



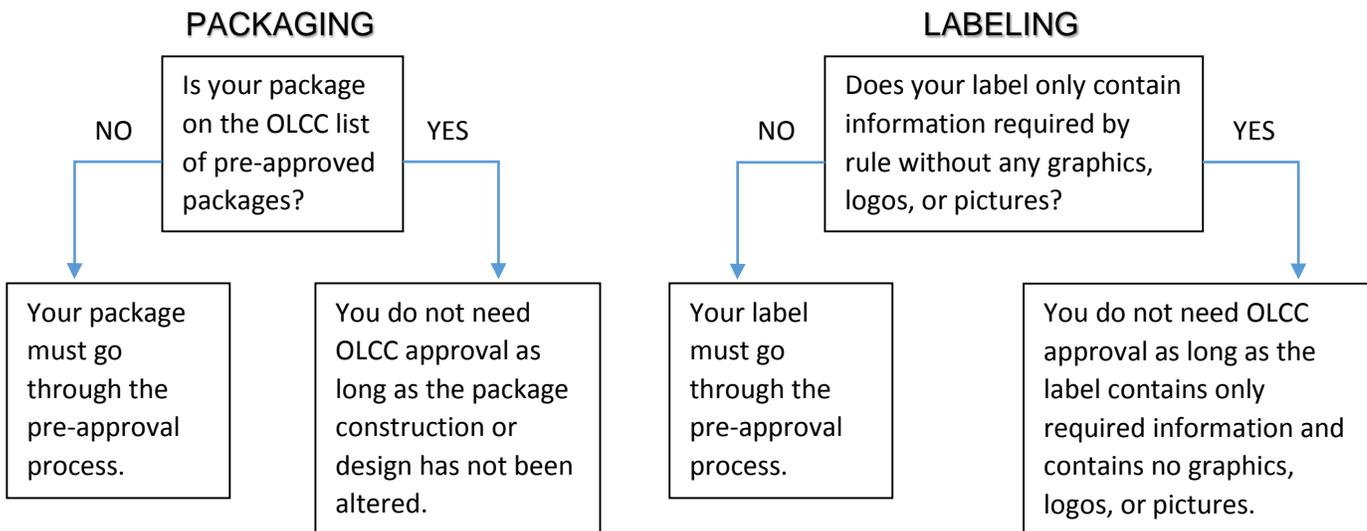
PACKAGING AND LABELING PRE-APPROVAL PROCESS

APPLICATION INSTRUCTIONS

Please read all of the instructions before beginning your application.

MARIJUANA PRE-APPROVAL PROCESS

Do you need to obtain pre-approval from the OLCC for your package and label? Ask yourself the following questions:



Fee Information

There is a \$100 fee for every label and \$100 fee for every package that must be approved through the pre-approval process. If the OLCC does not receive the correct amount, the Licensee or Registrant will be contacted and the pre-approval process will not begin until the correct amount is submitted.

The OLCC will begin accepting packaging and labeling pre-approval applications on March 28, 2016. If you submit an application and fee before this date, your money will be **immediately** deposited by the OLCC, but we will not begin to process your application until March 28, 2016.

Application Information

After you read these instructions, please complete the Packaging and Labeling Pre-Approval Application at the end of this packet. Once you complete the form, print the form and sign the application. The application should only be signed by a Licensee or Registrant. Once completed, send the application to the OLCC with the fee, a photograph of the marijuana item that will be sold inside the package, and a prototype with a label affixed to the prototype. Beginning on March 28, 2016, the OLCC will begin to review the applications and staff will contact you by email to let you know that your application has been received.

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MARIJUANA LABELING

Before completing your application please read the Oregon Health Authority's labeling rules – OAR 333-007-0010 through 333-007-0110. Read the rules to make sure that your label contains all of the required information. Visit: <http://www.healthoregon.org/ommp>.

The universal symbol (see image to the right) must be on the principal display panel of every label. The universal symbol must be used in the same form as it is displayed on the OHA website, including the colors and orientation. To download the universal symbol, please visit this link:



<http://public.health.oregon.gov/PreventionWellness/marijuana/Pages/symbol.aspx>

IS YOUR LABEL COMPLIANT?

To determine if your label contains all of the required information, use the following steps:

STEP ONE

What type of marijuana item are you selling to the consumer? The OHA rules list eight different categories. Pick the category that applies to your product:

1. Marijuana Plant
2. Marijuana Seed
3. Usable Marijuana
4. Cannabinoid Topical
5. Cannabinoid Edible
6. Cannabinoid Concentrates and Extracts
7. Cannabinoid Tincture
8. Other Cannabinoid Products

STEP TWO

Once you determine the category your product falls into, use the checklist below to determine if your labels have all the required information. Please note that these checklists are just a helpful tool and should not be used as a substitute for reading and following the administrative rules.

Product Type	Required on the Label
1. Marijuana Plant	<input type="checkbox"/> Producer's business / trade name <input type="checkbox"/> Licensee or registrant number <input type="checkbox"/> Strain name <input type="checkbox"/> Universal symbol
2. Marijuana Seed	<input type="checkbox"/> Producer's business / trade name <input type="checkbox"/> Licensee or registrant number <input type="checkbox"/> Strain Name <input type="checkbox"/> Universal symbol <input type="checkbox"/> Harvest date <input type="checkbox"/> Number of seeds or net weight

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<p>3. Usable Marijuana</p>	<ul style="list-style-type: none"><input type="checkbox"/> Producer's business / trade name<input type="checkbox"/> Licensee or registrant number<input type="checkbox"/> Harvest lot number<input type="checkbox"/> Harvest date<input type="checkbox"/> Strain name<input type="checkbox"/> Net weight in grams<input type="checkbox"/> Concentration of THC and CBD<input type="checkbox"/> Activation Time<input type="checkbox"/> Name of lab that performed any test<input type="checkbox"/> Any associated test batch number<input type="checkbox"/> Test analysis date<input type="checkbox"/> Universal symbol<input type="checkbox"/> Required Warnings (see section following the checklist)
<p>4. Cannabinoid Topical</p>	<ul style="list-style-type: none"><input type="checkbox"/> Producer's business / trade name<input type="checkbox"/> Licensee or registrant number<input type="checkbox"/> Process lot number<input type="checkbox"/> Date product was made<input type="checkbox"/> Net weight or volume using the metric scale (g/L)<input type="checkbox"/> Amount suggested for use by consumer at any one time<input type="checkbox"/> Concentration of THC and CBD<input type="checkbox"/> Activation Time<input type="checkbox"/> Name of lab that performed any test<input type="checkbox"/> Any associated test batch number<input type="checkbox"/> Test analysis date<input type="checkbox"/> Universal symbol<input type="checkbox"/> Required Warnings (see section following the checklist)<input type="checkbox"/> The words "DO NOT EAT" in bold, capital letters

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<p>5. Cannabinoid Edible</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Producer's business / trade name <input type="checkbox"/> Licensee or registrant number <input type="checkbox"/> Place of Address <input type="checkbox"/> Process lot number <input type="checkbox"/> Date product was made <input type="checkbox"/> Net weight or volume in both US (lb./oz.) and the metric scale (g/L) <input type="checkbox"/> Serving size and number of servings per container <input type="checkbox"/> Concentration of THC and CBD in each serving <input type="checkbox"/> Concentration of THC and CBD in the entire container <input type="checkbox"/> List of all ingredients in descending order of predominance by weight or volume <input type="checkbox"/> List of potential allergens, if appropriate <input type="checkbox"/> Amounts of sodium, sugar, carbohydrates, and total fat, in grams <input type="checkbox"/> If perishable, a statement that edible must be refrigerated/frozen <input type="checkbox"/> Activation Time <input type="checkbox"/> Name of lab that performed any test <input type="checkbox"/> Any associated test batch number <input type="checkbox"/> Test analysis date <input type="checkbox"/> Universal symbol <input type="checkbox"/> Required Warnings (see section following the checklist) <input type="checkbox"/> "BE CAUTIOUS" in bold, capital letters, followed by "Cannabinoid edibles can take up to 2 hours or more to take effect."
<p>6. Cannabinoid Concentrates and Extracts</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Producer's business / trade name <input type="checkbox"/> Licensee or registrant number <input type="checkbox"/> Process lot number <input type="checkbox"/> Date product was made <input type="checkbox"/> Net weight or volume using the metric scale <input type="checkbox"/> Serving size and number of servings per container or amount suggested for use by consumer at any one time <input type="checkbox"/> Concentration of THC and CBD in amount suggested for use and in the container <input type="checkbox"/> Activation Time <input type="checkbox"/> Name of lab that performed any test <input type="checkbox"/> Any associated test batch number <input type="checkbox"/> Test analysis date <input type="checkbox"/> Universal symbol <input type="checkbox"/> Required Warnings (see section following the checklist) <input type="checkbox"/> The words "DO NOT EAT" in bold, capital letters

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7. Cannabinoid Tincture	<ul style="list-style-type: none"><input type="checkbox"/> Producer's business / trade name<input type="checkbox"/> Licensee or registrant number<input type="checkbox"/> Place of Address<input type="checkbox"/> Process lot number<input type="checkbox"/> Date product was made<input type="checkbox"/> Net weight or volume in both US (lb./oz.) and the metric scale (g/L)<input type="checkbox"/> Serving size and number of servings per container<input type="checkbox"/> Concentration of THC and CBD in each serving<input type="checkbox"/> Concentration of THC and CBD in the entire container<input type="checkbox"/> List of all ingredients in descending order of predominance by weight or volume<input type="checkbox"/> Activation Time<input type="checkbox"/> Name of lab that performed any test<input type="checkbox"/> Any associated test batch number<input type="checkbox"/> Test analysis date<input type="checkbox"/> Universal symbol<input type="checkbox"/> Required Warnings (see section following the checklist)
8. Cannabinoid Products Other than Edibles, Topicals or Tinctures	<ul style="list-style-type: none"><input type="checkbox"/> Producer's business / trade name<input type="checkbox"/> Licensee or registrant number<input type="checkbox"/> Place of Address<input type="checkbox"/> Process lot number<input type="checkbox"/> Date product was made<input type="checkbox"/> Net weight or volume in both US (lb./oz.) and the metric scale (g/L)<input type="checkbox"/> Serving size and number of servings per container<input type="checkbox"/> Concentration of THC and CBD in each serving<input type="checkbox"/> Concentration of THC and CBD in the entire container<input type="checkbox"/> List of all ingredients in descending order of predominance by weight or volume<input type="checkbox"/> Activation Time<input type="checkbox"/> Name of lab that performed any test<input type="checkbox"/> Any associated test batch number<input type="checkbox"/> Test analysis date<input type="checkbox"/> Universal symbol<input type="checkbox"/> Required Warnings (see section following the checklist)

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Required Warnings

Recreational market - For marijuana items sold by a **licensee**, the label must contain the following warnings:

"For use only by adults 21 and older. Keep out of reach of children."

"It is illegal to drive a motor vehicle while under the influence of marijuana."

Medical market - For marijuana items transferred by a **dispensary**, the label must contain the following warnings:

"For use by OMMP patients only. Keep out of reach of children."

"It is illegal to drive a motor vehicle while under the influence of marijuana."

STEP THREE

After you complete your first checklist, complete the final checklist below. The requirements below, apply to every label.

- Is all of the required information on your label in at least 8 point Arial, Helvetica, or Times New Roman font?
- Do you have a principal display panel that contains the net weight, product identity, and universal symbol?
- Is the universal symbol at least 0.48 inches wide by 0.35 inches tall?

The OHA temporary labeling rules can be found here:

<http://www.oregon.gov/oha/mmj/Documents/Rulemaking/333-007-and-333-064-marijuana-labeling-concentration-testing-temp-rules.pdf>

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MARIJUANA PACKAGING

All marijuana items for ultimate sale to a consumer must:

1. Be packaged in a container that is child-resistant;
2. Not be packaged or labeled in a manner that is attractive to minors; and
3. Not be packaged in a container that has any text that makes an untruthful or misleading statement.

Note: if the label is not compliant with the labeling rules, the package will not be approved.

Pre-Approved List of Packages

The list of pre-approved packages will be created as soon as packages are approved by the OLCC. The list will be available on the OLCC website.

Child-Resistant Packaging

If you are looking for information on child-resistant packaging, the Consumer Product Safety Commission (CPSC) has published this guide:

<http://www.cpsc.gov/Regulations-Laws--Standards/Statutes/Poison-Prevention-Packaging-Act/Child-Resistant-and-Senior-Friendly-Packages-packaging-guide/>

The packages on this site have not been approved by the OLCC but the information on the site provides more information about child resistance.

More information on “Attractive to Minors”

Attractive to minors means packaging, labeling, or marketing that features:

1. Cartoons – any drawing or depiction of an object, person, animal, creature, or any similar caricature that uses comically exaggerated features, the attribution of human characteristics to animals, plants, or other objects, or the attribution of unnatural or extra-human abilities;
2. Symbols or celebrities that are commonly used to market products to minors; or
3. Designs, brands, or names that resemble a non-cannabis consumer product of a type that is typically marketed to minors.

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More information on “Untruthful or Misleading Statements”

These statements include, but are not limited to:

1. Claims that a product is “organic” without having proper certification; or
2. Health claims that are not supported by the totality of publicly available scientific evidence and for which there is significant scientific agreement, among experts qualified by scientific training and experience to evaluate such claims.

Multiple packages

If you are submitting a package that will come in multiple colors for the same product, you are only required to submit one application and include a photograph(s) that shows all sides of the different colors of packaging **as long as the rest of the package is identical to the prototype submitted**. The packages will only be approved as depicted. If any changes are made, the new packaging must be approved by the OLCC. The OLCC reserves the right to request a prototype of a package of a different color, if needed.

If you have different products, a separate application needs to be completed for each product.

The OLCC temporary packaging rules can be found here:

http://www.oregon.gov/olcc/marijuana/Documents/TemporaryMarijuanaRules_adopted_102215.pdf



Oregon Medical and Recreational Marijuana Packaging and Labeling Pre-Approval Application

This form should be used to apply for packaging and labeling pre-approval for all medical and recreational marijuana products. To apply for pre-approval, you must complete this entire form. If any fields are left blank, the application will be considered incomplete. Please complete an additional application for each marijuana product.

Licensee / Registrant Information

Licensee / Registrant Name:

Trade / Business Name:

Licensee / Registrant Number:

Mailing Address:

Email Address:

Package / Label Information

1. Select the type of marijuana item that will be sold inside the package.

2. Write a brief description of the marijuana item that will be sold in the package:

3. Check the box or boxes that apply:

I am applying for label approval.

I am applying for packaging approval.

4. Type in the number of labels you are submitting for approval. There is a \$100 fee for each label. If you are not submitting a label, type "0."

5. Type in the number of packages you are submitting for approval. There is a \$100 fee for each package. If you are not submitting a package, type "0."

6. If you believe that you do not require pre-approval, please indicate the reason:

I am using a package that has already been approved by the OLCC.

I am using a generic label that does not need pre-approval. I understand that the generic label must comply with all administrative rules.

7. Select the fee amount included with this application:
- \$100 label pre-approval (only one label included with application)
 - \$100 package pre-approval (only one package included in application)
 - Other

The fee for pre-approval of a single package or a single label is \$100 per item submitted. If you are submitting multiple packages or labels, the entire fee must be submitted with the application.

The fee amount can be determined by adding the number of packages included with this application to the number of labels included with this application and then multiply the sum of those numbers by \$100. For example, two (2) labels plus three (3) packages equals five (5) items to be approved. Multiply five (5) by \$100 and the fee amount would be \$500.

Please note that the OLCC will only accept payment in the form of cash, check, or money order. If using a check to pay the fee, please make the check out to the Oregon Liquor Control Commission. **Do not mail cash.** The pre-approval process will not begin until the OLCC receives the correct, full amount.

8. Verify the items that are included with your application by checking the appropriate boxes. The following materials must be included before the pre-approval process will begin:
- Prototype with label
 - Full Fee
 - Photograph of Marijuana Item to be sold

Do not send marijuana items with your application.

Please complete this form and mail or deliver all materials to the Oregon Liquor Control Commission at 9079 SE McLoughlin Blvd., Portland, Oregon 97222. If you have any questions regarding the packaging or labeling rules or the pre-approval process, please call 503-872-5459.

The packaging and labels must follow the requirements set out in OAR 845-025-7000 to 845-025-7060 and OAR 333-007-0100 to 333-007-0100. Packaging and labeling that is not compliant with those rules will not be approved.

Licensee / Registrant Signature

By providing my signature below, I swear/affirm that the information I have provided on this form is current, accurate, and true. Additionally, I understand that providing a false statement to the Commission could result in an administrative sanction.

Licensee/Registrant Signature: _____ Date (mm/dd/yyyy):

OFFICE USE ONLY

Original _____ Resubmit _____
 Pkg 817 _____ x \$100 _____
 Lbl 818 _____ x \$100 _____

Amount Received: _____ Date Received: _____ Initials: _____