

Private Security/Private Investigator Policy Committee Minutes November 18, 2008

The Private Security/Investigator's Policy Committee (PSIPC) held a regularly scheduled meeting at 1:30 p.m. on November 18, 2008 in White City, OR.

The meeting was called to order at 1:30 p.m. by Chair Jeff Martin.

Attendees

Committee Members:

Jeff Martin, Chair
Brandon Mak, Unarmed Representative
Judy Pongratz, Retail Representative
Shawn Cardwell, Vice Chair
Scott Reilly, Private Business (telephonic)

Members Absent:

Art Smith, Private Investigator Representative
Eric Morse, Manufacturing Representative

Vacant Positions:

Alarm
Member at Large
Healthcare
Private Investigator

DPSST Staff:

Brian Henson, Private Security/Investigator Program Manager
Karen Evans, Private Security Investigator/Instructor
Chris Brodniak, Private Investigator Compliance (telephonic)

Guests:

Damon Freeman, National Defense
Denise Whitney
Phil Agrue, Agrue Consulting Group



It was clarified that there was no quorum so a vote could not be taken on any agenda items. A meeting will be scheduled telephonically, at which time action can be taken on agenda items.

Guest Comments:

Denise Whitney indicated she was calling in to check in and see how everything was.

Consent Agenda:

Jeff Martin asked for any comment or changes to the August 2008 meeting minutes. There were no comments or changes.

Sub Committee Reports:

Administrative Rule – No updates at this time.

Accreditation – No interest in accreditation at this time.

Curriculum – The sub-committee identified subject categories resulting from the Job Task Analysis. Subjects include, but are not limited to, patrol, safety, enforcement, interpersonal skills, professional standards, and investigations. By the end of December facilitators will be in place for each subject area and during first week of January a facilitator meeting will be held. A draft curriculum will be created and presented to the committee in May of 2009.

Armed – Shawn Cardwell was recently appointed to the Board, creating a vacancy for armed representative. DPSST completed instructor orientation for the new Firearms Curriculum. However, there are 8 people that did not attend; DPSST will explore the possibility of scheduling of one more orientation training. Jeff Martin asked if there was feedback about the new curriculum during the orientation classes. Shawn Cardwell stated that all the feedback during training was positive. He expects some feedback after January 1, 2009, but generally expects that any changes and revisions to be done after sufficient time has passed, rather than attempting alternations each time an issue is brought forth.

Alarm – No updates at this time.

Private Investigators – No updates at this time.

Department Update:

Brian Henson introduced Phil Agrue; Phil was recommended by the Oregon Bar for appointment. His name will go forth to the Executive Committee for approval.

Brian Henson and Chris Brodniak attended the International Association of Security and Investigator Regulators (IASIR) in Florida. IASIR is made up of various state regulatory agencies, including agencies from Canadian Provinces and United Arab Immigrants. In November of 2009 DPSST will host the next IASIR conference. There are about 35 or 36 state agencies that regulate Private Security and Private Investigators. However, the regulation can vary from simply registering the business name, to regulations that mirror Oregon's standards. The group is working on a website that will outline each state's regulations, standards, contact information, and other pertinent information. Jeff Martin asked about any reciprocity discussion. IASIR has decided not to go forth with reciprocity standards at this time, as due to the differences in disqualifying convictions.

Brian Henson listed the vacant Policy Committee positions. He encouraged members and guests to let others know of the vacancies and to encourage them to apply if they met the standards of the position.

Karen Evans stated that DPSST is striving to provide one regional training every few months to meet the need of the constituents. She cautioned that there are sometimes restraints involved in providing regional training, but the agency is actively working on being more mobile.

Karen Evans notified the committee that the process for capturing investigatory information in the DPSST database was revised with the assistance of Suzzane Baker. She stated that the information easily queried for more accurate reports and statistics.

Chris Brodniak has started to provide an orientation for Private Investigators, which is similar to the Private Security Manager Orientation class. The first part of the class discusses the rules, statutes, and ethics, and the second part of the class is the exam.

DPSST now gets daily notification from Oregon State Police of recent arrests of Private Security and Investigators. Brian Henson outlined that out of about 550 applications that come through each month, between sixty and seventy typically have some type of criminal background that needs further review. He explained that with the recent change in notifications, there was a period where the program was receiving more notifications than applications processed in a month. Although that number has now reduced, there are still a significant amount of notifications that come in that may warrant Emergency Suspension.

Brian Henson, Suzzane Baker, Karen Evans, and Judy Pongratz presented a plaque from the Board, Committee and the Governor to Harold Burke-Sivers. Henson also read aloud a letter of appreciation for service that accompanied the plaque. The presentation took place at the University of Portland with Harold's colleagues and administrators present.

Old Business:

Jeff Martin gave an overview of the policy committee responsibilities and processes. He then reviewed the vote on Private Investigator Applicant A from the previous meeting in August. Per Robert's Rule of Order there are provisions to allow the policy committee to revisit the vote as there was confusion from the committee members about what they actually voted on. The original vote in August went to the Board to approve, deny, or ask for clarification on the vote. The Board, per Jeff Martin's request, ruled that the matter was to return to the PSIPC for further review and action. As there is not a quorum to vote, a telephonic meeting will be set when a quorum is available.

New Business:

Appointments to Chair and Vice-Chair cannot be done at this time. The vote will be held during the upcoming telephonic meeting, when a quorum would be available.

Jeff Martin provided an overview of Robert's Rule of Order.

Damon Freeman thanked Jeff Martin for his service.

The meeting was adjourned at about 2:32pm.