

LOAN SUBMISSION

Important Submission Instructions

LOAN SUBMISSION CHECKLIST (page 2) is a list of the documentation required for loan submission. Please include this completed LOAN SUBMISSION (page 1) with a FannieMae (FNM) 3.2 file, and send the documentation to the ORVET Loan Program via secured e-mail at: submissions@odva.state.or.us. As an alternative, you may mail the documents to: ORVET Loan Program, 700 Summer Street Northeast, Salem, OR 97301-1285; or fax the required documentation to the ORVET Loan Program at 503-373-2393. NOTE: Please do not send submissions and/or conditions to any other ODVA e-mail address or via unsecured e-mail. Use the Submissions e-mail address only.

Date: _____

ODVA Loan #: _____

BROKER INFORMATION

Company Name				
Address		City	State	Zip Code
Loan Officer		Phone	E-Mail	
Contact Person		Phone	E-Mail	

BORROWER INFORMATION

Borrower		Co-Borrower		
Social Security Number	Date of Birth	Social Security Number	Date of Birth	
Current Address		City	State	Zip Code
Phone		Phone		
E-Mail		E-Mail		

SUBJECT PROPERTY

Street Address		City	Zip Code
County	Property Type <input type="checkbox"/> SFR <input type="checkbox"/> PUD <input type="checkbox"/> Condo <input type="checkbox"/> Manufactured		

LOAN DETAILS

*Loan Purpose		Loan Term <input type="checkbox"/> 15 year <input type="checkbox"/> 20 year <input type="checkbox"/> 30 year		CLTV (%)	%
Sales Price	Loan Amount	Rate (%)	Origination (%)		
\$	\$	%	%		
Escrows <input type="checkbox"/> Yes <input type="checkbox"/> No		Locked <input type="checkbox"/> Yes <input type="checkbox"/> No		MI <input type="checkbox"/> Yes <input type="checkbox"/> No	
Estimated Closing Date		Lock Expiration Date		Premiums <input type="checkbox"/> Single <input type="checkbox"/> Monthly	

* ODVA allows refinance only if the borrower(s) have been vested in title less than 18 months; construction payback 24 months.

FEES

Fees	Due	POC	Fees	Due
Origination			Settlement or Closing Fee	
Broker Comp/Credit (1.6% + \$600)			Owner's Title	
ODVA Processing Fee	635.00		Lender's Title	
Flood Cert	19.00		Endorsements	
Credit Report			Courier	
Appraisal			Recording	
Appraisal Re-Inspect			Transfer Tax (WA County)	
Other			E-Recording Fee	
Other			Other	

ESCROW/TITLE INFORMATION

Company			Escrow Number
Agent			Phone
Address			Fax
City	State	Zip Code	E-Mail