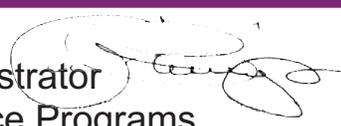


Jean Phillips, Deputy Administrator
Division of Medical Assistance Programs



Number: DMAP-IM-08-014

Issue Date: 01/29/2008

Authorized Signature

Topic: Medical Benefits

Subject: New required forms and process for hysterectomy and sterilization procedures

Applies to:

- | | |
|--|--|
| <input type="checkbox"/> All DHS Employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Children, Adults and Families | <input checked="" type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers | <input checked="" type="checkbox"/> Other (please specify):
DHS staff - SPD, CAF, AMH, DMAP |

Message:

DMAP is mailing the following letter to hospitals and physicians. The letter:

- informs providers of changes to the hysterectomy and sterilization claims process, and
- explains that the DMAP 742 has been split into two age appropriate forms, the DMAP 742A for individuals 21 years of age and older and the DMAP 742B for individuals 15-20 years of age.

If you have any questions about this information, contact:

Contact(s):	Celeste Symonette, Medical-Surgical Program Manager, DMAP	
Phone:	(503) 945-6490	
E-mail:	celeste.c.symonette@state.or.us	Fax:



Oregon

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January 28, 2008

To: Providers of hysterectomy and sterilization procedures

From: Jean Phillips, Deputy Administrator
Division of Medical Assistance Programs, DHS



Subject: Hysterectomy and sterilization form and billing changes

New required forms

In order to comply with both federal and state regulations regarding sterilization procedures, DMAP has split the current DMAP 742 into two age appropriate sterilization consent forms.

- DMAP 742A – to be used for individuals 21 years of age and older, and
- DMAP 742B – to be used for individuals 15-20 years of age.

The DMAP 742A and 742B forms replace the existing DMAP 742 form.

New process

Beginning February 1, 2008, DMAP will no longer pay hysterectomy and sterilization claims unless we have a valid copy of the appropriate consent form (DMAP 741 for hysterectomies, DMAP 742A or 742B, as appropriate, for sterilization procedures). This means:

- This process impacts all hysterectomy procedures with dates of service on or after February 1, 2008.
- Because of the required 30-day waiting period for sterilization procedures, this will impact submitted *sterilization* claims with dates of service on or after March 3, 2008.
- DMAP will deny paper claims that arrive without the appropriate consent forms attached.
- Electronically billed claims will suspend for 14 days awaiting a copy of a valid consent form to arrive. If a valid consent does not arrive within 14 days, we will deny the claim.
- If a claim denies, the provider will need to rebill and submit the appropriate consent form.
- DMAP will only accept a completed, age-appropriate sterilization consent form. Other consent forms will deny unless they are identical in content to the approved DMAP forms.

*“Assisting People to Become Independent, Healthy and Safe”
An Equal Opportunity Employer*

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For copies of DMAP hysterectomy and sterilization consent forms, go to: www.oregon.gov/DHS/healthplan/forms/omapforms.shtml#700.

DMAP filed a temporary rule December 20, 2007, updating the Hysterectomy and Sterilization Rule (OAR 410-130-0580) with new form numbers. See www.dhs.state.or.us/policy/healthplan/rules/temps/125multi1207.pdf.

New resource available soon

We have created a new resource, the *DMAP Hysterectomy and Sterilization Procedures Manual*. The manual, which will be mailed in early February to all providers who bill for hysterectomies and sterilizations, provides information and tips not found in the administrative rules. The manual can be downloaded from the DMAP Web page at: www.dhs.state.or.us/policy/healthplan/guides/medsurg/main.html or www.dhs.state.or.us/policy/healthplan/guides/hospital/main.html

Questions? If you have specific billing questions, contact DMAP Provider Services at 800-336-6016 or dmap.providerservices@state.or.us.