



**Health Systems Division (HSD)
Oregon Consumer Advisory Council (OCAC) Meeting
DRAFT Trauma Informed Services (TIS) Committee Minutes
2-23-2016**

**Conference Line: 1-877-402-9753 Participant Code: 8794204 *DRAFT*
11-12 pm**

Members Present: Luke Walters Co-Champion, Kevin Fitts, Cheryl Lewis, April McFerran, Crucita White, Ken Hetsel, Ashley Roome

Committee Members (not on OCAC): Pat Davis-Salyer

Members Not Present: Grace Sweet, Rebecca Eichhorn, Kristen Anderson, Mark Fisher

OHA Staff Present: Shawn Clark, Michelle Meuwissen, Mike Oyster, Liaison to Committee

Topic	Key Discussion Points	Action/Task/ Decision/	Responsible Persons	Due Date
Introductions and Agenda Review	Introductions completed and agenda reviewed Minutes were reviewed (Committee contact list with phone numbers are attached to minutes. Corrections to Pat D-S)	Review and approve minutes	Luke and Pat	
Review OHA/HSD/HPA Response	Request for regular monthly updates from the OCAC & the Trauma Policy Implementation Workgroup. Pat will call Kathleen Burns, TPIW Manager for updates	TIS committee members will report back to us	Rebecca, Kris and Pat	Monthly, or as needed
Site Reviews &	<ul style="list-style-type: none"> Committee still interested in having family 	Luke will call	Luke	Update

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TIA Coordinator	<p>members and Peers on review teams. Committee members will meet with LuAnn Meulink, HSD to discuss options. Volunteers to meet with LuAnn are:</p> <p>Luke, Ken, Kevin, April, and Cheryl</p> <ul style="list-style-type: none"> Pat suggested the committee look into the option of a contract position rather than HSD full-time position for a trauma services coordinator. Committee members present took a vote to pursue a contract option until an FTE position was approved. 	<p>LuAnn to get a meeting set up.</p> <p>Meet with Shawn Clark to discuss contract options.</p>	<p>Luke, Cheryl, and April</p>	<p>by 3/22</p> <p>Update by 3/22</p>
Work Plan Ideas	<p>The TIS proposed work plan for the next 6-9 months:</p> <ul style="list-style-type: none"> Regular participation & updates from OCAC Peers to participate in HSD site reviews Coordinator contract until FTE in place Harm reduction efforts through education programs such as CPS, ACE Study, etc. <p>We need a written action plan and timeline. Continue fine tuning plan in March.</p>	<p>Fine tune a 6 month work plan.</p>	<p>Committee</p>	<p>TBD</p> <p>No later than May, 2016</p>
Agenda for March	<p>Minutes reviewed</p> <p>Task Updates: site reviews, contract coordinator, OCAC</p> <p>Work Plan drafted with timelines</p>			

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Next Meeting	3-22-2016 11 to Noon HSB 371 Conference Line: 1-877-402-9753 Participant Code: 8794204			
Abbreviations	CPS – Collaborative Problem Solving HSD -Health Systems Division OHA – Oregon Health Authority TIA – Trauma Informed Approach TIO – Trauma Informed Oregon			

OCAC TIS Committee Members & HSD Staff Contact Phone Numbers:

Luke Walters, 503-269-3575
 Crucita White, 503-884-9428
 Kevin Fitts, 503-752-9713
 Ken Hetsel, 503-559-2889
 April McFerran, 971-227-9781
 Ashley Roome, 609-933-6718
 Cheryl Lewis, 503-954-2474
 Pat Davis-Salyer, 971-600-4113

Shawn Clark, 503-945-9720 (OHA/HSD Executive Sponsor for TIS)
 Mike Oyster, 503-945-9813 (OHA/HSD Liaison to OCAC)
 Michelle Meuwissen, 503-945-6186 (OHA/HSD Administrative Assistant)
 Kathleen Burns, 503-947-5529 (OHA/HSD Trauma Policy Workgroup)
 LuAnn Meulink, 503-945-6289 (OHA/HSD Licensing & Certification Manager)