

## Olmstead/Housing Subcommittee Charter

### **Authority**

States receiving funding through the Community Mental Health Services Block Grant (MHBG), 45 CFR Part 96 Sec. 300x-3, are required to establish a Mental Health Planning and Advisory Council. The Substance Abuse and Mental Health Services Administration (SAMHSA) recommended, in 2011, that states integrate representatives of substance use disorder prevention and treatment services on their Council and develop Behavioral Health Planning and Advisory Councils.

The Addictions and Mental Health Division (OHA) responded with the development of the Addictions and Mental Health Planning and Advisory Council (OHAPAC) which integrates representatives of:

- Substance Use and Problem Gambling Prevention
- Substance Use, Mental Health and Problem Gambling Treatment
- Recovery Support Services
- Consumers, and their Family Members, of Behavioral Health Services

OHAPAC shall consist of the following subcommittees which develop policy recommendations for adoption of the full Council and consideration of OHA:

- Behavioral Health Promotion and Prevention
- Treatment
- Recovery Support Services
- Housing/Olmstead
- Executive Committee

Additional authority for the Housing/Olmstead Subcommittee is provided by mandates included in a SAMSHA grant and the Community Mental Health Housing Trust Fund. The SAMSHA grant requires a stakeholder oversight committee to oversee Oregon's implementation of Olmstead strategies; the Community Mental Health Housing Trust Fund grant requires a stakeholder oversight committee to make recommendations on possible expenditures from the Housing Trust Fund.

### **Governance**

**Subcommittee Chair** – Co-chairs: Kathryn Nunley and Ron Sipress

**Subcommittee Staff**– Rick Wilcox

**Subcommittee members:**

The Subcommittee will be comprised of OHAPAC membership, as well as members from outside OHAPAC. OHA will solicit additional membership by inviting agencies representing community mental health programs, outpatient and residential mental health providers, Coordinated Care Organizations, and advocacy organizations such as Disability Rights Oregon and Mental Health America. Invited agencies will determine their representation to the Subcommittee. OHA will invite unaffiliated individuals based on their ability to provide valuable perspectives.

The Subcommittee staff will be responsible for preparing and distributing meeting materials to enable the Subcommittee to make decisions.. The Subcommittee staff will assist in agenda setting, will schedule guests/speakers to participate in discussions at Subcommittee meetings at the request of the Subcommittee, track metrics as feasible, and facilitate communication between the Subcommittee and OHA.

**Scope**

- **Compliance with Olmstead through the Voluntary Agreement with USDOJ**
  - The Subcommittee will review data and reports supplied by OHA, and offer advice and recommendations regarding strategies to meet outcome goals.
- **Olmstead Plan**
  - Development of 2015-2017 Olmstead Plan
    - The Subcommittee will participate in the review of the Olmstead Plan and provide feedback on the overall Plan.
    - The Subcommittee will participate in the development of the strategies to reach the goals within the Plan.
  - Quality Improvement:
    - The Subcommittee will develop a process to review the strategies, to ensure they are effective in meeting the Olmstead Plan goals.
    - The Subcommittee will review data and reports supplied by OHA and offer advice regarding strategies to meet Plan goals.
- **Housing**
  - Housing resources:
    - The Subcommittee will develop a process to assess statewide housing resources.
    - The Subcommittee will assess statewide housing resources.
    - The Subcommittee will advise OHA of statewide housing needs.
  - Barriers to Housing:
    - The Subcommittee will develop a process for identifying key barriers to all

types of statewide housing for individual's receiving mental health and addictions treatment services as well as a process to identify strategies for mitigating the barriers.

- The Subcommittee will identify key barriers.
- The Subcommittee will identify and advise OHA regarding strategies to mitigate Barriers to Housing.

- **Block Grant**

- Provide input for implementation of Combined Mental Health and Substance Abuse Prevention and Treatment Block Grant initiatives.

## **Deliverables**

### **Subcommittee Staff Deliverables**

- Draft documents to focus the Subcommittee's work and monitor progress.
- Support Co-chairs and Subcommittee members in developing agendas, drafting work plans, and logistics.
- Serve as a liaison for the Subcommittee and OHA for all communications.

### **Subcommittee Deliverables**

#### **Process Documents**

- Develop a process for the review of the strategies re: Olmstead Plan goals. (This same process will be used for assessing the USDOJ Targets.)
- Develop a process for assessing statewide housing resources.
- Develop a process for identifying key barriers to all types of statewide housing.

#### **USDOJ Voluntary Agreement**

- Provide advice and recommendations regarding strategies to meet outcome goals identified in the USDOJ Agreement, based on reporting schedule.

#### **Olmstead Plan**

- Provide advice and recommendations regarding strategies to meet outcome goals identified in the Olmstead Plan, based on reporting schedule.

#### **Housing/Barriers to Housing**

- Provide summary document with back up detail identifying the results of the statewide housing assessment.
- Provide summary document with back up detail identifying the key barriers

to all types of statewide housing.

- Provide summary document with back up detail regarding strategies to mitigate barriers to housing.

**Block Grant**

- Provide input for implementation of Combined Block Grant initiatives as requested.

**Exclusion and Boundaries**

- The Housing/Olmstead Subcommittee of OHAPAC is advisory only, and its scope is limited to the areas listed above. The Subcommittee will not contribute input into items/topics that are the purview of other bodies. This includes but is not limited to:
  - The Voluntary Agreement between the State of Oregon and the United States Department of Justice.
  - The OHA 2015-2017 Strategic Plan.
  - The Mental Health Block Grant
- Pursuant to ORS 430.075, at least 20 percent of the membership of all task forces, commissions, advisory groups and committees primarily relating to persons with mental health or addiction issues established by a public body, shall be consumers, with representation balanced by age.
- OHAPAC and its subcommittees are subject to the Public Meetings Law.
- Members of OHAPAC and its subcommittees serve at the pleasure of the Director of OHA.

**Dependencies**

- The effectiveness of the Subcommittee is dependent on the timeliness of Subcommittee Staff providing the necessary support to facilitate the work of the Subcommittee.
- The work of the Oregon Housing/Olmstead Subcommittee is dependent on the support of OHA Leadership, Oregon State Hospital, Division of Medical Assistance Programs, and the Department of Human Services. The effectiveness of the Subcommittee and the quality of advice to OHA is dependent on the commitment and attendance of the

individuals comprising the Subcommittee, along with the support of their member organizations.

- The ability of the Subcommittee to meet its deliverables is dependent on the Co-Chairs and Subcommittee members' ability to maintain the scope of the Charter in their work.

### **Schedule**

- Approve a revised subcommittee charter: June 2015
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- Development of Process Documents: July 2015 – October 2015
- Future schedule to be based on decisions made via the process documents noted in the Deliverables section.

### **Decision Making**

- The Subcommittee will make recommendations based on majority vote.
- Formal recommendations will be elevated through the governance of the OHAPAC to the Executive leadership of the Addictions and Mental Health Division.

Approved:

Revised: