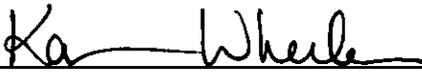


**Addictions and Mental Health**

  
**Authorized Signature**

**Number:** AMH-AR-13-01  
**Issue Date:** 5/16/2013

**Topic:** Addictions and Mental Health: Flexible funding reports

**Due Date:** Before June 1, 2013

**Subject:** Action Request (AR) 06-01: Required Reports in Flexible Fund MHS 37 Exhibit for 2011-2013

**Applies to (check all that apply):**

- |   |  |
|---|--|
| <input type="checkbox"/> All DHS employees                  | <input type="checkbox"/> County DD Program Managers                |
| <input type="checkbox"/> Area Agencies on Aging             | <input checked="" type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Health Services                           |
| <input type="checkbox"/> Children, Adults and Families      | <input type="checkbox"/> Other (please specify): CMHP Staff        |

**Action Required: Send in reports to AMH required in contract under Exhibit MHA 37-flexible funding for 2011-2013**

**Reason for Action: Reports due in February 2013, have not been received by AMH. Extension has been given to June 1, 2013**

**Field/Stakeholder review:  Yes  No**

**If yes, reviewed by: County Mental Health Program applicable staff designated by County Mental Health Directors**

*If you have any questions about this action request, contact:*

<b>Contact(s):</b>	Tony Guillen (Jail Diversion Reports)		
<b>Phone:</b>	503-947-5534	<b>Fax:</b>	NA
<b>E-mail:</b>	anthony.guillen@state.or.us		
<b>Contact(s):</b>	Kelly Knight (Non Encounter and Categorical Financial Report)		
<b>Phone:</b>	503-945-5959		
<b>E-mail:</b>	kelly.c.knight@state.or.us		
<p>This document along with previous Addictions and Mental Health(AMH) Transmittals can be found on the <b>AMH Transmittal Webpage: Click on the following link:</b> <u>Oregon OHA Addictions and Mental Health Transmittals Webpage</u></p>			



ADDICTIONS AND MENTAL HEALTH DIVISION

John A. Kitzhaber, MD, Governor

Oregon  
**Health**  
Authority

500 Summer Street NE, E-86

Salem, OR 97301-1118

Voice: 503-945-5763

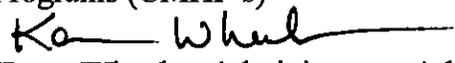
Fax: 503-378-8467

TTY: 800-375-2863

[www.oregon.gov/OHA/mentalhealth](http://www.oregon.gov/OHA/mentalhealth)

**Date:** May 15, 2013

**To:** Addiction and Mental Health Contractors (AMH), County Mental Health Programs (CMHP's)

**From:**   
Karen Wheeler, Administrator, Addictions and Mental Health

**Subject:** **Action Request (AR) 06-01:** Required Reports in Flexible Fund Contracts for 2011-2013

AMH is writing to remind you of the required reports noted in your contract under Exhibit MHS 37-Flexible funding for 2011-2013 with a due date of extension to June 1, 2013.

**Where to find the required information?**

- MHS 37-Flexible Funding/2011-2013, **Section III**; Page 7., Special Reporting Requirements, 2.C Jail Diversion. (See attached form)
- MHS 37-Flexible Funding/2011-2013, **Section IV**, Page 12., Data Reporting, #7. Non-encounter Reporting Categories. (Copy and paste this link to your web browser)  
<http://www.oregon.gov/oha/amh/data/cc-plans/cc/category-financial-reporting-form.xls>
- MHS 37-Flexible Funding/2011-2013, **Section V**, Page 12., Financial Reporting. (Copy and paste this link to your web browser)  
<http://www.oregon.gov/oha/amh/data/cc-plans/cc/non-encounter-reporting-form.xls>

**Where to submit the three reports?**

Email all three reports to the following email address: [Karen.Wheeler@state.or.us](mailto:Karen.Wheeler@state.or.us)

**What you should do if you have questions on Required Action?**

Please contact:

- Tony Guillen regarding Jail Diversion and form at [Anthony.guillen@state.or.us](mailto:Anthony.guillen@state.or.us)

- Kelly Knight regarding Non-encounter and Categorical Financial Report at Kelly.C.Knight@state.or.us

Thank you for helping Oregonians access the mental health and addiction services and supports they need to achieve optimum physical, mental and social well being.