying the wrong person. Acacia really encourages everyone

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to send in questions about the expenditure guidelines. Acacia talked about the confusion in communication, the more it's talked about, and the easier it is to understand.

- Cynthia talked about a conference she put on and the discussion about a vouchers system that is working in other states. If there was a business that is willing to transport, they could use those vouchers to pay for the service.

Mike would like to continue this discussion at next month's meeting.

- Roberta asked about people who experiences IADL/IDL on the way to work. Acacia is working on this. But the conversation should be about how the transportation should relate to the disabilities that are experienced.

## Employment Outcome System - Andre

Transmittal and link to survey has been released. Training is being completed on this survey and overall it is on track to be complete in time for Andre to complete the July 2015 report. Jordan asked how many people will be completing the survey. Andre stated it's not a person-centered survey; it is related to the number of providers. Mike talked about how there will be a lot more providers involved in this because it includes the support services brokerages.

Next month will be focused on metrics to refine some of the data we do have and the CMS guidance.

<b>Membership:</b>		
	<b>Seth Johnson</b> Opportunity Foundation of Central Oregon – Service Provider	<b>Sarah Jane Owens</b> Association of Oregon Community Mental Health Programs - Counties
X	<b>Cynthia Owens</b> Oregon Council on Developmental Disabilities – Advocacy	G <b>Paul Partridge</b> Yamhill County Developmental Disability Program - Counties
	<b>Chris Burnett</b> Oregon Rehabilitation Association (ORA) – Providers	X <b>Bill Uhlman</b> Eastern Oregon Support Services Brokerage – Support Services

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G	<b>Heather Hopkins - Slechta</b> Full Access Brokerage – Support Services Brokerages	G	<b>Michelle Markle</b> Portland Public Schools - Education
	<b>Senator Sara Gelser</b> Oregon Senate – Legislature		<b>Trina Lee</b> DHS – Vocational Rehabilitation
	<b>Dacia Johnson</b> Oregon Commission for the Blind – Vocational Rehabilitation		<b>Liz Fox</b> Oregon State Rehabilitation Council – Vocational Rehabilitation
X	<b>Ross Ryan</b> Oregon Self Advocacy Coalition – Self Advocates		Laurie Kash Lebanon School District – Education
	<b>Jaime Daignault</b> Oregon Council on Developmental Disabilities – Advocacy	G	<b>Jessica Leitner</b> Edwards Center – Providers
	<b>Marcia Ingledue</b> The ARC Oregon – Advocacy Organization – Self Advocacy		<b>Sydney Shook</b> Families Connected – Families
	<b>Sarah Drinkwater</b> Department of Education – Education	X	<b>Roberta Dunn</b> Family and Community Together – Family Members
X	<b>Lilia Teninty</b> DHS – Office of Developmental Disabilities (ODDS)		<b>Senator Lee Beyer</b> Oregon Senate – Legislature
X	<b>Jordan Ohlde</b> Oregon Self Advocacy Coalition – Self Advocate		<b>Phil Stone</b> Oregon Self Advocacy Coalition – Self Advocate
	<b>Jordana Barclay</b> Oregon Workforce Partnership – Workforce		
	<b>Invited Guests</b>		
	Robert Costello - VR		Julie Sobel – sitting in for Chris Burnett from ORA

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X	Angela Yeager – Employment First	X	Ann Balzell - VR
X	Andre Harboe – Employment First		Jennifer Donivan – attending for Rep Sara Gelser
X	Tim Acker – Employment First	X	Julie Huber - ODDS
X	Corissa Neufeldt – Employment First		Mitch Kruska - ODE
X	Allison Enriquez - ODDS	X	Brean Arnold – Employment First
	Robin Brandt - VR	X	Danielle Vander Linden - ORA
X	Ryley Newport - OCDD	X	Anna Lansky – Deputy Director ODDS
X	Acacia McGuire-Anderson - ODDS	X	Erinn Kelly – Siel – Director DHS
	Heather Lindsey - ODE		
	Stephanie Roncal - ODDS		

Future Agenda Items	Owner	Discussion/Decision
Collaborating with different agencies about complaints- <i>how do we address complaints that come in from the schools? How will EF see them, VR ODDS etc...</i>	All/QA/QI	Discussion
How do we reach employers successfully?	All/Angela	Discussion
Process measures- feedback and approval. Including QA/QI projects.	Mike Maley	Discussion and Decision needed
Family to Family Networks	All	Discussion
Definition of what an integrated setting is	All	Discussion

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## Outstanding Action Items

Complete	Items for follow-up action	Due	Assigned

## Completed Action Items – *To be removed when no longer relevant and added to tracker.*

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## Decisions

*To be removed when no longer relevant and added to tracker*

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