

**LSTA Advisory Council Meeting Minutes**  
**Sept. 12, 2008**  
**Oregon State Library, Salem**

**Present:** Cathy Lindsley, Ann Evensen, Camila Gabaldon, Jim Hayden, Sara Charlton, Jim Scheppke, Diana Pearson, MaryKay Dahlgreen, Carol Jones, Ann Reed, Mary Mayberry, Max Leek, Javier Gutierrez, Anne Pearson, Susan Hathaway-Marxer, Sherry Stock

**Absent:** Nancy Brown

**Guests:** Sam Hall, Caleb Tucker-Raymond, Karen Estlund, Ann Miller, Sonja Somerville

**State Librarian's special report:** Jim Scheppke reported on the Governor and his staff moving to the State Library following the recent fire in the Governor's office. This will involve a move of state library staff, including the State Librarian.

**Welcome and introductions:** Diana opened the meeting and introduced Sam Hall, new Library Board member. Other members introduced themselves.

**Proceedings of the last meeting:** Sara Charlton moved to accept the minutes as presented; Jim Hayden seconded; the motion passed unanimously.

**Staff reports:**

**1. FFY 2008 financial overview and draft budget plan for FFY 2009:** MaryKay passed out the most recent draft budget for FFY 2008 and explained figures presented. Several projects were not able to spend all their award, leading to a large carryover this year.

**2. Progress report on LSTA administrative overhead restructuring:** MaryKay explained how estimated expenses are changing due to the IMLS requirement on administrative costs. She also reported on a proposal to the state legislature regarding those costs.

**Election of officers for the coming year:**

**President:** Max Leek nominated Camila Gabaldon for president; Jim Hayden seconded, and moved to cease nomination for chair; Max Leek seconded. Camila Gabaldon agreed to the nomination. Vote was unanimous.

**Vice-president:** Carol Jones nominated Javier Gutierrez; Camila seconded the nomination. Javier agreed to the nomination for Vice-president. Sara Charlton moved to cease nominations; Jim Hayden seconded this motion. Vote was unanimous.

**SDLAC representative:** Diana noted that this is a 2 year term. MaryKay explained the position and the activities of the Statewide Database Licensing Advisory Committee. Camila nominated Carol Jones, and Carol agreed. **Consensus was to acknowledge Carol's willingness to serve.**

**Bylaws Vote:** Diana asked for comments from the Council. Ann Evensen explained that her comments are the same as in May 2008. Ann Evensen proposed an amendment to 4.b: recusal. She moved to delete the sentence which starts ...“recusal from discussion...” Anne Pearson seconded. Ann Evensen spoke to the motion, explaining her objection to the sentence in the bylaws that requires recusal by council members. Anne Pearson thought councilors should be able to provide information even if that member cannot vote on the motion. Max Leek opposed the motion stating that there may be an unfair advantage for projects where a project representative is present. Susan Hathaway-Marxer agreed and thought it set up a two-tier system – those able to have people comment, and those without representation. Carol Jones said the perception could be that the Council could be seen as unfair. Cathy Lindsley stated that the Council should not be encouraging grantees to come and explain their proposals; that proposals should be written clearly in the first place. She said the proposed change would give an advantage to those in Salem, rather than outlying areas. Camila suggested that the sentence be edited to allow general informational questions on programs or institutions. Jim Hayden moved to strike the 4.b. “recusal” sentence and add “the Councilor may answer factual questions about the proposal.” Not seconded.

Motion remove sentence -- 8 in favor (Cathy, Ann Evensen, Camila Gabaldon, Diana Pearson, Javier Gutierrez, Anne Pearson, Susan Hathaway-Marxer, Sherry Stock); 3 opposed -- (Max Leek, Sara Charlton, and Carol Jones). Camila Gabaldon proposed that the rest of the issue be tabled, Jim Hayden seconded; all councilors were in favor.

Ann Evensen would like to see a committee established to look at the whole set of bylaws. Diana said there was no time at this meeting. Max moved we adopt bylaws as amended; seconded by Sara Charlton. Vote was unanimous. Camila suggested maybe a task force could review the bylaws. Ann Evensen raised issue of typo of “past” chair and resignations.

#### **Presentation from Caleb Tucker-Raymond:**

Caleb explained L-Net’s service and Multnomah County Library’s participation in it. They serve up to 250 people per day. He presented a document of the L-Net proposal that libraries contribute to L-Net, beginning in 2009-2010 with \$10,000 and increasing \$10,000 each year, as a condition of participation in the Statewide Database Licensing Program. Enhancements to the chat/IM reference would be eventually be available for member libraries to use at their own library. There was discussion about the reception this proposal would have in the library community and Caleb noted that he had presented this to the SDLAC and would be presenting it to the OSL Board at their October meeting. Council comments were generally not in favor of the proposal and most Councilors wanted to be sure there is more discussion before a decision is made.

**Discussion of ongoing statewide projects:** Brief reports from staff on OSLIS, the OLA scholarship project, and Sage Courier’s request for additional funding.

#### **Discussion of LSTA grant applications:**

*Library Linx: Bringing the Public Library to Schools* – Council members generally liked this proposal. Javier had a question about staffing.

*Ready, Set, Zoom* (year 2) – Staff reported that year 1 was going well.

*Kaboom! (Knowledgeable and Active Boomers), Harnessing the Energy and Engagement of Older Adults at the Library* – Javier Gutierrez recused himself. Two council members thought this project is redundant, while others believe it is very necessary.

*Wasco County Outreach Project* – Questions arose regarding mileage reimbursement and visiting Deschutes County. One councilor suggested investigating a Gates Foundation grant.

*The Door is Open* – A comment was made that it's good that grant is targeting middle school students; a teen (services) librarian should be knowledgeable regarding information literacy.

*Cooperative Information Literacy Project* – Camila Gabaldon recused herself. There is not a lot of planning with end-users, and their feedback is not incorporated. There is no needs assessment in the grant. More cooperation needed between academic institutions.

*Families reading together – Familias Leyendo Juntas* – Javier Gutierrez recused himself. Staff report that year 1 is going well.

*Oregon Battle of the Books* (year 3) – Councilors found this to be well-documented, with reasonable sustainability; participants love this program, likewise school librarians.

*Librarians for the Future* – A comment was that they have demonstrated some success with recruitment and education.

*Oregon Open Source Consortium* – The proposal was withdrawn.

*Sage Open Source Automation System* – Diana recused herself. A question was raised as to where open source software actually comes from. Camila says often it comes from a university, then is sent to a site and is edited by interested parties. Camila says the Board liked the idea of open source.

*Crater Lake National Park Digital Research Collection* – Question about website for this project.

*Oregon Tribes Project* – Some concerns were raised regarding participation by the tribes themselves. MaryKay talked about the tribal conference to be held in 2009. Proposal as printed is missing parts 11 & 12. Max moved that we proceed with the understanding that we have all the information needed to score, Camila seconded, all in favor.

*Oregon Digital Newspaper Project Grant* – Some councilors expressed relief at the prospect of not having to use microfilm.

**Open Forum:**

Sonja Somerville, Salem Public Library, reported on Salem Public Library’s *Librarians for the Future* grant.

Karen Estlund and Ann Miller from UO talked about Digital Collections and the *Oregon Digital Newspaper Project* and cultural heritage, reflections of the history/communities of the state. Their response to a question about Google digitizing newspapers was that Google is not going to digitize small town newspapers. This project has raised some additional funds for the project.

Jim S. passed around a copy of *Stubborn Twig*, the title to be used for Oregon Reads 2009. This edition was published by the OSU Press and has a forward by the Governor of Oregon.

**Consideration of grant guidelines for FFY 2010:**

Substantive changes were made in the 2009 grant application and guidelines so there is only one minor addition, page 2, *Invitation to Submit* provides information on specific proposals that would meet the state’s five year plan goals.

Council suggested requesting a URL of all projects that have a website. There was also a suggestion to provide opportunities for cutting edge grants on a shorter timeline. Sara Charlton moved that grant guidelines be approved as presented; Jim Hayden seconded, Passed unanimously.

**Decision-making about grant applications and LSTA program for FFY 2009:**

**Presentation of ranked grant applications:**

Ann projected a chart of the competitive grants, amounts requested, and scores. Camila remarked that the Multnomah County Library’s lowest-ranking grant is a two year grant and the funding situation might be different next year. It was noted that each year is taken on its own merit; multiple year grants are not guaranteed. Susan Hathaway-Marxer moved that the Council recommend to the Board that all grant applications be funded; Anne Pearson seconded. Voting in favor: Cathy Lindsley, Sara Charlton, Diana Pearson, Carol Jones, Max Leek, Javier Gutierrez, Anne Pearson, Susan Hathaway-Marxer, and Sherry Stock; Opposed: Ann Evensen, Camila Gabaldon and Jim Hayden.

App #	Applicant	Title	LSTA funds requested	Peer eval. funds	Total FFY09 Award	Running Total	Average Score
	<b>Recommended for funding</b>						
09-3-OAS	Oregon Association of School Libraries	Oregon Battle of the Books year 3	\$75,000	\$500	\$75,500	\$75,500	9.36

09-5-EOU	Eastern Oregon University on behalf of Sage Library System of Eastern Oregon	Test and Implement an Open Source Integrated Library System	\$79,765	\$600	\$80,365	\$155,865	9.00
09-5-UOL	University of Oregon Libraries	Oregon Digital Newspaper Project	\$79,383	\$500	\$79,883	\$235,748	8.92
09-6-OHS	Oregon Historical Society	Oregon Tribes Project yr2	\$40,000	\$500	\$40,500	\$276,248	8.82
09-1-WAS	The Dalles-Wasco County Public Library	Wasco County Outreach Project	\$57,730	\$600	\$58,330	\$334,578	8.42
09-1-DES	Deschutes Public Library	Library Linx: Bringing the Public Library to Schools	\$65,810	\$600	\$66,410	\$400,988	8.42
09-1-HER	Hermiston Public Library	Ready, Set, Zoom year 2	\$27,480	\$600	\$28,080	\$429,068	8.33
09-5-OIT	Oregon Institute of Technology	Crater Lake National Park Digital Research Collection yr2	\$91,979	\$600	\$92,579	\$521,647	8.08
09-3-MCL	Multnomah County Library	Families Reading Together-Familias Leyendo Juntas yr2	\$57,630	\$500	\$58,130	\$579,777	8.00
09-2-WOU	Western Oregon University	Cooperative Library Instruction Project	\$88,850	\$600	\$89,450	\$669,227	7.73
09-2-PEN	Pendleton Public Library, BMCC Library, Pendleton High School	The Door is Open	\$65,710	\$600	\$66,310	\$735,537	7.17
09-4-SPL	Salem Public Library	Librarians for the Future year 3	\$37,500	\$500	\$38,000	\$773,537	6.58
09-1-MCR	Multnomah County Library	Kaboom! (Knowledgeable and Active Boomers)...	\$65,733	\$500	\$66,233	\$839,770	6.55
		<b>TOTAL</b>	<b>\$832,570</b>	<b>\$7,200</b>	<b>\$839,770</b>		

**Consideration of Sage Library System request for additional courier funding:**

A letter was sent to the Council from Karen Clay, representing Sage Library System, requesting additional funding for the current year (2008-2009) to cover increased transportation costs.

Camila moved to fund the request from the Sage courier; Jim Hayden seconded; the motion passed unanimously.

Cathy moved to put \$30,000 in OSLIS budget for 2009 as placeholder and request that OASL submit an adjusted proposal to the May 2009 Council meeting; Camila seconded; the motion passed unanimously.

Sara moved to accept the FFY2008 budget as presented, Jim Hayden seconded; the motion passed unanimously.

**Presentation to the State Library Board; plans for the year's meetings of the Council in Salem – May and Sept. 2009:**

Diana will present to the Board. If she cannot attend, Camila will present the Council's recommendations. The May meeting will include the Statewide Database Licensing Program's highest scoring Request for Proposal. The dates set for the next two LSTA Advisory Council meetings are May 15, 2009 and Sept. 11, 2009.

**Recognition of members whose terms expire:** Jim presented awards to outgoing members Diana Pearson, Sara Charlton, Susan Hathaway-Marxer, and Max Leek.

**Suggestion potential new Council members:** Chair asked for suggestions for new council members to represent disadvantaged persons, public libraries, and library users. Suggestions included Perry Stokes, Abigail Elder, the new Tualatin director, Reita from Seaside, Anne Pearson nominated Susan for a second term.

**Adjourn:** The meeting was adjourned at 3:07 pm.