

**LSTA Advisory Council meeting
Oregon State Library, Salem
Final Minutes
Sept. 11, 2009**

Present: Camila Gabaldon, MaryKay Dahlgreen, Ann Reed, Mary Mayberry, Buzzy Nielsen, Cathy Lindsley, Anne Billeter, Nancy Brown, Ann Evensen, Jim Hayden, Jim Scheppke, Javier Gutierrez, Anne Pearson, Karen Hill

Absent: Sherry Stock, Carol Jones, Ed Sale

Welcome and introductions –

Camila Gabaldon opened the meeting at 9:10 am.

Proceedings of the last meeting –

Anne Billeter suggested a change in wording for L-net: “funds *should* be spent.” Buzzy Nielsen moved that the minutes be approved with that change. Anne Billeter seconded the motion and it passed unanimously.

Staff reports:

1. MaryKay Dahlgreen referred to the budget handout. All FFY2008 money needs to be spent before Sept. 30. The State Library will encourage grantees to spend all funds allotted. FFY2009 statewide projects and expenses were explained briefly. Policy package #101 is providing state funding for 2.5 FTE in Library Development which contributes to a larger than normal carryover. A large carryover can be difficult to spend before the federal fiscal year ends.
2. Statewide Database Licensing Implementation – MaryKay Dahlgreen explained the funding arrangement for the Statewide Database Licensing Program, the result of the Request for Proposal process, and the plan for changing vendors. OSL staff worked with Gale through August to get everyone on line and at this point everyone in the state should have access through their libraries. Darci Hanning is working on Plinkit and Ann Reed is arranging training sessions. These trainings will go through November; there will be 18 sessions, targeted to particular libraries whether public, academic, school, etc. In the spring there will be more Gale training, probably in March after libraries have had a chance to get used to Gale. The Statewide Database Licensing Advisory Committee is still working on selection of Gale virtual reference titles.
3. Benchmark 38 Subcommittee - One of the goals of the State Library Board is to address the level of Oregonians currently unserved or underserved, measured for the Oregon Progress Board’s Benchmark #38. 19% of the state is either unserved or underserved. The Board has a subcommittee that will be meeting to devise a plan to address this problem. After funding districting projects, the subcommittee will look at what worked and what didn’t. There may be a need for funding for this. Some discussion ensued regarding how to possibly serve those unserved/underserved, including the possibility of a statewide library card.

4. Additional purchasing - MaryKay Dahlgreen mentioned additional expenditures will be needed to prevent a large carryover for FFY2010. One possibility, aside from some funds for Benchmark #38, would be the purchase of additional databases. Jim Scheppke mentioned how state libraries are looking at ways to address the unemployment problems in their states. He has met with people from the Oregon Employment WorkSource centers. They are interested in partnering and splitting the cost of a Learn-A-Test type database. Learning Express would offer a product for public libraries, academic libraries, and WorkSource Oregon centers. The first price quote received was \$150,000. Another idea was buying e-books for Oregon's Library2Go collection. Question arose about acquiring *The Oregonian* again.
5. L-net –The Board was interested in cost recovery for L-net and had asked Caleb to come up with a plan. Thus, some payment for L-net was attached to the popular Statewide Database Licensing Program. The way the administrative rule is written, those libraries too small to pay for SDLP would not need to pay an L-net fee. If the cost of the new databases is low enough that no library will be paying, then this rule will not allow the State Library to collect payment for L-net. Section 3c of the newly revised rule regarding the SDLP will need to be amended to change that situation. The Board would like guidance regarding statewide database licensing costs. Concern was raised that some libraries would pay twice – by librarians working on L-net as well as the library then paying an L-net fee.

Election of officers for coming year: Nancy Brown nominated Ann Evensen for Chair. Anne Billeter nominated Karen Hill for Vice-chair. The Council unanimously elected Ann Evensen as Chair and Karen Hill as Vice-chair.

Procedures review and Discussion of LSTA grant applications:

10-1-CLL

Oregon Council of County Law Libraries

Oregon Council of County Law Libraries – Feasibility Study

One councilor asked about the difference in administrator and fiscal agent. Another councilor had a question about planning grants v. end-user grants.

10-1-DES

Deschutes Public Library

Library Linx: Bringing the Public Library to the Schools, year 2

Concern was expressed about every other day delivery, teacher use and less delivery service.

10-1-MCK

Multnomah County Library

Kaboom! Year 2

Javier recused himself. A council member says it sounds more successful than she expected.

10-1-MCL

Multnomah County Library

Library Street Teams

Javier recused himself. One council member thought it sounded like a lot of money for a small impact. It is a priority 3 for Multnomah. Another councilor commented that if it turns at-risk kids around then it was worth the expenditure.

10-2-EPL

Eugene Public Library

A Path to Information Literacy

One Councilor felt a lot of the grant was general promotion of library services, and another thought it promoted tutor.com. The Council liked the game idea to attract students. A Councilor expressed concern that measurable items were related to Homework Help. OSL staff commented that there were no in-kind funds; no way to sustain the program. As well there was concern that they don't have much in the way of partners and more schools should be involved. Given the governance of Eugene Public Library, only 25% of students will actually be served.

10-2-WOU

Western Oregon University

Cooperative Information Literacy Project 2

Camila recused herself. Concern was expressed about references to the first year. Some Councilors thought last year's proposal should have been for 2 years.

10-3-MCL

Multnomah County Library

Preparing Black Children for Kindergarten: A Library Planning Grant

Javier recused himself. The Council thought the proposal much improved from the spring. Another councilor was shocked by poverty statistics. The proposal has no request for a second year.

10-4-PCC

Portland Community College

Expanding Library Continuing Education Opportunities of All of Oregon

One councilor said continuing education is a problem for library staff east of the Cascades. Another member said she thought this was a good use of existing resources.

10-4-TPL

Tualatin Public Library

Creating Civic Engagement Through Volunteerism

One member says it's good to reach out to both Generation Y and Baby Boomers, but that it will take different skill sets to reach both groups. He further says output measures are more likely reported than outcome measures. Another member thought the translation cost was unrealistic.

10-5-EOU

Eastern Oregon University of behalf of Sage Library System of Eastern Oregon

Test and Implement an Open Source Integrated Library System, Year 2

One councilor expressed concern about focusing on the initial low cost of an open-source system. There are hidden costs in upgrades and maintenance. Another council member wondered whether the project allocated enough money for a programmer. Looking at an open source integrated library system is a goal of the Board of Trustees and is part of the LSTA Five-Year Plan. Karen Clay at EOU is well aware of issues and difficulties. This is a demonstration project. The current commercial ILS vendor is unsustainable; libraries are dropping out because high licensing fees. Two schools are involved so far in the demonstration project.

10-5-LCL

Lewis and Clark College

Oregon Poetry Voices: A Digital Library of Oregon Recorded Poetry

Members were glad the grant writer(s) listened to the Council's comments and hopes they have plans to preserve the digital content.

10-5-OCO

Oregon College of Oriental Medicine

Healing through Collaboration: Completing Health Information access in Oregon

One member mentioned that they are moving toward an ILS that Sage is migrating away from.

10-5-OSU

Oregon State University Libraries

Oregon Digital Library Project

There was some discussion of whether this really is a one-year or two-year grant. There seems to be lots of interest nationwide in this sort of project. MaryKay Dahlgreen stated that this project directly addresses the Five-Year Plan. The state librarian noted that UO Library is talking with the Library of Congress about using their open-source platform.

10-5-PSU

Portland State University Library

Improving and Expanding Oregonians' Access to the PSU Historical Images (PHI) Collection

Council members commented that the proposed publicity for this project would not be adequate, that some of the pictures were of narrow interest and that care was needed in selecting images. Members also thought grant writers did not address comments and concerns from the spring. The project was thought to not be using tools already available to them.

10-5-SOU

Southern Oregon University

Images and Education: A Southern Oregon Perspective

One Councilor was concerned about the ability of the Southern Oregon Historical Society to participate in the project as it closed for six months last year. Another member wondered why the project did not include Coos Historical Society, since they were included in SODA grant. The Cost of grant was thought to be low by some Councilors.

10-5-UOL

University of Oregon Libraries

Oregon Digital Newspaper Project, year 2

One member noticed that there were no letters of support. The Council wondered which newspapers would be included. Jim Scheppke said they got a National Endowment for the Humanities grant that they didn't mention in their proposal.

10-5-WCH

Washington County Historical Society

Washington County Digital Archive: Better Service through Access

The Council was unsure about whether this was a one or two-year grant. The Council was also not certain about the need for staffing, but liked the collaborative approach. The project's software choice was not good for maintaining the collection in perpetuity. OSL staff has serious concerns about whether this is actually a museum grant, rather than a library grant. Museum grants from IMLS are available to small historical societies. Discussion ensued. The partnership with libraries was not emphasized in the proposal. The Council examined the LSTA legislation and determined that definitions of types of libraries should be added to the Oregon LSTA Grant Guidelines.

10-6-OCT

Oregon Council of Teachers of English

Libraries as Community Research Centers

Buzzy Nielsen recused himself. The Council liked the continuation plan of the project but thought the grant writer should increase the 2nd year amount since there are personnel costs involved. Another member felt that the grant does not involve libraries much, other than just meeting there.

10-6-OIT

Seniors to Seniors Creating Local History

OSL staff expressed concern that the program would be difficult to sustain without a volunteer coordinator.

10-6-SPL

Springfield Public Library

Downtown is Open

The Council was concerned about partnerships, noting that the proposal did not indicate much in cash or in-kind contributions from the business community. The activities were mainly being done by the library, with businesses doing little but opening. The question arose of what would happen if Springfield's project doesn't bring more people downtown? How would progress be measured? Survey methods are available used to gauge the use of the library and downtown businesses in this kind of project. It was said that this was a great concept that just needs a more detailed plan and more participation by the business community.

10-6-TPL

Tigard Public Library

Bridging the Gap: Gaming for All Ages through the Public Library

One member was happy to see a letter of support from an actual library user. Comments were that this is a really inexpensive project, with a lot of contributions from the library. OSL staff would like to see better publicity.

Open forum – No individuals attended the meeting to address the Council.

Discussion of statewide projects –

L-net:

It was noted that librarians from Ohio answering questions were not rated as highly as Oregon ones. The reverse is true in Ohio. The local knowledge of organizations, people, etc. is valued by patrons. L-net could use more local librarians to staff the service. The Council suggested stipends for Emporia students or retired librarians to staff L-net. The dilemma is the availability of librarians vs. 24/7 service.

OLA scholarship project:

Comments were that this project needs an endowment. Councilors asked about the data regarding the outcome (e.g. more MLS librarians). MaryKay Dahlgreen reminded the Council that they can request timelines or other information from grantees. The State Librarian noted that there is no professional scholarship in Oregon because there is no library school.

OSLIS:

MaryKay Dahlgreen encouraged councilors to see the new OSLIS interface (oslis.org). One councilor suggested information regarding the website be in the packet so members can look at the website ahead of the meeting.

Sage Courier:

A comment was made that the Sage Courier had various funding sources.

Consideration of grant guidelines for FFY 2011/Discussion on determining funding ratios and priorities for FFY 2011 (e.g., statewide vs. individual project funding) –

Staff presented draft grant packet materials for the FFY 2011 grants.

There was discussion of eligibility for grants, and when a museum library is a special library. The purpose of the Museum and Library Services Act is to promote improvement in “all types of libraries.” The Museum Services part of the Act has no specific definitions. Current guidelines state an applicant may be a special library or an organization to benefit a library. The state librarian says there’s a clear delineation at the federal level between museums and libraries. One council member proposed adding a line to the guidelines stating that museum libraries should apply for a museum grant. The Institute of Museum and Library Services does not have a direct-to-states museum block grant program. Discussion ensued regarding what museums call libraries and their possible eligibility for funds. The grants to the Oregon Historical Society were mentioned. The State Librarian said OHS has a very distinct division between the historical society and the historical society library.

The Council debated if the guidelines could include the sorts of projects that are viewed favorably and unfavorably (e.g. collaborative projects are preferred) or include a definition of a special library. The Council thought adding definitions or criteria for the different types of eligible libraries would be helpful. One member suggested being open to the public as a criterion. More definitions of various library types including consortiums and the parameters of

special libraries were discussed. For Oregon’s LSTA program, tribal libraries can be a partner, but there are direct grants to tribal libraries from IMLS.

A definition of a special library was developed by the Council. It is:

For the purposes of the Oregon LSTA grant program, a special library is a private, non-profit or government organization that serves information needs as defined by a particular subject or activity. To be eligible for a LSTA state grant, the special library must have paid library staff, be accessible to the public and have a written collection development policy.

Anne Billeter moved that the Council recommend that the Library Board accept these new guidelines; Ann Evensen seconded the motion, and it passed unanimously.

Decision-making about grant applications and LSTA program for FFY 2010

Anne Billeter moved that the Council fund all but the bottom 2 scorers; Anne Pearson seconded the motion. Discussion ensued. The motion was then unanimously defeated.

Javier Gutierrez moved that the Council accept all applications scoring 6 or higher; Karen Hill seconded. The motion passed unanimously.

Ann Evensen moved to recommend *Oregon Community Project* be approved; Jim Hayden seconded this motion. Voting in favor: Javier Gutierrez, Anne Pearson, Anne Billeter, Nancy Brown, Ann Evensen, Cathy Lindsley, and Camila Gabaldon. Voting in opposition: Karen Hill and Jim Hayden. Abstaining: Buzzy Nielsen. Passed.

Jim Hayden moved that discussion ceases on funding more projects; Nancy Brown seconded. Voting in favor: Javier Gutierrez, Anne Pearson, Anne Billeter, Nancy Brown, Cathy Lindsley, Jim Hayden, and Karen Hill. Opposed: Ann Evensen. Abstaining: Camila Gabaldon.

Proposal Number	Applicant	Proposal Title	FFY 2010 Funds Requested	Peer Eval. Funds	Total FFY 2010 Award	Running Total	Average Score
Recommended for Funding							
10-5-OSU	Oregon State University Libraries	<i>Oregon Digital Library Project</i>	\$68,773	\$600	\$69,373	\$68,773	9.40
10-6-TPL	Tigard Public Library	<i>Bridging the Gap: Gaming for All Ages through the Public Library</i>	\$4,925	\$600	\$5,525	\$73,698	8.90

10-5-EOU	Eastern Oregon University of behalf of Sage Library System of Eastern Oregon	<i>Test and Implement an Open Source Integrated Library System Yr 2</i>	\$101,659	\$700	\$102,359	\$175,357	8.80
10-1-DES	Deschutes Public Library District	<i>Library Linx; Bringing the Public Library to Schools, Yr 2</i>	\$35,680	\$700	\$36,380	\$211,037	8.70
10-1-CLL	Oregon Council of County Law Libraries	<i>Oregon County Law Library Consultant Grant</i>	\$72,280	\$600	\$72,880	\$283,317	8.40
10-5-LCL	Lewis and Clark College	<i>Oregon Poetic Voices: A Digital ...Recorded Poetry</i>	\$33,550	\$600	\$34,150	\$316,867	8.30
10-5-UOL	University of Oregon Libraries	<i>Oregon Digital Newspaper Project yr 2</i>	\$90,280	\$600	\$90,880	\$407,147	8.30
10-3-MCL	Multnomah County Library	<i>Preparing Black Children for Kindergarten: A Library Planning Grant</i>	\$45,301	\$600	\$45,901	\$452,448	8.11
10-5-OCO	Oregon College of Oriental Medicine	<i>Healing Through Collaboration: Completing health information access in Oregon</i>	\$57,762	\$600	\$58,362	\$510,210	8.10
10-1-MCK	Multnomah County Library	<i>Kaboom! Knowledgeable and Active Boomers, Yr 2</i>	\$52,193	\$600	\$52,793	\$562,403	7.78
10-2-WOU	Western Oregon University	<i>Cooperative Library Instruction Project 2</i>	\$95,029	\$600	\$95,629	\$657,432	7.78
10-4-PCC	Portland Community College	<i>Expanding Library Continuing Education Opportunities for All of Oregon</i>	\$65,697	\$600	\$66,297	\$723,129	7.50
10-5-SOU	Hannon Library, Southern Oregon University	<i>Images and Education: A Southern Oregon Perspective</i>	\$68,463	\$700	\$69,163	\$791,592	7.10

10-6-OIT	Shaw Historical Library at Oregon Institute of Technology	<i>Seniors to Seniors: Creating Local History</i>	\$31,887	\$700	\$32,587	\$823,476	7.10
10-4-TPL	Tualatin Public Library	<i>Creating Civic Engagement Through Volunteerism</i>	\$10,840	\$600	\$11,440	\$834,316	6.50
10-6-OCT	Oregon Council of Teachers of English	<i>Libraries as Community Research Centers</i>	\$76,954	\$600	\$77,554	\$911,270	5.70
TOTAL			\$911,273	\$10,000	\$921,273		

Not Recommended for Funding							
10-1-MCL	Multnomah County Library	<i>Library Street Teams</i>	\$66,852			\$978,122	5.67
	Portland State University Library	<i>Improving and Expanding Oregonians' Access to the PSU Historical Images (PHI) Collection</i>	\$66,760			\$1,044,882	5.30
10-2-EPL	Eugene Public Library	<i>A Path to Information Literacy</i>	\$66,521			\$1,111,403	5.20
10-6-SPL	Springfield Public Library	<i>Downtown is Open</i>	\$20,342			\$1,131,745	4.30
10-5-WCH	Washington County Historical Society (dba Washington County Museum)	<i>Washington County Digital Archive</i>	\$40,500			\$1,172,245	2.20

Budget: The budget for competitive grants for FFY2010 is \$911,270.

Karen Hill moved that the Council approve the budget with current numbers; Buzzy Nielsen seconds. The motion passes unanimously.

Regarding a recommendation on carryover:

The difference between the current cost of the databases and the amount that was budgeted originally is \$280,000. The State Library prefers a carryover of around \$30,000-\$40,000. The Council discussed recommendations for other expenditures. The purchase of e-books from Library2Go for libraries and the purchase of more databases were discussed.

Buzzy Nielsen moved to set aside \$300,000 for the Statewide Database Licensing Advisory Committee to fund new databases in addition to Gale. Nancy Brown seconded. The motion carried unanimously.

Karen Hill moved that the budget consider funding an opening day collection for Library2Go e-books; Anne Pearson seconded. Voting in favor: Anne Pearson, Anne Billeter, Ann Evensen, Nancy Brown, Cathy Lindsley, Karen Hill, Camila Gabaldon, and Buzzy Nielsen. Abstaining: Javier Gutierrez, Jim Hayden. There were no opposing votes.

L-net recommendation to the State Library Board:

Javier Gutierrez moved that language of the administrative rule be left as is; Nancy Brown seconded. Those in favor: Javier Gutierrez, Nancy Brown, Anne Pearson, Ann Evensen, Karen Hill, Cathy Lindsley, Camila Gabaldon, and Buzzy Nielsen. There were no opposing votes, with Jim Hayden and Anne Billeter abstaining.

The state librarian said that the intention of board was cost recovery. One member thinks the cost recovery should be looked at in the future, but to not ask for payment now. Many libraries are already contributing labor.

Presentation to the State Library Board; plans for the year's meetings of the Council in Salem – May and September 2010:

Camila Gabaldon will represent the LSTA Advisory Council at the State Library Board's meeting on October 19.

Dates for the 2010 LSTA Advisory Council meetings were set for May 21 and Sept. 17.

Recognition of members whose terms expire

Jim Scheppke recognized the service of outgoing members Cathy Lindsley, Javier Gutierrez, and Camila Gabaldon and Carol Jones.

Suggest potential new Council members:

Javier Gutierrez suggested James Moore, Hollywood branch supervisor.

Camila will send her recommendations

Emily Miller Francisco

Todd Hannon

Ann Reed will contact the Council regarding nominations.

Adjourn:

Meeting was adjourned at 3:51 pm.