

OREGON DEPARTMENT OF CORRECTIONS
Operations Division
Health Services Section Policy and Procedure #P-D-01

SUBJECT: PHARMACEUTICAL OPERATIONS

POLICY: Pharmacy services shall provide medication and associated health devices to inmates of the Department of Corrections in accordance with current State and Federal laws and regulations and shall provide for strict control and accountability for medications prescribed for inmates of Department of Correction's facilities.

REFERENCE: NCCHC Standard P-D-01
OAR 291-124-070
OAR 855-01-000 through 855-110-0015
Oregon Board of Pharmacy Regulations

PROCEDURE:

- A. All pharmacies will be licensed by the state and staffed by a licensed Pharmacist and each drug room will be under the supervision of a licensed Pharmacist. A licensed Pharmacist will inspect all drug rooms in each facility at least quarterly using the Oregon Board of Pharmacy Correctional Facility Inspection form. (See Attachment 1 for link to this form). Included in the inspection will be storage, records, orders and expired or discontinued medications.
- B. Each Oregon Department of Corrections facility complies with all applicable state and federal regulations regarding prescribing, dispensing, administering, procuring, and disposing of pharmaceuticals.
- C. A closed formulary shall be used for medication prescribing. A practitioner may request an item be included in the formulary. Such requests will be forwarded by the practitioner and acted upon at the next Pharmacy and Therapeutics Committee meeting. A practitioner may request a non-formulary medication for an inmate via a Non-Formulary Drug Request; see P&P P-D-01.1, Formulary.
- D. All pre-filled syringes delivered to Health Services shall be stored in a secured environment.
- E. Automatic stop orders for medication will be as listed in the Health Services Section Policy and Procedure #P-D-02.9, Medication Stop Orders.
- F. All medications are obtained through pharmacies authorized by the State of Oregon.

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- G. A pharmacist or designee shall review the inmate's medical profile each time a new or refilled prescription is dispensed.
- H. All patients with ongoing or major diagnosis are rescheduled to see their assigned practitioner before expiration of their medication. If a patient cannot be seen by their assigned practitioner before expiration of their medication order(s), refer to the treatment protocol regarding extension of medication orders. See Health Services Section Policy and Procedure #P-G-01, Chronic Disease Services, for specifics.
- I. Poison control information with the Poison Control telephone number will be posted in each facility's medication room, as well as the location where medical business takes place. Common poison control treatments (i.e., Activated Charcoal) are also stocked in the medication rooms.
- J. Details regarding Pharmacy Services are described in the Health Services Policies and Procedures #P-D-01 through #P-D-02.13.

Effective Date: _____

Review date: August 2014

Supersedes P&P dated: October 2013

Attachment 1

Link to the Oregon Board of Pharmacy Correctional Facility Inspection Report form

http://www.pharmacy.state.or.us/Pharmacy/Imports/Self_Insp_Forms/2008CorrectionalFacilitySelfInsp.pdf