

Private Security/Investigator's Policy Committee Minutes February 19, 2008

The Private Security/Investigator's Policy Committee (PSIPC) held its regular quarterly meeting at 1:30 p.m. on February 19, 2008. The meeting was held in Hillsboro, Oregon. Chair Harold Burke-Sivers called the meeting to order at 1:33 p.m.

Committee Members:

Harold Burke-Sivers, Chair
Walt Myers, Healthcare
Art Smith, Private Investigator
Shawn Cardwell, Armed Industry
Charles Dorris, Hospitality
Eric Morse, Manufacturing
Bill Herrick, Private Investigator
Jeff Martin, Vice Chair
Judy Pongratz, Retail

Members Absent:

Brandon Mak, Unarmed Security
Scott Reilly, Private Business/Government Entity

Vacant Positions:

Public at Large

DPSST Staff:

Brian Henson
Karen Evans
Ela Piekarz
Bill Garland
Chris Brodniak

Guests:

Derek Bliss, PS
Eli Rosenblatt, PI
Nancy Milliman, PI



Welcome New Members:

Art Smith, Private Investigators
Shawn Cardwell, Armed Security

Consent Agenda:

- a. Approval of Minutes November 20, 2007 meeting
- b. Private Investigator A Recommended Revocation
- c. Private Investigator B Recommended Revocation
- d. Private Investigator C Recommended Revocation

Item B, the recommended revocation of Investigator A was pulled from the consent agenda by DPSST staff and closed administratively.

Item A, the approval of the November 2007 draft minutes, Item C, the recommended revocation of Investigator B, and Item D, the recommended revocation of Investigator C all remained on the consent agenda. A motion was made by Jeff Martin and seconded by Charles Dorris to approve the consent agenda. Motion passed unanimously, with the recommendation to correct the minutes to reflect the following:
Walt Myers is Healthcare, not Hospitality.

New Business:

DPSST is proposing an administrative rule change to allow credit card payments. Fiscal Impact was identified for 2% fee per transaction and start up cost. A motion was made by Bill Herrick and seconded by Judy Pongratz to accept the proposed administrative rule Change. Motion passed unanimously.

DPSST is proposing an administrative rule change on 259-061-0040 minimum standards for Private Investigator to be adjusted to align with standards of Moral Fitness and clarify disqualifying acts. No fiscal impact was identified. Motion was made by Jeff Martin and seconded by Judy Pongratz to accept the proposed administrative rule change. Discussion ensued regarding section (E) actions of conduct that would adversely reflect on his or her fitness to perform a private investigator and clarification of the intent. Explanation followed of having there be reliable evidence either from complaint or subsequent investigation that provided reasonable proof that the complaint had validity. Motion passed unanimously.

DPSST is proposing an administrative rule change to 259-061-0090 review of application materials to clarify false information submitted on a department form. No fiscal impact was identified. A motion was made by Judy Pongratz and seconded by Charles Dorris to accept the proposed administrative rule. Motion passed unanimously.

DPSST is proposing an administrative rule change to 259-061-0230(2)(c)(D) acceptance of credit card payments as means of settling civil penalties and fines. A fiscal impact was identified of 2% cost to be paid out of the administrative functions of the program. Motion made by Judy Pongratz and seconded by Jeff Martin to accept the proposed administrative rule change. Discussion ensued on altering forms or creating a new form to capture credit card information for those who choose to use that method of payment. DPSST is working on forms and processes to comply with all of the credit card industry requirements. Motion passed unanimously.

DPSST is proposing an administrative rule change on 259-061-0230(3) regarding investigator compliance. Motion made by Bill Herrick and seconded by Judy Pongratz to accept the proposed administrative rule change. Discussion ensued regarding clarification of a record being destroyed versus maintaining the record but not disclosing it. Motion passed unanimously.

The draft of the updated armed curriculum was presented to the policy committee by the armed sub committee. Introduction was made by Derek Bliss, with sections presented and discussed by Shawn Cardwell, Bill Garland, and Karen Evans. A potential fiscal impact was identified as a result of increased class time. A suggestion was made by Harold Burke-Sivers to set up a listening tour to solicit feedback from Armed Instructors and Armed Professionals.

Sub Committee Reports:

Administrative Rule – Entire Division 60 Rule set is being rewritten to reflect statutory changes and requirements. Timeline to completion is unknown at this time.

Accreditation – The deadline for submission of accreditation materials to become the pilot agency has passed without action from the named agency. The process will be put out for all and the first agency to apply will be the pilot.

Curriculum – Proposed administrative rule regarding time frames for instructors will be posted March 21, 2008 to March 24, 2008 for public comment, and following will become rule. DACUM is on hold for remaining surveys. Refresher test updated curriculum will go out with a letter and become implemented as of April 1, 2008. Continuing Education has been discussed. And the sub committee is looking at the Private Investigator side as well as agency processes to create a model.

Alarm – Letter was drafted to be sent out soliciting for a new alarm monitoring representative for the policy committee.

Investigators – Bill Herrick asked for reciprocity to be put back on the agenda for the next meeting. Discussion ensued regarding the Private Investigator identification and wondering if it was possible to have it recognized as an official state ID.

Good of the Order:

Next meeting will be May 20, 2008 at DPSST in Salem.