

**Statewide Database Licensing Advisory Committee meeting
August 13, 2009 1:00 to 4:00
Minutes**

Present: Mary Finnegan, Darci Hanning, Jennifer Maurer, Karen Clay, Wylie Ackerman, Linda Weight, MaryKay Dahlgreen, Mary McClintock, Jennifer Arns, Mary Mayberry

Linda Malone and Chris Tanner attended by phone.

Introduce new members

Mary Finnegan began the meeting by introducing all present, particularly new members, Linda Malone and Chris Tanner.

Review Minutes of March 4, 2009 Meeting and Approve

Linda Weight moved that the minutes of the March meeting be accepted; Karen Clay seconded, motion passed.

Review RFP and Procurement Process

We had a discussion/brainstorming session about the procurement process that was just completed.

The comments included the following:

- The perceived secretiveness of the process was a problem; people in the library community wondered why there wasn't more transparency
- Possibility of a single source procurement was discussed (that was not possible in this case.)
- The process would have been smoother with clearer expectations from DAS up front.
- Can more of the evaluation be scored outside of the RFP?
- Make the mechanics adhere to the guidelines of the process
- Decision making should be moved up to the previous fall so libraries can prepare for the change of vendors as necessary.
- There was no option to rate a product as exceptional.

- Scoring process was too rigid.
- Should the RFP require actual journal titles?
- Have we moved beyond one periodicals database for all types of libraries?
- Do a survey asking participating libraries what periodicals are most requested in advance of the RFP
- Do we need more diverse databases? (aca/K12/public)
- Before the next RFP, need to convene and ask library community if a statewide database is a good way to spend LSTA money
 - Preliminary discussions about concept of general database
- We should do a survey two years in to gauge satisfaction with Gale.
- Mary F. reported that Gale has asked for requested titles that they currently do not have a license for and they will make every effort to obtain it for our package.
- Do we have to limit the number of external reviewers? Could it be open to everyone in the state?
- Can we/do we need to get feedback from each institution?
- More communication with library community?
- Should points be awarded to current vendor to allow for cost of changing vendors?
- The current committee simplified the questions in the RFP, was that a good idea?
- Get more input upfront from libraries.
- Could we do a RFQ rather than RFP?
- Would knowing the prices ahead of time have made a difference?
- GENERAL periodicals database that doesn't meet needs of a portion of the community – is that the best way to spend LSTA money?
- Can/should we provide other options with the money saved?

- Should we penalize vendors with exclusive titles? Exclusives aren't good for the library community.
- Can there be a complete moratorium from communications from vendors during RFP process or a vendor penalty for overbearing tactics (write in RFP)
- Review/schedule process timeline very carefully.

Transition to Gale Databases

The State Library Board approved the agreement so the contract was signed on 7/31. There were discussions about the contract being for 5 years. Price for full 5 years was good, but responding to concern about change a two-year contract with a price quote for last 3 years was agreed upon.

The cost is \$295,000 in year 1 and 2 and 3
\$303,000 in year 4 and 5

OSL staff met on 8/3 with Gale staff to plan transition and staff met by phone on 8/13 with Kurt Stovall, trainer, to plan webinars and in-person training for the fall

General Gale webinars are available to anyone. Oregon specific "Welcome to Gale" 1 hour webinars will be held on August 18th, 21st, and 31st.

In-person trainings – 3 days in Sept., 3 days in Oct., and 3 days in Nov., three hours each and audience specific, will be held throughout the state. Then we will do another round of training in March. Staff will survey libraries to determine needs for spring training.

Promotional materials are available on the implementation website <http://www.galesupport.com/oregon>.

Selecting 25 e-books for Gale Virtual Reference Library

E-books can be traded out if we choose to. Since the copyrights on books offered seemed a little old/dated to committee, OSL staff will talk with Gale to see if we can get more titles that are more up-to-date. Will get a better list and then vote by e-mail.

Consider additional databases

- Oregonian?
- Testing database with the Employment Dept. (Jim is in discussion with OED)
- What process could/would we use for selecting & acquiring additional databases?
- Is there something we could get that would help academic libraries, the gaps seem to be in business and science.
- Consensus was that the Oregonian isn't missed much in public or school libraries.
- Could Oregon partner with another state to purchase databases?
- *Opposing Viewpoints* – 125K seemed too high – is it useful beyond high school?
- Access to *Consumer Reports*? Individual libraries paying about 5K for it.
- Could we provide LSTA funds to libraries to buy databases individually.
- *World Book* on-line, also *Britannica* on-line.
- Teachingbooks.net

There is no specific recommendation for the September LSTA Advisory Council meeting. SDLA Committee may wish to study Gale and other products and give recommendation to LSTA Advisory Council at May meeting.

Review By-laws

On agenda for next meeting.

Other Items

Hospital libraries were part of the contract before LSTA subsidy. 5 years ago the statute did not include hospital libraries. Jim negotiated same price from Ebsco but they were not part of the consortium. Not part of discussion because they are not eligible by statute/administrative rule. Neither are for-profit higher ed.

L-net administrative rule:

The Library Board approved L-net OAR that allows the State Library to require libraries to contribute financially to L-net to participate in statewide database license. That was not done (levying a charge) this last year. Board will be looking at that again at their December meeting. It will come up at the LSTA Advisory Council meeting. In-kind contributions to L-net in terms of staff time used is part of the issue.

Next meeting/Elect new chair

Nominations accepted: Linda Weight. said she would volunteer if no one else was nominated. Linda Malone seconded. Passed unanimously.

Doodle poll to schedule meeting for for early/mid November. Jennifer Maurer will send out the doodle poll email

Addition to agenda

Linda Weight and committee thank Mary Finnegan very much for her service.

Adjourned 3:48.