

# **Private Security/Private Investigator Policy Committee Minutes December 5, 2006**

**I.** The Private Security/Investigator's Policy Committee (PSIPC) held a regular meeting at 1:30 p.m. on December 5, 2006 via teleconference. Chair Harold Burke-Sivers called the meeting to order at 1:32 p.m.

## Attendees

### Committee Members:

Harold Burke-Sivers, Private Security Industry, Chair

Eric Meyer, Private Security Industry, Vice Chair

Derek Bliss, Armed Security

Brandon Mak, Unarmed Security

Judy Pongratz, Retail Industry

David Tucker, Healthcare Industry

Chris Bloom, Private Investigators

William Herrick, Private Investigators

Jeff Martin, Alarm Industry

Randall Woolard, Private Business

### Members absent:

Lael Cooksley, Public Member

Eric Morse, Manufacturing Industry

### DPSST Staff:

Brian Henson, Private Security/Investigation Licensing Program Supervisor

Karen Evans, Private Security Trainer/Investigator

Chris Brodniak, Private Investigations Compliance Investigator

Marilyn Lorance, Records and Certification Program Manager

### Guests Present at Roll Call:

Katie Maynard



**II. Guest Comments:** none

### **III. Consent agenda:**

**a.** Approval of Minutes for September 14, 2006

**b.** Waiver Request

c. Civil Penalty

*Derek Bliss moved to approve the consent agenda. Erik Meyer seconded the motion. The motion carried in a unanimous vote.*

**IV. Sub-Committee Reports:**

**a. Administrative Rules – No report**

**b. Accreditation**

Chair Judy Pongratz provided the report. As approved by the Board on Public Safety Standards and Training at the October 2006 meeting, the drafted administrative rules addressing the accreditation provision of ORS 181.878(5) were filed as proposed rules and are currently open for comment. A notice of rulemaking hearing was filed. The hearing will be held at DPSST on January 8, 2007 at 1:30 p.m. The last day for public comment is January 8, 2007 at 5:00 p.m.

For copies of the revised text for the proposed revisions to OAR 259-060-0010, 259-060-0060, 259-060-0065, 259-060-0075, 259-060-0080, 259-060-0092, 259-060-0120 and 259-060-0135. Please Contact Bonnie Salle at (503) 378-2431, or by email at [Bonnie.Salle@state.or.us](mailto:Bonnie.Salle@state.or.us)

**c. Curriculum** – Chair Eric Meyer provided the report. The committee met on October 6th in Eugene and December 1, 2006 in Salem. Gerry Griffith of Providence, Beaverton joined as a new member of the subcommittee. The current topics of discussion and evaluation include:

- The test associated with the refresher training. The group is considering developing several variations of the test, and abolishing the old version.
- Delivery options for the required 4 hour assessment module.
- The possibility of adding a CEU requirement to the security professional training standards.
- The addition of specialized course of study
  - i. Profiling (Research being done by Judy Pongratz)
  - ii. Patrol Procedures (Research being done by Brandon Mak)
- Community Outreach and Education initiatives

**d. Armed** – Derik Bliss informed the committee that the next Armed Subcommittee meeting will be January 23, 2006 at 9:00 in Beaverton. The subcommittee is concentrating on finalizing the 16 identified components of the training manual and the test. Review of Sections 1-10 (classroom Module) is complete. Sections 11-16 (Range Procedures) are the group's current focus, with sections 13-16 scheduled to be reviewed at the next meeting. The committee members will also look at qualifications and skills assessment.

**e. Alarm Monitor** - No report, Waiting for the accreditation rules to finalize before moving forward.

- f. **Investigator** –Chris Bloom reported that the subcommittee is now looking at the issue of reciprocity and whether or not to enter into further agreements with other states. The group will begin meeting in an electronic forum next week. There are 3-5 states that have expressed interest in entering into reciprocity agreements.

**CEU Administrative Rule Change** – Committee recommendations have been given to DPSST’s rules coordinator to format into the strike though and additions version. Bill Herrick shared his frustrations on the length of time it takes to work through the bureaucratic process. Harold will work with DPSST to look for ways to streamline if and when possible.

#### V. Department Update:

- a. **Vacant Policy Committee Seats-** Hospitality/Public Member – Two applications have been received for the hospitality seat. Harold has asked the Chair of the Board to hold off on making an appointment to allow interested applicants to apply. No applications have been received for the public member position. Committee members will assist in recruitment efforts through their own community outreach efforts.
- b. **OALI conference** – Harold had been invited to speak at the October 21, 2006 regional meeting of OALI in Eugene. Jeff Martin attended on Harold’s behalf. Jeff reported the following comments from the attendees.  
Issues that came from the floor included:
- 1 - Questions and concerns about rates/fees - where the funds go and how those rates may/may not change. Karen addressed this and I think the concerns were addresses for now.
  - 2 - Issues with being "lumped in" with Private Security - they would rather have their own, separate, representation. It was made clear that basically, anything can be changed, as long as they are willing to put forth the mountainous effort, and commit the time, to introduce legislation.
  - 3 - The process of getting concerns to the Board - again, they wanted a more direct route. Both Karen and I made sure they understood that there are protocols and procedures in place, for the way things are at this time. They must follow procedure.
  - 4 - Want to see minutes from PSPIPC meetings sooner - several voiced concern over how long it seems to take to get the minutes from the Policy Committee meetings posted to the website. They would like to see this process sped up.

The follow up discussion focused on the committees and DPSST’s continued community outreach efforts. The group recognized that these questions/concerns were similar to others heard in other forums and were already being incorporated into our educational efforts across the state.

c. DPSST's listening tour. – Randall Woolard has attended two of the sessions and reported the following information. The event provided an opportunity for interesting conversation. There were, 24 in attendance aside from the DPSST staff. Lots of police, fire, couple of EMT's, one from the private security field, and three from the private investigators side of the house. He recorded PS/PI constituents' comments.

- The PI likes the fact that they are now under DPSST and have that support structure.
- The PS individual also had ties to PI's. He said that there is a huge backlog of cases of investigating complaints against PI's, and he would like to see something like an ethics bulletin come out from the DPSST on the results of actual complaint cases. He also felt that there needed to be more PS Firearms Instructor certification courses held by DPSST.
- One individual felt there should be more information on subcommittees, and notices on meetings.

Randy spoke with some of the constituents following the session and shared info about DPSST's website; the committee links with phone number and e-mail address information. He was also able to educate them on the list serve and that it is the primary tool for getting the information on meetings out to the public. Judy Pongratz and Derek Bliss also attend local tour stops.

- d. Investigations/Training update:** Karen Evans and Chris Brodniak – The program received word that the 16-week basic law enforcement curriculum will now include reference to PS/PI rules and statutes and become part of the course classroom discussions. The program is also working with the Telecom/911 curriculum coordinator to add PS/PI objectives into the telecom curriculum.

The program is putting together a crowd management workshop to gain a shared understanding of the business functions and how they relate to the regulation provided for under the Private Security Service Providers Act.

The program is looking into the DACUM model of Curriculum development to assist us in the number of curriculum projects currently under way. The curriculum sub committee will review the model at its next meeting on January 11, 2006.

The PI programs community outreach effort has been a success this past season. Chris has travel throughout the state delivering DPSST's message. Topics of the training include; law updates, policies and procedures, website overview, and training related to the common issues Chris has found in conducting investigations into allegations of noncompliance with the PI licensing laws. Next week will officially end this years run with a final session in Portland, Wednesday December 13, 2006.

## **VII. Old Business**

**Definition of Law Enforcement Officer** - The group continued the prior discussion around adding a recommended definition to Division 60 of Oregon Administrative Rule. The lively debate ended with the recommendation that the issue be shared with the Police Policy Committee to seek a joint resolution. Harold Burke-Sivers and Eric Meyer will work with Brian Henson and Marilyn Lorange to develop a talking points paper to facilitate the discussion while addressing the full gambit of the raised issues.

## **VIII. New Business**

- a. **Community College Contact** – The program and Curriculum Subcommittee have been approached by representatives from Portland Community College and Chemeketa Community College independently. The institutions are exploring the development of courses focused towards Security and Private Investigative Professionals, and would like to partner in order to bring the best product and benefit the shared constituency.
- b. **PSIPC meeting schedule for 2007**
  - a. February 20, 2007 – PDX
  - b. May 15, 2007 – Medford
  - c. August 21, 2007 – Bend
  - d. November 20, 2007 - Eugene

The meeting adjourned at approximately 3:40 p.m.