

OREGON STATE LANDSCAPE ARCHITECT BOARD (OSLAB)

MEETING MINUTES QUARTERLY MEETING

November 13, 2014
Conference Room "A", 2nd Floor
707 13th St. SE, Salem, OR 97301

<u>Board Members Present</u>	<u>Staff Present:</u>
Gregg Everhart, RLA	Christine Valentine, Board Administrator
Lauri L'Amoreaux, RLA*	
Michael O'Brien, RLA, Vice Chair*	<u>Other Participants*</u>
Kathy Olsen, Public Member, Treasurer	Dale White, Investigator
Steve Ray, RLA, Chair	Kyle Martin, AAG, DOJ
Susan Smith, Public Member	Ryan Blume, Registration Candidate
Vacant, Public Member	Jebediah Doran, Registration Candidate

*Participation was as noted in minutes

OPEN MEETING

Chair Ray opened the meeting at 9:06 AM. He confirmed that a quorum of Board members was present (himself, Everhart, Treasurer Olsen, and Smith). Neither Vice Chair O'Brien nor L'Amoreaux was present due to being unable to travel as a result of inclement weather. Administrator Valentine was present. There were no guests present.

AGENDA REVIEW

Chair Ray reviewed the agenda with the Board. He noted that there were two candidates for oral exam scheduled. Board members did not have any comments or questions about the agenda, and no changes were made. Chair Ray noted that Vice Chair O'Brien and L'Amoreaux would participate by telephone for portions of the meeting.

GOALS & STRATEGIES CHECK-IN

Chair Ray reminded all that the Board had discussed amending its mission statement. He wondered where this idea was left and whether this should be an action item. The Board reviewed a copy of the last version of its organizational values and goals. The Board considered how to best move forward with work that would contribute to achieving its goals. Chair Ray and Treasurer Olsen suggested that the Board hold a special meeting to focus on this work. They felt that the Board could not fit this work into quarterly meetings. Board members present suggested mid-January as a possible time for a work session, and Valentine said she would work to schedule this. Treasurer Olsen suggested that the Board might also consider whether an ad hoc work group should focus on this work instead of the full Board. Valentine explained how the Board would need to assess whether a work group was subject to the public meetings law.

Everhart asked what resources the Council of Landscape Architectural Registration Boards (CLARB) might have to inform any Board review with respect to the definition of landscape architecture practice. Valentine mentioned that Board members might find the last CLARB

task analysis for the Landscape Architect Registration Exam (LARE) informative but that she believes this information is confidential and could not be shared outside the Board.

Board members discussed arranging for a public forum with registrants and other interested parties once the Board completes its initial research and analysis related to its identified strategic goals.

MINUTES

Chair Ray presented the Board minutes from the August 14, 2014 meeting for review. He asked if there were any comments on the minutes. Hearing no requests for revisions or other comments, he asked for a motion to approve the minutes as presented.

Everhart moved to approve the August 14, 2014 meeting minutes as presented. Treasurer Olsen seconded the motion. Hearing no discussion on the motion, Chair Ray called the vote, and all approved. (Everhart, Treasurer Olsen, Chair Ray, Smith)

CONSENT AGENDA

Chair Ray referred the Board to the payments log covering debits from July 2, 2014 through October 1, 2014 and checks 4045 to 4091 and 10172 to 10177. Valentine reviewed the standard bank changes, a refund of license fees, and state agency charges in response to questions from Board members. There were no other questions about the payments log.

Chair Ray next introduced the consent agenda listing examination and licensure review actions from August 1, 2014 to October 31, 2014. He opened the floor for any discussion or requests to remove items from the consent agenda. No questions or comments were offered.

Everhart moved to approve the consent agenda and the quarterly payments log. Smith seconded the motion. Chair Ray asked if there were further comments on either item. Hearing none, he called the vote, and all approved. (Everhart, Treasurer Olsen, Chair Ray, Smith)

ADMINISTRATIVE MATTERS

Narrative Report: Valentine referred the Board members to the written report and covered selected topics from that report in her oral presentation. She updated the Board on member recruitment, the status of staff research previously requested by the Board, the status of the online payment/renewal project, the need for her to start negotiating the office lease for 2015-2017, shared what has been discussed about irrigation design and a possible meeting with representatives from the Landscape Contractors Board, and referred the Board to a summary report on the CLARB annual meeting.

Chair Ray spoke to the CLARB meeting. He noted that CLARB had high attendance at this meeting. He commented on how he found it interesting to learn more about the differences in how state boards are organized. This made him appreciate even more the Oregon model of independent boards and the semi-independence status of OSLAB. He said the training offered for Board members was also very useful. He encouraged another member to attend the 2015 annual meeting in order to benefit from the learning opportunities presented. He then mentioned the regional meetings held during the annual meeting and how this discussion with other states in the region was informative. He mentioned that CLARB and other states were interested in hearing about OSLAB's work on direct supervision. Valentine and Chair Ray shared that the 2015 annual CLARB meeting is scheduled for mid-September of 2015 in New Orleans.

Valentine asked if there were any other topics covered in the administrative report that Board members wanted to discuss. Everhart reminded Valentine that she would like to see an article in the next newsletter about continuing education credit for design review of student work. This led Board members to ask if staff received a response to the Board's letter to the University of Oregon on this topic that was sent after the last quarterly meeting. Valentine said that she had not yet received a response and agreed to follow-up on this.

Chair Ray asked Valentine to share the comments received from other board administrators at the CLARB meeting about the OSLAB oral exam process. Valentine said that the Oregon process is apparently unique, and board administrators questioned the purpose and value of the process. Board members discussed the purpose of the oral exam process and why they consider it valuable for individuals new to licensure. They discussed that there might be value in continuing to discuss options for the format of the exam but felt that keeping the process is important as a way to emphasize the statutes and rules for landscape architecture practice and explain the role of the Board. The Board confirmed that the oral exam is designed for those early in their career to build an understanding of licensure. The Board felt that reciprocity candidates already have learned these basics through licensure in another state and should know that they need to understand Oregon's statutes and rules.

Valentine next addressed a few items not covered in the narrative report. She mentioned that the transition to the state payroll system was completed as of late October. She reminded Board members that this means future stipend payments will be issued by the Dept. of Administrative Services. She also informed the Board that there will be changes to the Oregon Legislative assembly as a result of November elections, with eighteen new members elected, three in the Senate and fifteen in the House.

Policy Updates: Valentine informed the Board of two policy updates. First, she explained that staff had not yet received any feedback from the Governor's Office of Diversity & Inclusion/Affirmative Action about OSLAB's submittal of a letter and policies addressing affirmative action. This submittal was provided in lieu of a full affirmative action plan. OSLAB's submittal was made in late August per request of the Governor's Office.

She then referred the Board to an updated Accounting Policy. She explained that the Board has updated various procedures over the last year, such as in response to the last financial review. For example, the Board changed the check signing limit, procedures for bank reconciliations, etc. Staff has been updating the Accounting Policy to reflect these changes. While the Board has approved the individual enhancements at various points in time, Valentine recommended that the Board adopt the updated policy as a whole to avoid any possible confusion down the road about when or if the Board approved all the changes in procedures. Chair Ray requested a change the policy statement to read "The Board is committed to an accurate accounting of all revenues and expenditures and periodic review of its accounts."

Chair Ray moved to adopt the updated policy with the revision to the opening statement. He asked for comments. Everhart requested that the description of accounting codes be revised to refer to initial fees vs. initial renewal fees for better clarity. Chair Ray amended his motion to add in adjustment of the renewal descriptor for initial fee codes along with the revision to the opening statement. Everhart seconded the revised motion. Hearing no further discussion, Chair Ray called the vote, and all approved. (Everhart, Treasurer Olsen, Chair Ray, Smith)

Budget Updates: Valentine referred the Board to the quarterly budget report. She reminded the Board that fiscal year 1 closed under in projected revenue, but this was offset by a more significant savings on expenses. For fiscal year 2, the Board is in a comparable position to the same time last year. Valentine noted that the big renewal months of November, December, and May are still to come. Valentine pointed out that the Board is very close to anticipated costs for CLARB given attendance at annual meeting but has a savings on membership dues as a result of a dues freeze. The Board also has major savings in professional services, training, and records management compared to projections. Treasurer Olsen clarified that the Board is still planning to use reserve funds as revenue in 2013-2015. Valentine addressed how reserve fund use is being tracked and managed.

Renewal History: The Board briefly reviewed the updated renewal history.

Chair Ray called for a break at 11:02 AM. He reconvened Board at 11:13 AM. Kyle Martin joined the Board for the discussion of committee reports. Vice Chair O'Brien and L'Amoreaux also joined the meeting at this time by telephone.

COMPLIANCE REPORT

Chair Ray opened discussion of the compliance report. Smith stated that the Board had two open complaint cases ready for its review and deliberation. She said the Board would also be updated on the status of a third open complaint case but not asked to deliberate on that one as the investigation is ongoing. Valentine reported that one new complaint had recently been received in the Board office and provided an updated complaint case log reflecting the four open cases.

Everhart announced that she was recusing herself from the Board's discussion of case #12-03-005 and left the meeting. At 11:17 AM, Chair Ray announced that the Board was entering executive session to discuss documents exempt from disclosure pursuant to ORS 192.660(2)(l) and (f) as well as ORS 671.338. He read the script regarding participation in the executive session. Everhart was invited back into the meeting at 11:32 AM when the Board started discussion of case #14-08-004.

At 12:11 PM, Chair Ray announced that the Board was returning to public session and that the Board would soon take a short lunch break. No final decisions were made in Executive Session. Vice Chair O'Brien and L'Amoreaux disconnected from the meeting at this time due to telecommunication difficulties.

Chair Ray asked if there was a motion on LACC#12-03-005. Smith moved that the Board close the case with a letter of concern advising about regulation of title and practice and thanking the respondent for his cooperation with the Board's investigation. Treasurer Olsen seconded the motion. Hearing no further discussion, Chair Ray called the vote. He, Smith and Treasurer Olsen approved. Everhart abstained. The motion was tabled due to a lack of quorum to approve. Chair Ray said the motion would be presented again once Vice Chair O'Brien or L'Amoreaux rejoined the meeting by telephone.

Chair Ray next asked if there was a motion on LACC#14-08-004. Not hearing one, he then moved to close the case with an informational letter advising about the level of design work provided and the importance of avoiding potential practice of landscape architecture as related to irrigation design. Everhart seconded the motion. Hearing no further discussion,

Chair Ray called the vote, and all approved. (Everhart, Treasurer Olsen, Smith and Chair Ray)

Chair Ray called for a lunch break at 12:21 PM, and he reconvened the Board at 12:41 PM. Vice Chair O'Brien rejoined the Board meeting via telephone at this time. Chair Ray opened discussion on the next report.

CONTINUING EDUCATION

Everhart presented the Audit Report for April to June 2014. In the future, she suggested that the audit report be handled as a consent agenda item. She summarized the report and said six of seven registrants sailed through the audit process. Board members did not have any questions about those six audits.

Everhart moved to have the Board approve the report and findings for these six audits (control #s14-019 – 14-024). Treasurer Olsen seconded the motion. Hearing no further discussion, Chair Ray called the vote, and all approved. (Everhart, Vice Chair O'Brien, Treasurer Olsen, Chair Ray, Smith)

Everhart next explained that the seventh registrant failed to respond to the audit and summarized the discussion she had with the staff and counsel about options for dealing with this audit. Valentine explained the staff contacts with the registrant. Vice Chair O'Brien suggested that the Board have zero tolerance towards non-compliance and failure to cooperate with the Board. Chair Ray noted that the registrant may not be actively practicing but had not sent in a request for inactive status. The Board discussed and decided that a strong letter laying out potential Board actions and options for resolution was in order. If the registrant does not respond to this letter, then Board will look to take formal action at its next quarterly meeting.

Chair Ray asked Martin for input on the Board's response. Martin said the Board needs to decide on the position it wants to take and noted that most registrants certainly would respond to a Board audit. He noted that other licensing boards have little tolerance for this kind of response or failures to comply with continuing education requirements. He noted that there appeared to be several violations of the Board's Code of Professional Conduct. These could give rise to actions to impose civil penalties and disciplinary action.

Chair Ray and Vice Chair O'Brien were supportive of sending a demand letter and asked Martin for input on the letter. Martin suggested that the Board could offer options for moving this case towards resolution and that one option could be to have the registrant voluntarily surrender his registration. This would mean he could not hold himself out there as a landscape architect and would have no right to practice in Oregon. Martin advised that the Board could open a formal complaint case. Treasurer Olsen asked for clarification on this, and Martin noted that a formal investigation is a way to organize information in preparation for a notice of intent and possible hearing. He said the Board could propose to take formal action and direct that a notice of intent be prepared but has to provide the registrant with notice before taking a final action.

Everhart mentioned how the Board often gives registrants up to 120 days to resolve continuing education issues. She thought it was reasonable for the Board to follow this same path, i.e., giving the registrant this option vs. jumping to a formal action. If he does not take the Board up on its offer, then the Board could proceed with formal action. The Board discussed that a written response would be required in 21 days per its rules and then if the

registrant wants to complete continuing education the Board would have the Continuing Education Coordinator and staff set a timeframe for completion and submittal of documentation. Vice Chair O'Brien noted that the Board could not offer inactive status at this time as the registrant must be in good standing to move from active to inactive status. He thought it was important to make sure the Board letter was clear on what surrendering registration entails. Everhart summarized that the Board would send a certified letter requiring response in 21 days per the Code of Professional Conduct and give the registrant two 2 options – surrender registration or commit to a timeline to come into compliance with continuing education required for the audit year. Smith suggested that the Board might also inquire as to why the registrant has not complied.

White left the meeting at this time.

Treasurer Olsen drew the names for the July through September 2014 audit period and returned the slips to Valentine.

Chair Ray noted that the Board needed to return to an earlier motion on complaint case LACC#12-03-005 as the motion failed due to lack of a quorum. With Vice Chair O'Brien participating by telephone, Chair Ray noted the Board now had a quorum to vote.

Chair Ray moved to close the case with a letter of concern to the respondent about restrictions on the use of title and practice and to acknowledge his cooperation with the investigation. Smith seconded the motion. Vice Chair O'Brien, Treasurer Olsen, Chair Ray, and Smith approved the motion. Everhart again abstained.

Chair Ray then opened discussion on the next report.

ADMINISTRATIVE RULES

Vice Chair O'Brien and Valentine presented the report, referring the Board to the rulemaking hearing report and few comments received in response to public notice. The Board discussed all comments received. They spent most time discussing an issue raised about loss of exam fee revenue as a result of the changes. The Board concluded that some revenue would be lost but the amount would not be significant, particularly in light of the Board no longer having a role in proctoring exams. Valentine and Chair Ray said they would acknowledge these comments via emails to the individuals.

Valentine presented the issue of determining how candidates in the pipeline would be credited for exam application fees already paid to OSLAB. Valentine explained that there are a handful of candidates that have applied for Sections 3 and/or 4 but not finished the LARE. Martin weighed in on possible options, and the Board decided to apply past exam application fees to new applications submitted by these candidates under the updated rules. Staff will ensure that each candidate in the exam pipeline has paid the total fee (i.e., \$100) now required under the rule.

The Board briefly reviewed the rule language one more time, and Chair Ray confirmed that there were no further comments or concerns with the proposed amendments. Valentine referred the Board to a new handout addressing candidate preparation for take the LARE. This was prepared in response to a Board request that, in the absence of a set work experience requirement to sit for exam sections, exam candidates be given some guidance about preparing for the LARE. Board members were pleased with the new handout, and Valentine said it would be posted on the website.

Treasurer Olsen moved to adopt the amendments to exam-related rules as documented in meeting packet. Chair Ray seconded the motion. He asked if there was any further discussion. He clarified that the rules are found in Divisions 10, 20 & 40 of Chapter 804. He then called the vote, and all approved. (Everhart, Vice Chair O'Brien, Treasurer Olsen, Chair Ray, Smith)

Chair Ray asked for a motion on the amendments to the Definitions rule (804-003-0000) as presented in the meeting packet. Everhart moved to adopt the amendments to the Definitions rule. Treasurer Olsen seconded the motion. Hearing no discussion, Chair Ray called the vote, and all approved. (Everhart, Vice Chair O'Brien, Treasurer Olsen, Chair Ray, Smith)

Chair Ray next focused on the housekeeping revisions to the Landscape Architect in Training (LAIT) rule (804-022-0000). Smith moved to adopt amendments to this rule as presented in the meeting packet. Everhart seconded the motion. Hearing no discussion, Chair Ray called the vote, and all approved. (Everhart, Vice Chair O'Brien, Treasurer Olsen, Chair Ray, Smith)

Chair Ray said the final rule under consideration was the rule for Date of Registration & Renewal (804-022-0015) and that again these were housekeeping revisions. Valentine explained reasons for the amendments. Treasurer Olsen moved to adopt the amendments to the rule as presented in the meeting packet. Everhart seconded the motion. Hearing no discussion, Chair Ray called the vote, and all approved. (Everhart, Vice Chair O'Brien, Treasurer Olsen, Chair Ray, Smith)

Chair Ray called for a break at 2:00 PM. He reconvened the Board at 2:10. Vice Chair O'Brien continued to participate by telephone. At 2:11 PM, Chair Ray announced that the Board was entering Executive Session for the purpose of reviewing documents that are exempt by law from public inspection under ORS 192.660(2)(f).

At 2:42 PM, Chair Ray returned the Board to public session. Martin left the meeting at this time. Valentine noted that there was one additional rule-related issue on the agenda, which was five year review of new rules. She recommended that this be tabled due to time constraints until the next quarterly meeting but encouraged Board members to review the memorandum in the meantime. Chair Ray and Vice Chair O'Brien concurred with this recommendation. Vice Chair O'Brien disconnected from the meeting at this time.

L'Amoreaux joined the Board at this time via telephone to present the next report. Chair Ray asked L'Amoreaux to proceed with the Licensure Review report.

LICENSURE REVIEW

L'Amoreaux and Valentine reminded the Board of its review of an application for registration at the August 14, 2014 meeting that involved non-traditional work experience. The Board directed then that additional information be obtained. This was done, and the new information was shared with the Board. L'Amoreaux recommended that the Board approve the application. Chair Ray said that he agrees with that recommendation. L'Amoreaux noted that the Board has a good record now of why this work experience is acceptable. Everhart said she was initially concerned that the applicant might have been doing landscape architecture through work that should have been stamped but was not. She was pleased to see that the landscape architect supervising the candidate was reviewing and stamping work. L'Amoreaux noted that the Board has asked for more details on the supervision relationship

than is requested for a standard case and suggested that the Board has addressed the responsible control issue. Valentine clarified that the next step would be for staff to schedule the applicant for oral exam.

Everhart mentioned that the Board may need to develop a form that can be used by candidates and supervisors to document non-traditional work experience. Chair Ray thought that perhaps another option would be to allow for a letter from the registrant describing the supervision provided in such cases.

Chair Ray called for a break at 3:03 PM. He reconvened the Board at 3:08 PM and immediately began the oral exam session.

ORAL EXAM

The Board was joined by candidates Jebediah Doran and Ryan Blume. Introductions were made all around. Valentine explained that some Board members were absent. Chair Ray provided the candidates with background on the oral exam process and stressed the importance of registrants understanding the statutes and rules that govern landscape architecture title and practice. Board members proceeded to ask a variety of questions on topics such as title vs. practice regulation, maintaining registration, continuing education, stamping and signing and examination. The Board then invited questions from the candidates. Chair Ray also explained that the Board is interested in hearing from candidates about their experiences with the LARE. The candidates addressed how they approached sitting for examinations and shared their views that the LARE was a solid exam. They mentioned that more clarity about the differences between the council record vs. OSLAB process could be helpful to future candidates.

Chair Ray moved to approve the registrations of Jebediah Doran and Ryan Blume to practice as Landscape Architects in Oregon. Everhart seconded the motion. Hearing no further discussion, Chair Ray called the vote, and all approved. (Everhart, Treasurer Olsen, Chair Ray, Smith)

Doran and Blume were provided with their registration cards and wall certificates and warmly welcomed to the profession by the Board. Board members also briefly discussed with the new registrants some of the challenges candidates face in finding local training for the LARE.

BUDGET & INVESTMENT

Adjusted Administrative Services Payment: Valentine briefly reviewed with the Board the adjustment in administrative services payment that goes into effect January 2015. She explained that the adjustment is the result of changes in employee health benefit coverage effective at that time. She addressed questions about how the increase was accommodated within the existing budget.

Budget Preview (2015-2017): Treasurer Olsen and Valentine updated the Board on work to develop the 2015-2017 budget. Valentine reminded the Board that the budget must be adopted through rule prior to July 1, 2015 and that this means the Board must approve the budget and authorize the rulemaking process in the spring. The Board was briefed on how staff has developed preliminary estimates for revenues and expenses for a first draft of the budget. Valentine said she anticipates revenues to remain fairly flat but expenses to increase. She reported that the Board will again need to use reserve funds as revenue to cover the gap between revenues and expenses. Treasurer Olsen and Valentine explained that the Board's

reserves are sufficient to bridge the 2015-2017 biennium such that fee increases will not be necessary. They cautioned that the Board will need to more carefully monitor registration revenues and use of reserve funds in the 2015-2017 biennium as the Board should not drain reserves beyond the target set in its Reserves Policy.

Valentine and Treasurer Olsen stated that the major expense for the Board continues to be administrative services. Valentine said that the cost for staffing services will increase but that she is awaiting information from the Oregon State Board of Geologist Examiners (OSBGE) in December regarding some compensation issues that will impact staffing costs. Valentine also mentioned that input from Board members on anticipated initiatives above and beyond the status quo would be helpful as this then feeds into estimates of expenses. She provided a brief overview of the budget adoption process and how the Board would need to dive into the budget details at its next quarterly meeting. She will provide a detailed schedule for the Board to review at the next meeting. Olsen spoke to how reserve management would play into the budget discussion.

Everhart noted that the Board would need to think about the impacts of any changes in business registration fees. She also inquired with Valentine about demographics data available for Board registrants. She would be interested in having the Board look at demographics to see what might be revealed about the registrant pool in terms of a potential retirement wave and how this might impact registrant numbers and thus revenues. Board members also were interested in how the number of new registrants compare to registrants no longer renewing or possibly getting closer to retirement. Valentine said she would look at what information could be pulled from the registrant database and presented at a future meeting. Board members discussed that total registrant numbers have remained relatively stable and how they would like to see some historical data on registrant counts to help inform budget discussion.

LIAISON REPORTS

Liaison Report: Oregon Board of Architect Examiners (ORBAE): L'Amoreaux was not present in person or by telephone to present the report. Valentine noted that L'Amoreaux previously reported to her that ORBAE has been focused on a search for a new administrator.

Liaison Report: Oregon Landscape Contractors Board (LCB):

The Board discussed the legislative concept that was shared by the LCB. Board members were concerned about planning for ornamental water features and drainage features being added in with irrigation design. Chair Ray and Everhart discussed that the common elements of water and piping were not sufficient reason to group the activities together. They felt that each activity presents a different set of challenges and design requirements and different levels of concern regarding public health, safety and welfare. Valentine was directed to provide this feedback to the LCB as soon as possible given the timeframe of the 2015 legislative session. The Board discussed the geographic challenge for landscape architects with respect to irrigation design and noted this as a significant issue for small, residential projects in rural areas.

Liaison Report: American Society of Landscape Architects (ASLA):

Chair Ray stated that he would be attending the ASLA Oregon Chapter's meeting next month. He intends to share updates from OSLAB at that time. Everhart said that she is scheduled to talk with the incoming continuing education point of contact for the Chapter.

CORRESPONDENCE

Valentine confirmed that there was no correspondence requiring Board review.

PUBLIC COMMENT

Valentine shared an additional written comment on the fall newsletter article regarding the LAIT registration. She explained that this comment arrived after meeting packets were distributed. The Board briefly reviewed the comment.

NEW BUSINESS/ANNOUNCEMENTS

Valentine presented recommendations for quarterly meeting dates. She recommended February 19, May 14 and November 12 2015. She requested discussion on the August date, explaining that this time appears to present the most potential conflicts for individual members plus staff. August 13 was selected. Valentine agreed to notify Board members not present of the final 2015 dates.

Valentine notified the Board of how CLARB is researching state regulatory boards and of an upcoming phone interview she has scheduled with CLARB staff in December to answer numerous questions they have about OSLAB.

Valentine also notified the Board of CLARB's requests for nominations. She verified that Chair Ray, as the only board member currently meeting CLARB's criteria due to his participation in CLARB meetings, was not interested in pursuing a position on the CLARB Board of Directors.

There were no other new business items or announcements.

ADJOURNMENT

Chair Ray adjourned the Board at 4:46 PM.

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The minutes of the November 13, 2014 meeting were approved as presented at the February 26, 2015 Board meeting.

Respectfully submitted,

Christine Valentine, Administrator