

**Board on Public Safety Standards and Training**  
**Minutes**  
**October 25, 2012**

The Board on Public Safety Standards and Training held a regular meeting on Thursday, October 25, 2012, in the Boardroom at the Oregon Public Safety Academy in Salem, Oregon. Chair Kent Barker called the meeting to order at 9:02 a.m.

**Board members present:**

Kent Barker, Chair, Oregon Association Chiefs of Police  
Scott Stanton, Vice-Chair, Oregon Volunteer Firefighters Association  
Larry Blanton, Oregon State Sheriffs' Association  
Richard Brown, Public Citizen Member  
Brian Burger, AFSCME Representative, DOC  
Shawn Cardwell, Private Security Industry  
Christopher Eppley, League of Oregon Cities  
Rich Evans, Superintendent, Oregon State Police  
David Jones, Oregon Fire District Directors' Association  
Jeff Martin, Private Security Industry  
Colette S. Peters, Director, Department of Corrections  
Rob Poirier, Public Safety Telecommunicators  
Glenn Scruggs, Non-Management Law Enforcement  
Joseph Siebert, Oregon State Fire Fighters Council  
Lisa Settell, Non-Management Parole and Probation  
Mark Wallace, Oregon State Fire Marshal  
Michael Wells, Non-Management Law Enforcement  
Mathew Workman, Oregon Association Chiefs of Police

**Board Members Absent:**

Greg Fowler, SAC, FBI  
Alex Gardner, Oregon District Attorneys' Association  
Jeff Jones, Oregon Fire Chiefs Association  
Mike Reese, Chief, Portland Police Bureau  
Diana Simpson, Oregon State Sheriffs' Association  
Vacant, Chief, Portland Fire & Rescue  
Vacant, Superintendent Oregon State Police

**Vistors**

Steve Beck  
Paul Johnson Jr.

**DPSST Staff:**

Eriks Gabliks, Director  
Todd Anderson, Training Division Director  
Julie Olsen-Fink, Fire Certification Supervisor  
Marilyn Lorange, Standards and Certification Program Supervisor  
Teresa Plummer, Academy Training Supervisor  
Leon Colas, Professional Standards Investigator and Coordinator  
Linsay Hale, Compliance Coordinator  
Sharon Huck, JTA Coordinator

Tammera Hinshaw, Assistant to the Director

**1. Chair's Report and Administrative Announcements**

"This is a public meeting, subject to the public meeting law and it will be tape recorded."

**2. CONSENT AGENDA (The following items ratified by one vote)**

**A. Minutes**

Approve minutes from the July 26, 2012 meeting.

*To see the complete record of the July 26, 2012 Board meeting minutes, please go to:*

[http://www.oregon.gov/dpsst/BD/Policy\\_Committee\\_Minutes/BPSST\\_Minutes/Board72612.pdf](http://www.oregon.gov/dpsst/BD/Policy_Committee_Minutes/BPSST_Minutes/Board72612.pdf)

**B. OAR 259-008-0005, 259-008-0060, 259-008-0064, 259-008-0065, 259-008-0066 & 259-008-0076 – Proposed Rules**

Maintenance Training: Recall v. Suspension Procedure

*To see the complete record of the August 1, 2012 Telecommunications Policy Committee, the August 14, 2012 Corrections Policy Committee, and the August 16, 2012 Police Policy Committee minutes, please go to:*

[http://www.oregon.gov/dpsst/BD/Policy\\_Committee\\_Minutes/TPC\\_Minutes/TPC080112.pdf](http://www.oregon.gov/dpsst/BD/Policy_Committee_Minutes/TPC_Minutes/TPC080112.pdf)

[http://www.oregon.gov/dpsst/BD/Policy\\_Committee\\_Minutes/CPC\\_Minutes/CPCminutes081412.pdf](http://www.oregon.gov/dpsst/BD/Policy_Committee_Minutes/CPC_Minutes/CPCminutes081412.pdf)

[http://www.oregon.gov/dpsst/BD/Policy\\_Committee\\_Minutes/PPC\\_Minutes/PPC081612.pdf](http://www.oregon.gov/dpsst/BD/Policy_Committee_Minutes/PPC_Minutes/PPC081612.pdf)

**C. OAR 259-020-0010, 259-020-0015, 259-020-0030 & 259-020-0031 – Proposed Rules**

Denial, Suspension, Revocation Procedure

*To see the complete record of the September 12, 2012 Polygraph Advisory Committee minutes, please go to:*

<http://www.oregon.gov/dpsst/SC/docs/PLAC.Minutes/091212PLACMinutesDraft.pdf>

**D. OAR 259-060-0010 – Proposed Rule**

2011 SB635 – De Minimis Consideration

*To see the complete record of the August 21, 2012 Private Security/Private Investigators Policy Committee minutes, please go to:*

[http://www.oregon.gov/dpsst/BD/Policy\\_Committee\\_Minutes/PSIPIC\\_Minutes/PSIPC082112.pdf](http://www.oregon.gov/dpsst/BD/Policy_Committee_Minutes/PSIPIC_Minutes/PSIPC082112.pdf)

**E. OAR 259-060-0010 & 259-060-0015 – Proposed Rules**

SB1524 – OLCC Regulation Exemption

*To see the complete record of the August 21, 2012 Private Security/Private Investigators Policy Committee minutes, please go to:*

[http://www.oregon.gov/dpsst/BD/Policy\\_Committee\\_Minutes/PSIPIC\\_Minutes/PSIPC082112.pdf](http://www.oregon.gov/dpsst/BD/Policy_Committee_Minutes/PSIPIC_Minutes/PSIPC082112.pdf)

**F. OAR 259-061-0020, 259-061-0030, 259-061-0050, 259-061-0055, 259-061-0060, 259-061-0070, 259-061-0080 & 259-061-0090 – Proposed Rules**

Private Investigator Application Process

*To see the complete record of the August 21, 2012 Private Security/Private Investigators Policy Committee minutes, please go to:*

[http://www.oregon.gov/dpsst/BD/Policy\\_Committee\\_Minutes/PSIPIC\\_Minutes/PSIPC082112.pdf](http://www.oregon.gov/dpsst/BD/Policy_Committee_Minutes/PSIPIC_Minutes/PSIPC082112.pdf)

**G. OAR 259-060-0600 – Proposed Rule**

Forms

*To see the complete record of the August 21, 2012 Private Security/Private Investigators Policy Committee minutes, please go to:*

[http://www.oregon.gov/dpsst/BD/Policy\\_Committee\\_Minutes/PSPIPC\\_Minutes/PSIPC082112.pdf](http://www.oregon.gov/dpsst/BD/Policy_Committee_Minutes/PSPIPC_Minutes/PSIPC082112.pdf)

**H. ORS 183.405 – Five Year Review of Agency Rules**

OAR 259-060-0092 – Accreditation of Private Security Training Program (adopted 2/15/07)

*Completed*

**I. OAR 259-061-0010 & 259-061-0015 – Proposed Rules**

Private Investigator Fees

*To see the complete record of the August 21, 2012 Private Security/Private Investigators Policy Committee minutes, please go to:*

[http://www.oregon.gov/dpsst/BD/Policy\\_Committee\\_Minutes/PSPIPC\\_Minutes/PSIPC082112.pdf](http://www.oregon.gov/dpsst/BD/Policy_Committee_Minutes/PSPIPC_Minutes/PSIPC082112.pdf)

*Items J, K, and L were pulled from the agenda for discussion.*

**M. Daniel Gonzales, DPSST#25078 – Columbia River Correctional Institute – Not Revoke**

*To see complete record of the August 14, 2012 Corrections Policy Committee meeting, please go to:*

[http://www.oregon.gov/dpsst/BD/Policy\\_Committee\\_Minutes/CPC\\_Minutes/CPCminutes081412.pdf](http://www.oregon.gov/dpsst/BD/Policy_Committee_Minutes/CPC_Minutes/CPCminutes081412.pdf)

**N. Jeff Manley, DPSST#36502 – Clackamas County Sheriff's Office - Revocation**

*To see complete record of the August 14, 2012 Corrections Policy Committee meeting, please go to:*

[http://www.oregon.gov/dpsst/BD/Policy\\_Committee\\_Minutes/CPC\\_Minutes/CPCminutes081412.pdf](http://www.oregon.gov/dpsst/BD/Policy_Committee_Minutes/CPC_Minutes/CPCminutes081412.pdf)

**O. Dewayne Woody, DPSST#35139 – Northern Oregon Correctional Facility - Revocation**

*To see complete record of the August 14, 2012 Corrections Policy Committee meeting, please go to:*

[http://www.oregon.gov/dpsst/BD/Policy\\_Committee\\_Minutes/CPC\\_Minutes/CPCminutes081412.pdf](http://www.oregon.gov/dpsst/BD/Policy_Committee_Minutes/CPC_Minutes/CPCminutes081412.pdf)

**P. Anthony Barnett, DPSST#37913 – LaGrande Police Department - Revocation**

*To see the complete record of the August 16, 2012 Police Policy Committee minutes, please go to:*

[http://www.oregon.gov/dpsst/BD/Policy\\_Committee\\_Minutes/PPC\\_Minutes/PPC081612.pdf](http://www.oregon.gov/dpsst/BD/Policy_Committee_Minutes/PPC_Minutes/PPC081612.pdf)

*Item Q was pulled from the agenda for discussion.*

**R. Adam Hartlaub, DPSST#49788 – Washington County Sheriff's Office – Not Revoke**

*To see the complete record of the August 16, 2012 Police Policy Committee minutes, please go to:*

[http://www.oregon.gov/dpsst/BD/Policy\\_Committee\\_Minutes/PPC\\_Minutes/PPC081612.pdf](http://www.oregon.gov/dpsst/BD/Policy_Committee_Minutes/PPC_Minutes/PPC081612.pdf)

**S. Kip Oswald, DPSST#08674 – North Bend Police Department - Revocation**

*To see the complete record of the August 16, 2012 Police Policy Committee minutes, please go to:*

[http://www.oregon.gov/dpsst/BD/Policy\\_Committee\\_Minutes/PPC\\_Minutes/PPC081612.pdf](http://www.oregon.gov/dpsst/BD/Policy_Committee_Minutes/PPC_Minutes/PPC081612.pdf)

**T. John Thorndike, DPSST#42494 – Umatilla Tribal Police Department – Not Revoke**

*To see the complete record of the August 16, 2012 Police Policy Committee minutes, please go to:*

[http://www.oregon.gov/dpsst/BD/Policy\\_Committee\\_Minutes/PPC\\_Minutes/PPC081612.pdf](http://www.oregon.gov/dpsst/BD/Policy_Committee_Minutes/PPC_Minutes/PPC081612.pdf)

**U. Daniel Woodring, DPSST#45529 – Douglas County Sheriff’s Office – Not Revoke**

*To see the complete record of the August 16, 2012 Police Policy Committee minutes, please go to:*

[http://www.oregon.gov/dpsst/BD/Policy\\_Committee\\_Minutes/PPC\\_Minutes/PPC081612.pdf](http://www.oregon.gov/dpsst/BD/Policy_Committee_Minutes/PPC_Minutes/PPC081612.pdf)

**V. OAR 259-008-0060 – Proposed Rule COMMENT**

Public Safety Officer Certification

*To see the complete record of the September 28, 2012 Telecommunications Policy Committee minutes, please go to:*

[http://www.oregon.gov/dpsst/BD/Policy\\_Committee\\_Minutes/TPC\\_Minutes/TPC092812.pdf](http://www.oregon.gov/dpsst/BD/Policy_Committee_Minutes/TPC_Minutes/TPC092812.pdf)

**W. OAR 259-060-0060, 259-060-0065, 259-060-0070, 259-060-0075, 259-060-0080, 259-060-0085, 259-060-0095, 259-060-0120, 259-060-0130 & 259-060-0135 – Proposed Rules – REVISED**

Private Security Minimum Training Requirements

*To see the complete record of the September 27, 2012 Private Security/Private Investigators Policy Committee minutes, please go to:*

[http://www.oregon.gov/dpsst/BD/Policy\\_Committee\\_Minutes/PSPIPC\\_Minutes/PSIPC092712.pdf](http://www.oregon.gov/dpsst/BD/Policy_Committee_Minutes/PSPIPC_Minutes/PSIPC092712.pdf)

**X. OAR 259-060-0140 – Proposed Rule – REVISED**

Crowd Management, Event, or Guest Services

*To see the complete record of the September 27, 2012 Private Security/Private Investigators Policy Committee minutes, please go to:*

[http://www.oregon.gov/dpsst/BD/Policy\\_Committee\\_Minutes/PSPIPC\\_Minutes/PSIPC092712.pdf](http://www.oregon.gov/dpsst/BD/Policy_Committee_Minutes/PSPIPC_Minutes/PSIPC092712.pdf)

**Y. Private Security Examinations**

*To see the complete record of the September 27, 2012 Private Security/Private Investigators Policy Committee minutes, please go to:*

[http://www.oregon.gov/dpsst/BD/Policy\\_Committee\\_Minutes/PSPIPC\\_Minutes/PSIPC092712.pdf](http://www.oregon.gov/dpsst/BD/Policy_Committee_Minutes/PSPIPC_Minutes/PSIPC092712.pdf)

**Z. Committee Appointments**

Fire Policy Committee

- Dan Petersen – Oregon Fire Instructors Association – Reappointment
- Alan Ferchweiler – Oregon State Fire Fighters Council – Reappointment
- Jamie Paul – Oregon Department of Forestry – New Appointment

Police Policy Committee

- Craig Halupowski – Non-Management Law Enforcement – Reappointment

Corrections Policy Committee

- Rick Angelozzi – DOC Security Managers – New Appointment

Private Security/Investigator Policy Committee

- Justin Walker – Hospitality Industry – Reappointment
- Paul Castleberry – Armed Private Security Professionals – Reappointment

**AA. Changes to the Basic Police Curriculum and PCOD**

*See attachment A.*

The following four items are DUII cases. Jeff Martin explained that he requested the cases pulled because he feels strongly that all DUII cases should be taken very seriously and should be discussed by the Board, whether or not the discussion affects the ultimate outcome. It should be on the record for future Board precedence that these cases are closely considered.

Rob Poirier, Chair of the Telecommunications Policy Committee, assured Jeff that the committee spent considerable time pointing out the aggravating and mitigating circumstances and stated the committee considers past precedence and practices into account and takes their consideration of the cases very seriously.

Kent Barker, Chair of the Police Policy Committee, reminded Jeff that he had requested from DPSST staff a table of past DUII cases to refer to for comparison and consistency when reviewing DUII cases in the policy committee. Glen Scruggs agreed the committee vets the cases thoroughly.

**2. (J) Rebecca Hassler, DPSST#06505 – Not currently employed – Not Revoke**

*To see complete minutes of the August 1, 2012 Telecommunications Police Policy Committee meeting, please go to: [http://www.oregon.gov/dpsst/BD/Policy\\_Committee\\_Minutes/TPC\\_Minutes/TPC080112.pdf](http://www.oregon.gov/dpsst/BD/Policy_Committee_Minutes/TPC_Minutes/TPC080112.pdf)*

*Rob Poirier moved to accept the Telecommunications Policy Committee's recommendation to not revoke certifications. Scott Stanton seconded the motion. The motion carried with a unanimous vote.*

**3. (K) Corey Basford, DPSST#40544 – Department of Corrections – Revocation**

*To see complete minutes of the August 14, 2012 Corrections Policy Committee minutes, please go to: [http://www.oregon.gov/dpsst/BD/Policy\\_Committee\\_Minutes/CPC\\_Minutes/CPCminutes081412.pdf](http://www.oregon.gov/dpsst/BD/Policy_Committee_Minutes/CPC_Minutes/CPCminutes081412.pdf)*

*Collette Peters moved to accept the Corrections Policy Committee's recommendation to revoke certification. Mike Wells seconded the motion. The motion carried with a unanimous vote.*

**4. (L) Jeffery Bilyeu, DPSST#31396 – Oregon State Penitentiary – Not Revoke**

*To see complete minutes of the August 14, 2012 Corrections Policy Committee minutes, please go to: [http://www.oregon.gov/dpsst/BD/Policy\\_Committee\\_Minutes/CPC\\_Minutes/CPCminutes081412.pdf](http://www.oregon.gov/dpsst/BD/Policy_Committee_Minutes/CPC_Minutes/CPCminutes081412.pdf)*

*Brian Burger moved to accept the Corrections Policy Committee's recommendation to not revoke certifications. Rob Poirier seconded the motion. The motion carried with a unanimous vote.*

**5. (Q) Daniel Grice, DPSST#45505 – Springfield Police Department – Not Revoke**

*To see complete minutes of the August 16, 2012 Police Policy Committee minutes, please go to: [http://www.oregon.gov/dpsst/BD/Policy\\_Committee\\_Minutes/PPC\\_Minutes/PPC081612.pdf](http://www.oregon.gov/dpsst/BD/Policy_Committee_Minutes/PPC_Minutes/PPC081612.pdf)*

*Glen Scruggs moved to accept the Police Policy Committee's recommendation to not revoke certifications. Scott Stanton seconded the motion. The motion carried with a unanimous vote.*

**6. Director's Report and Meeting Schedule for 2013 (Attachment C)**

2013-2015 Budget

Eriks shared with the Board the 10% reduction package that had to be submitted to the Legislative Fiscal Office under Oregon Revised Statute 291.216 by all state agencies regardless of funding type. This 10% reduction impacts each program area of the organization and each funding stream. (Attachment D) Eriks shared that the Executive Committee of the Board reluctantly approved the 10% proposal during its September 2012 meeting.

Eriks explained the reluctance was because the members of the Executive Committee felt that DPSST had taken enough budget reductions over the last three biennia which have resulted in the loss of more than 40 positions and the loss/reduction of a number of important programs. There was also reluctance because DPSST is not a general fund agency and uses dedicated funds such as Criminal Fines and Assessments, Fire Insurance Premium Tax, 9-1-1 Telephone Tax, and fees generated from private security professionals and private investigators. Eriks was candid that this document is just one piece of the state budget process. DPSST will not know what reductions if any are taken until the legislative assembly passes the final budget for the state in 2013. Eriks promised to keep the Board updated on budget matters as additional information is received.

Eriks advised the Board that he and DPSST staff have met with Oregon High Intensity Drug Trafficking Area (HIDTA) regarding a training grant. Oregon HIDTA offers training classes to investigators and officers who work in HIDTA areas and opens these classes to officers from other law enforcement agencies when space is available. This training grant had been coordinated by the Oregon State Police in past years but as OSP re-organizes its program areas based on budget reductions, it is supportive of transferring the coordination to DPSST. The grant is for \$100,000 each year and DPSST does not see any negative impact in working with Oregon HIDTA. The classes will be offered in the field and also at the Oregon Public Safety Academy.

Eriks announced Marilyn Lorange has submitted her retirement notice from DPSST which will take effect on December 31, 2012. Marilyn has been with DPSST for a number of years and has left her mark on the organization and especially in our Standards and Certification Program. Marilyn has worked with the Board and its various policy committees, stakeholders, and the Oregon Legislative Assembly on a number of complex issues over the years. DPSST will conduct an open and competitive recruitment, which will involve Board members, to find the next Standards & Certification Program Manager. The Board expressed their thanks and appreciation to Marilyn for a job well done and congratulated her on her retirement.

Eriks shared some additional staff changes. Academy Training Supervisor Ray Rau has left employment with DPSST to become the new Chief of Police in Nyssa, Oregon. Private Security/Private Investigator Program Manager Teresa Plummer competed for Ray's position and was successful in the process and has assumed the position of Academy Training Supervisor. Teresa's management of the PS/PI Program is being temporarily handled by Brian Henson, who formerly served in this role.

Eriks gave the Board a brief update of the 2013 legislative session. DPSST has submitted only one legislative concept which clears up some confusing statutory language. DPSST is monitoring legislative efforts that deal with a number of funding sources for DPSST programs such as the 9-1-1 Telephone Tax, the Criminal Fines and Assessments Account (CFA), and the Fire Insurance Premium Tax (FIPT). DPSST is also working with and supporting the Oregon Department of Corrections and its legislation on the corrections officer training program which sunsets in 2013. Eriks promised to keep the Board posted on legislative issues as the session gets started in January.

DPSST hosted a tour group as part of the Oregon League of Cities (LOC) annual conference that was hosted by the City of Salem at the end of September. More than 20 city mayors, city managers, and elected officials came to the academy for an afternoon tour of the facility and training venues. The feedback from this group was very positive and an example of the outreach DPSST staff is offering on an ongoing basis to educate elected officials about the organization.

In closing, Eriks shared a review of the work of the Board, its policy committees, and DPSST over the past decade. This document (Attachment B) was prepared in response to Board Member Richard Brown's discussion at the July 2012 meeting regarding "raising the bar" for Oregon's public safety professionals. Eriks used the document as an example that each quarter, and each year, the Board has been actively involved in working with stakeholders to raise the bar for the various professions served by BPSST and DPSST. Eriks

mentioned that while each Board meeting agenda may not show a lot of changes, when you look at what is done on an annual basis, and especially over the past decade, it's amazing what has been done.

## **7. Committee Reports**

Corrections Policy Committee – Diana Simpson, Chair

Nothing to report

Fire Policy Committee – Joe Seibert, Chair

Nothing to report

Police Policy Committee – Kent Barker, Chair

Because Kent was unable to attend the last meeting, Eriks provided the update.

- The committee reviewed several revocation/denial cases.
- The group asked Eriks to give an update at the Chiefs and Sheriffs meeting on revocation cases coming to the committee that appear to be better addressed by the employer. DPSST is not the second bite of the apple; it is responsible for licensing, not hiring.
- The changes to the Basic Police curriculum will take effect January 2013.
- Both September and October classes are full due to an uptick in hiring.

Private Security Policy Committee – Jeff Martin, Chair

- Today, the Board has approved the remainder of the OARs from Private Security. It's been a two-year process which will increase the workload for the policy committee. The moral fitness standard will result in more case reviews but also raises the bar for the profession.
- The sub committees continue to review rules pertaining to their areas.
- Jeff is thankful for the work of Jim Essam, chair of the Alarm Monitor subcommittee.
- On behalf of the PS/IPC, Jeff thanked Teresa Plummer for her work leading the Private Security unit and wished her well in her new position at the academy.

Telecommunications Policy Committee – Rob Poirier, Chair

- The committee has been reviewing Oregon Administrative Rules.
- The committee called a special meeting to review a comment about the new OAR dealing with the certification matrix. The committee voted to support the staff recommendation to go forward as it was presented.
- The group is watching the sunset of the 9-1-1 tax. The recommendation on the table is to raise the tax from .75 to \$1.25. A secondary bill, if the first one doesn't go through, would keep the tax going at .75.
- Rob talked about the high consolidation of the public safety answering points (PSAP).
- The multi-line telephones are still causing serious issues with where the calls arise. To change this would be very expensive. They're hoping as new systems are put in, they are required to use technology that will let responders know where the call is coming from.

Mark Wallace shared that last week, DPSST hosted the State Fire Marshals Roundtable dealing with public assemblies and crowd management. There are a number of state fire marshal's offices that are looking at training and certification which might be an issue for the private security industry to look at as well. Jeff thanked Mark for the suggestion and said crowd management has always been a hotbed of discussion in the private security arena. It's a difficult thing to nail down as far as how we can regulate it and how we can enforce compliance. They will continue to review the issue.

Richard Brown talked about the need for students to receive more training on community policing and wanted to see about having classes during the evening hours while the students are on campus. Director Gabliks asked Glen Scruggs and Joe Seibert to explain to Richard why this is something DPSST cannot do because of union rules.

Director Gabliks told the group DPSST was approached by a company from New York City on doing some filming of the police classes training for a reality-based TV show. This would need to be discussed among the chiefs and sheriffs to see if they want their officers involved.

**8. Next meeting date: January 24, 2013**

With nothing more to come before the Board, Chair Barker wished the group happy holidays and asked them to be safe. The meeting was adjourned at 9:55 a.m.

## **Attachment A.**

### Basic Police Curriculum Review Meeting Attendees

Sheriff Jack Crabtree  
Sheriff John Trumbo  
Chief Wyn Lohner  
Deputy Chief Randy Sparacino  
Lt. Mike Peterson  
Lt. David Virtue  
Sgt. James Neufeldt  
Sgt. William Goff  
Mr. Richard Brown  
Director Eriks Gabliks  
Training Director Todd Anderson  
Capt. Ray Rau  
Capt. Roger Eaton  
Mr. Gary Ninman  
Mr. J.D. Edwards  
Mrs. Kristy Witherell

## **Department of Public Safety Standards and Training MEMO**

**Date:** October 25, 2012  
**To:** Board on Public Safety Standards and Training  
**From:** Todd Anderson/Director of Training  
**Subject:** Summary of Class Changes to the Basic Police Curriculum and PCOD

Attached you will find the summary of changes made to the sixteen week Basic Police Curriculum, as well as the (80) hour Police Career Officer Development Course. These curriculum changes were made under the direction of representatives from Police Departments, Sheriffs' Offices, Oregon State Police, and DPSST staff. The proposed changes were approved by the Curriculum Review Committee and then by the Police Policy Committee on August 16, 2012.

If approved by the Board on Public Safety Standards and Training, these proposed changes would become effective January 1, 2013.

DEPARTMENT OF PUBLIC SAFETY STANDARDS AND TRAINING  
 80-Hour Police Career Officer Development Course  
 Revised: May 2012

REVISION SUMMARY

<u>COURSE TOPIC</u>	<u>HOURS</u>	<u>REVISION NOTES</u>
<b><u>COURSE ADDITIONS</u></b>		
Ethics to the curriculum. question overview and JTA	4	A new 4 hour block has been added Cover sheet addressing test compliance created.
<b><u>COURSE REDUCTIONS</u></b>		
Sexual Assault Investigation hours. Curriculum re- career officer, not a basic addressing test question overview compliance added.	4	Course time reduced from 6 to 4 written to address needs of a student. Cover sheet and JTA
Motor Vehicle Code/Traffic Enforcement hours. Curriculum re- career officer, not a basic addressing test question overview compliance added.	3	Course time reduced from 5 to 3 written to address needs of a student. Cover sheet and JTA
<b><u>COURSES REVISED</u></b>		
Domestic Violence needs of a career Cover sheet addressing test and JTA compliance added.	2.5	Curriculum re-written to address officer, not a basic student. question overview

Elder Abuse Investigations needs of a career Cover sheet addressing test and JTA compliance added.	2	Curriculum re-written to address officer, not a basic student. question overview
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**COURSE TOPIC**

**HOURS**

**REVISION NOTES**

MDT Child Abuse Investigation needs of a career Cover sheet addressing test and JTA compliance added.	2	Curriculum re-written to address officer, not a basic student. question overview
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**COURSES REMAINING UNCHANGED**

Alcohol, Controlled Substance Offenses sheet addressing test compliance added.	2.5	No changes to curriculum; Cover question overview and JTA
Definitions, Introduction to Crimes Against Persons sheet addressing test compliance added.	3	No changes to curriculum; Cover question overview and JTA
Offenses Against Property sheet addressing test compliance added.	3	No changes to curriculum; Cover question overview and JTA
Offenses Against State, Public Health and Animals sheet addressing test compliance added.	2.5	No changes to curriculum; Cover question overview and JTA
Sex Crimes, Family Offenses, Related Crimes sheet addressing test compliance added.	2	No changes to curriculum; Cover question overview and JTA

Theft, Offenses Involving Fraud and Deception sheet addressing test compliance added.	2.5	No changes to curriculum; Cover question overview and JTA
Weapons, Public Order Offenses sheet addressing test compliance added.	2	No changes to curriculum; Cover question overview and JTA
Introduction to the Criminal Justice System sheet addressing test compliance added.	2	No changes to curriculum; Cover question overview and JTA

**COURSE TOPIC**

**HOURS**

**REVISION NOTES**

Juvenile Law sheet addressing test compliance added.	4	No changes to curriculum; Cover question overview and JTA
Homicide sheet addressing test compliance added.	2	No changes to curriculum; Cover question overview and JTA
Procedural Law sheet addressing test compliance added.	7	No changes to curriculum; Cover question overview and JTA
Mental Health and Disabilities sheet addressing test compliance added.	2	No changes to curriculum; Cover question overview and JTA
Standardized Field Sobriety Tests sheet addressing test compliance added.	4	No changes to curriculum; Cover question overview and JTA

Use of Force Law sheet addressing test compliance added.	4	No changes to curriculum; Cover question overview and JTA
Use of Force Application sheet addressing test compliance added.	4	No changes to curriculum; Cover question overview and JTA
Emotional Survival	4	No changes to curriculum.

All of the proposed changes have come from both internal and constituent input. An informational cover sheet has been added to each course. An online discussion board has been implemented for support to our self-study participants.

## **Summary of Class Changes to the Basic Police Curriculum**

### **History of Law Enforcement**

A two hour class on the History of Law Enforcement will be developed by Lt. Lee Farmer. This class will be tied into the Ethics and Professionalism course. The intent of this class is to enlighten law enforcement officers as to the origin and evolution of law enforcement.

### **Homicide**

Homicide will now taught during the Introduction, Definitions into Crimes Against Persons class. The class will take on an awareness role rather than be taught as an investigation class. This was a recommendation by the Basic Police Curriculum Review Committee.

### **Auto Theft Investigations**

Auto Theft Investigations will be offered by the Academy as an optional class. The committee felt this class would be best to target only those officers who had a need to complete it.

### **Ethics and Professionalism**

In addition to the History of Law Enforcement class, a fourth section of Ethics and Professionalism will be added later in the 16-week curriculum. This will enable the Academy to stress Ethics and Professionalism throughout the duration of the 16-week curriculum.

### **Mental Health and Disabilities**

A three hour block has been added to Mental Health and Disabilities, bringing the total hours spent in the classroom to 15 hours. This will allow instructors to spend more time stressing addition situations that have been arising in communities dealing with Mental Health.

### **Bombs and Explosives**

This curriculum is currently being reviewed to cross-check what is currently being taught in Weapons of Mass Destruction. Academy staff is ensuring that all facets of dealing with bombs and explosives are being taught, without being redundant.

## **Attachment B**

### **Board on Public Safety Standards and Training “Raising the Bar - 2002–2012”**

**October 24, 2012**

#### **2002**

- Location, design, construction of Oregon Public Safety Academy
- 12<sup>th</sup> grade reading & writing standards adopted for police
- Statutory authority granted to own “Real Property”
- Updates to criminal justice standards – disqualifying crimes
- Oregon Legislature approves 73.2 million for construction of new Oregon Public Safety Academy in Salem

#### **2003**

- Design and construction of Oregon Public Safety Academy
- Mandatory/Discretionary disqualifiers established for fire service
- Update to Public Safety Memorial Fund through legislative concept
- Updates to criminal justice standards – disqualifying crimes
- Moral fitness standards for private security providers
- Professional Standards Coordinator established for CJ
- BPSST begins to address discretionary disqualifiers/revocation/denial
- Statutory changes protect CJ agencies that provide documents to DPSST
- Rescue Technician (1006) training and certification standard adopted for fire

#### **2004**

- Construction of Oregon Public Safety Academy
- Establish maintenance training standards for fire service
- Establish maintenance of certification training standards for police
- Moral fitness standards for private security providers
- SnapShot program implemented for agencies to have on-line access

#### **2005**

- Construction of Oregon Public Safety Academy
- Implement minimum standards for Chiefs of Police
- Updates to criminal justice standards – disqualifying crimes
- Moral fitness standards for private security providers

#### **2006**

- DPSST begins to regulate private investigators (from OBI)
- New facility and better training venues as of June of 2006
- No reservations taken on Basic Police slots.
- Worked with Hatfield School of Government on strategic planning process
- Ongoing review of police curriculum
- Policy Committees reviewing curriculum for expansion/improvement
- Multi-Discipline training developed because of new academy
- 16-week Basic Police Course approved by Board
- Updates to criminal justice standards – disqualifying crimes

- Updates to private security provider standards for officers, managers, execs.
- Telecommunicator/EMD maintenance training rules updated
- Wildland Fire Investigator training and certification standard adopted
- Full-time, seasonal, and temporary employment defined for CJ
- DPSST only certified mandated course and instructors for same
- BPSST approves Student Conduct Rules for new Academy in OAR
- Implemented medical examination standards for Telecommunicators & EMDs
- Fire Ground Leader training and certification standard updated and adopted
- Firefighter (1001) training and certification standards updated and adopted
- Maintenance of fire service certification program implemented
- DPSST participates with Nike on Aerobic Capacity Study
- DPSST offers first 160-hour Leadership & Ethics Course (IPSLEI)
- Board raises standard for firearms qualification in basic CJ training

## **2007**

- Transition from 10 week to 16-week Basic Police Training Course
- Developed and implemented ORPAT as part of Basic Police Course completion
- Accreditation of private security training programs
- Begin substantial re-write of professional standards process for criminal justice
- Begin review of Intermediate & Advanced certification requirements for criminal justice
- Law enforcement agencies invited to participate in “Calls to Service Week”
- Board creates work group to review moral turpitude language
- Oregon Mayors Association passed a resolution that ORPAT be required biannually for police officers and similar evaluation process for firefighters
- Certified law enforcement reserve officer standard implemented
- Sheriff eligibility rules updated
- Telecommunicator/EMD rules for color vision field testing updated
- Rules implemented for dismissal of students from Oregon Public Safety Academy
- Rules approved to prevent “double dipping” of college/training credits for CJ
- Alarm Monitor definition and rules approved
- Process for civil penalty sanctions against CJ agencies discussed by Board
- Review of moral fitness rules and process for criminal justice
- Acquisition of 53 foot mobile fire training unit for hands-on firefighter training
- DPSST works with Portland State University to establish EMPA Program and a public safety cohort that meets on Monday nights
- Review and update of Basic Telecommunications Course
- First year of police certification maintenance standards
- Land-Based Maritime Firefighter (1005) training and certification standards adopted
- Fire Officer (1021) training and certification standards updated and adopted
- Revocation/denial of fire service certifications updated and adopted

## **2008**

- Academy Standards completely implemented at Salem location
  - 5 dismissals for academy rules violations
  - 16 dismissals from academy for academic failure
  - 73 students dropped from academy by employer
- Continue substantial re-write of professional standards process for criminal justice

- BPSST role in arbitration cases
- Continue review of Intermediate & Advanced certification requirements for CJ
- Challenge process for basic CJ courses updated and approved
- Rules for multi-disciplinary certification in CJ reviewed and updated
- Review and updated maintenance training credit for CJ instructors
- Review and update to PS/PI rules
- Fire Instructor (1041) training and certification standards updated and adopted
- Marine Land-Based Firefighter training and certification standard reviewed and adopted
- Update to Basic Police Course to meet statutory Mental Illness training
- Process for civil penalty sanctions against CJ agencies approved by Board
- Senate Bill 111 language implemented – require mental evaluations of officers
- Service Credit rules for criminal justice reviewed and updated
- Recall of criminal justice certification rules reviewed and updated
- Medical waivers for criminal justice personnel reviewed and updated
- CEUs for Private Investigators reviewed
- Grant given to OACP for purchase of 10 ORPAT trailers
- Listening Tour held in 12 communities on a regional basis
- Private Security armed curriculum updated
- 300<sup>th</sup> Basic Police Course held
- Students banned from having phones or video devices in Academy
- Review and rewrite of Use of Force curriculum
- Private Security begins to offer licensing classes out of state
- Course number directory created and posted on-line

## 2009

- Legislature allows DOC to leave DPSST and provide basic corrections officer training in-house with oversight and approval of BPSST
- DOC Corrections Training Audit Program established at DPSST
- Complete substantial re-write of professional standards process for criminal justice
- Changes approved to use of force training – continuum no longer used
- Requirement of Physical Examination after separation due to physical inability to perform essential tasks of a law enforcement officers
- Board allows recall of certification for Failing to Maintain First Aid/CPR
- Begin review of Intermediate & Advanced certification requirements for criminal justice
- Review and revision of 5-week Basic Corrections Curriculum
- Creation of two-week Basic Corrections Officer Course for Certified Police Officers (Pol-Corr)
- Rule adopted for fire certification - multisource offenders
- Standard adopted for Career Officer Development Course remediation
- Fred Meyer first to receive Private Security course approval
- Firefighter (1001) training and certification standards updated and adopted
- Fire certification rules adopted for discretionary disqualifiers
- Hazardous Materials response training and certification standards updated and adopted
- Oregon Health Science University (OHSU) Police Officers created by Legislature
- Oregon Humane Society investigators given police certification by Legislature
- First corrections class offered without DOC
- DPSST invited to give presentation to INTERPOL on 16-week Basic Police Course
- Changes to issuance of DPSST identification numbers to non-certified employees

- Update to rules for criminal justice multi-disciplinary certification
- Update to rules for criminal justice Supervision and Middle-Management

## **2010**

- Continue review of Intermediate & Advanced certification requirements for CJ
- DOC Corrections Training Audit Program provides quarterly reports to CPC
- Fire certification E-Forms program launched
- DOC Audit Program gives first report to BPSST Corrections Policy Committee
- First Firefighter I (NFPA) course offered at Academy
- Use of Force Media Day offered at Academy
- First Police-Corrections (Pol-Corr) Course offered at Academy
- Fire Officer (1021) training and certification standards updated and adopted
- Interface Firefighter (NWCG) training and certification standards updated and adopted
- Fire Apparatus Operator (1002) training and certification standards updated and adopted
- Training offered for public safety agencies to manage on/off-duty deaths
- Mental Illness training for law enforcement officers clarified in rule
- Period of Service for criminal justice clarified in rule
- Sheriff Eligibility rule updated
- Leave language updated in rule
- Criminal Justice executive training and certification rule update

## **2011**

- Continue review of Intermediate & Advanced certification requirements for CJ
- Review and update Private Investigator Rules
- DOC Corrections Training Audit Program provides quarterly reports to CPC
- DOC Corrections Training Audit Program provides update to Oregon Legislature
- Tribal police - legislation gives same peace officer powers as city, county, state to tribal police agencies that comply with SB 412
- DPSST leaves firearms training facility at Camp Adair (US Army Corps of Engineers)
- Private Security implements IRIS public access database to check licensee status
- University Police (State Board of Higher Education) added to DPSST by Legislature
- Legislation updated to reflect corrections officer that do not have direct supervision of inmates in their command position – change allows staff to remain certified
- Resource guide created for public safety agencies to manage on/off-duty deaths
- Polygraph licensing rules updated
- Rescue Technician (1006) training and certification standards updated and adopted
- Denial/revocation rules update for criminal justice
- Telecommunication hearing standard updated
- 12<sup>th</sup> grade writing evaluation for Telecommunicators dropped
- Education standard for criminal justice updated (GED)

## **2012**

- Basic Corrections Course goes from 5 to 6 weeks
- Update Intermediate & Advanced certification requirements for criminal justice
- Review and update Basic Police Course and Police COD
- Board approves proposed changes to Basic Police and Police COD courses
- PSMF defines health/dental alternative coverage

- Polygraph moral fitness and reconsideration rules reviewed and updated
- Review and update Private Investigator Rules
- DOC Corrections Training Audit Program provides quarterly reports to CPC
- Implement new training qualifications for private security firearms instructors
- Legislative correction to SB 412 – Tribal Police
- Judicial Marshals added to definition of Police Officer and under BPSST oversight
- OLCC enforcement inspectors to be trained and certified by DPSST/BPSST
- 100<sup>th</sup> Edition of the BPSST/DPSST Ethics Bulletin issued
- Fire Alarm Monitors added to Private Security alarm training and licensing
- Private Security addresses volunteer/deminimus service providers
- Update of rule for Remediation of Skills Deficiencies

**Attachment C****Board and Committee Meeting Schedule for 2013**

Meeting Coordinators:

Tina Diehl – Fire Policy Committee (503) 378-378-2254

Linsay Hale – Public Safety Memorial Fund Board (503) 378-2431

Tammera Hinshaw – Board and Executive Committee (503) 373-1553

Rebecca Hannon – Polygraph Licensing Advisory Committee (503) 378-2328

Heather Hatch – Private Security/Investigator Policy Committee (503) 378-8530

Kristy Witherell – Corrections, Telecommunications, Police Policy Committees (503) 378-2386

<b>Board/Committee Meetings</b>	<b>Meeting Dates</b>	<b>Meeting Times</b>
Polygraph Licensing Advisory Committee	1/9/13	9:00
Board and Public Safety Memorial Fund Board	1/24/13	9:00
Telecommunications Policy Committee	2/6/13	10:00
Corrections Policy Committee	2/12/13	1:30
Executive Committee	2/14/13	1:30
Private Security/Investigators Policy Committee	2/19/13	1:30
Police Policy Committee	2/21/13	1:30
Fire Policy Committee	2/27/13	9:00
Executive Committee	3/14/13	1:30
Board and Public Safety Memorial Fund Board	4/25/13	9:00
Telecommunications Policy Committee	5/1/13	10:00
Polygraph Licensing Advisory Committee	5/8/13	9:00
Executive Committee	5/9/13	1:30
Corrections Policy Committee	5/14/13	1:30
Police Policy Committee	5/16/13	1:30
Private Security/Investigator Policy Committee	5/21/13	1:30
Fire Policy Committee	5/22/13	9:00
Executive Committee	6/13/13	1:30
Board and Public Safety Memorial Fund Board	7/25/13	9:00
Telecommunications Policy Committee	8/7/13	10:00
Executive Committee	8/8/13	1:30
Corrections Policy Committee	8/13/13	1:30
Police Policy Committee	8/15/13	1:30
Private Security/Investigators Policy Committee	8/20/13	1:30
Fire Policy Committee	8/28/13	9:00
Polygraph Licensing Advisory Committee	9/11/13	9:00
Executive Committee	9/12/13	1:30
Board and Public Safety Memorial Fund Board	10/24/13	9:00

Telecommunications Policy Committee	11/6/13	10:00
Corrections Policy Committee	11/12/13	1:30
Executive Committee	11/14/13	1:30
Private Security/Investigators Policy Committee	11/19/13	1:30
Police Policy Committee	11/21/13	1:30
Fire Policy Committee	11/27/13	9:00
Executive Committee	12/12/13	1:30

All meetings are scheduled in the Boardroom at DPSST with the exception of Public Safety Memorial Fund Board and Polygraph Licensing Advisory Committee which will be held in A235.

**Attachment D**

**10% REDUCTION OPTIONS (ORS 291.216)**

Ten percent reduction options related to CFA total \$2,878,298 Other Funds. Ten percent reduction options related to other funding sources total \$610,778 Other Funds and \$5,889 Federal Funds. Total reduction options equal \$3,494,964 as detailed on the following 107BF17 forms.

DPSST receives General Fund for debt service obligations only, and debt service requirements must be met. No reduction is proposed for General Fund.

<b>ACTIVITY OR PROGRAM</b>	<b>DESCRIBE REDUCTION</b>	<b>AMOUNT AND FUND TYPE</b>	<b>RANK AND JUSTIFICATION</b>
(WHICH PROGRAM OR ACTIVITY WILL NOT BE UNDERTAKEN)	(DESCRIBE THE EFFECTS OF THIS REDUCTION. INCLUDE POSITIONS AND FTE IN 2013-15 AND 2015-17)	(GF, LF, OF, FF. IDENTIFY REVENUE SOURCE FOR OF, FF)	(RANK THE ACTIVITIES OR PROGRAMS NOT UNDERTAKEN IN ORDER OF LOWEST COST FOR BENEFIT OBTAINED)
Administration & Support Services (Facilities Operations & Maintenance) – Reduce the Food Service Contract.	Reduce limitation for food services contract based on reduction in number of classes in the 2011-13 biennium. DAS worked with the agency to renegotiate the current contract.	\$150,000 OF (CRIMINAL FINE ACCOUNT)	#1
Criminal Justice Program (Standards and Certification) – Eliminate three positions.	Effective 7/1/13, eliminate the Administrative Operations Manager, one Compliance Specialist 3 and one Administrative Specialist 1. These reductions will slow investigations and increase the backlog of pending certification records reviews on Oregon public safety officers, delay responses to public records requests and inactivate police maintenance training requirement.	\$619,819 OF (CRIMINAL FINE ACCOUNT)	#2

<b>ACTIVITY OR PROGRAM</b>	<b>DESCRIBE REDUCTION</b>	<b>AMOUNT AND FUND TYPE</b>	<b>RANK AND JUSTIFICATION</b>
Criminal Justice Program (Training) – Eliminate three positions.	Effective 7/1/13, eliminate the Tactical Training Supervisor, the Curriculum Specialist, and one Class Coordinator. Loss of these positions may result in increased liability with high risk training, delays in responding to curriculum requests, and reduced oversight of basic classes. These reductions, added to the six positions lost during the 2012 Legislative Session, will result in the loss of one Basic Police Class.	\$609,495 OF (CRIMINAL FINE ACCOUNT)	#3
Administration & Support Services (Information Services) – Eliminate one position.	Effective 7/1/13, eliminate the Business Systems Analyst (ISS 6 position). This position provides primary applications support to programs that facilitate the agency’s core business functions. Duties and knowledge base will be lost or absorbed by remaining employees at lower classifications and with existing high workloads.	\$235,796 OF (CRIMINAL FINE ACCOUNT)	#4

ACTIVITY OR PROGRAM	DESCRIBE REDUCTION	AMOUNT AND FUND TYPE	RANK AND JUSTIFICATION
Administration & Support Services (Facilities Operations and Maintenance) – Eliminate one position.	Effective 7/1/13, eliminate the Physical/Electronic Security Technician. The section will be reorganized and duties will be absorbed by remaining employees.	\$141,941 OF (CRIMINAL FINE ACCOUNT)	#5
		\$1,757,051	TOTAL – FIRST 5%
Fire Program – Eliminate Firefighter 1 training program.	Elimination of the Firefighter 1 training program will result in fewer firefighters trained in basic firefighting skills. DPSST holds 2 sessions per biennium with 20-25 firefighters per session.	\$108,500 OF (FIRE INSURANCE PREMIUM TAX)	#6
Private Security Program – Eliminate one position.	Effective 7/1/13, eliminate the Training and Development Specialist. The loss of this position means that the review, modification and updates of curriculum will not be maintained at a standard current with industry demand.	\$219,812 OF (LICENSING FEES)	#7

<b>ACTIVITY OR PROGRAM</b>	<b>DESCRIBE REDUCTION</b>	<b>AMOUNT AND FUND TYPE</b>	<b>RANK AND JUSTIFICATION</b>
Fire Program – Eliminate one position.	Effective 7/1/13, eliminate the Fire Training Coordinator (PSTS-2) position duty-stationed in Central Point. The loss of the position will reduce the amount of training available for career and volunteer firefighters. Geographical districts will need to be re-defined and remaining coordinators will have to absorb some of the workload.	\$268,958 OF (FIRE INSURANCE PREMIUM TAX)	#8
Administration & Support Services (Business Services Division) – Eliminate one position.	Effective 7/1/13, eliminate one Accounting Technician 2. This position provides cash receipting and data entry for processing accounts payable. Duties will have to be absorbed by remaining employees with existing high workloads.	\$141,786 OF (CRIMINAL FINE ACCOUNT)	#9

<b>ACTIVITY OR PROGRAM</b>	<b>DESCRIBE REDUCTION</b>	<b>AMOUNT AND FUND TYPE</b>	<b>RANK AND JUSTIFICATION</b>
Criminal Justice Program (Standards and Certification) – Abolish the DOC audit program.	Effective 7/1/13, eliminate the auditing function related to DOC’s training of its corrections officers. DPSST will not review DOC’s training to ensure compliance and will not certify DOC’s corrections officers. May require statutory language change.	\$593,591 OF (CRIMINAL FINE ACCOUNT)	#10
Administration & Support Services (Human Resources Division) – Eliminate two positions.	Effective 7/1/13, eliminate the Human Resources Division Director and the Human Resources Assistant. The loss of these two positions will leave the agency with one Human Resources Analyst 1 position. The savings may be reduced if the agency needs DAS or another agency to provide some HR services.	\$399,377 OF (CRIMINAL FINE ACCOUNT)	#11

<b>ACTIVITY OR PROGRAM</b>	<b>DESCRIBE REDUCTION</b>	<b>AMOUNT AND FUND TYPE</b>	<b>RANK AND JUSTIFICATION</b>
Fire Program – Reduce federal funds limitation.	Reduce limitation for services and supplies for the federally funded National Fire Academy Training Program. There are no required state matching funds. About six fire training classes will be cancelled in rural areas.	\$5,889 FF (FEDERAL GRANT)	#12
		\$1,732,024	TOTAL – SECOND 5%
		\$3,494,964	TOTAL OF 10% REDUCTIONS