

## SDLAC Meeting August 11, 2008

Present: Mary Finnegan (Chair), Wylie Ackerman, Linda Weight, Dolores Judkins, Victoria Ertelt, Mary McClintock

Attending by phone: Karen Clay, Greg Doyle

OSL Staff: Jim Scheppke, Darci Hanning, MaryKay Dahlgreen, Mary Mayberry,

Introductions and Overview of Committee Charge: The meeting began at 10:05 with Mary Finnegan providing a brief orientation for new member, Dolores Judkins. MK read the charge from the committee's bylaws.

Agenda Review: Mary F. reviewed agenda and asked for additions; there were none.

Review Minutes of 6/9/08 Meeting and Approve: Victoria moved that the minutes of the June 9 meeting be approved, Mary McClintock 2nded; and approved.

### **Continuing Business**

Clarify role of SDLAC members and reviewers in evaluation process:

MaryKay said we had to go through the statewide procurement process because of the large cost of the Statewide Database. According to DAS we are in the information-gathering process.

Newsbank *Oregonian* status:

All libraries have Newsbank/*Oregonian* through the end of August. Mary F. asked what libraries are doing (about the upcoming loss of Newsbank). Two members said their libraries were not renewing individually. Jim S. said that the State Library did renew. There was some discussion of who had been using the *Oregonian*. Jim talked about the Oregon digital newspaper project, including an additional new funding source.

Timeline Review: Darci projected the on-line version of the time-line for the committee's review. At this point the committee will be preparing and finalizing RFP, including creating the scoring for evaluation and recruiting for external reviewers. A recommendation on database procurement needs to be made at the May LSTA council meeting. MK is hoping to have something for peoples' budgets when we send out the cost tables. Lots of things will need to be changed if another database (not EBSCO) is used. (handouts, etc.) Downloadable materials need to be part of the desirables. DAS negotiation takes place in April; Jim suggests a phone meeting of council and board rather than

wait until the regularly scheduled meetings. Contract with EBSCO expires August 31, 2009.

External reviewer recruitment:

Darci presented a list of editing reviewers and evaluators already recruited and asked if members need any help in recruiting reviewers. Karen commented that some potential evaluators may represent more than one category of library. MK will try to recruit reviewers from tribal libraries. Members shared their experiences so far in recruiting.

Draft RFP review: The committee looked at and edited the RFP Draft on the wiki. Darci edited as the committee looked at the comments and held discussion. Mary F. pointed out that all items requested will have to be evaluated.

RFP Evaluation process input:

Darci asked that members look over the selection/evaluation criteria document, said that there would be further discussion at the next meeting.

Next meeting agenda:

Talk about evaluation criteria including scoring. Finalize RFP. Clarify timeline. Caleb from L-net wants to give a presentation. The meeting be September 3, 2008 from 10-3 with a working lunch.

Ongoing meeting schedule: meetings will be held the first Wednesday of the month.

Adjournment: Mary F. adjourned at 1:10.