

**Private Security and Investigator's Policy Committee  
Minutes  
July 20, 2010**

The Private Security/Investigator Policy Committee of the Board on Public Safety Standards and Training held a special telephonic meeting on July 20, 2010, at the Department of Public Safety Standards and Training, 4190 Aumsville Hwy SE, Salem, OR 97317. The meeting was called to order by Chair Jeff Martin at 1:35 pm.

**Attendees**

**Policy Committee Members:**

Jeff Martin, Private Security Industry, Chair  
Shawn Cardwell, Private Security Industry, Vice Chair  
Phillip Agrue, Private Investigators OBA  
Vacant, Manufacturing Industry  
Arthur Smith, Private Investigators  
Robert Smith, Healthcare Industry  
James Essam, Alarm Monitoring  
Bonnie Narvaez, Public Member  
Paul Castleberry, Armed Security

**Committee Members Absent**

Ernie Loy, Retail Industry  
Judy Pongratz, Private Business  
Justin Walker, Hospitality  
William Geiger, Unarmed Security

**Guests:**

Eric Meyer of Maksimum Security  
Brandon Mak of Maksimum Security

**DPSST Staff:**

Teresa Naugle, Private Security/Private Investigation Supervisor  
Karen Evans, Private Security Trainer/Investigator  
Chris Brodniak, Private Investigator Compliance Investigator  
Marilyn Lorange, Standards and Certification Program Supervisor



**1. Chair's Report and Administrative Announcement**

“This is a public meeting, subject to the public meeting law and it will be digitally recorded.”

**2. Public Comment**

Chair Jeff Martin allowed for the combination of the public comment (Agenda item #2) and the discussion item related to the public comment received on Oregon Administrative Rule 259-060-0500 (Agenda item #3) since guests Eric Meyer and Brandon Mak were previous policy committee members.

**3. Discussion Item**

Public Comment received on Oregon Administrative Rule 259-060-0500

The policy committee members were provided with original, proposed, and public comment fee options.

Eric Meyer told the group that he had received comments from private security officers in southern Oregon regarding the certification fee increase to all levels of certification/licensure except the Executive Managers. Typically, the Executive Managers make more money, so it is difficult to understand why there was no increase in their fees.

Teresa Naugle explained to the group the reason for the fee increase and the different fee increase scenarios that were proposed to the Private Security/Investigator Policy Committee on March 30, 2010.

There was group discussion regarding individual companies paying for all employee certification fees and how the different proposed fee schedules would affect that; the increase to instructor certification fees impacting the private security professional; and the significant fiscal impact on small businesses.

The group also talked about the last fee increase in the 2003-2005 biennium and why the fees were returned to their original 1997 amounts.

Marilyn Lorance defined for the group how and when a significant fiscal impact to small business occurs.

A material change in the subject of the rule does not require another public comment period. If the policy committee chooses to adopt one of the public comment proposed fee schedules and wants to send it back out for public comment, the timeline would expire for the temporary rule, and fees would roll back to the 1997 amounts. If the temporary rule expires and there is no permanent rule in place, this would require larger fee increases than originally proposed. Several members of the committee felt that if we did choose one of the public comment proposed fee schedules in which the Executive Manager fees increase, they would prefer to receive public comments and would not feel right to merely change them without allowing managers to also voice their concerns.

*Bonnie Narvaez made a motion to approve administrative rule 259-060-0500 as it was originally proposed. Shawn Cardwell seconded the motion. The motion carried with a vote of seven to one.*

An end of meeting roll call was conducted to ensure that all members had the opportunity to vote and that we had an accurate count. The approved language will be sent to the Board for review and approval.

- 4. Next Private Security/Investigators Policy Committee Meeting is August 17, 2010, at 1:30 p.m. at the Department of Public Safety Standards and Training.**

Meeting adjourned at 2:51 pm.