



# Oregon

Governor Kate Brown

## Oregon Housing Stability Council

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July 8, 2016

### Oregon Housing Stability Council Meeting Minutes

*\*Chair Dickson and Councilmember Baney will be joining the meeting by phone until they are able to arrive in person. Council member Valfre will be the Acting Chair for the meeting.*

Acting Chair Valfre called the meeting to order at 9:03 a.m. He then asked for the roll call.

Council member	Present	Excused	By Phone
Mayra Arreola	X		
Tammy Baney			X*
Mike Fieldman	X		
Anna Geller	X		
Zee Koza	X		
Marissa Madrigal		X	
Adolph "Val" Valfre	X		
Chair, Aubre Dickson			X**

*\* Councilmember Baney joined the meeting by phone at 8:58 a.m.*

*\*\*Chair Dickson joined the meeting by phone at 9:42 a.m. just prior to the presentation on Moonlight Townhomes.*

### **Public Comment**

Acting Chair Valfre invited those present in the room and on the phone to give general public comment.

*From the room:*

**Rob Prasch**, NOAH, Preservation Director – Mr. Prasch came to offer his support of the Department's request for \$10 million dollars in preservation money. Please reference his written comments by clicking [here](#).

Mr. Prasch also highlighted several examples of Oregonians who could potentially benefit from the \$10 million dollars should OHCS be given the money.

*From the phone:*

**Ruth Atkins**, Oregon Opportunity Network – she provided comments on behalf of the new Executive Director of OregonON, Jerome Brooks. Ms. Atkins shared with the Council that Mr. Brooks would be reaching out to each of them in the coming weeks to introduce himself. In addition Mr. Brooks wanted to personally thank Interim Director Seguin and Julie Cody for a good meeting earlier in the week. He is excited about the opportunity to work with OHCS in the future.

Acting Chair Valfre then asked for any additional comments. Hearing no additional requests to make comments, Acting Chair Valfre closed the public comment session.

### **Draft Meeting Minutes for Approval**

The meeting minutes from the June 3, 2016 meeting were distributed to Council members prior to the July 8, 2016 meeting and edits received were incorporated into the document presented to the Council for approval on 7/8/16. Acting Chair Valfre asked Council members if they had any questions or additional edits. Receiving none, Acting Chair Valfre then called for a motion to



approve the meeting minutes. Councilmember Koza moved to approve the meeting minutes and Councilmember Geller seconded the motion. Acting Chair Valfre then called for a vote.

**June 3, 2016 Meeting Minutes:**

Council member	Motion	Yes	No	Abstain	Absent
Mayra Arreola		X			
Tammy Baney		X			
Mike Fieldman		X			
Anna Geller	2 <sup>nd</sup>	X			
Zee Koza	X	X			
Marissa Madrigal					X
Adolph "Val" Valfre		X			
Chair, Aubre Dickson					X

**Vote: 6:0:0:2 | PASS**

Councilmember Fieldman pointed out one of the links in the minutes was not working. Kris Klemm will check and make sure the link is working and repost the document on the website.

**Multifamily Bond Approvals – Heather Pate, Multifamily Section Manager & Theresa Pumala, LIHTC program manager**

Ms. Pate also introduced Tom Kemper with Housing Works in Redmond (the project sponsor for both Daggett Townhomes and Moonlight Townhomes) who will be available to answer questions about both projects being presented today.

Daggett Townhomes:

Ms. Pumala gave the presentations today on behalf of Casey Baumann. Ms. Pumala gave an overview of the project and informed the Council that the project met the requirements for funding.

Ms. Pumala then offered to answer any questions the Council had about the project.

Councilmember Fieldman said he was pleased to see the excellent level of resident services being offered at this property.

Councilmember Geller asked if there was a way to ensure that all resident services were delivered by licensed and trained providers.

Mr. Kemper told the Council that the resident services at this project were being delivered by Mosaic Medical, Neighbor Impact and the Department of Human Services, all of whom are licensed providers.

Councilmember Fieldman asked about how the units can be used in both the short and long term for transitional housing to reunify families.

Mr. Kemper told the Council that this is an area where they are still working to mitigate the impact and stabilize the families who need housing beyond the standard 6-month period. Neighbor Impact has stepped in to assist when the 6-month period has expired.

Councilmember Arreola asked Mr. Kemper to talk a bit more about the families who will be utilizing the units at the two projects. Mr. Kemper told the Council that each project will have specific units dedicated to families in transition and the rest will be filled through the use of an application/lottery process.

Councilmember Arreola would like to see a post-completion evaluation process in place to assess the demographics of the applicant pool and help inform the application process in the future.

Councilmember Geller suggested that documenting the marketing used by the projects to fill vacancies would be a useful tool for future projects. She commended the staff for the way in which this project has been underwritten. She commended Housing Works for the hard work they have done in preparation for the projects as well.

Councilmember Fieldman offered his appreciation for the two project deals and the low cost per unit estimate.

Acting Chair Valfre asked Mr. Kemper how many project based vouchers would be available at the properties.

Mr. Kemper told the Council that there would be six at one property and seven at the other.

Acting Chair Valfre asked what the total development cost would be for each project.

Mr. Kemper told the council that the estimates are \$203/sq. ft. and \$212/sq. ft.

Acting Chair Valfre asked that OHCS staff include the number of planned project based vouchers for each project on the report for the projects (if possible). He also asked what the acronym AMC stood for.

Ms. Pumala told the Council that AMC stood for Asset Management and Compliance. That is the OHCS team which reviews Resident Services and Management Agent plans.

Acting Chair Valfre then asked that for future presentation all acronyms be spelled out at least once in the document.

Acting Chair Valfre then asked for a motion from the Council. Councilmember Fieldman made the motion:

**BOND RECOMMENDED MOTION: Move to approve Pass through Revenue Bond Financing in an amount up to and not to exceed \$3,500,000 to Daggett Townhomes, LLC for the construction of Daggett Townhomes, subject to the borrower meeting OHCS, Washington Federal Bank, and National Equity Fund underwriting and closing criteria, documentation satisfactory to legal counsel and Treasurer approval of the bond sale.**

Councilmember Arreola seconded the motion. Acting Chair Valfre then called for the vote.

*Daggett Townhomes*

Council member	Motion	Yes	No	Abstain	Absent
Mayra Arreola	2 <sup>nd</sup>	X			
Tammy Baney		X			
Mike Fieldman	X	X			
Anna Geller		X			
Zee Koza		X			
Marissa Madrigal					X
Adolph "Val" Valfre		X			
Chair, Aubre Dickson					X

**Vote: 6:0:0:2 | PASS**

*Councilmember Baney joined the meeting in person just prior to the presentation for Moonlight Townhomes.*

*Moonlight Townhomes:*

Ms. Pumala provided an overview of the Moonlight Townhomes project. This deal mirrors the Daggett Townhomes project in financial structure and project costs, so rather than repeat the same information she just gave for Daggett Townhomes, Ms. Pumala provided the following information about the two projects.

- The projects were awarded as two separate projects.
- The two projects will be treated as separate entities.
- The two projects will not share any common areas.

Ms. Pumala then recommended that the Council approve the motion found on page 13 of the meeting material packet.

Acting Chair Valfre called for questions from the Council.

Councilmember Koza said she was impressed with the many different financing sources used for these two deals.

Councilmember Baney asked how we would be measure the success of the partnerships with Mosaic, Neighbor Impact and DHS. How are we measuring that the set-asides are working?

Mr. Prasch told the council they would be asking for documentation and metrics from Mosaic and Neighbor Impact and the Memorandum of Understanding with each partner clearly calls out the expectation of reporting on outcomes and metrics.

Councilmember Geller agreed that we would need to find ways to measure the successes of our partners and report out to the Council in the future.

Ms. Pumala told the Council that part of the follow-up being done currently by OHCS through the Asset Management and Compliance group tracks the properties to ensure they are meeting minimum requirements.

Councilmember Koza asked for the per unit estimated costs.

Mr. Kemper told the Council the numbers were \$203 for Moonlight and \$212 for Daggett.

Acting Chair Valfre then asked for a motion from the Council. Councilmember Fieldman made the motion:

**BOND RECOMMENDED MOTION: Move to approve Pass Through Revenue Bond Financing in an amount up to and not to exceed \$4,000,000 to Moonlight Townhomes, LLC for the construction of Moonlight Townhomes, subject to the borrower meeting OHCS, Washington Federal Bank, and National Equity Fund underwriting and closing criteria, documentation satisfactory to legal counsel and Treasurer approval of the bond sale.**

Councilmember Arreola seconded the motion. Acting Chair Valfre then called for the vote.

*Chair Dickson joined the meeting by phone just prior to the vote on Moonlight Townhomes.*

*Moonlight Townhomes*

<b>Council member</b>	<b>Motion</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Mayra Arreola		X			
Tammy Baney	X	X			
Mike Fieldman	2 <sup>nd</sup>	X			
Anna Geller		X			
Zee Koza		X			
Marissa Madrigal					X

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Adolph "Val" Valfre		X			
Chair, Aubre Dickson		X			

**Vote: 7:0:0:1 | PASS**

**Agency Request Budget Update – Caleb Yant, CFO**

Mr. Yant provided an update on the changes since the June meeting. You will find the information he reviewed during his presentation on pages 19-22 in the meeting materials packet.

Mr. Yant provided a process check and reminder about the next steps in the budget process. He also reminded the Council that today is the last time for a conversation about the Agency Request Budget, because it is due for submission to the Department of Administrative Services on August 1, 2016. DAS will then begin working directly with the Governor's office to build the Governor's Budget to be published by December 1, 2016. We will then know which of our Policy Option Packages (POP) have been included and which have not. During the Legislative session, the House and Senate will complete the final budget by budget by June 30, 2016.

Mr. Yant provided an overview of the specific items on the OHCS POPs list. He highlighted the specific items which changed since the last time he gave a budget review.

Package 101 (LIFT) –

Councilmember Baney asked if the positions would remain as limited duration.

Mr. Yant told the Council that the underwriting positions would remain limited duration.

Councilmember Geller asked what was meant by the word lawyers.

Mr. Yant told the Council that the term lawyers referred to both DOJ and Bond Council (Hawkins).

Councilmember Geller asked how OHCS would know the number of applications received as part of the LIFT program.

Mr. Yant told the Council that OHCS will not know until the applications are received. The numbers used for the POP assumptions are a best guess. The OHCS assumption used: 40 total applications, 25 will be just LIFT funding and 15 will be a combination LIFT and 4% funding.

Mr. Yant told the Council the reason for using this methodology. **1).** the program is new and there is no historical information to use as a baseline. **2).** this is one of the challenges of a biennial budget process.

Councilmember Fieldman asked if the agency was getting any inquiries about LIFT.

Mr. Yant told the Council that Julie Cody would be providing a LIFT update a bit later on the agenda today.

Councilmember Baney commented that the actual staffing number will remain unknown until the agency actually begins receiving applications.

Mr. Yant confirmed her comment. He also told the Council that the legislature may hold back some of the funds until it is shown that we actually need the money.

Councilmember Fieldman asked if the CS2 position would only work on LIFT.

Mr. Yant told the Council that the CS2 would have other responsibilities within the Compliance unit. The same goes for the underwriting duties. These positions will be used within their respective units and LIFT will be a part of their responsibilities.

Package 102 –

There is one major change to this package over the last review. OHCS will be asking for two Research Analysts instead of one.

Acting Chair Valfre noted that he was pleased to see the addition of another research analyst since the Council had previously expressed a desire to see more data driven decisions at the agency. It is great to see the agency making moves to become more data driven.

Package 103 & 104 –

The change here is the movement of the money from “general fund” to “other fund”. Community Action Partnerships of Oregon (CAPO) and Housing Alliance both submitted letters in support of these two POPs and can be found in the Housing Stability Council meeting materials packet.

Package 105 –

OHCS is simply asking for the money and if the agency receives the funds, staff will come back to the Council for recommendations about the use of the money.

Network for Affordable Housing (NOAH) submitted a letter in support of this POP and can be found in the Housing Stability Council meeting materials packet.

Both Councilmember Geller and Fieldman thought this POP was well written and gives the Council the most options on how to use the funds should OHCS get them.

Councilmember Fieldman asked why \$10 million.

Mr. Yant told the Council that OHCS arrived at the amount after conferring with DAS and the Governor’s office.

*Note to the Council:* next month OHCS will have a guest speaker from DAS come to present an overall budget picture for the state.

Package 106 –

The big change in this POP is that the integrator position will reside at the Department of Land Conservation and Development (DLCD) and that OHCS will fund ½ of the expense of the position.

Acting Chair Valfre said he thought this was a good move. And he is looking forward to good coordination between both agencies.

Package 107 –

This package is essentially unchanged from the prior review.

Package 108 & 109 –

These two POPs address the administration of the Federal funds recently received. The positions are all Limited Duration only. OHCS is not permanently adding any staff the agency.

Package 110 –

This package is essentially unchanged from the prior review.

Package 201 –

Mr. Yant has been working closely with the Governor’s office (Dani Ledezma) to determine a path forward for Oregon Volunteers (OV). Questions remain about where Oregon Volunteers and CASA will land in the future.

Councilmember Fieldman is on the OV board and they have been grappling with where OV should reside for several years. The particular program he wants to see survive is AmeriCorps which is currently run through OV.

Councilmember Arreola asked about where the Equity Position for OHCS stands currently. She believes this position is needed by and very important for the agency.

Mr. Yant told the Council that this particular position will be addressed through the Permanent Finance Plan rather than the budget process.

Acting Chair Valfre asked what the difference was between positions and FTE.

Mr. Yant told the Council that FTE is calculated based on the number of months in the biennium. As an example: If my job is for 12 months, I am ½ FTE in one position.

Councilmember Baney suggested it would be a good idea to call out the positions as limited duration (LD) for those who will be reviewing the POPs.

*Acting Chair Valfre adjourned the meeting for a break at 10:35 a.m. Chair Dickson joined the meeting in person during the break at approximately 11:42 a.m. prior to the presentation of the Health and Housing Study by Amanda Saul.*

Acting Chair Valfre handed the gavel back to Chair Dickson upon his arrival prior to the presentation by Amanda Saul.

**Health in Housing Study – Amanda Saul, Senior Program Manager, Enterprise Community Partners, Inc.**

Ms. Saul provided an overview of the Health in Housing Study for the Council. You may access the presentation by clicking [here](#).

Councilmember Fieldman asked what the acronym PACE stood for.

Ms. Saul told the Council PACE was a senior care center run by Providence Health & Services. You may explore more by clicking [here](#).

Chair Dickson asked when the program began.

Ms. Saul told the Council they started the learning collaborative in 2014 and ended in March 2016. The research study was done as a part of the collaborative and was published in March 2016.

You may download the Health in Housing Study by clicking [here](#).

Councilmember Baney asked what type of response they were getting from the Coordinated Care Organizations (CCOs) across the state.

Ms. Saul told the Council that they were getting great responses from the CCOs. Many of them are interested in exploring ways to partner and impact health through housing.

Councilmember Baney asked what kinds of recommendations they were giving to the CCOs.

Ms. Saul told the Council that she focuses in the beginning around services to build relationships.

Councilmember Geller asked how the Affordable Care Act impacted the results of the study.

Ms. Saul told the Council that some of the respondents to the survey were already in supported housing prior to the implementation of the ACA and some were in the midst of a move during the ACA implementation.

Councilmember Geller asked if there were people who did not want to participate in the survey.

Ms. Saul told the Council that 50% of those contacted did not respond. The survey was translated into the main languages used in the area.

Councilmember Geller asked if there was a plan to do landlord outreach. How will you reach out to the rural communities?

Ms. Saul told the Council there is a plan to reach out at the Oregon Opportunity Network conference. She also told the council that one of the great things that could potentially come out of the study is forming a real and helpful partnership with health care providers.

**Oregon Health Authority (OHA) Overview** – *Michael Morris, M.S., OHA, Behavioral Health Policy Administrator*

Mr. Morris greeted the Council and informed them that he would be presenting the OHA update today. Director Lynne Saxton who was scheduled to present to the Council has been called into an urgent meeting and could not come herself today. Mr. Morris also told the Council that Director Saxton would be happy to come back at a later date and present in person. Director Saxton has a passion for the connection between health and housing and she looks forward to working together in the future. Also with Mr. Morris in the audience was Darcy Strahan, Contracts & Housing Development Manager at Oregon Housing Authority.

Mr. Morris provided a supplemental update on the Medicaid 1115 waiver. The process allows OHA to use the Medicaid 1115 waiver in concert with the Coordinated Care Model. He and his team are working on the renewal of the waiver and working in partnership with Center for Medicaid Services (CMS). The main areas of work on the waiver include:

- Moving forward on the current work being done
- Making tweaks to the waiver to make it more effective
  - The use of funding for flexible services
- Using the guidance from CMS to work with Community Health Partners to use services with housing support
  - Application support
  - Overcoming barriers to housing (past due utilities)
  - Cover cost of furnishing apartments
  - Modifications to a home to make it safe
  - Housing support (working with Landlords and tenants)

Councilmember Valfre asked Mr. Morris to provide the name of the program.

Mr. Morris told the Council the name of the program is Community Health Partnerships. OHA is still waiting for final approval from the Federal Government on the Waiver changes.

Councilmember Fieldman asked Mr. Morris if OHA was optimistic that the waiver changes and updates would be approved.

Mr. Morris told the Council that OHA was optimistic that the waiver would be approved because of the work his team had done and the requests they made were in line with the guidance from CMS. They are hopeful they will get formal approval by the end of October at the latest.

The other program his team is working on is called the Innovator Accelerator Program (IAP), which is supported by CMS and help to advancing best practices across the states. The participation in Oregon is two-pronged.

1. Webinar training and technical assistance
2. Partnering with consultants and other state agencies to provide continuity of service for Oregonians. Oregon Health Authority (OHA), the Department of Human Services (DHS) and OHCS are working in concert to address health and housing.
  - a. Looking at the need
  - b. Develop strategies
  - c. Memorandum of Understanding (MOU) in place between the agencies for data sharing and other work product

Mr. Miller also provided an overview of the presentation from Lynne Saxton on the OHA supported housing programs. Please reference the full presentation by clicking [here](#).

Mr. Miller highlighted the types of supported housing programs and the two supported housing partnerships with OHCS.

OHA has been working closely with U.S. Department of Justice (USDOJ) to ensure that OHA meets the integration requirements as outlined in his presentation.

Councilmember Fieldman asked if the agreement with the USDOJ addressed “fractional” units. For example, what do you do when the 25% represents a number like 4.6 or 4.3 units? Will OHA round up or round down?

Mr. Morris told the Council that OHA has some flexibility when addressing the “fractional” units.

Mr. Miller highlighted the OHA supported housing programs:

1. Rental assistance (this is a challenge especially with the housing crisis; OHA has funds, but no housing to put people into)
2. Supported housing development  
Councilmember Valfre asked if the funds go to the whole development or only to the 25% as outlined by the USDOJ agreement.  
Ms. Strahan told the Council that the practice at OHA is to cap the available funds on each project.
3. Oxford Houses (peer supported clean and sober housing)  
Chair Dickson asked how much funding was in this program.  
Ms. Strahan told the Council that she thought the amount was just a couple hundred thousand, but she did not know for sure.

Partnerships with OHCS:

1. HUD 811 (rental subsidy)
2. Mental Health Housing (\$20 million)  
Councilmember Valfre asked if this money was for general mental health.  
Mr. Morris told the Council the money was primarily for clients with Serious Mental Illness (SMI)

**LIFT Progress Update – *Julie Cody, Assistant Administrator, Housing Finance & Natasha Detweiler, Housing Finance Analyst***

Ms. Cody provided an update on the progress to date for the LIFT program.

1. There have been many LIFT outreach events across the state facilitated and coordinated by the OHCS Housing Integrators, Kenny LaPoint and Kim Travis.  
Bringing together community members, sponsors, housing authorities, local DHS staff are present at the meetings.
2. Under development now and based on the Council approved LIFT framework:
  - a. The LIFT NOFA document
  - b. The NOFA Application document
  - c. The NOFA instruction document
3. Primary and secondary scoring methodology is now with DHS (Self-sufficiency and Child welfare programs) for edits and input.
4. Working with DHS on coordination of information to all district offices.

5. Legal documentation is still being worked on by the Department of Justice (DOJ) (ownership component); meeting weekly to get progress reports. DOJ is also meeting with the Bond Council to address any concerns.
6. Website has been updated and now streamlines the information on LIFT.
  - a. Final approved version of the LIFT Framework
  - b. FAQ (this is a living document and is updated regularly)
  - c. 2-page summary of the LIFT Framework

Councilmember Valfre asked if Ms. Cody or Ms. Detweiler were getting any inquiries about LIFT or if they perceived any early interest in the program.

Ms. Detweiler told the Council that she has only gotten three calls about the LIFT program, but both of the Integrators have been getting lots of interest at the outreach events over the past several weeks.

Ms. Travis shared that she believes there are a handful of groups interested so far. Mr. LaPoint told the Council that he has spoken with several developers who are expressing interest in the program. He estimated the number of units to be at about 500 from those showing an interest and seriously considering applying to the LIFT program.

Chair Dickson asked if there were any questions which have been asked multiple times.

Ms. Detweiler told the Council that the most often asked questions are about the specifics of the legal agreements and what they will be like.

Ms. Cody told the Council that DOJ is still reviewing the specifics of the legal requirements for the operational and ownership sides of the deals.

1. OHCS is exploring the option of putting in place operating agreements for each project and seeking approval from DOJ and the Bond Council.
2. OHCS is exploring options and requirements for ownership.
  - a. Land ownership with a land-based lease for owner/operator of the project
  - b. Not going into a joint-ownership agreement

Council member Valfre asked if Ms. Cody and her division were having conversations with potential lenders about LIFT.

Ms. Cody told the Council that they have had dialogue with partners, lenders and investors. And she plans to continue to have conversations with these groups.

Councilmember Valfre asked what will happen to the land at the end of the 20-year period. Ms. Cody told the Council there are two options to *own* the land or *operate* the property. It all depends upon the funding which will be secured for each property.

One option is to simply get the money back from the developer.

At the end of the 20-year period OHCS would enter into negotiations for extended affordability for the property in return for loan forgiveness.

Councilmember Koza thanked Ms. Cody and Ms. Detweiler for the report and for adding the FAQ document to the LIFT website.

Chair Dickson asked for an update on the workgroups.

Ms. Cody told the Council that there will be three workgroups. Membership will be a mixture of staff, Housing Stability Council members, lenders, investors, bond professionals and developers (for profit, non-profit, urban and rural).

The groups as described by Ms. Cody are:

1. The **4% Ad Hoc Workgroup** will be exploring the scope of work, and having a kick-off meeting in the very near future. This workgroup will explore the following:
  - a. Gap funding options and how it will work
  - b. Policy priorities
  - c. Blending 9% and 4%
  - d. Streamlining the application process.
  - e. Bring recommendations to the Housing Stability Council.
2. **Portfolio combination workgroup** will look at the possibility of combining the portfolio for “little p” preservation and asset management fees. Working with Meyer Memorial Trust and OregonON. Some items which this group will address are as follows:
  - a. What is the right mix
  - b. Getting costs down
  - c. Best portfolio size
  - d. Define the terms used
  - e. What is the appropriate asset management fee
3. The **Resident services workgroup** is still under development. The plans are to have this group address the following at the very least.
  - a. How developers will provide the services
  - b. Develop a clear definition of resident services

Chair Dickson asked what the timeline is for the kick-off for the three workgroups.

Ms. Cody told the Council that the plan is to launch the workgroup #1 in the next few weeks and sometime late-summer for workgroup #2. Workgroup #3 is still in development and a timeline has not yet been set.

An additional conversation Ms. Cody plans to have with the Council is: Loans vs. Grants for housing projects:

- ◆ What is the process?
- ◆ Seat at the table when recapitalization occurs
- ◆ What is the basis for each?
- ◆ Can OHCS generate an evergreen fund?

Next steps:

- ◆ Begin the dialogue at a future Housing Stability Council meeting
- ◆ Have stakeholder outreach and gather their input
- ◆ Come back to the Council for a final decision

Councilmember Valfre asked when the LIFT NOFA would be released.

Ms. Cody told the Council that she is anticipating a release in late-August or early-September. There is a very tight timeline to meet the bond sale which has been moved up to January/February. She also told the Council that she is planning to bring the NOFA awards to the Council at the December 16<sup>th</sup> meeting.

## **Report from Interim Director Seguin**

### Agenda projection review –

Interim Director Seguin brought several changes and updates to the attention of the Council. She also reminded the Council of the plans to have an all-day meeting in September. She asked the Council to share what they were looking to accomplish at the all-day meeting and if they had any topics they would like to suggest for the logistics and content of the meeting.

Meeting input from the Councilmembers:

- ♦ Not on a Friday; logistically it is just too hard
- ♦ Having a structured time
- ♦ September seems like a good time; later in the month would be better
- ♦ Facilitator to help with the meeting
- ♦ Identify what expertise would be helpful from the yet to be named 9<sup>th</sup> member of the Council

Topics to discuss and consider:

- ♦ The state of housing in Oregon today
- ♦ How can we come together with others to address the housing crisis?
- ♦ Discussion of the new mission of the Council; what does it mean to be the Housing Stability Council.

Claire will reach out to the Councilmembers to get their feedback on what they want to see happen at an all-day meeting.

Please also note the meeting date changes coming later this year as outlined in the email sent earlier this week.

### Statewide Housing Plan:

Interim Director Seguin gave the Council an update on the plan. OHCS is in the early stages of formulating the plan, gathering data and meeting with housing experts to determine where the plan should go and what it should address.

OHCS plans to bring the Council regular updates as the work progresses.

### Equity update at OHCS:

Interim Director Seguin told the Council that OHCS is currently working on ways to increase diversity through our hiring recruitments.

OHCS is also checking into how contracting work is done at the agency and how we might influence the contracting work of the developers who receive funding from the agency.

The OHCS Equity Council continues to work toward greater awareness of equity barriers at the agency. Some of the things they are currently working on:

1. Drafted an Equity Statement
2. Film presentation of the series “Unnatural Causes”
3. Creation of a resources page accessible to all agency personnel

### Permanent Director:

There has been no decision made on naming a permanent Director for the agency. Interim Director Seguin plans to keep the Council informed of any updates as they occur.

**Report from Chair Dickson**

The events of this past week have been disturbing and hard. He encouraged everyone in the room and on the phone to make every day count, because tomorrow is not promised.

Councilmember Baney told everyone to “be the change”.

Chair Dickson restated that we are in a housing crisis and with the recent tragic events it is now very important for everyone to have a safe place to meet and commune together. Chair Dickson then adjourned the meeting.

*The meeting was adjourned at 12:58 p.m.*



08/05/2016

Tammy Baney, Acting Chair  
Housing Stability Council



08/05/2016

Claire Seguin, Interim Director  
Oregon Housing and Community Services