

# **Unarmed Subcommittee Policy Meeting Minutes August 5, 2015**

The Unarmed Subcommittee of the Private Security and Investigator Policy Committee Board of the Board on Public Safety Standards and Training held a regular meeting on August 5, 2015, at the Department of Public Safety Standards and Training located in Salem, Oregon. Chair Mark Rauch called the meeting to order at 10:00 a.m.

## **Attendees:**

Mark Rauch, Chair, Public Member  
Raymond Byrd, Private Business/Governmental Entity  
Carol Coates, Health Care Industry (via phone)  
Judy Pongratz, Retail Industry  
Michael Snyder, Unarmed Security Industry (via phone)  
Richard Beebe, Security Industry  
Fred Kuest, Security Industry (via phone)  
Mark Weber, Security Industry

## **DPSST Staff:**

Linsay Hale, Professional Standards Division Director  
Mona Riesterer, Professional Standards Assistant  
Theresa King, JTA and Training Compliance Program Coordinator  
Monica Walker, PS/PI Operations Supervisor  
Sharon Huck, Rules Coordinator

## **Guests**

Derek Bliss, RAMS Security  
Kimball Vickery, Metro ER Commission



### **1. Introductions**

Self-Introductions of individuals present

### **2. Review Subcommittee Structures and Bylaws**

Discuss bylaws for subcommittee. Distribute applications

Linsay Hale quickly reviewed Public Meeting Law and the structure of the agency and the Board as well as membership and quorum information

Fred Kuest moved that the committee recommend approval of the proposed bylaws. Mark Weber seconded the motion. The motion carried unanimously.

### **3. Overview of Unarmed Training and Certification Requirements**

Monica Walker provided an overview of the minimum standards, training and fees to the subcommittee.

### **4. Discussion: Identify specific goals and timeline for this committee**

The subcommittee discussed looking at revamping the refresher course. Some of the ideas were to:

- Instead of being a biannual refresher, looking at possibly incorporating it into continuing education.
- Looking at creating several different exams to rotate so that individuals are not taking the same exam every year.
- Updating the refresher course and removing what is outdated and adding new material.
- Refresher Course – adding skill assessment

The refresher course and basic unarmed curriculum will be sent out to the members and it was agreed upon that the group will review and discuss everyone's ideas at the next meeting.

Mark Weber agreed to take the old refresher curriculum and pin point the important topics. In addition, he will use footnotes to mark what was added to the new curriculum and provide a copy to the members.

Raymond Byrd asked to discuss the legal ability of private security providers to detain individuals at a future meeting.

### **5. Department Update**

- The Manufacturing Industry representative on the PSIPC is open. A notice went out on the listserv for recruitments. The deadline is set for August 15, 2015. If anyone knows of an individual that would like to fill this position please let DPSST know.
- The PS-1 new certification/licensure application was just released along with the PS-21 renewal application to our constituents. The feedback from our constituents has been very positive.
- Fieldprint, which is an electronic fingerprint capture service, is up and running smoothly. This is an additional option for our constituents to be able to use as well as the regular traditional ink fingerprinting and livescan
- We have created a universal complaint process that will be used for all disciplines within DPSST's jurisdiction. The website has been updated to explain DPSST's jurisdiction and the complaint process.

- We have filled the OS1 position in PS/PI. Her name is Rebecca Carrol. The position for the Training and Development Specialist position is still being looked at. We are continuing to seek a qualified individual for the position.

**6. Next Meeting**

September 15, 2015, @ 10:00 a.m.

*\* All documents reviewed and discussed in this meeting are subject to Oregon Public Records Law (ORS 192.410 to ORS 192.505). These documents can be requested by contacting DPSST at [dpsst.records@state.or.us](mailto:dpsst.records@state.or.us).*