

Health Services
Office of Medical Assistance Programs

Alice LaBansky, Manager
OMAP Health Financing Operations

Authorized Signature

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Topic: Medical Benefits

Subject: Provider announcement: New Electronic Document Management System (EDMS) coming soon

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers | <input checked="" type="checkbox"/> Other (please specify): DHS staff and others identified on the SPD, CAF, OMHAS and OMAP transmittal lists |

Message:

OMAP will send the attached announcement to all current OMAP providers. It informs them of the following:

1. DHS will implement a new Electronic Document Management System (EDMS) this fall.
2. The new EDMS will improve efficiency and accuracy of paper claims processing.
3. The new EDMS requires no change in how providers currently submit paper claims.

For more information about the MMIS Project, staff can go to the [MMIS Project Information](#) page, which includes current and past MMIS *Progress* newsletters for staff, an MMIS Overview, and MMIS Fact Sheet.

If you have any questions about this information, contact:

Contact(s):	OMAP Provider Services
GroupWise:	PROV-CALLCENTER, OMAP
E-mail:	OMAP.prov-callcenter@state.or.us

New Electronic Document Management System coming soon

This fall, DHS will implement a new Electronic Document Management System (EDMS).

What is EDMS?

This is the system used to enter incoming paper forms into the MMIS claims processing system. The current EDMS handles the following forms (and related attachments):

- CMS-1500
- ADA 2000 and 2002/2004
- UB-92
- OMAP 505, 741, and 742

Why change now?

The new EDMS is the first step in implementing the new MMIS. Updating the EDMS now serves two functions:

- Allows DHS to improve paper claims processing accuracy.
- Paves the way for system and customer service improvements that will come with the new MMIS in Summer 2007.

New EDMS = More efficient and accurate claims processing

The new EDMS will reduce hand-keying of claims into the MMIS claims processing system. Instead, DHS will be able to automatically scan paper "red form" versions of UB-92 and CMS-1500 claims into the system using Optical Character Recognition (OCR).

What you can do now

DHS' upgrade to a new EDMS requires **no change** in how you currently submit paper claims. To ensure faster processing of CMS-1500 and UB-92 paper claims, you can use standard, commercially available "red forms" of the CMS-1500 and UB-92 paper claim forms.

For more information

- **Stay informed** by checking the MMIS Project Web site at www.oregon.gov/DHS/admin/mmis/index.shtml.
- **Questions about the new MMIS?** E-mail OMAP.prov-callcenter@state.or.us.

Have you registered your National Provider Identifier (NPI) and taxonomy codes with OMAP? Go to the DHS NPI Web page at www.oregon.gov/DHS/admin/hipaa/npi/main.shtml.

