

Oregon Department of Corrections

Staff Reporting Responsibilities

PREA Reporting & Investigation of Sexual Abuse

- A. Inmates are encouraged to immediately report sexual abuse or sexual harassment to any staff member. Upon notification by an inmate that he/she has been sexually abused, harassed, or coerced into unwanted sexual contact, the staff member shall immediately:
1. Ensure the victim is safe and kept separated from the alleged perpetrator (if immediate need exists)
 2. Notify the Officer in Charge or Supervisor
 3. Officer in Charge will make appropriate notifications using the OIC checklist
 4. Document your notification and basic required information obtained by you in space below, sign and submit to the OIC for incorporation to the Unusual Incident Report.

Reported Sexual Harassment, Sexual Abuse information:

Date: _____

Signature: _____