



Kate Brown, Governor

HUD Contract Administration Section

www.ohcs.oregon.gov

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SECTION 8 PROGRAM UPDATES

****EIV SECURITY REMINDER****

Oregon Housing and Community Services received clarification from HUD Headquarters regarding consultants receiving EIV reports electronically from the Owner/Management Company (O/A). Consultants are not employees of the O/A, but are considered the same as an Independent Public Auditor (IPA).

Following is the instruction received from HUD:

"HUD Handbook 4350.3 REV-1, Section 9-17 catalogues the security and disclosure of EIV data. Please refer to Part C, Disclosure for Official Purpose. There is a specific list of restrictions, one of which states that an IPA (which we also interpret to be a contractor) cannot transmit or transport EIV income information in any form. In regard to the Rules of Behavior, the signed initial and current online (unsigned) access authorization forms must be kept on file along with the owner approval letters. Upon request, the forms must be made available to the entity monitoring EIV system compliance."

If you currently allow EIV reports to be electronically transmitted or otherwise removed from your site by a consulting firm or IPA, you must cease immediately. The penalty for violation includes, but is not limited to, HUD terminating access to EIV for every user in the O/A organization. Once there are no users assigned to a property, the 5% HAP penalty is in effect.

In order to comply with the EIV security regulations, and accomplish the business of the consulting firm, the consultant can go to the O/A office to view the reports. Another option is to create a spreadsheet or word document of the information in the EIV report. This document may be transported physically by the consulting

firm, or it may be sent electronically. Further instruction is found in Section XII, A3 of HUD Notice 13-06 regarding the Official Purpose and Restrictions of an IPA.

FAIR HOUSING IN OREGON

Please see the informational website at

<http://www.oregon.gov/ohcs/pages/equal-access-to-housing-in-oregon.aspx>

HUD REGION X WEBSITES

The HUD Region X website has lots of good information that pertains to Oregon affordable housing owners. There have been many updates since the last OHCS memo was sent. To keep up on the latest information, click the links below:

<http://portal.hud.gov/hudportal/HUD?src=/states/shared/working/r10/mf/whatsnew>

<http://portal.hud.gov/hudportal/HUD?src=/states/shared/working/r10/mf/xmfhsgmanageinfo>

INDUSTRY TRAINING OPPORTUNITIES

- Many training opportunities can be found online by using one of the search engines. Examples include, but are not limited to, Oregon AHMA Boot Camps and Conference, Quadel Consulting, and NCHM.
- The following link will take you to a Calendar of Events on the HUD RHIIP website (go to RHIIP Support and Training at the bottom of the page):
http://portal.hud.gov/hudportal/HUD?src=/program_offices/housing/mfh/rhiip/mfhrhiip

If you have problems with any of the links in this memo, try the following:

- 1. First, hold down the Ctrl key and click on the link, or***
- 2. If #1 did not work, highlight the link and copy/paste it into the browser address bar.***
- 3. OHCS Section 8 memos are posted to the OHCS website at***
<http://www.oregon.gov/ohcs/Pages/hca-communication-memos.aspx> (There is a delay in posting the new memos.)