

OREGON STATE LIBRARY

LSTA Advisory Council

September 14, 2007

Oregon State Library, 250 Winter St. NE, Salem

Susan Brandt, Chair

Council Members Present: Susan Brandt, Peter Boghossian, Ann Evensen, Kathy Jensen, Patsy Wilber, Sara Charlton, Max Leek, Susan Hathaway-Marxer, Diana Pearson, Camila Gabaldon, Javier Gutierrez, Carol Jones, Cathy Lindsley

OSL Staff Present: Jim Scheppke, MaryKay Dahlgreen, Ann Reed, Val Vogt

Welcome and Introductions: Chair Susan Brandt called the meeting to order at 9:05 am. Council members and staff introduced themselves.

Proceedings of the Last Meeting: Sara Charlton moved that the draft minutes of the May 18, 2007 meeting be approved. Ann Evensen seconded. Minutes approved unanimously.

Staff Reports:

FFY 2007 financial overview and draft budget plan for FFY 2008: MaryKay Dahlgreen

A brief overview of the budget was presented. Additional funding is expected if the Senate (\$133,000) or House (\$84,000) budgets are adopted. The overall consulting figure includes \$40,000 in emergency consulting for Jackson, Josephine, Malheur and Douglas counties as approved by the OSL Board. The \$30,000 in FFY 2006 and 2007 includes funding for professionally designed web banners for Oregon libraries who are using Plinkit and the 2006 funding will carry over to 2007. The OSLIS contract was extended because of the development of OSLIS 2.0 so some funds will be from the FFY2007 budget. The actual cost to LSTA for the Ebsco databases is \$320,131 due to school library access funding from the Oregon Department of Education (ODE). The \$484,427 for databases in FFY2008 does not reflect funding from ODE, their funding is allocated on a year-to-year basis.

Revision to LSTA Five-Year Plan 2008-2012: MaryKay Dahlgreen

The 2008-2012 Five-Year Plan was approved by the Council in May. The State Library Board approved it in June, with the direction that staff facilitate a task force to review targets in the plan and assure they are achievable.

The IMLS did not approve the Plan because of Goal # 4. OSL received a letter from IMLS in July indicating that Goal #4 was not acceptable because "... training of library staff is not one of the six priorities of the LSTA legislation..." They indicated that Goal #4 would need to be revised to comply with the six LSTA priorities. Our consultants Himmel & Wilson revised Goal #4 to comply with the LSTA priorities. The Council needs to make a recommendation to the State Library Board concerning the revised plan so it can be resubmitted to IMLS.

MOTION: Max Leek moved to recommend approval of the revised Goal #4 to the State Library Board. Patsy Wilber seconded. Vote was unanimous.

Letter from the Assistant Attorney General about Council Bylaws: MaryKay Dahlgreen

Staff asked the Assistant Attorney General to review the revised bylaws concerning "conflict of

interest.” The reply indicated that the bylaws should not change or paraphrase language from statute. It was suggested that the by-laws subcommittee be reinstated to redraft the “conflict of interest” section and this new draft should be sent to the AG’s office for comment before the next LSTA Council meeting in May 2008.

MOTION: Diana Pearson moved to revive the by-laws subcommittee to review the conflict of interest and bias portions. Sara Charlton seconded. Vote unanimous

Committee members will be Sara Charlton, Susan Brandt, Ann Evensen and Diana Pearson.

Discussion of ongoing statewide projects: OSLIS, L-Net, OLA Scholarship, Sage Courier

The Council members received the latest activity reports in their packet for the statewide projects to supplement the proposals for funding submitted in April. The Council had requested that they discuss the projects at the September meeting and then make a recommendation to the state library board concerning funding.

There was some discussion about how projects become ongoing and Staff summarized the priorities for the LSTA Five-Year Plan and the long range plans of the Oregon Library Association and the State Library which help determine the projects that are funded with LSTA funds. It was also pointed out that the Council and the OSL Board decide the LSTA program and budget on an annual basis.

Election of officers for coming year – Chair, Vice-Chair:

MOTION:

Max Leek nominated Diana Pearson as Chair. Patsy Wilber seconded. Vote: Unanimous.

MOTION:

Diana Pearson nominated Camila Gabaldon as Vice-Chair. Javier Gutierrez seconded. Vote: Unanimous.

Elect representative Statewide Database Licensing Advisory Committee

MOTION:

Diana Pearson nominated Sara Charlton as the representative of the LSTA Council to the Statewide Database Licensing Advisory Committee, Camila Gabaldon seconded. Vote Unanimous.

Ballots were collected for the Nominees for Position 9, representing resource sharing networks, on the Statewide Database Licensing Advisory Committee.

Results:

Karen Clay, representing SAGE, was the only nominee: Those voting for her were: Susan Brandt, Peter Boghossian, Ann Evensen, Kathy Jensen, Patsy Wilber, Sara Charlton, Max Leek, Susan Hathaway-Marxer, Diana Pearson, Camila Gabaldon, Javier Gutierrez, Carol Jones, Cathy Lindsley (unanimous).

Procedures review and Discussion of LSTA grant applications

The scoring process was reviewed. The Council’s recommendations will be going to the Oregon

State Library Board meeting on October 19, 2007 for the Board's approval.

Staff comments were given in one group at the beginning of the discussion as there were only three grants with comments. Staff was pleased with the high quality in the applications, due in large part to the Council's review and the feedback in May. For these minutes, staff comments will be noted with the project discussion.

08-1-PCC: All Aboard NW CENTRAL: Enhancing online training resources for libraries in Oregon and beyond

Portland Areas Library System (PORTALS)/Portland Community College

Council Comments: First year of a one year grant. Very nice letters of support.

08-1-SPL: Librarians for the Future, Year 2

Salem Public Library

Council Comments: The Council wondered what steps the Salem Public Library has taken to add diversity to their staff. The Salem Public Library did add projects and activities for the students as the Council had requested. Some Councilors were skeptical that this was really a way to get additional hands at work. It was noted that there are three objectives, and only the second one talks about projects that meet the needs of diverse populations. The others talk about recruiting librarians for the future which is the intent of the project.

08-2-CBC: Demonstration of Service Innovation Through Shared Electronic Delivery of Resources

Corvallis-Benton County Public Library on behalf of the Oregon Digital Library Consortium

Council Comments: Many Councilors noted that this appears to be a collection development grant and that there is a collection development team that is basically going to order the entire publisher's catalog. With the current 10 day check out time, the objective to have 40 circulations per item per year is impossible. Jim indicated that the ODLC participants are very satisfied with the quality of the offerings or they wouldn't be proposing the purchase. Ann Evensen believed that this is just like buying \$75,000 worth of books. There isn't a training component for this project and there should be to differentiate it from a collection development grant. Jim commented that this is a grey area and the ODLC would argue that this is a demonstration project because we have never had downloadable videos in Oregon and it proposes to see if this is something that the library patrons in the state would use.

08-2-OHU: MedlinePlus Go Local Oregon

Oregon Health & Science University Library

Council Comments: What makes this project useful is the local references in the national MedlinePlus database. Javier Gutierrez said that he would refer library patrons to MedlinePlus. Max Leek said that this would add local referral information. This could help people make better medical decisions.

08-2-OIT: Crater Lake National Park Digital Research Collection

Oregon Institute of Technology Library

Council Comments: This is year one of a two year request. Several people liked this project, and appreciated that it made valuable information accessible. Good letters of support.

08-2-OLA: Oregon Authors Website

Oregon Library Association/Oregon Authors Committee

Council Comments: The exact purpose and use of the proposed database were not clear. Staff clarified the history of the Oregon Authors Bibliography and how this extends that project. Authors would be able to submit their own information after getting an account, and that information would be put on the database. It would also be retrospective so that eventually all the print versions would be digitized. The database would be searchable and a better tool for making information available.

08-2-PSB: Topic Watch: Using Web 2.0 Tools for a Current Awareness Service

Portland State University Library

Council Comments: Several Councilors questioned how the project would pick the topics to watch. There were questions about the necessity of this project, given the proliferation of RSS feeds via Google. The Council was concerned that the technology involved was behind the curve, and the project would be labor intensive and hard to maintain.

08-2-UOL: Local & Regional Documents Archive for Oregon

University of Oregon Libraries

Council Comments: This project is archiving local government and other government born-digital documents. A Council member calculated that if they increase the number of documents in the database to at least 2,000 the per document cost will be \$128.19. The in-kind contributions nearly match the request. There were questions about the archive's infrastructure, and how it would deal with maps, charts, etc. The Council expected that once the project is more established, costs would go down. This is the second year of two.

08-4-DPL: Developing Local Electronic Community Content through Partnerships

Deschutes Public Library

Council Comments: The Council thought this project needed more local support. This looks like the beginning of a discussion with possible partners, not a partnership to build on. Councilors wondered if this was like an "around town" site where they would gather information from other entities and post it. The lack of letters of support was a concern. It was noted that part of the goal of the grant is to have someone go out and solicit support from other organizations. Could they use the \$14,000 of in-kind personnel to do that?

Staff Comments: Staff would have liked to have seen letters of support from more community organizations.

08-4-OHS: The Oregon Tribes Project

Oregon Historical Society

Council Comments: There was support for this project from several Council members. Since the coordinator is already in place it was suggested that approval be based on the stipulation about that the \$2,500 for the coordinator salary be used on different allowable cost.

Staff Comments: The LSTA guidelines do not allow for replacement of current staff funding

with grant funds.

08-4-UOE: Envisioning Oregon

University of Oregon Libraries

Council Comments: This sounds like a project that would be culturally rich. Nice support in working with other institutions on statewide strategies for connecting the collections. It's good to see the Historical Society involved with this. The budget appears to be very reasonable.

08-5-CPL: Promoting Targeted Library Services to Latinos

City of Cornelius Library

Council Comments: There was concern expressed about the plan to hire a person to develop all the relationships and then replace them with hours for the director. Is the bilingual person going to be Hispanic or someone who speaks Spanish?

08-5-MCA: Families Reading Together/Familias Leyendo Juntas

Multnomah County Library

Council Comments: In response to Council concerns, Staff noted that research supports a variety of activities, not just reading aloud, that develops readers. This is the first year of a two year request. Multnomah County Library is known for its expertise in youth services, and has an excellent track record of performing grant projects. This grant will expand programs that are already in place. In order to comply with CIPA requirements the Council suggested that funds to purchase a laptop be local and that amount in LSTA funds be shifted to other activities.

Staff Comments: There is a request for a laptop computer to use with this project. IMLS requires that libraries who purchase computers that access the internet with LSTA funds must certify compliance with CIPA. No certification was included with this application.

08-5-MCB: This is How I Use My Library

Multnomah County Library

Council Comments: This project will make a DVD about library use for people who don't speak English and distribute it throughout the state. This is an extension of the Planning Culturally Appropriate Library Services grant from 2006. Multnomah County Library is purchasing more materials in the Chinese and Russian collections as Chinese, Vietnamese and Russians are growing populations in Oregon. Some Councilors thought that this would be beneficial to metropolitan libraries, but couldn't see how a video could be beneficial to those small, rural communities. Staff suggested that the DVD will not be how to use the Multnomah County Library, but helping immigrants understand what a public library does.

08-6-HPL: Ready, Set, Zoom

Hermiston Public Library

Council Comments: This project is partnering with the Umatilla Housing Authority to provide parents and children with early literacy information, self-help training and some library programs and story times. This is the first year of a two year grant. Council commented on Hermiston's experience with this model for their Elder Library program.

08-6-OAS: Oregon Battle of the Books, Year 2

Oregon Association of School Libraries (OASL) dba. Oregon Educational Media

Association

Council Comments: Kathy Jensen is on this committee and recused herself from scoring. It was agreed that this is a great idea. This is the second year of three years.

Open Forum: Jeremy Frumkin from OSU Libraries gave a presentation in support their request for funding of LibraryFind. Funding would be used to develop the capability for OSU Libraries to host LibraryFind for Oregon libraries and to create a business plan.

Presentation of ranked grant applications.

MOTION:

Diana Pearson moved to fund applications with a score of 6.23 or higher. Patsy Wilber seconded.

Vote:

Yes (8): Peter Boghossian, Kathy Jensen, Patsy Wilber, Sara Charlton, Max Leek, Diana Pearson, Carol Jones, Cathy Lindsley

No (5): Susan Brandt, Ann Evensen, Susan Hathaway-Marxer, Camila Gabaldon, Javier Gutierrez,

Passed

Peter asked those who voted against the motion for their reason. Ann Evensen stated that she felt that the score level should have been higher. Camila and Javier agreed. Susan Hathaway-Marxer felt they should all have been funded. No other motion was presented.

| App. # | Applicant | Application Title | LSTA Funds Requested | Peer Eval. Funds | Total Award | Running Total | Ave. Score |
|--------------------------------|---|---|----------------------|------------------|-------------|---------------|------------|
| Recommended for Funding | | | | | | | |
| 08-6-OAS | Oregon Association of School Libraries (OASL) | Oregon Battle of the Books, Year 2 | \$75,000 | \$500 | \$75,500 | \$75,500 | 9.33 |
| 08-4-UOE | University of Oregon Libraries | Envisioning Oregon | \$33,920 | \$500 | \$34,420 | \$109,920 | 9.23 |
| 08-2-OHU | Oregon Health & Science University Library | Medline Plus Go Local Oregon | \$92,748 | \$500 | \$93,248 | \$203,168 | 8.62 |
| 08-4-OHS | Oregon Historical Society | The Oregon Tribes Project | \$40,000 | \$500 | \$40,500 | \$243,668 | 8.23 |
| 08-2-OIT | Oregon Institute of Technology Library | Crater Lake National Park Digital Research Collection | \$88,906 | \$600 | \$89,506 | \$333,174 | 8.15 |

| | | | | | | | |
|------------------------------------|--|---|------------------|----------------|-----------|------------------|------|
| 08-2-OLA | Oregon Library Association/Oregon Authors Committee | Oregon Authors Website | \$24,000 | \$500 | \$24,500 | \$357,674 | 8.15 |
| 08-5-MCB | Multnomah County Library | This is How I Use My Library | \$113,341 | \$500 | \$113,841 | \$471,515 | 8.00 |
| 08-5-MCA | Multnomah County Library | Families Reading Together/Familias Leyendo Juntas | \$87,070 | \$500 | \$87,570 | \$559,085 | 7.92 |
| 08-2-UOL | University of Oregon Libraries | Local & Regional Documents Archive for Oregon | \$60,125 | \$500 | \$60,625 | \$619,710 | 7.77 |
| 08-6-HPL | Hermiston Public Library | Ready, Set, Zoom | \$29,680 | \$600 | \$30,280 | \$649,990 | 7.62 |
| 08-1-PCC | Portland Area Library System (PORTALS)/Portland Community College | All Aboard NW CENTRAL: | \$11,660 | \$500 | \$12,160 | \$662,150 | 7.46 |
| 08-5-CPL | City of Cornelius Library | Promoting Targeted Library Services to Latinos | \$48,025 | \$500 | \$48,525 | \$710,675 | 6.46 |
| 08-1-SPL | Salem Public Library | Librarians for the Future, Year 2 | \$35,500 | \$500 | \$36,000 | \$746,675 | 6.31 |
| 08-2-CBC | Corvallis-Benton County Public Library for the Oregon Digital Library Consortium | Demonstration of Service Innovation Through Shared Electronic Delivery of Resources | \$75,000 | \$500 | \$75,500 | \$822,175 | 6.23 |
| | | TOTAL | \$814,975 | \$7,200 | | \$822,175 | |
| Not Recommended for Funding | | | | | | | |

| | | | | | | | |
|----------|-----------------------------------|--|----------|--|--|--|------|
| 08-4-DPL | Deschutes Public Library | Developing Local Electronic Community Content through Partnerships | \$22,700 | | | | 5.00 |
| 08-2-PSB | Portland State University Library | Topic Watch: Using Web 2.0 Tools for a Current Awareness Service | \$54,000 | | | | 4.08 |

Recognition of members whose terms expire: Jim Scheppke expressed thanks to those Council members whose terms expire December 31, 2007 and presented plaques to those members: Peter Boghossian, Susan Brandt, Ann Evensen, Kathy Jensen and Patsy Wilber.

Susan Hathaway-Marxer left the meeting at 3:00 PM.

Discussion of Statewide projects:

MOTION: Sara Charlton moved to recommend to the OSL Board that the Ongoing Statewide Projects for 2008 be funded as requested. Camila Gabaldon seconded.

Vote: Unanimous

The Council felt that the new application process for the Statewide Projects worked.

MOTION: Max Leek moved to stipulate in applications 08-5-MCL and 08-4-OHS that applicants change the funding request slightly (\$1,500 and \$2,500) to meet grant guidelines. In the case of Multnomah County Library, they should not purchase a laptop with LSTA funds if they aren't CIPA compliant and in the case if Oregon Historical Society, they should not use LSTA funds to replace salary for a current employee. Ann Evensen seconded.

Vote: Yes – 11 (Susan Brandt, Ann Evensen, Kathy Jensen, Patsy Wilber, Sara Charlton, Max Leek, Diana Pearson, Camila Gabaldon, Javier Gutierrez, Carol Jones, Cathy Lindsley)

No – 1 (Peter Boghossian)

Susan Hathaway-Marxer had already left the meeting

Passed

Funding for OSU Libraries LibraryFind project: While the Council agreed that this is a good project, it is not an emergency request. There was concern expressed about bypassing the normal application process and also comments about the extended application process as it relates to rapid technology changes.

MOTION: Max Leek moved to deny the request for funding from OSU. Diana Pearson seconded. Camila Gabaldon made a friendly amendment to the motion that they deny the request for funding with a recommendation to OSU libraries to apply during the regular grant cycle.

Vote: Yes – 11 (Susan Brandt, Ann Evensen, Kathy Jensen, Patsy Wilber, Sara Charlton, Max Leek, Diana Pearson, Camila Gabaldon, Javier Gutierrez, Carol Jones, Cathy Lindsley)
Abstain – 1 (Peter Boghossian)

Passed

Decision-making about grant applications and LSTA program for FFY 2008:

MOTION: Sara Charlton moved to recommend the FFY 2008 LSTA budget be adopted by the Oregon State Library Board. Kathy Jensen seconded.

Discussion: The Council appreciated the links to grant documents on the State's LSTA website; now they are able to see the results of their work and how the projects turned out.

Council would like to see a line item for peer evaluations included on the budget sheet.

Vote: Unanimous

Passed

Consideration of grant guidelines for FFY 2009/Discussion on determining funding ratios and priorities for FFY 2009 (e.g. statewide vs. individual project funding):

MOTION: Diana Pearson moved to approve the 2009 grant guidelines with changes to Goal #4 in the Five Year Plan section of the Guidelines. Sara Charlton seconded.

Vote: Unanimous

Presentation to OSL Board: – Susan Brandt will present the LSTA Council's recommendations to the Oregon State Library Board on October 19, 2007 in Salem.

Plans for the year's meetings of the Council in Salem – May and September 2008:

The council will meet on May 16 and September 12 in 2008.

Suggest potential new Council members: Council members were asked to suggest new council members. There will be 3 representing library users, 1 representing school libraries and 1 representing disadvantaged users, from the central and eastern parts of the state. Suggestions should be emailed to Ann Reed at ann.reed@state.or.us. Peter suggested that an information technology savvy person would be beneficial. Diana would like an email discussion of suggested persons. Ann will get the process started. The Board will vote on this at their December meeting.

The meeting adjourned at 3:50pm.