

June 19, 2014 GRS Library Advisory Group Meeting

Action items:

- Action item: Jerry Curry to follow-up with Jan McCoy regarding his project and possible use of LibGuide tool.
- Action item: Kate will create a short survey to gauge eBook use and interest

Present:

Julie Yamaka, Publications Manager, Oregon State Archives

Julie Osborne, Oregon Parks & Recreation

Julie Curtis, Public Affairs Manager, State Lands

Denny Pettit, Archaeologist, Oregon Department of Transportation

Nathan Rix, Strategic Initiatives Project Manager, Office of the Chief Operating Officer, Department of Administrative Services

Jan McCoy, Education Specialist, Instruction, Standards, Assessment, and Accountability, Oregon Department of Education

Robin Brandt, Policy Analyst, Oregon Vocational Rehabilitation Services Department (DHS)

Dan Postrel, Public Affairs Director, Department of Forestry

Julie Shepard, Staff Librarian, Oregon State Hospital

MaryKay Dahlgreen, State Librarian, Oregon State Library

Marjorie Harrison, Program Manager, Government Research Services, Oregon State Library

Jerry Curry, Research Librarian & Outreach Coordinator, Oregon State Library

Alice LaViolette, Research Librarian & Reference Coordinator, Oregon State Library

Kate McGann, (Recorder) Electronic Resource & Collection Mgmt Svcs Coordinator, Oregon State Library.

Begin meeting: 1:35 pm

- 1) Welcome and Introductions (10 min) ALL

2) Approval of Minutes for March 7, 2014 (5 min) ALL-Julie Osborne makes a motion to approve minutes, Julie Curtis seconds, minutes approved

3) Update from the State Librarian (10 min) MaryKay –

MaryKay Dahlgreen, State Librarian, introduction -: MaryKay provided background on her librarian experiences. In March 2012 she began her appointment as State Librarian. She held the position of interim State Librarian in January and February of 2012. She filled the shoes of her predecessor, Jim Schepcke who retired in 2011, after 20 years of service.. Previously MaryKay had served as Library Development Program Manager and as Youth Services Consultant at the Oregon State Library. She has also had experience in Oregon as a Children's Librarian at the Albany Public Library.

MaryKay, as the new State Librarian has been working on legislative recommendations and reorganization activities begun in 2011. Some of the highlights of these activities include:

- 2011 Library & Archives workgroup was formed in response to Budget Note #1 of Senate Bill 5521. This group discussed options to modernize the State Library and avoid duplication of services among Oregon State Library, Oregon State Archives, and the State of Oregon Law Library. The findings of this group resulted in a report to the Joint Committee on ways and Means in the 2012 session.
- The question: How do we become more efficient and provide stellar service
- December 2012 Governor's budget recommends Government Research Services (GRS) no longer exist and the State Library should combine w/ State Archives.
- Discussions ensued about what is GRS, what we are doing and how we can do things better. There was some misunderstanding by legislature regarding what GRS division of the library actually does. Workgroups looked at the current state of services and where we need to be.
- In January of 2013, a reorganization committee was formed that included OSL staff and stakeholders, with assistance from the office of the Chief Operating Officer. Also

recommendations were provided by the Ways and Means Interim Subcommittee on General Government regarding what we should be doing to modernize the library and create efficiencies.

- In February 2014 a request for a second year of funding for the 2013-2015 biennium was made to the Joint Ways and Means Committee on General Government. The funding request was suspended until May 2014. Emergency Board Hearing where the second year of funding for 2013-2015 biennium funding was subsequently granted.
- The LFO was directed to put a workgroup together to build upon the reorganization efforts. The Legislative Fiscal Office would create a workgroup – 4 legislators, 1 user of state library services (Dan Postrel), 1 OLA member (Janet Webster), 1 member of SEIU (Eugene Newbill), 1 user of Archives, 1 user of SOLL. Oregon Historical Society was invited to participate.
- Legislative Workgroup: any updates? LFO analyst did not have anything he could share at this time.

Moving forward with Organizational changes

- Cross agency staff- training and changes
- Revenue partnership to scan Oregon Index cards – references to Oregon in a variety of sources
- Use of reference room – currently not heavily used but staffed by OSL personnel and Willamette Valley Genealogical Society (WVGS) volunteers. – The library has had an agreement with WVGS agreement for 25 years. Currently using assessment funding to staff and run. However, this may be inappropriate. OSL is looking at possibly staffing reference room with volunteers- a) genealogy volunteer and b) volunteer docent . Move some of reference staff to microfilm room. Free up reference staff to get out in the agencies more. Will meet with SEIU to assure not replacing staff with volunteers but freeing staff to do other tasks.
- Integrated Library System (ILS) We are looking at replacement options for our Innovative Interfaces (III) ILS. Our current contract with III runs through October of 2014. Chemeketa Community College Library Services (CCRLS) consortium is

acquiring a new ILS with SIRSI/Dynix. Marjorie has been talking w/ the Director of CCRLS about using their platform for our catalog. MaryKay is also talking to Cathryn Bowie of SOLL about options for combining with them. Law Library, ODOT, OHS all have a Sirsi/Dynix System called EOS.

- Strategic Plan – Oregon State Library Board are being consulted to work on a 2015-2017 Strategic Plan. They will discuss vision, mission and goals, and objectives.
- Board will be presented for approval with 2 Policy Option packages for the 2015-2017 OSL Budget.
 - Increase in Ready to Read funding to support increase of minimum grant and addition of 15-17 year olds
 - Include TBABS SLS 1 position in general fund request

Question: Julie Curtis: What is the charge of Legislative Workgroup? Charge of workgroup to modernize, look at efficiency & effectiveness to draft statutory changes, draft legislation and report back to 2015 Legislature

Idea – Group discussion and agreement - There is value for Educators within State agencies – example: Forestry museum, Oregon State Hospital, State Archives – student projects with reference & bluebook;

Jan McCoy – Recommends OGRS for an Oregon Studies unit done by an ODE colleague.

4) Round Robin for Council (25 min) ALL

- a) What is being planned for the next biennium? Will you be submitting a legislative concept?

Dan Postrel, Forestry

- Resources - There are 3 resource areas (libraries) at Forestry. Forest Resource Planning acts as a think tank and resource library. A temporary librarian was hired to organize the materials in this area. It contains mostly reports from forestry, OSU and other state agencies. However there is a need for broader access. There is

potential to work on something bigger. What should Board of Forestry be thinking about for this area

- A Legislative Concept is being formed to mitigate unpermitted large scale social events in State Forests such as Rave Parties (commercial) and music concerts due in part to law/drug issues that accompany such events. ODF is investigating implementing statutory changes in conjunction with County law enforcement that would require special use permits for these types of activities and increase penalties (making it a misdemeanor) for conducting these activities without a permit & not following statutes.

Robin Brandt –Oregon Vocational and Rehabilitation Services

- Looking for opportunities for funding a resource center
- OVRS donated materials to State Library that their staff uses and can be shared with other state agency personnel. They appreciate their materials being in the catalog where they can be found, checked out etc.
- Workforce Consolidation bill information was sent to Library Advisory Committee members. It basically describes the need for a special and designated group to perform workforce evaluation
- ideas: Hawaii has a unique state service that provides a “reference bureau” in the capitol (also accessed electronically to assist persons on neighboring islands. With Oregon’s emphasis on citizen involvement it seems a similar type of resource should be available in Oregon. OSL should consider being such a resource.
- Robin is affiliated with Futurists and will check with Futurists that are librarians. Perhaps they can explore what are the trends for libraries. Also, there may be new ways to search for things.
- There is a need to get adults in to use the resources – Robin notes that agency people don’t always think about the library and there is a need to educate them.

Jan McCoy, Oregon Department of Education

- Do we have a need for multiple libraries? .. ODE does not have an agency library but instead uses the Oregon State Library for their research needs.
- Robin’s point about educating agencies is important.

Nathan Rix, Department of Administrative Services

- DAS serves other agencies and utilizes a big body of knowledge to do so.

- There is a knowledge gap in terms of what researchers are available at the State Library and how to get information
- DAS does not have its own library.
- We need to educate agency personnel on OSL services.

Julie Curtis, Oregon State Lands

- Elliott State Forest legislative concept –93,000-acre Elliott State Forest includes about 84,000 acres of Common School Fund lands in Coos and Douglas counties which is owned by the State Land Board. Timber revenues are falling due to protections of the marbled murrelet which interferes with timber harvesting. The outcome is a loss of revenues for schools. The Elliott Alternatives Project is tasked with developing a range of feasible ownership, management, and transition alternatives for the future of the Elliott State Forest. These will be considered by the State Land Board in December 2014
- Stephanie Hallock (former DEQ head) is ramping up for some work sessions in July to do a fast track for feasible projects for December State Land Board meeting.

Danny Pettit, Oregon Department of Transportation..

- Uses State Library services – environmental clearances, historic research on bridges, etc. and sees an opportunity for ODOT to work more closely with OSL and use OSL resources.
- ODOT has incredible historic resources... example: Bridge Inventory Records.
- Information is in many places and needs to be findable and accessible.

Julie Osborne, Oregon Parks & Recreation

- Used library posters in the agency to build awareness for library services
- New Agency Director, Lisa Van Laanen. Still in transition, many changes, positive attitudes
- We have many heritage parks – Out of 270+ approximately 25% are historical.
- Oregon Index going online is helpful. It is a good idea to make things more searchable

Julie Shepard, Oregon State Hospital

- Cremains memorial will open July 7th.
- Junction City hospital opening in October.

- Orienting new employees – Julie reminds agency employees that the library is there for them and she instructs them about OSL library services.
- There have been issues at OSH getting and returning materials at OSL. She thinks because Security has to examine each item that comes into OSH.
- Legislature: There have been budget overruns on personnel – putting in new systems to develop better staffing policies.
- News coming out of hospital is more positive.

Julie Yamaka, Oregon State Archives

- Legislative Concept: Dealing with official documents – statutes around state require things to be filed with State Archives – It has been quite a few years since the statutes have been reviewed .. Staff in ref office going over those statutes.
- Admin Rules & Blue book – Demand is down for print publication. The question is will the blue book be published in electronic format only or continue w/ print/electronic.
- Blue Book: Working w/ DOE on the color insert – which will be about rural education over last century.
- They are talking to different people and getting writing examples. They will need to get the word out to schools and educators.

5) **Reports from GRS Staff** (10 min) Alice

- a) **Oregon Index Project** –Alice LaViolette – The Oregon Index is printed on cards. There 460 drawers, 621,000 total cards. This information is often used to look back and find out what was going on throughout Oregon’s history. The library wanted to digitize this information but did not have a way to do so. Alice explored using different scanner concepts to scan paper index cards. She discovered other similar projects had used a check scanner. She connected with Revenue (Trudy Vidal, Financial Business Mgr) who responded to Alice’s inquiry and posted it to the Statewide Financial Services email listserv. She received 9 responses – all positive. After some experimentation with Revenue’s equipment and staff, it was proven that the technology of using a check scanner works and the whole collection will fit on a thumb drive. Currently experimenting with Abbyy Finereader to work on OCRing cards. The goal is to digitize collection for the use

and benefit of future Oregonians. The Advisory group suggested Alice may want to write an article to share this information with others.

6) Discussions & Input (50 min) All

a) E-book Platform and Options – Kate McGann - outlined options in E-book platforms and asked the group for input on their use of eBooks and their preference for aggregate eBook collections versus single title requests and also preference for downloadable eBooks versus reading eBooks online for professional agency use. Group responses included the some employees experience in downloading materials, a preference for searching eBook collections rather than the library purchasing individual titles of eBooks. A suggestion was made to survey the group or create a survey that extends to other state employees to learn more about their preferences. Most agreed that electronic books were preferable to print books because they could be more readily accessed. Action item: Kate will create a short survey

b) Training (what, when, & how) – postponed for future meeting.

c) Getting Started with LibGuides (at your agency)- Jerry Curry - LibGuides were described as an out-of-the box content management system that is easy for anyone to use. Jerry demonstrated how LibGuides could be a way for agencies or agency subgroups to build web based resource pages. Librarians can build them or collaborate with agency staff who want to build their own pages. Jerry provided examples of how libraries have used these pages: Oregon State Library- Lean Government Resource page, State Library of North Carolina: Affordable Care Act page (<http://statelibrary.ncdcr.libguides.com/affordablecareact>). Advisory committee members discussed how their agencies could benefit from using the library LibGuide tool to share information and resources. Jan McCoy thought a LibGuide might work as a tool for a project his group is working on. Action item: Jerry Curry to follow-up with Jan McCoy regarding his project and possible use of LibGuide tool.

Meeting adjourned 3:30