

Unarmed Subcommittee Meeting Minutes October 22, 2015

The Unarmed Subcommittee of the Private Security and Investigator Policy Committee of the Board on Public Safety Standards and Training held a regular meeting on October 22, 2015, at the Department of Public Safety Standards and Training located in Salem, Oregon. Chair Mark Rauch called the meeting to order at 10:00 a.m.

Attendees:

Mark Rauch, Chair, Public Member
Carol Coates, Health Care Industry
Judy Pongratz, Retail Industry
Michael Snyder, Unarmed Security Industry (via teleconference – attended in person at 10:35 a.m.)
Fred Kuest, Security Industry
Raymond Byrd, Private Business/Governmental Entity (joined the meeting at 10:15 a.m.)

Guests:

Chuck Wade, C.E. Wade
Cindy Wade, C.E. Wade

Members Absent:

Mark Weber, Security Industry
Richard Beebe, Security Industry

DPSST Staff:

Mona Riesterer, Professional Standards Assistant
Suzy Herring, Compliance Investigator
Theresa King, JTA and Training Compliance Program Coordinator
Monica Walker, PS/PI Operations Supervisor
Carissa White, Compliance Specialist

1.*Minutes – September 17, 2015

Approve the minutes of September 17, meeting

Carol Coates moved that the subcommittee approve the minutes of the September 17, 2015 Unarmed Subcommittee. Fred Kuest seconded the motion. The motion carried unanimously.

2. Curriculum Development Update & Review

Theresa King introduced herself to the group and explained her role in helping with the curriculum revision. The Essentials/Student Manual was passed out to the subcommittee for review. The key topics for discussion from the group were:

- Legal section, Torte Laws, and Civil Laws – Mark Rauch has volunteered to review this section.

- Levels of awareness needs updated in the manual.
- Dealing w/ mentally ill.
- Once manual has been created, possibly looking at Essential Course and Refresher. The possibility of beta testing.

Over the entire group was happy with the rough draft that was created by Theresa. They subcommittee would like to form a group within the subcommittee that would head the refresher.

Fred Kuest recommended approval for the subcommittee to establish a work group within in the subcommittee to work on the refresher manual. Carol Coates seconded the motion. The motion carried unanimously

The work group will consist of Mark Rauch, Theresa King and Fred Kuest.

It was also discussed to have under the “acknowledgments” within in the manual, a complete list of subject matter experts names listed.

3. Roundtable

No discussion at this time.

4. Department Update

Walker Reported:

- The DPSST Listening Tour was a success. The tour that was scheduled for Roseburg has been rescheduled for a later time. We did receive positive feedback from our constituents. There was a positive response on the new forms that was recently introduced in the department.
- The Legislative council notified DPSST that the Oregon Revised Statute chapter 181 is being re-organized. The results of this will create a renumbering which will affect many of DPSST’s forms. The initial renumber was to take effect by mid-October which has currently been postponed. DPSST will keep our constituents updated.
- IRIS Update- DPSST has recently purged our records according to the Secretary of State’s records retention schedule. Records that are older than six years will no longer be in visible in IRIS.

5. Next Meeting

December 4, 2015 @ 10:00 a.m.

** All documents reviewed and discussed in this meeting are subject to Oregon Public Records Law (ORS 192.410 to ORS 192.505). These documents can be requested by contacting DPSST at dpsst.records@state.or.us.*