

## Communication on Patients' Health Needs

### OREGON DEPARTMENT OF CORRECTIONS

#### Operations Division

#### Health Services Section Policy and Procedure #P-A-08

SUBJECT: COMMUNICATION ON PATIENTS' HEALTH NEEDS

POLICY: Communication occurs between the facility administration and treating health care professionals regarding inmates' significant health needs that must be considered in classification decisions in order to preserve the health and safety of that inmate, other inmates, or staff. Inmate/patient health needs are communicated routinely via the Health Status Screen.

REFERENCE: NCCHC Standard P-A-08  
ODOC Health Services - Facility Screening Criteria

PROCEDURE:

- A. Inmate Health Status is found in the Corrections Information System (CIS).
- B. A Health Status determination is to be completed when:
  - 1. The initial Health Assessment is completed.
  - 2. A new health condition is identified which results in the need for further diagnostic procedures, specialty consults, activity limitations, facility restrictions, health care follow-up, special housing requirements, other special needs, or medical restrictions.
  - 3. An identified health condition is resolved or stabilized, or at the time a change in restrictions has been determined.
- C. To complete the Health Status:
  - 1. Verify the name pulled up by the system based on the "Offender ID" that was entered.
  - 2. The date is automatically entered into the "current evaluation" field by the system on the date(s) any changes have been made.
  - 3. The "medical communication" field is automatically entered by the system based on what other information has been entered.

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4. "Keep at current location" field will display an "N" (no) as the default mode. If an inmate must be kept at the current institution, the health services staff may change this field to a "Y" (yes). Inmates should be kept at their "current location" under the following circumstances: pending diagnostic testing, pending specialty consultations or any other situations where a transfer out of the facility might delay diagnostic testing and/or treatment.  
  
Enter a "Y" (yes) into the "keep at current location" field if the inmate should stay at the current facility. Enter a date into the "re-evaluate" field corresponding to the date that the service would be completed. Once the service is complete, the health services staff must delete the "Y" (yes) and enter an "N" (no) to return to the default mode.
  5. Enter any significant information which you believe should be immediately noticed into the "comments" field.
  6. Select a restriction by entering a "1" as indicated. The "comment" fields are used when more detailed information is needed. A start and stop date must be entered, this section also requires the dates are manually removed once expired.
- D. See the "ODOC Health Services - Facility Screening Criteria" for information on clearing inmates for assignment to institutions. ODOC Health Services - Facility Screening Criteria, see attachments 1-5.
- E. Once the appropriate health status information is entered a new HS facesheet should be printed and posted in the medical file. From Basic Health Menu screen choose #14, "Work with Health Status", when input is completed, press F15 to bring up the current face sheet, which should have the updated HS information on it. Print the updated facesheet and post in the medical record. A facesheet will be generated for each patient; this will replace the Health Status report. All pertinent medical information will be included on the facesheet. The facesheet is intended for ODOC Health Services use. This field is not intended for inmate use, or use by non-health services staff or correctional staff.
- F. A query of specific health status information may be printed by following these steps:
1. Sign on to the DOC400.
  2. Page down to "Health Status Report Selection" and enter into that screen.
  3. Enter an "R" into the "Report Request" field.
  4. Enter a "1" into the field for which you are selecting the information (page down for more options) and press F10 to print.
- G. Fire Camp Clearance: **All** inmates must be screened for medical eligibility for fire camp placement. The fire camp template (attachment #10) will be posted in the progress notes and completed by nursing personnel as assigned. The restriction will be noted on Specific Program Clearance tab in the Health Status.

## Communication on Patients' Health Needs

Effective Date: \_\_\_\_\_  
Review date: Review date: April 2014  
Supersedes P&P dated: August 2013

## SCCI SCREENING CRITERIA

### DENTAL:

Chart review by the Dentist. Note any who need immediate dentures or major work that cannot be done at SCCI. Dental services are available 9 days a month.

### MENTAL HEALTH:

An inmate who has received mental health services must be stabilized and off medication for a period of six months.

### ORTHO:

Patients must be able to ambulate, including multiple stairs.

### SPECIAL NEEDS:

Treatment plan needs to be current and they should be scheduled to see the practitioner for a medication review if their meds are due to expire. They also will need to have at least a one week supply of medications when they arrive at SCCI.

### Medications:

SCCI uses mostly KOP medications. We have limited med lines, BID due to our hours of operation. Insulin dependent diabetics that are stable can be sent to SCCI if they are BID dosing only. Hep C patients' treatment is accepted at SCCI. We also take C-PAP patients.

### Medical:

It is imperative that a patient demonstrate that his medical condition is stable for 90 days prior to transfer. SCCI will take chronic medical conditions that do not require follow up with specialists. This is due to limited resources with regard to medical specialists in the local area. If you have specific questions about clearances please call.

## POWDER RIVER CORRECTIONAL FACILITY (PRCF) SCREENING CRITERIA

This criteria is designed to assist in screening prospective individuals for placement at PRCF for the Alternative Incarceration Program (AIP) or general population housing. PRCF program beds comprise approximately 128 of the beds in the facility. Medical staff hours of operation are 6:30 am to 8:00 pm Monday through Friday and 6:30 am to 5:00 pm on weekends.

**DENTAL:** Dental Services are available at PRCF.

**DIAGNOSTIC CAPABILITES:** PRCF does not have on-site x-ray facilities.

**MENTAL HEALTH:** PRCF does not have on-site BHS services. Programming inmates that have a mental health diagnosis or are taking meds for mental health issues must be stabilized for 90 days prior to being qualified for transport. Any medication change must be monitored for 90 days prior to transfer to determine stability. The patient must also demonstrate no BHS behavior problems for six (6) months prior to transfer. They are disqualified if they have had a serious suicide attempt in the past twelve (12) months. No BHS-- MHR, MH2 or MH3 are eligible for placement at PRCF for general population housing.

**MEDICATIONS:** PRCF uses mostly KOP meds. PRCF has limited med lines, BID only due to our hours of operation. Insulin dependent diabetics that are stable can be sent to PRCF, BID insulin dosing only. Patients currently on Hep C treatment are not eligible for placement at PRCF. PRCF has the capability to accommodate inmates requiring CPAP, please pre-arrange before transfer.

**MEDICAL:** It is imperative that a patient demonstrate that his medical conditions are stable for 90 days prior to transfer. If stable, PRCF will take individuals that have chronic medical conditions that do not require follow up with specialists. Baker City's community resources are limited with regard to medical specialists. PRCF can accommodate patients that require routine Chronic Disease Management appointments. If you have specific questions about PRCF clearances, please contact V. Clark, RN, MSM.

## MILL CREEK CORRECTIONAL FACILITY INMATE SCREENING CRITERIA

### Environmental Conditions:

Inmates are exposed to a variety of conditions that include but are not limited to uneven terrain, thick vegetation, highways, and parks. Inmates often operate dangerous power equipment, are exposed to dust and other allergens, and do heavy lifting.

These work assignments frequently take inmates miles away from any correctional or community health care facility.

### HEALTH CARE AVAILABLE AT MCCF:

MCCF is a work facility, health care available is very limited. Nurses are available to see patients by appointment Monday through Friday from 8:00 am to 4:30 pm. Provider clinics are held Tuesday afternoon and Friday morning. Telephone triage is available for emergencies by calling the clinic at SCI or OSCI when SCI is closed between the hours of 10:30 pm and 5:30 am.

### **Dental:**

Non emergent dental services are available by appointment through SCI Health Services.

### **Mental Health:**

Inmate/patients with no MH code and those with MH0 and MH1 (with no BHS medications) are approved for placement at MCCF.

### **Medications:**

MCCF uses the inmate self-administration (FISA) system. Individuals who are on controlled medication or NFISA because of previous noncompliance would not be appropriate due to the limited number of medical staff hours. TB medications 2x per week and injectable medications can be done at MCCF.

### **Medical:**

MCCF will take individuals that have chronic medical conditions which are stable and only require periodic follow up by the practitioner as described in P&P.

If you are unsure whether or not an inmate is appropriate for assignment to MCCF because of a medical condition, please contact the Nurse Manager at SCI.

## **SOUTH FORK FOREST (SFFC) CAMP INMATE SCREENING CRITERIA**

### **Environmental Conditions:**

Inmates are exposed to a variety of conditions that include but are not limited to: uneven and steep terrain, thick vegetation, highways, and parks. All SFFC inmate/patients must meet fire camp criteria

### **HEALTH CARE AVAILABLE AT SFFC:**

Health care is available on a very limited basis. Nurses are available to see patients by appointment Monday through Friday, from approximately 0500 to approximately 0900. A provider clinic is available one morning per week. Telephone triage is available for urgent needs and routine questions by calling the clinic at CRCI seven days a week from 0500 to 2130. The Medical Services Manager or designee is available for contact after designated clinic hours.

### **CRITERIA FOR PLACEMENT:**

1. All requirements on the fire camp template must be met.
2. Inmate/patient may be on TB Meds
3. Chronic Diseases under good control, with no medication changes for three months.
4. No requirement for more than quarterly provider follow-up for Chronic Diseases.

**Snake River Correctional Minimum (SRCM)  
Minimum Screening Criteria**

1. Upon receipt of counselor referral, candidates are screened by HS Management staff/or designees to determine if SRCM placement is medically appropriate.
2. Inmate/patient must have no med line medications, with the exception of INH/B6.
3. Inmate/patients health status must be stable, with no urgent medical issues that may require more than minimal medical intervention.
4. If work environmental restrictions exist, they are communicated to the Work Skills Coordinator for review.
5. Nursing staff is available Monday thru Friday for routine sick call and refill line. Provider clinic is held weekly.

**WARNER CREEK CORRECTIONAL FACILITY  
INMATE SCREENING CRITERIA**

Environmental Conditions:

Inmates are exposed to work in a variety of environmental conditions which include, but are not limited to: uneven and rocky terrain, forests, highways, parks, and areas of thick sagebrush. Inmates may operate power tools/equipment, be exposed to dust/allergens, and may be required to do heavy lifting. Exposure to extreme weather conditions is likely, ranging from over 80 degrees F in summer to sub-zero temperatures during winter.

HEALTH CARE AVAILABILITY AT WCCF:

Health Services staff are on-site from 0530—2130, 7 days per week, including holidays. Triage is available and conducted five (5) days a week. A medical provider is available 4-6 hours per week. There is no Behavioral Health Services (BHS) staff on-site at WCCF. On-call State providers (BHS) are available via telephone for crisis or emergent issues only.

Lake District Hospital in Lakeview offers limited services, patients requiring specialized follow up care are inappropriate for this facility. The nearest hospitals providing higher levels care are located in Bend or Medford, both are a 3 hour drive from Lakeview. No infirmary care available on site.

CRITERIA:

1. Orthopedic consult for ongoing issues are extremely limited at WCCF. Please make sure orthopedic issues are resolved before transfer to WCCF. Patients must be ambulatory and capable of mobility over slick or rough surfaces.
2. No severe allergy/hay fever/reactive airway conditions or COPD. Do not send patients to WCCF who have required frequent nebulizer treatments or recent hospitalization for these ailments. WCCF will accept patients who are stable with inhalers and demonstrate appropriate use of them.
3. Patients with seizure history are acceptable if they are stable, taking medication and have no incidence of seizure for one year.
4. No unstable cardiac conditions. Do not send patients with recent history of MI or any type of cardiac surgery. No cardiac specialists available. Patients with controlled hypertension are accepted providing they are compliant with self-medication and do not require close monitoring.
5. No psychotropic medications. Do not transfer patients to WCCF who are currently on mental health medications. WCCF does not have BHS counseling or treatment on site. BHS is available for crisis or emergency contract on an on-call basis only. Patients who have been off psychotropic medications for six (6) months, have remained stable and cleared by BHS will be accepted to WCCF.

6. Insulin dependent diabetics are acceptable providing they are stable and have not required emergency intervention in the last year. Patients requiring frequent provider visits for dosing changes are not easily accommodated. Please do not send patients with sliding scale or requiring insulin doses in excess of three times a day. NIDDM patients are accepted to WCCF if they are able to make appropriate choices from the general food line, or stable on oral medication and are compliant with self-medication.
7. Do not transfer patients with newly diagnosed or suspected but yet undiagnosed conditions requiring close or frequent monitoring by nursing staff.
8. No inmates actively involved in securing dentures. Part-time dental treatment is available.
9. Do not send patients with pending dental care requiring a dentist. Routine dental treatment is available 20 hours per week.
10. Patients currently on HCV treatment are not accepted at WCCF
11. Patients currently on INH treatment are accepted at WCCF

**If you are unsure if it is appropriate to transfer an inmate to WCCF, please contact the Medical Services Manager at (541) 947-8278.**

## Work Capabilities

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Start Date: \_\_\_\_\_

Review Date: \_\_\_\_\_

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No Work

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- Lay-in
  - No work allowed
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Sedentary Work

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- Full sedentary work
  - 10 lbs. occasionally <1/3 time
  - Negligible force frequently <2/3 time
  - Sitting most of the time
  - Walking or standing short time
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Light Duty Work

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- Full light work
  - 20 lbs. occasionally <1/3 time
  - 10 lbs. frequently <2/3 time
  - Negligible force constantly
  - Production rate pace
  - Walking or standing 1/3 – 1/2
  - Pushing/pulling arm leg controls
  - Sitting
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Medium Work

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- \_\_\_\_\_ 20 – 50 lbs. occasionally <1/3
- \_\_\_\_\_ 10 – 25 lbs. frequently
- \_\_\_\_\_ 0 – 10 lbs. consistently

Environmental Restrictive

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- Inside Secure Parameter
  - Smoke
  - Allergens
  - Sunlight
  - Hot/Cold
  - Bees/Wasps
  - Smooth ground only
  - Incline
  - Height
  - Power equipment
  - No sharp tools
  - Quiet, low stress
  - Other
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Specific Adjustments:

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- Upper extremity
  - Lower extremity
  - Positional/movement
  - Hearing limitation
  - Vision limitation
  - Simple tasks
  - Mobility impaired
  - Stairs/ladders
  - Prosthesis
  - No Food Handling
  - Around few people
  - Access to drinking water
  - No work from 10 PM to 6 AM
  - Other
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Exposure Crew: \_\_\_\_\_

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- Hep B Vaccine \_\_\_\_\_

Name: \_\_\_\_\_

SID#: \_\_\_\_\_

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Authorizing Signature

Institution Services Grid

AVAILABLE SERVICES	EOCI	OSP	SRCI	TRCI	CRCI	DRCM	MCCF	OSCI	PRCF	SCI	SCCI	SFFC	SRCM	TRCM	WCCF
Electrical Outlets (CPAP)	*		*	*	*	*	*	*	**	*	*			*	*
BHS Services	*	*	*	*	*	*		*						*	
Onsite Dental Services	*	*	*	*	*	*		*	*	*	*		*	*	*
One Flight Stairs Limitation			*	*	*	*		*	*					*	*
No Stairs limitation			*	*	*	*		*	*					*	*
Infirmary (#beds)	8	22	16	16											
Hospice program	*	*	*	*											
24 hr Nursing	*	*	*	*		*									
Insulin Diabetics	*	*	*	*	*	*		*	* BID only	*	*				*
HCV Tx Capable	*	*	*	*	*	*	*	*			*			*	
TB med capable	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
O2 Dependent		*	*	*	*			*							
O2 noc only	*	*	*	*	*			*	**						
7 day medline	*	*	*	*	*	*		*	* BID only	*	*				*

\* = services available

\*\*Please contact receiving facility for Oxygen, CPAP prior to transfer

Revised: 8/2013

# FIRE CAMP REVIEW TEMPLATE

FIRE CAMP CLEARANCE REVIEW: Institution:		Date:
Please indicate YES if patient meets criteria and NO if the patient does not meet criteria on each question below.		
1. Asthma: no history of exacerbation of sign/symptoms- <b>requiring onsite emergency intervention (NEB) or transfer for Emergency Care in the past 12 months.</b>	Yes	No
2. HTN: Stable, compliant with good control with no medication changes x 3 months.	Yes	No
3. Cardiac: Stable, compliant with good control x 3 years with no angina, heart disease, irregular heart rate, palpitations.	Yes	No
4. Diabetes (NIDDM): Stable, compliant with good control on Glucophage. Weekly BG checks only for 3 months.	Yes	No
5. Hospitalization: No hospitalizations in last 6 months for any Chronic Disease Condition.	Yes	No
6. New or suspected diagnosis: diagnosis does not require evaluation/monitoring by health care staff.	Yes	No
7. Seizure activity: No active seizure history in past 12 months and no medication changes in last 3 months.	Yes	No
8. Pending Appointments: patient has no pending outside appointments.	Yes	No
9. Medications: patient medication is keep on person (KOP) only (SFCC/MCCF can accept TB meds).	Yes	No
10. Ongoing orthopedic issues: no orthopedic, sports, work, bunk or stair restrictions for past 4 months.	Yes	No
11. Minor Orthopedic Conditions: released from treatment/encounter for <u>simple minor orthopedic</u> issue, such as sprains/strains x 1 month.	Yes	No
12. Dental Clearance: Patient is cleared for fire camp placement.	Yes	No
<p><b><u>The patient must meet ALL criteria, if all are not met; the patient is not cleared for placement.</u></b></p> <p><input type="checkbox"/> After a thorough review of the above criteria, this patient is medically cleared for fire camp placement.</p> <p><input type="checkbox"/> After a thorough review of the above criteria, this patient is not medically cleared for fire camp placement.</p> <p>Signed: _____ Printed Name: _____ Date _____ rev. 5/14</p>		

\*\*If cleared for fire camp and before departure, request a 3 month supply of medications.