

Bylaws of the Executive Committee of the Board on Public Safety Standards and Training

Article I NAME, PURPOSE, and POWERS

The Executive Committee of the Board on Public Safety Standards and Training (Board), established by Oregon Revised Statute (ORS) 181.638, is charged with reconciling inconsistencies in policies among the policy committees and considering legislative concepts, budgets, grants and other matters that arise between regular Board meetings.

Article II MEMBERSHIP, APPOINTMENTS, RESIGNATION and TERMINATION

Membership. Membership consists of the chairperson of the Board and the chairpersons of the Corrections Policy Committee, Fire Policy Committee, Police Policy Committee, Private Security and Investigator Policy Committee and Telecommunications Policy Committee as defined in ORS 181.638.

Resignation and Termination. Membership on the Executive Committee is automatically revoked if the member no longer holds the position of chairperson on the Board or one of its policy committees.

Article III MEETINGS and QUORUM REQUIREMENTS

Meetings. Meetings will be held in accordance with Oregon Public Meetings Law (ORS 192.610-192.690). The Executive Committee will meet as necessary at such times and places as determined by the Committee in coordination with DPSST. Meeting times and dates will be scheduled on a yearly basis and can be changed at the discretion of the Committee members.

Meeting Agendas. An agenda will be prepared by DPSST staff, in consultation with Board, Policy Committee and Executive Committee members. Discussions and actions of the Executive Committee will not be limited to agenda items. Discussions and actions may include any business consistent with the duties and responsibilities of the Executive Committee.

Participation. Deliberation of issues will only be conducted by Committee members. Individuals other than Committee members wishing to address the Committee must submit a written request to DPSST at least two weeks prior to any meeting. In special circumstances, Committee members may allow non-members to address the Committee at a meeting, provided they adhere to the subject and limit their presentation as requested by the members.

Voting/Quorum. A quorum for any meeting of the Executive Committee must consist of a majority of voting members of the Committee. No formal action may be taken by the Executive Committee without approval of a majority of a quorum.

Only members of the Committee who are chairpersons of a policy committee may vote.

If the chairperson of the Committee is not a chairperson of a policy committee, the chairperson of the Committee may only vote in the case of a tie vote of other members.

To abstain from a vote is to fail to perform a most important function given to an Executive Committee member. Absent compelling circumstances Committee members should not abstain from voting.

Past Executive Committee decisions will not dictate precedence for future Executive Committee decisions.

Records. The transactions of every public meeting of the Executive Committee will be recorded in the form of minutes and will be made available to the public. Minutes will reflect the subject and outcome of each vote. Records will be retained in accordance with the Secretary of State Archives Division Records Retention Schedule for DPSST/BPSST.

Article IV ELECTION of OFFICERS, RESPONSIBILITIES

Chairperson. The chairperson of the Board will also serve as the chairperson of the Executive Committee.

Executive Committee Members. Committee members will act as conduits for the exchange of information between the constituency, the associations they represent and the Board. Committee members will follow statutes and administrative rules or work to change such rules and statutes if inappropriate. Committee members will take into consideration the statewide impact on agencies, other disciplines and the public when making decisions.

Article V AMENDMENTS TO BYLAWS

These bylaws may be amended by a majority vote of members of the Executive Committee at any regular meeting, provided the proposed amendment or amendments have been sent to each Executive Committee member five working days prior to the meeting.

These bylaws were approved at a meeting of the Executive Committee on May 14, 2015.