

Oregon State Housing Council

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Council Members:
Jeana Woolley, Chair
Mayra Arreola
Tammy Baney
Aubre L. Dickson
Michael C. Fieldman
Zee D. Koza
Adolph "Val" Valfre, Jr.

OREGON STATE HOUSING COUNCIL MEETING April 5, 2013 Meeting Minutes

MEETING LOCATION:

COUNCIL MEMBERS PARTICIPATED BY PHONE in lieu of physical meeting

Phone Conference held in conference room 124b of the North Mall Office Building,
725 Summer Street NE, Salem, OR 97301

HOUSING COUNCIL

MEMBERS PRESENT

Jeana Wolley, Chair
Mayra Arreola
Tammy Baney
Aubre Dickson
Mike Fieldman
Zee Koza
Val Valfre

GUESTS

NAME, ORGANIZATION

Tom Cusack, Oregon Housing Blog
Shelly Cullin, Chrisman Development
Daniel Ledezema, City of Portland
Doug Chrisman, Chrisman Development
Jason Elzy, HAJC
Tom Kemper, KemperCo, LLC.

OHCS STAFF PRESENT

Margaret S. Van Vliet, Director	Carol Kowash, Program Coordinator
Cathey Briggs, QAP Consultant	Heather Pate, Multi-family Section Manager
Dave Castricano, Operations and Policy Analyst	Katherine Silva, Executive Assistant to the Director
Vince Chiotti, Regional Advisor to the Dept.	Karen Tolvstad, Administrator, Policy, Strategy & Community Engagement
Karen Clearwater, Regional Advisor to the Dept.	Kim Travis, Community Engagement Manager
Julie Cody, Administrator, Program Delivery Division	



1. **CALL TO ORDER:** Chair Woolley calls the April 5, 2013 meeting to order at 9:00 a.m.
2. **ROLL CALL:** Chair Woolley asks for roll call. **Present:** Mayra Arreola, Tammy Baney, Aubre Dickson, Mike Fieldman, Zee Koza, Adolph Val Valfre Jr., and Chair Jeana Woolley.

3. **APPROVAL OF MEETING MINUTES** Housing Council

a. **February 1, 2013:**

Chair Woolley asks if there are any corrections to the February 1, 2013 meeting minutes which were tabled at the March 1, 2013 meeting. There being no corrections the motion was read:

Motion: Zee Koza moves that the Housing Council approve the February 1, 2013 meeting minutes. Seconded, Mike Fieldman. Motion passed.

Vote: In a roll call vote the motion passes. Members present: Mayra Arreola, Tammy Baney, Aubre Dickson, Mike Fieldman, Zee Koza, Adolph Val Valfre Jr., and Chair Jeana Woolley. Members Abstaining: Mike Fieldman, and Chair Jeana Woolley.

b. **March 1, 2013:**

Chair Woolley asks if there are any corrections to the March 1, 2013 meeting minutes. There being a lot of confusion surrounding the content of the March 1, 2013 minutes as presented, the council decided to table the March 1, 2013 minutes as written until the next meeting. In the interim, Chair Woolley will work with OHCS staff to revise and clarify the minutes prior to the next meeting.

3. **STAFF UPDATES (QAP and NOFA Updates)** OHCS Staff

Julie Cody, Administrator for the Program Delivery Division provided council with several updates on the Consolidated Funding Cycle (CFC) redesign, the Qualified Allocation Plan (QAP) public comment period results and the timeline for the process going forward. She noted key changes in the timeline since the last meeting and announced that the new targeted date for housing council approval of the revised QAP is May 17, 2013. With this target date for approval, the department hopes to have the governor's signature by the end of May, to be able to issue two NOFAs in June of 2013 with a third NOFA to come out at a later date.

Karen Tolvstad reported that the ultimate goal is to develop a "bang for your buck" analysis, but that the measurements are somewhat tricky. Questions were raised regarding how to measure the total project cost and total project impact.

4. **REPORT OF THE DIRECTOR** Margaret Van Vliet, OHCS Director

- a. *Legislative Session Update*
- b. *Review and debrief of OHCS Ways and Means Subcommittee Presentation*
- c. *Agency transition planning update*



5. Other

6. **Report of the Chair:** Chair Woolley, to ensure council member participation in the scoring criteria sample work group, deferred any report she might have until the next housing council meeting.

Chair Woolley adjourns the meeting at 10:05 a.m. in favor of council member participation in a sample work group on NOFA selection criteria starting directly following the housing council meeting at 10:00 a.m.

 5/17/13

Jeana Woolley, Chair DATE
Oregon State Housing Council

 5.17.13

Margaret S. Van Vliet, Director DATE
Oregon Housing and Community Services