

Officer Training Records Update



**Department of Public Safety Standards and Training
Professional Standards Division**

June 2016

Background ...

Prior to 2003, DPSST accredited outside training courses (Form F-20) and instructors (Form F-9). Accredited courses were deemed to be quality, relevant training for Oregon's law enforcement officers.

Only these accredited training events were added to DPSST Officer Training Records via an F-6 Course Attendance Roster.

However ...

Background ...

In 2003, DPSST's Course and Instructor Accreditation program was eliminated due to legislative budget cuts.

Background ...

After 2003, employing agencies assumed responsibility for attesting to the quality and relevance of training events attended by their officers.

DPSST entered any training event attended by an officer on a DPSST training record as long as it was submitted on a signed F-6 Course Attendance Roster.

Background ...

This shift led to a dramatic increase in the number of training events being reported to DPSST for inclusion on a Training Record, creating workload issues for DPSST staff.

It also led to inconsistent naming conventions for training courses.

Background ...

In 2006, DPSST adopted the Standardized Course List to address these issues and to increase the accuracy and timeliness of training being entered into an Officer's Training Records.

(DPSST also used the Standardized Course List as a means to track the newly implemented maintenance training requirements for police officers.)

How it Worked:

When an officer attended a training course, the agency selected the training course from the Standardized Course List that best fit the actual course content.

For example: An officer attended a 24-hour BUI Detection and Enforcement Course; the best fit was determined to be #15-1249 – Marine – Other.

825	16-0552		Param Incident Management
826		Patrol - Marine	
827	16-1240		Basic Overview of Marine Law Enforcement
828	16-1241		Boat Instructor Training
829	16-1181		Diver Rescue*
830	16-1242		Hull Identification
831	16-1117		Marine Laws*
832	16-1243		Marine Theft
833	16-0559		Oregon Marine Law Enforcement Academy (OMLEA)*
834	16-1245		Oregon Marine LE - Drift Operations
835	16-1246		Shallow Water Boat Operations
836	16-1247		Tactical Marine / Vessel Boarding
837	16-1248		Vehicle Tow / Inventory - Policy & Procedure
838	16-1188		Water Rescue*
839	16-1249		Marine - Other
840			
841		TACTICAL / SWAT	(See also Firearms / Use of Force Training Subjects)
842	16-1251		Tactical Call-Out
843	16-1252		Tactical Communication
844	16-0841		Tactical Dispatch*
845	16-1253		Tactical Emergency Medical Training
846	16-1254		Tactical Negotiations
847	16-1255		Tactical Response Team (TRT) Training
848	16-0892		Tactical Response to Terrorism*
849	16-1256		Tactical Insertion & Extraction
850	16-0882		Tactical Rappelling

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The training was reported to DPSST on an F-6 Course Attendance Roster.

DPSST	OREGON DEPARTMENT OF PUBLIC SAFETY STANDARDS AND TRAINING			F-6
COURSE ATTENDANCE ROSTER				
<u>Please Refer to Instructions for Completion, Available at http://www.oregon.gov/DPSST</u>				
Only Course Title and Course Number from Standardized Course List Will Be Accepted– Refer to DPSST Website				
1. Course Title: Marine - Other		2. Course Number: 15-1249		
3. Start Date (M/D/Y): 5/13/15	4. Ending Date (M/D/Y): 5/13/15	5. Course Hours: 24		
6. Course Description/Topics: 24-Hour BUI Detection and Enforcement Course				
7. Expiration Dates (if applicable): <input type="checkbox"/> First Aid Exp. Date: []		<input type="checkbox"/> CPR Exp. Date: []		
8. Sponsoring Agency or Entity and Address: []				

The Course Title and Number were copied directly from the Standardized Course List.

The training was then reported to DPSST on an F-6 Course Attendance Roster.

DPSST	OREGON DEPARTMENT OF PUBLIC SAFETY STANDARDS AND TRAINING		F-6
COURSE ATTENDANCE ROSTER			
<u>Please Refer to Instructions for Completion, Available at http://www.oregon.gov/DPSST</u>			
Only Course Title and Course Number from Standardized Course List Will Be Accepted– Refer to DPSST Website			
+			
1. Course Title:	Marine - Other	2. Course Number:	15-1249
3. Start Date (M/D/Y):	5/13/15	4. Ending Date (M/D/Y):	5/13/15
5. Course Hours:	24		
6. Course Description/Topics:	24-Hour BUI Detection and Enforcement Course		
7. Expiration Dates (if applicable):	<input type="checkbox"/> First Aid Exp. Date:	<input type="checkbox"/> CPR Exp. Date:	
8. Sponsoring Agency or Entity and Address:			

The agency could add detailed course description or description of training topics, however ...

Snapshot

Show Employees Printer Friendly Profile Report Logout

Training

Date	Cr Yr	Course	Title	Status	Score	Hours
10/23/2015	2015	15-0129	Firearms Training	Passed	0	2.00
9/9/2015	2015	15-0114	Defensive Tactics	Passed	0	4.00
7/17/2015	2015	15-0129	Firearms Training	Passed	0	4.00
7/15/2015	2015	15-0114	Defensive Tactics	Passed	0	4.00
4/8/2015	2015	15-0153	AR-15 Basic Operator / Qualification	Passed	0	8.00
3/13/2015	2015	15-0114	Defensive Tactics	Passed	0	4.00
3/5/2015	2015	15-1249	Marine - Other	Passed	0	24.00
2015 Hours						50.00
12/5/2014	2014	14-1150	Emergency Medical Responder	Passed	0	2.00

... only the Course Title/Number from the Standardized Course List appears on an Officer's DPSST Training Record.

The result: DPSST Training Records that generalized and provide no detailed description of the training completed by an officer.

12/10/2015	2015	15-0272	Taser Refresher Training	Passed	0	2.00
12/10/2015	2015	15-0100	Active Shooter	Passed	0	1.00
12/10/2015	2015	15-0121	Patrol Tactics - DT Focus	Passed	0	4.50
12/10/2015	2015	15-0114	Defensive Tactics	Passed	0	4.50
12/10/2015	2015	15-0129	Firearms Training	Passed	0	4.50
12/10/2015	2015	15-0801	Homicide Investigation	Passed	0	2.00
12/10/2015	2015	15-0915	Agency Policies / Procedures	Passed	0	0.50
12/10/2015	2015	15-0915	Agency Policies / Procedures	Passed	0	3.00
12/10/2015	2015	15-0925	Use of Force Policy	Passed	0	1.00
12/10/2015	2015	15-0964	Bloodborne Pathogens	Passed	0	1.00
12/10/2015	2015	15-1125	Forfeitures - Civil / Criminal	Passed	0	0.50
12/10/2015	2015	15-1203	EVOC	Passed	0	2.00
12/10/2015	2015	15-1210	Emotional Survival	Passed	0	2.00
12/10/2015	2015	15-1223	Patrol Tactics	Passed	0	4.50
12/10/2015	2015	15-0121	Patrol Tactics - DT Focus	Passed	0	2.00

**In order to provide more
course detail and make
DPSST Training Records
more meaningful ...**

... **DPSST has updated the F-6 training roster and the process with which training is recorded.**

DPSST	OREGON DEPARTMENT OF PUBLIC SAFETY STANDARDS AND TRAINING	F-6			
COURSE ATTENDANCE ROSTER					
Please Refer to Instructions for Completion, Available at http://www.oregon.gov/DPSST					
+					
1. Course Title:	24-hour BUI Detection and Enforcement Course	2. DPSST Course #: 15-1249			
	<small>(As is will appear on attendee's DPSST training record.)</small>	<small>(Refer to Standardized Course List)</small>			
3. Training Category: (select one)	<input type="checkbox"/> Firearms/Use of Force	<input type="checkbox"/> Leadership	<input type="checkbox"/> Other		
4. Training End Date:	<input type="text"/>	5. CPR Exp. Date: (if app.)	<input type="text"/>	6. First Aid Exp. Date: (if app.)	<input type="text"/>
7. Sponsoring Agency or Entity and Address:	<input type="text"/>				

Beginning in 2016, the agency-defined Course Title ...

3/6/2015	2015	15-0539	Oregon Marine Law Enforcement Academy (OMLEA)	Instructed	0	32.00
4/23/2015	2015	15-0953	CPR / First Aid / AED	Passed	0	4.00
3/5/2015	2015	15-1249	Marine - Other	Passed	0	24.00
3/5/2015	2015	NPS21690	24-hour BUI Detection and Enforcement Course	Passed	0	24.00
3/1/2015	2015	15-0964	Bloodborne Pathogens	Passed	0	1.00
2/17/2015	2015	15-1116	Legal/Legislative Update	Passed	0	4.00
2/1/2015	2015	15-0964	Bloodborne Pathogens	Passed	0	0.50
1/31/2015	2015	15-0716	LEDS Recertification	Passed	0	1.00
1/1/2015	2015	15-1029	Workplace Harassment	Passed	0	2.00
2015 Hours						123.50
10/5/2014	2014	14-0400	Firearms Qualification	Passed	0	0.00

... is what will appear on the Officer's DPSST Training Record.

Agencies will continue to record the Course ID number from the DPSST Standardized Course List.

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COURSE ATTENDANCE ROSTER			
<u>Please Refer to Instructions for Completion, Available at http://www.oregon.gov/DPSST</u>			
1. Course Title:	24-hour BUI Detection and Enforcement Course	2. DPSST Course #:	15-1249
<i>(As is will appear on attendee's DPSST training record.)</i>		<i>(Refer to Standardized Course List)</i>	
3. Training Category: (select one)	<input type="checkbox"/> Firearms/Use of Force	<input type="checkbox"/> Leadership	<input type="checkbox"/> Other
4. Training End Date:	█	5. CPR Exp. Date: (if app.)	█
6. First Aid Exp. Date: (if app.)		█	
7. Sponsoring Agency or Entity and Address: █			

However ...

Course numbers will appear in Snapshot differently.

3/6/2015	2015	15-0539	Oregon Marine Law Enforcement Academy (OMLEA)	Instructed	0	32.00
4/23/2015	2015	15-0953	CPR / First Aid / AED	Passed	0	4.00
3/5/2015	2015	15-1240	Marine - Other	Passed	0	24.00
3/5/2015	2015	NPS21690	24-hour BUI Detection and Enforcement Course	Passed	0	24.00
3/1/2015	2015	15-0964	Bloodborne Pathogens	Passed	0	1.00
2/17/2015	2015	15-1116	Legal/Legislative Update	Passed	0	4.00
2/1/2015	2015	15-0964	Bloodborne Pathogens	Passed	0	0.50
1/31/2015	2015	15-0716	LEDS Recertification	Passed	0	1.00
1/1/2015	2015	15-1029	Workplace Harassment	Passed	0	2.00
2015 Hours						123.50
10/5/2014	2014	14-0400	Firearms Qualification	Passed	0	0.00

These numbers are randomly generated for system indexing purposes only.

COMING SOON!

eRosters

DPSST is working to implement a process that will allow F-6 Course Attendance Rosters to be submitted and uploaded electronically.

Questions/Comments/Concerns?

Can be directed to:

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