

BUDGET NARRATIVE

OREGON PARKS AND RECREATION DEPARTMENT TABLE OF CONTENTS

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CERTIFICATION

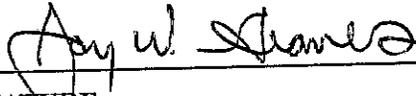
I hereby certify that the accompanying summary and detailed statements are true and correct to the best of my knowledge and belief and that the arithmetic accuracy of all numerical information has been verified.

Oregon Parks and Recreation Department

AGENCY NAME

725 Summer St NE, Suite C Salem OR 97301

AGENCY ADDRESS



SIGNATURE
JAY GRAVES

Chair, Oregon Parks and Recreation Commission

TITLE

Notice: Requests of those agencies headed by a board or commission must be approved by those bodies of official action and signed by the board or commission chairperson. The requests of other agencies must be approved and signed by the agency director or administrator.

Agency Request

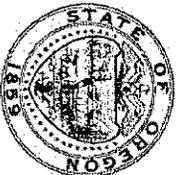
Governor's Recommended

Legislatively Adopted

Budget Page ii

**Legislative
Fiscal Office**

900 Court St. NE, Rm. H-178
Salem, OR 97301
503-986-1828



Ken Rocco
Legislative Fiscal Officer
Daron Hill
Deputy Legislative Fiscal Officer

**Summary of Emergency Board Action
September 2014**

The Legislative Emergency Board met on September 17, 2014 and considered an agenda of 58 items. The agenda included four requests for allocations from the general purpose appropriation made to the Emergency Board, including one from a reservation; all of which were approved. There were also two agency requests on the agenda for allocations from special purpose appropriations made to the Emergency Board, totaling \$3.4 million, all of which was allocated. Additional details on these allocations are described below. After the Emergency Board actions, the unallocated balance of the general purpose Emergency Fund is \$28.3 million (including \$3.5 million in reservations) with a \$32.9 million balance in special purpose appropriations.

The agenda included 13 items that requested additional 2013-15 biennium authority to spend Other Funds and Federal Funds and one item requesting a transfer of expenditure limitation between programs within an agency. The Emergency Board approved expenditure limitation increases of approximately \$6.2 million Other Funds (including \$4.7 million for the Department of Justice) and \$0.8 million Federal Funds. The Emergency Board also authorized the establishment of one permanent position (0.38 FTE) and three limited duration positions (0.75 FTE).

The agenda also included 20 agency reports which the Emergency Board acknowledged receiving. The Emergency Board heard 20 requests for the submission of federal grant applications (thirteen of which were on consent – from the Oregon Health Authority [7], the Judicial Department, and the Departments of Justice, Parks and Recreation, Human Services [2], and Consumer and Business Services). One of the grant application requests included approvals of associated expenditure limitation increases.

The following is a summary of significant Emergency Board actions taken at the September 2014 meeting:

- | Education | Human Services |
|--|---|
| <ul style="list-style-type: none">• Acknowledged receipt of a report by the Oregon Education Investment Board on the status of the P-20 Education State Longitudinal Data System project.• Approved, retroactively, the submission of a federal grant application by the Office of Student Access and Completion to the U.S. Department of Education in the amount of \$1.4 million for a College Access Challenge Grant.• Approved, retroactively, the submission of a federal grant application by the Department of Community Colleges and Workforce Development to the U.S. Department of Labor in the amount of \$6 million for a five year Workforce Innovation Grant. | <ul style="list-style-type: none">• Allocated \$3,110,000 to the Oregon Health Authority from a special purpose appropriation made to the Emergency Board for senior services for older adult mental health and addictions coordinators, and authorized the establishment of one permanent, full-time position (0.38 FTE).• Increased the Other Funds expenditure limitation for the Oregon Health Authority by \$496,541 and authorized the establishment of three, full-time limited duration positions (0.75 FTE) to support the current workload in the Oregon Medical Marijuana Dispensary Program.• Acknowledged receipt of a report by the Oregon Health Authority on mental health housing investments. |

- Allocated \$267,400 to the Department of Human Services from a special purpose appropriation made to the Emergency Board for senior services to produce Nursing Facility and Community Based Care utilization reports.
- Acknowledged receipt of reports by the Department of Human Services on U.S. Department of Labor rule changes affecting direct care workers who assist older adults and people with disabilities and on development of a new adult abuse data system.
- Acknowledged receipt of a report by the Department of Human Services on recommended Employment Related Day Care program changes, with direction to the agency to postpone any policy changes pending additional discussion during the 2015 legislative session.

Public Safety and Judicial Branch

- Increased the Other Funds expenditure limitation of the Department of Justice by \$4.7 million and approved the transfer of Other Funds and Federal Funds expenditure limitations between programs to rebalance the agency's 2013-15 legislatively approved budget, with the understanding that the Department of Administrative Services will unschedule \$1.5 million General Fund, \$12.2 million Other Funds, and \$21.6 million Federal Funds.

- Acknowledged receipt of a report by the Military Department on Next Generation 9-1-1 and directed the agency to report back to the Emergency Board on the status of the project.
- Acknowledged receipt of a report by the Oregon Youth Authority on a 10-year Plan for Close Custody Facilities, with the expectation that the agency will report on facilities planning and the Youth Reformation System during the 2015 legislative session.
- Allocated \$318,019 from a reservation established within the general purpose Emergency Fund to the Board of Parole and Post-Prison Supervision for the replacement of the Parole Board Management Information System.
- Increased the Federal Funds expenditure limitation of the Department of Public Safety Standards and Training by \$123,721 for the expenditure of a grant award from the federal Assistance to Firefighters grant program for the purchase of two Mobile Firefighter Ventilation Training props.

- Acknowledged receipt of a report by the Judicial Department on compensation plan changes for the agency resulting from the advanced date of a scheduled 2% cost of living adjustment by three months.

- Acknowledged receipt of a report by the Commission on Judicial Fitness and Disability on compensation plan changes that increased the Executive Director's salary.

Natural Resources

- Increased the Other Funds expenditure limitation of the Department of State Lands by \$190,000 to rehabilitate 2014 rangeland fire damage; by \$87,300 to continue a business process mapping, review, and improvement project; and by \$140,000 for a business model study for the Elliott State Forest.

- Transferred \$900,000 of Federal Funds expenditure limitation for the Department of Fish and Wildlife from the Fish Division to the Administration Division to increase hunter education classes and improve awareness of hunting opportunities.

- Approved, retroactively, the submission of two federal grant applications by the Department of Energy to the U.S. Department of Energy's Office of Energy Efficiency and Renewable Energy totaling \$442,648 for the 2014 State Energy Program competitive awards.

- Acknowledged receipt of a preliminary report by the Department of Forestry on the 2014 fire season, with the expectation that the agency will report again in December 2014 on the fire season and potentially request allocation of resources to cover forest fire response costs.

Economic and Community Development

- Allocated \$659,300 from the general purpose Emergency Fund to the Housing and Community Services Department to meet demand for counseling services associated with the Oregon Foreclosure Avoidance Program; the allocation is expected to continue payments to counseling agencies at least through March 2015 when the program needs will be reevaluated.
- Increased the Federal Funds expenditure limitation of the Department of Veterans' Affairs by \$100,000 due to receipt of additional grant funds from the U.S. Department of Veterans' Affairs for transportation of veterans in highly rural areas.

- Approved the submission of a federal grant application by the Employment Department to U.S. Department of Labor in the amount of \$396,437 to improve the Short-Time Compensation Program.
- Acknowledged receipt of a report by the Oregon Business Development Department on proposed replacement Key Performance Measures to measure the effectiveness of the agency's small business assistance programs; and approved the new Key Performance Measures and targets.

Consumer and Business Services

- Increased the Other Funds expenditure limitation for the Board of Accountancy by \$200,000 to cover contract investigator and Attorney General costs.
- Increased the Other Funds expenditure limitation of the Board of Chiropractic Examiners by \$120,868 to cover costs associated with increased legal expenses, IT projects, and personal services.
- Increased the Federal Funds expenditure limitation for the Public Utility Commission by \$309,200 in order to spend the remainder of an American Recovery and Reinvestment Act grant.
- Approved, retroactively, the submission of a federal grant application by the Department of Consumer and Business Services for the Cycle IV Health Insurance Review Grant, and increased the Federal Funds expenditure limitation for the agency by \$300,000 for the grant award expected to be spent during the 2013-15 biennium.
- Acknowledged receipt of a report by the Construction Contractors Board on agency operations and directed the agency to report back to the Legislature during the 2015 session.

Administration

- Acknowledged receipt of a report by the Office of the Governor on a plan to mitigate the economic impact of the closure of the Blue Mountain Recovery Center in Pendleton.
- Approved, retroactively, the submission of a federal grant application by the Secretary of State to the National Historic Publications and Records Commission in the amount of \$43,696 for two years for funds available through the State and National Archival Partnership Program.
- Acknowledged receipt of a report by the Department of Administrative Services on the implementation of compensation plan changes, primarily due to the advance in date of a

scheduled cost of living adjustment by three months.

- Acknowledged receipt of reports by the Department of Administrative Services on the state's Certificates of Participation debt service savings and Lottery Bond debt service savings as a result of refinancing the debt.
- Acknowledged receipt of a report by the Department of Administrative Services on unanticipated expenditures the Department plans to include in a future Other Funds rebalance request for the Emergency Board in December or Legislature next session.
- Acknowledged receipt of a report by the Government Ethics Commission on its development of an electronic reporting system for statements of economic interest and directed the agency to report again in December 2014.
- Acknowledged receipt of a report by the Department of Revenue on the Core System Replacement project and the agency's readiness to proceed with the project's planned phase-1 implementation in November 2014.
- Acknowledged receipt of a report by the Oregon State Lottery on the feasibility of establishing a dedicated lottery raffle game to support veterans' programs.

Legislative Branch

- Established a General Fund appropriation for the Department of Administrative Services, based on a request by the Legislative Fiscal Office, and allocated \$511,996 from the general purpose Emergency Fund to the newly established appropriation for payment as a grant to TrackTown USA for costs associated with public safety at the International Association of Athletics Federations World Junior Championships held in Eugene during the summer of 2014.
- Increased the Other Funds expenditure limitation for the Military Department, Office of Emergency Management by \$212,500, based on a request by the Legislative Fiscal Office, to grant funds from the Oregon Local Disaster Assistance Loan and Grant Account to the Vernonia School District to assist with payments on debt obligations due to the construction of a replacement school facility.
- Increased the Other Funds expenditure limitation for the Military Department, Office of Emergency Management by \$62,500, based on a request by the Legislative Fiscal Office, to grant funds from the Oregon Local Disaster Assistance Loan and

- Grant Account to the City of Westfir for deepening of a water intake pipe.
- Allocated \$100,000 from the general purpose Emergency Fund to the Department of Administrative Services for use by Oregon State University's Endophyte Services Laboratory,

based on a request by the Legislative Fiscal Office, for research involving the export of straw for forage to the Middle East, with a recommendation that any future state funding require a minimum dollar for dollar match with non-public funds.

Emergency Fund Balance Summary			
	Agency Requests	Emergency Board Action	
General Purpose Emergency Fund			
Appropriation (after 2014 Session adjustments)	30,000,000	30,000,000	
Allocations to date	(98,700)	(98,700)	
Unallocated Balance	29,901,300	29,901,300	
Reservations (within General Purpose)	3,850,000	3,850,000	
Reservations allocated to date	0	0	
Unallocated Reservations	3,850,000	3,850,000	
# September 2014 Requests - General Purpose			
29 Board of Parole and Post-Prison Supervision - Parole Board Management Information System (from reservation)	(318,017)	(318,019)	
33 Housing and Community Services Department - Oregon Foreclosure Avoidance Program	(1,181,300)	(959,300)	
56 Legislative Fiscal Office - Track Town USA Public Safety funding	(600,000)	(511,986)	
59 Legislative Fiscal Office - OSU Agricultural Experiment Station Endophyte research	(100,000)	(100,000)	
Total Requests - General Purpose	(2,199,317)	(1,589,315)	
General Purpose Unallocated Balance (including Reservations) after 9/2014 (if requests approved)			
	27,701,983	26,311,985	
Special Purpose Appropriations - Agency Specific (after 2014 Session actions)			
Allocations/Transfers to Date	48,906,819	48,906,819	
	(12,591,574)	(12,591,574)	
Unallocated Balance	36,315,245	36,315,245	
# September 2014 Requests - Special Purpose Appropriations - Agency Specific			
10 Oregon Health Authority - Senior mental health program	(3,110,000)	(3,110,000)	
20 Department of Human Services - Senior services	(267,400)	(267,400)	
Total Requests - Special Purpose - Agency Specific	(3,377,400)	(3,377,400)	
Special Purpose - Agency Specific - Unallocated Balance after 9/2014 (if requests approved)			
	32,937,845	32,937,845	

Emergency Board materials for the September 2014 meeting are available at <https://olis.leg.state.or.us/liz/201311/Committees/EB/2014-09-17-08-30/Agenda>

This summary is available on the Legislative Fiscal Office website at www.oregonlegislature.gov/lfo



Oregon

John A. Kitzhaber, MD, Governor

Parks and Recreation Department

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Salem, OR 97301-1266
(503) 986-0707
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www.oregonstateparks.org



August 18, 2014

The Honorable Senator Peter Courtney, Co-Chair
The Honorable Representative Tina Kotek, Co-Chair
State Emergency Board
900 Court Street NE
H-178 State Capitol
Salem, OR 97301-4048

Dear Co-Chairpersons:

Nature of the Request:

The Oregon Parks and Recreation Department (OPRD) requests permission to submit a grant application to the National Park Service (NPS) National Maritime Heritage Grant Program for \$35,000. The Department was initially notified of this grant program on April 22, 2014, with specific details provided by NPS on July 15, 2014. The deadline for grant applications is September 23, 2014.

Agency Action:

National Maritime Heritage Grants fit within OPRD's mission that includes protecting outstanding cultural, historic and recreational sites for the enjoyment and education of present and future generations. If awarded, the grant funds will be used to restore the front porch and roof of the historic Coast Guard building at Port Orford Heads, a National Register historic district which OPRD owns and interprets for the public. This building houses the museum at this park.

NPS National Maritime Heritage Grant funds are federal funds that require a one-to-one match with non-federal dollars or contributions. Matching funds will come from the Department's Operations and Maintenance budget, with possible supplemental funding from the Port Orford Heads friends group. The requirements of the grant can be completed with existing staff.

Action Requested:

OPRD requests permission to submit a \$35,000 grant application to NPS National Maritime Heritage Grant Program. If the grant is awarded, the Department will request expenditure limitation from the appropriate Legislative Committee or the Emergency Board.

Legislation Affected:

None.

Sincerely,

Lisa Van Laanen
Director

**Legislative
Fiscal Office**

900 Court St. NE, Rm. H-178
Salem, OR 97301
503-986-1828



Ken Rocco
Legislative Fiscal Officer
Daron Hill
Deputy Legislative Fiscal Officer

Summary of Emergency Board Action May 2014

The Legislative Emergency Board met on May 30, 2014 and considered an agenda of 52 items. The agenda included two requests for allocations from the general purpose appropriation made to the Emergency Board; one of which was approved. There were also six agency requests on the agenda for allocations from special purpose appropriations made to the Emergency Board, totaling \$13.7 million, \$10.6 million of which were allocated. Additional details on these allocations are described below. After the Emergency Board actions, the unallocated, unreserved balance of the general purpose Emergency Fund is \$26.1 million with a \$36.3 million balance in special purpose appropriations.

The agenda included 17 items that requested additional 2013-15 biennium authority to spend Lottery Funds, Other Funds, and Federal Funds (including two adjusting 2011-13 capital construction expenditure authority). The Emergency Board approved expenditure limitation increases of approximately \$44.4 million Other Funds (including \$38.1 million for the Department of Administrative Services to make payments to counties under the Strategic Investment Program) and \$7.7 million Federal Funds. The Emergency Board also authorized the establishment of three permanent positions (1.25 FTE), six limited duration positions (2.71 FTE), and an increase of 19.63 FTE to existing positions.

The agenda also included 14 agency reports which the Emergency Board acknowledged receiving (three of which were on consent – from the Departments of Human Services, Transportation, and Administrative Services). The Emergency Board heard 19 requests for the submission of federal grant applications (eleven of which were on consent – from the Oregon Health Authority, Criminal Justice Commission, and Departments of Justice, Parks and Recreation, Agriculture, and Transportation). Two of the grant application requests included approvals of associated expenditure limitation increases.

The following is a summary of significant Emergency Board actions taken at the May 2014 meeting:

Education

- Allocated \$700,000 to the Higher Education Coordinating Commission and \$2,299,999 to the Department of Administrative Services for the four Technical and Regional Universities from a special purpose appropriation made to the Emergency Board for costs associated with changes in the higher education system governance.
- Acknowledged receipt of a report by the Oregon Education Investment Board on the status of the P-20 Education State Longitudinal Data System project.
- Approved the submission of two five-year federal grant applications by the Department of

Education to the U.S. Department of Health and Human Services in the amount of \$9.75 million and to the U.S. Department of Education for up to \$3.75 million to address mental health issues in schools.

Human Services

- Allocated \$390,000 to the Oregon Health Authority from a special purpose appropriation made to the Emergency Board for senior services to cover senior mental health services and planning costs; the agency was also directed to return to the Emergency Board with a more detailed program plan.

- Allocated \$500,000 to the Department of Human Services from a special purpose appropriation made to the Emergency Board for senior services to cover adult abuse data system planning costs and directed the agency to report back to the Emergency Board on planning progress.
 - Allocated \$3,000,000 to the Department of Human Services from a special purpose appropriation made to the Emergency Board for senior services to cover costs of a pilot project expanding Oregon Project Independence services to people with disabilities.
 - Allocated \$2,016,628 to the Department of Human Services from a special purpose appropriation made to the Emergency Board for senior services to restore federal funding lost due to sequestration.
 - Acknowledged receipt of a report from the Department of Human Services and the Department of Education on policy recommendations on how best to modify the Employment Related Day Care program to provide child care subsidies to working parents enrolled in post-secondary higher education.
 - Approved, retroactively, the submission of a federal grant application by the Department of Human Services to the U.S. Department of Agriculture in the amount of up to \$750,308 to expand employment services to certain Supplemental Nutrition Assistance Program participants.
 - Acknowledged receipt of a report by the Department of Human Services on caregiver training and the Quality Care Fund.
 - Acknowledged receipt of a report by the Oregon Health Authority on mental health housing investments.
- Public Safety and Judicial Branch**
- Deferred a request for an allocation from the general purpose Emergency Fund by the Criminal Justice Commission of \$142,000 to fund a vacant position until later in the biennium, and approved increases in the Other Funds expenditure limitation of \$212,000 and the Federal Funds expenditure limitation of \$1,107,000 for Specialty Court grants.
 - Acknowledged receipt of a report by the Judicial Department on compensation plan changes for the agency resulting from a classification study that reviewed 29 existing job classifications covering 151 positions.

- Acknowledged receipt of a report by the Military Department on Next Generation 9-1-1 and directed the agency to report back to the Emergency Board on the status of the project.

Natural Resources

- Increased the Other Funds expenditure limitation of the Department of State Lands by \$223,145 for fire suppression and recovery costs incurred in 2013.
 - Increased the Other Funds expenditure limitation of the Department of State Lands by \$750,000 for remodeling the State Lands Building for consolidation of agency staff.
 - Increased the Other Funds expenditure limitation of the Department of State Lands by \$235,000 for capital improvements to enhance Common School Fund lands revenue for two Harney County projects related to conversion of grazing land to agricultural land, with the understanding that \$195,000 of the limitation increase will be unscheduled until a water right is obtained.
 - Approved the submission of a federal grant application by the Parks and Recreation Department to the U.S. Fish and Wildlife Service in the amount of \$970,000 to acquire 357 acres of coastal property in the Sand Lake area of Tillamook County.
 - Approved, retroactively, the submission of three federal grant applications by the Oregon Watershed Enhancement Board to the U.S. Fish and Wildlife Service in the combined amount of \$3,000,000 for acquisition and restoration of coastal wetlands (China Camp Creek, Schofield Creek, and Kilchis River).
 - Approved, retroactively, the submission of a federal grant application by the Department of Fish and Wildlife to the U.S. Fish and Wildlife Service in the amount of \$1,000,000 for acquisition of 10,000 acres near the Lower Deschutes Wildlife Area to provide enhanced public access to hunting, fishing, and wildlife viewing.
- Economic and Community Development**
- Allocated \$98,700 from the general purpose Emergency Fund to the Department of Veterans' Affairs and authorized the establishment of one limited duration position to facilitate timely training and accreditation of County Veteran Service Officers.

- Approved, retroactively, the submission of a federal grant application by the Department of Housing and Community Services to the U.S. Department of Housing and Urban Development in the amount of \$2,335,000 for project-based rental assistance to make 80 units of affordable housing available to extremely low-income Oregonians with mental illness.
- Approved, retroactively, the submission of a federal grant application by the Oregon Business Development Department to the U.S. Small Business Administration in the amount of \$300,000 for funds available under the State Trade and Export Promotion program and increased the Federal Funds expenditure limitation by \$210,000, with the understanding the limitation increase will be unscheduled until the grant is received.

Transportation

- Established a \$278,841 Other Funds Capital Construction expenditure limitation and a \$1,590,307 Federal Funds Capital Construction expenditure limitation for the Department of Transportation to renovate the Salem baggage depot located adjacent to the Amtrak passenger rail station; the new limitations will expire at the end of the 2013-15 biennium.
 - Increased the 2011-13 Other Funds Capital Construction expenditure limitation for the Department of Transportation by \$332,391 to complete the Bend Driver and Motor Vehicle Division field office project.
 - Approved the submission of a federal grant application by the Department of Aviation to the Federal Aviation Administration in the amount of \$2,385,000, increased the Other Funds Capital Construction expenditure limitation by \$265,000, and increased the Federal Funds Capital Construction expenditure limitation by \$2,385,000 for improvements at the Cottage Grove State Airport.
 - Increased the 2011-13 Other Funds Capital Construction expenditure limitation for the Department of Aviation by \$204,454 to cover unbudgeted administrative, legal, engineering, and well drilling expenses at the Aurora State Airport.
- Consumer and Business Services**
- Increased the Other Funds expenditure limitation for the Department of Consumer and Business

- Services by \$402,411, authorized the reclassification of two existing permanent positions, and authorized the establishment of five limited duration positions (2.21 FTE) to support increases in workload driven by changes in the health insurance market and in construction inspection and permitting services.
- Acknowledged receipt of a report by the Construction Contractors Board on agency operations and directed the agency to report back to the Emergency Board in September.

Administration

- Acknowledged receipt of a report by the Secretary of State on costs associated with a data breach of the agency's web applications.
- Increased the Other Funds expenditure limitation of the Treasurer of State by \$580,732 and authorized the establishment of two permanent full-time positions (0.83 FTE) for the creation of an Information Security Management program within the agency.
- Increased the Other Funds expenditure limitation of the Treasurer of State by \$111,967 and authorized the establishment of one permanent full-time position (0.42 FTE) to support the Oregon 529 College Savings Network program.
- Increased the Other Funds expenditure limitation for the Department of Administrative Services by \$38,110,951 for distributions to counties of funds from the Shared Services Fund related to the Strategic Investment Program; \$37.8 million of the amount is to be provided to Washington County.
- Increased the Other Funds expenditure limitation for the Government Ethics Commission by \$133,560 for costs associated with development of an electronic reporting system for statements of economic interest.
- Acknowledged receipt of a report by the Governor's Office on positions loaned from other agencies, funded with resources from other agencies, or currently vacant.
- Allocated \$1,684,947 from a special purpose appropriation made to the Emergency Board for the Oregon State Library, increased the Other Funds expenditure limitation by \$264,471 for endowment and donation funds and by \$2,857,191 for state agency assessments, increased the Federal Funds expenditure limitation by \$2,409,329, and authorized an

- increase of 19.63 FTE for existing positions for second fiscal year operational costs of the agency.
- Acknowledged receipt of a report from the Department of Revenue on the Core System Replacement project and directed the agency to report back to the Emergency Board in September

- on its readiness to proceed with implementation of Phase I of the project.
- Acknowledged receipt of a report by the Department of Administrative Services on uniform rent rates and approved the rates for the 2015-17 biennium.

Emergency Fund Balance Summary		Agency Requests	Full Board Action
General Purpose Emergency Fund			
Appropriation (after 2014 Session adjustments)		30,000,000	30,000,000
Allocations to date		0	0
Unallocated Balance		30,000,000	30,000,000
Reservations (within General Purpose)		3,850,000	3,850,000
Reservations allocated to date		0	0
Unallocated Reservations		3,850,000	3,850,000
General Purpose Unallocated/Unreserved Balance			
		26,150,000	26,150,000
May 2014 Requests - General Purpose			
25 Criminal Justice Commission - Restore funding for Economist position	(142,000)		0
28 Department of Veterans' Affairs - Funding for position to assist training CVSCOs	(98,700)		(98,700)
Total Requests - General Purpose	(240,700)		(98,700)
General Purpose Unallocated/Unreserved Balance after 5/2014			
		25,909,300	26,051,300
Special Purpose Appropriations - Agency Specific (after 2014 Session actions)			
Allocations/Transfers to Date		46,906,819	46,906,819
Unallocated Balance		0	0
May 2014 Requests - Special Purpose Appropriations - Agency Specific			
8 Higher Education Coordinating Commission - Costs related to changes in governance of universities	(2,999,999)		(2,999,999)
10 Oregon Health Authority - Senior mental health specialists	(3,500,000)		(390,000)
20 Department of Human Services - Adult abuse prevention technology project	(500,000)		(500,000)
21 Department of Human Services - Oregon Project Independence pilot for people with disabilities	(3,000,000)		(3,000,000)
22 Department of Human Services - Older Americans Act backfill due to sequestration cuts	(2,016,628)		(2,016,628)
46 Oregon State Library - Second Year operational costs	(1,702,192)		(1,654,947)
Total Requests - Special Purpose - Agency Specific	(13,718,819)		(10,591,574)
Special Purpose - Agency Specific - Unallocated Balance after 5/2014			
		33,188,000	36,315,245

Emergency Board materials for the May 2014 meeting are available at <https://olis.leg.state.or.us/liz/201311/Committees/EB/2014-05-30-08-30/Agenda>

This summary is available on the Legislative Fiscal Office website at www.oregonlegislature.gov/lfo

ANALYSIS

Item 32: Parks and Recreation Department

Wetlands Conservation Land Acquisition

Analyst: Linda Gilbert

Request: Approve the submission of a federal grant application to the U.S. Fish and Wildlife Service, National Coastal Wetlands Conservation Grant Program in the amount of \$970,000 to acquire coastal property.

Recommendation: Approve the request.

Analysis: The Oregon Constitution Article XV, Section 4a (2) (b) requires that the parks and natural resources fund, derived from Lottery Funds, be used in part to "Acquire real property, or interests therein, that has significant natural, scenic, cultural, historic or recreational values, for the creation or operation of state parks, ocean shores, public beach access areas, outdoor recreation areas and historic sites; ..."

The 2013-15 budget for the Parks and Recreation Department (OPRD) for that purpose is \$3 million, of which \$1.9 million is unspent.

A landowner has agreed to sell 357 acres of estuary, dunes, pasture, and forest land in the Sand Lake area of Tillamook County. The property's estimated value is \$2.25 million. The current property tax on the parcel is \$3,080 per year.

The U.S. Fish and Wildlife Service (USFWS), National Coastal Wetlands Conservation Grant Program provides financial and technical assistance to partners for the conservation and restoration of priority coastal habitats. OPRD proposes packaging the USFWS \$970,000 grant with \$830,000 OPRD acquisition funding, and \$450,000 from an unnamed private donor. The match requirement is 25%. In this proposal OPRD's match is 37%, nearly half the remaining acquisitions budget.

The application deadline is June 28, 2014, with notification expected sometime in October. If successful, OPRD can request additional expenditure limitation from the Emergency Board or during the 2015 legislative session.

If the grant is awarded, before completing the purchase, OPRD would order an appraisal to determine the property's value. It is not known what land use assumptions the appraiser would consider in evaluating the acreage. Upon conveyance, Parks would hold title to the land.

OPRD intends to manage the land as a natural area with improved public access, meaning that improvements to a parking lot and trail would be completed within one to two years. The site is within .25 mile of an existing OPRD property. Current staff can incorporate site visits as needed, no new positions are required. Ongoing maintenance would be about \$15,000 per year.

The Legislative Fiscal Office recommends approval of the request.

Oregon Parks and Recreation Department
Analyst: Pearson

Request: Authorization to apply for a grant of \$970,000 from the United States Fish and Wildlife Service to assist the Oregon Parks and Recreation Department in acquiring land for park purposes.

Recommendation: Approve the request.

Discussion: The Oregon Parks and Recreation Department (OPRD) is requesting authorization to apply for a National Coastal Wetlands Conservation grant. The grant would allow OPRD to acquire 357 acres of land in Tillamook County known as the Belz farm. This property has been on the OPRD list of desired acquisitions for more than 20 years. The landowner is a willing seller. OPRD learned of the grant opportunity in March 2014 and the Belz farm became available in April 2014. The grant application is due June 28, 2014.

The property includes 244 acres of coastal estuary wetlands and dunes, along with 113 acres of pasture and forest. Acquisition would support the Regional Wetlands Concept Plan (federal, 1990), the Strategic Plan: The Coastal Program (federal, 2007), the Oregon Conservation Strategy (state, 2005), the Oregon Coastal Management Plan (state, 1987), the Oregon Watershed Enhancement Board Ecological Priorities for Land Acquisition by Basin (state, 2004), and the Oregon Wetlands Priority Plan (state, 1989). The acreage is about 19 miles southwest of Tillamook, near the Clay Meyers State Natural Area at Whalen Island. The property abuts the beach, US Forest Service and Department of State Lands parcels.

The estimated acquisition cost is \$2.25 million. The grant requires a minimum match of 25 percent but OPRD plans to match the grant at 37 percent using Lottery Funds, which is \$830,000 of state money. A non-profit will provide up to \$450,000. The current property tax is \$3,080, which may or may not be foregone depending on what OPRD decides to do with the property. If OPRD decides to rent out the existing farm house or place the property into an agricultural lease, some property tax would be paid.

Representative Berger

FULL COMMITTEE PONY

Item 32: Parks and Recreation Department

Wetlands Conservation Land Acquisition

The Education Subcommittee recommends that the Emergency Board approve Parks and Recreation Department's submission of a federal grant application to the U.S. Fish and Wildlife Service in the amount of \$970,000 to acquire coastal property.

A landowner has agreed to sell 357 acres of land known as the Beltz Farm in the Sand Lake area of Tillamook County. The property's estimated value is \$2.25 million. The current property tax on the parcel is \$3,080 per year.

The U.S. Fish and Wildlife Service provides funding for the conservation and restoration of priority coastal habitats. The Parks Department proposes packaging the \$970,000 grant with \$830,000 state acquisition funding, and up to \$450,000 from a private donor.

The application deadline is June 28, 2014, with award notification in October. If successful, Parks can request additional expenditure limitation from the Emergency Board or during the 2015 legislative session. Before completing the purchase, Parks would order an appraisal to determine the property's value.

Parks would manage the land as a natural area with an improved parking lot and trail. No new positions are needed. Ongoing maintenance would be about \$15,000 per year.

The Education Subcommittee recommends approval of the request.



Oregon

John A. Kitzhaber, MD, Governor

Parks and Recreation Department

725 Summer St NE, Ste C
Salem, OR 97301-1266
(503) 986-0707
Fax (503) 986-0794
www.oregonstateparks.org



April 28, 2014

The Honorable Senator Peter Courtney, Co-Chair
The Honorable Representative Tina Kotek, Co-Chair
State Emergency Board
900 Court Street NE
H-178 State Capitol
Salem, OR 97301-4048

Dear Co-Chairpersons:

Nature of the Request:

The Oregon Parks and Recreation Department (OPRD) requests permission to submit a \$970,000 grant application to the U. S. Fish and Wildlife Service's (USFWS) National Coastal Wetlands Conservation Grant Program. The application is for the Fiscal Year 2015 grant cycle. USFWS awards annual matching grants under this Program to coastal States and Territories for acquisition, restoration, and/or enhancement of coastal wetland habitats.

The Department was notified of this opportunity to apply for grant funds to acquire coastal wetland property in March 2014. The coastal property to which these potential grant funds would be directed became available in April 2014. Grant applications are due June 28, 2014.

Agency Action:

The purpose of the grant aligns with OPRD's mission of natural resource protection and the Natural Areas Program. If awarded, the grant funds will be used to acquire 357 acres of land in Tillamook County comprised of 244 acres of coastal estuary wetlands and dunes, and 113 acres of upland pasture and forest.

Acquisition and protection of this property supports the Department's Sand Lake Initiative and can potentially provide significant habitat protection, recreational and educational opportunities for the public. This particular property has been a high priority for acquisition by the Department for over two decades. The landowner is a willing seller. If acquisition is successful, it is anticipated that OPRD will develop a comprehensive plan for the Sand Lake area that includes other OPRD-managed properties, including Clay Meyers State Natural Area at Whalen Island.

USFWS National Coastal Wetlands Conservation Grant funds are federal funds that require a match with non-federal dollars or contributions. Matching funds will come from lottery funds in the Department's acquisition budget. This is a nationally-competitive grant process and the proposed project grew from a joint effort between OPRD, USFWS, and a non-profit organization. The requirements of the grant can be completed with existing staff.

Action Requested:

OPRD requests permission to submit a \$970,000 grant application to the U.S. Fish and Wildlife Service's (USFWS) National Coastal Wetlands Conservation Grant Program. If the grant is awarded, the Department will request expenditure limitation from the appropriate Legislative Committee or the Emergency Board.

Legislation Affected:

None.

Sincerely,



Lisa Van Laanen
Director

Cc Linda Gilbert
Lisa Pearson

RECEIVED

APR 24 2014

BUDGET AND MGMT.

ANALYSIS

Consent Agenda Item: Various Agencies

Requests for Approval to Apply for Federal Grants

Analyst: Krista McDowell

Recommendation: Approve all seven requests, with the understanding that, if the funds are awarded, the agencies will return to the Emergency Board or Legislative Assembly for approval of any necessary additional Federal Funds or Federal Funds as Other Funds expenditure limitation and position authority.

Retroactive grant application approval is sought for three of the seven requests. Retroactive approval is necessary for the applications with deadlines that fell after the submittal dates for the February 2014 meetings of the Joint Committee on Ways and Means and for which prior legislative approval has not been obtained. For all of these retroactive requests, the agency submitted timely advance notification to legislative leadership of its intent to apply for the grants as required by the Department of Administrative Services and Legislative Fiscal Office instructions for submittal of grants requests to the Emergency Board.

7. Department of Education – Mental Health Issues in School-Aged Youth

Request: Approve the submission of a federal grant application to the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration in the amount of \$9.75 million to be disbursed over a five-year period.

Analysis: The purpose of the grant is to increase awareness of mental health issues among school-aged youth and to provide training for school personnel to detect and respond to youth who may have mental health issues, and their families. The funds will pay for the training of a core group of Youth Mental Health/First Aid instructors, selected from three local education agencies. Specific costs may include books and other course materials, meeting space, and substitute teachers so attendees may be trained during regular school days. After grant funds become exhausted, existing program services and operations will have shifted to support the new training model and additional funding mechanisms are not believed to be necessary to sustain the program. The grant requires no matching funds and no additional positions will be created to complete this work.

24. Criminal Justice Commission – Justice Reinvestment Initiative Programs

Request: Approve, retroactively, the submission of a federal grant application to the U.S. Department of Justice, Office of Justice Programs in the amount of up to \$1.75 million for justice reinvestment initiative programs.

Analysis: The Criminal Justice Commission (CJC) is seeking approval for a U.S. Department of Justice grant designed to assist high-performing justice reinvestment initiative programs. This is a

competitive grant with a 36-month project period and a maximum award of \$1.75 million. The grant does not require a match because Oregon has already reinvested savings into a justice reinvestment evidence-based strategy with the passage of HB 3194 (2013). If awarded, the Commission would utilize the funds to create a grant program similar to the SB 416 pilot program in Marion County that looks to reduce prison intakes and recidivism rates for those convicted of non-violent property offenses. LIC would have the new grant program target one or more of the Oregon counties that currently contribute to a high percentage of prison incarcerations, and require any sub-recipients to develop a sustainability plan for alternative funding sources for the programs continuation once the federal grant is complete.

26. Department of Justice – Victim Access to Services

Request: Approve, retroactively, the submission of a federal grant application to the U.S. Department of Justice, Office of Justice Programs in the amount of up to \$250,000 for a state technology capacity grant.

Analysis: The purpose of the grant is to fund increased victim access to technology, and thereby resources, and improve state data collection related to victims of crime. The agency plan, if awarded this grant, is to conduct a statewide survey of current recipients of Victims of Crime Act funding to identify small scale technology projects to improve services for victims (e.g., software updates, additional wireless capacity, and video conferencing capabilities).

Grant awards will range from \$25,000 to \$250,000. This is a hybrid formula/competitive grant. The grant performance period is between 12 to 36 months. Nationwide, a total of \$2.3 million in grant funding is available. There is no mandatory state matching funds requirement. If the grant is awarded, the agency may request additional Other Funds expenditure limitation, including the possible establishment of one limited duration position.

31. Parks and Recreation Department – Historical Columbia River Highway State Trail

Request: Approve, retroactively, the submission of a federal grant application to the U.S. Department of Transportation, National Infrastructure Investment Grant Program in the amount of \$9.5 million.

Analysis: The Parks and Recreation Department will use these grant funds to continue work to construct and restore portions of the Historic Columbia River Highway State Trail. Grants under the program typically require a match with non-federal dollars; however, this project qualifies for 100% federal funding due to the rural location of the trail. No additional positions will be created to complete this work.

33. Parks and Recreation Department – Historic Preservation

Request: Approve the submission of a federal grant application to the National Park Service Historic Preservation Fund in the amount of \$25,000.

Analysis: The Parks and Recreation Department will use these grant funds to document historical places associated with populations that have been under-represented in traditional historical narratives. The Department will create and submit a Multiple Property overview document for five individual property nominations to the National Register of Historic Places, as well as analyze the property information for accuracy and completeness; additionally, the sites will be recorded in the Oregon Historic Sites Database. This grant application does require matching funds of non-federal dollars or in-kind contributions that will come from the State Historic Preservation Office, the Oregon Black Pioneers Organization, and the Oregon Cultural Trust. No additional positions will be created to complete this work.

37. Department of Agriculture – Wolf-Livestock Demonstration Project

Request: Approve the submission of a federal grant application to the U.S. Fish and Wildlife Service, Wolf-Livestock Demonstration Project Grant Program in an amount not to exceed \$200,000.

Analysis: The Department of Agriculture (ODA) is seeking approval for the submission of a federal grant application to the U.S. Fish and Wildlife Service (USFWS) from the Wolf-Livestock Demonstration Project Grant Program. The Department anticipates the grant request will be between \$50,000 and \$100,000, and the amount requested will not exceed \$200,000. The Department applied for this same grant last year and was awarded a total of \$63,125. This is a competitive grant solicitation and requires a 50% state match which will be met using some of the \$200,000 General Fund appropriated for the Wolf Compensation Program in the 2013-15 legislatively adopted budget.

40. Department of Transportation – Electronic Fuels Tax System

Request: Approve the submission of a federal grant application to the Federal Highway Administration in an amount not to exceed \$250,000 for a fuels tax evasion grant.

Analysis: The Department of Transportation (ODOT) is seeking approval of a grant application to the Federal Highway Administration (FHWA) for the purpose of funding ODOT's new electronic Fuels Tax System. The new system will aid ODOT by decreasing fuels tax evasion and increased coordination with other state agencies, Indian tribes, and the Internal Revenue Service for the enforcement of fuel tax laws. The system will help decrease fuels tax evasion by tracking fuel as it is purchased, sold, transferred, and used. ODOT estimates that an additional \$10 million per year could be realized in increased fuel tax collections.

The Fuels Tax System Replacement project has gone through the Oregon State Chief Information Officer/Legislative Fiscal Office Joint Review process. The project is currently estimated to cost \$3.4 million with a June 2015 completion date. Previously, ODOT submitted grant applications and received funding for this project through FHWA. Currently, the project is on schedule and within budget.

Recommendation Summary

The Legislative Fiscal Office recommends approval, en bloc, of these seven requests to apply for federal grants.

Budget Narrative

Parks and Recreation Department

Agency Summary

OREGON PARKS AND RECREATION COMMISSION

To assure accountability to all Oregonians, the Oregon Parks and Recreation Commission sets policy and approves major actions of the Oregon Parks and Recreation Department (OPRD). The Commission establishes policy, promotes the state's outdoor recreation agenda, sets budget goals and approves the OPRD biennial budget request, adopts rules for OPRD, approves acquisition of property for the state park system, and sets rates for the use of park facilities.

The Oregon Parks and Recreation Commission consists of seven members appointed by the Governor and confirmed by the Senate. As specified by state law, the Commission represents each of Oregon's five congressional districts, plus two at-large representatives, one from east of the Cascade Mountains and one from west of the summit of the Coast Range. The Commissioners are committed advocates who only receive a nominal daily stipend while in performance of official duties, plus actual costs of travel, food and lodging associated with their service to the state. Commissioners serve staggered four-year terms. Current members of the Commission are:

Jay Graves, Chair
Portland
Congressional District 3

Brad Chalfant
Bend
Congressional District 2

Cal Mukumoto, Vice Chair
Coos Bay
Congressional District 4

Vacant
Congressional District 1

Wendy Veliz
Wilsonville
Congressional District 5

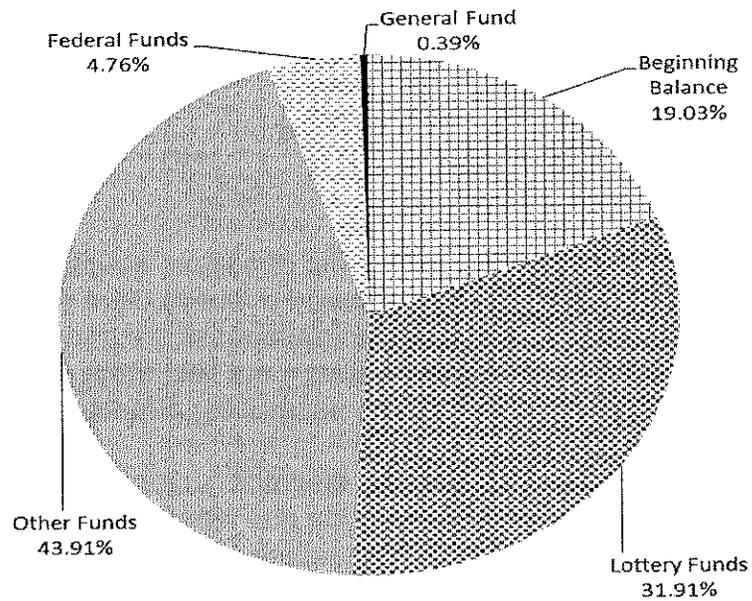
Robin Risley
Cannon Beach
West of the Coast Range

Lisa Dawson
Joseph
East of the Cascade Range

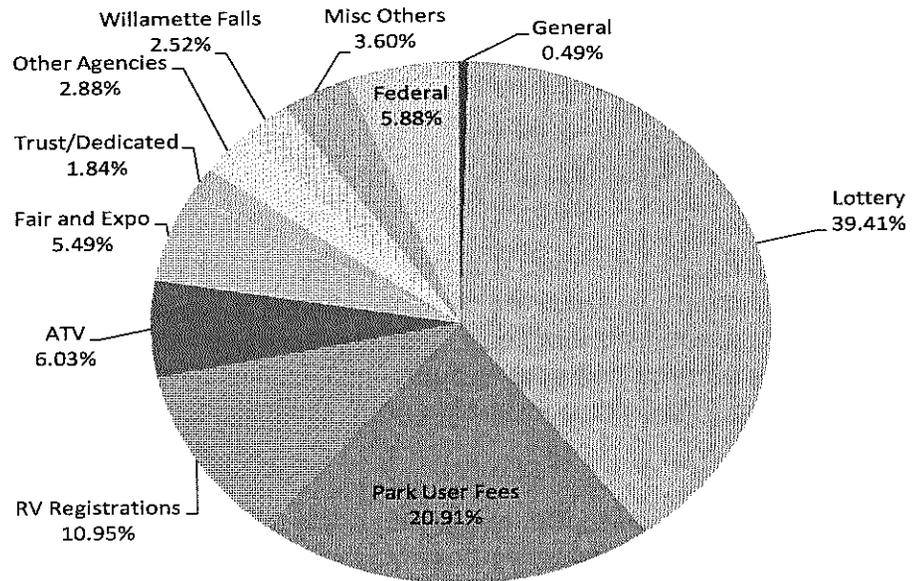
Budget Narrative

Budget Summary Graphics

2013-15 Legislatively Adopted Budget by Fund Revenues by Fund Type

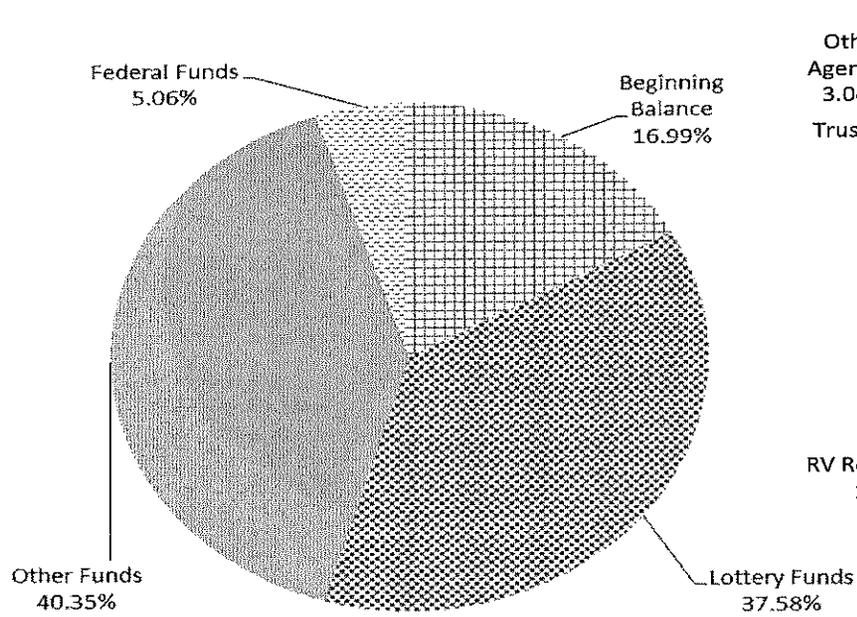


2013-15 Legislatively Adopted Budget Breakdown of Revenue Sources

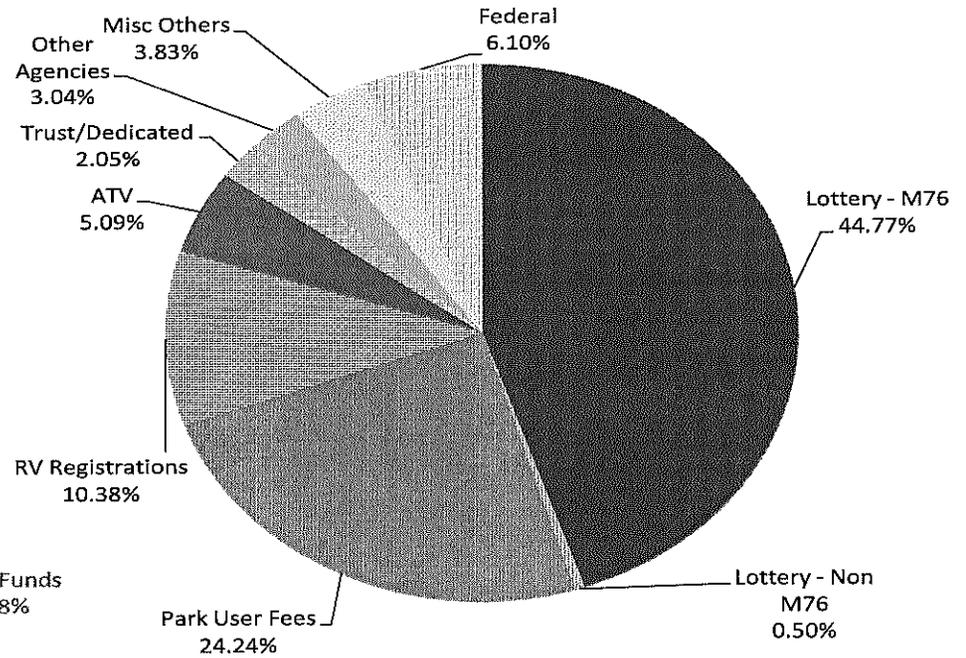


Budget Narrative

2015-17 Governor's Recommended Budget by Fund Revenues by Fund Type

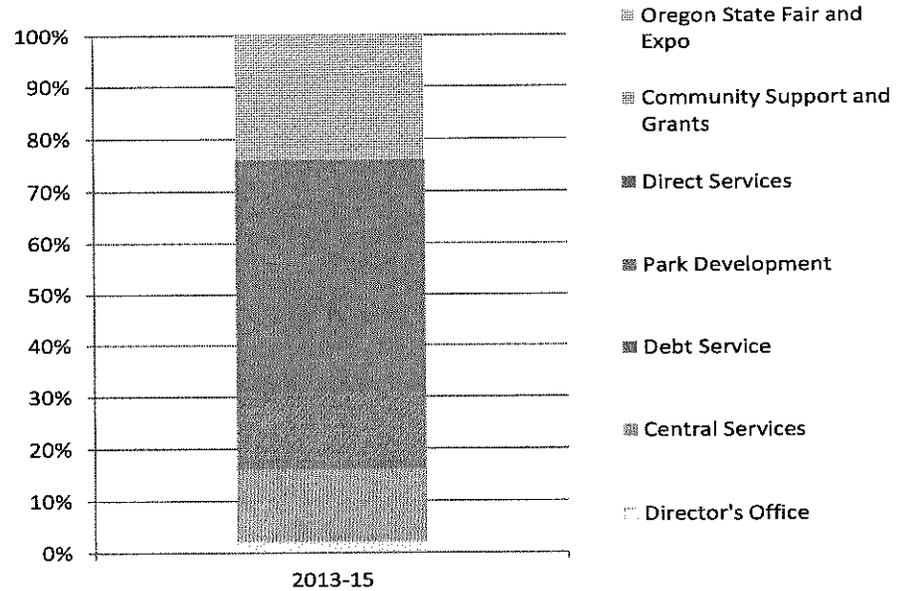
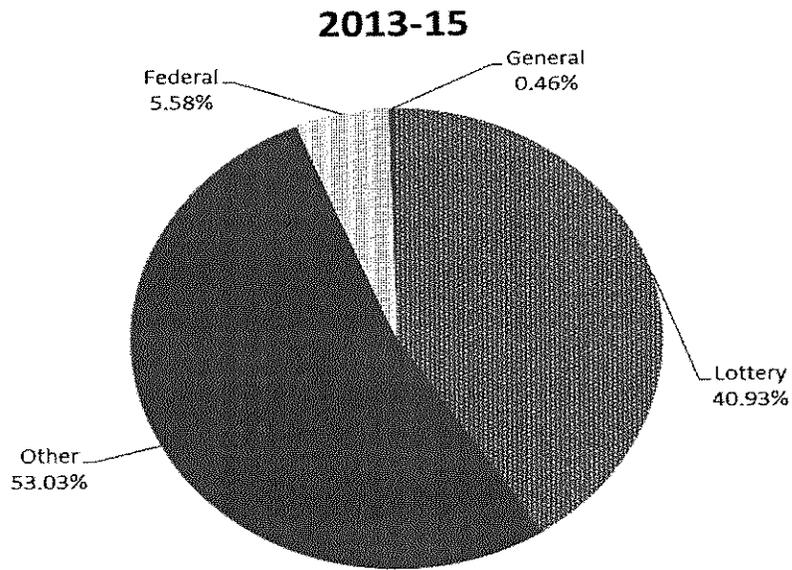


2015-17 Governor's Recommended Budget Breakdown of Revenue Sources



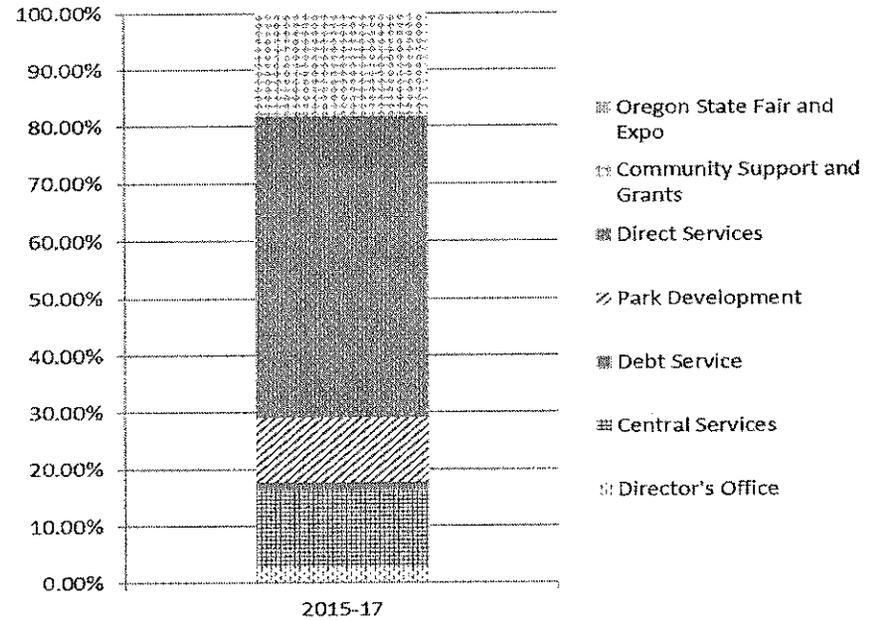
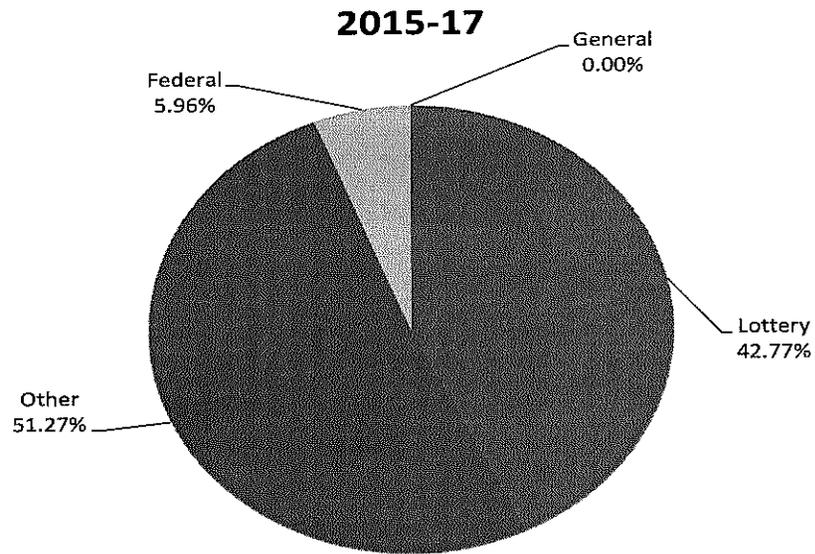
Budget Narrative

2013-15 Legislatively Adopted Budget by Program



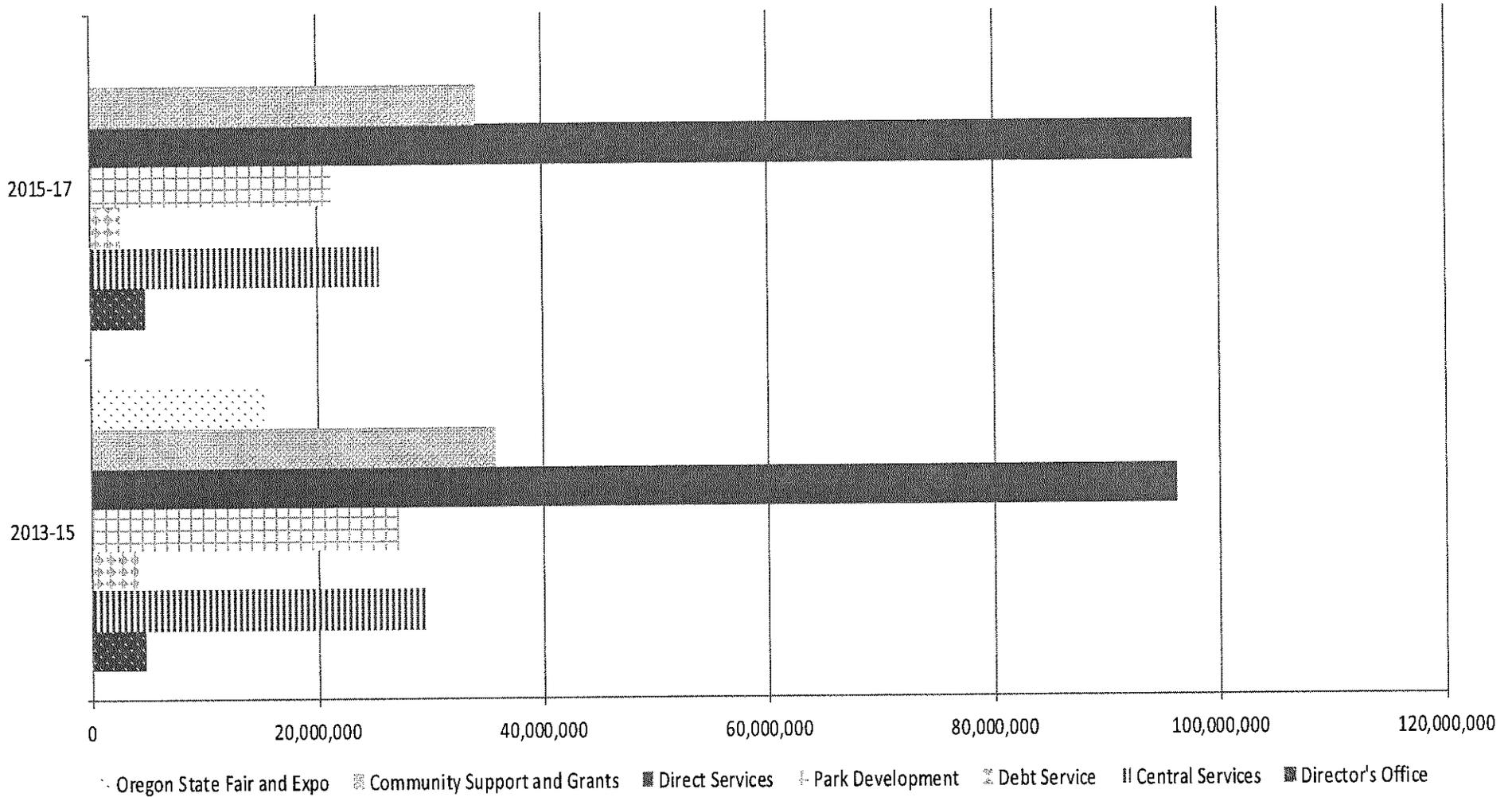
Budget Narrative

2015-17 Governor's Recommended Budget by Program



Budget Narrative

Comparison of 2013-15 Legislatively Adopted Budget to 2015-17 Governor's Recommended Budget



Budget Narrative

Mission Statement and Statutory Authority

MISSION: TO PROVIDE AND PROTECT OUTSTANDING NATURAL, SCENIC, CULTURAL, HISTORIC AND RECREATIONAL SITES FOR THE ENJOYMENT AND EDUCATION OF PRESENT AND FUTURE GENERATIONS.

Oregon Parks and Recreation Department (OPRD) administers Oregon's public investment in land and facilities for parks, recreation and historic preservation as follows:

- State Park and other Land Management:
 - Providing outstanding park experiences to visitors,
 - Administering, operating and maintaining state parks, trails, and natural areas,
 - Protecting and managing significant natural and cultural resources,
 - Acquiring state park lands,
 - Planning, designing, and implementing state park facility maintenance and development projects,
 - Providing opportunities to connect to state parks through volunteering,
 - Protecting Oregon's Ocean Shore State Recreation Area and State Scenic Waterways, and
 - Managing Oregon's Natural Heritage Program.
- Outdoor Recreation and Planning
 - Administration of non-motorized land and water based recreation trails,
 - Administration of the All-Terrain Vehicles (ATV) program,
 - Administration of recreation grants to counties and local governments,
 - Management of Parks and Natural Resource funded programs for local park development grants,
 - Development of statewide comprehensive outdoor recreation plans, and
 - Coordination of interagency and inter-organizational recreation outreach.
- Heritage Conservation
 - State Historic Preservation Office,
 - Oregon Heritage Commission,
 - Oregon Historic Cemetery Commission,
 - Administration of state and federal grants and programs of the National Historic Preservation Act,
 - Archaeological site assessments and permits, and
 - State and federal tax incentive programs for Oregon Historic Properties.

Budget Narrative

- Oregon Exposition Center
 - Annual State Fair,
 - Year-round event hosting and planning, and
 - Maintain and improve 185 acres of exposition grounds and facilities.

Note: Senate Bill 7 (2013) transitions the Oregon State Fair and Oregon Exposition Center (OSFEC) from OPRD to a public corporation and places it under the guidance of the Oregon State Fair Council.

Budget Narrative

OREGON CONSTITUTIONAL PROVISION

Article XV, Section 4-State Lottery; Use of Net Proceeds from State Lottery

Related Statute: Parks and Natural Resources Fund ORS 541.940

Article IX, Section 3a-Use of revenue from taxes on motor vehicle use and fuel; legislative review of allocation of taxes between vehicle classes

STATUTORY AUTHORITY

ORS Chapter 390; State and Local Parks; Recreation Programs; Scenic Waterways; Recreation Trails; State Recreation Areas; Ocean Shores; and All-Terrain Vehicles.

Historic, Archaeological and Cultural Preservation Statutes:

ORS 358.475-358.565	Classification of Historic Property
ORS 358.570-358.595	Oregon Heritage Commission
ORS 358.605-358.622	Historic Preservation Plan
ORS 358.635-358.660	Preservation of Property of Historic Significance
ORS 358.680-358.690	Oregon Property Management Program for Historic Sites and Properties
ORS 358.583-358.770	Grants for Museums
ORS 358.905-358.961	Archaeological Objects and Sites
ORS 97.740-97.760	Indian Graves and Protected Objects
ORS 97.772-97.784	Oregon Commission on Historic Cemeteries
ORS Chapter 565	Fairs and Exhibits
ORS 273.563-273.591	Natural Areas Program

Oregon Administrative Rules: Chapters 736

(See also ORS Cross References and related Oregon Administrative Rules)

Budget Narrative

Agency Strategic Plan

Long-Range Plans

The Oregon Parks and Recreation Commission has articulated eight principles that provide long-term, fundamental direction for the Department. These principles are part of the Centennial Horizon strategy adopted by the Commission in 2008.

Introduction

The mission of the Oregon Parks and Recreation Department is to provide and protect outstanding natural, scenic, cultural, historic and recreation sites for the enjoyment and education of present and future generations. The Department is guided by the Oregon Parks and Recreation Commission, which is composed of seven citizens appointed by the Governor. The Commission oversees the direction of the Department, which is described in *Centennial Horizon*, adopted in 2008. The document steers the Department to its 100th anniversary in 2022 and beyond by stating broad principles and specific strategies that guide management of the Oregon parks, recreation and heritage systems.

Since receiving Lottery funding in 1999, the Department has invested over \$500 million to operate, maintain, improve and expand parks, acquire new space for recreation, preserve Oregon's heritage, and provide grants that help local governments in Oregon do the same. The *Centennial Horizon* principles represent our evolving vision to continue meeting the diverse, growing needs of Oregonians. Themes run through each of the goals: a commitment to preserve and protect Oregon's natural and cultural treasures, provide unforgettable recreational experiences and use partnerships to leverage the investment Oregonian's have made in the Department.

Budget Narrative

Principle 1: Save Oregon's Special Places

The park system we enjoy today is because of the foresight of yesterday. Policymakers, politicians and ordinary citizens took bold actions that set aside priceless pieces of Oregon. OPRD's job is to continue this legacy.

Vision

The state is endowed with wild, rural and urban areas interconnected with systems of trails, parks, natural areas, heritage sites, coastline and rivers that are accessible and healthy. This integrated system is seamless, regardless of landowner or boundary.

Strategies

- Secure outstanding habitats, historic places and scenic settings. Encourage public ownership through grants or public/private partnerships.
- Protect important vistas, viewpoints and scenery.
- Acquire and restore marginal lands that have the potential to become special places.
- Acquire or help safeguard Oregon's historic places, such as the Oregon State Fairgrounds, and stimulate activities that foster their use, care and conservation.
- Manage properties to ensure their health, to protect their beauty, and to restore rare, sensitive, threatened and endangered species.
- Expand and reform protection of Oregon's ocean, beaches and rocky shore habitat.
- Maintain and enhance watersheds and ecosystems we own by collaborating with other agencies, non-profit organizations and park neighbors.

Principle 2: Connect People to Meaningful Outdoor Experiences

OPRD fulfills its mandate by providing state-owned properties for recreation, and by leading others to work cooperatively to meet Oregon's total recreation needs.

Vision

Inspire people to connect with Oregon's landscapes, heritage and culture.

Budget Narrative

Strategies

- Make sure that our acquisitions and recreation planning reflect the needs of youth, an aging population, a more diverse population and a generally less active population.
- Purchase and build or enable others to purchase and build new types of parks that will meet a growing population's needs.
- Increase the number of young visitors and families, by providing facilities that offer first-hand experiences in nature and the outdoors.
- Increase peak season visits to lesser-known parks, and conversely, increase visits to popular "summer" parks during the quiet season.
- Directly and indirectly create interconnected system of bicycle, hiking and water trails to position Oregon as a top trails state in the U.S.

Principle 3: Take the Long View

When we build and maintain parks, heritage areas and facilities, we must balance the needs of today's recreation with tomorrow's health. It is incumbent upon us to use environmentally sound and culturally sensitive methods of construction and maintenance.

Vision

People will reap the benefits of today's park system knowing that tomorrow's park system will be there for future generations, healthy and vibrant.

Strategies

- Provide first-class park facilities designed to appeal to a wide variety of visitors and uses.
- Create a series of legacy projects that will mark this era in the history of the Department.
- Promote the ethic that parks are vital to Oregon's way of life, and that we have a civic responsibility to provide and protect them.
- Preserve Oregon's heritage through cultural and historic sites, events, interpretation and experience.
- Connect Oregonians and visitors with the "Best of Oregon" through programs and events at the Oregon State Fairgrounds.
- Reduce OPRD's environmental impacts at all levels.
- Apply sound planning, industry standards and technology to design, construct, and maintain the physical infrastructure of the park system.

Budget Narrative

Principle 4: Engage People Through Education and Outreach

Strong communication and interpretation can inspire people to connect with the outdoors, help them enjoy and understand the parks, and encourage stewardship.

Vision

Our visitors experience a sense of discovery and connection to our parks that inspires their lifelong stewardship of Oregon's natural, cultural and historic places.

Strategies

- Inspire people to connect with Oregon's landscape by providing comprehensive information about hiking, biking, equestrian and paddling opportunities, camping and other outdoor activities.
- Embrace new media, social networking and better web technology to survey our visitors, hear their stories and exchange ideas.
- Continue with comprehensive, formal visitor surveys.
- Offer interpretive programs to make parks come alive and tell local stories.
- Promote a regional approach to outreach and interpretation that will foster a sense of renewed ownership in local communities.
- Encourage teachers and college professors to use parks as laboratories to advance education objectives and conduct research.
- Increase interest through school programs (K-12).
- Create vivid heritage experiences through "living landscapes."
- Showcase exemplary environmental practices.
- Collaborate with Oregon colleges and universities to share Oregon State Fairground space as extensions of their campuses and to offer outreach programs.

Principle 5: Build the State Park System with Purpose and Vision

Oregon's state parks are gateways to a destination or are themselves individual destinations. The system as a whole can be enlarged by linking these properties to other public or private land.

Vision

Oregon is transformed into a seamless, borderless recreation area.

Budget Narrative

Strategies

- Understand the scope of recreation resources in each major region of Oregon.
- Collaborate with Oregon recreation land managers to improve recreation offerings in Oregon.
- Communicate all of Oregon's recreation offerings in a comprehensive manner.
- Market Oregon State Park properties as recreation hubs that connect people to each region's vast resources through information, interpretation, and education.
- Prioritize properties for State Park acquisition or development that serve as portals to Oregon's significant recreation, cultural or scenic resources.
- Provide grant funding support to communities and other governments to improve the array of park, recreation and heritage offerings throughout the state.
- Pursue grant funding support at Oregon State Park properties that link State Parks to other important environmental, social and cultural initiatives in Oregon.

Principle 6: Attract and Inspire Partners

Advocacy groups, volunteers, land owners and governments across a spectrum of interests offer wisdom and insight needed to create the best recreational, environmental and cultural experiences in Oregon.

Vision

Our partners' goals and OPRD's goals are reached together, through shared, mutually beneficial projects that add up to more than the sum of their parts.

Strategies

- Examine how well current partnerships are working.
- Improve our ability to deliver services by nurturing and expanding active, vibrant "friends" groups and volunteers.
- Increase awareness of partnership possibilities.
- Target partnerships that yield the greatest benefit to our mission.
- Promote new parks and trails developed by other providers.
- Help communities develop recreation and heritage options, through well-managed grant programs to local governments, education and other park providers.
- Help build and broaden local economies by offering recreational, cultural and heritage experiences.
- Blur lines between Oregon land managers and stewards, so that the public experience is seamless.
- Find new funding sponsors and program partners for the Oregon State Fairgrounds.

Budget Narrative

Principle 7: Prioritize Based on the Vision

Focus time, energy, talent and funding on those activities that effectively advance the goals of OPRD and this plan.

Vision

OPRD routinely demonstrates creative, collaborative solutions to business challenges.

Strategies

- Advance projects that are consistent with this Vision.
- Allocate enough staff and funding to complete projects successfully.
- Fully integrate the resources of the agency for efficiency and effectiveness.
- Develop, diversify, and stabilize long-term funding sources.
- Adopt fiscal guidelines to guide budget development, funding strategies, and accountability.
- Create an organization that accepts change eagerly, and adapts to it quickly.
- Seek innovative ways to fund activities.
- Define, in policy, how decisions are made and executed.
- Communicate early and frequently to ensure timeliness, accuracy and integrity of target programs and projects.
- Cluster staff around projects to focus and share knowledge, skills and abilities.

Principle 8: Oregon's Parks Will Be Tended by People Who Love Their Work

An excellent state park system is operated by staff and volunteers who are trained, motivated, challenged and satisfied by what they do. They are committed to professional excellence and to providing memorable experiences for their visitors.

Vision

All people who work or volunteer on behalf of Oregon's parks are honored to represent them.

Budget Narrative

Strategies

- Be an employer that people want to work for.
- Recruit and cultivate highly-skilled staff and volunteers who reflect the diversity of Oregon's population and who serve the public enthusiastically.
- Encourage staff to become active with professional associations that build their professional credentials and expand their network of support.
- Monitor staff and volunteers' satisfaction.
- Encourage innovation by creating and sharing new approaches to customer service.
- Recognize and reward excellent work of staff and volunteers.
- Encourage staff and volunteers to take advantage of training and development opportunities.

Budget Narrative

2015-17 Short Term Plan

The Oregon Parks and Recreation Department is divided into four main operating divisions – Operations, Heritage and Community Programs, Oregon State Fair and Exposition Center and Administration. Each of these divisions are charged with ensuring that the goals of Centennial Horizon and investment strategy are met.

Operations Division:

- Provide on-the-ground operation of recreational properties – including Parks that offer overnight accommodations,
- Manage the natural resources under agency stewardship,
- Execute the Maintenance and Enhancement Program,
- Manage the Acquisition and Development Program,
- Provide interpretive programs that educate visitors about the natural resources, history and culture of the areas surrounding the parks and throughout Oregon, and
- Deliver the park experience to visitors.

Heritage and Community Programs:

- Manage all federal and state heritage programs
- Coordinate programs that:
 - advocate for historic cemetery conservation,
 - advise on historic preservation policy,
 - designate historic properties,
 - provide grants to heritage programs,
 - provide grants to museums and historical societies, and
 - implement the Oregon Historic Trails Plan.
 - provide lottery funded grants to local communities
 - provide grants for ATV activities

Budget Narrative

Oregon State Fair and Exposition Center:

- Conduct an annual State Fair, an event 11 days in length ending on Labor Day,
- Provide space “for rent” for a variety of exposition events, and
- Create and produce events or activities on the grounds.

Note: Senate Bill 7 (2013) transitions the State Fair and Oregon Exposition Center (OSFEC) from OPRD to a public corporation and places it under the guidance of the Oregon State Fair Council.

There are debt service payments on various bonds issued for the Oregon State Fair and Exposition Center prior to its transfer to the Department. OPRD will continue to pay the Debt Service on these bonds until paid off.

The Administration Division:

- Provide overall agency direction, support commission,
- Provide centralized reservation services,
- Provide Financial Services including budget, accounting and payroll,
- Provide statewide technology support to the agency,
- Provide Human Resources, Risk and Safety Services,
- Plan for future recreational needs,
- Provide public services and marketing including development and printing of brochures, media contact, maintenance of the Department web page, and
- Manage the Department’s volunteer program which provides over 465,000 hours of support to the Department’s mission each year.

Budget Narrative

Section 1: Budget Principles

- a. Dedicated lottery funds will be used as constitutionally directed for: “protection, repair, operation, creation and development of state parks, ocean shores and public beach access areas, historic sites and recreation areas [and] for the following purposes: (1) maintain, construct, improve, develop, manage and operate state park and recreation facilities, programs and areas; (2) acquire real property(3) operate grant programs for local government.
- b. General operations of the Department will be funded with a mix of other and lottery funds with the other funds primarily coming from Parks User Fees and Recreational Vehicle registration fees. Dedicated funds will be spent according to their specific purpose.
- c. The Department is committed to maintaining the following programs as adopted by the Commission in its Investment Strategy and will allocate dedicated lottery funds in each biennium.
 - i. Facility Investment Program (FIP) – for maintenance, repair, reduction of backlog and enhancement of park facilities.
 - ii. Acquisition – for the acquisition of real property for the creation and operation of state parks, ocean shores public beach access areas, recreation and historic sites or because of natural, scenic, cultural, historic and recreational value
 - iii. Local Government Grant Program – to assist local governments in accomplishing park and recreation purposes
- d. Successfully transition the Oregon State Fair and Exposition Center to the Oregon State Fair Council.
- e. Federal funds will be maximized for the greatest benefit to the Department.
- f. Review user fees biennially and adjust as necessary to accommodate for inflation, parity, and other factors, while ensuring that parks remain accessible.

Budget Narrative

Section 2: Budget Objectives

- a. Ensure the long-term sustainability of Oregon's state park and heritage systems.
- b. Create recreation and heritage experiences that meet the needs of a diverse population.
- c. Build a strong relationship with Oregon communities through grants and expertise so we can connect Oregonians to a more complete recreational experience.
- d. Strengthen, and develop, mutually beneficial partnerships with other state, federal and local agencies, tribal governments, communities, service groups, volunteer organizations and private businesses.
- e. Balance repairs and improvements to existing parks against strategic, affordable new acquisitions.
- f. Use technology to better serve our customer's needs, and earn new revenue as a consequence.
- g. Maintain current service levels in the state park and heritage systems without expanding agency responsibilities into new areas.

Budget Narrative

2015-17 Key Performance Measures

1. Park Visitation- Visitors per acre of Oregon Parks and Recreation Department property.
2. Heritage Program Benefits- Number of properties, sites, or districts that benefit from an OPRD-managed heritage program.
3. Grant Programs- Percent of Oregon Communities that benefit from an OPRD-managed grant program.
4. Property Acquisition- Recreation lands index: Park lands and waters acquired by OPRD as a percentage of total goal. (Linked to Oregon Benchmark #91)
5. Facilities Backlog- Percent reduction in facilities backlog since 1999.
6. Customer Satisfaction- Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and reliability of information.
7. Commission Best Practices- Percent of total best practices met by the State Parks and Recreation Commission.

The September 2014 Key Performance Measures report is located in the Special Reports section.

Budget Narrative

PROGRAM PRIORITIZATION FOR 2015-17

Agency Name: Oregon Parks and Recreation Department																			Agency Number: 63400	
2015-17 Biennium																				
Program/Division Priorities for 2015-17 Biennium																				
1	2	3	4	5	6	7	8	9	10	12	14	15	16	17	18	19	20	21	22	
Priority (ranked with highest priority first)	Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measure(s)	Primary Purpose Program- Activity Code	GF	LF	OF	FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Included as Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FC, S)	Legal Citation	Explain What Is Mandatory (for C, FM, and FO Only)	Comments on Proposed Changes to CSL Included in Agency Request		
Agcy	Prgrm/ Div																			
1	1	OPRD	Park Exp	Park Experiences - field operations, interpretive services, natural resources, Ops engineering	634.1,4,6,7,8	11		35,066,237	55,859,870	2,047,540	\$ 92,973,647	714	448.75	N	Y				Reductions are made to this program to stay within projected revenues for the Department.	
2	1	OPRD	Heritage prg	Heritage Programs	634.2,3,4	11		2,710,825	968,342	1,185,101	\$ 4,864,268	19	19.00	N	Y	FO	see below (a)	See notes with Criteria	Federal grant funds are carried over in a policy package. Reductions are made to this program to stay within projected revenues for the Department.	
3	1	OPRD	FIP	Facilities Investment Program	634.4,6,7	11		18,004,720	3,386,366	1,679,158	\$ 23,070,244	13	13.00	N	Y				Reductions are made to this program to stay within projected revenues for the Department.	
4	1	OPRD	Bus Svcs	Business Services - reservation and distribution center	634.4,8	11		2,615,334	4,013,034		\$ 6,628,368	27	25.10	N	Y				Reductions are made to this program to stay within projected revenues for the Department.	
5	2	OPRD	Rec Grants	Recreation Grants	634.3	11		10,739,018	1,413,539	3,804,905	\$ 15,757,462	2	2.00	N	Y	FO	see below (b)	See notes with Criteria	Federal grant funds are carried over in a policy package.	
6	3	OPRD	Heritage grt	Heritage Grants	634.3	11		835,297	228,660	677,102	\$ 1,741,059			N	Y	FO	see below (a)	See notes with Criteria	Reductions are made to this program to stay within projected revenues for the Department.	
7	2	OPRD	Acq	Property Acquisition Program	634.1,4,5	11		3,108,645			\$ 3,108,645			N	Y				Reductions are made to this program to stay within projected revenues for the Department.	
8	2	OPRD	T&S	Trust and Dedicated Accounts	634.4,8	11		496,429	5,677,573		\$ 6,174,002			N	Y				Reductions are made to this program to stay within projected revenues for the Department.	
9	1	OPRD	Ext Relation	External Relationships - communication with the public, recreation research	634.2,4	11		1,233,093	1,929,146		\$ 3,162,239	8	8.00	N	Y				Reductions are made to this program to stay within projected revenues for the Department.	
10	4	OPRD	ATV Prog	ATV program and grants	634.3,4,8	11		0	12,401,823		\$ 12,401,823	8	8.00	N	Y				Reductions are made to this program to stay within projected revenues for the Program.	
11	1	OPRD	OEC	Oregon Exposition Center	634.9,10	11	1,013,794	2,622,860	12,082,842		\$ 15,719,496	24	19.54	N	N				Based on SB 7 (2013), a policy package eliminates this program from OPRD's budget. The Oregon State Fair Council will be responsible for the Oregon State Fair and Exposition Center.	

Budget Narrative

Program/Division Priorities for 2015-17 Biennium																					
1	2	3	4	5	6	7	8	9	10	12	14	15	16	17	18	19	20	21	22		
Priority (ranked with highest priority first)	Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measure(s)	Primary Purpose Program-Activity Code	GF	LF	OF	FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Included as Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explain What is Mandatory (for C, FM, and FO Only)	Comments on Proposed Changes to CSL Included in Agency Request			
Agcy	Prgm/ Div																				
NR	NR	OPRD	Debt Svc	OEC Debt Service			1,682,355			\$ -		0	0.00	N	N	D					
NR	NR	OPRD	Debt Svc	Willamette Falls Debt Service			912,495			\$ 1,682,355		0	0.00	N	N	D					
NR	NR	OPRD	DO/Comm	Director's Office and Commission	634.4,11	11		614,120	879,401	\$ 1,493,521	3	3.00	N	Y				Reductions are made to this program to stay within projected revenues for the Department.			
NR	NR	OPRD	Agy/Improve	Agency Improvement - agency wide policy, program review and improvement	634.4	11		93,425	145,360	\$ 238,785	1	1.00	N	Y				Reductions are made to this program to stay within projected revenues for the Department.			
NR	NR	OPRD	Adm Svcs	Administrative functions - Acctg, Budget, IT, HR, Procurement, Volunteers, Risk and safety	634.4,8,11	11		7,586,758	11,714,896	\$ 19,301,654	46	46.00	N	Y				Reductions are made to this program to stay within projected revenues for the Department.			
							1,013,794	88,321,610	110,700,852	\$ 9,193,806	865	593.39									

7. Primary Purpose Program/Activity Exists

- 1 Civil Justice
- 2 Community Development
- 3 Consumer Protection
- 4 Administrative Function
- 5 Criminal Justice
- 6 Economic Development
- 7 Education & Skill Development
- 8 Emergency Services
- 9 Environmental Protection
- 10 Public Health
- 11 Recreation, Heritage, or Cultural
- 12 Social Support

19. Legal Requirement Code

C: Constitutional
D: Debt Service
FM: Federal - Mandatory
FO: Federal - Optional (once you choose to participate, certain requirements exist)
S: Statutory

(a) SHPO - National Historic Preservation Act of 1966; Public Law 89-665
(b) Land and Water Conservation Program - Public Law 88-578.76 Stat 897 Title 16 U.S.C. OAR Division 8 738-008-0005;0055 and ORS 390.180
(b) Recreation Trails Program 23 U.S.C. 104 SAFETEA-LU
(b) Natural Heritage Program - United States Endangered Species Act of 1973. Cooperative Endangered Species Conservation Fund (Section 6 grant program). 16 U.S.C. §1535(c)(1)

Document criteria used to prioritize activities:

OPRD based the prioritization on the Agency Mission, Centennial Horizon and the Investment Strategy. These items have been approved the by the Oregon Parks and Recreation Commission. In addition, OPRD reviewed the required 10 percent reduction list and internal prioritizations maintained in case Other or Lottery Funds decline substantially to maintain consistent priority rankings.

OPRD has constitutionally dedicated funding but not programs. Therefore, there are no "C's" in Column 19.

NR - Not ranked based on the instructions.

OPRD is not required to accept federal funds from the Land and Water Conservation Fund (LWCF) or Recreation Trails Program (RTP). However, these programs primarily pass these funds on to other entities in the state - cities and counties. Once LWCF funds have been accepted and grants awarded, OPRD has a responsibility to inspect and certify past funded projects at least one every 5 years forever.

While the state is not technically required to accept federal funds to carry out SHPO functions, doing so allows Oregon's historic properties to benefit from those programs. It also provides the state a streamlined method for handling the cultural resource reviews required of all federally funded or licensed projects in the state (approx. 250 projects per month, including numerous ODOT projects). Without the SHPO reviews, many of those projects would be delayed or perhaps canceled.

Budget Narrative

Reduction Options

The Oregon Parks and Recreation Department modified current service level budget includes \$1,013,794 General Fund, \$82,088,116 Parks and Natural Resource Funds (Lottery), \$107,314,097 Other Funds, and \$9,193,806 Federal Funds. Major business activities supported by these funds are: Operations, Facility Investment Program, Grant Programs, Heritage and Community Programs, Oregon Exposition Center and Administration. These activities include: 1) Legislatively established parks and recreation programs, including Historic and Cultural preservation, Scenic Waterways, Willamette Greenway, Ocean Shores, Recreational Trails and; 2) essential operating services including personnel, payroll, accounting, reporting, budgeting, information services, publicity and publications, purchasing, fleet, property management and operation of the state park system. The department's operating budget is 71.87% of the total current service level budget. The remainder is a combination of pass-through funds to local governments, non-profit groups, and other government entities; acquisition, development and facility investment funds; debt service costs; and charges from other state agencies. The proposed reductions options are as follows, by priority and fund type:

ACTIVITY OR PROGRAM	DESCRIBE REDUCTION	AMOUNT AND FUND TYPE	RANK AND JUSTIFICATION
(Which program or activity will not be undertaken)	(Describe the effects of this reduction. Include positions and FTE in 2015-17 and 2017-19)	(GF, LF, OF, FF. Identify Revenue Source for OF, FF)	(Rank the activities or programs not undertaken in order of lowest cost for benefit obtained)
1. Remove standard inflation.	Eliminates the standard inflation of 3% (3.3% on Professional Services) granted during the budget building process.	\$ 35,299 GF \$1,057,842 LF \$1,599,036 OF \$ 240,738 FF	Costs to operate the park system will continue to rise and the impact will reduce the services available to visitors. May impact KPM #6 Customer Satisfaction. <i>Included in the Governor's Budget to balance to revenues.</i>
2. Reduce small grant limitation.	Agency will not seek small, one time grants that are Other or Federal funds for projects throughout the Department.	\$5,294,347 OF \$ 678,643 FF	This will hinder efforts to complete projects and park development by reducing total funds available. Will defer costs of necessary projects to future biennia.
3. Reduce services and supplies for the Oregon State Fair and Exposition Center (OSFEC).	Eliminates 10% of the S&S budget that is funded by General Fund.	\$66,231 GF	This is will impact the state subsidy of costs for the operation of the OSFEC. Could impact the success of the transition from Parks to a public corporation.

Budget Narrative

<p>4. Reduce Acquisition program.</p>	<p>Reduces funding available to the Department for the purchase of property.</p>	<p>\$1,000,000 LF</p>	<p>This reduction may impede the Department's efforts to acquire additional recreational opportunities and require the Department to forgo opportunities to meet current and future needs, to protect significant resources, scenic and historic areas when they become available. Impacts KPM #4 Property Acquisition. <i>Included in the Governor's Budget to balance to revenues.</i></p>
<p>5. Across the board service and supply cuts in Other and Lottery Fund programs.</p>	<p>Take an across the board reduction in services and supply funding for Other and Lottery Fund programs.</p>	<p>\$2,752,453 LF \$4,001,193 OF</p>	<p>Programs funded with Other and Lottery funds include all field operations, reservation and information services, public information services (brochures, maps etc). A reduction to these programs will reduce customer service. Would reduce maintenance and cleaning of park facilities, provision of information to potential park visitors, and marketing efforts. Could result in loss of revenue to the Department. Impacts KPM #6 Customer Satisfaction. <i>Included a portion in the Governor's Budget to balance to revenues.</i></p>
<p>6. Reduce facilities construction and maintenance program.</p>	<p>Reduce funding available to the Department for maintenance, repair and enhancement of park properties.</p>	<p>\$3,600,000 LF</p>	<p>This program's purpose is to complete major maintenance, preventive maintenance and repairs to park facilities. The program also includes enhancements and upgrades that</p>

Budget Narrative

			<p>coincide with major maintenance and repairs. Program reductions will hinder the agency's efforts to reduce deferred maintenance projects This action will not result in any long term savings. Delays in maintenance could actually result in higher overall costs. Impacts KPM #5 Facilities Backlog. <i>Included a portion in the Governor's Budget to balance to revenues.</i></p>
<p>7. Reduce limitation for Trust and dedicated accounts.</p>	<p>Reduce funding available to the Department for preventive maintenance.</p>	<p>\$100,000 LF</p>	<p>Lottery funds in the Trust and Dedicated accounts are for preventive maintenance. A reduction to these funds will hinder the ability of the Department to not add to the list of deferred maintenance projects already in need of funding. This action will not result in any long term savings. Delays in maintenance could actually result in higher overall costs. Could impact KPM #5 Facilities Backlog.</p>

Budget Narrative

Summary of 2015-17 Budget Oregon Parks and Recreation Department

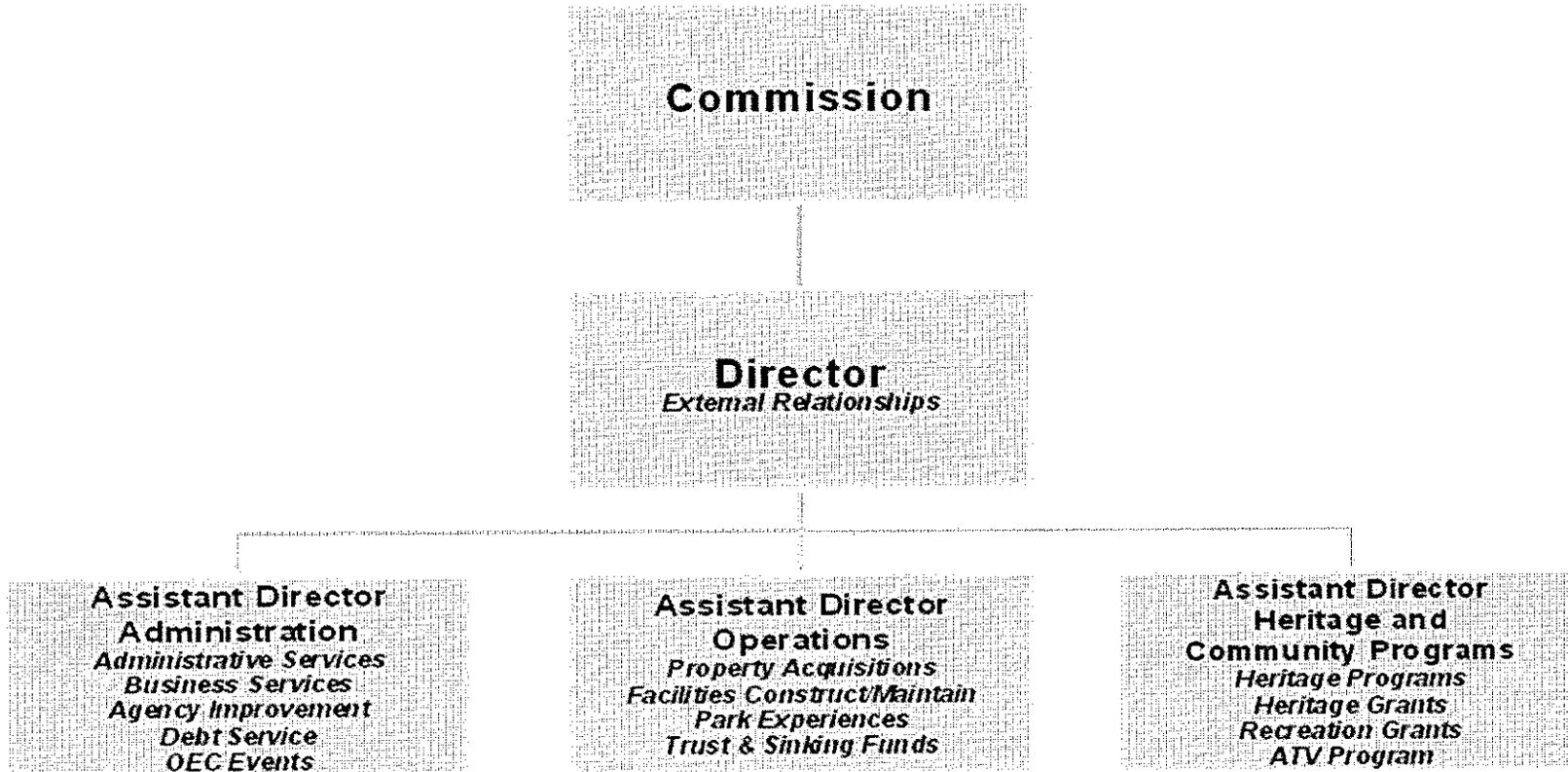
	TOTALS			FUND TYPE					
	POS	FTE	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other	Nonlimited Federal
2013-15 LEGISLATIVELY ADOPTED BUDGET	862	592.15	209,413,100	980,000	84,614,432	111,999,304	11,819,364		
Emergency Board Actions (through 4/2014)			3,071,110		2,350,262	681,845	39,003		
2013-15 Legislatively Approved Budget	862	592.15	212,484,210	980,000	86,964,694	112,681,149	11,858,367		
Base Budget Adjustments:									
Net Cost of 2013-15 Position Actions:									
Administrative, Biennialized E-Board, Phase-Out	3	1.24	2,794,578		1,169,311	1,591,982	33,285		
Estimated Cost of 2015-17 Merit Increase									
Base Debt Service Adjustment			(1,341,060)		(1,341,060)				
Base Nonlimited Adjustment									
Capital Construction Adjustment									
Subtotal: 2015-17 Base Budget	865	593.39	213,937,728	980,000	86,792,945	114,273,131	11,891,652		
Essential Packages:									
Package No. 010									
Vacancy Factor (Increase)/Decrease			280,380		117,139	163,241			
Non-PICS Personal Service Increase/(Decrease)			560,802		216,772	339,170	4,860		
Subtotal			841,182		333,911	502,411	4,860		
Package No. 021/022									
021 - Phased-In Programs Excl. One-Time Costs									
022 - Phase-Out Programs and One-Time Costs			(9,870,772)		(869,489)	(6,057,862)	(2,943,421)		
Subtotal			(9,870,772)		(869,489)	(6,057,862)	(2,943,421)		
Package No. 031/032/033									
Cost of Goods & Services Increase/(Decrease)			3,092,153	33,794	1,607,138	1,210,506	240,715		
State Govt Service Charges Increase/(Decrease)			1,229,772		457,106	772,666			
Subtotal			4,321,925	33,794	2,064,244	1,983,172	240,715		
Package No. 040									
Mandated Caseload Increase/(Decrease)									
Package No. 050									
Fund Shifts									
Package No. 060									
Technical Adjustments									
Subtotal: 2015-17 Current Service Level Budget	865	593.39	209,230,063	1,013,794	88,321,611	110,700,852	9,193,806		
2015-17 Current Service Level - Page 1 Subtotal	865	593.39	209,230,063	1,013,794	88,321,611	110,700,852	9,193,806		
Package No. 070									
Revenue Shortfalls			(9,620,250)		(6,233,495)	(3,386,755)			
Subtotal: 2015-17 Modified Current Service Level	865	593.39	199,609,813	1,013,794	82,088,116	107,314,097	9,193,806		

Budget Narrative

	TOTALS			FUND TYPE					
	POS	FTE	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited	
								Other	Federal
Emergency Board Packages: (List ORBITS Package number and title)									
Subtotal Emergency Board Packages									
Policy Packages:									
138 Remove Expo Ctr Funding: Program Leaving Dept	(24)	(19.54)	(15,719,496)	(1,013,794)	(2,622,860)	(12,082,842)			
102 Reserve Former Expo Ctr FTE for Future Use	5	1.41	135,237		52,930	82,307			
103 Increase Grants for Natural Area Program			285,712				285,712		
104 Carry Over Federal Cultural & History Grants			55,000				55,000		
105 Carry Over Federal Recreation Grants			1,542,867				1,542,867		
Subtotal Policy Packages	(19)	(18.13)	(13,700,680)	(1,013,794)	(2,569,930)	(12,000,535)	1,883,579		
Total: 2015-17 Budget	846	575.26	185,909,133		79,518,186	95,313,562	11,077,385		
Percent Change From 2013-15 Leg. Approved	-1.9%	-2.9%	-12.5%	-100.0%	-8.6%	-15.4%	-6.6%	0.0%	0.0%
Percent Change From Current Service Level Budget	-2.2%	-3.1%	-11.1%	-100.0%	-10.0%	-13.9%	20.5%	0.0%	0.0%

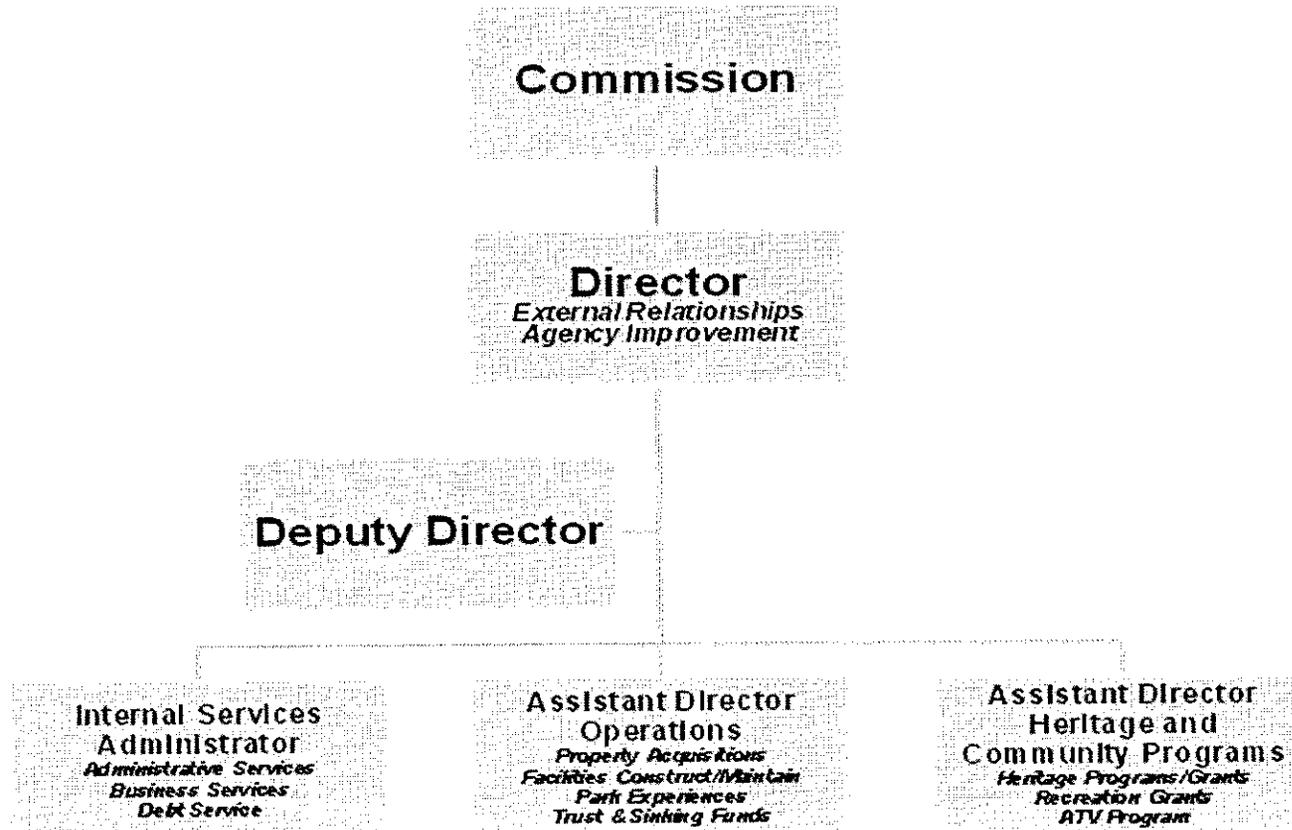
Budget Narrative

Oregon Parks and Recreation Department 2013-15 Organization Chart



Budget Narrative

Oregon Parks and Recreation Department 2015-17 Organization Chart



Budget Narrative

Budget Narrative

Parks & Recreation Dept

Agency Number: 63400

**Agencywide Program Unit Summary
2015-17 Biennium**

Version: Y - 01 - Governor's Budget

Summary Cross Reference Number	Cross Reference Description	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Leg Approved Budget	2015-17 Agency Request Budget	2015-17 Governor's Budget	2015-17 Leg Adopted Budget
100-10-00-00000	Directors Office						
	Lottery Funds	1,302,357	1,839,873	1,850,292	1,940,638	1,893,809	-
	Other Funds	1,937,524	2,773,997	2,815,820	2,953,907	2,866,738	-
	All Funds	3,239,881	4,613,870	4,666,112	4,894,545	4,760,547	-
200-10-00-00000	Central Services						
	Lottery Funds	12,544,120	13,422,140	13,595,424	12,778,282	12,630,779	-
	Other Funds	17,267,918	19,658,443	19,926,783	15,717,175	15,449,185	-
	All Funds	29,812,038	33,080,583	33,522,207	28,495,457	28,079,964	-
300-10-00-00000	Park Development						
	Lottery Funds	19,541,851	21,355,065	21,438,235	18,113,365	16,353,410	-
	Other Funds	5,155,024	3,266,087	3,302,719	3,386,366	3,200,819	-
	Federal Funds	1,345,663	2,304,344	2,304,344	1,679,158	1,679,158	-
	All Funds	26,042,538	26,925,496	27,045,298	23,178,889	21,233,387	-
400-10-00-00000	Direct Services						
	Lottery Funds	28,370,117	32,401,119	34,369,627	35,616,603	35,113,177	-
	Other Funds	51,743,387	59,499,054	59,608,259	61,621,305	60,562,949	-
	Federal Funds	676,563	2,208,544	2,210,424	2,047,540	2,047,540	-
	All Funds	80,790,067	94,108,717	96,188,310	99,285,448	97,723,666	-

____ Agency Request
2015-17 Biennium

____ Governor's Budget

____ Legislatively Adopted
Agencywide Program Unit Summary - BPR010

Parks & Recreation Dept

Agency Number: 63400

**Agencywide Program Unit Summary
2015-17 Biennium**

Version: Y - 01 - Governor's Budget

Summary Cross Reference Number	Cross Reference Description	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Leg Approved Budget	2015-17 Agency Request Budget	2015-17 Governor's Budget	2015-17 Leg Adopted Budget
500-10-00-00000	Community Support and Grants						
	Lottery Funds	10,752,092	13,022,590	13,117,817	14,085,140	13,527,011	-
	Other Funds	12,025,187	15,037,525	15,226,346	13,267,357	13,233,871	-
	Federal Funds	6,423,474	7,306,476	7,343,599	7,350,687	7,350,687	-
	All Funds	29,200,753	35,366,591	35,687,762	34,703,184	34,111,569	-
600-10-00-00000	Oregon Exposition Center						
	General Fund	-	980,000	980,000	-	-	-
	Lottery Funds	2,840,545	2,573,645	2,593,299	1	-	-
	Other Funds	9,530,933	11,764,198	11,801,222	(2)	-	-
	All Funds	12,371,478	15,317,843	15,374,521	(1)	-	-
TOTAL AGENCY							
	General Fund	-	980,000	980,000	-	-	-
	Lottery Funds	75,351,082	84,614,432	86,964,694	82,534,029	79,518,186	-
	Other Funds	97,659,973	111,999,304	112,681,149	96,946,108	95,313,562	-
	Federal Funds	8,445,700	11,819,364	11,858,367	11,077,385	11,077,385	-
	All Funds	181,456,755	209,413,100	212,484,210	190,557,522	185,909,133	-

Budget Narrative

Revenue Discussion

Park User Revenues

The Oregon Parks and Recreation Department collects user fees for overnight and day use facilities, and reservations. These user fees comprise a significant portion of revenues, and are primarily dedicated to operation of the state park system.

Overnight Camping Revenues

Many of the agency's parks offer overnight camping. Facilities range from individual full hook-up sites with water, electrical, and sewer, to primitive hiker-biker sites with few amenities. Specialty facilities available for rental include deluxe cabins and yurts featuring full kitchen and bathroom, standard cabins and yurts, and teepees. Group camps, other group overnight facilities, and horse camps are other popular types of facilities available at selected parks across the state.

Day Use Revenues

The Oregon Parks and Recreation Department currently charges a day use fee at 26 state parks. Revenue generated from these fees is used to help offset park operations and maintenance costs. The fee is charged per vehicle per day. Also available for purchase are 12-month and 24-month passes that allow the permit holder unlimited access to all day use fee parks across the state. Other day use fees include charges for use of group picnic and special meeting facilities at selected parks.

Reservation Revenues

A reservation fee is charged for making reservations at 41 reservation parks and the Oregon Exposition Center. Customers may call a toll-free number or use the internet to make a reservation up to nine months in advance through the agency's Reservations Northwest, which is headquartered in Portland. Reservation fees are also charged at selected parks for use of group shelters, meeting halls, and particular day use facilities. Revenue to the Department is reduced by a fee charged for each reservation made through the internet by Active Networks – the provider of the internet reservation service.

Recreational Vehicle Registration Fees

Recreational vehicles in Oregon must be licensed every two years. Revenue from recreational vehicle license fees is shared between Oregon Parks and Recreation Department (OPRD) and the 36 Oregon counties. The Oregon Department of Transportation (ODOT) collects the fees, deducts administrative costs, and transfers the remaining funds to OPRD for use and distribution to the counties. The counties share is 45% and OPRD's share is 55%.

Of the 45% that OPRD distributes to the counties, 90% is distributed through the Park Assistance Formula. The Park Assistance Formula uses data from a biennial survey of each county's number of campsites, and annual figures for number of recreational vehicle

Budget Narrative

registrations and population as a percent of statewide figures, to determine the monthly county-by-county allotment. ORS 390.134 states that the counties must use this money for parks and recreation purposes.

The remaining 10% is reserved for the County Opportunity Grant Program. This program provides funding for the acquisition, development, rehabilitation, and planning of county park and recreation sites that provide overnight camping facilities.

Lottery Revenues

In November 1998, Ballot Measure 66 amended the Oregon Constitution dedicating 15% of the net lottery proceeds to a new Parks and Natural Resource fund. Half of these proceeds were dedicated to OPRD for the repair, operation and creation of state parks, ocean shore and public beach access areas, historic sites and recreation areas. The Legislature allocated these funds to administration and operations, local grants, facility maintenance, Oregon State Fair and Exposition Center, debt service, and acquisition.

Ballot Measure 76 was passed by voters in November 2010, making permanent the language in Ballot Measure 66. In addition, constitutional language now requires that no less than 12% of the Lottery funds received by OPRD be used to provide grants to regional and local government entities to acquire property for public parks, natural areas, or outdoor recreation areas, or to develop or improve these sites.

Budget Narrative

The following table shows lottery monies received, expended, and carried forward for the bienniums 2011-13 through 2013-15:

Lottery Received, Expended, and Carried Forward				
	2011-13 Actuals	2013-15 Legislatively Approved Budget	2015-17 Agency Request Budget	2015-17 Governor's Recommended Budget
Beginning Balance	15,999,973	16,614,409	11,260,699	11,260,699
Lottery Transfer	81,147,628	78,612,130	86,394,849	81,207,112
Interest	361,338	142,622	163,176	163,176
Expended	(77,492,925)	(87,012,930)	(82,623,230)	(78,694,893)
Ending Balance	20,016,014	8,356,231	15,195,494	13,936,094
Dedicated Funds:				
Local Government Grant Program	3,680,076	3,556,348	3,680,076	3,678,404
Cash Flow	6,000,000	3,200,000	8,650,000	7,350,000
Salary/Benefit Reserve			2,822,438	2,822,438
Total Dedicated	9,680,076	6,756,348	15,152,514	13,850,842

All-Terrain Vehicle Revenues

The 1999 Legislature transferred responsibility for an all-terrain vehicle (ATV) program from the Oregon Department of Transportation (ODOT) to the Oregon Parks and Recreation Department. This transfer became effective January 1, 2000. Revenues are generated for this program from two sources: fees collected for the issuance of operating permits and a portion of un-refunded fuel tax that is determined to be tax on fuel used by ATV's for off-road recreational purposes. The revenue from this program is dedicated to ATV programs and may not be used to fund other agency programs.

Budget Narrative

Oregon State Fair and Exposition Center

The 2005 Legislature transferred responsibility for the Oregon State Fair and Exposition Center (OSFEC) to the Oregon Parks and Recreation Department beginning January 1, 2006. OSFEC revenues come from the Annual State Fair which is held each year during late August through Labor Day, rental of facilities, and concessions associated with various exhibits and expositions scheduled during the remainder of the year.

Policy Package 138 proposes to remove OSFEC funding from OPRD's budget. Senate Bill 7, passed by the Oregon Legislature in 2013, removed OSFEC from OPRD's responsibility.

General Fund

The Current Service Level Budget includes General Fund dollars for operating costs at the Oregon State Fair and Exposition Center (OSFEC). However, Policy Package 138 proposes to remove OSFEC funding from OPRD's budget. Senate Bill 7, passed by the Oregon Legislature in 2013, removed OSFEC from OPRD's responsibility. As a result, OPRD's budget no longer has any General Fund included.

Additional Other Fund Sources

The Department receives additional Other Funds from a variety of sources. Many of these revenues are dedicated to specific purposes. For example, the Department receives funding from the Oregon State Marine Board for development and repair of boating facilities, and contract fees from the Oregon Department of Transportation for maintaining park roads and certain highway rest areas.

The Department also collects revenues from the sale of timber from thinning projects designed to reduce fire hazard and for improving forest health, park concessions, rental of park property and employee housing, miscellaneous use permits, and a portion of proceeds from sale of Salmon license plates which is transferred monthly from the Oregon Department of Transportation.

The Department also receives miscellaneous Other Fund grants and donations that are used to leverage existing funds for park projects. For example, collaborative efforts between the Marine Board and the Department have resulted in improvements to docks and boat ramps at several parks. These improvements would not have been accomplished without these matching funds.

Budget Narrative

Federal Funds

The Department receives federal funds from four major sources: 1) Historic Preservation Act; 2) Land and Water Conservation Fund; 3) Recreational Trails Program; and 4) Natural Heritage Program. These programs include funds that are passed on to local government, private individuals, and non-profit entities for specific grant projects. The Historic Preservation Act and Land and Water are funded through the Department of the Interior's National Park Service, the Recreational Trails Program is funded by the Federal Highway Administration, and the Natural Heritage Program is funded by the US Fish and Wildlife service.

The Department also receives miscellaneous federal grants as funding for specific projects. As with Other Funds miscellaneous grants, Federal grants are used to allow for greater improvements to park facilities than could not be accomplished with existing funds. Some grants require state match; none of these grants obligate funds beyond the life of the project.

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

Source	Fund	ORBITS Revenue Acct	2011-13 Actual	2013-15 Legislatively Adopted	2013-15 Estimated	2015-17		
						Agency Request	Governor's Balanced Budget	Legislatively Adopted
<i>Lottery Funds</i>								
Interest Earnings	Lot	0605	361,338	142,622	142,622	163,176	163,176	-
Transfers-In								
Intrafund	Lot	1010	-	-	1,121,258	-	-	-
From Dept. Adminst Serv (Dedicated Lottery - Measure 76)	Lot	1107	81,147,628	79,093,735	78,612,130	85,473,355	81,198,112	-
From Dept. Adminst Serv (Non-Dedicated Lottery - Non-Measure 76)	Lot	1107	-	-	-	921,494	921,494	-
From Department of Forestry	Lot		-	-	-	-	-	-
Transfers-Out								
Intrafund	Lot	2010	-	-	(1,121,258)	-	-	-
Administrative Services	Lot	2107	(2,141,843)	-	-	-	-	-
Dept. of Forestry	Lot	2629	-	(48,236)	(48,236)	(89,201)	(89,201)	-
Total Lottery Funds	Lot		79,367,123	79,188,121	78,706,516	86,468,824	82,193,581	-
<i>Other Funds - Non-Limited</i>								
Refunding Bonds	Oth	0575	4,414,185	-	-	-	-	-
<i>Other Funds - Limited</i>								
Park User Fees	Oth	0255	43,046,392	42,026,683	42,026,683	43,985,678	43,985,678	-
Other Nonbusiness Lic & Fees	Oth	0210	2,056,576	2,301,178	2,301,178	2,086,327	2,086,327	-
Charges for Services	Oth	0410	9,447,777	9,580,659	9,580,659	-	-	-
Rents and Royalties	Oth	0510	1,550,101	1,431,498	1,431,498	-	-	-
Interest Earnings	Oth	0605	360,429	339,313	339,313	377,402	377,402	-
Sales Income	Oth	0705	1,985,473	2,233,670	2,233,670	2,350,575	2,350,575	-
Donations and Contributions	Oth	0905	-	-	-	-	-	-
Other Revenues	Oth	0975	5,013,194	8,167,952	8,167,952	7,629,058	7,629,058	-
Lottery Bonds Proceeds	Oth	0565	-	5,069,882	-	-	-	-
Transfers-In								
Intrafund	Oth	1010	2,926,936	152,000	230,455	-	-	-
Oregon Military Department	Oth	1248	569,740	-	-	-	-	-
From Marine Board	Oth	1250	435,138	425,000	425,000	400,000	400,000	-
Oregon Dept of Energy	Oth	1330	61,293	-	-	-	-	-
OR Business Development	Oth	1123	362,532	257,000	257,000	250,000	250,000	-
From Oregon Dept of State Lands	Oth	1141	438,666	-	-	-	-	-
From Oregon Department of Transportation	Oth	1730	47,506,222	49,611,761	49,611,761	46,322,776	46,322,776	-
From Dept of FishWildlife	Oth	1635	-	-	-	-	-	-

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

Source	Fund	ORBITS	2011-13 Actual	2013-15	2013-15 Estimated	2015-17		
		Revenue Acct		Legislatively Adopted		Agency Request	Governor's Balanced Budget	Legislatively Adopted
Transfers-Out								
Intrafund	Oth	2010	(2,926,936)	(152,000)	(230,455)	-	-	-
To Agency Res Equity	Oth	2030						
To Counties	Oth	2080	(9,993,014)	(9,997,724)	(11,006,856)	(12,695,384)	(12,695,384)	-
To Oregon Department of Transportation	Oth	2730	(532,224)	(643,905)	(643,905)	(546,000)	(546,000)	-
To OR Business Development	Oth	2123	-	-	-	-	-	-
To Dept. of Agriculture	Oth	2603	-	-	-	-	-	-
To Dept. of Forestry	Oth	2629	(532,810)	(1,255,995)	(1,255,995)	(1,327,997)	(1,327,997)	-
To Oregon State Police	Oth	2257	-	(590,337)	(590,337)	(559,760)	(559,760)	-
<i>Total Other Funds</i>	Oth		106,189,670	108,956,635	107,947,503	86,192,847	86,192,849	-
<i>Federal Funds (Limited)</i>					-			
Federal Funds	Fed	0995	8,007,034	11,819,364	11,858,367	11,077,385	11,077,385	-
Oregon Department of Transportation	Fed	1730	-	-	-	-	-	-
Oregon Military Dept	Fed	1248	-	-	-	-	-	-
Oregon Dept of Energy	Fed	1330	-	-	-	-	-	-
Community Colleges & Workforce Develop	Fed	1586	-	-	-	-	-	-
<i>Total Federal Funds - Limited</i>	Fed		8,007,034	11,819,364	11,858,367	11,077,385	11,077,385	-
TOTAL LIMITED			193,563,827	199,964,120	198,512,386	183,739,056	179,463,815	-
Lottery, Other, and Federal Funds			193,563,827	199,964,120	198,512,386	183,739,056	179,463,815	-

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

**Parks & Recreation Dept
2015-17 Biennium**

**Agency Number: 63400
Cross Reference Number: 63400-000-00-00-00000**

Source	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Leg Approved Budget	2015-17 Agency Request Budget	2015-17 Governor's Budget	2015-17 Leg Adopted Budget
Lottery Funds						
Interest Income	361,338	142,622	142,622	163,176	163,176	-
Transfer In - Intrafund	-	-	1,121,258	-	-	-
Tsfr From Administrative Svcs	81,147,628	79,093,735	78,612,130	86,394,849	82,119,606	-
Transfer Out - Intrafund	-	-	(1,121,258)	-	-	-
Tsfr To Administrative Svcs	(2,141,843)	-	-	-	-	-
Tsfr To Forestry, Dept of	-	(48,236)	(48,236)	(89,201)	(89,201)	-
Total Lottery Funds	\$79,367,123	\$79,188,121	\$78,706,516	\$86,468,824	\$82,193,581	
Other Funds						
Non-business Lic. and Fees	2,056,576	2,301,178	2,301,178	2,086,327	2,086,327	-
Park User Fees	43,046,392	42,026,683	42,026,683	43,985,678	43,985,678	-
Charges for Services	9,447,777	9,580,659	9,580,659	-	-	-
Rents and Royalties	1,550,101	1,431,498	1,431,498	-	-	-
Lottery Bonds	-	5,069,882	5,069,882	-	-	-
Interest Income	360,429	339,313	339,313	377,402	377,402	-
Sales Income	1,985,473	2,233,670	2,233,670	2,350,575	2,350,575	-
Other Revenues	4,803,201	8,167,952	8,167,952	7,629,058	7,629,058	-
Transfer In - Intrafund	2,926,936	152,000	230,455	-	-	-
Tsfr From OR Business Development	362,532	257,000	257,000	250,000	250,000	-
Tsfr From Military Dept, Or	569,740	-	-	-	-	-
Tsfr From Marine Bd, Or State	435,138	425,000	425,000	400,000	400,000	-
Tsfr From Energy, Dept of	61,293	-	-	-	-	-
Tsfr From Transportation, Dept	47,506,222	49,611,761	49,611,761	46,322,776	46,322,776	-
Transfer Out - Intrafund	(2,926,936)	(152,000)	(230,455)	-	-	-
Transfer to Agy-Res Equity	-	-	-	(2,079,828)	(2,079,828)	-

____ Agency Request
2015-17 Biennium

____ Governor's Budget

____ Legislatively Adopted
Detail of LF, OF, and FF Revenues - BPR012

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

**Parks & Recreation Dept
2015-17 Biennium**

**Agency Number: 63400
Cross Reference Number: 63400-000-00-00-00000**

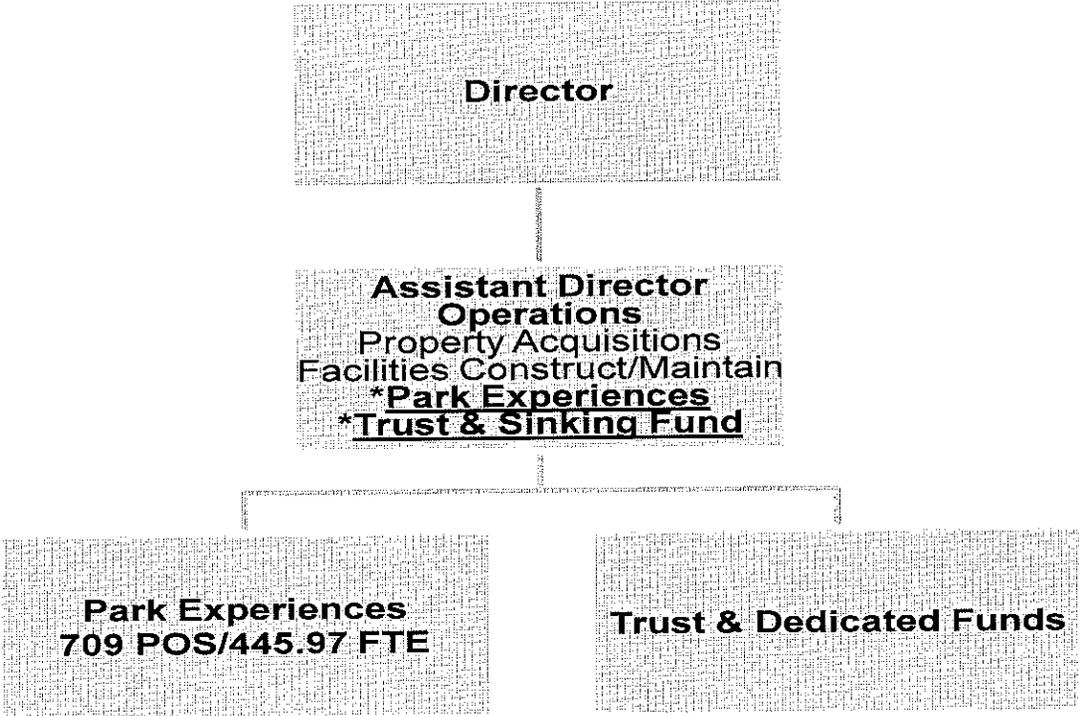
<i>Source</i>	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Leg Approved Budget	2015-17 Agency Request Budget	2015-17 Governor's Budget	2015-17 Leg Adopted Budget
Other Funds						
Transfer to Counties	(9,993,014)	(9,997,724)	(11,006,856)	(12,695,384)	(12,695,384)	-
Tsfr To Police, Dept of State	-	(590,337)	(590,337)	(559,760)	(559,760)	-
Tsfr To Forestry, Dept of	(532,810)	(1,255,995)	(1,255,995)	(1,327,997)	(1,327,997)	-
Tsfr To Transportation, Dept	(532,224)	(643,905)	(643,905)	(546,000)	(546,000)	-
Total Other Funds	\$101,126,826	\$108,956,635	\$107,947,503	\$86,192,847	\$86,192,849	-
Federal Funds						
Federal Funds	8,007,034	11,819,364	11,858,367	11,077,385	11,077,385	-
Tsfr From Lands, Dept of State	438,666	-	-	-	-	-
Total Federal Funds	\$8,445,700	\$11,819,364	\$11,858,367	\$11,077,385	\$11,077,385	-
Nonlimited Other Funds						
Refunding Bonds	4,414,185	-	-	-	-	-
Other Revenues	209,993	-	-	-	-	-
Total Nonlimited Other Funds	\$4,624,178	-	-	-	-	-

Budget Narrative

Direct Services

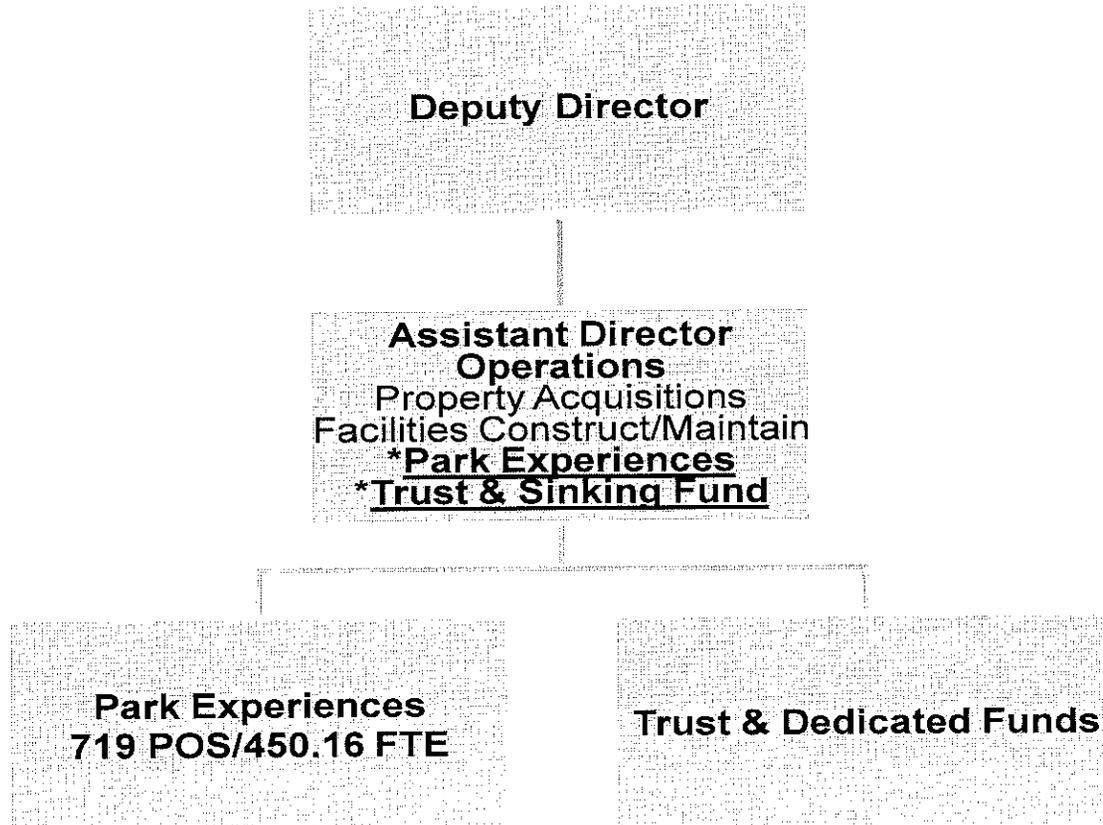
Program Description

Oregon Parks and Recreation Department Direct Services 2013-15



Budget Narrative

Oregon Parks and Recreation Department Direct Services 2015-17



Budget Narrative

Executive Summary

The Oregon state park system, one of the most popular in the nation, delivers consistent, high quality direct services to more than 40 million park visitors each year. It symbolizes Oregon's commitment to a Healthy Environment and provides critical access to nature and the outdoors for the people of the state. The 92 year-old system is a national leader in protecting natural and cultural resources, creating memorable outdoor recreation experiences, and helping generate environmentally-based local economic activity. The working capital necessary to operate the park system comes primarily from user-fee-generated Other Funds and constitutionally-dedicated Lottery Funds.

Program Description

Park experiences create vivid memories that enrich the lives of 40+ million park visitors each year and generate interest and support for a healthy Oregon environment. Bringing these uniquely Oregonian experiences to people requires a strong park system with varied, ample, and appealing places to visit; enthusiastic, professional staff; and a commitment to high-quality teaching and interpretation.

This program consists of *state park operations* (directly providing state park experiences to Oregonians and tourists), *planning* (plotting a course so parks meet public needs), and *special accounts* (donations, interest and small-scale, self-generated income set aside for maintenance). It delivers direct overnight and day-use services at over 250 state park properties and the ocean shore. Since 1922, the system has protected Oregon natural resources and heritage, provided significant recreational experiences to people, and produced substantial local economic activity, especially in rural areas where most state parks are located.

State park operations provides staff and services necessary to manage, operate, and protect 108,000 acres of Oregon state park properties. Besides providing services necessary for the day-to-day park operations, maintenance, and management, the program is also responsible for natural resource stewardship, interpretation, forest management, and volunteer management.

Planning is responsible for the development of comprehensive plans for each state park area, guiding state park resource management and facility development to meet changing, growing public needs for cultural and recreational experiences, and natural resource protection.

Special accounts are established to track funds acquired through donations, interest earnings, business endeavors, store operations, and income specified for dedicated reinvestment into facility repair and maintenance.

Overall costs for the program are driven by increases in park visitation, labor expenses, inflation (fuel, water, sewer, power), natural conditions (severe weather and natural disasters), and aging facilities which require costly upkeep to maintain their intended public service.

Budget Narrative

Program Justification and Link to 10-Year Outcome

In many ways, the Direct Services program that provides Oregon's state park system symbolizes the state's commitment to a Healthy Environment. When people think of Oregon, they think of its great parks and its great outdoors. Not only does the program directly connect people with the environment and enjoyable experiences in the outdoors, but it also provides leadership through coordinated natural resource stewardship, and meaningful ways for people to volunteer and give back to the state. Together, these and other opportunities created by this program help make people aware of the importance of having a Healthy Environment. This broader understanding produces public support for other programs in the outcome area.

Across the Healthy Environment strategies, the Direct Services program primarily fulfills two key outcomes to "help communities and businesses create places where people want to live, work and play, and that Oregon will be proud to pass on to the next generation":

- Increase access and availability to transit, rail, bicycle, and pedestrian travel; and
- Balance ecological and economic interests to improve the health of watersheds, and fish and wildlife habitat.

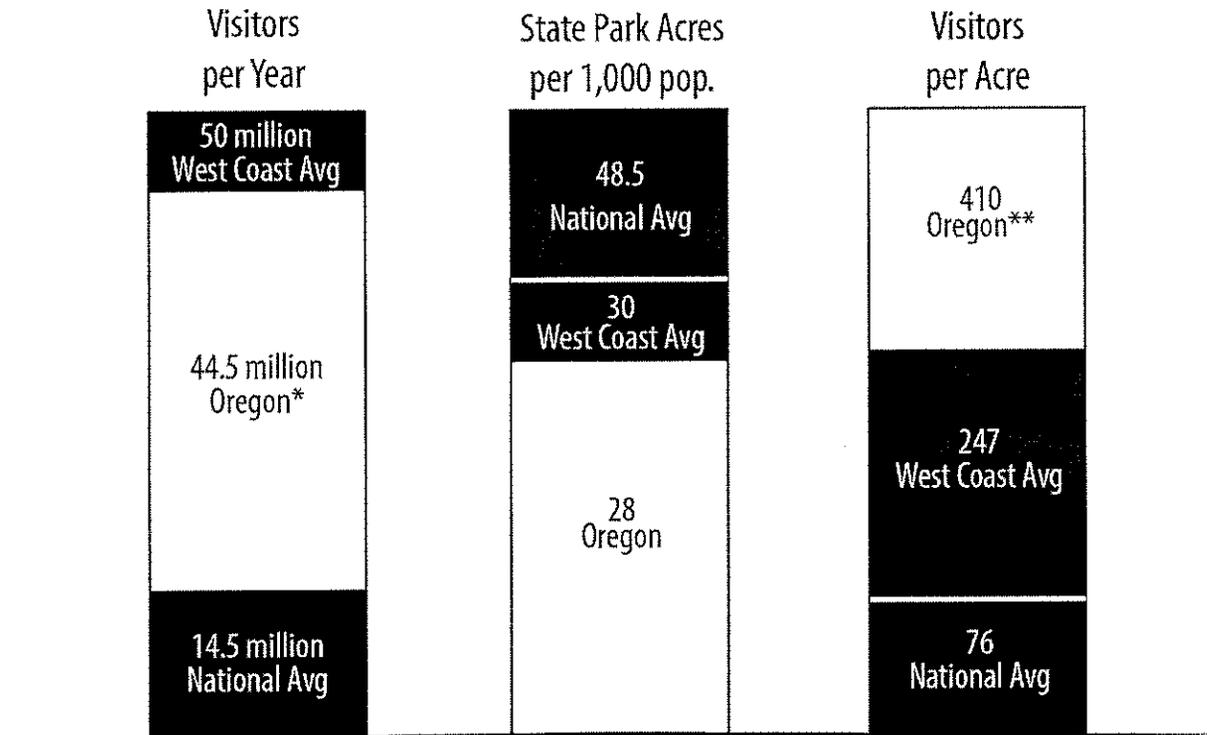
The state park system's natural resource stewardship effort is geared towards helping to implement a number of statewide plans—the Oregon Conservation Strategy, the Oregon Plan for Salmon and Watersheds, Species Management Plans, and others—in a strategic manner by working effectively with state and local partners to cooperatively implement conservation. By improving existing state parks and coordinating with mass transit and recreation authorities in metropolitan areas, they will also become more useful and attractive to bicyclists, hikers, and other people who use alternative modes of transportation as a regular part of their everyday lives.

Program Performance

The Oregon state park system is among the most popular in the nation. To maintain a quality experience for each visitor, the number of visitors-per-acre is kept at or just below a target number, but both total visitors and visitors-per-acre are near the top for the nation:

Budget Narrative

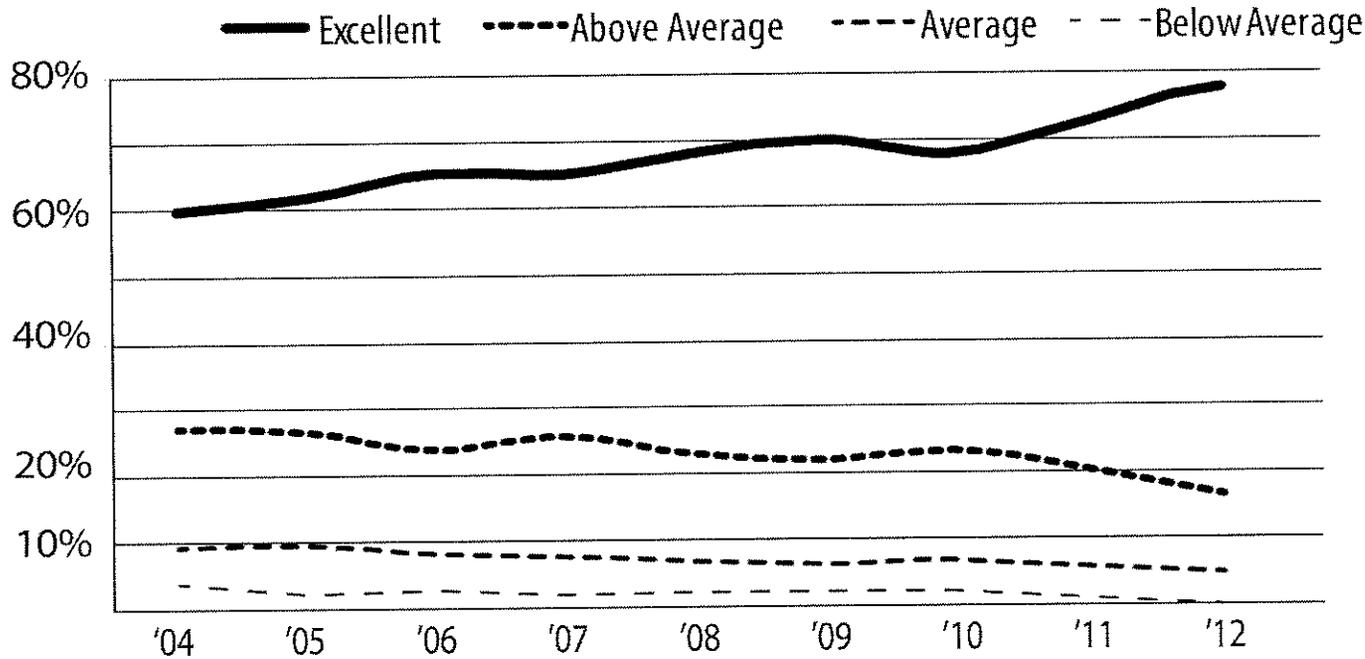
Oregon's State Parks as of June 2013



***4th highest in nation **2nd highest in nation**

Overall the quality of Oregon's outdoor recreation services remains very high, and is increasing:

State Park Visitor Overall Satisfaction



"I don't know how you'd improve on perfection! My wife & I had the best time ever! Thank you for such a memorable stay!"
 ~2012 State Park Visitor

Enabling Legislation/Program Authorization

ORS 390.111 Creation of department; jurisdiction and authority. (1) The State Parks and Recreation Department is created ... the department has complete jurisdiction and authority over all state parks, waysides and scenic, historic or state recreation areas, recreational grounds or places acquired by the state for scenic, historic, natural, cultural or recreational purposes except as otherwise provided by law.

ORS 390.121 Powers of commission. In carrying out its responsibilities, the State Parks and Recreation Commission may ... manage, operate and maintain facilities and areas, including but not limited to roads, trails, campgrounds, picnic areas, boat ramps and nature study areas ...

Budget Narrative

ORS 390.180 Standards for recreational planning and fund disbursement; rules; park master plans. (1) The State Parks and Recreation Director shall adopt rules that ... Performs comprehensive statewide recreational planning; or ... Establish a master plan for each state park, including an assessment of resources and a determination of the capacity for public use and enjoyment of each park, that the State Parks and Recreation Department shall follow in its development and use of each park.

Funding Streams

Direct Services are funded by Other Funds (mostly user fee revenue from park visitors and recreational vehicle licensees), dedicated Lottery Funds, and Federal Funds (in the form of grants and transfers from other agencies).

Oregon Constitution, Article XV, Section 4a, Use of net proceeds from state lottery for parks and recreation areas: In each biennium the Legislative Assembly shall appropriate all of the moneys in the parks subaccount of the parks and natural resources fund ... to achieve all of the following: Provide additional public parks, natural areas or outdoor recreational areas to meet the needs of current and future residents of the State of Oregon; Protect natural, cultural, historic and outdoor recreational resources of state or regional significance; Manage public parks, natural areas and outdoor recreation areas to ensure their long-term ecological health and provide for the enjoyment of current and future residents of the State of Oregon; and Provide diverse and equitable opportunities for residents of the State of Oregon to experience nature and participate in outdoor recreational activities in state, regional, local or neighborhood public parks and recreation areas.

Significant Proposed Program Changes from 2013-15

None.

Purpose, customers, and source of funding

The purpose of OPRD's Direct Services program is to provide everyone that decides to visit a state park with a great park experience and increase their appreciation for the state of Oregon and its healthy environment. The customers are the general public, and they include both Oregon residents, visitors, and tourists. There are approximately 43.5 million unique visits made every year to the 250+ state park properties in Oregon (10-year average). Of these, 2.4 million are for overnight stays by campers and 41.1 million are for day trips. Based on the most recent visitor surveys, 56% of customers are Oregon residents. Overnight campers pay on average \$6 per person for each night they stay at a state park, and day trip visitors pay \$5 per carload, but only at 26 of the parks. Rates are generally kept slightly below market averages and are absent from the majority of day use parks so that access to state properties is available to as many people as possible. The revenue generated by these charges, along with sales of goods such as ice and firewood, comprises approximately 34.5% of the expenditures necessary to deliver the program. Dedicated lottery funding provides 36.1% of the necessary revenue, and the remaining 29.4% is provided through other funding sources including federal grants, license fees, and agency transfers.

Budget Narrative

Expenditures by fund type, positions and full-time equivalents

Direct Services:	Lottery	Other	Federal	Total Funds	Positions	FTE
Park Experiences	34,631,495	54,885,376	2,047,540	91,564,411	719	450.16
Trust & Dedicated Funds	481,682	5,677,573	0	6,159,255		
Total	35,113,177	60,562,949	2,047,540	97,723,666	719	450.16

Activities, programs, and issues in the program unit base budget

The Direct Services program activities included within *state park operations* are primarily customer service, routine park maintenance, rules enforcement, park resource management and outdoor education and include the salaries, services and supplies to operate the state park system. Additional programs operating under this portion of the budget include the state scenic waterways program, the ocean shores program (including implementation of a habitat conservation plan for the western snowy plover), the Willamette Greenway, and the state natural areas program. The issues most affecting the program are increasing fixed costs including labor, fuel, utilities, and supplies; aging facilities and infrastructure; challenges with implementing management reduction targets in a dispersed workplace environment; retention of quality staff; and difficulties in securing adequate law enforcement support. In the *planning* part of the budget, the main activities are planning for future management of state park properties; program level support for outdoor education and interpretation; management of volunteer opportunities in state parks; and the park signs program. The issues most affecting these programs are similar to those for *state park operations*, but also include increasing conditions and regulation around siting and maintaining parks in various areas throughout the state. Finally, the *special accounts* part of the budget includes activities such as accepting donations; managing business endeavors such as park stores and firewood sales; and other miscellaneous revenue sources that are primarily applied to park facility preventive maintenance. The issues most affecting *special accounts* are having adequate budget limitation to replenish inventory and generating too little revenue to keep up with all of the facility preventive maintenance needs.

Important background for decision makers. Include trends in caseload and workload

The key driver for the Direct Services program is park visitation. Visitation over the past several years has been stable. It was at 2.5 million visits for overnight, and 42.2 million visits for day trips in the last fiscal year. This was a 3% and a 4% increase, respectively. Fluctuations in attendance are due primarily to weather, and are therefore difficult to plan for or predict. Over the past five years, the standard deviation in overall visitation has been +/- 513,000 visits. Adequate limitation in the budget to be able to maintain service levels in an environment of fluctuating demand is important to avoid service cutbacks part-way through a biennium. Reduced service in the short term impacts visitor satisfaction, repeat business, long term visitation, and revenue generation. In the 2005-07 biennium, there was \$21.2 million available to state parks for in-park services and supplies (all of the fuel, water, utilities, trash hauling, cleaning supplies, trail crews, minor repairs, paint, lumber, and other basic needs). Due to increasing labor costs and demands on funding for other program priorities outside of the park system, this amount for services and supplies available in the budget to individual state

Budget Narrative

parks has declined steadily over the past several bienniums. Budgeted at \$18.1 million in 2013-15, this 14% decline over four bienniums is an emerging and difficult challenge to maintain adequate service levels in the parks.

Expected results from the 2015-17 budget for the program unit.

The expected results from the 2015-17 budget are the provision of 87 million quality park experiences to visitors (82 million day trips and 5 million overnight stays) and the ongoing protection and enhancement of park resources. Based on recent studies of coastal park visitation, it is estimated that these visits will generate over \$9 billion in environmentally-based economic activity at or near state parks throughout Oregon over the two-year period. This is \$65-70 dollars of primarily local, economic activity for every \$1 dollar of public expenditure on the park system. Visitor spending in local communities includes groceries, gasoline, restaurants, lodging, camping, entertainment, and souvenirs. This economic activity contributes significant numbers of full and part-time jobs in Oregon communities. These results will be accomplished while park resources continue to be protected and kept in a condition that will attract future visitors. The agency performance measure that relates most directly to this program is Park Visitation (visits per acre of state park property). The goal for this measure is to maintain a high degree of use on state park properties while monitoring an optimal balance between recreation opportunities and natural resource protection. While Oregon still ranks second highest in number of visitors per park acre among states, acquisitions and park enhancements over the past several years have somewhat mitigated pressure on park lands. Links to the 10-year outcome are discussed above. The other expected results are positive performance on the Department's Centennial Horizon principles, as follows:

- Centennial Horizon Principle 1 – Save Oregon's Special Places
 - Manage properties to ensure their health, to protect their beauty, and to restore sensitive, threatened and endangered species;
 - Expand and reform protection of Oregon's oceans, beaches, and rocky shore habitat;
 - Maintain and enhance watersheds and ecosystems the Department owns by collaborating with other agencies, nonprofit organizations and park neighbors.
- Centennial Horizon Principle 2 – Connect People to Meaningful Outdoor Experiences
 - Increase the number of young visitors and families by providing facilities that offer firsthand experience in nature and the outdoors.
- Centennial Horizon Principle 3 – Taking the Long View
 - Provide first class facilities designed to appeal to a wide variety of visitors and park users;
 - Promote the ethic that parks are vital to Oregon's way of life and that the Department has a civic responsibility to provide and protect them;
 - Apply sound planning, industry standards and technology to design, construct, and maintain the physical infrastructure of the park system.
 - Reduce OPRD's environmental impact at all levels;
 - Maintain the physical infrastructure of the park system.

Budget Narrative

- Centennial Horizon Principle 4 – Engage People Through Education and Outreach
 - Offer interpretive programs that make parks come alive and tell local stories;
 - Increase interest through school programs (K-12).
- Centennial Horizon Principle 5 – Build the State Park System with Purpose and Vision
 - Collaborate with other Oregon recreation land managers to improve recreational offerings in Oregon.
- Centennial Horizon Principle 6 – Attract and Inspire Partners
 - Target partnerships that yield the greatest benefit to the Department's vision.
- Centennial Horizon Principle 8 – Oregon's Parks Will Be Tended by People Who Love Their Work

Revenue sources and proposed revenue changes

- In Direct Services, Park Experiences is funded by a standard mixture of Lottery Funds, Other Funds (Park User Fees, various other sources) and Federal Funds.
- The Lottery funds are the Department's constitutionally dedicated share of the Parks and Natural Resource Fund. Lottery fund forecasts are provided by the Office of Economic Analysis.
- Park User Fees are generated by Day Use and Overnight camping fees charged to park visitors. The Department forecasts this revenue source based on historical and future reservation data.
- Additional Other Funds are provided by the Department of Transportation (ODOT) for paving maintenance of rest areas in state parks, RV Registration funds and salmon plate funds; ODOT provides the projected revenue amounts to the Department.
- The Oregon State Marine Board provides Other Funds to assist with the maintenance of marine facilities in state parks; the Marine Board provides the projected revenue amount.
- Finally, this budget contains Other Revenue (Other Funds) and Federal revenue. These funds come from a variety of sources depending on what partners the Department works with during the biennium. Because the sources change from biennium to biennium, it is not possible to list specific revenue sources. The Department forecasts this revenue to remain constant from biennium to biennium.
 - The Trust & Dedicated budget is funded by a combination of Lottery and Other Funds.
 - The Other fund revenues are generated by:
 - A percentage of Park User Fees transferred for Preventive Maintenance
 - Sales Income – firewood, ice, soda etc sold in the parks
 - Interest income – earned on funds in the bank
 - Miscellaneous revenue – permit sales, forest management, land rental, donations
 - The Department forecasts this revenue based on historical information.

Proposed new laws that apply to the program unit

Budget Narrative

None.

Budget Narrative

Summary of 2015-17 Budget Oregon Parks and Recreation Department

Direct Services	TOTALS			FUND TYPE					
	POS	FTE	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited	
				Other			Federal	Other	Federal
2013-15 LEGISLATIVELY ADOPTED BUDGET									
Emergency Board Actions (through 4/2014)	709	445.97	94,108,717		32,401,119	59,499,054	2,208,544		
			2,079,593		1,968,508	109,205	1,880		
2013-15 Legislatively Approved Budget	709	445.97	96,188,310		34,369,627	59,608,259	2,210,424		
Base Budget Adjustments:									
Net Cost of 2013-15 Position Actions:									
Administrative, Biennialized E-Board, Phase-Out	5	2.78	1,980,762		781,714	1,170,451	28,597		
Estimated Cost of 2015-17 Merit Increase									
Base Debt Service Adjustment									
Base Nonlimited Adjustment									
Capital Construction Adjustment									
Subtotal: 2015-17 Base Budget	714	448.75	98,169,072		35,151,341	60,778,710	2,239,021		
Essential Packages:									
Package No. 010									
Vacancy Factor (Increase)/Decrease			229,844		95,953	133,891			
Non-PICS Personal Service Increase/(Decrease)			337,565		131,472	204,635	1,458		
Subtotal			567,409		227,425	338,526	1,458		
Package No. 021/022									
021 - Phased-In Programs Excl. One-Time Costs									
022 - Phase-Out Programs and One-Time Costs			(389,469)		(34,867)	(104,602)	(250,000)		
Subtotal			(389,469)		(34,867)	(104,602)	(250,000)		
Package No. 031/032/033									
Cost of Goods & Services Increase/(Decrease)			933,771		270,689	606,021	57,061		
State Govt Service Charges Increase/(Decrease)									
Subtotal			933,771		270,689	606,021	57,061		
Package No. 040									
Mandated Caseload Increase/(Decrease)									
Package No. 050									
Fund Shifts									
Package No. 060									
Technical Adjustments			(133,134)		(51,922)	(81,212)			
Subtotal: 2015-17 Current Service Level Budget	714	448.75	99,147,649		35,562,666	61,537,443	2,047,540		
2015-17 Current Service Level - Page 1 Subtotal	714	448.75	99,147,649		35,562,666	61,537,443	2,047,540		
Package No. 070									
Revenue Shortfalls			(1,559,220)		(502,419)	(1,056,801)			
Subtotal: 2015-17 Modified Current Service Level	714	448.75	97,588,429		35,060,247	60,480,642	2,047,540		

Budget Narrative

Direct Services	TOTALS			FUND TYPE					
	POS	FTE	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited	
								Other	Federal
Emergency Board Packages: (List ORBITS Package number and title)									
Subtotal Emergency Board Packages									
Policy Packages:									
138 Remove Expo Ctr Funding; Program Leaving Dept									
102 Reserve Former Expo Ctr FTE for Future Use	5	1.41	135,237		52,930	82,307			
103 Increase Grants for Natural Area Program									
104 Carry Over Federal Cultural & History Grants									
105 Carry Over Federal Recreation Grants									
Subtotal Policy Packages	5	1.41	135,237		52,930	82,307			
Total: 2015-17 Budget	719	450.16	97,723,666		35,113,177	60,562,949	2,047,540		
Percent Change From 2013-15 Leg. Approved	1.4%	0.9%	1.6%	0.0%	2.2%	1.6%	-7.4%	0.0%	0.0%
Percent Change From Essential Budget Level	0.7%	0.3%	-1.4%	0.0%	-1.3%	-1.6%	0.0%	0.0%	0.0%
Percent Change From Current Service Level Budget									

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

Source	Fund	ORBITS	2011-13 Actual	2013-15 Legislatively Adopted	2013-15 Estimated	2015-17		
		Revenue Acct				Agency Request	Governor's Balanced Budget	Legislatively Adopted
<i>Lottery Funds</i>								
Interest Earnings	Lot							
<i>Transfers-In</i>								
Intrafund	Lot	1010			1,121,258			
From Dept. Adminst Serv (Dedicated Lottery - Measure 76)	Lot	1107	28,370,117	32,414,488	32,414,488	35,705,804	35,202,378	
From Dept. Adminst Serv (Non-Dedicated Lottery - Non-Measure 76)	Lot	1107						
From Department of Forestry	Lot							
<i>Transfers-Out</i>								
Intrafund	Lot							
Administrative Services	Lot	2107						
Dept. of Forestry	Lot	2629		(48,236)	(48,236)	(89,201)	(89,201)	
Total Lottery Funds	Lot		28,370,117	32,366,252	33,487,510	35,616,603	35,113,177	-
<i>Other Funds - Non-Limited</i>								
Refunding Bonds	Oth	0575						
<i>Other Funds - Limited</i>								
Park User Fees	Oth	0255	20,711,265	24,992,778	24,992,778	31,237,294	30,178,938	
Other Nonbusiness Lic & Fees	Oth	0210	511,629	540,000	540,000	525,758	525,758	
Charges for Services	Oth	0410						
Rents and Royalties	Oth	0510						
Interest Earnings	Oth	0605	47,191	46,286	46,286	48,699	48,699	
Sales Income	Oth	0705	1,985,473	2,233,670	2,233,670	2,350,575	2,350,575	
Donations and Contributions	Oth	0905						
Other Revenues	Oth	0975	4,169,446	6,325,164	6,325,164	5,540,337	5,540,337	
Lottery Bonds Proceeds	Oth	0565						
<i>Transfers-In</i>								
Intrafund	Oth							
Oregon Military Department	Oth	1248	493,400					
From Marine Board	Oth	1250	400,300	425,000	425,000	400,000	400,000	
Oregon Dept of Energy	Oth	1330						
OR Business Development	Oth							
From Oregon Dept of State Lands	Oth	1141						
From Oregon Department of Transportation	Oth	1730	24,590,823	24,621,685	23,500,427	21,135,902	21,135,902	
From Dept of Fish/Wildlife	Oth							

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

Source	Fund	ORBITS Revenue Acct	2011-13 Actual	2013-15 Legislatively Adopted	2013-15 Estimated	2015-17		
						Agency Request	Governor's Balanced Budget	Legislatively Adopted
Transfers-Out								
Intrafund	Oth	2010	(1,977,314)					
To Agency Res Equity	Oth	2030						
To Counties	Oth							
To Oregon Department of Transportation	Oth							
To OR Business Development	Oth							
To Dept. of Agriculture	Oth							
To Dept. of Forestry	Oth	2629		(76,638)	(76,638)	(140,454)	(140,454)	
To Oregon State Police	Oth							
<i>Total Other Funds</i>	Oth		50,932,213	59,107,945	57,986,687	61,098,111	60,039,755	-
Federal Funds (Limited)								
Federal Funds	Fed	0995	676,563	2,208,544	2,210,424	2,047,540	2,047,540	
Oregon Department of Transportation	Fed							
Oregon Military Dept	Fed	1248						
Oregon Dept of Energy	Fed	1330						
Community Colleges & Workforce Develop	Fed							
<i>Total Federal Funds - Limited</i>	Fed		676,563	2,208,544	2,210,424	2,047,540	2,047,540	-
TOTAL LIMITED			79,978,893	93,682,741	93,684,621	98,762,254	97,200,472	-
Lottery, Other, and Federal Funds			79,978,893	93,682,741	93,684,621	98,762,254	97,200,472	-

Budget Narrative

Direct Services

010 Non-PICS Psnl Svc / Vacancy Factor

Package Description

This package includes standard inflation of 3% on non PICS generated accounts unless otherwise described below:

- Mass Transit – adjustment to .6% of subject salary and wages
- Pension Obligation Bonds – amount required for payment of bonds as calculated by the Department of Administrative Services (DAS).
- Vacancy Savings – an amount calculated based on the previous biennium's turnover rate.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Package No. 010 Non-PICS Psnl Svc/Vacancy Factor

63400-400-10-00-00000

Direct Services

PERSONAL SERVICES

Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
	Salaries & Wages								-	-			-
	Temporary Appointments								6,870	10,682			17,552
	Overtime Payments								5,824	9,056			14,880
	Shift Differential								2,665	4,144			6,809
	All Other Differential								142	221			363
	Public Employees Retire Cont								1,363	2,119			3,482
	Pension Bond Contribution								90,944	141,787	1,458		234,189
	Social Security Taxes								1,187	1,844			3,031
	Unemployment Assessments								16,772	26,079			42,851
	Mass Transit Tax								5,705	8,703			14,408
	Vacancy Savings								95,953	133,891			229,844
Total Personal Services								-	227,425	338,526	1,458	-	567,409
SERVICES AND SUPPLIES													
Total Services and Supplies								-	-	-	-	-	-
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$227,425	\$338,526	\$1,458	\$0	\$567,409
TOTAL POSITIONS/FTE				Pos	FTE								

Budget Narrative

Direct Services

022 Phase out Program and One time Costs

Package Description

This package phases out limitation related to Federal Emergency Management Agency (FEMA) repairs at Cape Lookout and Garrison Lake. It also phases out limitation for tsunami debris clean up.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 022 Phase-out Pgm & One-time Costs										63400-400-10-00-00000			
										Direct Services			
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4575 Agency Program Related S and S									(34,867)	(104,602)	(250,000)		(389,469)
Total Services and Supplies								-	(34,867)	(104,602)	(250,000)	-	(389,469)
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
6635 Spc Pmt to Dept of Fish/Wildlife													-
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	(\$34,867)	(\$104,602)	(\$250,000)	\$0	(\$389,469)
TOTAL POSITIONS/FTE			Pos	FTE									

Budget Narrative

Direct Services

031 Standard Inflation Adjustments

Package Description

This package includes standard inflation of 3% for all Services and Supplies, Capital Outlay and Special Payments unless noted below.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 031 Standard Inflation										63400-400-10-00-00000			
										Direct Services			
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4100	Instate Travel								6,396	10,596			16,992
4125	Out of State Travel								189	294			483
4150	Employee Training								2,486	4,093			6,579
4175	Office Expenses								10,250	37,347			47,597
4200	Telecommunications								7,345	11,421			18,766
4250	Data Processing								18	28			46
4275	Publicity and Publications								2,133	6,578			8,711
4300	Professional Services								12,138	40,943	19,220		72,301
4375	Employee Recruitment and Develop								241	375			616
4400	Dues and Subscriptions								58	90			148
4425	Facilities Rental and Taxes								652	1,963			2,615
4450	Fuels and Utilities								81,258	38,560			119,818
4475	Facilities Maintenance								40,456	92,734	3,557		136,747
4500	Food and Kitchen Supplies								2,478	3,853			6,331
4575	Agency Program Related S and S								39,416	151,170	32,362		222,948
4650	Other Services and Supplies								14,456	113,107			127,563
4700	Expendable Prop 250 - 5000								2,145	6,288			8,433
Total Services and Supplies								-	222,115	519,440	55,139	-	796,694
CAPITAL OUTLAY													
5350	Industrial and Heavy Equipment								16,844	28,755			45,599
5450	Agricultural Equip. and Mach.								4,507	5,946			10,453
5650	Land and Improvements								14,735	25,965			40,700
5700	Building Structures								7,620	14,664			22,284
5900	Other Capital Outlay								3,654	7,020			10,674
Total Capital Outlay								-	47,360	82,350	-	-	129,710
SPECIAL PAYMENTS													
6030	Dist to Non-Gov Units									137			137
Total Special Payments								-	-	137	-	-	137
TOTAL REQUESTS								-	\$269,475	\$601,927	\$55,139	\$0	\$926,541
TOTAL POSITIONS/FTE				Pos	FTE								

Budget Narrative

Direct Services

032 Above Standard Inflation

Package Description

This package includes the additional inflation allowed on Professional Services of .3%.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Package No. 032 Above Standard Inflation								63400-400-10-00-00000 Direct Services					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4300	Professional Services								1,214	4,094	1,922		7,230
Total Services and Supplies								-	1,214	4,094	1,922	-	7,230
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$1,214	\$4,094	\$1,922	\$0	\$7,230
TOTAL POSITIONS/FTE			_____	Pos	_____	FTE							

Budget Narrative

Direct Services

060 Technical Adjustments

Package Description

During the 2013-15 biennium, the recreation trails coordinator was moved from Integrated Park Services to the Grants Division. This package moves S&S associated with the position.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. <u>060</u> <u>Technical Adjustments</u>										63400-400-10-00-00000 Direct Services			
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4575	Agency Program Related S and S								(51,922)	(81,212)			(133,134)
Total Services and Supplies								-	(51,922)	(81,212)	-	-	(133,134)
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
6629	Spc Pmt to Dept of Forestry												-
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	(\$51,922)	(\$81,212)	\$0	\$0	(\$133,134)
TOTAL POSITIONS/FTE			_____	Pos	_____	FTE							

Budget Narrative

Direct Services

070 Revenue Reduction

Package Description

Purpose:

The purpose of this package is to reduce Other and Lottery fund expenditures to match available revenues while maintaining an appropriate end balance.

How Achieved:

OPRD receives the Lottery Fund forecast from DAS Office of Economic Analysis; the Department projects Park User Fees based on historical information. Based on current forecasts, revenues will not be sufficient to cover projected expenditures at Current Service Level.

Lottery Funds have been basically flat over the last couple of biennia; the increase expected for 2015-17 is based on elimination of onetime costs in 2013-15. Park User Fees are growing slightly as a fee increase from the 2013-15 biennium is in effect for the entire biennium.

OPRD has reviewed both Lottery and Other Fund revenue and expenditure trends to determine an adequate ending balance for cash flow purposes. This would be the amount of cash necessary to cover the gap between incoming revenues and outgoing expenditures during the peak months of operation.

In order to balance Lottery and Other Fund revenues and have an appropriate ending cash balance, OPRD will eliminate the inflationary increases allowed in the budget building process and reduce expenditures across the Department.

Budget Narrative

Staffing Impact:

None.

Quantifying Results:

This action runs counter to the agency's mission of providing quality park experiences for Oregonians and other visitors to the Department's recreation and heritage sites.

Revenue Source:

(\$502,419) Lottery Funds, (\$1,056,801) Other Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Package No. 070 Revenue Shortfalls

63400-400-10-00-00000

Direct Services

PERSONAL SERVICES

Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
	Salaries & Wages								-	-			-
	Temporary Appointments								(6,870)	(10,682)			(17,552)
	Overtime Payments								(5,824)	(9,056)			(14,880)
	Shift Differential								(2,665)	(4,144)			(6,809)
	All Other Differential								(142)	(221)			(363)
	Public Employees Retire Cont								(1,363)	(2,119)			(3,482)
	Pension Bond Contribution												-
	Social Security Taxes								(1,187)	(1,844)			(3,031)
	Unemployment Assessments								(16,772)	(26,079)			(42,851)
	Mass Transit Tax												-
	Vacancy Savings												-
Total Personal Services								-	(34,823)	(54,145)	-	-	(88,968)

SERVICES AND SUPPLIES

4100	Instate Travel								(6,396)	(10,005)			(16,401)
4125	Out of State Travel								(189)	(294)			(483)
4150	Employee Training								(2,486)	(3,798)			(6,284)
4175	Office Expenses								(10,250)	(33,213)			(43,463)
4200	Telecommunications								(7,345)	(11,421)			(18,766)
4250	Data Processing								(18)	(28)			(46)
4275	Publicity and Publications								(2,133)	(3,317)			(5,450)
4300	Professional Services								(13,352)	(37,209)			(50,561)
4375	Employee Recruitment and Develop								(241)	(375)			(616)
4400	Dues and Subscriptions								(58)	(90)			(148)
4425	Facilities Rental and Taxes								(652)	(1,013)			(1,665)
4450	Fuels and Utilities								(81,258)	(37,379)			(118,637)
4475	Facilities Maintenance								(40,456)	(61,613)			(102,069)
4500	Food and Kitchen Supplies								(2,478)	(3,853)			(6,331)
4575	Agency Program Related S and S								(236,323)	(675,915)			(912,238)
4650	Other Services and Supplies								(14,456)	(44,458)			(58,914)
4700	Expendable Prop 250 - 5000								(2,145)	(3,335)			(5,480)
Total Services and Supplies								-	(420,236)	(927,316)	-	-	(1,347,552)

Budget Narrative

CAPITAL OUTLAY							
5350	Industrial and Heavy Equipment		(16,844)	(27,965)			(44,809)
5450	Agricultural Equip. and Mach.		(4,507)	(5,946)			(10,453)
5650	Land and Improvements		(14,735)	(23,471)			(38,206)
5700	Building Structures		(7,620)	(12,138)			(19,758)
5900	Other Capital Outlay		(3,654)	(5,820)			(9,474)
Total Capital Outlay		-	(47,360)	(75,340)	-	-	(122,700)
SPECIAL PAYMENTS							
Total Special Payments		-	-	-	-	-	-
TOTAL REQUESTS		-	(\$502,419)	(\$1,056,801)	\$0	\$0	(\$1,559,220)
TOTAL POSITIONS/FTE	Pos	FTE					

Budget Narrative

Direct Services

102 Reserve Former Expo Ctr FTE for Future Use

Package Description

Purpose:

The purpose of this package is to retain a portion of the FTE from the Oregon State Fair and Exposition Center (OSFEC) as the OSFEC transitions out of the Department.

How Achieved:

Based on the value of each position abolished in Package 138, the package that removes the OSFEC from Park's budget as it transitions to a public corporation, Park Ranger Assistant positions are being established with the equivalent of one month's funding from each of the old classifications. Over time, these positions and FTE will be allocated to sections of the department in need of assistance.

Staffing Impact:

Establishment of 5 positions and 1.41 FTE. All positions are seasonal full time.

Quantifying Results:

The results of this package will be the smooth transition of FTE to areas in the park system most in need of assistance to better serve park visitors.

Revenue Source:

\$52,930 Lottery Funds, \$83,207 Other Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Package No. 102 Reserve Former Expo Ctr FTE for Future Use

63400-400-10-00-00000

Direct Services

PERSONAL SERVICES

Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
	Salaries & Wages								29,116	45,276			74,392
	Emp/Rel Bd Assessments								24	39			63
	Overtime Payments												-
	Shift Differential												-
	All Other Differential												-
	Public Employees Retire Cont								4,597	7,150			11,747
	Pension Bond Contribution												-
	Social Security Taxes								2,227	3,463			5,690
	Workers Comp Assessments								39	58			97
	Flexible Benefits								16,927	26,321			43,248
	Vacancy Savings												-
Total Personal Services								-	52,930	82,307	-	-	135,237
SERVICES AND SUPPLIES													
Total Services and Supplies								-	-	-	-	-	-
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$52,930	\$82,307	\$0	\$0	\$135,237
TOTAL POSITIONS/FTE			5 Pos			1.41 FTE							

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

**Parks & Recreation Dept
2015-17 Biennium**

**Agency Number: 63400
Cross Reference Number: 63400-400-10-00-00000**

<i>Source</i>	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Leg Approved Budget	2015-17 Agency Request Budget	2015-17 Governor's Budget	2015-17 Leg Adopted Budget
Lottery Funds						
Transfer In - Intrafund	-	-	1,121,258	-	-	-
Tsfr From Administrative Svcs	28,370,117	32,414,488	32,414,488	35,705,804	35,202,378	-
Tsfr To Forestry, Dept of	-	(48,236)	(48,236)	(89,201)	(89,201)	-
Total Lottery Funds	\$28,370,117	\$32,366,252	\$33,487,510	\$35,616,603	\$35,113,177	-
Other Funds						
Non-business Lic. and Fees	511,629	540,000	540,000	525,758	525,758	-
Park User Fees	20,711,265	24,992,778	24,992,778	31,237,294	30,178,938	-
Interest Income	47,191	46,286	46,286	48,699	48,699	-
Sales Income	1,985,473	2,233,670	2,233,670	2,350,575	2,350,575	-
Other Revenues	4,169,446	6,325,164	6,325,164	5,540,337	5,540,337	-
Tsfr From Military Dept, Or	493,400	-	-	-	-	-
Tsfr From Marine Bd, Or State	400,300	425,000	425,000	400,000	400,000	-
Tsfr From Transportation, Dept	24,590,823	24,621,685	23,500,427	21,135,902	21,135,902	-
Transfer Out - Intrafund	(1,977,314)	-	-	-	-	-
Tsfr To Forestry, Dept of	-	(76,638)	(76,638)	(140,454)	(140,454)	-
Total Other Funds	\$50,932,213	\$59,107,945	\$57,986,687	\$61,098,111	\$60,039,755	-
Federal Funds						
Federal Funds	676,563	2,208,544	2,210,424	2,047,540	2,047,540	-
Total Federal Funds	\$676,563	\$2,208,544	\$2,210,424	\$2,047,540	\$2,047,540	-

____ Agency Request
2015-17 Biennium

____ Governor's Budget

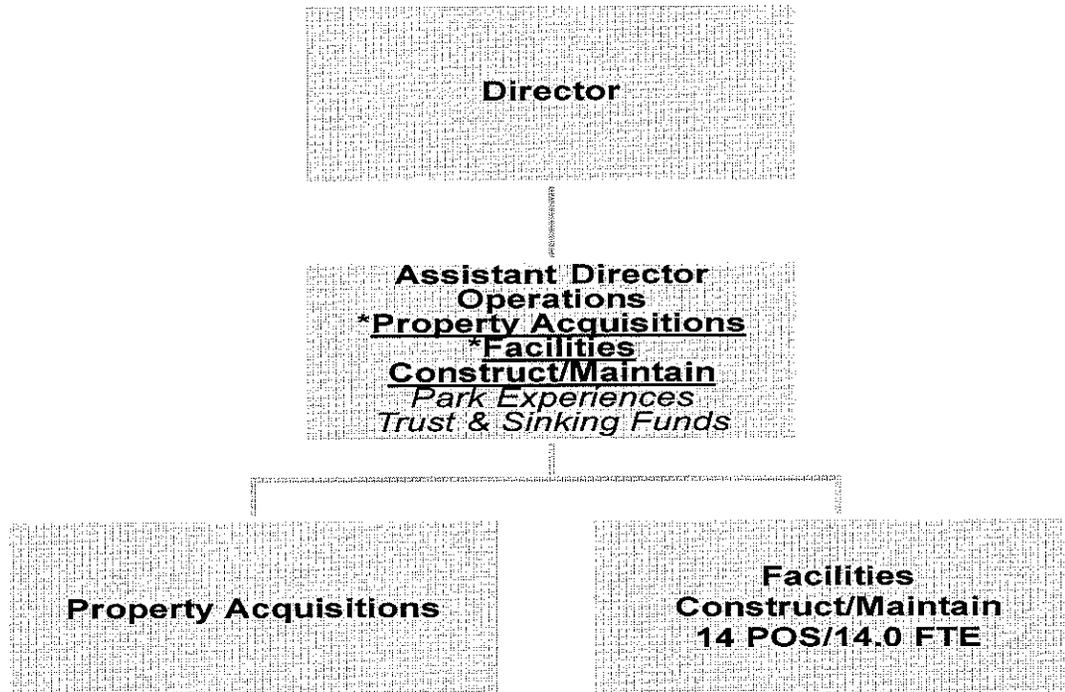
____ Legislatively Adopted
Detail of LF, OF, and FF Revenues - BPR012

Budget Narrative

Park Development

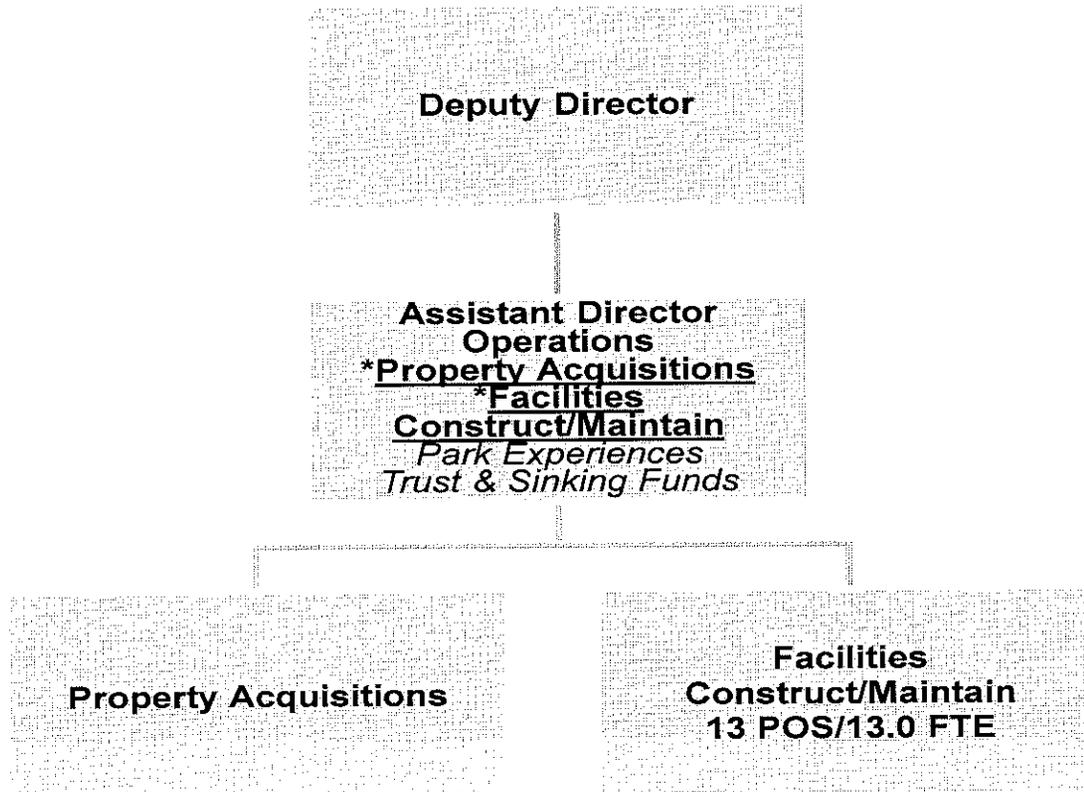
Program Description

Oregon Parks and Recreation Department Park Development 2013-15



Budget Narrative

Oregon Parks and Recreation Department Park Development 2015-17



Budget Narrative

Executive Summary

The Park Development program looks forward, preparing the Oregon state park system for sustainable operations and growth in the face of changing societal needs, increasing expenses, and decreasing state resources. The program defines success through:

- Strategic, thoughtful park *acquisitions*.
- Exploiting improvements in *design and engineering* technologies to improve efficiency.
- Enhancement and major maintenance of parks and park facilities.

The program positions the state for a long-term commitment to both the Healthy Environment and Jobs Outcome Areas through the lands and facilities that it acquires, improves, and maintains. The working capital necessary to build and maintain the park system comes predominantly from constitutionally-dedicated Lottery Funds, but also from user-generated Other Funds and Federal Funds.

Program Description

The Oregon Parks and Recreation Department has a broad leadership role to advocate for and promote outdoor recreation in Oregon. It is both a steward of natural, scenic, cultural and recreational resources and a provider of needed high-quality recreational facilities and sites that can fit harmoniously within natural and historic settings. The Department's Park Development program contains two key areas to help accomplish this mission: *property acquisitions* (strategically acquiring parks), and *facility maintenance/construction* (to address overdue maintenance and improve parks).

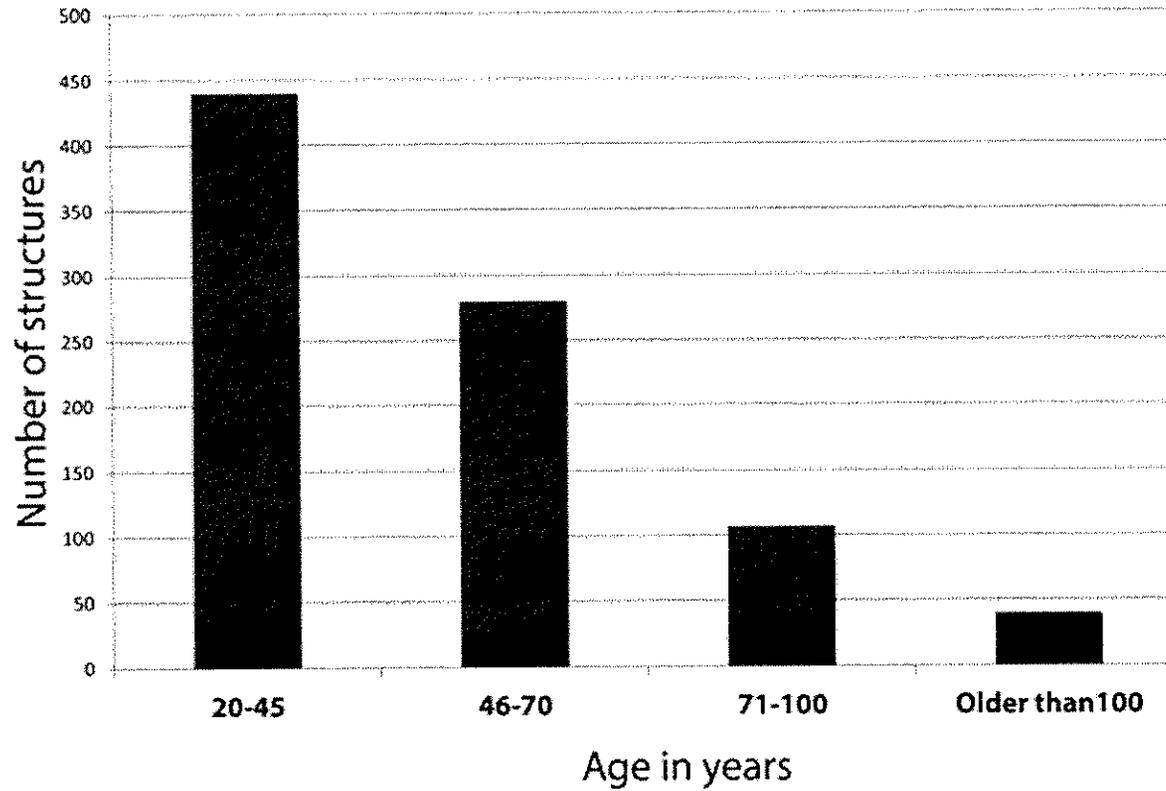
Property acquisition is responsible for the negotiation and purchase of new park properties to keep pace with changes in Oregon demographics, recreational habits and conservation priorities. Acquisitions—trades, easements, donations and purchases—are informed by state documents such as the Oregon Conservation Strategy, Statewide Comprehensive Outdoor Recreation Plan, Oregon Plan for Salmon and Watersheds and Species Management Plans. Protection of public lands and open spaces is a significant tool and goal of many of these plans, though improvement to existing parks is a higher priority than new acquisitions.

Facility maintenance/construction addresses needs for long-term investment in park infrastructure by making repairs, improving and expanding parks to meet future needs, and applying value-added facility designs that use long-life, efficient fixtures and techniques.

Overall costs for the program are driven by real estate market forces, visitor expectations, and the increasing cost to repair or replace facilities built over the last 90 years. A substantial number of facilities were designed fifty years ago to serve a fraction of the number of visitors who currently enjoy the state park system. Of the approximately 1,700 structures in the state park system, 26 would take more than a million dollars to replace. Nearly one in ten is more than 70 years old, and nearly fifty are more than 100 years old.

Budget Narrative

Age of Park Facilities



Budget Narrative

Program Justification and Link to 10-Year Outcome

The Park Development program that builds and maintains Oregon's state park system demonstrates Oregon's ongoing commitment to the "Healthy Environment" and "Job and Innovation" outcome areas in ways that are meaningful and evident across the state. Oregon's state park system represents the state's insistence and respect for a healthy environment through allowing the great outdoors to be both accessible and appreciated by broad sectors of the population. This is a strategic foundation for public support of other programs in the state's Healthy Environment outcome area portfolio. Support ten years from now for a continued commitment to a Healthy Environment depends on inspiring people today to value and conserve the natural environment through, in part, their connection to attractive and well-maintained parks throughout the state. Among the Healthy Environment strategies, the Park Development program "conserves important lands and provide recreational opportunities that help define the character of our state" by:

- Increasing access and availability to transit, rail, bicycle, and pedestrian travel; and
- Balancing ecological and economic interests to improve the health of watersheds, and fish and wildlife habitat.

In "Jobs and Innovation," Park Development:

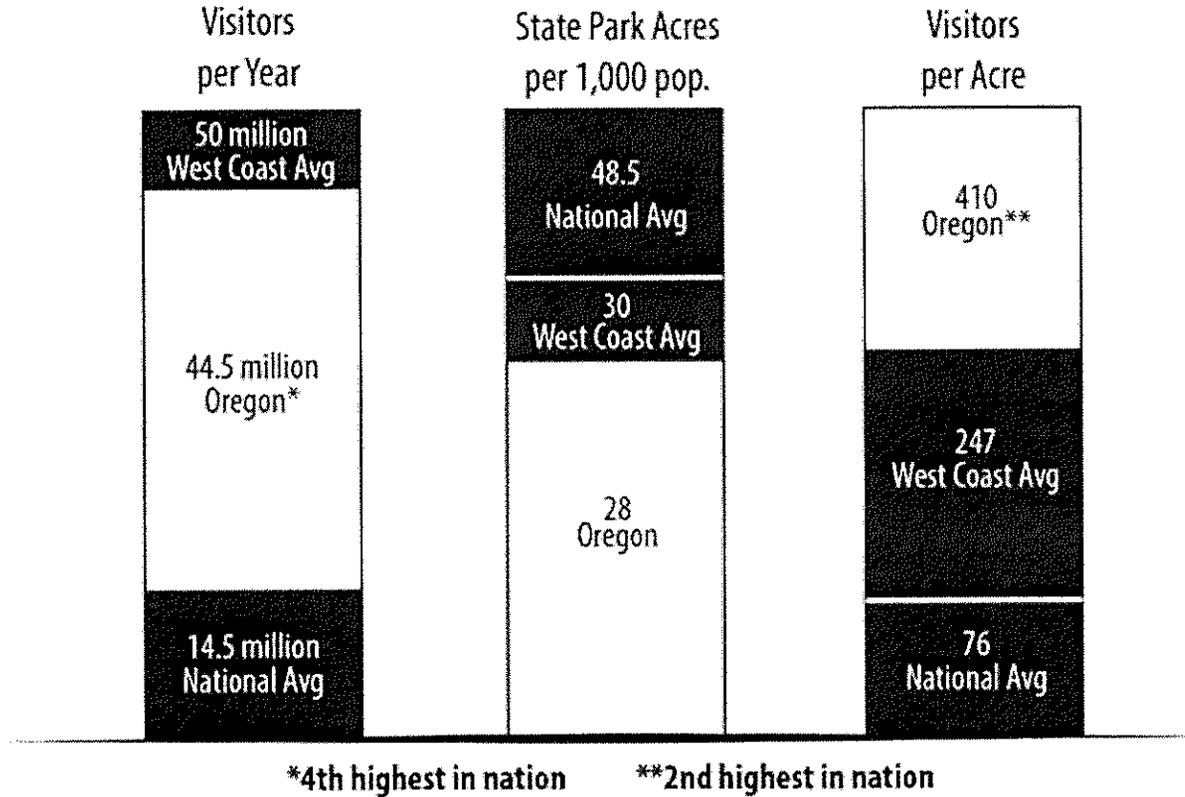
- Supports regional solutions and align local, regional, and state economic development priorities.

Program Performance

The Oregon Parks and Recreation Department uses constitutionally-dedicated lottery funds, trades and other arrangements to gradually acquire park lands from willing sellers. By acting strategically to acquire properties that satisfy needs described in statewide conservation plans, the system has maintained a top position nationally for visitors served, and visitors served per state park acre:

Budget Narrative

Oregon's State Parks as of June 2013



Budget Narrative

Enabling Legislation/Program Authorization

ORS 390.112 Additional criteria for acquiring and developing new historic sites, parks and recreation areas. The State Parks and Recreation Department shall propose to the State Parks and Recreation Commission additional criteria for the acquisition and development of new historic sites, parks and recreation areas.

ORS 390.121 Powers of commission: In carrying out its responsibilities, the State Parks and Recreation Commission may ... Acquire by purchase, agreement, donation or by exercise of eminent domain, real property or any right or interest therein deemed necessary for the operation and development of state parks, roads, trails, campgrounds, picnic areas, boat ramps, nature study areas, waysides, relaxation areas, visitor and interpretive centers ... or other real property or any right or interest because of its natural, scenic, cultural, historic or recreational value, or any other places of attraction and scenic or historic value which in the judgment of the State Parks and Recreation Department will contribute to the general welfare, enjoyment and pleasure of the public.

Funding Streams

Park Development is almost entirely funded with dedicated Lottery Funds, supplemented by a small amount of Other Funds (from park visitor fees) and Federal Funds (mostly in the form of grants). The dedicated Lottery Funds are allocated in accordance with the following constitutional requirement. *Oregon Constitution, Article XV, Section 4a, Use of net proceeds from state lottery for parks and recreation areas:* In each biennium the Legislative Assembly shall appropriate all of the moneys in the parks subaccount of the parks and natural resources fund ... to achieve all of the following: Provide additional public parks, natural areas or outdoor recreational areas to meet the needs of current and future residents of the State of Oregon; Protect natural, cultural, historic and outdoor recreational resources of state or regional significance; Manage public parks, natural areas and outdoor recreation areas to ensure their long-term ecological health and provide for the enjoyment of current and future residents of the State of Oregon; and Provide diverse and equitable opportunities for residents of the State of Oregon to experience nature and participate in outdoor recreational activities in state, regional, local or neighborhood public parks and recreation areas.

Significant Proposed Program Changes from 2013-15

None.

Purpose, customers, and source of funding

The purpose of OPRD's Park Development program is to support the Direct Services program by maintaining and enhancing the state park system for visitors so as to give them a great park experience and increase their appreciation for the state of Oregon and its healthy environment. The customers are the general public, and they include Oregon residents, visitors, and tourists. There are approximately 43.5 million unique visits made every year to the 250+ state park properties in Oregon (10-year average). Of these, 2.4 million are for overnight stays by campers and 41.1 million are for day trips. Based on the most recent visitor surveys, 56% of customers are Oregon residents. The funding for this program is primarily dedicated Lottery Funds (78%), but also includes some

Budget Narrative

Other Funds (14%) from park user fees, agency transfers, and limitation for donations and grants, and some Federal Funds (8%) for grants and agency transfers.

Expenditures by fund type, positions and full-time equivalents

Park Development:						
	Lottery	Other	Federal	Total Funds	Positions	FTE
Property Acquisition	1,118,102	0	0	1,118,102		
Facilities Construct/Maintain	15,235,308	3,200,819	1,679,158	20,115,285	13	13.00
Total	16,353,410	3,200,819	1,679,158	21,233,387	13	13.00

Activities, programs, and issues in the program unit base budget

The Park Development program activities include, within *property acquisitions*, the funding for park property assessment, negotiation, due diligence, and purchase. The issues most affecting the program are availability of funding, real estate values, the willingness of property owners to sell lands to the state, and increasing conditions and regulation around siting parks in various areas throughout the state. In the *facility maintenance/construction* part of the budget, the main activities are major maintenance and repair of existing facilities and enhancement of the park system with new facilities. Because there is inadequate Lottery funding available to accomplish all of the deferred maintenance in the park system, a triage approach is used to address the most critical needs first. While significant progress has been made in reducing long-term deferred maintenance, the aging of the park system infrastructure continues and new emergencies occur constantly that impact the ability to deliver services and keep parks operating.

Important background for decision makers. Include trends in caseload and workload

Funding for *property acquisitions* has fluctuated over the years with \$4 million originally allocated by the 1999 Legislature from the Parks and Natural Resource Fund (Lottery Funds). This was increased to \$7 million by the 2003 Legislature and an additional \$0.5 million in 2005. The 2007 Legislature saw the opportunity for significant land protection efforts and increased the budget limitation by an additional \$14.6 million. Since then, funding levels have returned to approximately the \$4 million neighborhood for the past several bienniums; the 2015-17 budget will be \$1.1 million. With leveraging this funding with grants and other creative mechanisms such as trades, the Department has been able to continue to address priorities as identified in an investment strategy adopted by the Oregon Parks and Recreation Commission during the 2005-07 biennium. Criteria for acquisition includes consideration of the Department's ability to build and/or maintain the property for the recreational enjoyment of Oregonians or the need to preserve an area for outstanding natural, scenic, or historical value. Between 2004 and 2013, OPRD added 9 new parks under Governor Kulongoski's Park a Year program. However, the Department is now concentrating its efforts on maintenance and operation strategies to ensure that outstanding visitor experiences are consistent over time. The *facility maintenance/construction* part of the program serves the need for

Budget Narrative

a construction budget for the Department. It was established in 1997 through the sale of \$15 million in Lottery-backed bonds, and continued by establishment of the Parks and Natural Resources Fund in the 1999-01 biennium. The activities undertaken by OPRD associated with major maintenance and enhancement of the park system through the design, permitting and construction of improvement projects. *Facility maintenance/construction* also encompasses the management systems (e.g., asset tracking, statewide bridge inspections) and personnel necessary to carry out program activities. Other funding sources augment the investment funding, including other agency transfers, grants (e.g., Oregon State Marine Board), donations, hydropower project mitigation funds, special allocations, or matching funds from federal and state agency programs (e.g., Bureau of Reclamation; Oregon Department of Transportation).

Expected results from the 2015-17 budget for the program unit.

The expected results from the 2015-17 budget are the completion of 30 to 35 of the top priority major maintenance projects in the state park system; acquisition of 10 to 15 properties mostly in-holdings, access improvements, and/or additions to existing parks. The continued investment in a small amount of land acquisition helps move the park system in the direction of long-term goals in the neighborhood of 35 acres per 1,000 Oregonians (Oregon Benchmark #91), although currently at 28 acres and with a growing population, the current program is at a basic level. Links to the 10-year outcome are discussed above. The other expected results are positive performance on the Department's Centennial Horizon principles, as follows:

- Centennial Horizon Principle 1 – Save Oregon's Special Places
 - Secure outstanding habitats, historic places and scenic settings.
 - Encourage public ownership through grants or public/private partnerships.
 - Acquire or help safeguard Oregon's historic places and stimulate activities that foster their use, care and conservation.
- Centennial Horizon Principle 2 – Connect People to Meaningful Outdoor Experiences
 - Build or enable others to build new types of parks that will meet a growing population's needs.
- Centennial Horizon Principle 3 – Taking the Long View
 - Provide first class facilities designed to appeal to a wide variety of visitors and park users;
 - Promote the ethic that parks are vital to Oregon's way of life and that the Department has a civic responsibility to provide and protect them;
 - Reduce OPRD's environmental impact at all levels;
 - Maintain the physical infrastructure of the park system.
- Centennial Horizon Principle 6 – Attract and Inspire Partners
 - Target partnerships that yield the greatest benefit to the Department's vision.
- Centennial Horizon Principle 8 – Oregon's Parks Will Be Tended by People Who Love Their Work

Budget Narrative

Revenue sources and proposed revenue changes

In Park Development, the Property Acquisition budget is funded by Lottery Funds. The Lottery funds are the Department's constitutionally dedicated share of the Parks and Natural Resource Fund. Lottery fund forecasts are provided by the Office of Economic Analysis.

The Facilities Construct/Maintain budget is funded by a combination of Lottery Funds, Other Funds and Federal Funds. The Lottery funds are the Department's constitutionally dedicated share of the Parks and Natural Resource Fund. Lottery fund forecasts are provided by the Office of Economic Analysis.

Park User Fees are generated by Day Use and Overnight camping fees charged to park visitors. The Department forecasts this revenue source based on historical and future reservation data.

Additional Other Funds are provided by the Department of Transportation (ODOT) for paving of state highways in state parks; ODOT provides this projected revenue amount to the Department.

Finally, this budget contains Other Revenue (Other Funds) and Federal revenue. These funds come from a variety of sources depending on what partners the Department works with during the biennium. Because the sources change from biennium to biennium, it is not possible to list specific revenue sources. The Department forecasts this revenue to remain constant from biennium to biennium.

Proposed new laws that apply to the program unit

None.

Budget Narrative

Summary of 2015-17 Budget Oregon Parks and Recreation Department

Park Development	TOTALS			FUND TYPE					
	POS	FTE	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other	Federal
2013-15 LEGISLATIVELY ADOPTED BUDGET	14	14.00	26,925,496		21,355,065	3,266,087	2,304,344		
Emergency Board Actions (through 4/2014)			119,802		83,170	36,632			
2013-15 Legislatively Approved Budget	14	14.00	27,045,298		21,438,235	3,302,719	2,304,344		
Base Budget Adjustments:									
Net Cost of 2013-15 Position Actions:									
Administrative, Biennialized E-Board, Phase-Out			112,508		111,319	1,189			
Estimated Cost of 2015-17 Merit Increase									
Base Debt Service Adjustment									
Base Nonlimited Adjustment									
Capital Construction Adjustment									
Subtotal: 2015-17 Base Budget	14	14.00	27,157,806		21,549,554	3,303,908	2,304,344		
Essential Packages:									
Package No. 010									
Vacancy Factor (Increase)/Decrease									
Non-PICS Personal Service Increase/(Decrease)			16,194		14,516	1,678			
Subtotal			16,194		14,516	1,678			
Package No. 021/022									
021 - Phased-In Programs Excl. One-Time Costs									
022 - Phase-Out Programs and One-Time Costs			(1,456,000)		(781,000)		(675,000)		
Subtotal			(1,456,000)		(781,000)		(675,000)		
Package No. 031/032/033									
Cost of Goods & Services Increase/(Decrease)			680,542		549,948	80,780	49,814		
State Govt Service Charges Increase/(Decrease)									
Subtotal			680,542		549,948	80,780	49,814		
Package No. 040									
Mandated Caseload Increase/(Decrease)									
Package No. 050									
Fund Shifts									
Package No. 060									
Technical Adjustments	(1)	(1.00)	(219,653)		(219,653)				
Subtotal: 2015-17 Current Service Level Budget	13	13.00	26,178,889		21,113,365	3,386,366	1,679,158		
2015-17 Current Service Level - Page 1 Subtotal	13	13.00	26,178,889		21,113,365	3,386,366	1,679,158		
Package No. 070									
Revenue Shortfalls			(4,945,502)		(4,759,955)	(185,547)			
Subtotal: 2015-17 Modified Current Service Level	13	13.00	21,233,387		16,353,410	3,200,819	1,679,158		

Budget Narrative

Park Development	TOTALS			FUND TYPE					
	POS	FTE	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited	
								Other	Federal
Emergency Board Packages: (List ORBITS Package number and title)									
Subtotal Emergency Board Packages									
Policy Packages: 138 Remove Expo Ctr Funding: Program Leaving Dept 102 Reserve Former Expo Ctr FTE for Future Use 103 Increase Grants for Natural Area Program 104 Carry Over Federal Cultural & History Grants 105 Carry Over Federal Recreation Grants									
Subtotal Policy Packages									
Total: 2015-17 Budget	13	13.00	21,233,387		16,353,410	3,200,819	1,679,158		
Percent Change From 2013-15 Leg. Approved	-7.1%	-7.1%	-21.5%	0.0%	-23.7%	-3.1%	-27.1%	0.0%	0.0%
Percent Change From Current Service Level Budget	0.0%	0.0%	-18.9%	0.0%	-22.5%	-5.5%	0.0%	0.0%	0.0%

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

Source	Fund	ORBITS Revenue Acct	2011-13 Actual	2013-15 Legislatively Adopted	2013-15 Estimated	2015-17		
						Agency Request	Governor's Balanced Budget	Legislatively Adopted
<i>Lottery Funds</i>								
Interest Earnings	Lot							
<i>Transfers-In</i>								
Intrafund	Lot	1010						
From Dept. Adminst Serv (Dedicated Lottery - Measure 76)	Lot	1107	19,541,851	20,574,065	20,574,065	18,113,365	16,353,410	
From Dept. Adminst Serv (Non-Dedicated Lottery - Non-Measure 76)	Lot	1107						
From Department of Forestry	Lot							
<i>Transfers-Out</i>								
Intrafund	Lot							
Administrative Services	Lot	2107						
Dept. of Forestry	Lot							
Total Lottery Funds	Lot		19,541,851	20,574,065	20,574,065	18,113,365	16,353,410	-
<i>Other Funds - Non-Limited</i>								
Refunding Bonds	Oth	0575						
<i>Other Funds - Limited</i>								
Park User Fees	Oth	0255	1,477,824	573,408	573,408	673,380	487,833	
Other Nonbusiness Lic & Fees	Oth							
Charges for Services	Oth							
Rents and Royalties	Oth							
Interest Earnings	Oth							
Sales Income	Oth							
Donations and Contributions	Oth							
Other Revenues	Oth	0975	394,086	1,511,788	1,511,788	1,532,094	1,532,094	
Lottery Bonds Proceeds	Oth	0565						
<i>Transfers-in</i>								
Intrafund	Oth	1010	1,977,314	-	36,632			
Oregon Military Department	Oth	1248	76,340					
From Marine Board	Oth	1250	34,838					
Oregon Dept of Energy	Oth	1330	61,293					
OR Business Development	Oth							
From Oregon Dept of State Lands	Oth	1141						
From Oregon Department of Transportation	Oth	1730	1,133,329	1,180,892	1,180,892	1,180,892	1,180,892	
From Dept of Fish/Wildlife	Oth	1635	-					

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

Source	Fund	ORBITS Revenue Acct	2011-13 Actual	2013-15 Legislatively Adopted	2013-15 Estimated	2015-17		
						Agency Request	Governor's Balanced Budget	Legislatively Adopted
Transfers-Out								
Intrafund	Oth							
To Agency Res Equity	Oth	2030						
To Counties	Oth							
To Oregon Department of Transportation	Oth							
To OR Business Development	Oth							
To Dept. of Agriculture	Oth							
To Dept. of Forestry	Oth							
To Oregon State Police	Oth							
<i>Total Other Funds</i>	Oth		5,155,024	3,266,088	3,302,720	3,386,366	3,200,819	-
Federal Funds (Limited)								
Federal Funds	Fed	0995	1,345,663	2,304,344	2,304,344	1,679,158	1,679,158	
Oregon Department of Transportation	Fed	1730						
Oregon Military Dept	Fed							
Oregon Dept of Energy	Fed							
Community Colleges & Workforce Develop	Fed	1586						
<i>Total Federal Funds - Limited</i>	Fed		1,345,663	2,304,344	2,304,344	1,679,158	1,679,158	-
TOTAL LIMITED			26,042,538	26,144,497	26,181,129	23,178,889	21,233,387	-
Lottery, Other, and Federal Funds			26,042,538	26,144,497	26,181,129	23,178,889	21,233,387	-

Budget Narrative

Park Development

010 Non-PICS Psnl Svc / Vacancy Factor

Package Description

This package includes standard inflation of 3% on non PICS generated accounts unless otherwise described below:

- Mass Transit – adjustment to .6% of subject salary and wages
- Pension Obligation Bonds – amount required for payment of bonds as calculated by the Department of Administrative Services (DAS).
- Vacancy Savings – an amount calculated based on the previous biennium's turnover rate.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Package No. 010 Non-PICS Psnl Svc/Vacancy Factor

63400-300-10-00-00000
Park Development

PERSONAL SERVICES

Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
	Salaries & Wages								-	-			-
	Temporary Appointments								1,372				1,372
	Pension Bond Contribution								12,187	1,391			13,578
	Social Security Taxes								105				105
	Mass Transit Tax								852	287			1,139
Total Personal Services								-	14,516	1,678	-	-	16,194

SERVICES AND SUPPLIES

Total Services and Supplies

CAPITAL OUTLAY

Total Capital Outlay

SPECIAL PAYMENTS

Total Special Payments

TOTAL REQUESTS

TOTAL POSITIONS/FTE

Pos

FTE

-	\$14,516	\$1,678	\$0	\$0	\$16,194
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Budget Narrative

Park Development

022 Phase out Program and One time Costs

Package Description

This package phases out limitation placed in the 2013-15 biennium budget for:

- Property acquisition grant funds \$675,000 (Federal Funds)
- Trail projects on the Cazedero and Rogue River \$381,000 (Lottery)
- Construction at Cottonwood Canyon \$400,000 (Lottery)

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. <u>022</u> Phase-out Pgm & One-time Costs										63400-300-10-00-00000 Park Development			
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4575	Agency Program Related S and S								(781,000)		(675,000)		(1,456,000)
Total Services and Supplies								-	(781,000)	-	(675,000)	-	(1,456,000)
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	(\$781,000)	\$0	(\$675,000)	\$0	(\$1,456,000)
TOTAL POSITIONS/FTE			_____ Pos	_____ FTE									

Budget Narrative

Park Development

031 Standard Inflation Adjustments

Package Description

This package includes standard inflation of 3% for all Services and Supplies, Capital Outlay and Special Payments unless noted below.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 031 Standard Inflation								63400-300-10-00-00000 Park Development					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4100	Instate Travel								1,521				1,521
4125	Out of State Travel								118				118
4150	Employee Training								1,240				1,240
4175	Office Expenses								3,139				3,139
4200	Telecommunications								3,477				3,477
4250	Data Processing												-
4275	Publicity and Publications								221				221
4300	Professional Services								21,939		9,343		31,282
4315	IT Professional Services								5				5
4375	Employee Recruitment and Develop								148				148
4400	Dues and Subscriptions								74				74
4425	Facilities Rental and Taxes								839				839
4450	Fuels and Utilities								686				686
4475	Facilities Maintenance								1,427				1,427
4575	Agency Program Related S and S								444,383	80,780	39,537		564,700
4650	Other Services and Supplies								64,698				64,698
4700	Expendable Prop 250 - 5000								2,215				2,215
4715	IT Expendable Property								1,624				1,624
Total Services and Supplies								-	547,754	80,780	48,880	-	677,414
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$547,754	\$80,780	\$48,880	\$0	\$677,414
TOTAL POSITIONS/FTE			Pos		FTE								

Budget Narrative

Park Development

032 Above Standard Inflation

Package Description

This package includes the additional inflation allowed for Professional Services of .3%.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. <u>032</u> <u>Above Standard Inflation</u>										63400-300-10-00-00000 Park Development			
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4300	Professional Services								2,193		934		3,127
4315	IT Professional Services								1				1
Total Services and Supplies								-	2,194	-	934	-	3,128
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$2,194	\$0	\$934	\$0	\$3,128
TOTAL POSITIONS/FTE		_____ Pos	_____ FTE										

Budget Narrative

Park Development

060 Technical Adjustments

Package Description

During the 2013-15 biennium, the recreation trails coordinator was moved from Integrated Park Services to the Grants Division. This package moves the position.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Package No. 060 Technical Adjustments

63400-300-10-00-00000
Park Development

PERSONAL SERVICES

Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
	Salaries & Wages								(153,120)				(153,120)
	Empl. Rel. Bd. Assessments								(44)				(44)
	Public Employees Retire Cont								(24,178)				(24,178)
	Social Security Taxes								(11,714)				(11,714)
	Workers Comp. Assessments								(69)				(69)
	Flexible Benefits								(30,528)				(30,528)
Total Personal Services								-	(219,653)	-	-	-	(219,653)

SERVICES AND SUPPLIES

								-	-	-	-	-	-
Total Services and Supplies								-	-	-	-	-	-

CAPITAL OUTLAY

								-	-	-	-	-	-
Total Capital Outlay								-	-	-	-	-	-

SPECIAL PAYMENTS

								-	-	-	-	-	-
Total Special Payments								-	-	-	-	-	-

TOTAL REQUESTS

								-	(\$219,653)	\$0	\$0	\$0	(\$219,653)
--	--	--	--	--	--	--	--	---	-------------	-----	-----	-----	-------------

TOTAL POSITIONS/FTE (1) Pos (1.00) FTE

Budget Narrative

Park Development

070 Revenue Reduction

Package Description

Purpose:

The purpose of this package is to reduce Other and Lottery fund expenditures to match available revenues while maintaining an appropriate end balance.

How Achieved:

OPRD receives the Lottery Fund forecast from DAS Office of Economic Analysis; the Department projects Park User Fees based on historical information. Based on current forecasts, revenues will not be sufficient to cover projected expenditures at Current Service Level.

Lottery Funds have been basically flat over the last couple of biennia; the increase expected for 2015-17 is based on elimination of one time costs in 2013-15. Park User Fees are growing slightly as a fee increase from the 2013-15 biennium is in effect for the entire biennium.

OPRD has reviewed both Lottery and Other Fund revenue and expenditure trends to determine an adequate ending balance for cash flow purposes. This would be the amount of cash necessary to cover the gap between incoming revenues and outgoing expenditures during the peak months of operation.

In order to balance Lottery and Other Fund revenues and have an appropriate ending cash balance, OPRD will eliminate the inflationary increases allowed in the budget building process plus reduce the Property Acquisition budget by \$1 million and reduce expenditures for maintenance projects.

Staffing Impact:

None.

Budget Narrative

Quantifying Results:

This action runs counter to the agency's mission of providing quality park experiences for Oregonians and other visitors to the Department's recreation and heritage sites.

Revenue Source:

(\$4,759,955) Lottery Funds, (\$185,547) Other Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 070 Revenue Shortfalls							63400-300-10-00-00000 Park Development						
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
									-	-			-
									(1,372)				(1,372)
									(105)				(105)
Total Personal Services								-	(1,477)	-	-	-	(1,477)
SERVICES AND SUPPLIES													
4100	Instate Travel								(1,521)				(1,521)
4125	Out of State Travel								(118)				(118)
4150	Employee Training								(1,240)				(1,240)
4175	Office Expenses								(3,139)				(3,139)
4200	Telecommunications								(3,477)				(3,477)
4250	Data Processing												-
4275	Publicity and Publications								(221)				(221)
4300	Professional Services								(24,132)				(24,132)
4315	IT Professional Services								(6)				(6)
4375	Employee Recruitment and Develop								(148)				(148)
4400	Dues and Subscriptions								(74)				(74)
4425	Facilities Rental and Taxes								(839)				(839)
4450	Fuels and Utilities								(686)				(686)
4475	Facilities Maintenance								(1,427)				(1,427)
4575	Agency Program Related S and S								(4,652,913)	(185,547)			(4,838,460)
4650	Other Services and Supplies								(64,698)				(64,698)
4700	Expendable Prop 250 - 5000								(2,215)				(2,215)
4715	IT Expendable Property								(1,624)				(1,624)
Total Services and Supplies								-	(4,758,478)	(185,547)	-	-	(4,944,025)
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	(\$4,759,955)	(\$185,547)	\$0	\$0	(\$4,945,502)
TOTAL POSITIONS/FTE			Pos	FTE									

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Parks & Recreation Dept
2015-17 Biennium

Agency Number: 63400
Cross Reference Number: 63400-300-10-00-00000

<i>Source</i>	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Leg Approved Budget	2015-17 Agency Request Budget	2015-17 Governor's Budget	2015-17 Leg Adopted Budget
Lottery Funds						
Tsfr From Administrative Svcs	19,541,851	20,574,065	20,574,065	18,113,365	16,353,410	-
Total Lottery Funds	\$19,541,851	\$20,574,065	\$20,574,065	\$18,113,365	\$16,353,410	-
Other Funds						
Park User Fees	1,477,824	573,408	573,408	673,380	487,833	-
Other Revenues	394,086	1,511,788	1,511,788	1,532,094	1,532,094	-
Transfer In - Intrafund	1,977,314	-	36,632	-	-	-
Tsfr From Military Dept, Or	76,340	-	-	-	-	-
Tsfr From Marine Bd, Or State	34,838	-	-	-	-	-
Tsfr From Energy, Dept of	61,293	-	-	-	-	-
Tsfr From Transportation, Dept	1,133,329	1,180,892	1,180,892	1,180,892	1,180,892	-
Total Other Funds	\$5,155,024	\$3,266,088	\$3,302,720	\$3,386,366	\$3,200,819	-
Federal Funds						
Federal Funds	1,345,663	2,304,344	2,304,344	1,679,158	1,679,158	-
Total Federal Funds	\$1,345,663	\$2,304,344	\$2,304,344	\$1,679,158	\$1,679,158	-

____ Agency Request
2015-17 Biennium

____ Governor's Budget

____ Legislatively Adopted
Detail of LF, OF, and FF Revenues - BPR012

Budget Narrative

Community Support and Grants

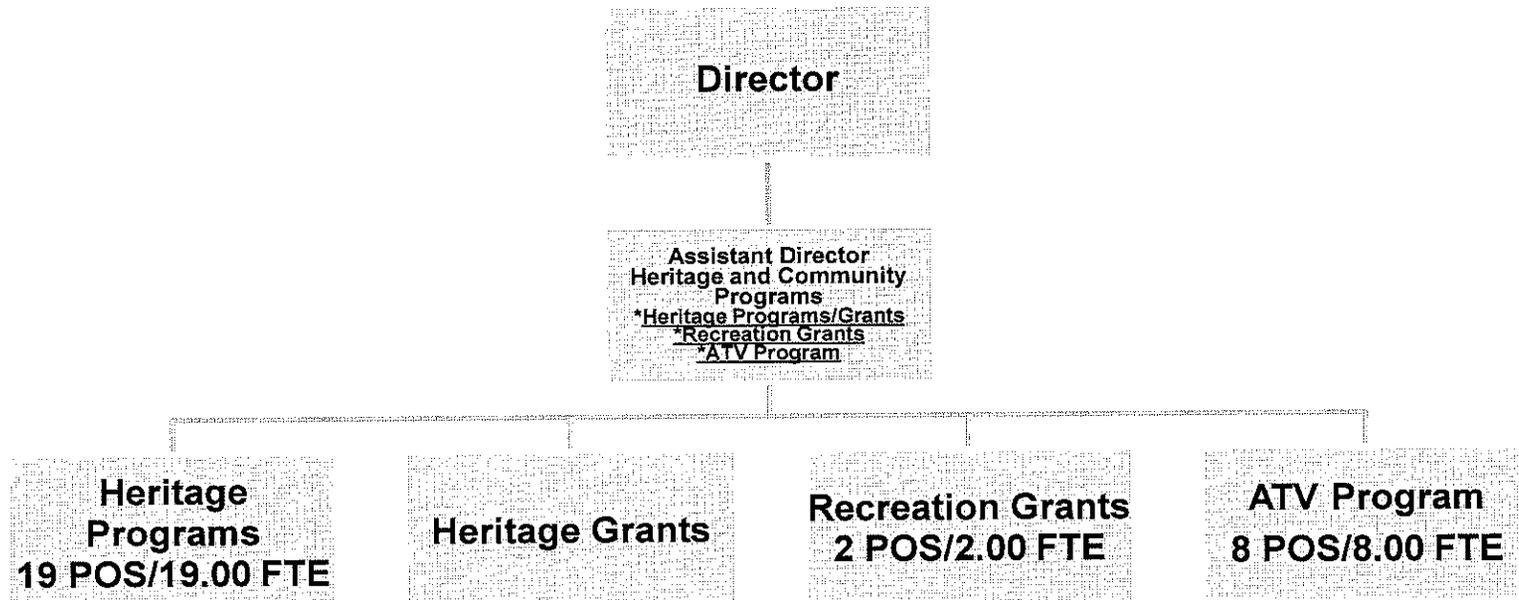
Program Description

Oregon Parks and Recreation Department Community Support and Grants 2013-15



Budget Narrative

Oregon Parks and Recreation Department Community Support and Grants 2015-17



Budget Narrative

Executive Summary

The Community Support and Grants program serves Oregon property owners, local governments and organizations, and land managers by assisting them to navigate state and federal laws related to historical and archaeological resources, and by providing matching grants to fund citizen needs. This program is funded with constitutionally-dedicated Lottery Funds, Federal Funds, and Other Funds (such as Oregon ATV funds).

Program Description

Services in the Community Support and Grants program are grouped into four main areas. The first two—*recreation grants* and *heritage grants*—support communities and other service providers to provide a range of competitive grants and federal pass-through dollars. Local communities meet criteria, then use the money to directly serve their citizens' needs.

The *all-terrain vehicle* program manages a statewide safety certification service and dispenses funding for education, law enforcement and safety, and riding area improvements on federal, state, county and other public-use lands (these riding areas exist entirely outside the state park system).

The *heritage program* assists private and public entities improve their historic resources, successfully navigate federal and state laws, and tap the expertise of historic and archaeological professionals to protect Oregon's cultural identity. This program manages Oregon's presence in the federal National Register of Historic Places program.

Program Justification and Link to 10-Year Outcome

The *recreation grants* and *heritage grants* programs—a suite of 10 programs funded by federal, Oregon Lottery, recreational vehicle license and other monies—deliver crucial funding to county, regional and city governments. These matching funds are fast, efficient and in strong demand by government jurisdictions hard-pressed to fund services demanded by their constituents. Recreation grants:

- Local Government (Lottery Funds)
- Recreation Trails (Federal Funds)
- County Opportunity (Other Funds – a share of recreational vehicle licenses)
- All-Terrain Vehicles (Other Funds – gas tax refunds)

Heritage grants:

- Certified Local Government (Federal Funds)
- Heritage (Lottery Funds)
- Historic Cemetery (Lottery Funds)
- Museum (Lottery Funds)

Budget Narrative

- Preserving Oregon (Lottery Funds)

Both heritage and recreation programs drive an increasing amount of tourism traffic, producing economic benefits in rural areas. The *recreation grants* and *heritage grants* programs fulfill both Healthy Environment and Job strategies:

- Increases access and availability to transit, rail, bicycle, and pedestrian travel; and
- Balances ecological and economic interests to improve the health of watersheds, and fish and wildlife habitat.
- Supports regional solutions and align local, regional, and state economic development priorities.

The *all-terrain vehicle* program is at the forefront of a national effort to improve safety, protect public lands and serve people engaged in a growing outdoor sport. It addresses the overarching goal of the "Healthy Environment" outcome by helping communities and businesses create places where people want to live, work and play, and that Oregon will be proud to pass on to the next generation."

The *heritage program* is a service unique to OPRD, and it serves two main functions. First, it bridges the gap between property owners and the several state and federal requirements which protect historic and archaeological resources. Land owners (public and private) must be careful to protect historically-valuable landscapes, buildings, and prehistoric cultural artifacts, and they need friendly professionals who can assist in finding solutions by interpreting the law. Second, the heritage program helps extend the usable life of historic buildings and downtown districts. The first, best way to reduce resource consumption and prevent urban sprawl is to use existing buildings which have not only stood the test of time but are located where infrastructure already exists. This program directly fulfills the Jobs and Innovation outcome by:

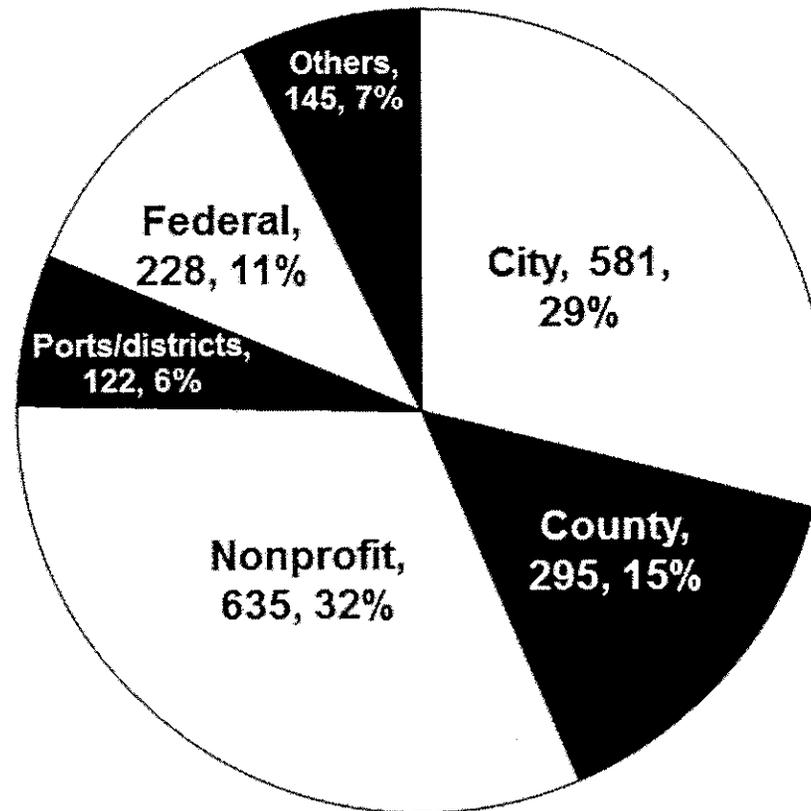
- Supporting regional solutions and align local, regional, and state economic development priorities.

Program Performance

Community Support staff work constantly to assist local communities, and that includes encouraging them to apply for grant opportunities and service programs that may be new to them.

Budget Narrative

Recreation and Heritage Grants Awarded 2003-2013



Enabling Legislation/Program Authorization

Under authority of the Federal Historic Preservation Act of 1966 [16 U.S.C. 470 et seq.] and federal rule [36 CFR Parts 60 and 61], Oregon cooperates with the federal government on a program that encompasses survey, planning, registration activities, grants-in-aid, tax benefits, and federal project review. Oregon also has a parallel program through ORS 358 and ORS 390, and the Community Support program implements a wide range of statutes related to its *heritage program*:

Budget Narrative

ORS 97.774 (Oregon Commission on Historic Cemeteries)
ORS 358.475 (Special Assessment of Historic Property)
ORS 358.570 (Oregon Heritage Commission)
ORS 358.622 (State Advisory Committee on Historic Preservation)
ORS 358.612 (Authorities of State Historic Preservation Officer)
ORS 358.653 (Preservation of state-owned historic property)
ORS 358.680 (Oregon Property Management Program)
ORS 358.905 (General Archaeology)
ORS 390.235 (Issuance of Archeological Permits)
Executive Order 98-16 (Oregon Historic Trails Advisory Council)

Federal establishment of the *Land and Water Conservation Fund* is found in 16 U.S.C. 460: "providing funds for and authorizing Federal assistance to the States in planning, acquisition, and development of needed land and water areas and facilities".

The federal *Recreation Trails Program* fund is established through the Federal Highways Administration in 23 U.S.C. 104(h): "the [Transportation] Secretary, in consultation with the Secretary of the Interior and the Secretary of Agriculture, shall carry out a program to provide and maintain recreational trails ... the Governor of the State shall designate the State agency or agencies that will be responsible for administering apportionments made to the State."

ORS 390.134 State Parks and Recreation Department Fund; sources; uses; advisory committee; rules; subaccounts. ... 12% of the amount transferred to the State Parks and Recreation Department Fund from the Parks Subaccount shall be used only to carry out the purposes and achievements described in ORS 390.135 (2) and (3) through the awarding of grants to regional or local government entities to acquire property for public parks, natural areas or outdoor recreation areas or to develop or improve public parks, natural areas or outdoor recreation areas ... Forty-five percent of the amount transferred to the State Parks and Recreation Department under ORS 366.512 from the registration of travel trailers, campers and motor homes and under ORS 803.601 from recreational vehicle trip permits must be deposited in a separate subaccount within the fund to be distributed for the acquisition, development, maintenance, care and use of county park and recreation sites.

ORS 390.565 All-Terrain Vehicle Advisory Committee; appointment; term; duties. The All-Terrain Vehicle Advisory Committee is established ... The committee shall ... make recommendations to the State Parks and Recreation Commission ... [and] recommend appropriate safety requirements to protect child operators and riders of off-highway vehicles to the commission ... [and] Advise the State Parks and Recreation Department on the allocation of moneys in the All-Terrain Vehicle Account established by ORS 390.555; and review grant proposals and make recommendations to the commission as to which projects should receive grant funding.

Budget Narrative

Funding Streams

Community Support and Grants are funded by dedicated Oregon Lottery funds, Federal Funds (for heritage and recreation grants, see 16 USC and 23 USC references above), and Other Funds (all-terrain vehicle and small amounts from private donations and the Oregon Cultural Trust).

Oregon Constitution, Article XV, Section 4a, Use of net proceeds from state lottery for parks and recreation areas: In each biennium the Legislative Assembly shall appropriate all of the moneys in the parks subaccount of the parks and natural resources fund ... to achieve all of the following:

Provide additional public parks, natural areas or outdoor recreational areas to meet the needs of current and future residents of the State of Oregon; Protect natural, cultural, historic and outdoor recreational resources of state or regional significance; Manage public parks, natural areas and outdoor recreation areas to ensure their long-term ecological health and provide for the enjoyment of current and future residents of the State of Oregon; and Provide diverse and equitable opportunities for residents of the State of Oregon to experience nature and participate in outdoor recreational activities in state, regional, local or neighborhood public parks and recreation areas. ... In each biennium the Legislative Assembly shall appropriate no less than twelve percent of the moneys in the parks subaccount for local and regional grants

Significant Proposed Program Changes from 2013-15

None.

Purpose, customers, and source of funding

The *recreation grants* program provides local governments and organizations funds to develop or enhance outdoor recreation facilities, such as parks, trails, campgrounds, and memorials. Funding sources include Federal, State (Lottery), and Other funds (RV registration fees).

The *heritage grants* program provides funds to local governments, organizations, and historic property owners to preserve and restore historic buildings, sites, records, and artifacts so they can benefit their communities. Funding sources include Federal, State (Lottery), and Other funds (private donations).

The *all-terrain vehicle* program manages a statewide safety certification service and dispenses funding for education, law enforcement and safety, and riding area improvements on federal, state, county and other public-use lands. The program is funded by Other funds, specifically gas tax refunds and ATV registration fees.

Budget Narrative

The *heritage program* assists private and public entities in preserving and enhancing their historic resources and successfully navigating federal and state laws. Training and assisting local heritage organizations is a major part of this effort. Funding sources include Federal, State (Lottery), and Other funds (private donations and Oregon Cultural Trust funds).

Expenditures by fund type, positions and full-time equivalents

Community Support and Grants:						
	Lottery	Other	Federal	Total Funds	Positions	FTE
Heritage Programs	2,704,722	941,516	1,240,101	4,886,339	19	19.00
Heritage Grants	621,859	222,000	677,102	1,520,961		
Land & Water Conservation	0	0	1,846,661	1,846,661		
Recreation Trails Program	0	0	3,142,194	3,142,194		
Natural Heritage Grants	0	0	444,629	444,629		
Local Government Grants	10,200,430	0	0	10,200,430	2	2.00
RV County Opportunity Grants	0	1,413,539	0	1,413,539		
ATV Program	0	10,656,816	0	10,656,816	8	8.00
Total	13,527,011	13,233,871	7,350,687	34,111,569	29	29.00

Activities, programs, and issues in the program unit base budget

Recreation Grants: General duties include grant administration, assistance and guidance to grant applicants and recipients, project inspections, and processing reimbursement payments for the following grant programs:

- Local Government: Acquire, develop, or upgrade city, county, or regional parks.
- Land and Water Conservation Fund (federal): Acquire, develop, or upgrade outdoor recreation facilities.
- Recreation Trails Program (federal): Acquire, develop, and maintain both motorized and non-motorized trails.
- County Opportunity: Acquire, develop, plan, or upgrade county-owned campgrounds.
- All-Terrain Vehicles: Acquire, develop, or maintain ATV recreational areas, and support local law enforcement and emergency medical services related to ATV activities.
- Veterans and War Memorials: Construct and maintain memorials honoring military veterans.

Heritage Grants: General duties include grant administration, assistance and guidance to grant applicants and recipients, project inspections, and processing reimbursement payments for the following grant programs:

- Certified Local Government (federal): Support city or county historic preservation programs, including historic register designations, building rehabilitation, landmark commission reviews, and public education.

Budget Narrative

- Heritage: Support a broad range of local history and heritage activities.
- Historic Cemetery: Stabilize and upgrade officially designated historic cemeteries.
- Museum: Support projects related to history museum collections and operations.
- Preserving Oregon: Rehabilitation work on historic buildings and archaeological site documentation.

All-Terrain Vehicle Program:

- Issue biennial permits required of all ATVs ridden on public land.
- Manage a statewide safety certification program for ATV riders.
- Coordinate and conduct education and training related to ATV use.

Heritage Program: General duties include administering a variety of programs for historic building and archaeological site preservation, local historical museums, historical societies, and other providers of heritage services and activities.

- Maintain records of all known historic structures and archaeological sites in Oregon.
- Administer the National Register of Historic Places program.
- Issue permits required by state law for archaeological site excavation and testing.
- Coordinate statewide heritage-related commemorations, events, and activities, including the annual Heritage Conference.
- Administer state and federal tax incentive programs for historic building rehabilitation.
- Conduct or oversee surveys to identify historic and archaeological sites throughout the state.
- Provide staff support for several heritage boards: Historic Trails Advisory Council, Commission on Historic Cemeteries, Heritage Commission, and the State Advisory Committee on Historic Preservation.
- Prepare and implement the Historic Preservation Plan and the Heritage Plan (5 year cycle for each).
- Train and assist local heritage partner organizations so they can succeed with their projects and programs.
- Assist government agencies and others in complying with state and federal cultural resource laws and regulations.

Important background for decision makers. Include trends in caseload and workload

All of the programs in Community Support and Grants are on a fairly steady track in terms of caseload and workload. The grant programs and the outreach programs to local partners remain very popular and effective. The grants provide critical funding for local governments, who are especially strapped financially in the current economic climate. The agency's staff expertise is also very valuable to grant recipients and local partners, given that they do not typically have heritage, grant, or recreation specialists on their staffs. Federally funded programs are being watched carefully, given the potential volatility (mostly on the reduction side) in federal funding, but for now they are relatively stable.

Budget Narrative

Expected results from the 2015-17 budget for the program unit.

Recreation Grants and Heritage Grants:

- Assist communities and other partners in improving the array of parks, outdoor recreation facilities, and heritage offerings throughout the state.
- Develop more streamlined, but still effective, grant administration processes that make it easier for applicants to apply for and manage their grants, and more efficient for staff to administer.
- Maintain a high level of local government participation in the grant programs. The agency's Key Performance Measure #3 has a goal of 50% participation (44% in FY-2014).

ATV Program:

- Maintained numbers of ATV riders who have completed the safety certification. Currently, approximately 75% of all riders are certified.
- Maintained or improved the number and quality of training and education programs related to ATV activities.

Heritage Program:

- Continued increase in both the number of local heritage partner organizations and their effectiveness in preserving and putting to useful purpose the state's heritage resources.
- Continued increase in the number of historic properties listed in the National Register of Historic Places (approximately 20-25 per year), as reported in the agency's Key Performance Measure #2.
- Improved methods for tracking the economic benefits of heritage-related activities, especially in the areas of heritage tourism and historic downtown revitalization, and actual improvement in those numbers.

Revenue sources and proposed revenue changes

The budget in Community Support and Grants is funded by a mixture of Lottery, Other and Federal funds.

Lottery Funds are used by the Heritage Program, Heritage Grants and the Local Government Grant Program. The Lottery funds are from the Department's constitutionally dedicated share of the Parks and Natural Resource Fund. The constitution requires 12% of the Department's lottery funds be dedicated to the Local Government Grant program. Lottery fund forecasts are provided by the Office of Economic Analysis.

Other Funds are provided by the Department of Transportation (ODOT) for the ATV Program (unrefunded fuel tax), RV registrations for transfer to Oregon Counties, and for the RV County Opportunity Grant Program.

Budget Narrative

Other funds are deposited in the Oregon Property Management Account primarily from Special Assessment Program fees; the account also contains various donations for historic preservation. The Department forecasts this revenue based on historical information.

Other funds are received from the Cultural Trust of Oregon via the Oregon Business Development Department. Estimated amounts are provided by the sending agency.

Interest income is earned on funds in the Department's bank account. The Department forecasts this revenue based on historical average earnings.

Federal Funds are used by the following programs:

- State Historic Preservation Office (funds from the National Parks Service)
- Land and Water Conservation Fund (funds from the National Parks Service)
- Recreation Trails Program (funds from Federal Highway Administration)
- Natural Heritage Grants (funds from US Fish and Wildlife Service)

The Department forecasts federal revenue based on historical information and the assumption that the most current federal fiscal year award is representative of future years.

Proposed new laws that apply to the program unit

No new laws are proposed for any of the programs in this unit.

Budget Narrative

Summary of 2015-17 Budget Oregon Parks and Recreation Department

Community Support and Grants	TOTALS			FUND TYPE					
	POS	FTE	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited	
								Other	Federal
2013-15 LEGISLATIVELY ADOPTED BUDGET	29	28.50	35,366,591		13,022,590	15,037,525	7,306,476		
Emergency Board Actions (through 4/2014)			321,171		95,227	188,821	37,123		
2013-15 Legislatively Approved Budget	29	28.50	35,687,762		13,117,817	15,226,346	7,343,599		
Base Budget Adjustments:									
Net Cost of 2013-15 Position Actions:									
Administrative, Biennialized E-Board, Phase-Out	(1)	(0.50)	190,289		77,510	108,091	4,688		
Estimated Cost of 2015-17 Merit Increase									
Base Debt Service Adjustment									
Base Nonlimited Adjustment									
Capital Construction Adjustment									
Subtotal: 2015-17 Base Budget	28	28.00	35,878,051		13,195,327	15,334,437	7,348,287		
Essential Packages:									
Package No. 010									
Vacancy Factor (Increase)/Decrease			14,308		5,954	8,354			
Non-PICS Personal Service Increase/(Decrease)			31,686		16,919	11,365	3,402		
Subtotal			45,994		22,873	19,719	3,402		
Package No. 021/022									
021 - Phased-In Programs Excl. One-Time Costs									
022 - Phase-Out Programs and One-Time Costs			(2,818,421)			(800,000)	(2,018,421)		
Subtotal			(2,818,421)			(800,000)	(2,018,421)		
Package No. 031/032/033									
Cost of Goods & Services Increase/(Decrease)			1,306,201		795,365	376,996	133,840		
State Govt Service Charges Increase/(Decrease)									
Subtotal			1,306,201		795,365	376,996	133,840		
Package No. 040									
Mandated Caseload Increase/(Decrease)									
Package No. 050									
Fund Shifts									
Package No. 060									
Technical Adjustments	1	1.00	352,787		271,575	81,212			
Subtotal: 2015-17 Current Service Level Budget	29	29.00	34,764,612		14,285,140	15,012,364	5,467,108		
2015-17 Current Service Level - Page 1 Subtotal	29	29.00	34,764,612		14,285,140	15,012,364	5,467,108		
Package No. 070									
Revenue Shortfalls			(2,536,622)		(758,129)	(1,778,493)			
Subtotal: 2015-17 Modified Current Service Level	29	29.00	32,227,990		13,527,011	13,233,871	5,467,108		

Budget Narrative

Community Support and Grants	TOTALS			FUND TYPE					
	POS	FTE	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited	
								Other	Federal
Emergency Board Packages: (List ORBITS Package number and title)									
Subtotal Emergency Board Packages									
Policy Packages:									
138 Remove Expo Ctr Funding: Program Leaving Dept									
102 Reserve Former Expo Ctr FTE for Future Use							285,712		
103 Increase Grants for Natural Area Program			285,712				285,712		
104 Carry Over Federal Cultural & History Grants			55,000				55,000		
105 Carry Over Federal Recreation Grants			1,542,867				1,542,867		
Subtotal Policy Packages			1,883,579				1,883,579		
Total: 2015-17 Budget	29	29.00	34,111,569		13,527,011	13,233,871	7,350,687		
Percent Change From 2013-15 Leg. Approved	0.0%	1.8%	-4.4%	0.0%	3.1%	-13.1%	0.1%	0.0%	0.0%
Percent Change From Essential Budget Level	0.0%	0.0%	-1.9%	0.0%	-5.3%	-11.8%	34.5%	0.0%	0.0%
Percent Change From Current Service Level Budget									

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

Source	Fund	ORBITS Revenue Acct	2011-13 Actual	2013-15 Legislatively Adopted	2013-15 Estimated	2015-17		
						Agency Request	Governor's Balanced Budget	Legislatively Adopted
<i>Lottery Funds</i>								
Interest Earnings	Lot							
Transfers-In								
Intrafund	Lot							
From Dept. Adminst Serv (Dedicated Lottery - Measure 76)	Lot	1107	11,038,765	13,022,590	13,022,590	14,085,140	13,525,339	
From Dept. Adminst Serv (Non-Dedicated Lottery - Non-Measure 76)	Lot	1107						
From Department of Forestry	Lot							
Transfers-Out								
Intrafund	Lot							
Administrative Services	Lot	2107						
Dept. of Forestry	Lot							
Total Lottery Funds	Lot		11,038,765	13,022,590	13,022,590	14,085,140	13,525,339	-
<i>Other Funds - Non-Limited</i>								
Refunding Bonds	Oth	0575						
<i>Other Funds - Limited</i>								
Park User Fees	Oth	0255	-	361,123	361,123	311,715	278,229	
Other Nonbusiness Lic & Fees	Oth	0210	1,544,947	1,761,178	1,761,178	1,560,569	1,560,569	
Charges for Services	Oth							
Rents and Royalties	Oth							
Interest Earnings	Oth	0605	61,382	71,887	71,887	71,195	71,195	
Sales Income	Oth							
Donations and Contributions	Oth							
Other Revenues	Oth	0975	239,669	331,000	331,000	556,627	556,627	
Lottery Bonds Proceeds	Oth	0565						
Transfers-in								
Intrafund	Oth	1010	949,622	152,000	152,000			
Oregon Military Department	Oth							
From Marine Board	Oth							
Oregon Dept of Energy	Oth							
OR Business Development	Oth	1123	362,532	257,000	257,000	250,000	250,000	
From Oregon Dept of State Lands	Oth	1141	438,666					
From Oregon Department of Transportation	Oth	1730	21,782,070	23,809,184	24,930,442	24,005,982	24,005,982	
From Dept of Fish/Wildlife	Oth							

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

Source	Fund	ORBITS	2011-13 Actual	2013-15	2013-15 Estimated	2015-17		
		Revenue Acct		Legislatively Adopted		Agency Request	Governor's Balanced Budget	Legislatively Adopted
Transfers-Out								
Intrafund	Oth	2010		(152,000)	(152,000)			
To Agency Res Equity	Oth	2030						
To Counties	Oth	2080	(9,993,014)	(9,997,724)	(11,006,856)	(12,695,384)	(12,695,384)	
To Oregon Department of Transportation	Oth	2730	(532,224)	(643,905)	(643,905)	(546,000)	(546,000)	
To OR Business Development	Oth	2123						
To Dept. of Agriculture	Oth	2603						
To Dept. of Forestry	Oth	2629	(532,810)	(1,179,357)	(1,179,357)	(1,187,543)	(1,187,543)	
To Oregon State Police	Oth	2257		(590,337)	(590,337)	(559,760)	(559,760)	
<i>Total Other Funds</i>	Oth		14,320,840	14,180,049	14,292,175	11,767,401	11,733,915	-
Federal Funds (Limited)								
Federal Funds	Fed	0995	5,984,808	7,306,476	7,343,599	7,350,687	7,350,687	
Oregon Department of Transportation	Fed							
Oregon Military Dept	Fed							
Oregon Dept of Energy	Fed							
Community Colleges & Workforce Develop	Fed							
<i>Total Federal Funds - Limited</i>	Fed		5,984,808	7,306,476	7,343,599	7,350,687	7,350,687	
TOTAL LIMITED			31,344,413	34,509,115	34,658,364	33,203,228	32,609,941	
Lottery, Other, and Federal Funds			31,344,413	34,509,115	34,658,364	33,203,228	32,609,941	

Budget Narrative

Community Support and Grants

010 Non-PICS Psnl Svc / Vacancy Factor

Package Description

This package includes standard inflation of 3% on non PICS generated accounts unless otherwise described below:

- Mass Transit – adjustment to .6% of subject salary and wages
- Pension Obligation Bonds – amount required for payment of bonds as calculated by the Department of Administrative Services (DAS).
- Vacancy Savings – an amount calculated based on the previous biennium's turnover rate.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Package No. 010 Non-PICS Psnl Svc/Vacancy Factor

63400-500-10-00-00000

Community Support and Grants

PERSONAL SERVICES

Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
						Salaries & Wages			-	-			-
						Temporary Appointments		616	10				626
						Overtime Payments		114	140	23			277
						Public Employees Retire Cont		18	22	4			44
						Pension Bond Contribution		15,902	10,676	3,373			29,951
						Social Security Taxes		56	12	2			70
						Mass Transit Tax		213	505				718
						Vacancy Savings		5,954	8,354				14,308
Total Personal Services								-	22,873	19,719	3,402	-	45,994
SERVICES AND SUPPLIES													
Total Services and Supplies								-	-	-	-	-	-
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$22,873	\$19,719	\$3,402	\$0	\$45,994
TOTAL POSITIONS/FTE				Pos		FTE							

Budget Narrative

Community Support and Grants

022 Phase out Program and One time Costs

Package Description

This package phases out limitation placed in the 2013-15 biennium budget for:

- Grant program carryover for pay out of awarded grants \$1,756,011 (Federal Funds)
- Grants awarded to the Department from the Institute of Music and Library services (IMLS) and Native American Graves Protection and Repatriation Act (NAGPRA) \$262,410 (Federal Funds)
- One time limitation for additional ATV program grants \$800,000 (Other Funds)

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 022 Phase-out Pgm & One-time Costs								63400-500-10-00-00000 Community Support and Grants					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4575 Agency Program Related S and S											(262,410)		(262,410)
Total Services and Supplies								-	-	-	(262,410)	-	(262,410)
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
6015 Dist to Cities											(542,200)		(542,200)
6020 Dist to Counties											(542,200)		(542,200)
6025 Dist to Other Gov Unit										(800,000)	(671,611)		(1,471,611)
Total Special Payments								-	-	(800,000)	(1,756,011)	-	(2,556,011)
TOTAL REQUESTS								-	\$0	(\$800,000)	(\$2,018,421)	\$0	(\$2,818,421)
TOTAL POSITIONS/FTE			Pos	FTE									

Budget Narrative

Community Support and Grants

031 Standard Inflation Adjustments

Package Description

This package includes standard inflation of 3% for all Services and Supplies, Capital Outlay and Special Payments unless noted below.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 031 Standard Inflation										63400-500-10-00-00000 Community Support and Grants			
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4100	Instate Travel								472	2,021	1,665		4,158
4125	Out of State Travel								49		561		610
4150	Employee Training								161	342	659		1,162
4175	Office Expenses								328	922	1,824		3,074
4200	Telecommunications								7	389	95		491
4250	Data Processing								4	16	627		647
4275	Publicity and Publications								170	610	190		970
4300	Professional Services								699	20,927	8,644		30,270
4315	IT Professional Services									13,841			13,841
4375	Employee Recruitment and Develop								10	34	235		279
4400	Dues and Subscriptions								3		29		32
4425	Facilities Rental and Taxes										413		413
4450	Fuels and Utilities								54	459	52		565
4475	Facilities Maintenance									177	651		828
4575	Agency Program Related S and S								1,261	28,747	31,532		61,540
4650	Other Services and Supplies								744	1,758	162		2,664
4700	Expendable Prop 250 - 5000								368	47	736		1,151
Total Services and Supplies								-	4,330	70,290	48,075	-	122,695
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
6015	Dist to Cities								105,284	3,465	39,851		148,600
6020	Dist to Counties								117,711	56,343	37,262		211,316
6025	Dist to Other Gov Unit								75,160	223,695	6,268		305,123
6030	Dist to Non-Gov Units								10,912	19,727	196		30,835
6035	Dist to Individuals										1,324		1,324
Total Special Payments								-	309,067	303,230	84,901	-	697,198
TOTAL REQUESTS								-	\$313,397	\$373,520	\$132,976	\$0	\$819,893
TOTAL POSITIONS/FTE			Pos	FTE									

Budget Narrative

Community Support and Grants

032 Above Standard Inflation

Package Description

This package includes the additional inflation allowed for Professional Services of .3%.

Ballot Measure 76 approved by Oregon voters requires that 12% of OPRD's share of Lottery funds are given out as grants to local governments. In order to comply, an increase above standard inflation is included in this package.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. <u>032 Above Standard Inflation</u>										63400-500-10-00-00000			
										Community Support and Grants			
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4300	Professional Services								70	2,092	864		3,026
4315	IT Professional Services									1,384			1,384
Total Services and Supplies								-	70	3,476	864	-	4,410
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
6015	Dist to Cities								240,949				240,949
6020	Dist to Counties								240,949				240,949
Total Special Payments								-	481,898	-	-	-	481,898
TOTAL REQUESTS								-	\$481,968	\$3,476	\$864	\$0	\$486,308
TOTAL POSITIONS/FTE			_____	Pos	_____	FTE							

Budget Narrative

Community Support and Grants

060 Technical Adjustments

Package Description

During the 2013-15 biennium, the recreation trails coordinator was moved from the Integrated Park Services to the Grants Division. This package receives the position and associated S&S.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Package No. 060 Technical Adjustments

63400-500-10-00-00000
Community Support and Grants

PERSONAL SERVICES

Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
	Salaries & Wages								153,120	-			153,120
	Empl Rel Bd Assessments								44				44
	Public Employees Retire Cont								24,178				24,178
	Social Security Taxes								11,714				11,714
	Workers Comp Assessments								69				69
	Flexible Benefits								30,528				30,528
Total Personal Services								-	219,653	-	-	-	219,653

SERVICES AND SUPPLIES

4575	Agency Program Related S and S								51,922	81,212			133,134
Total Services and Supplies								-	51,922	81,212	-	-	133,134

CAPITAL OUTLAY

Total Capital Outlay								-	-	-	-	-	-
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SPECIAL PAYMENTS

6257	Spc Pmt to Dept of State Police												-
Total Special Payments								-	-	-	-	-	

TOTAL REQUESTS

TOTAL REQUESTS								-	\$271,575	\$81,212	\$0	\$0	\$352,787	
TOTAL POSITIONS/FTE			1 Pos					1.00 FTE						

Budget Narrative

Community Support and Grants

070 Revenue Reduction

Package Description

Purpose:

The purpose of this package is to reduce Other and Lottery fund expenditures to match available revenues while maintaining an appropriate end balance.

How Achieved:

OPRD receives the Lottery Fund forecast from DAS Office of Economic Analysis; the Department projects Park User Fees based on historical information. Based on current forecasts, revenues will not be sufficient to cover projected expenditures at Current Service Level.

Lottery Funds have been basically flat over the last couple of biennia; the increase expected for 2015-17 is based on elimination of one time costs in 2013-15. Park User Fees are growing slightly as a fee increase from the 2013-15 biennium is in effect for the entire biennium.

OPRD has reviewed both Lottery and Other Fund revenue and expenditure trends to determine an adequate ending balance for cash flow purposes. This would be the amount of cash necessary to cover the gap between incoming revenues and outgoing expenditures during the peak months of operation.

In order to balance Lottery and Other Fund revenues and have an appropriate ending cash balance, OPRD will eliminate the inflationary increases allowed in the budget building process and reduce expenditures across the Department plus targeted reductions in Heritage Programs.

For the ATV program, ODOT has projected a decline in fuels tax revenue for this program. In order to keep an appropriate ending cash balance in this program, the ATV program grants were reduced by \$1,745,007. This includes reductions to partner agencies Forestry and State Police that receive revenue transfers from the ATV program.

Budget Narrative

Staffing Impact:

None.

Quantifying Results:

This action runs counter to the agency's mission of providing quality park experiences for Oregonians and other visitors to the Department's recreation and heritage sites.

Revenue Source:

(\$758,129) Lottery Funds, (\$1,778,493) Other Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 070 Revenue Shortfalls								63400-500-10-00-00000 Community Support and Grants					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
	Salaries & Wages								-	-			-
	Temporary Appointments								(616)	(10)			(626)
	Overtime Payments								(114)	(24)			(138)
	Public Employees Retire Cont								(18)	(4)			(22)
	Pension Bond Contribution												-
	Social Security Taxes								(56)	(3)			(59)
	Mass Transit Tax												-
	Vacancy Savings												-
Total Personal Services								-	(804)	(41)	-	-	(845)
SERVICES AND SUPPLIES													
4100	Instate Travel								(472)	(508)			(980)
4125	Out of State Travel								(49)				(49)
4150	Employee Training								(161)	(230)			(391)
4175	Office Expenses								(328)	(492)			(820)
4200	Telecommunications								(7)	(10)			(17)
4250	Data Processing								(4)	(1)			(5)
4275	Publicity and Publications								(170)	(1)			(171)
4300	Professional Services								(769)	(2,298)			(3,067)
4315	IT Professional Services												-
4375	Employee Recruitment and Develop								(10)				(10)
4400	Dues and Subscriptions								(3)				(3)
4425	Facilities Rental and Taxes												-
4450	Fuels and Utilities								(54)	(2)			(56)
4475	Facilities Maintenance												-
4575	Agency Program Related S and S								(4,275)	(21,720)			(25,995)
4650	Other Services and Supplies								(744)	(1,523)			(2,267)
4700	Expendable Prop 250 - 5000								(368)				(368)
Total Services and Supplies								-	(7,414)	(26,785)	-	-	(34,199)
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
6015	Dist to Cities								(243,808)	(6,660)			(250,468)
6020	Dist to Counties								(235,523)	(105,747)			(341,270)
6025	Dist to Other Gov Unit								(180,860)	(1,524,264)			(1,705,124)
6030	Dist to Non-Gov Units								(89,720)	(114,996)			(204,716)
Total Special Payments								-	(749,911)	(1,751,667)	-	-	(2,501,578)
TOTAL REQUESTS								-	(3,758,129)	(1,778,493)	\$0	\$0	(2,536,622)
TOTAL POSITIONS/FTE			Pos	FTE									

Budget Narrative

Community Support and Grants

103 Increase Grants for Natural Area Program

Package Description

Purpose:

The purpose of this package is to increase federal limitation for the Natural Areas program.

How Achieved:

Since the Natural Areas program was transferred to the Department from the Department of State Lands in January 2012, the traditional small grants portion of the program has grown continually. However, the budgeted federal limitation has only grown by standard inflation. This increase to the base budget would align better with federal funding being provided.

Staffing Impact:

None.

Quantifying Results:

The results of this package will be smooth payment of awarded small grants to recipients.

Revenue Source:

\$285,712 Federal Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. <u>103</u> <u>Increase Grants for Natural Area Program</u>								63400-500-10-00-00000 Community Support and Grants					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
Total Services and Supplies								-	-	-	-	-	-
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
6025	Dist to Other Gov Unit										285,712		285,712
Total Special Payments								-	-	-	285,712	-	285,712
TOTAL REQUESTS								-	\$0	\$0	\$285,712	\$0	\$285,712
TOTAL POSITIONS/FTE			_____	Pos	_____	FTE							

Budget Narrative

Community Support and Grants

104 Carry Over Federal Cultural & History Grants

Package Description

Purpose:

The purpose of this package is to increase federal limitation for grants awarded to the Department but not fully expended by the end of the 2013-15 biennium.

How Achieved:

Using the grant from the federal Institute of Museum and Library Services (IMLS), the Department will finish its work with partner organizations to implement and complete the creation of sustainable regional networks that support training and mentoring of heritage organizations.

Using the grant from the National Park Service's National Native American Graves Protection and Repatriation Act (NAGPRA) program, the Department will finish a project to coordinate with Native American tribes regarding the disposition of the OPRD collection of Native American artifacts.

Staffing Impact:

None.

Quantifying Results:

The result of the package will be the smooth completion of projected funded by IMLS and NAGPRA as proposed in the OPRD's grant application.

Revenue Source:

\$55,000 Federal Funds (\$25,000 IMLS, \$30,000 NAGPRA)

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. <u>104</u> <u>Carry Over Federal Cultural & History Grants</u>								63400-500-10-00-00000 Community Support and Grants					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4575	Agency Program Related S and S										55,000		55,000
Total Services and Supplies								-	-	-	55,000	-	55,000
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$0	\$0	\$55,000	\$0	\$55,000
TOTAL POSITIONS/FTE			Pos	FTE									

Budget Narrative

Community Support and Grants

105 Carry Over Federal Recreation Grants

Package Description

Purpose:

The purpose of this package is to request additional federal limitation for the Land and Water Conservation Fund and the Recreation Trails Program.

How Achieved:

As the program administrator, the Department awards grants to various applicants for the acquisition, development and maintenance of park properties and trail. Once grantees spend the funds, OPRD provides reimbursement; however, the Department has little control over when reimbursement is requested by the grantee. This request provides limitation to allow payment of already awarded grants; these grants will have been awarded during the 2013-15 biennium.

Staffing Impact:

None.

Quantifying Results:

The results of this package will be smooth payment of reimbursement requests from those entities awarded grants. Grantees that are slow to seek reimbursement will be paid timely as will those grantees who immediately accomplish their projects and seek reimbursement.

Revenue Source:

\$1,542,867 Federal Funds (\$447,762 Land and Water, \$1,095,105 Recreation Trails)

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. <u>105</u> <u>Carry Over Federal Recreation Grants</u>								63400-500-10-00-00000 Community Support and Grants					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
Total Services and Supplies								-	-	-	-	-	-
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
6015	Dist to Cities										721,753		721,753
6020	Dist to Counties										821,114		821,114
Total Special Payments								-	-	-	1,542,867	-	1,542,867
TOTAL REQUESTS								-	\$0	\$0	\$1,542,867	\$0	\$1,542,867
TOTAL POSITIONS/FTE			_____	Pos	_____	FTE							

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

**Parks & Recreation Dept
2015-17 Biennium**

**Agency Number: 63400
Cross Reference Number: 63400-500-10-00-00000**

<i>Source</i>	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Leg Approved Budget	2015-17 Agency Request Budget	2015-17 Governor's Budget	2015-17 Leg Adopted Budget
Lottery Funds						
Tsfr From Administrative Svcs	11,038,765	13,022,590	13,022,590	14,085,140	13,525,339	-
Total Lottery Funds	\$11,038,765	\$13,022,590	\$13,022,590	\$14,085,140	\$13,525,339	-
Other Funds						
Non-business Lic. and Fees	1,544,947	1,761,178	1,761,178	1,560,569	1,560,569	-
Park User Fees	-	361,123	361,123	311,715	278,229	-
Interest Income	61,382	71,887	71,887	71,195	71,195	-
Other Revenues	239,669	331,000	331,000	556,627	556,627	-
Transfer In - Intrafund	949,622	152,000	152,000	-	-	-
Tsfr From OR Business Development	362,532	257,000	257,000	250,000	250,000	-
Tsfr From Transportation, Dept	21,782,070	23,809,184	24,930,442	24,005,982	24,005,982	-
Transfer Out - Intrafund	-	(152,000)	(152,000)	-	-	-
Transfer to Counties	(9,993,014)	(9,997,724)	(11,006,856)	(12,695,384)	(12,695,384)	-
Tsfr To Police, Dept of State	-	(590,337)	(590,337)	(559,760)	(559,760)	-
Tsfr To Forestry, Dept of	(532,810)	(1,179,357)	(1,179,357)	(1,187,543)	(1,187,543)	-
Tsfr To Transportation, Dept	(532,224)	(643,905)	(643,905)	(546,000)	(546,000)	-
Total Other Funds	\$13,882,174	\$14,180,049	\$14,292,175	\$11,767,401	\$11,733,915	-
Federal Funds						
Federal Funds	5,984,808	7,306,476	7,343,599	7,350,687	7,350,687	-
Tsfr From Lands, Dept of State	438,666	-	-	-	-	-
Total Federal Funds	\$6,423,474	\$7,306,476	\$7,343,599	\$7,350,687	\$7,350,687	-

____ Agency Request
2015-17 Biennium

____ Governor's Budget

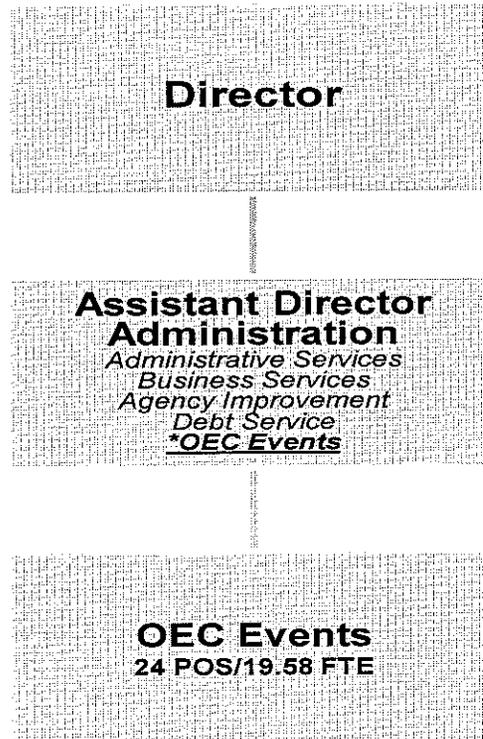
____ Legislatively Adopted
Detail of LF, OF, and FF Revenues - BPR012

Budget Narrative

Oregon Exposition Center

Program Description

Oregon Parks and Recreation Department Oregon Exposition Center 2013-15



Budget Narrative

Executive Summary

The State Fair and Oregon State Fair and Exposition Center program provides Oregon with its annual state fair, and a venue for year-round exposition events such as meetings, concerts, trade shows, agricultural events and other exhibitions. It is funded by Other Funds (self-generated revenue from events), state General Fund and constitutionally-dedicated Lottery Funds.

Program Description

The Oregon State Fair and Exposition Center is a 185-acre property in Salem, Oregon that is an Entertainment Center, a meeting place, a home to historic buildings, a place with over 100 years of history and both a symbol of and a tribute to Oregon's proud history in a multitude of industries. The Oregon Legislature transferred the management and fiscal obligations of the OEC to the Oregon Parks and Recreation Department (OPRD) effective Jan 1, 2006. Historically the primary responsibilities of the Oregon State Fair and Exposition Center are fourfold: operate the 11-day *annual state fair* in late August, engage in *business development* to provide space "for rent" for a variety of exposition events that occur during the remainder of the year, *operate* and maintain the substantial grounds, and provide *administrative support* for the other three programs.

Program Justification and Link to 10-Year Outcome

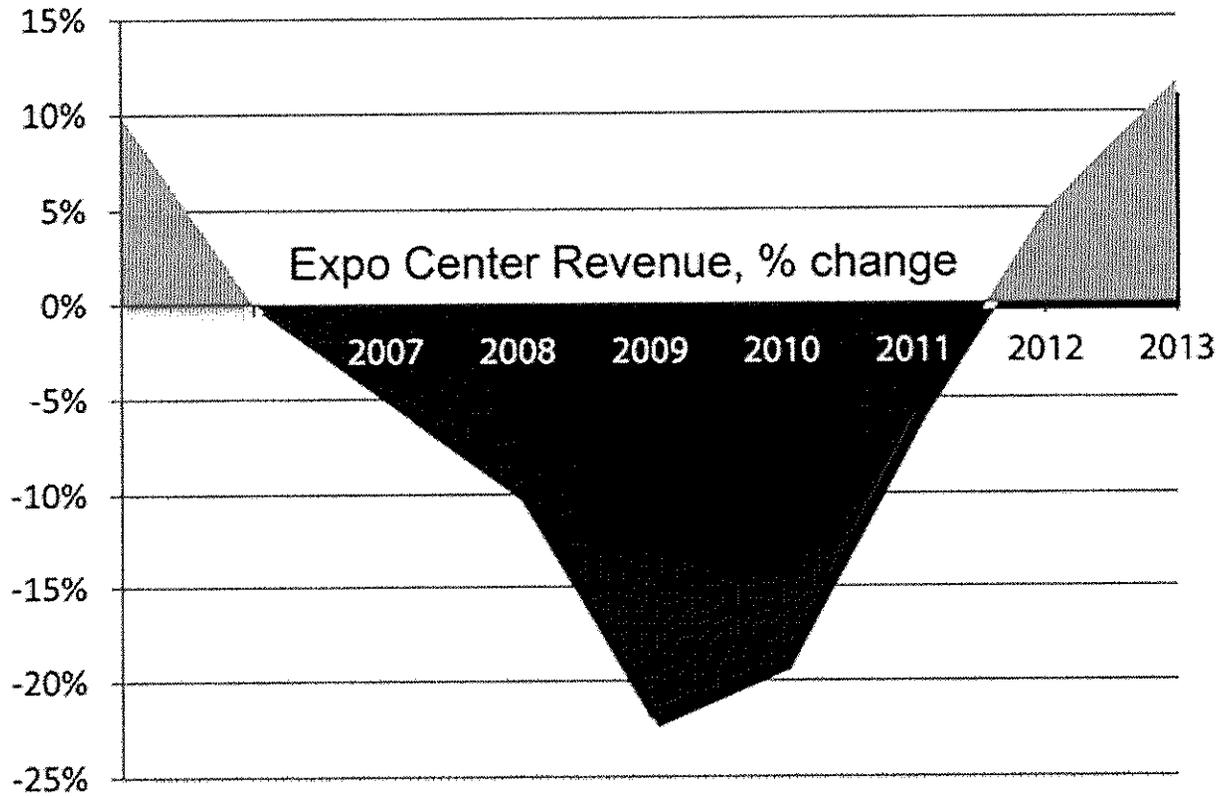
The *annual state fair* is Oregon's leading celebration of life in the state. It puts on display agriculture, art, crafts, music, and the skills and talent of youth entrepreneurs from every county. The *business development* program concentrates on the Oregon State Fair and Exposition Center as one among many year-round venues in the Willamette Valley struggling to become self-supporting. It is in the process of implementing a new business plan to increase profitability and serve as a year round recreational space and cultural asset for the City of Salem and surrounding region.

Senate Bill 7 (2013), transitions the Oregon State Fair and Exposition Center (OSFEC) from a state agency to a public corporation governed by the Oregon State Fair Council. The Council is appointed by the Governor. For the 2015-17 biennium and beyond, OSFEC will no longer be part of Parks

Program Performance

Business development for the Expo Center continues to struggle in its search for year-round self-sufficiency. The venue market for the mid-Willamette Valley continues to be soft.

Budget Narrative



Regular, repeat attendance at the *annual state fair* continues to hover around 80% (the portion who visit at least every other year), just under the 85% target.

Budget Narrative

Enabling Legislation/Program Authorization

ORS 565.040 Oregon State Fair established. There is established a state institution to be designated and known as the Oregon State Fair, which shall be administered and operated by the State Parks and Recreation Department.

ORS 565.050 State fair purposes; use of properties; duration. The objects and purposes of the Oregon State Fair are to disseminate knowledge concerning, and to encourage the growth and prosperity of all agricultural, stock raising, horticultural, mining, mechanical, artistic and industrial pursuits in this state. To this end the State Parks and Recreation Director shall operate the business and properties of the Oregon State Fair as a year-round fair and exposition center, display historical objects and do all things necessary or expedient for the full utilization of the properties and facilities of the fair.

All of the enabling legislation is repealed by Senate Bill 7 (2013 Session) that transitions the Oregon State Fair and Exposition Center to a public corporation.

Funding Streams

The Oregon State Fair and Exposition Center is supported with Other Funds (the revenue earned from its services) and dedicated Oregon Lottery Funds.

Oregon Constitution, Article XV, Section 4a, Use of net proceeds from state lottery for parks and recreation areas: In each biennium the Legislative Assembly shall appropriate all of the moneys in the parks subaccount of the parks and natural resources fund ... to achieve all of the following: Provide additional public parks, natural areas or outdoor recreational areas to meet the needs of current and future residents of the State of Oregon; Protect natural, cultural, historic and outdoor recreational resources of state or regional significance; Manage public parks, natural areas and outdoor recreation areas to ensure their long-term ecological health and provide for the enjoyment of current and future residents of the State of Oregon; and Provide diverse and equitable opportunities for residents of the State of Oregon to experience nature and participate in outdoor recreational activities in state, regional, local or neighborhood public parks and recreation areas.

Purpose, customers, and source of funding

The Oregon State Fair and Exposition Center's purpose is to provide Oregon with its annual state fair, and a venue for year-round exposition events such as meetings, concerts, trade shows, agricultural events and other exhibitions. The Oregon State Fair and Exposition Center customers are the agriculture community and Exposition Center customers.

Budget Narrative

Expenditures by fund type, positions and full-time equivalents

Oregon Exposition Center:	Lottery	Other	Federal	Total Funds	Positions	FTE
OEC Events	0	0	0	0		

Budget Narrative

Summary of 2015-17 Budget Oregon Parks and Recreation Department

Oregon Exposition Center	TOTALS			FUND TYPE					
	POS	FTE	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other	Nonlimited Federal
2013-15 LEGISLATIVELY ADOPTED BUDGET	24	19.58	15,317,843	980,000	2,573,645	11,764,198			
Emergency Board Actions (through 4/2014)			56,678		19,654	37,024			
2013-15 Legislatively Approved Budget	24	19.58	15,374,521	980,000	2,593,299	11,801,222			
Base Budget Adjustments:									
Net Cost of 2013-15 Position Actions:									
Administrative, Biennialized E-Board, Phase-Out		(0.04)	(1,304)		(1,625)	321			
Estimated Cost of 2015-17 Merit Increase									
Base Debt Service Adjustment									
Base Nonlimited Adjustment									
Capital Construction Adjustment									
Subtotal: 2015-17 Base Budget	24	19.54	15,373,217	980,000	2,591,674	11,801,543			
Essential Packages:									
Package No. 010									
Vacancy Factor (Increase)/Decrease			(33,080)		(13,660)	(19,420)			
Non-PICS Personal Service Increase/(Decrease)			88,941		20,003	68,938			
Subtotal			55,861		6,343	49,518			
Package No. 021/022									
021 - Phased-In Programs Excl. One-Time Costs									
022 - Phase-Out Programs and One-Time Costs									
Subtotal									
Package No. 031/032/033									
Cost of Goods & Services Increase/(Decrease)			290,418	33,794	24,843	231,781			
State Govt Service Charges Increase/(Decrease)									
Subtotal			290,418	33,794	24,843	231,781			
Package No. 040									
Mandated Caseload Increase/(Decrease)									
Package No. 050									
Fund Shifts									
Package No. 060									
Technical Adjustments									
Subtotal: 2015-17 Current Service Level Budget	24	19.54	15,719,496	1,013,794	2,622,860	12,082,842			
2015-17 Current Service Level - Page 1 Subtotal	24	19.54	15,719,496	1,013,794	2,622,860	12,082,842			
Package No. 070									
Revenue Shortfalls									
Subtotal: 2015-17 Modified Current Service Level	24	19.54	15,719,496	1,013,794	2,622,860	12,082,842			

Budget Narrative

Oregon Exposition Center	TOTALS			FUND TYPE					
	POS	FTE	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Federal	
Emergency Board Packages: (List ORBITS Package number and title)									
Subtotal Emergency Board Packages									
Policy Packages:									
138 Remove Expo Ctr Funding Program Leaving Dept	(24)	(19.54)	(15,719,496)	(1,013,794)	(2,622,860)	(12,082,842)			
102 Reserve Former Expo Ctr FTE for Future Use									
103 Increase Grants for Natural Area Program									
104 Carry Over Federal Cultural & History Grants									
105 Carry Over Federal Recreation Grants									
Subtotal Policy Packages	(24)	(19.54)	(15,719,496)	(1,013,794)	(2,622,860)	(12,082,842)			
Total: 2015-17 Budget									
Percent Change From 2013-15 Leg. Approved	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	0.0%	0.0%	0.0%

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

Source	Fund	ORBITS Revenue Acct	2011-13 Actual	2013-15 Legislatively Adopted	2013-15 Estimated	2015-17		
						Agency Request	Governor's Balanced Budget	Legislatively Adopted
<i>Lottery Funds</i>								
Interest Earnings	Lot							
Transfers-In								
Intrafund	Lot							
From Dept. Admst Serv (Dedicated Lottery - Measure 76)	Lot	1107	2,840,545	2,573,645	2,573,645	1	-	
From Dept. Admst Serv (Non-Dedicated Lottery - Non-Measure 76)	Lot	1107						
From Department of Forestry	Lot							
Transfers-Out								
Intrafund	Lot							
Administrative Services	Lot	2107						
Dept. of Forestry	Lot							
Total Lottery Funds	Lot		2,840,545	2,573,645	2,573,645	1	-	
<i>Other Funds - Non-Limited</i>								
Refunding Bonds	Oth	0575						
<i>Other Funds - Limited</i>								
Park User Fees	Oth							
Other Nonbusiness Lic & Fees	Oth							
Charges for Services	Oth	0410	9,447,777	9,580,659	9,580,659	-		
Rents and Royalties	Oth	0510	1,550,101	1,431,498	1,431,498	-		
Interest Earnings	Oth	0605	24,690	23,311	23,311	-		
Sales Income	Oth	0705		-	-	-		
Donations and Contributions	Oth							
Other Revenues	Oth	0975		-	-	-		
Lottery Bonds Proceeds	Oth	0565						
Transfers-In								
Intrafund	Oth							
Oregon Military Department	Oth							
From Marine Board	Oth							
Oregon Dept of Energy	Oth							
OR Business Development	Oth							
From Oregon Dept of State Lands	Oth	1141						
From Oregon Department of Transportation	Oth							
From Dept of Fish/Wildlife	Oth							

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

Source	Fund	ORBITS	2011-13 Actual	2013-15 Legislatively Adopted	2013-15 Estimated	2015-17		
		Revenue Acct				Agency Request	Governor's Balanced Budget	Legislatively Adopted
Transfers-Out								
Intrafund	Oth							
To Agency Res Equity	Oth	2030				(2,079,828)	(2,079,826)	
To Counties	Oth							
To Oregon Department of Transportation	Oth							
To OR Business Development	Oth							
To Dept. of Agriculture	Oth							
To Dept. of Forestry	Oth							
To Oregon State Police	Oth							
<i>Total Other Funds</i>	Oth		11,022,568	11,035,468	11,035,468	(2,079,828)	(2,079,826)	-
Federal Funds (Limited)								
Federal Funds	Fed							
Oregon Department of Transportation	Fed							
Oregon Military Dept	Fed							
Oregon Dept of Energy	Fed							
Community Colleges & Workforce Develop	Fed							
<i>Total Federal Funds - Limited</i>	Fed							
TOTAL LIMITED			13,863,113	13,609,113	13,609,113	(2,079,827)	(2,079,826)	
Lottery, Other, and Federal Funds			13,863,113	13,609,113	13,609,113	(2,079,827)	(2,079,826)	

Budget Narrative

Oregon Exposition Center

010 Non-PICS Psnl Svc / Vacancy Factor

Package Description

This package includes standard inflation of 3% on non PICS generated accounts unless otherwise described below:

- Mass Transit – adjustment to .6% of subject salary and wages
- Pension Obligation Bonds – amount required for payment of bonds as calculated by the Department of Administrative Services (DAS).
- Vacancy Savings – an amount calculated based on the previous biennium's turnover rate.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 010 Non-PICS Psnl Svc/Vacancy Factor								63400-600-10-00-00000 Oregon Exposition Center					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
				Salaries & Wages					-	-			-
				Temporary Appointments					18,145	55,739			73,884
				Overtime Payments					324	3,596			3,920
				Shift Differential					15	155			170
				All Other Differential						1,683			1,683
				Public Employees Retire Cont					53	858			911
				Pension Bond Contribution					2,275	4,479			6,754
				Social Security Taxes					1,414	4,680			6,094
				Unemployment Assessments					411	519			930
				Mass Transit Tax					(2,634)	(2,771)			(5,405)
				Vacancy Savings					(13,660)	(19,420)			(33,080)
Total Personal Services								-	6,343	49,518	-	-	55,861
SERVICES AND SUPPLIES													
Total Services and Supplies								-	-	-	-	-	-
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$6,343	\$49,518	\$0	\$0	\$55,861
TOTAL POSITIONS/FTE			Pos		FTE								

Budget Narrative

Oregon Exposition Center

031 Standard Inflation Adjustments

Package Description

This package includes standard inflation of 3% for all Services and Supplies, Capital Outlay and Special Payments unless noted below.

- Attorney General account was inflated by the approved rate of 19.20%; this rate was reduced in the Governor's Budget.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 031 Standard Inflation								63400-600-10-00-00000 Oregon Exposition Center					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4100	Instate Travel								131	479			610
4125	Out of State Travel								468				468
4150	Employee Training								516	60			576
4175	Office Expenses								3,112	2,469			5,581
4200	Telecommunications								1,132	1,412			2,544
4250	Data Processing								140	1,145			1,285
4275	Publicity and Publications								745	20,182			20,927
4300	Professional Services							14,561		22,909			37,470
4315	IT Professional Services							796					796
4325	Attorney General							3,666		1,629			5,295
4350	Dispute Resolution Services								10	8			18
4375	Employee Recruitment and Develop								68				68
4400	Dues and Subscriptions								90	38			128
4450	Fuels and Utilities							13,235	3,794	29,644			46,673
4475	Facilities Maintenance								12,082	24,507			36,589
4575	Agency Program Related S and S								1,675	45,162			46,837
4650	Other Services and Supplies									77,552			77,552
4700	Expendable Prop 250 - 5000								628	510			1,138
4715	IT Expendable Property								252	414			666
Total Services and Supplies								32,258	24,843	228,120	-	-	285,221
CAPITAL OUTLAY													
5200	Technical Equipment									522			522
5350	Industrial and Heavy Equipment									326			326
5700	Building Structures									522			522
Total Capital Outlay								-	-	1,370	-	-	1,370
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								32,258	\$24,843	\$229,490	\$0	\$0	\$286,591
TOTAL POSITIONS/FTE				Pos		FTE							

Budget Narrative

Oregon Exposition Center

032 Above Standard Inflation

Package Description

This package includes the additional inflation allowed for Professional Services of .3%.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 032 Above Standard Inflation								63400-600-10-00-00000 Oregon Exposition Center					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4300	Professional Services							1,456		2,291			3,747
4315	IT Professional Services							80					80
Total Services and Supplies								1,536	-	2,291	-	-	3,827
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								1,536	\$0	\$2,291	\$0	\$0	\$3,827
TOTAL POSITIONS/FTE			Pos	FTE									

Budget Narrative

Oregon Exposition Center

138 Remove Expo Ctr Funding; Program Leaving Dept

Package Description

Purpose:

The purpose of this package is to remove limitation from the Department's budget related to the Oregon State Fair and Exposition Center (OSFEC).

How Achieved:

Senate Bill 7 (2013) transitions the OSFEC from being a part of OPRD to a public corporation. By the start of the 2015-17 biennium, the Oregon State Fair Council will be functioning as its own entity and no longer subject to state budget guidelines. This package remove the limitation from OPRD's budget; the General fund is transferred to DAS to continue a state subsidy of the OSFEC.

Staffing Impact:

Abolishment of 24 positions and 19.54 FTE. These positions are permanent full time, part time and seasonal full time.

Quantifying Results:

None.

Revenue Source:

(\$1,013,794) General Fund, (\$2,622,859) Lottery Fund, (\$12,082,842) Other Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Package No. 138 Remove Expo Ctr Funding: Program Leaving Dept

63400-600-10-00-00000
Oregon Exposition Center

PERSONAL SERVICES

Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
	Salaries & Wages								(670,275)	(1,202,699)			(1,872,974)
	Temporary Appointments								(622,977)	(1,913,710)			(2,536,687)
	Overtime Payments								(11,127)	(123,447)			(134,574)
	Shift Differential								(520)	(5,306)			(5,826)
	All Other Differential									(57,793)			(57,793)
	Empl. Rel. Bd. Assessments								(322)	(540)			(862)
	Public Employees Retire Cont								(107,677)	(219,255)			(326,932)
	Pension Bond Contribution								(42,281)	(86,178)			(128,459)
	Social Security Taxes								(99,827)	(252,677)			(352,504)
	Unemployment Assessments								(14,116)	(17,815)			(31,931)
	Workers Comp. Assessments								(497)	(853)			(1,350)
	Mass Transit Tax								(7,837)	(19,837)			(27,674)
	Flexible Benefits								(218,073)	(379,767)			(597,840)
	Vacancy Savings								25,567	36,129			61,696
	Reconciliation Adjustment								(1)	2			1
Total Personal Services								-	(1,769,963)	(4,243,746)	-	-	(6,013,709)

SERVICES AND SUPPLIES

4100	Instate Travel									(4,491)	(16,445)		(20,936)
4125	Out of State Travel									(16,055)			(16,055)
4150	Employee Training									(17,730)	(2,072)		(19,802)
4175	Office Expenses									(106,852)	(84,769)		(191,621)
4200	Telecommunications									(38,863)	(48,464)		(87,327)
4250	Data Processing									(4,795)	(39,318)		(44,113)
4275	Publicity and Publications									(25,569)	(692,922)		(718,491)
4300	Professional Services							(501,374)			(788,822)		(1,290,196)
4315	IT Professional Services							(27,409)					(27,409)
4325	Attorney General							(30,596)			(13,597)		(44,193)
4350	Dispute Resolution Services									(351)	(273)		(624)
4375	Employee Recruitment and Develop									(2,331)			(2,331)
4400	Dues and Subscriptions									(3,079)	(1,289)		(4,368)
4450	Fuels and Utilities							(454,415)	(130,259)	(1,017,772)			(1,602,446)
4475	Facilities Maintenance									(414,815)	(841,414)		(1,256,229)
4575	Agency Program Related S and S									(57,505)	(1,550,550)		(1,608,055)
4650	Other Services and Supplies										(2,662,627)		(2,662,627)
4700	Expendable Prop 250 - 5000									(21,546)	(17,495)		(39,041)
4715	IT Expendable Property									(8,656)	(14,227)		(22,883)
Total Services and Supplies								(1,013,794)	(852,897)	(7,792,056)	-	-	(9,658,747)

Budget Narrative

CAPITAL OUTLAY						
5200	Technical Equipment			(17,931)		(17,931)
5350	Industrial and Heavy Equipment			(11,179)		(11,179)
5700	Buildings and Structures			(17,930)		(17,930)
Total Capital Outlay		-	-	(47,040)	-	(47,040)
SPECIAL PAYMENTS						
Total Special Payments		-	-	-	-	-
TOTAL REQUESTS		(1,013,794)	(\$2,622,860)	(\$12,082,842)	\$0	\$0 (\$15,719,496)
TOTAL POSITIONS/FTE		(24) Pos	(19.54) FTE			

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Parks & Recreation Dept
2015-17 Biennium

Agency Number: 63400

Cross Reference Number: 63400-600-10-00-00000

<i>Source</i>	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Leg Approved Budget	2015-17 Agency Request Budget	2015-17 Governor's Budget	2015-17 Leg Adopted Budget
Lottery Funds						
Tsfr From Administrative Svcs	2,840,545	2,573,645	2,573,645	1	-	-
Total Lottery Funds	\$2,840,545	\$2,573,645	\$2,573,645	\$1	-	-
Other Funds						
Charges for Services	9,447,777	9,580,659	9,580,659	-	-	-
Rents and Royalties	1,550,101	1,431,498	1,431,498	-	-	-
Interest Income	24,690	23,311	23,311	-	-	-
Transfer to Agy-Res Equity	-	-	-	(2,079,828)	(2,079,826)	-
Total Other Funds	\$11,022,568	\$11,035,468	\$11,035,468	(\$2,079,828)	(\$2,079,826)	-

____ Agency Request
2015-17 Biennium

____ Governor's Budget

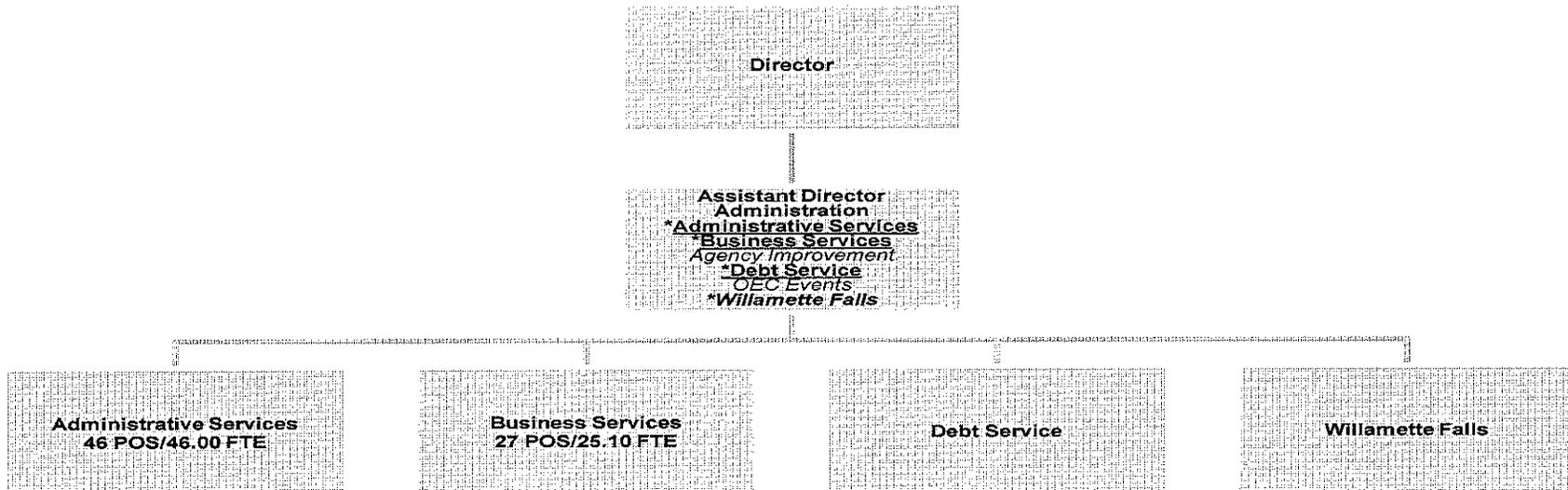
____ Legislatively Adopted
Detail of LF, OF, and FF Revenues - BPR012

Budget Narrative

Central Services

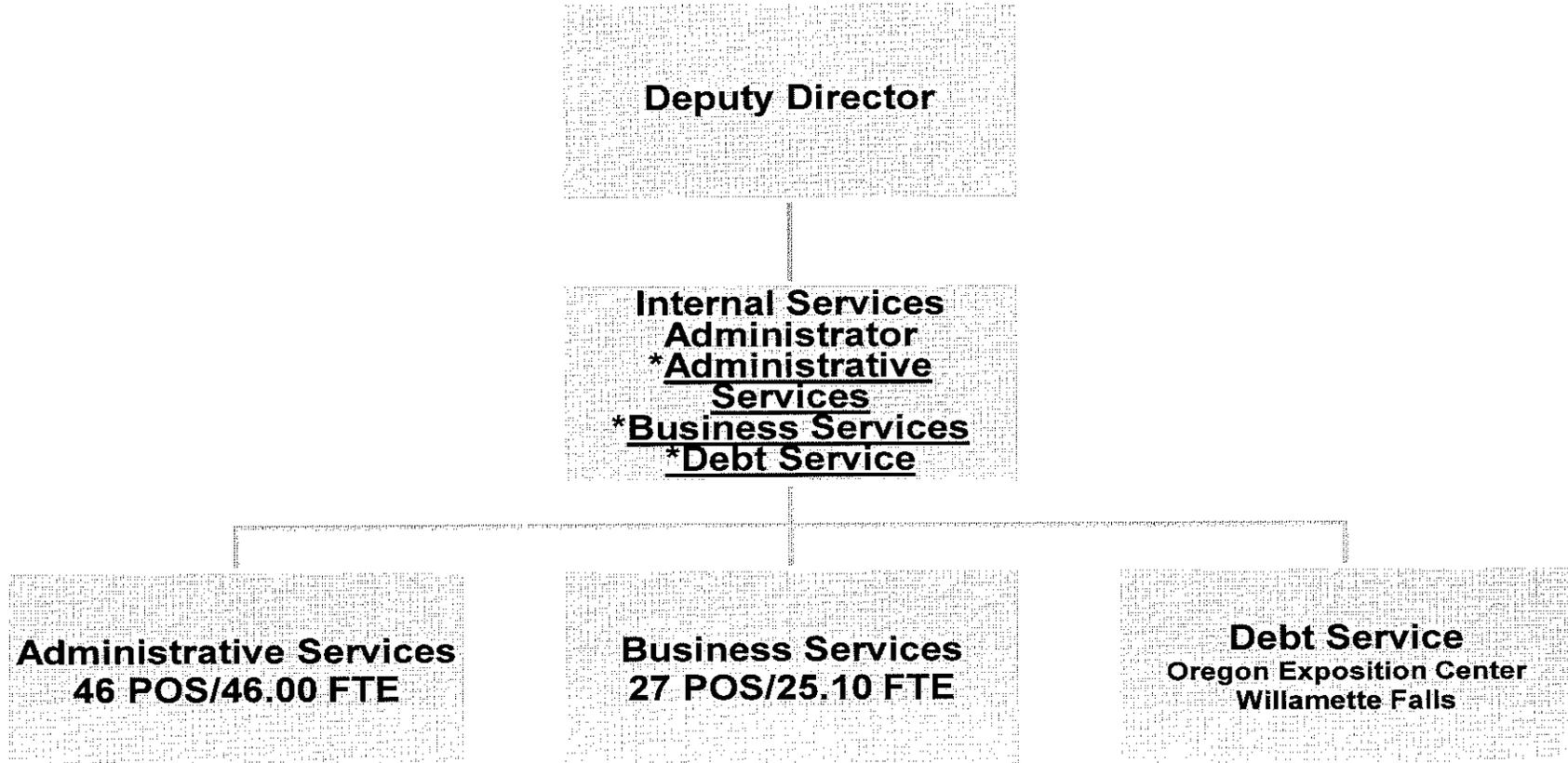
Program Description

Oregon Parks and Recreation Department Central Services 2013-15



Budget Narrative

Oregon Parks and Recreation Department Central Services 2015-17



Budget Narrative

Executive Summary

The Central Services program provides the legally-necessary administrative support—budgeting, accounting, contracting, human resources, information technology—so all other agency programs can serve their constituents efficiently, accurately and effectively. This program is funded with revenue from park visitors and constitutionally-dedicated Lottery Funds.

Program Description

The Oregon Parks and Recreation Department is highly decentralized. The Central Services program includes core back-office support: accounting and payroll, budget, contracts and procurement, human resources, and information technology services (including the central park reservation system). Except for the reservation system, the Central Services program's direct customers are agency employees. The reservation system is a combination call center and contracted online services. Costs are driven by the labor market, inflation and the increased expense of complying with laws related to privacy and data security.

Administrative practices required by state and federal law generally fall into this program, including record management, performance measurements, and purchasing practices, including the SPOTS program. Safety Services provides statewide oversight to the Department's safety program.

Program Justification and Link to 10-Year Outcome

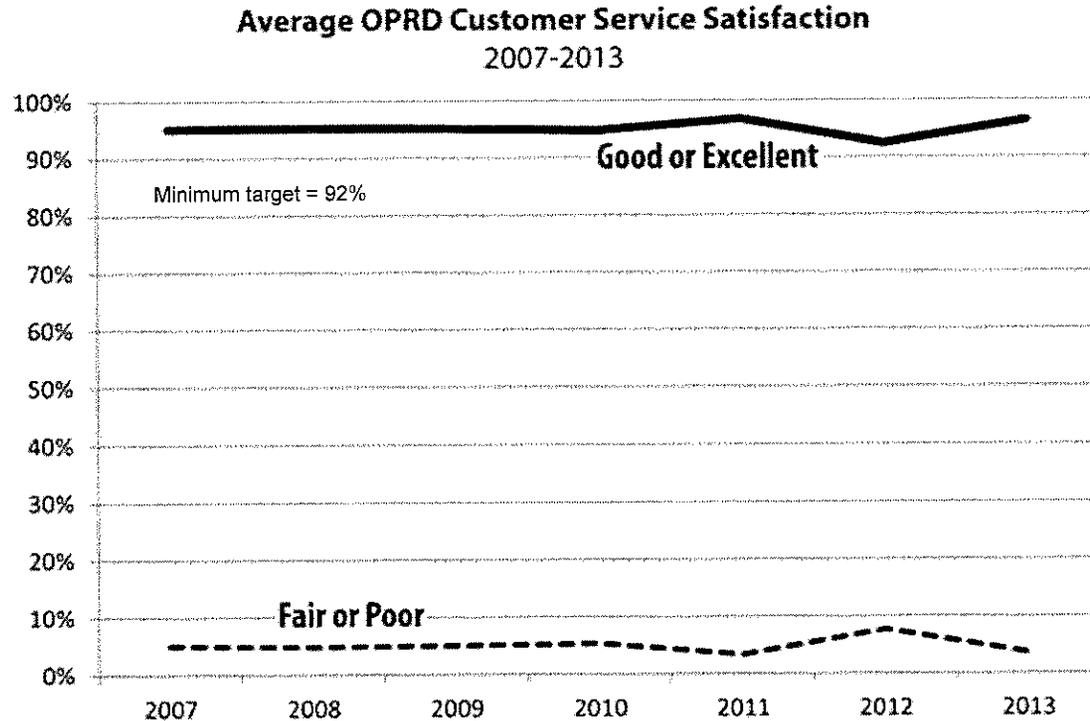
The root purpose of these Central Services is to improve the effectiveness and efficiency of OPRD's other functions (Direct Services, Park Development Exposition Center, Director's Office, and Community Support and Grants). In conjunction with the Director's office, Central Services is home to key professional staff responsible for four 10-Year Outcomes:

1. Invest in **Operational Efficiency** Initiatives
2. Develop **Flexible Service Delivery** Models
3. Enhance Overall **Online Service** Delivery
4. **Measure Performance** with State Agency Scorecards

Budget Narrative

Program Performance

Central support services make it possible for staff to serve their customers in a timely, efficient, helpful manner. This program also directly serves the bulk of OPRD's constituents by operating key information and reservation functions. More than 90% of agency customers continue to rate their service experience as "Good" or Excellent":



Central services also provides key training and orientation to the Oregon State Parks and Recreation Commission on budget, ethics, and other best practices. The Commission has sustained a perfect record, meeting 100% of recommended Oregon best practices since it began measuring this performance measure in 2007.

Budget Narrative

Enabling Legislation/Program Authorization

ORS 390.131 Duties of director: The State Parks and Recreation Director is the executive head of the State Parks and Recreation Department and shall ... Be responsible to the State Parks and Recreation Commission for administration and enforcement of the duties, functions and powers imposed by law upon the commission and the department ... [and] Establish such administrative divisions as are necessary to carry out properly the commission's functions and activities.

Funding Streams

The Central Services is funded by a roughly equal split of dedicated Lottery Funds and Other Funds (primarily revenue from park visitors).

Oregon Constitution, Article XV, Section 4a, Use of net proceeds from state lottery for parks and recreation areas: In each biennium the Legislative Assembly shall appropriate all of the moneys in the parks subaccount of the parks and natural resources fund ... to achieve all of the following:

Provide additional public parks, natural areas or outdoor recreational areas to meet the needs of current and future residents of the State of Oregon; Protect natural, cultural, historic and outdoor recreational resources of state or regional significance; Manage public parks, natural areas and outdoor recreation areas to ensure their long-term ecological health and provide for the enjoyment of current and future residents of the State of Oregon; and Provide diverse and equitable opportunities for residents of the State of Oregon to experience nature and participate in outdoor recreational activities in state, regional, local or neighborhood public parks and recreation areas.

Significant Proposed Program Changes from 2013-15

None.

Purpose, customers, and source of funding

The purpose of the Central Services program is to provide the administrative functions and support to operate and maintain the parks system. The Central Services program customers are agency staff, partners/stakeholders and other agencies. In addition, the Central Services program includes Reservations Northwest (RNW); RNW provides centralized reservation services for the agency. Customers of RNW are the general public; anyone making a reservation. The funding for the Central Services program comes from Park User Fees (Other Funds) and Parks and Natural Resources Funds (Lottery).

Budget Narrative

Expenditures by fund type, positions and full-time equivalents

Central Services:	Lottery	Other	Federal	Total Funds	Positions	FTE
Administrative Services	7,424,339	11,449,787	0	18,874,126	46	46.00
Business Services	2,611,590	3,999,398	0	6,610,988	27	25.10
Debt Service - OSFEC	1,682,355	0	0	1,682,355		
Debt Service - Willamette Falls	912,495	0	0	912,495		
Total	12,630,779	15,449,185	0	28,079,964	73	71.10

Activities, programs, and issues in the program unit base budget

The Central Services Program consists of the following agency-wide programs: Accounting, Budget, Payroll, Human Resources, Contracts and Procurement, Information Services, Safety and Risk; Debt Service and the Internal Services Administrator who oversees the program activities, provides oversight and direction for the agency-wide, centralized business functions. OPRD is highly decentralized. Administration coordinates and maintains various Department-wide programs including, record management, performance measurements, and purchasing practices, including the SPOTS program. Safety Services provides statewide oversight to the Department’s safety program. In addition, Reservations Northwest (RNW) is part of Central Services. RNW provides central reservation services to park visitor and park staff.

Important background for decision makers. Include trends in caseload and workload

There are not trends in caseload or workload that are applicable for the Central Services program.

Expected results from the 2015-17 budget for the program unit.

The Administration Directorate helps provide the support needed to effectively advance the goals of OPRD and the Centennial Horizon Plan.

Centennial Horizon Principle 7 – Prioritize Based on the Vision

- Adopt fiscal guidelines for budget development, funding strategies and accountability.
- Seek stable long term funding sources

Centennial Horizon Principle 8 – Oregon’s Parks will be Tended by People Who Love Their Work

Budget Narrative

Expected Results from the Risk and Safety Program Unit

Centennial Horizon Principle 3 – Taking the Long View

- Reduce OPRD's environmental impact at all levels.

Centennial Horizon Principle 4 – Engage People Through Education and Outreach

- Showcase exemplary environmental practices.

Revenue sources and proposed revenue changes

In Central Services, Administrative Services and Business Services are funded by a standard mixture of Lottery Funds and Other Funds (Park User Fees, Interest Income).

The Lottery funds are the Department's constitutionally dedicated share of the Parks and Natural Resource Fund. Lottery fund forecasts are provided by the Office of Economic Analysis.

Park User Fees are generated by Day Use and Overnight camping fees charged to park visitors. The Department forecasts this revenue source based on historical and future reservation data.

Interest income is earned on funds in the Department's bank account. The Department forecasts this revenue based on historical average earnings.

The Debt Service for the Oregon Exposition Center is funded by Lottery Funds. The Lottery funds are the Department's constitutionally dedicated share of the Parks and Natural Resource Fund. Lottery fund forecasts are provided by the Office of Economic Analysis.

The Debt Service for Willamette Falls is funded by non dedicated Lottery Funds from the Economic Development Fund.

Proposed new laws that apply to the program unit

There are no new laws proposed that apply to the Central Services program.

Budget Narrative

Summary of 2015-17 Budget Oregon Parks and Recreation Department

Central Services	TOTALS			FUND TYPE					
	POS	FTE	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other	Nonlimited Federal
2013-15 LEGISLATIVELY ADOPTED BUDGET	73	71.10	33,080,583		13,422,140	19,658,443			
Emergency Board Actions (through 4/2014)			441,624		173,284	268,340			
2013-15 Legislatively Approved Budget	73	71.10	33,522,207		13,595,424	19,926,783			
Base Budget Adjustments:									
Net Cost of 2013-15 Position Actions:									
Administrative, Biennialized E-Board, Phase-Out	1	1.00	724,554		283,664	440,890			
Estimated Cost of 2015-17 Merit Increase									
Base Debt Service Adjustment			(1,341,060)		(1,341,060)				
Base Nonlimited Adjustment									
Capital Construction Adjustment									
Subtotal: 2015-17 Base Budget	74	72.10	32,905,701		12,538,028	20,367,673			
Essential Packages:									
Package No. 010									
Vacancy Factor (Increase)/Decrease			40,692		16,985	23,707			
Non-PICS Personal Service Increase/(Decrease)			70,968		27,807	43,161			
Subtotal			111,660		44,792	66,868			
Package No. 021/022									
021 - Phased-In Programs Excl. One-Time Costs									
022 - Phase-Out Programs and One-Time Costs			(5,206,882)		(53,622)	(5,153,260)			
Subtotal			(5,206,882)		(53,622)	(5,153,260)			
Package No. 031/032/033									
Cost of Goods & Services Increase/(Decrease)			(193,756)		(63,479)	(130,277)			
State Govt Service Charges Increase/(Decrease)			1,229,772		457,106	772,666			
Subtotal			1,036,016		393,627	642,389			
Package No. 040									
Mandated Caseload Increase/(Decrease)									
Package No. 050									
Fund Shifts									
Package No. 060									
Technical Adjustments	(1)	(1.00)	(321,623)		(125,883)	(195,740)			
Subtotal: 2015-17 Current Service Level Budget	73	71.10	28,524,872		12,796,942	15,727,930			
2015-17 Current Service Level - Page 1 Subtotal	73	71.10	28,524,872		12,796,942	15,727,930			
Package No. 070									
Revenue Shortfalls			(444,908)		(166,163)	(278,745)			
Subtotal: 2015-17 Modified Current Service Level	73	71.10	28,079,964		12,630,779	15,449,185			

Budget Narrative

Central Services	TOTALS			FUND TYPE					
	POS	FTE	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited	
								Other	Federal
Emergency Board Packages: (List ORBITS Package number and title)									
Subtotal Emergency Board Packages									
Policy Packages:									
138 Remove Expo Ctr Funding: Program Leaving Dept									
102 Reserve Former Expo Ctr FTE for Future Use									
103 Increase Grants for Natural Area Program									
104 Carry Over Federal Cultural & History Grants									
105 Carry Over Federal Recreation Grants									
Subtotal Policy Packages									
Total: 2015-17 Budget	73	71.10	28,079,964		12,630,779	15,449,185			
Percent Change From 2013-15 Leg. Approved	0.0%	0.0%	-16.2%	0.0%	-7.1%	-22.5%	0.0%	0.0%	0.0%
Percent Change From Essential Budget Level	0.0%	0.0%	-1.6%	0.0%	-1.3%	-1.8%	0.0%	0.0%	0.0%
Percent Change From Current Service Level Budget									

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

Source	Fund	ORBITS Revenue Acct	2011-13 Actual	2013-15 Legislatively Adopted	2013-15 Estimated	2015-17		
						Agency Request	Governor's Balanced Budget	Legislatively Adopted
Lottery Funds								
Interest Earnings	Lot	0605	361,338	142,622	142,622	163,176	163,176	
Transfers-In								
Intrafund	Lot							
From Dept. Adminst Serv (Dedicated Lottery - Measure 76)	Lot	1107	18,053,993	8,669,074	8,187,469	15,628,407	14,223,176	
From Dept. Adminst Serv (Non-Dedicated Lottery - Non-Measure 76)	Lot	1107				921,494	921,494	
From Department of Forestry	Lot							
Transfers-Out								
Intrafund	Lot	2010			(1,121,258)			
Administrative Services	Lot	2107	(2,141,843)					
Dept. of Forestry	Lot							
Total Lottery Funds	Lot		16,273,488	8,811,696	7,208,833	16,713,077	15,307,846	-
Other Funds - Non-Limited								
Refunding Bonds	Oth	0575	4,414,185					
Other Funds - Limited								
Park User Fees	Oth	0255	18,919,779	13,325,377	13,325,377	8,809,382	10,173,940	
Other Nonbusiness Lic & Fees	Oth							
Charges for Services	Oth							
Rents and Royalties	Oth							
Interest Earnings	Oth	0605	227,166	197,829	197,829	257,508	257,508	
Sales Income	Oth							
Donations and Contributions	Oth							
Other Revenues	Oth	0975	209,993					
Lottery Bonds Proceeds	Oth	0565		5,069,882	5,069,882			
Transfers-In								
Intrafund	Oth							
Oregon Military Department	Oth							
From Marine Board	Oth							
Oregon Dept of Energy	Oth							
OR Business Development	Oth							
From Oregon Dept of State Lands	Oth	1141						
From Oregon Department of Transportation	Oth							
From Dept of Fish/Wildlife	Oth							

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

Source	Fund	ORBITS Revenue Acct	2011-13 Actual	2013-15 Legislatively Adopted	2013-15 Estimated	2015-17		
						Agency Request	Governor's Balanced Budget	Legislatively Adopted
Transfers-Out								
Intrafund	Oth	2010	(949,622)		(78,455)			
To Agency Res Equity	Oth	2030						
To Counties	Oth							
To Oregon Department of Transportation	Oth							
To OR Business Development	Oth							
To Dept. of Agriculture	Oth							
To Dept. of Forestry	Oth							
To Oregon State Police	Oth							
<i>Total Other Funds</i>	Oth		18,407,316	18,593,088	18,514,633	9,066,890	10,431,448	
Federal Funds (Limited)								
Federal Funds	Fed							
Oregon Department of Transportation	Fed							
Oregon Military Dept	Fed							
Oregon Dept of Energy	Fed							
Community Colleges & Workforce Develop	Fed							
<i>Total Federal Funds - Limited</i>	Fed							
TOTAL LIMITED			39,094,989	27,404,784	25,723,466	25,779,967	25,739,294	
Lottery, Other, and Federal Funds			39,094,989	27,404,784	25,723,466	25,779,967	25,739,294	

Budget Narrative

Central Services

010 Non-PICS Psnl Svc / Vacancy Factor

Package Description

This package includes standard inflation of 3% on non PICS generated accounts unless otherwise described below:

- Mass Transit – adjustment to .6% of subject salary and wages
- Pension Obligation Bonds – amount required for payment of bonds as calculated by the Department of Administrative Services (DAS).
- Vacancy Savings – an amount calculated based on the previous biennium's turnover rate.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Package No. 010 Non-PICS Psnl Svc/Vacancy Factor

63400-200-10-00-00000
Central Services

PERSONAL SERVICES

Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
	Salaries & Wages								-	-			-
	Temporary Appointments								2,296	3,570			5,866
	Overtime Payments								2,194	3,417			5,611
	Shift Differential								22	33			55
	All Other Differential								768	1,193			1,961
	Public Employees Retire Cont								470	734			1,204
	Pension Bond Contribution								21,628	33,548			55,176
	Social Security Taxes								405	629			1,034
	Mass Transit Tax								24	37			61
	Vacancy Savings								16,985	23,707			40,692
Total Personal Services								-	44,792	66,868	-	-	111,660
SERVICES AND SUPPLIES													
Total Services and Supplies								-	-	-	-	-	-
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$44,792	\$66,868	\$0	\$0	\$111,660
TOTAL POSITIONS/FTE			Pos	FTE									

Budget Narrative

Central Services

022 Phase Out Program & One Time Costs

Package Description

This package phases out limitation placed in the Department's budget to pass through revenue bond proceeds related to a local effort to repurpose the old paper mill site at Willamette Falls in Oregon City. (\$5,069,882 Other Funds)

This package also phases out limitation placed in the budget related to two IT Projects that crossed bienniums: gathering of LIDAR data and conversion to the DAS Email Service. (\$53,622 Lottery Funds, \$83,378 Other Funds)

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 022 Phase-Out Program & One-time Costs								63400-200-10-00-00000 Central Services					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4250	Data Processing								(53,622)	(83,378)			(137,000)
4625	Other COP Costs									(69,882)			(69,882)
Total Services and Supplies								-	(53,622)	(153,260)	-	-	(206,882)
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
6085 Other Special Payments										(5,000,000)			(5,000,000)
Total Special Payments								-	-	(5,000,000)	-	-	(5,000,000)
TOTAL REQUESTS								-	(\$53,622)	(\$5,153,260)	\$0	\$0	(\$5,206,882)
TOTAL POSITIONS/FTE			Pos	FTE									

Budget Narrative

Central Services

031 Standard Inflation Adjustments

Package Description

This package includes standard inflation of 3% for all Services and Supplies, Capital Outlay and Special Payments unless noted below.

- Attorney General account was inflated by the approved rate of 19.2%; rate was adjusted in the Governor's Budget. The Director's Office adjustment made in Central Services resulted in negative amounts in this account.

This package includes adjustments to State Government Services Charges, including the State Data Center (reflected in both Telecommunications and Data Processing), based on the DAS Price list published as part of the budget instructions. Changes included are in assessment based charges and standard inflation. Rates were adjusted in the Governor's Budget.

Rent for Headquarters was increased based on Uniform Rent rates; the commercial lease for Reservations Northwest was increased by the allowable commercial lease rate of 4.4%.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 031 Standard Inflation							63400-200-10-00-00000 Central Services						
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4100	Instate Travel								1,100	1,711			2,811
4150	Employee Training								1,370	2,176			3,546
4175	Office Expenses								5,273	6,281			11,554
4200	Telecommunications								9,675	15,044			24,719
4225	State Gov. Service Charges								457,106	772,666			1,229,772
4250	Data Processing								16,255	17,731			33,986
4300	Professional Services								18,210	28,315			46,525
4315	IT Professional Services								4,274	6,646			10,920
4325	Attorney General								(3,039)	(4,725)			(7,764)
4375	Employee Recruitment and Develop								90	152			242
4425	Facilities Rental and Taxes								17,334	26,954			44,288
4475	Facilities Maintenance								255	396			651
4575	Agency Program Related S and S								2,184	2,584			4,768
4650	Other Services and Supplies								5,527	8,182			13,709
4700	Expendable Prop 250 - 5000								1,738	2,561			4,299
4715	IT Expendable Property								3,789	5,508			9,297
Total Services and Supplies								-	541,141	892,182	-	-	1,433,323
CAPITAL OUTLAY													
5600	Data Processing Hardware								1,038	1,614			2,652
Total Capital Outlay								-	1,038	1,614	-	-	2,652
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$542,179	\$893,796	\$0	\$0	\$1,435,975
TOTAL POSITIONS/FTE			Pos	FTE									

Budget Narrative

Central Services

032 Above Standard Inflation

Package Description

This package includes additional inflation allowed for Professional Services of .3%.

This package also includes adjustments for DAS charges. As DAS moves away from assessments to charges for services, a number of categories need adjustment. Based on the projected costs, some categories increased and others decreased; the net impact is in this package.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 032 Above Standard Inflation										63400-200-10-00-00000			
										Central Services			
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4150	Employee Training								(1,399)	(2,365)			(3,764)
4200	Telecommunications								(133,467)	(225,605)			(359,072)
4250	Data Processing								(94,391)	(159,554)			(253,945)
4300	Professional Services								1,820	2,831			4,651
4315	IT Professional Services								427	665			1,092
4375	Employee Recruitment and Develop								1,405	2,375			3,780
4650	Other Services and Supplies								77,053	130,246			207,299
Total Services and Supplies								-	(148,552)	(251,407)	-	-	(399,959)
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	(\$148,552)	(\$251,407)	\$0	\$0	(\$399,959)
TOTAL POSITIONS/FTE			Pos	FTE									

Budget Narrative

Central Services

060 Technical Adjustments

Package Description

A reorganization of the Department's management team requires the movement of a position to the Director's Office.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY														
Package No. <u>060</u> <u>Technical Adjustments</u>										63400-200-10-00-00000				
										Central Services				
PERSONAL SERVICES														
Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds	
				Salaries & Wages					(92,264)	(143,464)			(235,728)	
				Empl Rel Bd Assessments					(17)	(27)			(44)	
				Public Employees Retire Cont					(14,568)	(22,653)			(37,221)	
				Social Security Taxes					(7,058)	(10,975)			(18,033)	
				Workers Comp Assessments					(27)	(42)			(69)	
				Flexible Benefits					(11,949)	(18,579)			(30,528)	
Total Personal Services								-	(125,883)	(195,740)	-	-	(321,623)	
SERVICES AND SUPPLIES														
								-	-	-	-	-	-	
Total Services and Supplies								-	-	-	-	-	-	
CAPITAL OUTLAY														
								-	-	-	-	-	-	
Total Capital Outlay								-	-	-	-	-	-	
SPECIAL PAYMENTS														
								-	-	-	-	-	-	
Total Special Payments								-	-	-	-	-	-	
TOTAL REQUESTS								-	(\$125,883)	(\$195,740)	\$0	\$0	(\$321,623)	
TOTAL POSITIONS/FTE			(1) Pos					(1.00) FTE						

Budget Narrative

Central Services

070 Revenue Reduction

Package Description

Purpose:

The purpose of this package is to reduce Other and Lottery fund expenditures to match available revenues while maintaining an appropriate end balance.

How Achieved:

OPRD receives the Lottery Fund forecast from DAS Office of Economic Analysis; the Department projects Park User Fees based on historical information. Based on current forecasts, revenues will not be sufficient to cover projected expenditures at Current Service Level.

Lottery Funds have been basically flat over the last couple of biennia; the increase expected for 2015-17 is based on elimination of one time costs in 2013-15. Park User Fees are growing slightly as a fee increase from the 2013-15 biennium is in effect for the entire biennium.

OPRD has reviewed both Lottery and Other Fund revenue and expenditure trends to determine an adequate ending balance for cash flow purposes. This would be the amount of cash necessary to cover the gap between incoming revenues and outgoing expenditures during the peak months of operation.

In order to balance Lottery and Other Fund revenues and have an appropriate ending cash balance, OPRD will eliminate the inflationary increases allowed in the budget building process and reduce expenditures across the Department plus targeted reductions in Service and Supplies budgets for Central Services.

Staffing Impact:

None.

Budget Narrative

Quantifying Results:

This action runs counter to the agency's mission of providing quality park experiences for Oregonians and other visitors to the Department's recreation and heritage sites.

Revenue Source:

(\$166,163) Lottery Funds, (\$278,745) Other Funds

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 070 Revenue Shortfalls								63400-200-10-00-00000 Central Services					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
									-	-			-
									(2,296)	(3,570)			(5,866)
									(2,194)	(3,417)			(5,611)
									(22)	(33)			(55)
									(768)	(1,193)			(1,961)
									(470)	(734)			(1,204)
													-
									(405)	(629)			(1,034)
													-
													-
													-
Total Personal Services								-	(6,155)	(9,576)	-	-	(15,731)
SERVICES AND SUPPLIES													
4100	Instate Travel								(1,100)	(1,711)			(2,811)
4150	Employee Training								29	189			218
4175	Office Expenses								(15,058)	(21,496)			(36,554)
4200	Telecommunications								123,792	210,561			334,353
4225	State Gov. Service Charges												-
4250	Data Processing								78,136	141,823			219,959
4300	Professional Services								(114,261)	(202,999)			(317,260)
4315	IT Professional Services								(14,486)	(22,526)			(37,012)
4325	Attorney General												-
4375	Employee Recruitment and Develop								(1,495)	(2,527)			(4,022)
4425	Facilities Rental and Taxes								(17,334)	(26,954)			(44,288)
4475	Facilities Maintenance								(255)	(396)			(651)
4575	Agency Program Related S and S								(2,184)	(2,584)			(4,768)
4650	Other Services and Supplies								(131,720)	(239,288)			(371,008)
4700	Expendable Prop 250 - 5000								(11,523)	(17,776)			(29,299)
4715	IT Expendable Property								(51,511)	(81,871)			(133,382)
Total Services and Supplies								-	(158,970)	(267,555)	-	-	(426,525)
CAPITAL OUTLAY													
5600	Data Processing Hardware								(1,038)	(1,614)			(2,652)
Total Capital Outlay								-	(1,038)	(1,614)	-	-	(2,652)
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	(\$166,163)	(\$278,745)	\$0	\$0	(\$444,908)
TOTAL POSITIONS/FTE				Pos		FTE							

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Parks & Recreation Dept
2015-17 Biennium

Agency Number: 63400
Cross Reference Number: 63400-200-10-00-00000

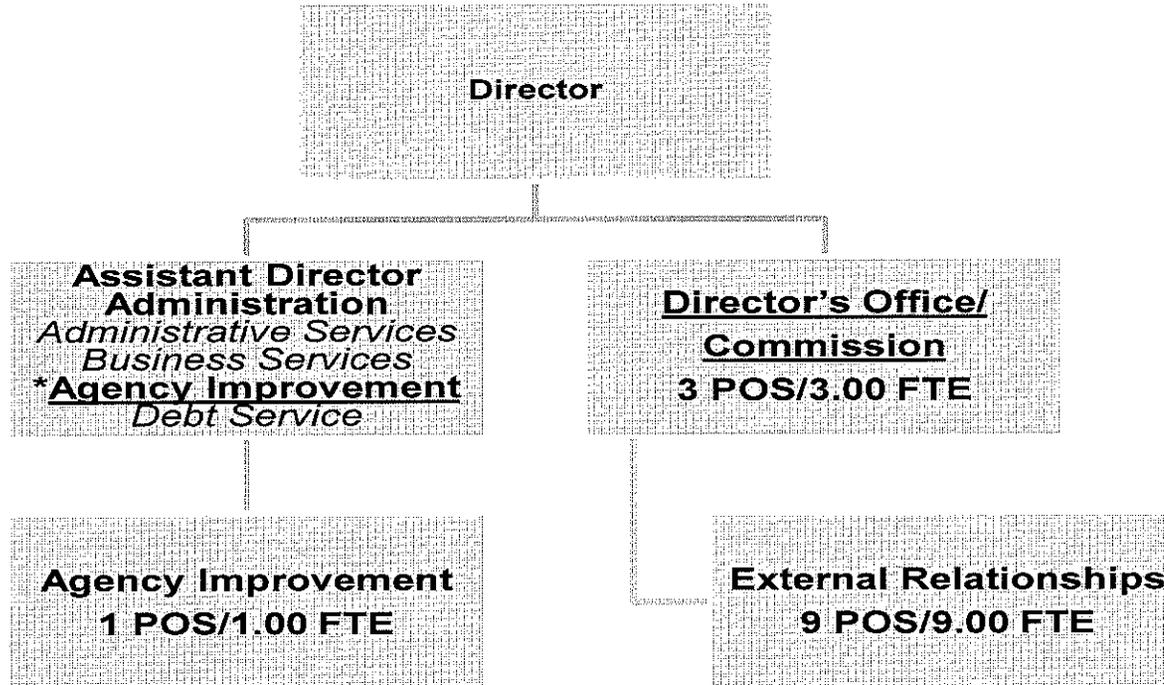
<i>Source</i>	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Leg Approved Budget	2015-17 Agency Request Budget	2015-17 Governor's Budget	2015-17 Leg Adopted Budget
Lottery Funds						
Interest Income	361,338	142,622	142,622	163,176	163,176	-
Tsfr From Administrative Svcs	18,053,993	8,669,074	8,187,469	16,549,901	15,144,670	-
Transfer Out - Intrafund	-	-	(1,121,258)	-	-	-
Tsfr To Administrative Svcs	(2,141,843)	-	-	-	-	-
Total Lottery Funds	\$16,273,488	\$8,811,696	\$7,208,833	\$16,713,077	\$15,307,846	-
Other Funds						
Park User Fees	18,919,779	13,325,377	13,325,377	8,809,382	10,173,940	-
Lottery Bonds	-	5,069,882	5,069,882	-	-	-
Interest Income	227,166	197,829	197,829	257,508	257,508	-
Transfer Out - Intrafund	(949,622)	-	(78,455)	-	-	-
Total Other Funds	\$18,197,323	\$18,593,088	\$18,514,633	\$9,066,890	\$10,431,448	-
Nonlimited Other Funds						
Refunding Bonds	4,414,185	-	-	-	-	-
Other Revenues	209,993	-	-	-	-	-
Total Nonlimited Other Funds	\$4,624,178	-	-	-	-	-

Budget Narrative

Director's Office

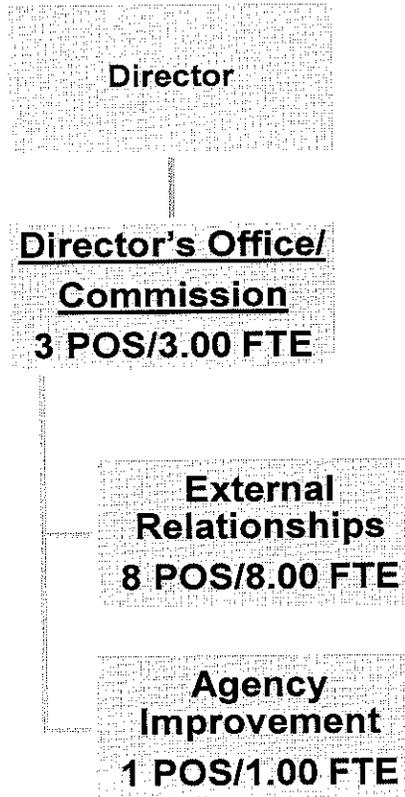
Program Description

Oregon Parks and Recreation Department Director's Office 2013-15



Budget Narrative

Oregon Parks and Recreation Department Director's Office 2015-17



Budget Narrative

Executive Summary

The Director's Office is responsible for *executive leadership*, the proper functioning of various official *commissions*, overall evaluation and internal auditing of the agency's performance through a *quality assurance* function, and essential agency *communications*.

Program Description

The Director's Office oversees agency operations and provides *executive leadership* and strategic direction to department programs and operations. The Director also represents the Department with the Governor and the Governor's Policy Advisors, before the Oregon Legislature, in cooperative efforts with other state natural resource agencies. The Director administers several official commissions, including the governor-appointed Oregon State Parks and Recreation Commission, created by the State Legislature in 1989 to establish policies, adopt rules necessary to execute the duties of the Department, set fees, acquire property, promote the state's outdoor recreation policy, and appoint the OPRD Director.

The *quality assurance* program reviews agency programs and conducts annual internal audits.

The *communications program* manages media and public communications, conducts basic customer and market research and works in coordination with the quality assurance program to coordinate agency policies, procedures and rules and to improve agency rulemaking and policy development.

Program Justification and Link to 10-Year Outcome

The agency's other five programs—Direct Services, Central Services, Community Support and Grants, Park Development, and Oregon State Fair and Exposition—are united under the leadership of the Director's Office. Together with the Oregon State Parks and Recreation Commission, the Director's Office coordinates all other agency programs to accomplish four of the "Improving Government" goals:

1. Invest in Operational Efficiency Initiatives
2. Develop Flexible Service Delivery Models
3. Enhance Overall Online Service Delivery
4. Measure Performance with State Agency Scorecards

Budget Narrative

Program Performance

The effectiveness of the Director's Office is reflected in the performance of the agency's other five programs. The Oregon State Parks and Recreation Commission has sustained a perfect record, meeting 100% of the recommended Oregon best practices since it began measuring this performance measure in 2007.

Enabling Legislation/Program Authorization

ORS 390.131 Duties of director: The State Parks and Recreation Director is the executive head of the State Parks and Recreation Department and shall ... Be responsible to the State Parks and Recreation Commission for administration and enforcement of the duties, functions and powers imposed by law upon the commission and the department ... [and] Establish such administrative divisions as are necessary to carry out properly the commission's functions and activities.

Funding Streams

More than half the Director's Office budget is funded by Other Funds (mostly park visitor revenue), and slightly less than half is funded by constitutionally dedicated Lottery Fund.

Oregon Constitution, Article XV, Section 4a, Use of net proceeds from state lottery for parks and recreation areas: In each biennium the Legislative Assembly shall appropriate all of the moneys in the parks subaccount of the parks and natural resources fund ... to achieve all of the following:

Provide additional public parks, natural areas or outdoor recreational areas to meet the needs of current and future residents of the State of Oregon; Protect natural, cultural, historic and outdoor recreational resources of state or regional significance; Manage public parks, natural areas and outdoor recreation areas to ensure their long-term ecological health and provide for the enjoyment of current and future residents of the State of Oregon; and Provide diverse and equitable opportunities for residents of the State of Oregon to experience nature and participate in outdoor recreational activities in state, regional, local or neighborhood public parks and recreation areas.

Significant Proposed Program Changes from 2013-15

None.

Budget Narrative

Purpose, customers, and source of funding

The OPRD Commission and OPRD Director oversee Department operations and provide leadership to the Department's programs. The Communications and Research program provide information to the Department's customers, internal and external, via the Web and printed documents. The Quality Assurance program provides reviews and advice to various parts of the Department to assure that policy and procedure are being followed.

Expenditures by fund type, positions and full-time equivalents

Director's Office:						
	Lottery	Other	Federal	Total Funds	Positions	FTE
Director's Office/Commission	593,673	845,942	0	1,439,615	3	3.00
External Relationships	1,206,877	1,875,779	0	3,082,656	8	8.00
Agency Improvement	93,259	145,017	0	238,276	1	1.00
Total	1,893,809	2,866,738	0	4,760,547	12	12.00

Activities, programs, and issues in the program unit base budget

The Director's Office consists of the following agency-wide programs:

Director's Office/Commission

- The Oregon Parks and Recreation Commission was created by the State Legislature in 1989 to establish policies, adopt rules necessary to execute the duties of the Department, set fees, acquire property, promote the state's outdoor recreation policy, and appoint the OPRD Director. Commissioners serve four-year terms. They are appointed by the Governor and confirmed by the State Senate.
- The agency Director oversees agency operations and provides leadership and strategic direction to Department programs and operations. The Director also represents the Department with the Governor and the Governor's Policy Advisors, before the Oregon Legislature, in cooperative efforts with other state natural resource agencies.

Budget Narrative

Quality Assurance

- Quality Assurance is responsible to:
 - Conduct agency wide risk assessment
 - Create annual audit plan
 - Complete adopted audit plan
 - Conduct agency program reviews

Communications and Research Division

- The Communication section aims to provide information that is useful and helpful for people who use parks and also to inspire others to go outside and play in a state or local outdoor recreation setting.
 - External and internal communications
 - Paid media campaigns
 - Web site content
 - Public and media relations
 - Statewide special event management
 - Graphic design and production
 - Publications
 - Map production
 - Exhibit creation and fabrication
 - Consultation on signage, interpretive writing and visual identity
 - Manage policy, procedure and rule coordination

- Outdoor recreation is central to the Oregon experience. Research is revealing that major segments of Oregon's population are not participating in outdoor recreation.
 - Researching trends in outdoor recreation
 - Statewide Comprehensive Outdoor Recreation Plan (SCORP)
 - Analysis of economic impact and visitor trends

Important background for decision makers. Include trends in caseload and workload

There are no trends in caseload or workload that are applicable for the Director's Office program.

Budget Narrative

Expected results from the 2015-17 budget for the program unit.

The Director's Office helps to ensure that the Centennial Horizon principles and strategies come alive.

Centennial Horizon Principle 4 – Engage People Through Education and Outreach

- Expand Publications and general communications in Spanish

Centennial Horizon Principle 5 – Build the State Park System with Purpose and Vision

- Offer a web site, accessible by all members of the public, which identifies all recreation trails in Oregon, regardless of land management.

Revenue sources and proposed revenue changes

The Director's Office is funded by a standard mixture of Lottery funds and Other Funds (Park User Fees).

The Lottery funds are the Department's constitutionally dedicated share of the Parks and Natural Resource Fund. Lottery fund forecasts are provided by the Office of Economic Analysis.

Park User Fees are generated by Day Use and Overnight camping fees charged to park visitors. The Department forecasts this revenue source based on historical and future reservation data.

Proposed new laws that apply to the program unit

There are no new laws proposed that apply to the Director's Office.

Budget Narrative

Summary of 2015-17 Budget Oregon Parks and Recreation Department

Director's Office	TOTALS			FUND TYPE					
	POS	FTE	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other	Nonlimited Federal
2013-15 LEGISLATIVELY ADOPTED BUDGET	13	13.00	4,613,870		1,839,873	2,773,997			
Emergency Board Actions (through 4/2014)			52,242		10,419	41,823			
2013-15 Legislatively Approved Budget	13	13.00	4,666,112		1,850,292	2,815,820			
Base Budget Adjustments:									
Net Cost of 2013-15 Position Actions:									
Administrative, Biennialized E-Board, Phase-Out	(2)	(2.00)	(212,231)		(83,271)	(128,960)			
Estimated Cost of 2015-17 Merit Increase									
Base Debt Service Adjustment									
Base Nonlimited Adjustment									
Capital Construction Adjustment									
Subtotal: 2015-17 Base Budget	11	11.00	4,453,881		1,767,021	2,686,860			
Essential Packages:									
Package No. 010									
Vacancy Factor (Increase)/Decrease			28,616		11,907	16,709			
Non-PICS Personal Service Increase/(Decrease)			15,448		6,055	9,393			
Subtotal			44,064		17,962	26,102			
Package No. 021/022									
021 - Phased-In Programs Excl. One-Time Costs									
022 - Phase-Out Programs and One-Time Costs									
Subtotal									
Package No. 031/032/033									
Cost of Goods & Services Increase/(Decrease)			74,977		29,772	45,205			
State Govt Service Charges Increase/(Decrease)									
Subtotal			74,977		29,772	45,205			
Package No. 040									
Mandated Caseload Increase/(Decrease)									
Package No. 050									
Fund Shifts									
Package No. 060									
Technical Adjustments	1	1.00	321,623		125,883	195,740			
Subtotal: 2015-17 Current Service Level Budget	12	12.00	4,894,545		1,940,638	2,953,907			
2015-17 Current Service Level - Page 1 Subtotal	12	12.00	4,894,545		1,940,638	2,953,907			
Package No. 070									
Revenue Shortfalls			(133,998)		(46,829)	(87,169)			
Subtotal: 2015-17 Modified Current Service Level	12	12.00	4,760,547		1,893,809	2,866,738			

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

Source	Fund	ORBITS Revenue Acct	2011-13 Actual	2013-15 Legislatively Adopted	2013-15 Estimated	2015-17		
						Agency Request	Governor's Balanced Budget	Legislatively Adopted
<i>Lottery Funds</i>								
Interest Earnings	Lot							
Transfers-In								
Intrafund	Lot	1010						
From Dept. Adminst Serv (Dedicated Lottery - Measure 76)	Lot	1107	1,302,357	1,839,873	1,839,873	1,940,638	1,893,809	
From Dept. Adminst Serv (Non-Dedicated Lottery - Non-Measure 76)	Lot	1107						
From Department of Forestry	Lot							
Transfers-Out								
Intrafund	Lot							
Administrative Services	Lot	2107						
Dept. of Forestry	Lot							
<i>Total Lottery Funds</i>	Lot		1,302,357	1,839,873	1,839,873	1,940,638	1,893,809	
<i>Other Funds - Non-Limited</i>								
Refunding Bonds	Oth	0575						
<i>Other Funds - Limited</i>								
Park User Fees	Oth	0255	1,937,524	2,773,997	2,773,997	2,953,907	2,866,738	
Other Nonbusiness Lic & Fees	Oth							
Charges for Services	Oth							
Rents and Royalties	Oth							
Interest Earnings	Oth							
Sales Income	Oth							
Donations and Contributions	Oth							
Other Revenues	Oth							
Lottery Bonds Proceeds	Oth	0565						
Transfers-In								
Intrafund	Oth				41,823			
Oregon Military Department	Oth							
From Marine Board	Oth							
Oregon Dept of Energy	Oth							
OR Business Development	Oth							
From Oregon Dept of State Lands	Oth	1141						
From Oregon Department of Transportation	Oth							
From Dept of Fish/Wildlife	Oth							

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

Source	Fund	ORBITS Revenue Acct	2011-13 Actual	2013-15 Legislatively Adopted	2013-15 Estimated	2015-17		
						Agency Request	Governor's Balanced Budget	Legislatively Adopted
Transfers-Out								
Intrafund	Oth							
To Agency Res Equity	Oth	2030						
To Counties	Oth							
To Oregon Department of Transportation	Oth							
To OR Business Development	Oth							
To Dept. of Agriculture	Oth							
To Dept. of Forestry	Oth							
To Oregon State Police	Oth							
<i>Total Other Funds</i>	Oth		1,937,524	2,773,997	2,815,820	2,953,907	2,866,738	-
Federal Funds (Limited)								
Federal Funds	Fed							
Oregon Department of Transportation	Fed							
Oregon Military Dept	Fed							
Oregon Dept of Energy	Fed							
Community Colleges & Workforce Develop	Fed							
<i>Total Federal Funds - Limited</i>	Fed							
TOTAL LIMITED			3,239,881	4,613,870	4,655,693	4,894,545	4,760,547	-
Lottery, Other, and Federal Funds			3,239,881	4,613,870	4,655,693	4,894,545	4,760,547	-

Budget Narrative

Director's Office

010 Non-PICS Psnl Svc / Vacancy Factor

Package Description

This package includes standard inflation of 3% on non PICS generated accounts unless otherwise described below:

- Mass Transit – adjustment to .6% of subject salary and wages
- Pension Obligation Bonds – amount required for payment of bonds as calculated by the Department of Administrative Services (DAS).
- Vacancy Savings – an amount calculated based on the previous biennium's turnover rate.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Package No. 010 Non-PICS Psnl Svc/Vacancy Factor								63400-100-10-00-00000 Directors Office					
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
						Salaries & Wages			-	-			-
						Temporary Appointments			253	393			646
						Overtime Payments			31	49			80
						All Other Differential			481	748			1,229
						Public Employees Retire Cont			81	126			207
						Pension Bond Contribution			5,125	7,941			13,066
						Social Security Taxes			58	91			149
						Mass Transit Tax			26	45			71
						Vacancy Savings			11,907	16,709			28,616
Total Personal Services								-	17,962	26,102	-	-	44,064
SERVICES AND SUPPLIES													
								-	-	-	-	-	-
Total Services and Supplies								-	-	-	-	-	-
CAPITAL OUTLAY													
								-	-	-	-	-	-
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
								-	-	-	-	-	-
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$17,962	\$26,102	\$0	\$0	\$44,064
TOTAL POSITIONS/FTE			Pos					FTE					

Budget Narrative

Director's Office

031 Standard Inflation Adjustments

Package Description

This package includes standard inflation of 3% for all Services and Supplies, Capital Outlay and Special Payments unless noted below.

- Attorney General account was inflated by the approved rate of 19.2%; rate adjusted in the Governor's Budget. However, the Director's Office adjustment was made in Central Services.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Package No. 031 Standard Inflation

63400-100-10-00-00000

Directors Office

PERSONAL SERVICES

Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-

SERVICES AND SUPPLIES

4100	Instate Travel								1,444	2,366			3,810
4125	Out of State Travel								114	178			292
4150	Employee Training								712	1,014			1,726
4175	Office Expenses								590	895			1,485
4200	Telecommunications								51	80			131
4250	Data Processing								131	204			335
4275	Publicity and Publications								8,203	12,755			20,958
4300	Professional Services								1,533	2,384			3,917
4325	Attorney General								10,442	16,237			26,679
4375	Employee Recruitment and Develop								229	356			585
4450	Fuels and Utilities								3	5			8
4475	Facilities Maintenance								57	89			146
4575	Agency Program Related S and S								5,793	7,903			13,696
4650	Other Services and Supplies								159	255			414
4700	Expendable Prop 250 - 5000								157	246			403
Total Services and Supplies								-	29,618	44,967	-	-	74,585

CAPITAL OUTLAY

Total Capital Outlay								-	-	-	-	-	-
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SPECIAL PAYMENTS

Total Special Payments								-	-	-	-	-	-
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TOTAL REQUESTS

	-	\$29,618	\$44,967	\$0	\$0	\$74,585
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TOTAL POSITIONS/FTE

Pos

FTE

Budget Narrative

Director's Office

032 Above Standard Inflation

Package Description

This package includes the additional inflation allowed for Professional Services of .3%.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 032 Above Standard Inflation										63400-100-10-00-00000			
										Directors Office:			
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
Total Personal Services								-	-	-	-	-	-
SERVICES AND SUPPLIES													
4300	Professional Services								154	238			392
Total Services and Supplies								-	154	238	-	-	392
CAPITAL OUTLAY													
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$154	\$238	\$0	\$0	\$392
TOTAL POSITIONS/FTE			Pos	FTE									

Budget Narrative

Director's Office

060 Technical Adjustments

Package Description

A reorganization of the Department's management team requires the movement of a position from Central Services.

Budget Narrative

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY													
Package No. 060 Technical Adjustments										63400-100-10-00-00000			
										Directors Office:			
PERSONAL SERVICES													
Classification No.	Group by Classification Name	# of Pos.	FTE	SR	Avg. Step	Avg. Salary	Avg. OPE	GF	LF	OF	FF	OF (Non-Ltd.)	All Funds
	Salaries & Wages								92,264	143,464			235,728
	Temporary Appointments												-
	Overtime Payments												-
	Empl Rel Bd Assessments								17	27			44
	Public Employees Retire Cont								14,568	22,653			37,221
	Pension Bond Contribution												-
	Social Security Taxes								7,058	10,975			18,033
	Workers Comp Assessments								27	42			69
	Mass Transit Tax												-
	Flexible Benefits								11,949	18,579			30,528
Total Personal Services								-	125,883	195,740	-	-	321,623
SERVICES AND SUPPLIES													
								-	-	-	-	-	-
Total Services and Supplies								-	-	-	-	-	-
CAPITAL OUTLAY													
								-	-	-	-	-	-
Total Capital Outlay								-	-	-	-	-	-
SPECIAL PAYMENTS													
								-	-	-	-	-	-
Total Special Payments								-	-	-	-	-	-
TOTAL REQUESTS								-	\$125,883	\$195,740	\$0	\$0	\$321,623
TOTAL POSITIONS/FTE			1	Pos		1.00	FTE						

Budget Narrative

Director's Office

070 Revenue Reduction

Package Description

Purpose:

The purpose of this package is to reduce Other and Lottery fund expenditures to match available revenues while maintaining an appropriate end balance.

How Achieved:

OPRD receives the Lottery Fund forecast from DAS Office of Economic Analysis; the Department projects Park User Fees based on historical information. Based on current forecasts, revenues will not be sufficient to cover projected expenditures at Current Service Level.

Lottery Funds have been basically flat over the last couple of biennia; the increase expected for 2015-17 is based on elimination of one time costs in 2013-15. Park User Fees are growing slightly as a fee increase from the 2013-15 biennium is in effect for the entire biennium.

OPRD has reviewed both Lottery and Other Fund revenue and expenditure trends to determine an adequate ending balance for cash flow purposes. This would be the amount of cash necessary to cover the gap between incoming revenues and outgoing expenditures during the peak months of operation.

In order to balance Lottery and Other Fund revenues and have an appropriate ending cash balance, OPRD will eliminate the inflationary increases allowed in the budget building process and reduce expenditures across the Department.

Staffing Impact:

None.

Budget Narrative

Quantifying Results:

This action runs counter to the agency's mission of providing quality park experiences for Oregonians and other visitors to the Department's recreation and heritage sites.

Revenue Source:

(\$46,829) Lottery Funds, (\$87,169) Other Funds

Budget Narrative

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Parks & Recreation Dept
2015-17 Biennium

Agency Number: 63400
Cross Reference Number: 63400-100-10-00-00000

<i>Source</i>	2011-13 Actuals	2013-15 Leg Adopted Budget	2013-15 Leg Approved Budget	2015-17 Agency Request Budget	2015-17 Governor's Budget	2015-17 Leg Adopted Budget
Lottery Funds						
Tsfr From Administrative Svcs	1,302,357	1,839,873	1,839,873	1,940,638	1,893,809	-
Total Lottery Funds	\$1,302,357	\$1,839,873	\$1,839,873	\$1,940,638	\$1,893,809	-
Other Funds						
Park User Fees	1,937,524	2,773,997	2,773,997	2,953,907	2,866,738	-
Transfer In - Intrafund	-	-	41,823	-	-	-
Total Other Funds	\$1,937,524	\$2,773,997	\$2,815,820	\$2,953,907	\$2,866,738	-

Budget Narrative

Facilities Maintenance

While facilities maintenance is often associated with buildings, for OPRD facilities maintenance also includes a variety of other assets such as roads, water treatment plants and sewer systems. All of these facilities require routine, preventive and major maintenance. OPRD has created a management system call the HUB to track maintenance tasks and projects; this internet based system tracks asset inventory, procurement and project management. There are approximately 45,000 assets statewide and each asset has its own preventive maintenance calendar.

The Department budget for deferred, preventive and major maintenance plus enhancements are primarily part of the Park Development program. The working capital necessary to develop the park system comes predominantly from constitutionally-dedicated Lottery funds, but also from user-fee generated revenues (other funds) and grants (federal funds). Facility investment addresses needs for long-term investment in park infrastructure by making overdue repairs from deferred maintenance, improving and expanding parks to meet future needs, and applying value-added facility designs that use long-life, efficient fixtures and techniques. Overall costs for the program are driven by visitor expectations, and the increasing cost to repair or replace facilities built over the last 90 years, including a substantial number of facilities designed fifty years ago to serve one fifth of the number of visitors who currently enjoy the state park system.

Prior to the approval of Measure 66 (1998), the Department had a substantial backlog of deferred maintenance; in 1999 it was estimated to be \$97 million which is \$131 million in 2011 dollars. The addition of lottery funds has allowed the Department to address a significant part of its deferred maintenance and complete more routine and preventive maintenance. However, due to declining availability of lottery funding for deferred maintenance projects and the regularly growing maintenance need in an aging system, the current amount of deferred maintenance based on most recent estimates is \$74 million

Budget Narrative

Facilities Maintenance Summary Report

AGENCY: Oregon Parks and Recreation Department
 Agency #: 63400

Value of Buildings and Building Improvements			Facilities Operations and Maintenance (O&M) Budget			
Cost of Buildings <small>(as reported to Risk Management)</small>	6/30/13 Replacement Value <small>(Risk Management)</small>		Personal Services	Services & Supplies	Total	
\$ 152,900,592	\$ 281,000,816		\$ 14,874,312	\$ 4,683,416	\$ 19,557,728	
Total Sq. Ft. of Bldgs: 1,933,334 sq. ft.		2015-17 Maint. Budget (no janitorial or utility)			Utilities Budget: \$4,073,193	
		÷ Square Feet of building: \$ 10.12 sq. ft.				
Total Outstanding Deferred Maintenance			Deferred Maintenance Budget 2015-17			
	Categories 1-2	Categories 3-5	Total	Personal Services	Services & Supplies	Capital Outlay
As of 6/30/13	\$ 2,242,000	\$ 13,370,559				
Projected 6/30/14	\$ 2,242,000	\$ 13,370,559	\$ 2,242,000	\$ 1,605,048	\$ 505,347	\$ 131,605

Briefly describe the software (or manual process) used to identify routine (including preventative) facility maintenance needs.

OPRD has an asset management system we have named "Hub". The Hub is a department created, internet based Maintenance Management, Asset Inventory, Procurement and Project Management system. The system contains approximately 45,000 assets statewide with each asset having its own preventive maintenance calendar. ORPD has trained both field staff and headquarters staff on how to use the system.

What data elements do you track with software (or manual process) described above?

OPRD tracks asset fields/details based on the identified asset type. ORPD tracks the maintenance history, preventive maintenance tasks, maintenance schedule, utility usage, GIS locations, asset linkage/components to other assets, financial information (acquisition cost, estimated life, depreciated value, replacement cost, acquisition year), historic status, project history, procurement related purchases, end of life tracking.

Briefly describe how the facilities maintenance budget is developed (note whether software (or manual process) described above is used in budget development.

OPRD's Hub system has a budget management component. The budget is managed by the Project Review Board, which is comprised

Budget Narrative

of Region Managers, Engineering staff and other Division Managers, which provides recommendations on project selection criteria, validate selections of projects, and recommend program changes. A 3-biennia project list and schedule (six year plan) has been developed/maintained and is updated each biennium. In order to address the most critical repairs, funding is allocated on a statewide basis. Any targeted projects that fall below the budget line for current biennium are plugged into the next biennium as a top priority project.

Briefly describe the system or process used to identify Deferred Maintenance (e.g.; staff makes an annual estimate based on periodic assessments; evaluation of facilities using contract structural engineering firm, etc.)

Field staffs make assessments and enter the information into the Hub to establish the deferred maintenance. The Hub has a cost estimator that uses industry standards and past costs to develop estimates. Projects are then refined by the Engineering staff for both cost and scope.

Briefly describe the process to provide funding for facilities maintenance. (e.g.; biennial appropriation; assessment to applicable programs to sustain a Capital Maintenance/ Improvement Fund authorized under ORS 276.285(2); etc.)

In the Department's Park Experiences budget and Oregon Exposition Center budget, there is a mix of routine maintenance, preventive maintenance and customer service. The breakdown used in this set of documents is an average based on a review of a number of different types of parks and the Exposition Center (day use, camping, high and low visitor traffic).

Statutory references: ORS 276.229(2), ORS 276.227(5)

Budget Narrative

Facilities Operations and Maintenance Report

(Excluding facilities improvements and deferred maintenance)

AGENCY Name: Oregon Parks and Recreation Department
 Agency #: 63400

	2011-13 Actuals	FTE	Leg Approved 2013-15	FTE	2013-15 Estimates	FTE	2015-17 Budget*	FTE
General Fund								
Personal Serv - Utilities & Janitorial	\$		\$		\$		\$	
Personal Services - Maintenance	\$		\$		\$		\$	
S&S - Utilities & Janitorial	\$		\$382,199		\$382,199		\$	
S&S - Maintenance	\$		\$137,200		\$137,200		\$	
GF Subtotal	\$		\$519,399		\$519,399		\$	
Lottery Funds								
Personal Serv - Utilities & Janitorial	\$11,281,903	94.11	\$14,076,806	96.29	\$14,076,806	96.29	\$14,244,973	94.97
Personal Services - Maintenance	\$ 4,573,859	38.19	\$ 5,701,653	39.12	\$ 5,701,653	39.12	\$ 5,803,507	38.69
S&S - Utilities & Janitorial	\$ 4,385,770		\$ 4,033,722		\$ 4,033,722		\$ 3,603,555	
S&S - Maintenance	\$ 1,755,614		\$ 1,627,727		\$ 1,627,727		\$ 1,468,113	
LF Subtotal	\$21,997,146	132.30	\$25,439,908	135.41	\$25,439,908	135.41	\$25,120,148	133.66
Other Funds								
Personal Serv - Utilities & Janitorial	\$18,696,788	155.19	\$22,469,048	151.70	\$22,469,048	151.70	\$22,132,908	147.55
Personal Services - Maintenance	\$ 7,558,661	62.83	\$ 9,074,839	61.54	\$ 9,074,839	61.54	\$ 9,017,113	60.12
S&S - Utilities & Janitorial	\$ 9,207,051		\$ 9,368,116		\$ 9,368,116		\$ 6,149,072	
S&S - Maintenance	\$ 3,632,795		\$ 3,673,810		\$ 3,673,810		\$ 2,505,177	
OF Subtotal	\$39,095,295	218.02	\$44,585,813	213.24	\$44,585,813	213.24	\$39,804,270	207.67

Budget Narrative

Federal Funds								
Personal Serv - Utilities & Janitorial	\$ 55,381	0.47	\$ 66,130	0.46	\$ 66,130	0.46	\$ 82,358	0.55
Personal Services - Maintenance	\$ 22,561	0.19	\$ 26,941	0.19	\$ 26,941	0.19	\$ 33,555	0.22
S&S - Utilities & Janitorial	\$272,528		\$1,127,499		\$1,127,499		\$1,023,311	
S&S - Maintenance	\$111,029		\$ 459,352		\$ 459,352		\$ 416,906	
FF Subtotal	\$461,499	0.66	\$1,679,922	0.65	\$1,679,922	0.65	\$1,556,130	0.77
Total All Funds	\$61,553,940	350.98	\$72,225,042	349.30	\$72,225,042	349.30	\$66,480,548	342.10

The Facilities Operations and Maintenance budget includes costs to operate and maintain facilities and keep them in repair including utilities, janitorial and maintenance costs. Maintenance costs are categorized as external building (roof, siding, windows, etc.); interior systems (electrical, mechanical, interior walls, doors, etc.); roads and ground (groundskeeper, parking lots, sidewalks, etc.) and centrally operated systems (electrical, mechanical, etc.). Agencies with significant facilities may include support staff if directly associated with facilities maintenance activities. Do not include other overhead costs such as accounting, central government charges, etc.

*Note: The 2015-17 Governor's Recommended Budget does not include the Oregon State Fair and Exposition Center (OSFEC). Senate Bill 7 (2013), transitions the OSFEC to a public corporation governed by the Oregon State Fair Council and it is no longer part of Oregon Parks and Recreation Department.

Budget Narrative

Facilities Deferred Maintenance Detail Report

AGENCY: Oregon Parks and Recreation Department

Agency #: 63400

Building Name or Identifier	Replacement Value (as of 6/30/13)	2015-17 Deferred Maintenance Budget for this Facility	Total O/S Deferred Maint. (projected) (as of 6/30/14)	Outstanding Deferred Maintenance (projected) by Category				
				1	-	2	3	-
Facilities > \$1 million (attach additional sheets if necessary)								
Show Horse Barn (State Fair)	\$1,206,330	\$	\$	\$			\$	
Crissey Field Welcome/Visitor Center	\$3,827,630	\$	\$	\$			\$	
DeSantis Lodge House	\$1,491,890	\$	\$45,000	\$45,000			\$	
Poultry Building (State Fair)	\$1,304,010	\$	\$	\$			\$	
Champoeg Visitor Center	\$1,705,460	\$	\$	\$			\$	
Multi Purpose Pavilion (State Fair)	\$13,672,100	\$	\$	\$			\$	
Beef Barn (State Fair)	\$1,979,340	\$	\$	\$			\$	
4-H / FFA Barn (State Fair)	\$2,050,190	\$	\$	\$			\$	
Yaquina Bay Lighthouse	\$2,264,090	\$	\$175,000	\$175,000			\$	
Silver Falls Lodge – South Falls	\$2,050,420	\$	\$	\$			\$	
4-H Auditorium (State Fair)	\$3,103,100	\$	\$	\$			\$	
Fort Stevens Ranger Station	\$3,036,840	\$	\$	\$			\$	
From attached Sheets								
From page <u> 2 </u>	\$74,901,980	\$0	\$901,000	\$901,000			\$	
From page <u> </u>	\$	\$	\$	\$			\$	
Total Facilities > \$1 million (total from detail above)	\$112,593,380	\$0	\$1,121,000	\$1,121,000			\$	
Facilities < \$1 million (total for all facilities < \$1 million)	\$168,407,436	\$1,121,000	\$14,491,559	\$1,121,000			\$13,370,559	
Total all Facilities	\$281,000,816	\$1,121,000	\$15,612,559	\$2,242,000			\$13,370,559	

Budget Narrative

Facilities Deferred Maintenance Detail Report

AGENCY: Oregon Parks and Recreation Department
 Agency #: 63400

Building Name or Identifier	Replacement Value (as of 6/30/13)	2015-17 Deferred Maintenance Budget for this Facility	Total O/S Deferred Maint. (projected) (as of 6/30/14)	Outstanding Deferred Maintenance (projected) by Category	
				1 - 2	3 - 5
Facilities > \$1 million (Page 2)					
Cape Meares Lighthouse	\$3,364,500	\$	\$	\$	\$
Silver Falls Youth Camp Dining Hall	\$1,701,540	\$	\$50,000	\$50,000	\$
Cascade Hall (State Fair)	\$1,032,700	\$	\$	\$	\$
Wolf Creek Tavern Inn	\$3,606,700	\$	\$650,000	\$650,000	\$
Heceta Head Lighthouse	\$4,335,930	\$	\$	\$	\$
Honeyman Day Use Store – Cleawox Lodge	\$4,782,050	\$	\$	\$	\$
Silver Falls Conference Center Dining Hall – Smith Creek	\$4,782,530	\$	\$	\$	\$
Coquille River Lighthouse	\$3,753,700	\$	\$	\$	\$
Live Stock Pavilion (State Fair)	\$5,262,530	\$	\$	\$	\$
Depoe Bay Whale Watching Building	\$1,798,170	\$	\$	\$	\$
Columbia Hall (State Fair)	\$6,079,820	\$	\$	\$	\$
Crown Point Vista House	\$6,352,510	\$	\$	\$	\$
Thompsons Mill Building	\$6,488,570	\$	\$126,000	\$126,000	\$
Jackman Long Building (State Fair)	\$6,680,470	\$	\$	\$	\$
Horse Show Stadium (State Fair)	\$10,471,500	\$	\$	\$	\$
Tryon Creek – Museum/Visitor Center	\$1,090,700	\$	\$75,000	\$75,000	\$
Fort Stevens – Warehouse Shop	\$1,139,890	\$	\$	\$	\$
Expo – Arena Warm Up	\$1,169,490	\$	\$	\$	\$
Rooster Rock – Main Office	\$1,008,680	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total Page 2	\$74,901,980	\$0	\$901,000	\$901,000	\$

Budget Narrative

Budget Narrative

Audit Reports

Statewide Audit of Selected Financial Accounts for the Year Ended June 30, 2013

The audit was conducted to determine that selected accounts were presented fairly in accordance with generally accepted accounting principals in relation to the statewide financial statements. This report was issued February 18, 2014.

Audit Results:

Evidence of Internal Controls could be strengthened.

The department uses the Outdoor Recreation Management Suite (ORMS) system to facilitate the reservation of its camping sites at numerous parks throughout the state. ORMS allows reservations to be made up to nine months in advance; full payment being required at the time the reservation is made. The department appropriately defers this revenue until the period in which the camping stay occurs.

A portion of deferred revenue is recognized each month using a customized report generated automatically by ORMS. At the time the report was developed, tests were completed to verify the reliability and integrity of the data. However, over time, system changes (i.e. additional parks) have been made and subsequent testing has not been performed. A number of other controls, cited by management, provide limited assurance that ORMS data is correct. Those controls include daily inventory of occupied campsites, management understanding of ORMS reports, and the knowledge, skills, and ability of department IT staff in relation to ORMS. These controls are not documented in a way that facilitates subsequent review, testing, or analysis for effectiveness; thus, raising the risk that ORMS data, which is relied on for financial reporting, could be inaccurate or unreliable.

The Audits Division Recommends:

Management ensure adequate documentation is retained to enable subsequent review and testing of control effectiveness. For example, the daily inventory of occupied campsites could be retained and used to verify that ORMS accurately reflects the number of nights campsites are occupied and the amount of revenue to recognize.

Budget Narrative

Agency Response:

OPRD agrees with the recommendation and appreciates the audit team bringing to our attention an opportunity to strengthen our internal controls. We are planning on working with our staff to document data validation processes and reasonableness tests on the Outdoor Recreation Management System (ORMS).

Statewide Audit of Selected Financial Accounts for the Year Ended June 30, 2012

The audit was conducted to determine that selected accounts were presented fairly in accordance with generally accepted accounting principals in relation to the statewide financial statements. This report was issued January 8, 2013

Audit Results:

The Audits Division did not identify any deficiencies in internal control over financial reporting that they consider to be material weaknesses.

Statewide Audit of Selected Financial Accounts for the Year Ended June 30, 2011

The audit was conducted to determine that selected accounts were presented fairly in accordance with generally accepted accounting principals in relation to the statewide financial statements. This report was issued January 18, 2011.

Audit Results:

It was determined the department had significant deficiencies in internal control in the following:

- Methodology for accruing special payment expenditures could be strengthened

The Audits Division Recommends:

Department management consider analyzing historical data for payment trends and applying any other known factors that could assist them in developing an accrual methodology that more closely estimates only those expenditures reasonably expect within 90-days of fiscal year end.

Budget Narrative

Agency Response:

The agency respectfully disagrees with the finding that our special payment accrual methodology is a significant deficiency. This is an accrual process that is adjusted with actual reimbursements after a ninety day period. We feel this issue poses little risk to our financial representation. However, we generally agree with the recommendation to develop an accrual methodology that more closely estimates only those expenditures reasonably expected within ninety days of fiscal year end.

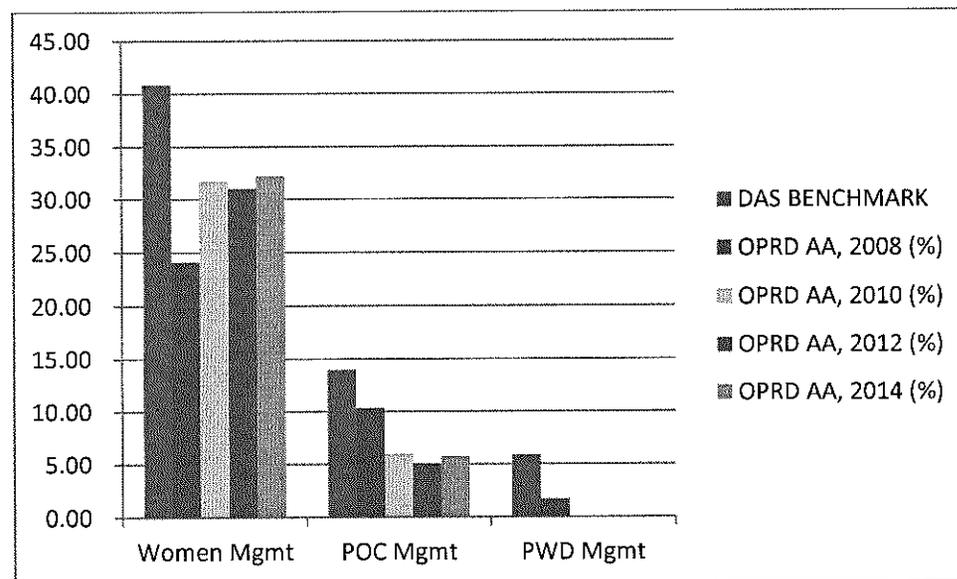
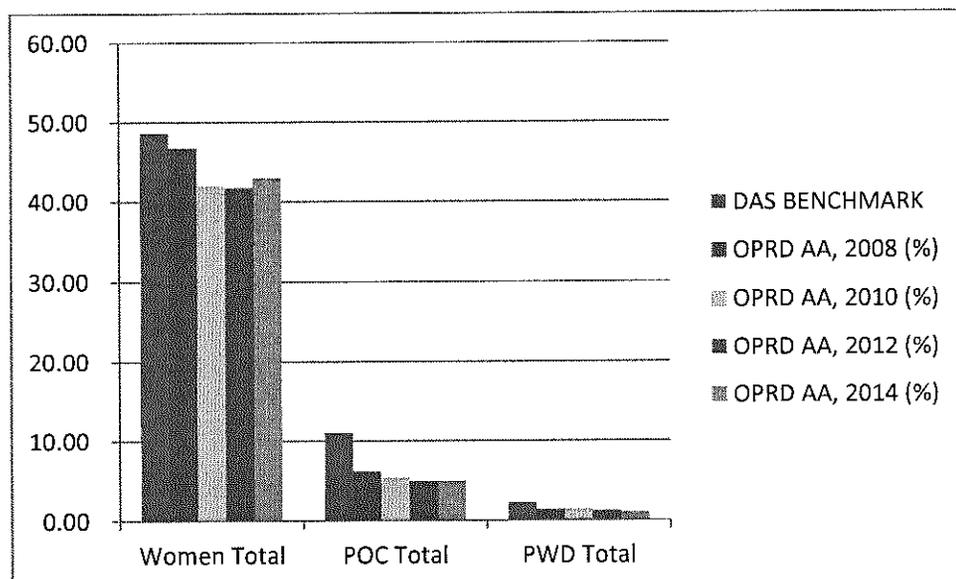
Budget Narrative

AFFIRMATIVE ACTION REPORT

Below are comparison charts of the OPRD Affirmative Action percentages based upon the 06/30/14 report distributed by DAS. Chart 1 summarizes the hiring percentage based upon OPRD as a whole with the benchmark established by DAS indicated by the line. Chart 2 reflects hiring percentages of OPRD Management only with the benchmark established by DAS indicated by the line.

EEO CATEGORY TOTAL AGENCY %	WOMEN TOTAL	POC* TOTAL	PWD** TOTAL
DAS BENCHMARK	48.64%	11.00%	2.23%
OPRD AA, 2008	46.78%	6.19%	1.41%
OPRD AA, 2010	41.95%	5.36%	1.39%
OPRD AA, 2012	41.76%	4.91%	1.22%
OPRD AA 2014	42.96%	4.93%	0.98%

EEO CATEGORY TOTAL MGMT %	WOMEN MGMT	POC* MGMT	PWD** MGMT
DAS BENCHMARK	40.86%	13.97%	5.86%
OPRD AA, 2008	24.13%	10.34%	1.72%
OPRD AA, 2010	31.70%	5.98%	0.08%
OPRD AA, 2012	31.00%	5.00%	0%
OPRD AA, 2014	32.18	5.75%	0%



*POCPersons of Color **PWD...Persons with Disabilities EEO.....Equal Employment Opportunity AA.....Affirmative Action

Budget Narrative

Action plan for 2015 - 2017

- Provide regular on-going training and education opportunities to managers and employees agency-wide.
- Reinforce management responsibility to OPRD's goal of promoting a diverse workforce.
- Market OPRD as an employer of choice – one who is committed to a diverse work environment and employee retention.

OPRD's on-going plan

- Foster principles of the employer of choice through diversity education and enhanced equal employment opportunities. Proactively lead on issues of equality and diversity and on the promotion of EEO/AA. This includes:
 - Ensure that all executive and management service employees have appropriate affirmative action and diversity responsibilities included in their position descriptions and annual performance evaluations;
 - Communicate and display the Affirmative Action Policy;
 - Distribute Human Resources updates including diversity topics.
- Create an environment of increased cultural awareness including internal and external training opportunities and outreach. This includes:
 - Active participation and collaboration with Department of Human Services (DHS) and Oregon Department of Transportation (ODOT) in the Annual Diversity Conference;
 - Make certain that all employees are aware and encouraged to participate in diversity training and activities.
 - Seek out new Diversity opportunities to engage and attract youth, people of color, people with disabilities and women to work for Parks.

Budget Narrative

- Address recruitment and retention issues through outreach to local community groups and resources. This includes:
 - Increase career fair participation, utilization of web sites, community agencies, community leaders and schools to improve minority outreach to youth, people of color, people with disabilities and women;
 - Further develop college and high school internship program to bring young people into the Park system to experience the potential career opportunities, improving outreach efforts, and bridge the gap expected due to future retirements.

PARKS and RECREATION DEPARTMENT

Annual Performance Progress Report (APPR) for Fiscal Year (2013-2014)

Original Submission Date: September 1, 2014

Finalize Date: September 1, 2014

2013-2014 KPM #	2013-2014 Approved Key Performance Measures (KPMs)
1	PARK VISITATION - Visitors per acre of Oregon Parks and Recreation Department property.
2	HERITAGE PROGRAM BENEFITS - Number of properties, sites, or districts that benefit from an OPRD-managed heritage program.
3	Grant Programs - Percent of Oregon communities that benefit from an OPRD-managed grant program.
4	PROPERTY ACQUISITION - Recreation lands index: Park lands and waters acquired by OPRD as a percentage of total goal. (Linked to Oregon Benchmark #91)
5	FACILITIES BACKLOG - Percent reduction in facilities backlog since 1999.
6	CUSTOMER SATISFACTION – Percent of customers rating their satisfaction with the agency’s customer service as “good” or “excellent”: overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information.
7	EXPOSITION EVENTS - Percentage increase in annual Exposition Center gross revenue.
8	COMMISSION BEST PRACTICES - Percent of total best practices met by the State Parks and Recreation Commission.

Proposed Key Performance Measures (KPM's) for Biennium 2015-2017

**New
Delete**

DELETE

Title: EXPOSITION EVENTS - Percentage increase in annual Exposition Center gross revenue.
Rationale: Senate Bill 7, passed by the Oregon Legislature in 2013, removed the Oregon State Fair and Exposition Center from Oregon Parks and Recreation Department's responsibility.

PARKS and RECREATION DEPARTMENT

I. EXECUTIVE SUMMARY

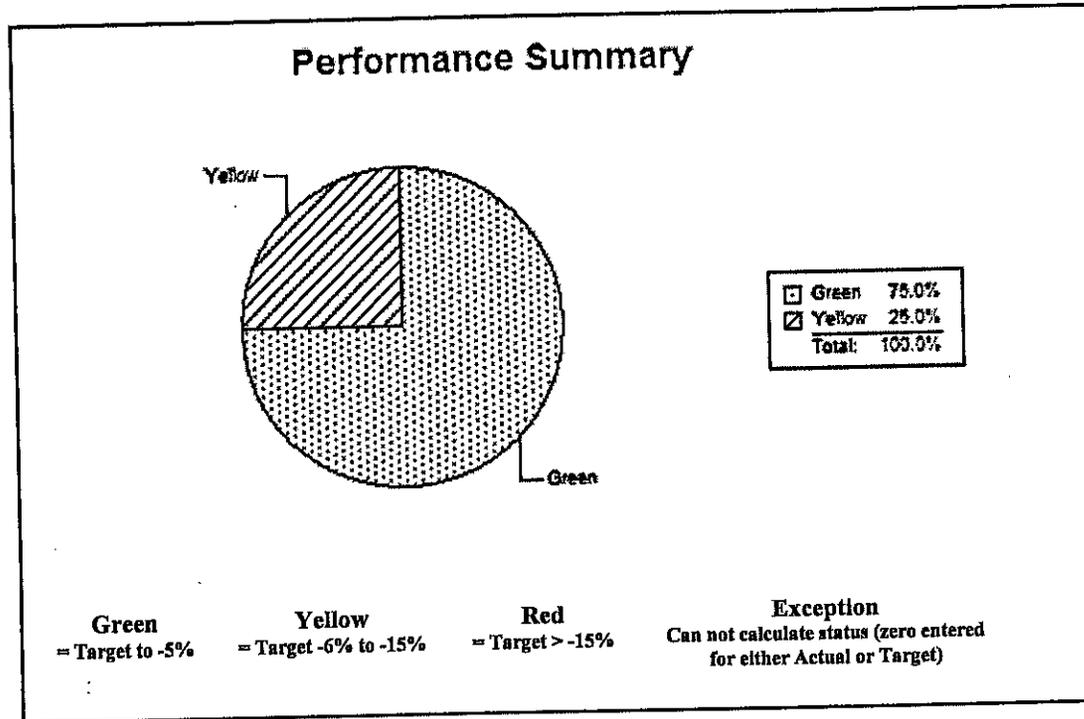
Agency Mission: To provide and protect outstanding natural, scenic, cultural, historic and recreational sites for the enjoyment and education of present and future generations.

Contact: Tom Hughes

Contact Phone: 503-986-0780

Alternate: Tanya Crane

Alternate Phone: 503-986-0694



1. SCOPE OF REPORT

The majority of measures presented in this report relate specifically to the Department's role in outdoor recreation, natural resource, and heritage conservation in the state. Measure #6 assesses Customer Satisfaction. The Oregon State Fair and Exposition Center (OSFEC) became part of the department beginning January 1, 2006. Measure #7 relates to the Exposition Center. Measure #8, Commission Best Practices, was first assessed in Fall 2007 and results reported in the FY 2008 report.

2. THE OREGON CONTEXT

The Oregon Parks and Recreation Department is a leading provider of outdoor recreation, natural resource and heritage conservation in the state. These services are provided directly by the Department as well as through cooperative efforts with city, county and other local providers through grant programs and development of the Statewide Comprehensive Outdoor Recreation Plan (SCORP). The SCORP is the planning tool by which all Oregon recreation providers (state, federal, local, and private) catalogue and rank their recreation needs and affirm their respective roles. SCORP constitutes Oregon's basic five-year plan for outdoor recreation. The department has a direct link to Oregon Benchmark #91 which sets a goal of 35 acres of state owned parks per 1,000 Oregonians.

3. PERFORMANCE SUMMARY

All of the eight performance measures covered in this report are at or above target, or not significantly deviating from targeted levels.

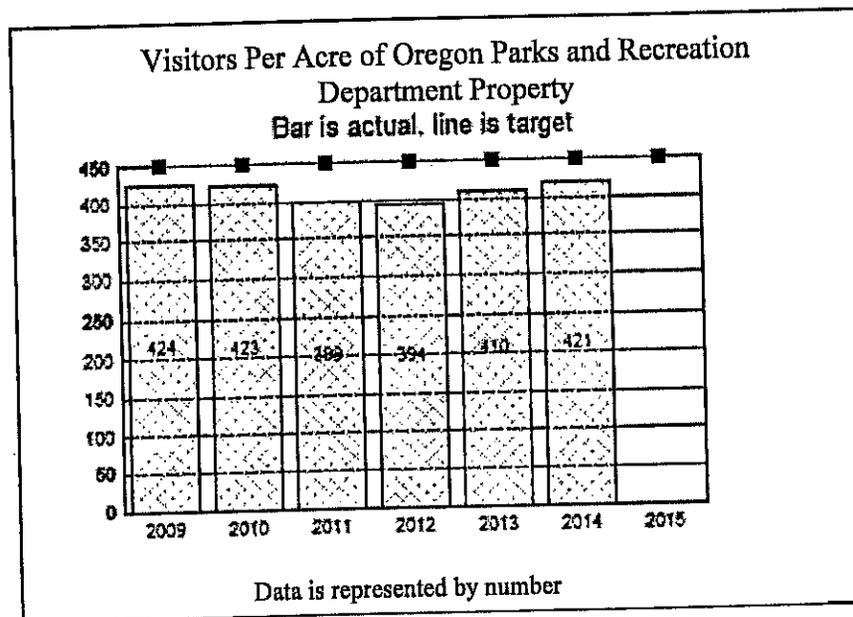
4. CHALLENGES

Demographic Trends: A rapidly increasing population, rapidly increasing diversity (both cultural and age) within the population, an increasing obesity rate associated with lack of healthful activity and changes in recreational interests will need to be addressed to ensure continued access to recreational opportunities for all Oregonians in the future. **Competing demands for recreation and conservation:** Increasing demands for outdoor recreation must be balanced in view of the need to acquire and conserve delicate ecosystems and habitats. **Heritage Programs:** The Department will need to strengthen existing programs and evaluate the addition of new programs to protect the state's historic properties. **Higher energy prices:** Higher costs of electricity, natural gas, propane, and fuel will demand an ever greater share of agency resources. Increased fuel prices could impact both park and Fair/Expo visitation, resulting in lower revenues.

5. RESOURCES AND EFFICIENCY

The Department's 2013-15 Legislatively Adopted Budget is \$209,413,100.

PARKS and RECREATION DEPARTMENT		II. KEY MEASURE ANALYSIS
KPM #1	PARK VISITATION - Visitors per acre of Oregon Parks and Recreation Department property.	2009
Goal	To maintain a high degree of utilization of Department properties, while monitoring an optimal balance between recreation opportunities and natural resource protection.	
Oregon Context	Centennial Horizon, Principles 1 and 2. Also, Healthy Sustainable Surroundings - Oregon Benchmarks 89 and 91.	
Data Source	Day use and overnight visitation is tracked in the department's Financial Management System. This data, and the park acreage as reported annually to the National Association of State Park Directors, are used to calculate visitors per acre. All data is based on a Fiscal Year.	
Owner	Scott Nebeker, Interim Operations Manager, 503-986-0756	



1. OUR STRATEGY

Continue providing well-maintained Department properties and high quality visitor services, while assessing opportunities for acquiring more acreage.

2. ABOUT THE TARGETS

Performance on this measure should be considered in conjunction with trends in total visitation. Good performance would equate with visitation remaining high or increasing, but the ratio remaining constant or decreasing. A lower ratio represents a better visitor experience, overall. A low or declining ratio could indicate decreased attendance or increased land protection. A high or increasing ratio is indicative of either increased attendance or no change in acres of land protected or both. In the latter, the visitor experience would likely be in decline. The target is based on historical data and is considered a ceiling. A value in excess of the target would indicate that the visitor experience and natural resource protection are sub-optimal.

3. HOW WE ARE DOING

FY 2014 results are 421 visitors per acre which is a 2.7% increase from 410 visitors per acre in FY 2013. The main contributing factors to this increase are improved weather and park development resulting in increased usage. The Department has continued to increase park acreage in order to best serve an increasing population while maintaining a quality visitor experience. The total visitation in FY 2014 was 45.6 million, a 2.5% increase from FY 2013.

4. HOW WE COMPARE

According to the results of the most recent (FY 2013) National Association of State Park Directors survey, Oregon had the second highest number of visitors per acre in the country. The national median was 76 visitors per acre.

5. FACTORS AFFECTING RESULTS

Factors affecting the numerator (visitor attendance) include weather, economic conditions, perceived attractiveness of the recreational offering, and park closures (e.g., due to construction, etc.). Factors affecting the denominator (acreage) include availability of land for acquisition (e.g., willing sellers) and availability of funds for purchase.

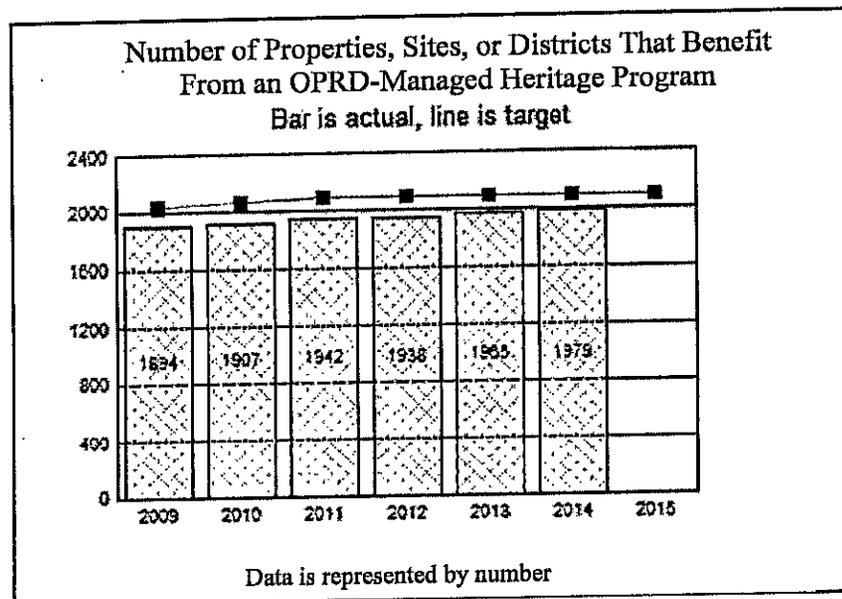
6. WHAT NEEDS TO BE DONE

The Department will continue to maintain high visitation to a moderately increasing land base with adequate attention to natural resource protection.

7. ABOUT THE DATA

The data are measured and reported by Fiscal Year. The information assists the Department in making decisions about future expansion of the system as park areas reach capacity, and keeping the balance between recreation opportunities and natural resource protection.

PARKS and RECREATION DEPARTMENT		II. KEY MEASURE ANALYSIS
KPM #2	HERITAGE PROGRAM BENEFITS - Number of properties, sites, or districts that benefit from an OPRD-managed heritage program.	2009
Goal	To encourage broad participation in Heritage programs, including all geographical areas of the state and an appropriate mix of residential, commercial, public, and non-profit owned buildings and sites.	
Oregon Context	Centennial Horizon, Principle 1. No link to a specific Oregon Benchmark.	
Data Source	Heritage Programs Division data, as verified by the National Register of Historic Places Office in Washington, D.C.	
Owner	Roger Roper, Assistant Director for Heritage Programs, 503-986-0677.	



1. OUR STRATEGY

To encourage broad participation in Heritage programs, including all geographical areas of the state and an appropriate mix of residential, commercial, public,

and non-profit owned buildings and sites.

2. ABOUT THE TARGETS

Our targets seek to expand the overall number of historic properties that benefit from OPRD heritage programs and to use annual results as an indicator of progress from year to year.

3. HOW WE ARE DOING

Overall we are holding up well against neighboring states. The numbers reflect better integration of our programs into local planning processes, as communities are using our programs in more comprehensive ways; for example, submitting whole neighborhoods at a time for designation. Rehabilitation projects are bigger and more complex than in previous years.

4. HOW WE COMPARE

Data from neighboring states are as follows (total number of National Register listings/National Register listings in FY 2014): OR: 1,979/14 CA: 2,622/38 WA: 1,506/23 ID: 1,029/2 NV: 372/0.

5. FACTORS AFFECTING RESULTS

National Register listings are returning to pre-recession levels, but given the long preparation and processing time for many nominations (sometimes a couple of years), turn-around results have not yet come through. In addition, some designations that count as one listing require considerably more effort than others, such as the Oak Hills Historic District (Washington County) listed in 2014 that included over 650 individual properties.

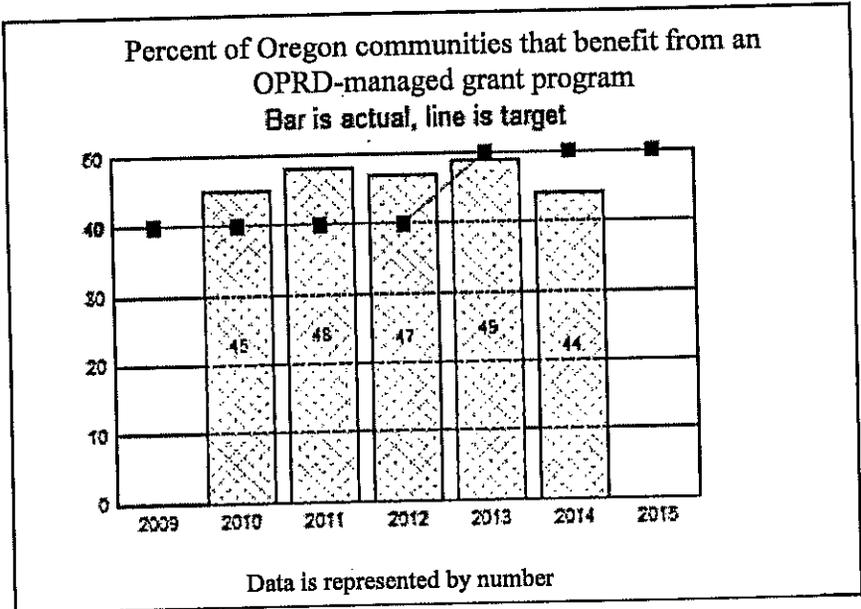
6. WHAT NEEDS TO BE DONE

The Department is continuing to focus on expanding and strengthening the local government partners whose activities account for much of the work reflected by this performance measure.

7. ABOUT THE DATA

The data are considered a bell-weather indicator of both the overall health of Oregon's historic preservation efforts and of the most recent year's level of activity in new historic preservation work. There are many other "project counts" that enumerate specific aspects of the state's historic preservation work, but the targets are the best overall indicator.

PARKS and RECREATION DEPARTMENT		II. KEY MEASURE ANALYSIS
KPM #3	Grant Programs - Percent of Oregon communities that benefit from an OPRD-managed grant program.	2009
Goal	Benefit Oregon communities through the Department's various grant programs while achieving wide geographic distribution of grant	
Oregon Context	Centennial Horizon, Principles 1, 3, 4, 6, 7, and 8. Healthy Sustainable Surroundings - Benchmarks 89 and 91.	
Data Source	The denominator is the number of counties (36) and incorporated cities (242) in Oregon (total of 278). The numerator is an unduplicated count of those "communities" that received funding through an OPRD-managed grant program over a 2-year period.	
Owner	Roger Roper, Assistant Director, Heritage and Community Programs, 503-986-0677.	



1. OUR STRATEGY

Increase the number of Oregon communities served through Department -managed grant programs while ensuring meaningful results.

2. ABOUT THE TARGETS

Targets were calculated using grant program data. A target level of 50% of communities during a 2-year period was chosen.

3. HOW WE ARE DOING

FY 2014 results include an unduplicated count of the number of communities that were awarded Department grants for FY 2013 and FY 2014. Results show that 44% of Oregon communities (122 of 278) have benefited from an OPRD-managed grant program over this time period.

4. HOW WE COMPARE

The Department is unaware of relevant public standards related to this performance measure.

5. FACTORS AFFECTING RESULTS

Availability of grant funding, grant program requirements for local match and other local commitments, maximum allowable grant award amounts, number of grant applicants and geographic distribution of grant applicants are the factors that affect results.

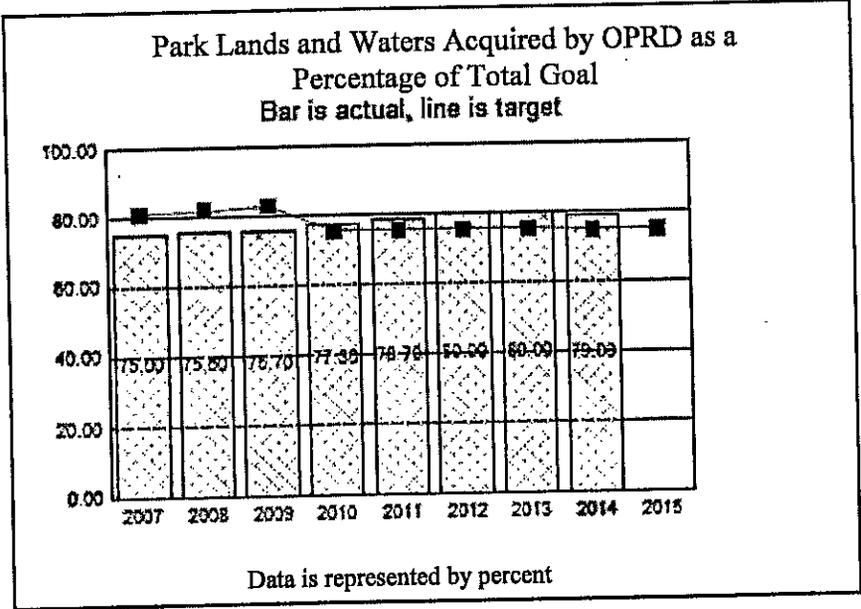
6. WHAT NEEDS TO BE DONE

Continue to educate local community administrators about the opportunities available to their communities and solicit grant applications from them for Department grants. Continue to refine and simplify the grant process.

7. ABOUT THE DATA

Grant projects typically take more than one fiscal year to complete, especially under grant programs that have only one round of grant awards per biennium. Therefore the "benefit" to grantee communities is not just a single year. Counting two fiscal years of grants - the most recently completed year and the previous year - provides a more accurate measurement of the extent to which the Department's grant programs reach communities throughout the state. It also provides more consistent data from year to year by moderating the "peaks" of grant awards in the first year of a biennium and the "valleys" of second-year awards.

KPM #4	PROPERTY ACQUISITION - Recreation lands index: Park lands and waters acquired by OPRD as a percentage of total goal. (Linked to Oregon Benchmark #91)	2006
Goal	Acquire properties that build upon the diversity and strength of our current system.	
Oregon Context	Oregon Benchmark #91; State Park Acreage: Acres of state-owned parks per 1,000 Oregonians. Centennial Horizon, Principles 1-3.	
Data Source	Agency data from real estate transactions and capacity needs identified in agency Investment Strategy Report.	
Owner	Scott Nebeker, Interim Operations Manager, 503-986-0756.	



1. OUR STRATEGY

Pursue acquisitions that build upon the diversity and strength of the agency's current system. Such acquisitions should provide progress toward relieving overcrowded recreation lands and accommodate new kinds of recreation opportunities demanded by citizens.

2. ABOUT THE TARGETS

Targets for this measure indicate the desire of moving towards a total goal of approximately 35 acres per 1,000 population.

3. HOW WE ARE DOING

FY 2014 results indicate that the agency was at 79% of the total goal, and above the target of 75%.

4. HOW WE COMPARE

According to a FY 2013 survey conducted by the National Association of State Parks Directors (NASPD), Oregon ranked 30th in the nation in state park acreage per 1,000 population. Oregon had 28 acres per 1,000 population, while the national median was 32 acres per 1,000 population.

5. FACTORS AFFECTING RESULTS

Oregon's population has been increasing at a higher rate than many states, thus impacting the denominator in calculating results. Acquisition is affected by the availability of land meeting agency criteria, the availability of adequate funds for purchase, and real estate prices.

6. WHAT NEEDS TO BE DONE

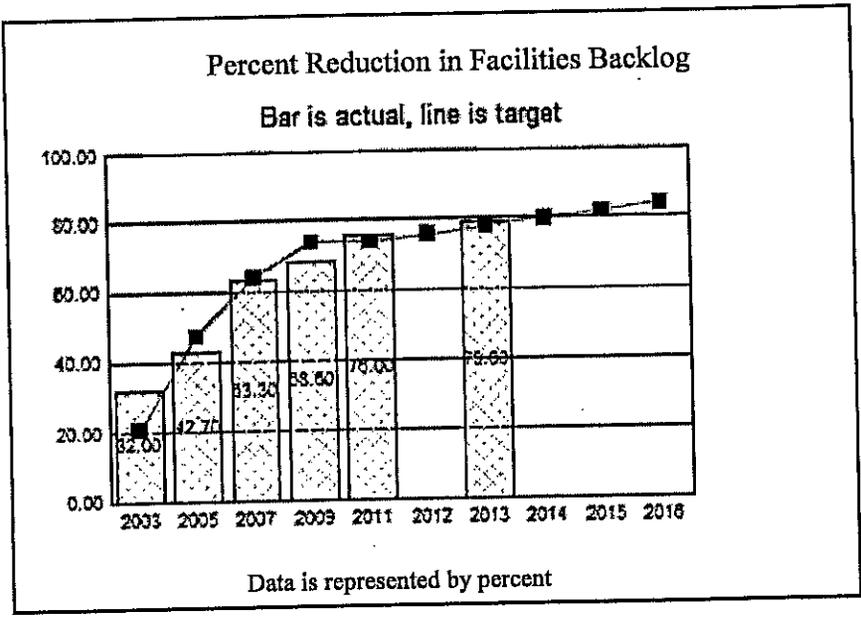
Continue seeking acquisition opportunities that meet agency criteria and availability of funds.

7. ABOUT THE DATA

The data are measured and reported by Fiscal Year. The information assists the Department in making decisions about future expansion of the system as park areas reach capacity, and keeping the balance between recreation opportunities and natural resource protection.

PARKS and RECREATION DEPARTMENT	II. KEY MEASURE ANALYSIS
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KPM #5	FACILITIES BACKLOG - Percent reduction in facilities backlog since 1999.	1999
Goal	Reduce backlog of needed maintenance projects and transition the facility investment program to a preventive maintenance program.	
Oregon Context	Centennial Horizon, Principles 1, 2, 3, and 6. No link to a specific Oregon Benchmark.	
Data Source	"HUB," the Department's asset management system.	
Owner	Scott Nebeker, Interim Operations Manager, 503-986-0756	



1. OUR STRATEGY

Through reduction of backlogged facility repairs, the Department can ensure a high-quality experience for visitors at the state parks. The Department strategy is to reduce the maintenance backlog by \$5-7 million each biennium based on available funding, while continuing to address current deferred maintenance

issues that arise each biennium.

2. ABOUT THE TARGETS

Reduction targets are set biennially. The Department has been on target for backlog reduction. The FY 2013 actual figure of 79% was 1% above the target of 78%. Facilities maintenance backlog is reprioritized on an ongoing basis and takes into account new deferred maintenance projects.

3. HOW WE ARE DOING

FY 2013 data shows that progress continues to be made in reducing the maintenance backlog. Efforts are continuing to re-assess additional maintenance backlog and deferred maintenance that has accrued since 1999.

4. HOW WE COMPARE

The Department is unaware of relevant public standards related to this performance measure.

5. FACTORS AFFECTING RESULTS

The Park Construction Priorities are funded each biennium from the Parks and Natural Resources Fund. Investments are made in two areas: 1) major maintenance to reduce backlogged repairs and deferred maintenance, including improvements in efficiency and sustainability; and 2) enhancements to meet future needs. The backlog reduction could be impacted by decisions to increase or decrease the focus of resources on the enhancement projects.

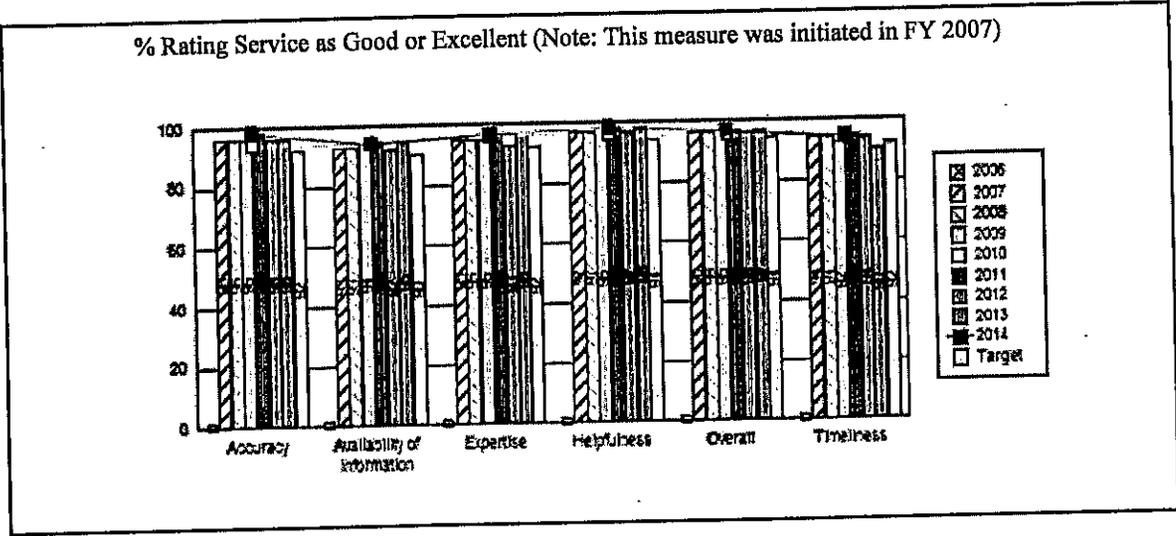
6. WHAT NEEDS TO BE DONE

Continue commitment to systematically identify, prioritize, and schedule facility maintenance and enhancement projects that most effectively reduce the backlog of maintenance and repairs. Oregon Parks and Recreation Department will be shifting to an Asset Condition Index system to monitor and track Park Construction Priority progress in future biennia.

7. ABOUT THE DATA

While data is tracked continuously, it is reported biennially, with the next reporting of data to be done at the end of FY 2015.

PARKS and RECREATION DEPARTMENT		II. KEY MEASURE ANALYSIS
KPM #6	CUSTOMER SATISFACTION – Percent of customers rating their satisfaction with the agency’s customer service as “good” or “excellent”: overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information.	2007
Goal	Maintain the Department's high level of quality customer service.	
Oregon Context	Centennial Horizon, Principle 4.	
Data Source	Telephone survey of primary park customers.	
Owner	Chris Havel, Associate Director, Communications and Research Division, 503-986-0722.	



1. OUR STRATEGY

A telephone survey of primary park customers was initiated in June, 2006. The automated survey runs continuously.

2. ABOUT THE TARGETS

This measure is required of all agencies by the Department of Administrative Services. Of the 43+ million customers served by the Oregon Parks and Recreation Department, the vast majority contact staff in connection with campground and day-use park services. Accordingly, customer satisfaction measures focus primarily on park customers, though results from other customer satisfaction surveys gathered in other units are also used when available. Satisfaction levels should be increased to, or maintained at, an acceptably high level.

3. HOW WE ARE DOING

The department consistently meets or exceeds targets for this measure. As with any survey, there is a margin of error estimated at approximately 2%. Results that are within 2% of the target could reasonably be viewed as on target.

4. HOW WE COMPARE

If data becomes available, the Department will compare our results with those of like customer service measurements from other states or entities.

5. FACTORS AFFECTING RESULTS

Satisfaction dips when parks are crowded, even if the quality of service remains high.

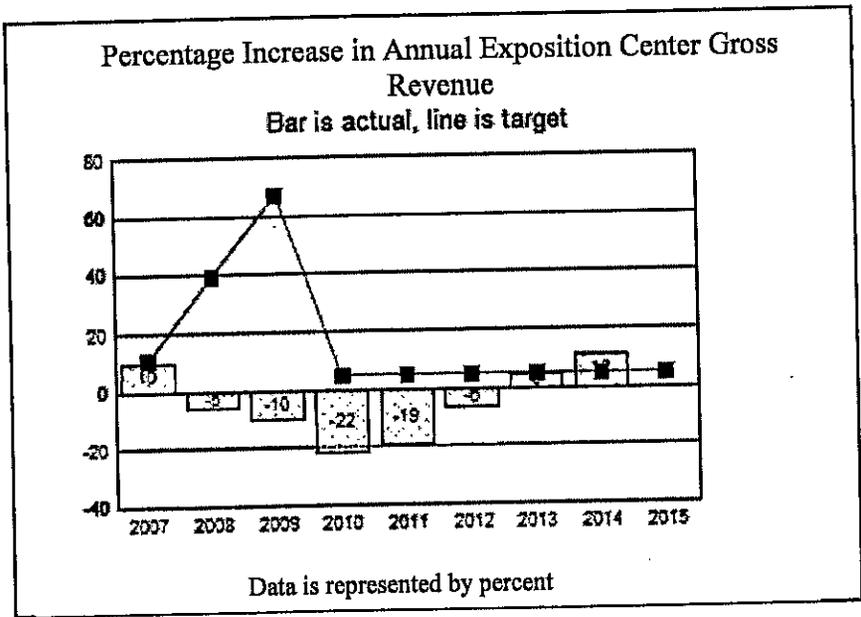
6. WHAT NEEDS TO BE DONE

The Department will continue to strive to provide excellent customer service.

7. ABOUT THE DATA

For the preceding 12 months, customer satisfaction data was collected through a random phone survey of the department's state park reservation customers.

PARKS and RECREATION DEPARTMENT		II. KEY MEASURE ANALYSIS
KPM #7	EXPOSITION EVENTS - Percentage increase in annual Exposition Center gross revenue.	2007
Goal	Increase utilization of Oregon Exposition Center facilities.	
Oregon Context	Centennial Horizon, Principle 6. No link to a specific Oregon Benchmark.	
Data Source	Agency accounting records	
Owner	MG Devereux, Deputy Director, 503-986-0735.	



1. OUR STRATEGY

Rental contracts that generate low revenues and/or regularly generate losses will be renegotiated or dropped. Conversely, high-value clients and facility uses will be recruited.

2. ABOUT THE TARGETS

The targets represent the year-to-year increase in gross revenue generated rather than a cumulative increase over time.

3. HOW WE ARE DOING

FY 2014 gross revenue, \$904,517, was 11.6% higher than that of FY 2013 (\$810,649). Continue to be impacted by aging facilities and increasing operating costs.

4. HOW WE COMPARE

The Department is unaware of relevant public performance standards for this measure. Many fair and expo centers around the state, and across the country are experiencing similar struggles within the industry and are seeking ways to re-invent themselves to create new lines of revenue. No two exposition centers are alike to benchmark.

5. FACTORS AFFECTING RESULTS

Some factors that can impact year-to-year results are local and regional economic conditions (e.g., employment; fuel prices), weather, and ability to book events of popular interest.

6. WHAT NEEDS TO BE DONE

Passage of Senate Bill 7 (2013) created the Oregon State Fair Council and started the process to remove operation of the Oregon State Fair and Exposition Center from OPRD responsibility. This KPM is proposed for elimination during the 2015-17 budget development process.

7. ABOUT THE DATA

The data are reported by Oregon FY.

KPM #8

COMMISSION BEST PRACTICES - Percent of total best practices met by the State Parks and Recreation Commission.

2007

Goal

Evaluate the adherence of the Commission to best practices met by the State Parks and Recreation Commission.

Oregon Context

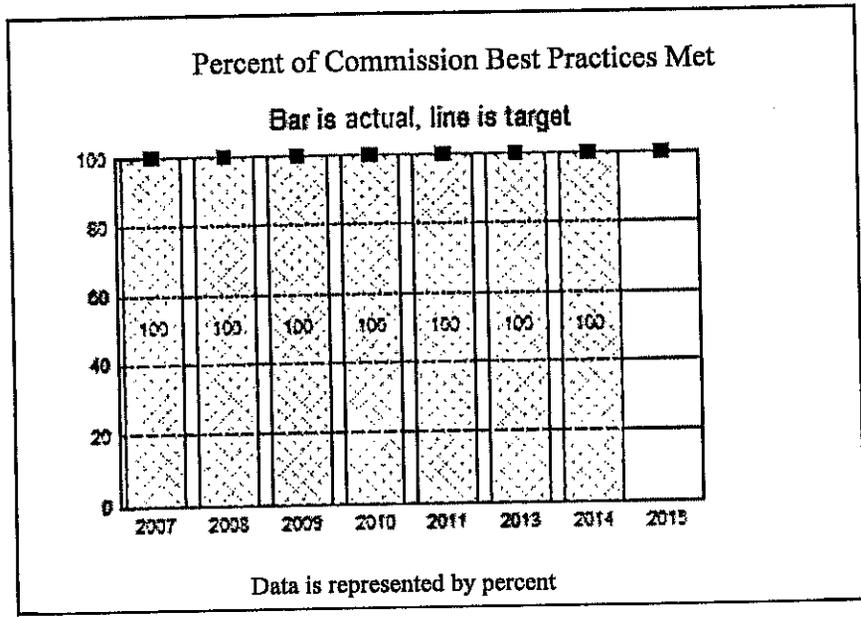
Centennial Horizon, Principles 5 and 7. Also required by budget note in DAS 2005-07 LAB.

Data Source

Self- and neutral third party evaluation.

Owner

Lisa Van Laanen, Director, 503-986-0660



1. OUR STRATEGY

Annual self-evaluation by members of the Oregon State Parks and Recreation Commission.

2. ABOUT THE TARGETS

This measure is required of all agencies by the Department of Administrative Services. A list of 15 mandated best practices include business processes, oversight duties, budgeting and financial planning, and training.

3. HOW WE ARE DOING

The first data was available in November, 2007. The most recent data applies to FY 2014.

4. HOW WE COMPARE

If comparable data becomes available, the Department will compare our results with like customer service measurements from other commissions and councils.

5. FACTORS AFFECTING RESULTS

Many measures are subjective, and require experienced Commissioners to develop reasoned answers. Newly-appointed Commissioners can affect the results.

6. WHAT NEEDS TO BE DONE

Since this is a self-evaluation by the Commission, and results are at 100%, nothing specific needs to be done by the Department at this time.

7. ABOUT THE DATA

Commissioners independently evaluate group performance, then collectively discuss their findings to produce a consensus report. The process for self-evaluation and discussion will be improved over time.

PARKS and RECREATION DEPARTMENT

III. USING PERFORMANCE DATA

Agency Mission: To provide and protect outstanding natural, scenic, cultural, historic and recreational sites for the enjoyment and education of present and future generations.

Contact: Tom Hughes

Contact Phone: 503-986-0780

Alternate: Tanya Crane

Alternate Phone:503-986-0694

The following questions indicate how performance measures and data are used for management and accountability purposes.

1. INCLUSIVITY	<ul style="list-style-type: none"> * Staff : Discussions with management-level and other staff to formulate and track performance measure data. * Elected Officials: Formal and informal discussions with the Governor and members of the Legislature. * Stakeholders: Annual performance measures report to the Commission. * Citizens: Monitoring and responding to input from the public relating to agency performance measures. Citizen input at Commission meetings. The Annual Performance Measures Report is posted on the agency website.
2 MANAGING FOR RESULTS	<p>After Commission and legislative approval, the performance measures are shared at staff meetings, discussed with managers, and divided into more precise and job-specific measures. Ultimately, they form the basis for decisions that affect day-to-day operations. Also, performance measures guide individual staff performance expectations.</p>
3 STAFF TRAINING	<p>None</p>
4 COMMUNICATING RESULTS	<ul style="list-style-type: none"> * Staff : Staff meetings and newsletters. * Elected Officials: Formal and informal discussions with the Governor and members of the Legislature. * Stakeholders: Performance measures are reported to the Commission annually. * Citizens: OPRD maintains its performance measures and Annual Performance Measures Report on the agency website for citizen review. Results are also communicated through Lottery commercials, signs, public/civic organizations, state and local fairs, and staff and volunteers who have contact with over 40 million park visitors each year.