

**Board on Public Safety Standards and Training
Executive Committee Meeting
Minutes
September 13, 2007**

The Executive Committee of the Board on Public Safety Standards and Training held a teleconference on September 13, 2007 at the Department of Public Safety Standards and Training. Chair Harold Burke-Sivers called the meeting to order at 1:33 p.m.

Attendees

Committee Members:

Harold Burke-Sivers, Chair of Private Security Policy Committee and Chair of Board
Andrew Bentz, Chair of Police Policy Committee
Jim Whelan, Chair of Fire Policy Committee
Marc Prince, Board Vice-Chair
Todd Anderson, Chair of Corrections Policy Committee

DPSST Staff:

John Minnis, Director
Eriks Gabliks, Deputy Director
Marilyn Lorange, Standards and Certification Supervisor
Charlene Barber, Executive Assistant



1. **Approval of March 8th, 2007 Meeting Minutes**

Todd Anderson moved to approve the minutes from the March 8th, 2007 Executive Committee meeting and Andy Bentz seconded the motion. The motion carried in a unanimous vote.

2. ***Proposed Recall of Certifications**

Chair Harold Burke-Sivers requested clarification on multi discipline certification. Marilyn Lorange provided an overview of multi-discipline certification for the Committee. In most cases multi-discipline certification occurs with employees of 9-1-1 centers who are certified as both Telecommunicators and Emergency Medical Dispatchers. In other cases it

may be an employee of a sheriff's office who is certified in both Police and Corrections. DPSST sends out a number of reminders to those who have not met the requirements for certification maintenance. The final action is the recall of certification which is done in concert with the Board. Once the person completes their maintenance training their certification status is changed from recalled and returned to active.

Todd Anderson proposed that the committee move to approve the proposed recalled certifications of Robert Gates and Pamela Bates. Marc Prince seconded the motion. The motion carried in a unanimous vote.

3. ***Medical Waiver – Linda Krichevsky**

Marilyn Lorance briefed committee on medical waiver. Linda Krichevsky has a medical condition called amblyopia which is commonly referred to as lazy eye. The physician indicates she has had the condition since she was a child and also noted that there are no conditions that would prevent her from performing the essential functions of the job. This is a condition that policy committees have been fairly comfortable granting a waiver on based on a physicians assessments in the past. Typically, someone has the condition from either birth or very early in childhood and the brain develops coping mechanisms to allow them to determine depth perception. Even though they can't pass a depth perception test on a chart they are generally functionally very well they have developed ways to compensate for this condition. These types of matters usually go to the specific policy committee for review but Multnomah County was concerned about the time frame due to hiring crisis. They specifically requested that it get reviewed by the Executive Committee so they could make the offer and bring Linda Krichevsky into the position. Linda has performed jobs of a similar nature in another state with no issues.

Marc Prince proposed that the committee accept the medical waiver for Linda Krichevsky. Todd Anderson seconded the motion. The motion carried in a unanimous vote.

4. ***OAR 259-020-0055 Polygraph Licensing Advisory Committee Members Reappointment**

This is a Polygraph Licensing Advisory Committee (PLAC) member reappointment for Richard 'Dick' L. Cowan. The PLAC is under a separate set of statues and rules. They relate to the board in the areas of administrative rule adoption, which goes from the PLAC to the Board. PLAC appointments are made by the Director who sends them to the Board for confirmation. In Oregon revised Statute, the PLAC is advisory to the Director and/or Department not to the Board.

Todd Anderson proposed that the committee move to approve the reappointment of Richard 'Dick' L. Cowan to the Polygraph Licensing Advisory Committee. Andrew Bentz seconded the motion. The motion carried in a unanimous vote.

Eriks Gabliks shared the following program/agency updates:

❖ **Digital Meeting Minutes and Other Minute Issues**

- Eriks Gabliks wanted the committee to consider and give input on committee meeting minutes. DPSST has recently purchased equipment which will record the meetings in a digital format. Eriks had received a phone call from a constituent agency which was concerned that the meetings minutes were too detailed. The meetings are a public and the minutes are a public record. Written and oral copies of the meetings are available upon request. The Committee gave DPSST staff direction to capture the motions and discussions that take place at the various public meetings and to comply with the public records law but verbatim minutes were not necessary.

❖ **Governor's Office – Strategic Vision Session**

- DPSST participated with other state public safety agencies in the Governors' Office strategic vision sessions held over the past few weeks. A number of issues were identified in this process by DPSST that are being worked on collectively with the Board and constituents including -
 - Protection of dedicated funds – DPSST relies on the Criminal Fines and Assessment Account (CFAA), the Fire Insurance Premium Tax (FIPT), and the 9-1-1 Excise Tax. Each of these dedicated funds has been attacked in recent years and shifts in revenue streams have an impact on DPSST's programs.
 - Regulatory action – an increase in investigations. There are some very high profile issues that we are dealing with right now with staff, Policy Committees and the Board.
 - A regulatory streamlining - DPSST and its various regulatory programs are looking at ways to make the certification and compliance processes easier. One example given was the Private Security/Private Investigation Program moving towards the use of bank cards.
 - DPSST working with the Fire Policy Committee on the stratification where they are going to try and identify “what kind of fire department am I” and “what is my training”.
 - Still working with the Board on the rule change on moral fitness and the Board makeup.
 - Continuation of training program updates and changes. Many believe the changes to the basic police course addressed everyone's needs. The 16-week Basic Police Course has been implemented but neighboring states exceed 20 weeks which will require that DPSST and the Board continue to look at the training needs of entry-level police officers. Likewise, Corrections, Parole and Probation, a Telecommunications disciplines would like to see enhancements and increases in their respective training programs.
 - DPSST is monitoring discussions being held by legislative members that would add 40 additional Troopers to the Oregon State Police. The last three basic police classes have run with less than 40 students but recruiting numbers are beginning to improve. DPSST wants to make sure it has the ability and budget to train not just the addition Troopers but officers from all agencies.

- Public Safety Memorial Fund Board is getting more complex. There are now some 80 people in the fund. DPSST does not have the expertise of an Actuary, or the ability to invest these funds. DPSST would like to explore a partnership with the Department of Business Consumers Services (DCBS) which manages various state insurance funds and investments.

❖ **Richard Brown**

Richard Brown is the new Board Public Citizen Member. He has been sitting-in and participating in classes offered at the Academy. He has commented that a lot of what he has heard from people about what the Academy doesn't do in fact, the academy is doing and exceeding expectations of what citizens would want. Information about the Academy is not getting out on the local level.

❖ **2008 Board and Committee Meetings**

The 2008 meeting dates have been approved and posted. The Board meeting in January will be held at DPSST and not in conjunction with the Executive Leadership Training Seminar (ELTS) in Seaside like it was in 2007. Board training is still in the works along with a Board briefing for new members joining in between the two year training.

❖ **Fire Policy Committee**

Fire Policy Committee is moving forward the fire criminal conviction language at the next Board meeting.

❖ **Corrections Policy Committee**

Corrections Policy Committee discussed the Oregon Physical Ability Test (ORPAT) and the Department of Corrections is interested in that. More staff research is being done.

❖ **ORPAT**

First Basic Police class in July that went through under the new ORPAT standards all passed on the first try. The Oregon Mayor Association Conference was in Salem in August and they toured the academy. Their comments to us were that they were totally wrong as to what we do here at the academy and how we train the officers. They were very impressed by what they saw and heard. They also were interested to know why ORPAT was not a fitness for duty standard officers throughout the law enforcement career.

❖ **Police Policy Committee**

Police Policy Committee will be sending the Portland Police Bureau waiver request back to the Board. The Committee did not change their original recommendation. An Executive Session will be scheduled when the Board meets which will enable the Department of Justice to provide legal counsel to the Board on this matter.

❖ **Legislative – Last Session**

PERS legislation was adopted last session that allows DPSST to hire PERS retirees. DPSST has hired two PERS retirees - Rick Benson (Linn County Sheriff's Office) for the Firearms Program and Steve Winegar (Tualatin Police Department) for the Research and Training Development Program.

❖ **Portland Police Bureau**

DOJ has given guidance on an issue Portland Police Bureau raised around the recall of certifications and/or whether we have the authority to lapse certification of someone who has been on military leave. DPSST is a regulating body not an employer and has the role to determine qualifications for certification.

There being no further business to bring before the Committee, Harold Burke-Sivers adjourned the meeting at 2:30 pm.