

## **LSTA Advisory Council Meeting Minutes**

May 10, 2013

Oregon State Library, Meeting Room 103

250 Winter St., Salem, OR

### **Council reconvened at 9:10**

**Members in attendance:** Vice-Chair, Natasha Forrester, John Russell, Sharon Smith, Linda Weight, Susan Lindauer, Beth Unverzagt, Diana Hadley, Max Macias, Christopher Rumbaugh and Wyma Rogers.

**Members absent:** Co-Chair Jim Hayden, Carol Dinges, and Bruce Kinsch.

### **Housekeeping – Ferol Weyand**

Weyand reported that the changes made to the proposal process saved a lot of time and paper. She also stream-lined the process for the next round, waiting to scan proposals once the tracking numbers and date stamp have been added.

### **Process review – Reed**

Reed reviewed the process for recommending grants to the OSL Board. The statewide and continuing grants do not get scored, but comments will be passed on to the grantees. The new competitive grants will be scored and comments will also be sent to the grantees.

### **Discussion of LSTA competitive proposals (returning and new), statewide projects proposals, and Extending Service to the Unserved proposals**

Reed reported that the two returning grants just started year one last week due to the Federal budget sequestration. Those grants are Josephine Community Libraries, Inc. *Expanding Opportunities Program, year 2* and the Ready to Learn Coalition *Project Ready to Learn, year 2*.

The Council reviewed each of the new competitive brief proposals. Following discussion the council scored and commented on each of the brief proposals. Reed reported staff comments following the discussion of each proposal.

### **14-1-HOO**

**Hood River County Library District.**

**Odell Outreach: Reaching Out to Hood River County's Adult Spanish Speakers**

Council commented that they don't often see a 100% match.

Staff comment: Hood River does have a stable funding base, the program element is a bit weak, and sustainability might possible now that they are a district.

#### **14-1-OSU**

##### **Oregon State University Libraries and Press**

##### **Wikipedian in Residence at Oregon State Universities Libraries and Press**

Has this been done somewhere else? There are traveling people that do the Wikipedia entries. Council discussed region and relevance for the entries. Council would like more clarification on criteria and what collections are OSU is referring to. Is this a marketing grant that should be underwritten by OSU? Student labor hours can be used for this. The amount of money is quite high. Given possible federal budget reductions, there might be more important grants to fund than this one.

Staff comment: None.

#### **14-1-UNI**

##### **City of LaGrande for Union County Library District Coalition**

##### **Union County Library District**

Staff commented first on this proposal to give a history: Union County had a three-year demonstration grant project from 2005 through 2007. Numerous activities were funded for the Union County libraries during that time, including purchasing books and increasing story times, to demonstrate what a district could do. Consultant Ruth Metz did a study on funding rates and services that a district could provide. The City of La Grande then declined to join the rest of the county in moving forward with a district. There could be an update of the study, but the proposal is full of unallowable costs. They will need to spell out what they will be doing with the money since there are so many unallowable costs included.

Council appreciates that the personnel have changed since the initial grant was done and that rural communities working together for funding is good. They shared concern over unallowable costs.

#### **14-2-ALB**

##### **City of Lebanon for Albany Public Library et. al.**

##### **Linn County Cooperative Library System**

Council questioned the second priority piece mentioned in the proposal. They were confused by the amount of money requested and how funds would be spent.

“Contractual” items don't clearly state how project would use the money. That needs

clarification. There is a large unserved population in Linn County.

Staff comment: Concern about sustainability of the courier.

#### **14-2-LIN**

##### **Linfield College Library**

##### **Documenting Oregon's Wine History: A Planning Grant**

Macias recused himself.

Council commented that this proposal addressed some of the issues that they had with the last application by securing industry matching funds from the Erath Foundation. Council was glad to see the industry represented. The supplies budget seemed high. Why is no local in-kind listed? The budget needs to be corrected.

Staff comment: No comment

#### **14-2-SAG**

##### **Sage Library System**

##### **A clean slate: Increasing cataloging capacity in the Sage Library System**

Council questioned who the volunteer catalogers would be. Do they have a professional cataloger that will be doing the training and cataloging? Is the personnel budgeted for the professional cataloger? If so, that total seems low. One council member asked about the population served in the Sage Library System. Reed stated there are 76 participating libraries in Sage.

Staff comment: No comment

#### **14-3-MCF**

##### **Multnomah County Library**

##### **Form Follows Function: Engaging Central Library's Community**

Forrester recused.

Council would like them to share the results with other libraries in the state. Interesting that they are researching learning spaces in libraries around the world.

Staff comment: Service planning is allowable, but space planning isn't.

#### **14-4-MCR**

##### **Multnomah County Library**

##### **El Estudio de Rockwood (Rockwood Studio)**

Forrester recused.

The Council was concerned about the maker space being in a tent. How secure will it

be? How will they handle the electronics in the tent during both winter and summer? Council liked the idea of it, but was concerned about the mechanics of it. This does make the library relevant to afterschool activities. A neighborhood maker space at the library would solve the transportation issue for kids.

Staff comment:

Oregon LSTA is a first funder. We do not pick up projects that have already been started.

#### **14-4-TUA**

##### **Tualatin Public Library**

##### **Savvy Information Seekers: A Public Library and School Library Collaboration**

School support and collaboration would be needed. That could be difficult. It will take significant commitment from the schools. Tualatin does not have a lot of after school programs. Tualatin Mayor of 16 years is very supportive of schools. This would be an opportunity for a community-based collaboration with the library.

Staff comment: Needs more buy in from the school district.

#### **14-5-LCC**

##### **Aubrey Watzek Library, Lewis & Clark College**

##### **William Stafford at 100: Language, Literacy and Libraries**

Translating poetry would be difficult to do. Translating word for word would not make any sense. Why not just use Oregon poets that write in Spanish? Council commented that it would make more sense to use Spanish poetry, not William Stafford. Will the Spanish speaking population really want to read William Stafford?

Staff comments: No comment

#### **14-5-WCC**

##### **Washington County Cooperative Library Services**

##### **Speedy Delivery – Bringing the Library to Kids in Care**

Council discussed sustainability. This person will really need to be well trained in early literacy. Who is going to be selecting the materials? Budget for the benefits seems large. How will they select the materials, translating the teacher's manuals, etc.? Washington County has a lot of family-based child care versus center-based care. Library personnel going out to day care places would need to understand and be reminded of mandatory reporting. Committee discussed the safety of the personnel. Early Words would be a good resource for the training. They should be doing peer-to-peer training.

Staff comments: Would be stronger with training of day care providers.

### **13-1-AST**

#### **Astoria Public Library & Seaside Public Library Libraries ROCC (Rural Outreach in Clatsop County)**

Reed explained to the council that this is the fourth year for this grant. Generally grants are for no more than 3 years, however, the grantees contacted the State Librarian, MaryKay Dahlgreen, and she suggested they ask for a fourth year since the grant has been so successful. They have a combined catalog and a courier between the two libraries and are talking to the county organizations about a countywide levy or endowment for children services in general. They may try for a district sometime in the future.

Staff comments: The State suggested that they apply because we think the project is gaining a lot of momentum with the county.

### **13-1-STH**

#### **St. Helens Public Library**

#### **Come to the Library: Serving Unserved Families in the St. Helens School District, year 2**

Reed explained that the school district is bigger than the city. The library is located in the school district, but not funded to serve people beyond city limits. Council looked for letters of support, perhaps they were in the first year.

Staff comments: None.

Reed stated that the statewide grants do not get scored. This is the council's opportunity to review what they are doing. Statewide grants run on a fiscal year which is July to June. Council comments are recorded and sent to the grantees. Council will have an opportunity in the fall to decide not to continue, if they so choose. There is a budget placeholder for statewide reference at this time, pending the recommendations of the taskforce on statewide reference.

### **OBOB14**

#### **Oregon Association of School Librarians Oregon Battle of the Books**

The Council would like to see what schools are participating. They wonder if the lower literacy schools are participating. State library staff will ask OBOB for a list of participating schools by August.

## **OLASCH14**

### **Oregon Library Association**

#### **MLIS Statewide Scholarship Project**

Reed gave brief background on the history of this grant. This scholarship funds people going for their MLS, not continuing education of existing people with an MLS. Last year the Council asked for an increasing match of LSTA dollars and the Oregon Library Association will be paying 1-8, then 1-6 next year, finally stopping at 1-4. OLA will pay travel and they are submitting an annual report with more specific information about the participants in the scholarship program. There is no written guarantee in the budget for the amount of funding. Council questions whether they need to be funded at the \$25,000. There was discussion if the funds could be directly differently, such as towards paid internships. The council will discuss this in the fall on the best way to use LSTA funds. If this is not the highest and best use of the money, it could be phased out. The Council could recommend to not fund and pull the plug. The OSL board has the final decision on funding.

## **ORENCY14**

### **Oregon Council of Teachers of English**

#### **Oregon Encyclopedia**

Reed explained the change in fiscal agent. Currently OCTE is the fiscal agent and the next fiscal agent will be the Oregon Historical Society. Council asked for clarification on this year's funding being for personnel or hosting. There could be more collaboration with other entities and so far there is none.

## **OSLIS14**

### **Oregon Association of School Libraries**

#### **Oregon School Library Information System**

Reed explained OSLIS is a web portal intended for K12 students and teachers that provides them with access to the statewide databases and includes Citation Maker and information literacy lessons. OSLIS is actually a \$250,000 program. The \$30,000 that is in the grant is for funding OSLIS committee to update the content and website. The lessons and graphics are getting redone this year, making it more attractive to users.

## **SAGE14**

### **Sage Library System of Eastern Oregon/Eastern Oregon University**

#### **Sage Courier**

Reed described the courier system and gave a brief history. Council questioned the 20% increase. This grant is a small amount of money with a 50% match. It would

be nice to see if this could serve as a model for similar areas. Council would like clarification on the contractual piece in the budget.

### **Open Forum was called at 1:02**

There were no attendees.

### **Other business**

#### **Election of SDLAC representatives**

Following a short discussion and review of the candidate's information, the Council marked their ballots. The votes were counted by Weyand and LD staff person Jen Maurer. The results are as follows.

Position #7 Glenna Rhodes

Position #8 Diane Sotak

Position #9 Brent Mills

The Council discussed the Douglas County request. The Council wants them to come back to the Council with a more definite budget in the fall. Council would like to see a better plan and budget. The full proposal is the model for them to use. The proposal has the Douglas County Library Foundation as the applicant/fiscal agent.

#### **Presentation of the ranked proposals:**

Rogers moved to not invite 3 bottom scored grants. 14-1-OSU, Wikipedian in Residence at Oregon State University Libraries & Press, 14-1-UNI, Union County Library District, 14-5-LCC, William Stafford at 100: Language, Literacy, and Libraries. Lindauer seconded. Motion passed unanimously.

Council would like 14-2-LIN, Documenting Oregon's Wine History: A Planning Grant, if they are invited back to ask the wine industry for more partnership. Can they clarify how the digital site will be used?

Rogers moved to not invite 14-2-LIN, Documenting Oregon's Wine History: A Planning Grant and 14-3-MCF, "Form Follows Function: Engaging Central Library's Community". Hadley seconded. Forrester recused. Motion passed unanimously.

Russell moved to recommended to the board to invite back the remaining 6 grants for a full proposal. Rogers seconded. Forrester recused. Motion passed unanimously.

Russell moved to recommend the two returning proposals, Project Ready to Learn and Josephine Community Libraries, be invited for full proposal. Lindauer seconded. Motion passed unanimously.

Russell moved to recommend the two extending services to the unserved be invited for full proposal. Rogers seconded. Motion passed unanimously.

### **Recommendations to the State Library Board**

Russell will present recommendations to the OSL board in June and Forrester will be backup.

**Adjourned at 2:30**