

Board on Public Safety Standards and Training Minutes January 24, 2008

The Board on Public Safety Standards and Training held a regular meeting on January 24, 2008 at the Oregon Public Safety Academy in Salem, Oregon. Chair Burke-Sivers called the meeting to order at 9:00 a.m.

Attendees

Board Members Present:

Harold Burke-Sivers, Chair, Private Security Industry
Mark Prince, Vice-Chair, Oregon Fire Chiefs' Association
Todd Anderson, Oregon State Sheriffs' Association
Kelly Bach, Oregon State Firefighters' Council (by teleconference)
Andrew Bentz, Oregon State Sheriffs' Association (by teleconference)
Richard Brown, Public Citizen Member
Larry Goff, Oregon Fire District Directors' Association
Mike Healy, Oregon Association Chiefs of Police
Robert King, Non-management Law Enforcement
Erik Kvarsten, League of Oregon Cities
Jeff Martin, Private Security Industry
Tim McLain, Superintendent, Oregon State Police
David Miller, FBI-Oregon, Special Agent in Charge
Nancy Orr, Oregon State Fire Marshal
Steven Piper, Non-Management Law Enforcement
David Schutt, Oregon District Attorneys' Association (by teleconference)
David Sprando, Chief, Portland Fire and Rescue
Eric Swanson, Public Safety Telecommunicators
James Whelan, Oregon Volunteer Firefighters' Association
Max Williams, Director, Department of Corrections
Thomas Wright, Department of Corrections Bargaining Unit Representative

Board Members Absent:

Andrew Jordan, Oregon Association Chiefs of Police
William Lafferty, Forest Protection Agencies
Rosie Sizer, Chief, Portland Police Bureau

DPSST Staff:

John Minnis, Director
Eriks Gabliks, Deputy Director
Marilyn Lorange, Certification and Records Supervisor
Theresa King, Professional Standards Coordinator
Bonne Salle, Certification Coordinator
Jeanine Hohn, Public Information Officer
Charlene Barber, Executive Assistant to Director
Tammera Hinshaw, Executive Assistant to Deputy Director



1. **Chair's Report and Administrative Announcements**

Chair Burke-Sivers announced this is a public meeting subject to the public meeting laws and is being recorded.

2. **CONSENT AGENDA**

A. Minutes

Approve minutes from the October 24, 2007 Board meeting.

B. Brikner, Roman (Case #21507)

Uphold recommendation of the Private Security Investigator Policy Committee to assess Brikner a civil penalty in the amount of \$51,250.

To see complete text of the penalty assessment, please go to the Private Security/Investigator Policy Committee minutes of November 20, 2007 which can be found at:

<http://www.oregon.gov/DPSST/BD/docs/psipc112007.pdf>

C. Sandels, Christopher (Case #13524)

Uphold recommendation of the Private Security Investigator Policy Committee to revoke Sandel's certification.

(Please see reference for B above)

D. Beutler, Page (PSID #39040)

Uphold recommendation of the Private Security Investigator Policy Committee to revoke Beutler's unarmed private security certification.

(Please see reference for B above)

E. OAR 259-008-0060(17) - Multi-Discipline Recall – Proposed Administrative Rule Change

To see complete text of proposed rule change please go to Corrections Policy Committee minutes of November 20, 2007 which can be found at:

<http://www.oregon.gov/DPSST/BD/docs/CPC112007.pdf>

F. OAR 259-008-0200 - Civil Penalties – Proposed Rule

(Please see reference for E above)

G. OAR 259-060-0010 - Definitions – Proposed Administrative Rule

To see complete text of proposed rules G through N, please go to Private Security/Investigators Policy Committee minutes of November 20, 2007 which can be found at: <http://www.oregon.gov/DPSST/BD/docs/psipc112007.pdf>

H. OAR 259-060-0060(1)(b) - Eight-Hour Basic Classroom Instruction – Proposed Administrative Rule

(Please see reference for G above)

I. OAR 259-060-0120(6) & (8) - Credit Card Payments – Private Security Professional Certification – Proposed Administrative Rule

(Please see reference for G above)

J. OAR 259-060-0130(5) - Credit Card Payments – Licensing of Executive & Supervisory Managers – Proposed Administrative Rule

(Please see reference for G above)

K. OAR 259-060-0135 - Certification of Private Security Instructors – Proposed Administrative Rule

(Please see reference for G above)

L. OAR 259-060-0450(8) – Credit Card Payments – Compliance – Proposed Administrative Rule

(Please see reference for G above)

M. OAR 259-060-0500 - License Fees – Credit Card Payments – Proposed Administrative Rule

(Please see reference for G above)

N. OAR 259-061-0015 - Payment of Fees – Credit Card Payments – Proposed Administrative Rule

(Please see reference for G above)

O. Private Security/Investigators Policy Committee

- Brandon Mak - Unarmed Security - Re-appointment
- Arthur Smith - Private Investigators - New Appointment
- Shawn Cardwell - Armed Security - New Appointment

P. Telecommunications Policy Committee

- Jennifer Brinlee - Public Safety Telecommunicator - New Appointment
- Tom Clemo - Oregon Fire Chiefs Association - New Appointment
- Chris Benson - Oregon Fire Medical Administrators Assn - New Appointment
- Brian Casey - Oregon Association Chiefs of Police - New Appointment

Q. Fire Policy Committee

- William Klein - Community College Fire Program - Re-Appointment

R. Corrections Policy Committee

- Raimond Adgers - Oregon Sheriffs Jail Command Council - Replacing Chris Hoy
- Michael Gower - Dept of Corrections Security Manager - Replacing Troy Bowser
- Mitchell Southwick - Oregon State Sheriff's Association - Re-Appointment
- Ida Rovers - DOC Women's Correctional Facility Employee - New Appointment

Mark Prince moved to approve the items on the Consent Agenda. Tim McLain seconded the motion. The motion carried in a unanimous vote.

3. OAR 259-008-0070 & OAR 259-008-0010 - Proposed Changes

Marilyn Lorance reviewed the proposed changes. Robert King requested to be on record as being opposed to the proposed changes. It is his opinion that the problem was not solved by the workgroup.

Todd Anderson moved to approve filing the proposed language for OAR 259-008-0070 with the Secretary of State as a proposed rule and as a permanent rule if no comments are received. Tim McLain seconded the motion. Robert King voted nay. All other members voted aye and the motion carried.

To see complete text of proposed changes, please go to the Police Policy Committee minutes of November 13, 2007 which can be found at:

<http://www.oregon.gov/DPSST/BD/docs/PPC111307.pdf>

4. OAR 259-008-0010(6) - Proposed Administrative Rule Change – Moral Fitness

Marilyn Lorance reviewed the proposed changes. Chair Burke-Sivers advised that this issue is not complete and it will continue to be worked on.

Mike Healy moved to approve filing the proposed language for OAR 259-008-0010(6) with the Secretary of State as a proposed rule and as a permanent rule if no comments are received. Max Williams seconded the motion. Robert King voted nay. All other members voted aye and the motion carried.

To see complete text of proposed changes, please go to the Police Policy Committee minutes of November 13, 2007 which can be found at:

<http://www.oregon.gov/DPSST/BD/docs/PPC111307.pdf>

5. OAR 259-008-0011 - Proposed Administrative Rule Change – Moral Fitness

Marilyn Lorance reviewed the proposed changes.

Mark Prince moved to approve filing the proposed language for OAR 259-008-0011 with the Secretary of State as a proposed rule and as a permanent rule if no comments are received. Eric Swanson seconded the motion. Robert King voted nay. All other members voted aye and the motion carried.

To see complete text of proposed changes, please go to the Telecommunications Policy Committee minutes of November 8, 2007 which can be found at:

<http://www.oregon.gov/DPSST/BD/docs/TPC110807.pdf>

6. **OAR 259-008-0070 - Request to Consider Rule Change**

Marilyn Lorange reviewed the proposed changes.

Todd Anderson moved to approve filing the proposed language for OAR 259-008-0070 with the Secretary of State as a proposed rule and as a permanent rule if no comments are received. Max Williams seconded the motion. The motion carried in a unanimous vote.

To see complete text of proposed changes, please go to the Police Policy Committee minutes of November 13, 2007 which can be found at:

<http://www.oregon.gov/DPSST/BD/docs/PPC111307.pdf>

7. **Introduction of new Board members**

- David Miller to replace Robert Jordan, FBI
- Jeff Martin to replace Eric Meyer, Private Security Industry

8. **Director's Report**

Director Minnis gave an update on events at the Academy and accomplishments of the agency during the past year. During 2007 we:

- Closed out the construction project and learned how to manage our own facility and grounds.
- Started the 16-week Basic Police course, and made it through the always-tough first year of implementation.
- Instituted annual maintenance training requirements for law enforcement officers.
- Hosted Winter Fire School last February in a single location, instead of across two counties.
- Clearly defined and delineated Board and agency responsibilities in our Private Investigators Program statutes.
- Received a budget that will allow us to continue effectively operating our programs, purchase new equipment to improve our ability to meet constituent needs, and hire new staff members to improve delivery of training and other services.

We now have another legislative session to work through. We'll be converting our records management system to the Academy Training Operations and Management Software (ATOMS) database. Our Training Division will be working with its corrections, parole and probation, and telecommunications constituents to update their basic curriculum, aligning it with our new scenario-based training methods. Our fire staff will be investigating the possibility of having a firefighter course here at the academy and private security/private investigators will be updating its administrative rules to better define the program.

Public Safety Leadership and Ethics Institute Course

DPSST hosted the International Public Safety Leadership and Ethics Institute Train the Trainer Course at the Oregon Public Safety Academy from June 25-29, 2007. DPSST is offering a 160-hour Leadership and Ethics Course that began on January 3, 2008. DPSST's goal is to have a multi-disciplinary audience that includes fire, law enforcement, 9-1-1, and other public safety family members. Additional information on the contents of the training course can be found at www.ptk.org and <http://leadership.ptk.org>. The training course is

free of charge and DPSST is working with Portland State University to request up to six upper division credits for the program.

DPSST Web Conversion

The State of Oregon has been working for the last year to update its entire website to a new format that better meets Americans with Disabilities Act requirements for web-users. On Wednesday, January 9th, DPSST's website was converted to the new format. It will definitely look different and may need a few touch ups before the conversion is considered successfully complete. We are working hard to make sure all the information you need is still available and we ask for your patience. If you have trouble finding what you need, please feel free to contact us. You can check in with your normal business contacts here at the agency, or you can refer your questions and concerns to our Public Information Officer, Jeanine Hohn at (503) 378-4404 or jeanine.hohn@state.or.us.

Oregon Public Safety Academy Receives National Construction Award

The Construction Management Association of America (CMAA) has recognized the Oregon Public Safety Academy for its 2007 CMAA Project Achievement Award for New Construction Under \$100 million. The \$77 million project came in on time, on budget, and received a flawless audit of state funds from the Oregon Secretary of State. The award was presented at CMAA's annual conference in Chicago. This award recognizes that project team which included CH2M Hill, Hoffman Construction, Yost-Grube-Hall Architects, and DPSST.

DPSST Receives Grant for All-Hazard Incident Management Course

DPSST has received notice that it has been awarded a \$30K grant for the delivery of an All-Hazard Incident Management Team (IMT) Course from the Community Right to Know (CR2K) Program at the Office of State Fire Marshal. This training will be offered free of charge at the Oregon Public Safety Academy to all interested public safety professionals.

2008 Memorial Ceremonies Scheduled

DPSST is working with both the Law Enforcement Memorial Committee and the Oregon Fire Service Honor Guard to plan the 2008 ceremonies at the respective state memorials. The Fallen Law Enforcement Officers Memorial ceremony will be held on Thursday, May 8, 2008 at 1:00 PM. The Fallen Fire Fighters Memorial ceremony will be held on Thursday, September 18 at 1:00 PM.

DPSST to Host National Conferences in 2008

DPSST will host a number of national conferences during the upcoming year including the North American Fire Training Directors Association (NAFTD), the State and Provincial Police Academy Directors (SPPADS), and the Western States International Directors of Law Enforcement Standards and Training (IADLEST). In addition, a weeklong anti-terrorism training program from Israel is being planned for July and a weeklong course on Investigation of Officer Involved Shootings from Miami, Florida is tentatively planned in May.

Oregon University System Approves EMPA at Portland State

For the past two years, DPSST has been working with the Executive Leadership Institute at the Mark O. Hatfield School of Government at Portland State University on the development of an Executive Master of Public Administration (EMPA) for public safety professionals.

This degree program is especially designed to provide experienced managers with the skills and knowledge necessary to address the emerging problems of the next decade. The EMPA is a flexible, selective program where participants take classes with other seasoned peers. While rigorous, the EMPA program requires 45 quarterly credits, rather than the 60 credits of our conventional MPA degree. It is designed to be completed in 24 to 27 months. The EMPA also recognizes education received at the FBI National Academy and the Executive Fire Officer Program at the National Fire Academy. For more information, please visit: <http://www.eli.pdx.edu/programs.php>.

9. **Committee Reports**

- Corrections Policy Committee – Todd Anderson, Chair
The mean + 2 standard for corrections staff is being researched by legal council who believe there may be legal issues created by having two different standards for police and corrections. The committee is waiting for a decision before moving forward. Curriculum development is ongoing.
- Fire Policy Committee – Jim Whelan, Chair
The Fire Policy Committee has gotten through the revocation and denial process and the Administrative Rules are approved and in place. The FPC is looking into the NFPA 1403 Standard for Live Fire Training and has a workgroup coming together to evaluate and make recommendations.
- Police Policy Committee – Andrew Bentz, Chair
Chair Bentz thanked the Chair and workgroup for all their hard work on the moral fitness standard. His opinion is that we can always improve, but our system works and we need to allow it to continue to work. The Police Policy Committee's next meeting is scheduled for February 12.
- Private Security Policy Committee – Harold Burke-Sivers, Chair
The group has a unique constituency due to private business which wants more electronic transaction ability. They're working on implementing continuing education, creating partnerships with two-year institutions, and reciprocity with other states.
- Telecommunications Policy Committee – Eric Swanson, Chair
The group is revising and reviewing curriculum.

Richard Brown asked about the training for Board members that was mentioned at a previous meeting. Eriks and Marilyn are working on it and are planning to have a session after the next Board meeting on April 24. The topics will include how the Board works and Administrative Rules.

With no further business to discuss, Chair Burke-Sivers adjourned the meeting at 10:00.

An audio copy of the meeting is available upon request by contacting Tammera Hinshaw at (503) 378-2428 or by e-mail at tammera.hinshaw@state.or.us.