

DUII
Client Entry Tip Sheet

This document provides some helpful tips when entering DUII client data into MOTS. Only key MOTS data fields are shown below.

Definition: DUII (Driving Under the Influence of Intoxicants) clients have access to a variety of state and local partner programs; several MOTS fields have specific data requirements when entering these clients:

Behavioral Health Data Elements

SID Number- This field can be left blank.

ODL/OI Number- This is a required field for all DUII clients. If the client is from out of state and doesn't have an ODL use the DMV assigned reference number.

Legal Status- Individuals can have multiple legal statuses. All DUII legal status must include DUII Diversion or DUII convicted.

Referred From- Individuals may have multiple referral sources. For clients from DUII diversion or convicted one of those referred from sources must be Municipal Court, Circuit Court, Justice Court, or ADES.

Number of Arrests in the Past Month- This includes DUII arrests. It must be equal to or less than the total arrests. If there were no arrests in the past month enter "0."

Total Arrests- This includes DUII arrests and must be equal to or greater than the total number of arrests in the past month. This is a required field for all DUII clients.

Number of DUII Arrests in the Past Month- This field must be equal to or less than the Total DUII arrests; equal to or less than the Number of Arrests in the Past Month; and equal to or less than the Total Arrests. If there were no DUII arrests in the past month enter "0."

Total DUII Arrests- This needs to be greater than or equal to the number of DUII Arrests; and it needs to be equal to or less than the Number of Arrests in the Past Month and Total Arrests. This is a required field for all DUII clients.

Addiction Detail Data Elements - Complete this section for all DUII in active A & D treatment or in need of A & D treatment. This is a required section for all DUII clients.

DUII Completion Date-This field can be completed when client has completed DUII requirements and still may be continuing treatment services. Client can have DUII completion date and still be an active client.