



OREGON PARKS AND RECREATION COMMISSION

September 21-23, 2015

Port of Tillamook Bay, Officer's Mess Hall
6825 Officer's Row
Tillamook, Oregon 97141

DRAFT MINUTES

Monday, September 21, 2015

OPTIONAL TOUR 1:30 – 3 p.m.

- Educational field trip of the motorized trail system in Tillamook State Forest

Tuesday, September 22, 2015

TOUR: 8 a.m.

- Cape Meares State Scenic Viewpoint
- Cape Lookout State Park
- Clay Myers State Natural Area at Whalen Island
- Sand Lake Recreation Area
- Beltz Property

WORK-SESSION / TRAINING: 2 p.m.

- Best Practices
- Commission feedback on work sessions and trainings
- Agency Work Plan
- Commission Planning Calendar

Wednesday, September 23, 2015

OPTIONAL TOUR: 8 a.m.

- Tillamook Blimp Hanger Heritage Site

EXECUTIVE SESSION: 8:45 a.m.

The Commission will meet in Executive Session to discuss acquisition priorities and opportunities, and potential litigation. The Executive Session will be held pursuant to ORS 192.660(2)(e) and (h), and is closed to the public.

BUSINESS MEETING: 10 a.m.

PRESENT COMMISSIONERS AND STAFF:

- Cal Mukumoto, Commission Chair
- Brad Chalfant, Commission Vice Chair
- Wendy Veliz, Commissioner
- Robin Risley, Commissioner
- Jennifer H. Allen, Commissioner
- Jonathan Blasher, Commissioner
- Lisa Dawson, Commissioner
- Lisa Sumption, OPRD
- Steve Shipsey, DOJ
- Chris Havel, OPRD
- MG Devereux, OPRD
- Scott Nebeker, OPRD
- Larry Warren, OPRD
- Chrissy Curran, OPRD
- John Allen, OPRD
- Dennis Comfort, OPRD
- JR Collier, OPRD
- Rich Walkoski, OPRD
- Trevor Taylor, OPRD
- Jay Sennewald, OPRD
- Bevin Clapper, OPRD
- Kammie Bunes, OPRD
- Tanya Crane, OPRD

1. Commission Business

- a) Welcome and introductions (Information)
- b) Elect Vice Chair (**Action**)

ACTION: Commissioner Allen moved to nominate Commissioner Brad Chalfant as Vice Chair. Commissioner Veliz seconded. The motion passed, 7-0. (00:01:39)

- c) Approval of June 2015 Commission Meeting Minutes and Recap of Actions (**Action**)

ACTION: Commissioner Veliz moved to approve the June 2015 Commission Meeting Minutes. Commissioner Risley seconded. The motion passed, 7-0. (00:02:42)

- d) Approval of September 2015 Agenda (**Action**)

ACTION: Commissioner Chalfant moved to approve the September 2015 agenda with an amendment to add action item “Nehalem Bay Continuation Electric Upgrade – Conditional Award” under Item 5. Commissioner Veliz seconded. The motion passed, 7-0. (00:04:21)

2. Public Comment: This is the time for the public to address the Commission.

*If you wish to make public comment on an agenda item you can choose to make your comment either when the item is heard, or during this allotted time. Although written testimony is not required, it is suggested that 15 copies be provided to the Commission Assistant prior to the meeting. **Speaking time is limited to 3 minutes.***

3. Director’s Update

- a) Audits
 1. Annual Audit Committee Update (Information)
 2. Updating the Audit Committee Charter (**Action**)

ACTION: Commissioner Dawson moved to approve the Audit Committee Charter with an amendment stating “membership will consist of six to seven members total, including the Director and two to three Commission members. Commissioner Allen seconded. The motion passed, 7-0. (00:29:32)

3. Appointing an Audit Committee Member (**Action**)

ACTION: Commissioner Blasher nominated Commissioner Allen to the Audit Committee. Commissioner Risley seconded. Commissioner Chalfant nominated Commissioner Veliz to the Audit Committee. Commissioner Dawson seconded. The Commission approved both nominations to the Audit Committee. The motion passed, 7-0. (00:30:11)

4. Consent Calendar (**Action**)

- a) Approval of Delegated Authority Report
 1. Contracts
 2. Local Government Grant Program 2016 Small Grant and Planning Awards
 3. Report of Actions Taken under Delegated Authority for Natural Resources Management from May, 19, 2015 through August 24, 2015
 4. Use of State Parks as Temporary Evacuation Sites Due to Wildfire

ACTION: Commissioner Chalfant moved to approve the September 2015 Consent Calendar. Commissioner Veliz seconded. The motion passed, 7-0. (00:39:57)

5. Park Development

- a) Nehalem Bay Continuation Electric Upgrade – Conditional Award (**Action**)

ACTION: Commissioner Blasher moved to approve the Nehalem Bay Continuation Electric Upgrade – Conditional Award. Commissioner Allen seconded. The motion passed, 7-0. (00:43:20)

- b) Indian Creek Boat Launch Improvements Phase II – Conditional Award Approval (**Action**)

ACTION: Commissioner Risley moved to approve the Indian Creek Boat Launch Improvements Phase II – Conditional Award. Commissioner Veliz seconded. The motion passed, 7-0. (00:47:50)

6. Property

- a) Bandon (Information)
- b) Department of State Lands Exchange (Information)
- c) Wallowa Boy Scout Property Acquisition (**Action**)

ACTION: Commissioner Chalfant moved to approve the Wallowa Boy Scout Property Acquisition. Commissioner Veliz seconded. The motion passed, 7-0. (01:27:35)

- d) Memaloose State Park (Information)
 - With presentation from Union Pacific Rail Road

7. Planning

- a) Beltz Property Master Plan (Information)
- b) Smith Rock Visitation Management (Information)

8. Heritage

- a) Heritage Division Report (Information)
- b) Pilot Butte Canal National Register (Information)

9. Budget

- a) 2015-17 Budget Update (Information)

10. Stewardship

- a) Ocean Shore Permit Update (Information)
- b) Scenic Waterways Process (Information)

11. Rulemaking

- a) Request to adopt OAR 736-015, Reservations (**Action**)

ACTION: Commissioner Chalfant moved to approve the “Request to adopt OAR 736-015, Reservations.” Commissioner Risley seconded. The motion passed, 7-0. (03:17:55)

- b) Request to adopt Division 17, Veterans and War Memorial Grants rules (**Action**)

ACTION: Commissioner Dawson moved to approve the Request to adopt Division 17, Veterans and War Memorial Grants rules. Commissioner Chalfant seconded. The motion passed, 7-0. (03:20:30)

- c) Beach Driving (Information)
- d) Request to open OAR 736-040-0073, Upper Deschutes Scenic Waterway (**Action**)

ACTION: Commissioner Allen moved to approve the Request to open OAR 736-040-0073, Upper Deschutes Scenic Waterway. Commissioner Dawson seconded. The motion passed, 7-0. (03:41:02)

12. Commission Planning Calendar (Information)

Meeting ended: 2:05pm

The services, programs and activities of the Oregon Parks and Recreation Department are covered by the Americans with Disabilities Act (ADA). If you need special accommodations to participate in this meeting, please contact the commission assistant Jennifer Busey at (503) 986-0719 or jen.busey@oregon.gov at least 72 hours prior to the start of the meeting.



OREGON PARKS AND RECREATION COMMISSION

November 17-18, 2015

Hood River County Administration Building
601 State Street
Hood River, Oregon 97031

AGENDA

Tuesday, November 17, 2015

TOUR: 8 a.m.

- Hatfield Trail Head: Historic Columbia River Highway State Trail – project overview and updates
- Driving tour: Twin Tunnels Section (Hood River to Mosier)
- Mosier Bike HUB Overview
- Memaloose State Park

WORK-SESSION / TRAINING: 12 p.m.

- Budget Training
- Lessons Learned Part I
- Sub-delegation Authority
- Hood River/OPRD Partnerships by Director Lori Stirn, Hood River Valley Parks and Recreation
- Initiative Updates
- Finalize 2016 Commission Meeting Schedule

Wednesday, November 18, 2015

EXECUTIVE SESSION: 8:30 a.m.

The Commission will meet in Executive Session to discuss acquisition priorities and opportunities, and potential litigation. The Executive Session will be held pursuant to ORS 192.660(2)(e) and (h), and is closed to the public.

BUSINESS MEETING: 10 a.m.

1. Commission Business

- a) Welcome and introductions (Information)
- b) Approval of September 2015 Commission Meeting Minutes and Recap of Actions (**Action**)
- c) Approval of November 2015 Agenda (**Action**)

2. Public Comment: This is the time for the public to address the Commission.

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3. Director's Update

- a) Adopt Commission Best Practices (**Action**)

4. Consent Calendar (Action)

- a) Approval of Delegated Authority Report
 - 1. Contracts
 - 2. Report of Actions Taken under Delegated Authority for Natural Resources Management from August 25, 2015 through October 19, 2015

5. Community Engagement

- a) Oregon Recreation Trails Advisory Committee Appointments (**Action**)
- b) Recreational Trail Program Grant 09-27 Valley of the Rogue (**Action**)

6. Property

- a) Bandon State Natural Area (update on proposed exchange) (Information)
- b) Floras Lake State Natural Area – Sixes Ranch Property Acquisition (Information)

7. Planning

- a) 2015-2024 Statewide Trails Plan Update (Information)
- b) Naming New Park in Tillamook County (**Action**)

8. Heritage

- a) Heritage Division Report (Information)

9. Stewardship

- a) State Scenic Waterways Program (**Action**)

10. Rulemaking

- a) Upper Deschutes River State Scenic Waterway rulemaking update (Information)
- b) Request for approval for rulemaking for Scenic Bikeways (**Action**)
- c) Beach driving in Lincoln County (Information)

11. Reports

- a) Cooperative Workshop Update (Information) [note: report is in progress]
- b) Veteran Rulemaking Update (Information)
- c) Natural Areas Plan Update (Information)
- d) Agriculture Permits (Information)
- e) Cell Tower Updates (Information)

12. Commission Planning Calendar

- a) Announce 2016 meeting schedule (Information)

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