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Division of Medical Assistance Programs  
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## Memorandum

**To:** Behavior Rehabilitation Services (BRS) providers

**From:** Lois Day, Child Welfare Director, Department of Human Services  
Philip Cox, Assistant Director of Community Services, Oregon Youth Authority  
Donald Ross, Medicaid Policy and Planning Section Manager, Oregon Health Authority

**Date:** August 20, 2014

**Subject:** Clarifications about BRS Review Committee membership

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As you know, the Oregon Health Authority (OHA), Department of Human Services (DHS) and the Oregon Youth Authority (OYA) are forming a new committee to perform a comprehensive review of Oregon's BRS program. We have asked for three representatives from each of the following groups:

- The membership of Children's Alliance of Oregon;
- County BRS providers;
- BRS providers who are not county government or Children's Alliance members.

Since this initial invitation, we have received questions about changing the number of representatives each group will have on the committee, and how each group should select their representatives. We hope the following information helps address these concerns.

**To be considered for the committee, please attend our September 16 meeting.**

Anyone interested in joining the committee is invited to attend the first meeting and indicate their interest in participating on the committee. The first meeting is on September 16, from 9:30 a.m. to 11:00 a.m. in the Board Room at the Department of Public Safety Standards and Training, 4190 Aumsville Highway, Salem (capacity 40 people).

- The first agenda item of this meeting will be identifying committee members. We will have a facilitator present to help groups reach consensus on this topic. Once identified, the committee members will then work to determine whether to add members beyond the three per group.
- The goal is to have fair representation for BRS providers, agencies and stakeholders, and agree on a manageable number of participants to allow the committee to complete its work in as timely a manner as possible.
- Following this initial meeting, the selected committee members will be invited to future meetings.

**If you plan to attend the September 16 meeting, please let us know by Friday, August 29.**

- To RSVP, please contact Lea Forsman Ph.D., BRS Operations and Policy Analyst at 503-945-6492 (Salem) or email [Lea.Forsman@state.or.us](mailto:Lea.Forsman@state.or.us).

- In your RSVP, please tell us whether you are attending as a participant or an observer. If we get more than 40 RSVPs by August 29, we will announce a different meeting venue.

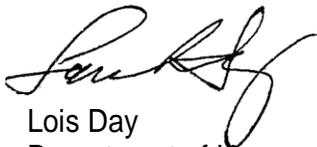
**How non-committee members may provide input about the BRS program review**

All BRS program review meetings are public meetings. Once the committee members are identified, people who are not part of the committee are welcome to attend and listen at future committee meetings. There will also be opportunities to provide public input at the close of meetings, and via e-mail, as the process moves along.

We strongly encourage any interested parties who are not part of the committee to work with colleagues who are on the committee to share ideas, issues and suggestions that may be carried forward in future meetings.

Thank you for your interest in the BRS program review process. We look forward to working with all of you in a collaborative way to make a positive difference for the children and youth we serve.

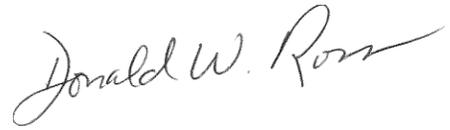
Sincerely,



Lois Day  
Department of Human Services



Philip Cox  
Oregon Youth Authority



Donald Ross  
Oregon Health Authority