

**OREGON LIQUOR CONTROL COMMISSION
WINE SELF-DISTRIBUTION PERMIT
APPLICATION AND AGREEMENT**

Permit Fee: \$100.00 Permit Term: 1 year (expires 12/31 each year)

Eligibility requirements:

1. You must have a license in your state that allows the manufacture of wine or cider.
2. You must hold an Oregon Certificate of Approval (CERA)

Your permit will not be issued until we receive the following:

- **Proof of your home state license (enclose copy with application or provide liquor control website address or other means of verification)**
- **\$100 fee (enclose check made payable to OLCC. If application is submitted between Oct 1st and Dec 31st please send a total of \$200 to cover renewal fee)**
- **Copy of OLCC Certificate of Approval (CERA) (enclose with application) ([CERA info](#))**
- **\$1000 minimum bond or waiver (please read page 3 for details regarding the bond waiver)**
- **Copy of your TTB permit**

Applicant Name _____

Trade Name _____

Business Address _____

City/State/Zip Code _____

Mailing Address _____

City/State/Zip Code _____

Email _____ **Fax** _____

Contact Phone _____

The applicant or authorized corporate officer or member of a partnership or limited liability company must sign this application.

I acknowledge by my signature that I have read the Information Memo (page 2) and agree to abide by the guidelines of this permit.

Print Name _____

Signature _____ **Date** _____

RETURN to:

**Oregon Liquor Control Commission
PO Box 22297, Milwaukie, OR 97269-2297
Phone: (503) 872-5123 Fax: (503) 872-5018**

INFORMATION MEMO

PRIVILEGES

A Wine Self Distribution Permit holder may sell wine or cider that the manufacturer (permit holder) produces directly to Oregon retailers whose license is endorsed by the Commission to receive such shipments.

This permit doesn't allow the permit holder to ship wine/cider directly to an Oregon resident (a Direct Shipper permit is needed to ship wine/cider directly to an Oregon resident).

QUALIFICATIONS

A person who holds a license issued by another state, within the United States, that authorizes the manufacture of wine or cider and who also holds an Oregon Certificate of Approval is eligible for the Wine Self Distribution Permit.

PRIVILEGE TAX BOND INFORMATION

Applicants need to obtain a minimum privilege tax bond of \$1000 or a bond waiver. The commission shall waive the bond required under ORS 471.155 (1) if: 1) the licensee or permit holder was not liable for a privilege tax under this chapter in the immediately preceding calendar year and does not expect to be liable for a privilege tax under this chapter in the current calendar year; or 2) the licensee or permit holder of a business established during the current calendar year does not expect to be liable for a privilege tax under this chapter in the current calendar year.

473.050 (5) No privilege tax shall be levied, collected or imposed upon the first 40,000 gallons, or 151,000 liters, of wine sold annually in Oregon from a U.S. manufacturer of wines producing less than 100,000 gallons, or 379,000 liters, annually. If you have additional questions about the bond or waiver contact Debbie Amsberry by emailing Debbie.amsberry@state.or.us.

RECORD KEEPING, TAXES, AND REPORTING REQUIREMENTS

Wine Self Distributor Statements must be filed by the 20th of the month for the previous month's activity with the Privilege Tax Department. The Privilege Tax department will mail all forms within 30 days of issuance of the Permit. Any questions regarding reporting requirements need to be directed to Lisa Paulin-Anzaldia at 503-872-5168.

RULE REQUIREMENTS

You must follow the delivery requirements in Oregon Revised Statute (ORS) 845-006-0400. These include:

1. You may ship only wine or cider.
2. You may ship only to an Oregon retail licensee that is endorsed by the OLCC to receive such shipments (contact Lanette Clayton to obtain a list of the retail licensees with an endorsement).
3. Keep records for at least 2 years of the name of the retail licensee, the date of shipment, and the amount of wine or cider.
4. You may use an OLCC approved "for hire" carrier **or** deliver the product yourself directly to the Oregon retail premises.

QUESTIONS

Call Lanette Clayton at (503) 872.5123 or email at lanette.clayton@state.or.us

6.19.13

Bond Waiver Certification

The OLCC may waive the required surety bond for licensees or permit holders that meet specific criteria. **If you qualify for a waiver, complete the certification at the bottom of this form and submit it in lieu of a surety bond with your initial permit application and/or renewal application.**

This waiver will need to be received and approved by the OLCC **PRIOR** to your license or permit being issued or renewed.

As per Oregon Revised Statute (ORS) 473.065 (4), unless the OLCC determines that a licensee or permit holder presents an unusual risk for nonpayment of any license fees, privilege taxes, agricultural products taxes or other tax, penalty or interest imposed under this chapter or ORS chapter 471, the OLCC shall waive the bond required under ORS 471.155 (1) for the licensee or permit holder if:

(a) The licensee or permit holder was not liable for a privilege tax under this chapter in the immediately preceding calendar year and does not expect to be liable for a privilege tax under this chapter in the current calendar year; or

(b) The licensee or permit holder of a business established during the current calendar year does not expect to be liable for a privilege tax under this chapter in the current calendar year.

ORS 473.050 (5) **No privilege tax** shall be levied, collected or imposed upon the first 40,000 gallons, or 151,000 liters, of wine sold annually in Oregon from a United States manufacturer of wines producing less than 100,000 gallons, or 379,000 liters, annually.

Unusual Risks:

1. Non-reporting: licensee or permittee has not filed its privilege tax statements or its Oregon Wine Board statement by the required due date.
2. Licensee or permittee checks returned to OLCC for non-sufficient funds.
3. Any activity that is noncompliant with Commission statutes or rules.

APPLICANT / PERMITTEE NAME _____

TRADE NAME (OF BUSINESS) _____

PREMISES ADDRESS _____ **CITY/STATE** _____

CONTACT PHONE NUMBER _____ **EMAIL** _____

I certify that my **OREGON** license or permit type is one or more of the following: Winery; Grower Sales Privilege; Warehouse; Direct Shipper; Wine Self Distribution.

I certify, as an Oregon licensee or permittee, that I owed no privilege tax in the prior calendar year and will not owe any tax in the current calendar year. I request a waiver for the bond required under ORS 471.155.

I certify that I am the duly appointed and authorized representative and that the foregoing statement is true and complete.

PRINT NAME _____

SIGNATURE _____ **DATE** _____