



OREGON LIQUOR CONTROL COMMISSION

Marijuana Premises Floor Plan

What is this form?

Under [OAR 845-025-1030 \(4\)\(d\)](#) the Oregon Liquor Control Commission requires a floor or plot plan of all enclosed areas of the proposed licensed premises with clear identification of walls, partitions, counters, windows, all areas of ingress and egress, and all limited access areas.

This form is not required. If you have an existing plot, plan, or sketch that includes the required information, you may submit that information with your application instead of completing this form. An OLCC investigator may require you to complete this form if additional documentation for your floor plan is needed.

Does my building or premises structure need to be complete?

Not necessarily. Your floor or plot plan may be for a **proposed** operation, provided the information is accurate and reflects the intended final, complete plan for the operation once licensed. If your physical premises is under construction at the time of application, you must communicate any changes from the submitted plan prior to scheduling a site visit and inspection. The site visit and inspection will be the OLCC’s verification that the submitted floor or plot plan actually matches the completed construction, and unapproved deviations could result in delay of issuance or denial of the license.

Note: This form is intended only to capture the interior boundaries and layout of the enclosed areas on the proposed premises. To submit information regarding outside boundaries of the proposed premises, use the **Marijuana Premises Boundary Sketch** form.

Section 1 – Business Information

Record the information for the business seeking to be licensed, as identified on the license application.

Business Name:					
Trade Name:					
Mailing Address:					
City:		State:		ZIP:	

Physical Address:					
City:		State:		ZIP:	

Primary Contact:					
Main Phone:		Cell Phone:			
Email:					



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Section 2 – Floor Plan

Clearly indicate the interior layout of any enclosed areas on the proposed premises. Clearly identify all walls, partitions, counters, windows, areas of ingress and egress, and limited access areas. Use additional copies of this form or upload additional files as needed.