



Oregon Parks and Recreation Department  
ATV Advisory Committee (ATV-AC)  
Grant Subcommittee Meeting  
Best Western - Hood River  
April 7-8, 2011

**Minutes (approved)**

Subcommittee members in attendance: Tim Custer, Chair; Rod Roberts, Vice-Chair; Wade Bryant, Steve Doane, and Pat Harris

Staff present: Ian Caldwell, Mike Law, Ron Price, Pamela Berger, Wayne Rawlins, and John Lane

Guests not testifying: Tom Harris, Wendy Zustiak, Nathan Seable, Rick Higgins, Kyleen Stone, Jerry Brown, John Bolyn, Kitty Filburn, Jim Thornton, Neal Bursell, and Ken Summers

**Thursday, April 7, 2011**

**Committee Business**

Chair Custer called the meeting to order at 7:59 A.M.

**Agenda Review**

Approval of January 11-13, 2011 minutes

MOTION: Rod moved to adopt the January 11-13, 2011 minutes. Pat Seconded. The motion passed unanimously.

Kyleen Stone, OPRD Assistant Director, updated the committee on the legislative process, specifically HB 2329 that is scheduled for public hearing and work session on Monday, April 11, 2011. The bill creates a Class IV classification that includes side by sides and adds some technical changes to include a Class IV representative for the ATV subcommittee, an ADA representative, and a representative from the Fish and Wildlife Department. Additionally it requires a driver's license if the driver is 16 or older. Criteria will need to be developed for those under 16. The bill makes changes to the weight limit for Class III from 800-1200 pounds and changes to the definition of low tire pressure. Additional changes can occur in the future if and when needed such as: manufacturer on committee (official member or just invite). Rod Roberts has been invited to testify before the legislative committee, as are all members.

Nathan: In the future we may need to visit the load bearing limit.

**Budget Discussion**

Kyleen discussed the ATV program budget and her concern about sweeping the ending balances that occurred last session. Tim Wood, OPRD Agency Director testified before the legislature noting his concerns regarding the allocation of funds; they promised that would not occur this session. There were no major changes in the ATV program within the OPRD budget.

MOTION: The ATV Grant Subcommittee supports the proposed staff and industry recommendations for changes to the class IV definition regarding the gross vehicle weight, replacing low pressure with Pneumatic tires.

Pat moved, Rod seconded. The motion passed unanimously.

Discussion on available funds for tomorrow's grant presentation and having more requests than money. Ron suggested that after scoring is completed to determine what does and does not get funded.

Wayne discussed requesting additional limitations from the legislature, which is not doable at this time. However, if a true emergency comes up then we can go to the Emergency Board.

Tim: We might want to increase our request during the 2013-15 biennium.

Ian: Talks about opening up trail systems as part of the federal travel management process.

#### Staff Reports:

##### Eastside Staff Report (Ian)

- Union County MERA
- March 10 - 13, 2011 - Redmond Sportsman Show
- March 11 - 13, 2011 - Pendleton Sportsman Show
- Safety Education
- Project updates

##### Westside Staff Report (Mike)

- Safety Trailer
- Project updates
- Club/agency meetings
- Requests for publications
- Jan. 25-27 - NW Agriculture show
- May 12 - Colton Elementary School
- May 18 - X-VPPA Safety Conference
- Aug - Sept. - Oregon State Fair

##### Safety Education Program Update (John)

- 2011 hand-on training

#### Committee grant review

Discussion on project funding. Steve suggested increasing the match requirements. Ian pointed out that the developments will take two years and they won't be returning for O&M funds until the 13-15 biennium.

#### Field trip overview

Chair Custer adjourned the business meeting at 11:40 A.M.

Committee Field Trip - Afternoon: Visit to Hood River ATV grant funded sites.

**Friday, April 8, 2011**

Chair Custer called the meeting to order at 8:00 A.M.

Grant presentations

Grant scoring

-May be able to pay the Union County grants from “other funds” because they are actually a carry over from the current biennium.

Because scoring criteria differs for different project types, the averages were sorted within their category.

Rod: As the representative of Coos County, I am willing to pull the Safety Trailer for Coos County Parks if the money is needed for elsewhere

Ron: \$697,921.00 available funds. \$1,051,831.86 requests.

MOTION: Rod moves to fund projects scored 64 and above with remaining funds being offered to Rock Creek. If Rock Creek does not accept the offer of the remaining 79,823.00 then those monies would be rolled into the January 2012 allocation.

Pat seconded. The motion passed unanimously.

Chair Custer: Need to look at trends for the 2013 budget.

Discussion on future site visits (Riley Ranch late summer grand opening; Morrow County OHV Park).

Chair Custer adjourned the meeting at 3:20 P.M.

**Grant Presentations and Committee Action**

11-56		M	2nd	+	-	Requested Amount	Amount Awarded
Coos County Parks Safety Trailer						<b>\$9,000.00</b>	<b>\$9,000.00</b>
	Wade Bryant			x		Presentation: Grant will fund trailer for storage and will be used for ATV safety training purposes.  <input type="checkbox"/> Action: Grant approved as presented	
	Steve Doane	X		x			
Rod Roberts	Pat Harris		X	x			
	Chair, Tim Custer			x			
Safety Ed Grant	Rod Roberts <b>Recues</b>						

11-57		M	2nd	+	-	Requested Amount	Amount Awarded
						<b>\$153,682.00</b>	<b>\$0</b>
USFS - Mt. Hood McCubbins Gulch	Wade Bryant			x		<p>Discussion:</p> <p>No Class II</p> <p>PowerPoint presentation</p> <p>Travel management plan</p> <p>Introduces Kitty Filbin, Jim Thornton, Neal Bursell</p> <p>In response to Pat, we did not do an analysis of the classes for this grant. Originally we were going to add a riding area to include LeVee Flat, but not in McCubbins.</p> <p>In response to Tim, we are seeing side by sides in a lot of places, including Rock Creek; a lot of the trail systems accommodate them.</p> <p>We have one LEO on the west side? and received approval to fund an OHV ranger. We work closely with Wasco County.</p> <p>Due to snow, this area is open approximately mid May - mid - September.</p> <p><input type="checkbox"/> Action: Not recommended for funding</p>	
	Steve Doane			x			
	Pat Harris		X	x			
	Mike Hernandez Rod Roberts	X		x			
	Development Grant Chair, Tim Custer			x			

		M	2nd	+	-	Requested Amount	Amount Awarded
						<b>\$185,383.00</b>	<b>\$78,915.00</b>
USFS - Mt. Hood Rock Creek	Wade Bryant			x		<p>Discussion:</p> <p>Not a lot of miles</p> <p>Good engineering is crucial</p> <p>Assistance from COHVOPS</p> <p>Due to lower elevation, this area is open longer than McCubbins Gulch</p> <p>Sportsman Park</p> <p>Assistance from NOMACC</p> <p>Positive homeowner consensus on riding area</p> <p>In response to Tim, Rock Creek would be our priority if the committee chooses to fund only one of our two projects. However, toilets at McCubbins would be appreciated.</p> <p><input type="checkbox"/> Action: Approved with modifications</p>	
	Steve Doane			x			
	Pat Harris		X	x			
	Mike Hernandez Rod Roberts	X		x			
	Development Grant Chair, Tim Custer			x			

		M	2nd	+	-	Requested Amount	Amount Awarded
USFS Santiam Pass						<b>\$52,065.00</b>	<b>\$52,065.00</b>

Santiam Pass Phase III Wendy Zustiak Development Grant	Wade Bryant			x		PowerPoint presentation We have had offers from clubs to help with trail rehab. Camping is allowed in the Benson Park area; currently looking for a camp host History of Wagon Road  <input type="checkbox"/> Action: Grant approved as presented
	Steve Doane			x		
	Pat Harris		X	x		
	Rod Roberts	X		x		
	Chair, Tim Custer			x		

11-60		M	2nd	+	:	Requested Amount	Amount Awarded
						<b>\$76,410.00</b>	<b>\$76,410.00</b>
USFS Willamette NF Huckleberry Phase III Wendy Zustiak Development Grant	Wade Bryant			x		Presentation Shows map of project area. Same as last year with the addition of a shelter that will be funded by RTP. Requests an additional \$20,000 (which is part of the \$76,410.00) for the shelter. Usefulness of comment cards  <input type="checkbox"/> Action: Grant approved as presented	
	Steve Doane			x			
	Pat Harris		X	x			
	Rod Roberts	X		x			
	Chair, Tim Custer			x			

11-61		M	2nd	+	-	Requested Amount	Amount Awarded
						<b>\$39,750.00 (adjusted)</b>	<b>\$39,750.00</b>
Oregon Dept. of Forestry (ODF) Tillamook State Forest (TSF) Elliott Creek Bridge Stephanie Buell Development Grant	Wade Bryant			x		Discussion: Seeking RTP and Yamaha grants Bridge replacement timeline PowerPoint presentation Reduced request by \$ 8,000 One bridge needs to be completely replaced within three years; it will take two years to do this project. Effect of timber sales Upgrades would need to occur to accommodate Class IV  <input type="checkbox"/> Action: Grant approved as presented	
	Steve Doane			x			
	Pat Harris		X	x			
	Rod Roberts	X		x			
	Chair, Tim Custer			x			

11-62		M	2nd	+	-	Requested Amount	Amount Awarded
						<b>\$107,631.61</b>	<b>\$107,631.61</b>
Yamhill County Sheriff's Office - Patrols Tim Casey	Wade Bryant			x		Discussion: Revised from the January 2011 meeting Patrols on private land and non-ATV related incidents on public land.	
	Steve Doane			x			
	Pat Harris		X	x			
	Rod Roberts	X		x			

Law Enforcement Grant	Chair, Tim Custer			x		<p>Yamhill search and rescue          Very few user support letters          Presentation:          Riders are choosing to ride closer to home rather than going to the dunes          Distributes photos showing problems with trash          RAVE party at staging area          Search and rescue (practice?) missions in ATV area          Our patrols cross over into Tillamook County; the campgrounds being in Yamhill County          OSP takes care of gaming issues; we are aware of their 911 calls going to Yamhill County; we would take gaming calls if OSP were not available          Keep daily and monthly report of time spent on ATV-related issues/patrols</p> <input type="checkbox"/> Action: Grant approved as presented

11-63		M	2nd	+	-	Requested Amount	Amount Awarded
						<b>\$16,000.00</b>	<b>\$16,000.00</b>
Knappa Fire Dept. Equipment	Wade Bryant			x		<p>Discussion:          Revised from the January 2011 meeting          Emergency calls rarely are ATV-related; could increase with addition trails in the area          PowerPoint Presentation:          When search and rescue incidents occur, Yamhill County staff is two hours away; Knappa FD is 30 minutes away.          MOU between ODF and Fire District.          Rod suggests a MOU if utilizing Yamhill County</p> <input type="checkbox"/> Action: Grant approved as presented	
	Steve Doane			x			
Paul Olheiser	Pat Harris		X	x			
	Rod Roberts	X		x			
Michael Nelson	Chair, Tim Custer			x			
Safety Education Grant							

11-64		M	2nd	+	-	Requested Amount	Amount Awarded
						<b>\$20,658.82</b>	<b>\$20,658.82</b>
USFS Willamette NF McCoy OHV area Detroit Ranger District	Wade Bryant			x		<p>Discussion:          Good match.          PowerPoint presentation          Provides maps          Broad range of support letters</p>	
	Steve Doane			x			
Brad Peterson	Pat Harris		X	x			
	Rod Roberts	X		x			
	Chair, Tim Custer			x			

Development Grant						<p>Use, other than snowmobiles, is late spring to fall or 7 -9 months a year          Staging and parking area is also used by snowmobiles. Worked closely with their club to develop this grant. They have limited funds; however they are able to donate labor and equipment.          Class II use; never done a formal count          All trails are mixed use.          LEOs in Lane and Linn counties          Overnight camping will be allowed; will need to monitor it</p> <p><input type="checkbox"/> Action: Grant approved as presented</p>
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11-65		M	2nd	+	-	Requested Amount	Amount Awarded
Union County Igo/Fox Hill Staging area  Sean Chambers Hanley Jenkins  Development Grant						<b>13,834.00</b>	<b>n/a</b>
	Wade Bryant			x		Discussion: RTP grants as part of project Presentation: Some work from the 2009 grant has occurred, including building the parking lot. Additional parking lot and campground improvements (i.e. water sources) are part of this grant.  It was determined to extend current grant <input type="checkbox"/> No action required	
	Steve Doane			x			
	Pat Harris		X	x			
	Rod Roberts	X		x			
	Chair, Tim Custer			x			

11-66		M	2nd	+	-	Requested Amount	Amount Awarded
Union County CXT in Fox Hill  Sean Chambers Hanley Jenkins  Development Grant						<b>\$14,000.00</b>	<b>n/a</b>
	Wade Bryant			x		Discussion: RTP Grant Same issue / waiting for RTP grant approval. Therefore, re-submitting this for funds in the 13-15 biennium. Presentation Authorized in 2010 Did not begin because signage of the RTP grant has not yet occurred, due to archaeology study  It was determined to extend current grant <input type="checkbox"/> No action required	
	Steve Doane			x			
	Pat Harris		X	x			
	Rod Roberts	X		x			
	Chair, Tim Custer			x			

11-67		M	2nd	+	-	Requested Amount	Amount Awarded
						<b>\$40,000.00</b>	<b>0</b>
Douglas County Sheriff's Office Repeater tower	Wade Bryant			x		<p>Discussion:</p> <p>May need signed agreement from Dept. of Homeland Security grant prior to us sending an notice to proceed? This should qualify for Title III funding</p> <p>How much of this is ATV related</p> <p>Good match</p> <p>Sergeant Frieze specifically said this would cover the dead areas in the dunes (95% sand dune coverage) Should it be an EMS grant instead of Development?</p> <p>PowerPoint Presentation:</p> <p>Radio Tower Project - Winchester Hite Site</p> <p>Have unsuccessfully tried various options to improve our communication area. The recommendation for good radio coverage was to purchase a radio repeater. FEMA funds were approved; funds need to be expended prior to August 31, 2011. The county has also offered to provide some needed equipment to make this system work.</p> <p>Will be used for law enforcement, EMS, and a 'inter-op channel' - these are existing licenses that the county already has</p> <p>Site use agreement - amateur hobby club. Working on getting an agreement in place.</p> <p>Historical and preservation approval has taken place</p> <p>Title III funds - dispersed at the discretion of the county commissioners, which have chosen to fund part of the patrol hours to apply as match.</p> <p>OPRD staff approved them starting the match beginning June 1, 2011, if commission approved</p> <p><input type="checkbox"/> Action: Not recommended for funding</p>	
	Steve Doane			x			
	Pat Harris		X	x			
Wayne Stinson	Rod Roberts	X		x			
Jeff Freize Chris Noffsinger	Chair, Tim Custer			x			
Development Grant							

11-68		M	2nd	+	-	Requested Amount	Amount Awarded
						<b>\$18,168.66</b>	<b>0</b>
Emerald Trails Riders Association (ETRA) Motorcycle Training	Wade Bryant			x		<p>Discussion:</p> <p>Production costs. ETRA decided not to use 4-H or ASI; instead they want to create a Class I training program.</p> <p>Insurance costs</p> <p>Reimbursement for travel and lodging</p>	
	Steve Doane			x			
	Pat Harris		X	x			
Jared Achepohl	Rod Roberts	X		x			
Dave Beede	Chair, Tim Custer			x			

Emergency Medical Service Grant						<p>Can this be funded out of the Safety Education funds?          OPRD will sanction their evaluation program          PowerPoint presentation          4-H not yet involved          Rod asked if training is sanctioned, who says who is a good trainer. Concerned about liability issues.          In response to Pat, we have about 12 members who will be involved in the training.</p> <p><input type="checkbox"/> Action: Not recommended for funding</p>
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11-69		M	2nd	+	-	Requested Amount	Amount Awarded
USFS Deschutes Three Trails						<b>\$135,687.00 (adjusted)</b>	<b>\$135,687.00</b>
Greg Hooper Vicki Ramming Development Grant	Wade Bryant			x		<p>Discussion:            Concerns about adding new areas and future costs associated with maintaining them.            PowerPoint presentation            Adjustments to grant funding.            Rock crawl area</p> <p><input type="checkbox"/> Action: Grant approved as presented  <input type="checkbox"/> Approved with modifications  <input type="checkbox"/> Tabled/ Denied  <input type="checkbox"/> No action taken / required</p>	
	Steve Doane			x			
	Pat Harris		X	x			
	Rod Roberts	X		x			
	Chair, Tim Custer			x			

11-70		M	2nd	+	-	Requested Amount	Amount Awarded
BLM Prineville Cline Buttes						<b>\$154,904.00 (adjusted)</b>	<b>\$154,904.00</b>
Matt Able Vicki Ramming	Wade Bryant			x		<p>PowerPoint Presentation            Barriers to private property            Ron: The landowners were to donate some money.            Matt: New landowners; do believe they did contribute</p>	
	Steve Doane			x			
	Pat Harris		X	x			
	Rod Roberts	X		x			
	Chair, Tim Custer			x			

Development Grant						<p>some money, however I don't know the details</p> <p>Thornburg properties</p> <p>Kiosk staging area</p> <p>Currently there are three LEOs patrolling area; they plan on enforcing this year-round riding area. One small area will close seasonally. Good winter riding opportunity</p> <p>Sale of Eagle Crest development</p> <p>Tim: Concerned that homeowners in the area will have the ability to shut it down.</p> <p>Matt: Doesn't think that will happen. Working with them to protect their interest.</p> <p>Members talk about concerns that adding areas will require additional operation and maintenance of new area.</p> <p>Vicki: We will be able to provide needed maintenance with current staff and volunteers.</p> <p><input type="checkbox"/> Action: Grant approved as presented</p>
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11-71		M	2nd	+	-	Requested Amount	Amount Awarded
USFS Ochoco Ochoco Summit						<b>\$36,500.00</b>	<b>0</b>
Dede Steele	Wade Bryant			x		<p>Handout describing background, purpose and need for action, issues and concerns, and alternative project plans</p> <p>Public involvement and partnership</p> <p>Steve: Suggests using option 4</p> <p>This is an extension of the old McKay Creek area.</p> <p>Budget - clarifies unit costs is a daily cost to government (benefits, salary)</p> <p>Steve: Anti-ATV groups</p> <p><input type="checkbox"/> Action: Not recommended for funding</p>	
	Steve Doane			x			
Planning Grant	Pat Harris		X	x			
	Rod Roberts	X		x			
	Chair, Tim Custer			x			

11-72		M	2nd	+	-	Requested Amount	Amount Awarded
USFS Sand Lake Waste Water Project						<b>\$5,922.00</b>	<b>\$5,922.00</b>
Development Grant	Wade Bryant			x		<p>Discussion:</p> <p>Due to the small grant amount, they are not required to present their project.</p> <p>Action: Grant approved as submitted</p>	
	Steve Doane			x			
	Pat Harris		X	x			
	Rod Roberts	X		x			
	Chair, Tim Custer			x			

Submitted by,

Pamela Berger  
ATV Grants Coordinator