

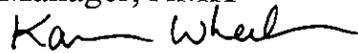


Memorandum

Date: June 4, 2013

To: Residential Alcohol and Drug Treatment Providers

From:  Justin Hopkins, Quality Improvement and Certification
Manager, AMH



Karen Wheeler, Operations and Addictions Administrator, AMH

Subject: Credential Bank

The purpose of this memo is to provide Residential Alcohol and Drug Treatment Providers with information regarding the development of a "credential bank" at the Oregon Health Authority (OHA). OHA is working to develop a centralized repository to house the information that Coordinated Care Organizations (CCOs) will need to conduct an "organizational assessment" of the residential A&D programs. OHA will use the same web portal that the CCOs used during the RFA process to house this information. There will be a distinct area, with unique access, within the portal for this information. The target date for completion of this component of the portal is June 7, 2013. OHA will upload the following information to the web portal once it's functional:

- Statement/email from CMS regarding the ability of CCOs to use the OHA's information for the purpose of credentialing
- Program descriptions that were created by the providers
- DMAP provider enrollment information (evidence of exclusion list checks, etc)
- AMH site review reports and copies of licenses
- Provider policies regarding credentialing practices of individual clinicians
- Copies of provider's liability insurance coverage

OHA will compile the program descriptions (already submitted by providers), copies of site review reports, licenses, provider enrollment information, and the assurance from CMS.

OHA is requesting that each provider submit the following no later than June 7, 2013:

- **Provider policies regarding credentialing practices of individual clinicians**
- **Copies of each provider's liability insurance coverage (see the note below and the attachment for specific requirements)**

PLEASE NOTE:

The minimum liability insurance requirements defined by OHA's contract with the CCOs are different than previous requirements defined by contracts with the Addictions and Mental Health Division. The attached document provides specific information regarding the minimum professional and commercial liability coverage required to contract with a CCO.

OHA is requesting that each provider submit documentation demonstrating compliance with these minimum requirements no later than June 7, 2013.

Please send all requested documentation to Justin Hopkins by e-mail at justin.hopkins@state.or.us or by fax to 503-378-8467.

If you have any questions regarding this memo, please call Justin Hopkins at the e-mail address listed above, or by phone at 503-945-7818.