

System Specification

O-NIBRS
Oregon Uniform Crime Reporting
System Software Specification
Version 2.7

July 21, 2015

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NOTE: This revised system specification supercedes all other previously released editions. We have made many changes mostly clarifications and typographical.

This System Specification is to be used for the development of a Report Management System (RMS) that will be used to submit data to the O-NIBRS Repository at OUCR, all mandatory data elements must be included in each submission. Agencies are **strongly encouraged** to develop their RMS's to include as many optional data elements as possible.

While law enforcement agencies using Report Management Systems (RMS's) currently written to a previous O-NIBRS specification may continue to do so, their respective RMS's should be updated to meet this specification as soon as is feasible. Due to possible changes in reporting requirements for NIBRS, N-DEx or through legislation in the future, this O-NIBRS System Specification is subject to change. Until such change becomes necessary, this revision will be the only System Specification all RMS's should be designed to meet.

Change Revision Summary can be found at the back of the manual. All changes in this manual are highlighted in **[blue]** text, and enclosed in brackets ([]). Future changes will be handled in this same manner.

We are currently developing the documentation to allow for acceptance of data in an XML format. Please contact us for more information.

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Introduction

It should be stated that the National Incident Based Reporting System (NIBRS) guidelines should be followed along with the Oregon reporting guidelines. This document describes the system specifications of the Oregon Uniform Crime Reporting system software. It begins with a system overview that describes the flow of data within the system and how the various components interact. Then the collection and submission requirements are set forth along with the data validation rules.

System Overview

The primary objective of the new Oregon-NIBRS (O-NIBRS) system is to meet the expanding reporting, analysis, and query requirements of the state and the law enforcement agencies within it. Thus, the new system is designed to gather information to produce new statistical reports. It also provides an extendible framework for building an extensive statewide database of persons and vehicles that will provide local agencies direct query capability through a secure internet connection.

In addition, O-NIBRS is the sole-source for the collection and submission of data for the National Data Exchange (N-DEx) for all law enforcement agencies within the State of Oregon. N-DEx provides law enforcement agencies an investigational database with similar search capabilities to O-NIBRS except on a nationwide scale. Because of the investigational nature of both the O-NIBRS and N-DEx databases, it is essential that law enforcement agencies include as much information as possible in each O-NIBRS record. For this reason, a number of data elements that were once optional are now mandatory or conditional. Data available to law enforcement through these 2 databases will only be as good as what law enforcement agencies submit into them.

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Offense Codes

It is important that **all** offenses committed in an incident are identified. For example, if a Rape case also involved a Motor Vehicle Theft and Kidnapping, then you would report all three offenses. However, you must be certain that each reported offense is a separate and distinct crime. It could be just a part of the original offense. For example, every Robbery includes some type of Assault. Therefore, Assault should not be reported as a separate crime because it is part of the Robbery offense. On the other hand, if during a robbery the victim is forced to engage in sexual relations, then you would report both Robbery and Forcible Rape because forced sexual intercourse is not an element of Robbery.

The offense codes are grouped into three categories: Crimes Against People, Crimes Against Property, and Crimes Against Society. Crimes against people are crimes in which the victim is present and directly involved in the offense. Crimes against property are generally crimes where the victim is not present or directly involved in the offense. Crimes against society are crimes that represent society's prohibitions on engaging in certain types of activity. Some of the following offense codes aren't classified in any of the above categories because they represent special activities unique to Oregon.

Oregon classifies crimes in four categories; Person (PE), Property (PR), Society (SO) and Oregon Specific Offense (ORSO). The PE crimes must have a person as a victim, PR crimes must have business and/or person victims, SO crimes report only Society as the victim and ORSO are subject to special consideration because they can have any of the above as victims. Most ORSO offenses are Society crimes so you'll need to see the section on Additional Data Elements Required by Offense (check the table of contents for the page number) at the back of the manual to determine which ones need additional data.

Offense Listing

Homicide

011	Willful Murder	PE
012	Aggravated Murder	PE
013	Negligent Manslaughter	PE
014	Negligent Homicide – Traffic	ORSO
015	Justifiable Homicide	PE

Rape

020	Forcible Rape	PE
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Robbery

031	Highway	PR
032	Business	PR
033	Service Station	PR
034	Conv. Store	PR
035	Residence	PR
036	Bank	PR
037	Car Jacking	PR
039	Other Robbery	PR

Assault

041	Aggravated Assault	PE
042	Attempted Murder	PE
043	Simple Assault	PE
044	Bomb Threat	PE
045	Intimidation /Other Criminal Threat	PE
046	Stalker	PE
047	Restraining Order Violation	PE
048	Reckless Endangering	PE

Burglary

051	Residence	PR
052	Business	PR
053	Other Structure	PR

Larceny

061	Pickpocket	PR
062	Purse Snatching	PR
063	Shoplifting	PR
064	Theft from a Motor Vehicle	PR
065	Theft of MV Parts/Accessories	PR
066	Theft of Bicycle	PR
067	Theft from Building	PR
068	From Coin Operated Machine	PR
069	All other Larceny	PR

Motor Vehicle Theft

071	Motor Vehicle Theft	PR
075	Unauthorized Entry into Motor Vehicle	PR

Arson

090	Arson	PR
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Counterfeiting/Forgery

100	Counterfeiting /Forgery	PR
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Fraud

111	No Account Check	PR
112	Account Closed Check	PR
113	Not Sufficient Funds Check	PR
114	Credit Card /Automatic Teller Machine	PR
115	By Deception /False Pretenses	PR
116	Of Services /False Pretenses	PR
117	Provide False Information to Law Enforcement	PR
119	Fraud – Other	PR
11C	Impersonation	PR
11D	Welfare Fraud	PR
11E	Wire Fraud	PR
11F	Identity Theft	PR
11G	Computer Crime	PR

Embezzlement

120	Embezzlement	PR
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Stolen Property

130	Stolen Property	PR
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Vandalism

140	Vandalism	PR
141	Crime Damage - damage to property as a result of a criminal act other than Arson or Vandalism	PR

Weapon Law Violations

151	Possess Illegal	SO
152	Carry Concealed	SO
153	Ex-con in Possession	SO
154	Shooting in Prohibited Area	SO
155	Explosives/Pyrotechnics	SO
159	Weapon Law – Other	SO

Prostitution

161	Engage in /Prostitution	SO
162	Promote	SO
163	Compel	SO
[164	Purchase/Human Trafficking	SO]
169	Prostitution – Other	SO

Sex Crimes

170	Pornography /Obscene Material	SO
171	Non-Force Rape	PE
172	Contribute to Sex Delinquency	PE
173	Physical Molest	PE
174	Obscene Phone Call	PE
175	Incest	PE
176	Exposer	PE
177	Forcible Sodomy	PE
178	Non-Force Sodomy	PE
179	Sex Crime-Other	PE
17B	Peeping Tom	SO
17C	Sexual Assault with an Object	PE
17D	Invasion of Personal Privacy	PE
17E	Unlawfully Being Where Minors Congregate	SO
17F	Unlawful Contact With a Minor	PE

Drug Law

180	Drug Law Violations	SO
181	Drug Paraphernalia	SO

Gambling

191	Bookmaking	SO
192	Numbers and Lottery	SO
193	Games	SO
194	Illegal Devices /Machines	SO
195	Illegal Payoff	SO
196	Sports Tampering	SO
199	Other - Gambling Activities	SO

Family Offense/Family Offense Non-Violent

201	Child Abandonment	PE
202	Child Neglect	PE
204	Non-Support	PE
205	Criminal Mistreatment	PE
209	Family - Other	PE

DUII			
	210	Driving Under Influence	SO
Tobacco			
	220	Minor in Possession - Tobacco	SO
Liquor Law			
	221	Minor in Possession – Alcohol	SO
	222	Illegal Liquor-Make, Sell, Possess	SO
	223	Illegal Establishment	SO
	224	Drinking in Public	SO
	225	Furnishing	SO
	226	Importing	SO
	227	License Violations	SO
	228	Minor on Premises	SO
	229	Liquor Law - Other	SO
Extortion/Blackmail			
	230	Extortion /Blackmail	PR
Disorderly Conduct			
	240	Disorderly Conduct	SO
Kidnapping			
	251	For Additional Criminal Purpose	PE & PR
	252	Hostage/Shield or Removal/Delay of Witness	PE & PR
	253	For Ransom	PE & PR
	254	Hi-Jack, Terrorist	PE & PR
	255	Custodial Interference	PE & PR
	256	Involuntary Servitude/Human Trafficking	PE & PR
	257	Commercial Sex Acts/Human Trafficking	PE & PR
	[257	Commerical Sex Acts/Human Trafficking	PE & PR]
All Other			
	261	Trespass	SO
	262	Escape from Your Custody	SO
	265	Animal Cruelty	SO
	266	Bribery	PR
	267	Animal Ordinances	SO
	268	Garbage Littering	SO
	269	Other	[PE or PR or] SO
Non Criminal Offenses			
	270	Non Criminal Domestic Disturbance	ORSO
Curfew			
	280	Curfew	SO
Runaway			
	290	Runaway (Juveniles only)	SO

Traffic Crime

391	Hit & Run - Misdemeanor	ORSO
392	Hit & Run - Felony	ORSO
393	Reckless Driving	ORSO
394	Eluding	ORSO
395	DWS /Revoked - Misdemeanor	ORSO
396	DWS /Revoked - Felony	ORSO
397	Fail to Display Operators License	ORSO

Fish Sport

411	Fishing License Violation	ORSO
412	Fishing Closed Season /Area	ORSO
413	Fishing Prohibited Hours /Methods	ORSO
414	Fishing Exceed Bag Limit	ORSO
415	Fishing Possession /Misdemeanor	ORSO
416	Fishing Possession /Felony	ORSO
419	Fishing - Other	ORSO

Fish Commercial

421	Fish - Commercial	ORSO
422	Fish - Closed Season /Area	ORSO
423	Fish Prohibited Hours /Methods	ORSO
424	Fish Possession - Misdemeanor	ORSO
425	Fish Possession - Felony	ORSO
426	Records Violations	ORSO
429	Fish - Other	ORSO

Fish Personal Use

431	License Violation	ORSO
432	Closed Season /Area	ORSO
433	Prohibited Methods	ORSO
434	Exceed Bag Limit	ORSO
435	Possession Violation	ORSO
439	Other	ORSO

Game

441	License Violation	ORSO
442	Closed Season /Area	ORSO
443	Prohibited Hours /Methods	ORSO
444	Casting Light	ORSO
445	Exceed Bag Limit	ORSO
446	Possession in Season - Misdemeanor	ORSO
447	Possession out Season - Misdemeanor	ORSO
448	Possession out Season - Felony	ORSO
449	Other	ORSO

Marine Violation

471	License Violation	ORSO
472	Insufficient Life Preservers	ORSO
473	Muffling	ORSO
474	Other Equipment Violation	ORSO
475	Operate Without Lights	ORSO
476	Reckless Operation	ORSO
477	Speeding	ORSO
478	Operate While Intoxicated	ORSO
479	Other	ORSO

Illegal Alien

500	Illegal Alien	ORSO
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Custody

511	Protective Custody	ORSO
512	Detox	ORSO
513	Mental	ORSO
514	Material Witness	ORSO

[No longer being used

~~Warrant~~

520	Warrant	ORSO}
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Failure to Register as Sex Offender

525	Failure to Register as Sex Offender	ORSO
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Stolen Motor Vehicle Recovered For Other Agency

530	Vehicle Recovered for Other Agency	PR ORSO
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Stolen Property Recovered For Other Agency

540	Property Recovered for Other Agency	PR ORSO
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Fugitive

550	[Warrant]Fugitive	ORSO
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Incident Reports

The data elements representing the O-NIBRS data structure have been grouped into distinct segments. These segment groupings provide the framework for reporting data to the state.

Law enforcement agencies collect detailed data regarding individual incidents and submit them as separate "reports" using prescribed data elements and data values. This incident report describes the incident, the details of offenses, victims, property, and arrestees. An incident report may consist of many possible combinations of circumstances ranging from a simple one offense, victim, and offender situation, to a complex set of multiple offenses, property losses, victims, offenders, and arrestees. In addition, each of the victims may not be involved in each of the offenses. In other words, one, some, or all of the victims may be connected to each applicable offense.

Incident reports are submitted for all incidents occurring within an agency's jurisdiction where an offense was committed. Each report is made up of six main segments, or groups of information, and three auxiliary segments. The six primary segments detail the Admin, Offenses, Victims, Property, Offenders and Arrestees associated with the case. The system will eventually handle and process all National Data Exchange (N-DEx) data elements. Contact us for more information on providing N-DEx elements outside of what is already collected in O-NIBRS.

The additional segments provide for the collection of information related to people and vehicles involved in the incident as well as narrative information. These segments include Names, Dates of Birth, Vehicle Makes, Models, etc. and incident narratives. This data will aid investigative research for the state's law enforcement agencies by directing the investigating agency to the agency reporting the incident.

The purpose of the agency segment is to collect information about the submitting law enforcement agency. The data is required for reporting employee and population information.

The data elements collected in each segment of information are detailed on the following pages.

Additional data elements will be included as the FBI moves forward with collection of data for the N-DEx System.

References are made to the National Incident Based Reporting System (NIBRS) manuals.

These manuals are: NIBRS – Volume 1 – Data Collection Guidelines and NIBRS – Volume 4 – Error Message Manual and will be referenced as NIBRS Vol. 1 and NIBRS Vol. 4, respectively.

Agency Segment

Each electronic data submission is accompanied by one segment containing information about the submitting agency. This information should be updated whenever a change occurs, but is required to be in the September data submission.

The data contained in the Agency Segment is used to ensure that reports of jurisdiction population and workforce are correct.

The data elements used in the Agency Segment are:

- A.1 ORI Number
- A.2 Agency Name
- A.3 Agency Mnemonic
- A.4 Agency Type
- A.5 Agency Administrator
- A.6 OUCR Representative's Name
- A.7 Phone Number
- A.8 Fax Number
- A.9 Reporting Media Type
- A.10 Regional System Name
- A.11 Agency Population
- A.12 Number of Sworn Males
- A.13 Number of Sworn Females
- A.14 Number of Civilian Males
- A.15 Number of Civilian Females
- A.16 Location Address
- A.17 Location City
- A.18 Location State
- A.19 Location Zip Code
- A.20 Mailing Address
- A.21 Mailing City
- A.22 Mailing State
- A.23 Mailing Zip Code
- A.24 Email Address of OUCR Representative

Note that this segment should be placed before any other segments.

Administrative Segment

Note that while Data Elements 1.1 (ORI Number) and 1.2 (Incident Number) are part of the Administrative Segment, they are repeated as the first two data elements in the Offense, Property, Victim, Offender, Arrestee, Individual, Individual Supplement and Vehicle Segments for the purpose of linking those segments to the Administrative Segment.

This segment contains administrative data that is applicable to the entire incident report. This is the master segment for the entire Incident report. Only one Administrative Segment may be submitted per incident. A complete incident record submission begins with an Administrative Segment and continues with the Offense, Property, Victim, Offender, Arrestee, and the Oregon specific People and Vehicle Index segments. Each segment is linked with the matching Administrative Segment by the agency's ORI and Incident Numbers.

The data elements used in the Administrative Segment are:

- 1.1 ORI Number
- 1.2 Incident Number
- 1.3 Incident Date
- 1.4 Report Date Indicator
- 1.5 Incident Hour
- 1.6 Cleared Exceptionally
- 1.7 Exceptional Clearance Date
- 1.8 County Code
- 1.9 Longitude
- 1.10 Latitude
- 1.11 Agency's Location Code
- 1.12 Incident Address
- 1.13 Incident Address City
- 1.14 Incident Address State
- 1.15 Incident Address Zip Code
- 1.16 Officer ID
- 1.17 Security Flag
- 1.18 Incident Status
- 1.19 Point of Contact (POC) – Name
- 1.20 POC – Phone
- 1.21 POC – Email
- 1.22 Reported Date
- 1.23 Cargo Theft

Offense Segment

Offense Segments are used to identify and describe the offenses involved in the incident (e.g., 090 Arson, 161 Prostitution, etc.). An Offense Segment is to be submitted for each of the (up to) ten most serious offenses in the incident. Refer to the "Offense Codes" chapter that lists the offenses by seriousness. Only one Offense Segment is to be submitted for each Offense Code even though there may have been more than one victim of the crime. At least one Offense Segment must be submitted for each Incident Report.

Example: In the same incident, the offender assaulted two persons by threatening them with a handgun. Only one Offense Segment should be submitted with "041" = Aggravated Assault entered into Data Element 2.1 (Offense Code). Note that two Victim Segments should also be submitted which are linked to this Offense Segment by entering "041" into Data Element 4.2 (Victim Connected to Offense Codes).

The data elements used in the Offense Segment are:

- 1.1 ORI Number
- 1.2 Incident Number
- 2.1 Offense Code
- 2.2 Offense Attempted/Completed
- 2.3 Oregon Revised Statute
- 2.4 Offender(s) Suspected of Using
- 2.5 Location Type
- 2.6 Number of Premises Entered
- 2.7 Method of Entry
- 2.8 Type of Criminal Activity
- 2.9 Type of Weapon/Force Involved
- 2.9 Automatic Weapon Indicator
- 2.10 Firearm Make Type
- 2.11 Knife Type Code
- 2.12 Offense Hate/Bias Code
- 2.13 Domestic Violence Indicator
- 2.14 Gang Involvement Indicator
- 2.15 Location Qualifier

Property Segment

Property Segments are used to describe the type, value, and quantity of property involved in the incident. A Property Segment is to be submitted for each Property Type Loss, etc. which occurred in the incident.

Property Segment data should only be entered for offenses classified as Crimes Against Property. Data elements 3.1 through 3.9 should show the Total losses, recoveries, seizures, quantity, etc. Submit only one Property Segment report for each type of loss, etc. This includes the situation when all "Stolen" property is "Recovered" and the value of the recovered property is the same. Two segments would be submitted, one for "Stolen" and the other for "Recovered."

The data elements used in the Property Segment are:

1.1	ORI Number
1.2	Incident Number
3.1	Property Type Loss, etc.
3.2	Property Description Category
3.3	Value of Property
3.4	Number of Property Items
3.5	Property Offense Code
3.6	Date Recovered
3.7	Suspected Drug Type
3.8	Estimated Drug Quantity
3.9	Type of Drug Measurement

Up to twenty (20) articles (e.g., "Aircraft," "Alcohol," "Automobiles," etc.) can be reported for each type of property loss/etc. If there was no property loss/etc., "1" = None is to be entered into Data Element 3.1 (Property Type Loss, etc.), and Data Elements 3.2 through 3.9 are to be left blank (except when the offense is a drug offense -see more detail in Section 3). If it is not known whether a property loss/etc. occurred, "8" = Unknown is to be entered into Data Element 3.1, and Data Elements 3.2 through 3.9 are to be left blank.

Victim Segment

Victim Segments are used to describe the victims involved in the incident (e.g., their age, sex, race, etc.). A separate Victim Segment is to be submitted for each of the (up to 999) victims involved in the incident. There must be at least one Victim Segment for each offense in the incident report.

The data elements used in the Victim Segment are:

- 1.1 ORI Number
- 1.2 Incident Number
- 4.1 Victim (Sequence) Number
- 4.2a Victim Connected to Offense Code(s)
- 4.2b Victim Connected to ORS(s)
- 4.3 Type of Victim
- 4.4 Age (of Victim)
- 4.5 Sex (of Victim)
- 4.6 Race (of Victim)
- 4.7 Ethnicity (of Victim)
- 4.8 Resident Status (of Victim)
- 4.9 Aggravated Assault/Homicide Circumstances
- 4.10 Additional Justifiable Homicide Circumstances
- 4.11 Type of Injury
- 4.12 Related Offender(s)
- 4.13 Relationship(s) of Victim to Offender(s)
- 4.14 LEOKA Type of Act
- 4.15 LEOKA Assignment Type
- 4.16 LEOKA Activity Type
- 4.17 LEOKA – Other Officer ORI

Offender Segment

Offender Segments are used to describe the offenders in the incident (e.g., their age, sex, race, etc.). An Offender Segment is to be submitted for each of the (up to 99) offenders involved in the incident. There must be at least one Offender Segment in each incident report.

The data elements used in the Offender Segment are:

- 1.1 ORI Number
- 1.2 Incident Number
- 5.1 Offender (Sequence) Number
- 5.2 Age (of Offender)
- 5.3 Sex (of Offender)
- 5.4 Race (of Offender)
- 5.5 Ethnicity (of Offender)

If nothing is known about the offender(s) -- i.e., no one saw the offender(s) and there were no suspects, so even the number of offenders is unknown -- then **00** is to be entered into the Offender Sequence Number (5.1) and Data Elements 5.2 through 5.4 are to be left blank.

Arrestee Segment

Arrestee Segments are used to report the apprehension of the persons who were arrested for the crimes reported. An Arrestee Segment is to be submitted for each of the (up to 99) arrestees involved in the incident. This segment describes the individuals arrested for offenses in an incident. If there were no arrestees, this segment should not be submitted. The Arrestee Segment describes the arrestee (e.g., age, sex, race, etc.) and the circumstances of the arrest.

The data elements used in the Arrestee Segment are:

- 1.1 ORI Number
- 1.2 Incident Number
- 6.1 Arrestee (Sequence) Number
- 6.2 Arrest (Transaction) Number
- 6.3 Arrest Date
- 6.4 Type of Arrest
- 6.5 Multiple Clearance Indicator
- 6.6 Arrest Offense Code
- 6.7 Arrestee Was Armed With
- 6.8 Date of Birth (of Arrestee)
- 6.9 Age (of Arrestee)
- 6.10 Sex (of Arrestee)
- 6.11 Race (of Arrestee)
- 6.12 Ethnicity (of Arrestee)
- 6.13 Resident Status (of Arrestee)
- 6.14 Disposition of Arrestee Under 18
- 6.15 Drug Codes
- 6.16 DUI Intoxicant Type
- 6.17 Breath Analyzer Results

Individual Segment

Individual Segments (I & H) are used to collect information related to each person involved in the incident being reported. The Individual Type indicates how the individual was involved in the case, i.e., a Victim, Arrestee, Offender, or Person of Interest (other).

The data elements used in the Individual Segment are:

- 1.1 ORI Number
- 1.2 Incident Number
- I.1 Individual Type
- I.2 Individual (Sequence) Number
- I.3 Name
- I.4 Date of Birth (of Individual)
- I.5 Age (of Individual)
- I.6 Sex (of Individual)
- I.7 Race (of Individual)
- I.8 Ethnicity (of Individual)
- I.9 Resident Status (of Individual)
- I.10 Hair Color
- I.11 Eye Color
- I.12 Skin Color
- I.13 Height
- I.14 Weight
- I.15 Scars, Marks, and Tattoos
- I.16 Gang Affiliation Code
- I.17 Corrections Indicator
- I.18 Registered Sex Offender Flag
- I.19 Alias

Data elements I.1 (Individual Type) and I.2 (Individual Sequence Number) combine to uniquely identify the individual within the incident report.

Individual Supplemental Segment

The data elements used in the Individual Supplemental Segment are:

1.1	ORI Number
1.2	Incident Number
I.1	Individual Type
I.2	Individual (Sequence) Number
H.1	Individual Mailing Address
H.2	Individual City
H.3	Individual State
H.4	Individual Zip Code – with +4
H.5	Individual Telephone Number
H.6	Individual Occupation
H.7	Personal Identification Number
H.8	Personal Identification Type
H.9	Personal Identification Issuing Authority
H.10	Citizenship
H.11	Individual Residence Country Code

Vehicle Segment

The Vehicle Segment gathers information related to vehicles involved in the incident. A vehicle should be submitted only once per incident with appropriate codes. If no vehicle information is available, no Vehicle Segment should be submitted.

The data elements used in the Vehicle Segment are:

1.1	ORI Number
1.2	Incident Number
V.1	Vehicle (Sequence) Number
V.2	License Number
V.3	License State
V.4	License Year
V.5	License Type
V.6	Vehicle Identification Number (VIN)
V.7	Vehicle Year
V.8	Vehicle Make
V.9	Vehicle Model
V.10	Vehicle Style
V.11	Vehicle Color
V.12	Vehicle Type
V.13	Recovered Vehicle Condition
V.14	Vehicle Involvement Role Code

Zero Reporting Segment

The zero reporting segment should only be submitted when no other segments are submitted. It is a confirmation that there was no activity to report for the month.

- 1.1 ORI Number
- 0.1 Incident Number
- 0.2 Zero Report Month
- 0.3 Zero Report Year

Note that when submitting this segment, the incident number must be filled with all zeros (0). Also, no other incident segments may be submitted. The only segment that may be submitted is an agency segment.

Narrative Segment

The Narrative segment is used to report a brief summary of the incident. This segment is required when reporting an incident of homicide (011, 012, 013, 014 or 015) or an incident determined to be a bias crime. The narrative segment is optional for all other incidents.

- 1.1 ORI Number
- 1.2 Incident Number
- N.1 Narrative

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Data Element Definitions

The "data elements" and "data values" set forth in this section represent those which are required to satisfy the requirements of the Oregon reporting system. Agencies participating in the O-NIBRS program must be able to collect incident data according to the following specifications.

Data Elements

"Data elements" are the data fields used to describe the victims, offenders, arrestees, and circumstances of criminal incidents and arrests. Examples are: "Incident Number," "Offense Code," "Type of Victim," and "Age of Offender."

Some data elements are required to be reported, i.e., they are "Required." Others may be reported at the option of the agency submitting the report, i.e., they are "Optional."

Data Values

"Data values" are the specific codes which are allowed to be entered into the data elements. Each code appears in bold print, followed by its underlined translation. Examples are: "M" = Male, "F" = Female, and "U" = Unknown, which are the data values allowed in the "Sex" data elements; and "W" = White, "B" = Black, "I" = American Indian/Alaskan Native, "A" = Asian/Pacific Islander, and "U" = Unknown allowed in the Race data elements. The data values for each data element follow the data element description.

If more than one of the data values associated with a data element would apply to the situation, use the most specific one. For example, a 7-Eleven store could be described in Data Element 2.4 (Location Type) as a "05" = Commercial/Office Building, "07" = Convenience Store, or "12" = Grocery/Supermarket. However, since "07" = Convenience Store is the most specific description, it should be used.

Furthermore, some data elements allow for the entry of more than one data value. For example, Data Element 2.7 (Type Criminal Activity) allows up to three (3) types of activity to be entered for each offense. If in a drug case, the offenders had grown marijuana and distributed it by having children sell it at school, the data values of "C" = Cultivating/Manufacturing/Publishing, "D" = Distributing/Selling, and "E" = Exploiting Children should be entered.

[\[Description of Data Elements Detailed Data Element Descriptions\]](#)

The following data elements and data values are used to report incidents and arrests involving offenses. A complete description of each data element is given on the following pages.

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AGENCY SEGMENT

A.1 ORI Number

The ORI number is the six character NCIC Originating Agency Identifier Number that has been assigned to the reporting agency. The complete number is unique within the nation and indicates the location of the incident. [\[Oregon ORI's are formatted like OR0240200; for Oregon O-NIBRS reporting you'll want to extract the right six digits as the ORI in the input data. For example: OR0240200 would look like 240200 in the input data.\]](#)

Format: 6 Alpha Numeric
Occurrences: 1/ Submission
Mandatory: Yes

A.2 Agency Name

This is the literal name of the reporting agency. This field is used as the description of the Agency's ORI Number when agency information is printed or displayed.

Format: 30 Alpha Numeric
Occurrences: 1/ Submission
Mandatory: Yes

A.3 Agency Mnemonic

The agency mnemonic is a three character abbreviation of the agency's name. This terminal and printer address is assigned by LEDES. It is used to direct communication through the LEDES switching system.

Format: 4 Alpha Numeric
Occurrences: 1/ Submission
Mandatory:: Yes

[NOTE: As of Fall of 2013 we are no longer collecting some of the Agency information section A.3 – A.24 from the input data; agencies need to notify the OUCR unit when this information changes. See section A. 12 for information regarding Employee Counts.]

A.4 Agency Type

The agency type is a two character code that classifies the agency as a specific type of law enforcement agency. The agency type code is used when reports are generated for specific agency types. It is also used when the agency type determines the order in which agencies are printed on reports.

Format:	2 Alpha Numeric
Occurrences:	1/ Submission
Mandatory:	Yes
Data Values:	PD Police Department
	SO Sheriff's Office
	SP State Police
	LC Liquor Control Commission

[NOTE: As of Fall of 2013 we are no longer collecting some of the Agency information section A.3 – A.24 from the input data; agencies need to notify the OUCR unit when this information changes. See section A. 12 for information regarding Employee Counts.]

A.5 Agency Administrator

This data element is the name of the person who is the chief, sheriff, or administrator of the agency.

Format: 30 Alpha Numeric, (first name last name)
Occurrences: 1/ Submission
Mandatory: Yes

[NOTE: As of Fall of 2013 we are no longer collecting some of the Agency information section A.3 – A.24 from the input data; agencies need to notify the OUCR unit when this information changes. See section A. 12 for information regarding Employee Counts.]

A.6 OUCR Representative's Name

This data element is the name of the person responsible for the agency's OUCR reporting. This field is used by the OUCR operations staff to identify the agency's primary contact person regarding OUCR reporting matters.

Format: 30 Alpha Numeric, (first name last name)
Occurrences: 1/ Submission
Mandatory: Yes

[NOTE: As of Fall of 2013 we are no longer collecting some of the Agency information section A.3 – A.24 from the input data; agencies need to notify the OUCR unit when this information changes. See section A. 12 for information regarding Employee Counts.]

A.7 Phone Number

The agency telephone number field includes the area code, prefix, suffix, and extension of the agency's telephone number. It is used to facilitate communications between O-NIBRS operations and the reporting agency.

Format: 14 Numeric

Occurrences: 1/ Submission

Mandatory: Yes

Example: 50337830570000 Area code/prefix/phone number/extension number or zeros

[NOTE: As of Fall of 2013 we are no longer collecting some of the Agency information section A.3 – A.24 from the input data; agencies need to notify the OUCR unit when this information changes. See section A. 12 for information regarding Employee Counts.]

A.8 Fax Number

The agency fax number field includes the area code, prefix, suffix, and extension of the agency's telephone number. It is used to facilitate communications between O-NIBRS operations and the reporting agency.

Format: 14 Numeric

Occurrences: 1/ Submission

Mandatory: Yes

Example: 50337830570000 Same format as phone number

[NOTE: As of Fall of 2013 we are no longer collecting some of the Agency information section A.3 – A.24 from the input data; agencies need to notify the OUCR unit when this information changes. See section A. 12 for information regarding Employee Counts.]

A.9 Reporting Media Type

The reporting media code will describe the media on which the reporting agency submits its O-NIBRS data.

Format: 2 Alpha Numeric
Occurrences: 1/ Submission
Mandatory: Yes
Data Values: EM Electronic Transfer

[NOTE: As of Fall of 2013 we are no longer collecting some of the Agency information section A.3 – A.24 from the input data; agencies need to notify the OUCR unit when this information changes. See section A. 12 for information regarding Employee Counts.]

A.10 Regional System Name

The regional system name describes the system that provides law enforcement information and communication services to the reporting agency.

Format: 8 Alpha Numeric
Occurrences: 1/ Submission
Mandatory: Yes
Data Values: AIRS
CLASS
NONE = Not Applicable
OSP
PPBS
SOLAR
SOJIC
COPS (Deschutes County)

[NOTE: As of Fall of 2013 we are no longer collecting some of the Agency information section A.3 – A.24 from the input data; agencies need to notify the OUCR unit when this information changes. See section A. 12 for information regarding Employee Counts.]

A.11 Agency Population

This data element is used to record the population count of each reporting agency's jurisdiction.

Format: 9 Numeric

Occurrences: 1/ Submission

Mandatory: NO Entered by LEDS/OUCR from Portland State University population estimates as of July 1, current year.

Edits: All of the agencies must have a population greater than zero except for OLCC and State Police.

[NOTE: This information is provided by Portland State University from Census records.]

[NOTE: As of Fall of 2013 we are no longer collecting some of the Agency information section A.3 – A.24 from the input data; agencies need to notify the OUCR unit when this information changes. See section A. 12 for information regarding Employee Counts.]

A.12 Number of Sworn Males

This data element is used to record the number of sworn male officers employed by the reporting agency. This number may include jail personnel **only** if they are sworn law enforcement officers who have authority to investigate crimes and make arrests outside of the jail. The employee count is used to produce reports used by the state and FBI. A value of 0 (zero) is acceptable for agencies who have disbanded. [INCLUDE: Full-time criminal law enforcement officers, Chief, Sheriff, Superintendent and (paid) recruits, jail staff WITH patrol duties), part-time employees job sharing a single position. DO NOT count or include in SWORN count: Non-sworn officers and staff, animal control, reserve or part-time officers].

Format: 4 Numeric
Occurrences: 1/ Submission
Mandatory: Yes

[NOTE: As of Fall of 2013 we are no longer collecting this information from the input data; agencies will need to directly enter the information into the O-NIBRS website.]

A.13 Number of Sworn Females

This data element is used to record the number of sworn female officers employed by the reporting agency. This number may include jail personnel **only** if they are sworn law enforcement officers who have authority to investigate crimes and make arrests outside of the jail. The employee count is used to produce reports used by the state and FBI. A value of 0 (zero) is acceptable for agencies who have disbanded. [INCLUDE: Full-time criminal law enforcement officers, Chief, Sheriff, Superintendent and (paid) recruits, jail staff WITH patrol duties), part-time employees job sharing a single position. DO NOT count or include in SWORN count: Non-sworn officers and staff, animal control, reserve or part-time officers].

Format: 4 Numeric
Occurrences: 1/ Submission
Mandatory: Yes

[NOTE: As of Fall of 2013 we are no longer collecting this information from the input data; agencies will need to directly enter the information into the O-NIBRS website.]

A.14 Number of Civilian Males

This data element is used to record the number of full-time civilian males employed by the reporting agency. This number includes personnel who provide direct support for law enforcement officers such as records staff, dispatchers and administrative staff. The employee count is used to produce reports used by the state and FBI. A value of 0 (zero) is acceptable for agencies who have disbanded. INCLUDE: Full-time criminal law enforcement support employees. (Records, dispatch, clerical and other administrative office staff, Jail (WITHOUT Patrol Duties), part-time employees job sharing a single position. DO NOT count or include: Part-time employees or employees not paid from law enforcement funds such as school crossing guards.,etc.

Format: 4 Numeric
Occurrences: 1/ Submission
Mandatory: Yes

[NOTE: As of Fall of 2013 we are no longer collecting this information from the input data; agencies will need to directly enter the information into the O-NIBRS website.]

A.15 Number of Civilian Females

This data element is used to record the number of full-time civilian female employed by the reporting agency. This number includes personnel who provide direct support for law enforcement officers such as records staff, dispatchers and administrative staff. The employee count is used to produce reports used by the state and FBI. A value of 0 (zero) is acceptable for agencies who have disbanded. INCLUDE: Full-time criminal law enforcement support employees. (Records, dispatch, clerical and other administrative office staff, Jail (WITHOUT Patrol Duties), part-time employees job sharing a single position. DO NOT count or include: Part-time employees or employees not paid from law enforcement funds such as school crossing guards.,etc.

Format: 4 Numeric
Occurrences: 1/ Submission
Mandatory: Yes

[NOTE: As of Fall of 2013 we are no longer collecting this information from the input data; agencies will need to directly enter the information into the O-NIBRS website.]

A.16 Location --Street Address

This data element is used to capture the address of the agency's location.

Format: 30 Alpha Numeric
Occurrences: 1/ Submission
Mandatory: Yes

[NOTE: As of Fall of 2013 we are no longer collecting some of the Agency information section A.3 – A.24 from the input data; agencies need to notify the OUCR unit when this information changes. See section A. 12 for information regarding Employee Counts.]

A.17 Location City

This data element is used to capture the city where the agency is located.

Format: 15 Alpha Numeric
Occurrences: 1/ Submission
Mandatory: Yes

[NOTE: As of Fall of 2013 we are no longer collecting some of the Agency information section A.3 – A.24 from the input data; agencies need to notify the OUCR unit when this information changes. See section A. 12 for information regarding Employee Counts.]

A.18 Location State

This data element is used to capture the state where the agency is located.

Format: 2 Alpha
Occurrences: 1/ Submission
Mandatory: Must be = OR

[NOTE: As of Fall of 2013 we are no longer collecting some of the Agency information section A.3 – A.24 from the input data; agencies need to notify the OUCR unit when this information changes. See section A. 12 for information regarding Employee Counts.]

A.19 Location Zip Code

This data element is used to capture the zip code where the agency is located.

Format: 10 Alpha/Numeric
Occurrences: 1/ Submission
Mandatory: Yes **Example:** 97304-0000

[NOTE: As of Fall of 2013 we are no longer collecting some of the Agency information section A.3 – A.24 from the input data; agencies need to notify the OUCR unit when this information changes. See section A. 12 for information regarding Employee Counts.]

A.20 Mailing Street Address

This data element is used to capture the mailing address of the agency.

Format: 30 Alpha Numeric
Occurrences: 1/ Submission
Mandatory: Yes

[NOTE: As of Fall of 2013 we are no longer collecting some of the Agency information section A.3 – A.24 from the input data; agencies need to notify the OUCR unit when this information changes. See section A. 12 for information regarding Employee Counts.]

A.21 Mailing City

This data element is used to capture the city of the agency's mailing address.

Format: 15 Alpha Numeric
Occurrences: 1/ Submission
Mandatory: Yes

[NOTE: As of Fall of 2013 we are no longer collecting some of the Agency information section A.3 – A.24 from the input data; agencies need to notify the OUCR unit when this information changes. See section A. 12 for information regarding Employee Counts.]

A.22 Mailing State

This data element is used to capture the state of the agency's mailing address.

Format: 2 Alpha
Occurrences: 1/ Submission
Mandatory: Must be = OR

[NOTE: As of Fall of 2013 we are no longer collecting some of the Agency information section A.3 – A.24 from the input data; agencies need to notify the OUCR unit when this information changes. See section A. 12 for information regarding Employee Counts.]

A.23 Mailing Zip Code

This data element is used to capture the zip code of the agency's mailing address.

Format: 10 Alpha/Numeric
Occurrences: 1/ Submission
Mandatory: Yes **Example:** 97304-0000

[NOTE: As of Fall of 2013 we are no longer collecting some of the Agency information section A.3 – A.24 from the input data; agencies need to notify the OUCR unit when this information changes. See section A. 12 for information regarding Employee Counts.]

A.24 OUCR Representative E-Mail

This data element is used to capture the email address of the agency's OUCR Representative.

Format: 50 Alpha/Numeric
Occurrences: 1/ Submission
Mandatory: Yes

[NOTE: As of Fall of 2013 we are no longer collecting some of the Agency information section A.3 – A.24 from the input data; agencies need to notify the OUCR unit when this information changes. See section A. 12 for information regarding Employee Counts.]

ADMINISTRATIVE SEGMENT

1.1 ORI Number

The ORI number is the nine character NCIC Originating Agency Identifier Number that has been assigned to the reporting agency. The complete number is unique within the nation and indicates the location of the incident

- Format:** 6 Alpha Numeric
- Occurrences:** 1/ Incident
- Mandatory:** Yes
- Edits:** Must be a valid 6 character ORI number.
Consists of the last 6 digits of the 9-digit ORI.

Example: OR0030200 is entered as 030200

1.2 Incident Number

The incident number is the unique identifier for each incident in a reporting agency's jurisdiction. It is assigned by the reporting agency and is sometimes referred to as the case number. The system will accept 12 character incident numbers however any number of characters up to 12 will be accepted, incident numbers less than 12 should be right-filled with blanks.

Format:	12 Alpha Numeric
Occurrences:	1/ Incident
Mandatory:	Yes
Edits:	<ol style="list-style-type: none">1) Must be left-justified with blank right-fill if less than 12 characters in length.2) Valid character combinations can include A-Z, 0-9 and the '-'. For example, 09-1234SC is valid, but 09+1234*SC is invalid.3) Cannot have embedded "blanks" between the first and last character entered.4) For each submitting agency, as identified in "1.1 ORI Number" above, the value must be a unique number. This means that no two incidents can have the same incident number. Some agencies ensure uniqueness by prefixing the incident number with a two-digit year followed by a number starting with 1, while others just increment the number by 1 for each new incident.

1.3 Incident Date

The incident date is the date when the incident occurred or started. The date value should be entered as YYYYMMDD. It may not exceed the current date or be before January 1, 1989.

If the actual incident date is not known, the date of the report may be entered and an **R** placed in the Report Date Indicator field.

Format: 8 Numeric / YYYYMMDD

Occurrences: 1/ Incident

Mandatory: Yes

- Edits:**
- 1) Each component of the date must be valid; that is, months must be 01-12, days must be 01-31, and year must include the century (i.e., 19xx, 20xx). In addition, days cannot exceed maximum for the month (e.g., June cannot have 31 days). The date cannot exceed the current date.
 - 2) The date cannot be earlier than 01/01/1989
 - 3) The date cannot be later than the year and month the file represents. For example, the January 2011 file cannot contain incidents happening later than this date.

Note: If the incident occurred at exactly midnight, enter the Incident Date as if the time was 1 minute past midnight. For example, if the crime occurred at exactly midnight on Thursday, enter Friday's date.

1.4 Report Date Indicator

A value of **R** is entered whenever a report date is submitted in the place of the incident date.

Format: 1 Alpha
Occurrences: 1/ Incident
Mandatory: No, default = "blank"

1.5 Incident Hour

The incident hour is the time when the incident occurred or started. The value is entered into 24 hour military clock format.

- Format:** 2 Alpha/Numeric
- Occurrences:** 1/ Incident
- Mandatory:** Conditional, if known must be entered
- Edits:** If entered, it must be "00" through "23", "DY" or "NT"
Blank = Unknown

1.6 Cleared Exceptionally

The clearance indicator is a code used to indicate the reason that the incident is being exceptionally cleared. An unfounded incident cannot be cleared exceptionally. If the incident is still being investigated or the incident is cleared by arrest, a value of **N** should be entered.

Format:	1 Alpha												
Occurrences:	1/ Incident												
Mandatory:	Conditionally required												
Edits:	<ol style="list-style-type: none">1) Must be a valid code.2) Cannot be "N" = Not Applicable if Exceptional Clearance Date is entered.3) When a value other than "N" = Not Applicable is entered, there can be no Arrestee Segments associated with the Incident Report.												
Data Values:	<table><tr><td>A</td><td>Death of Offender</td></tr><tr><td>B</td><td>Prosecution Declined</td></tr><tr><td>C</td><td>Extradition Denied</td></tr><tr><td>D</td><td>Victim Refused to Cooperate</td></tr><tr><td>E</td><td>Juvenile/ No Custody</td></tr><tr><td>N</td><td>Not Applicable</td></tr></table>	A	Death of Offender	B	Prosecution Declined	C	Extradition Denied	D	Victim Refused to Cooperate	E	Juvenile/ No Custody	N	Not Applicable
A	Death of Offender												
B	Prosecution Declined												
C	Extradition Denied												
D	Victim Refused to Cooperate												
E	Juvenile/ No Custody												
N	Not Applicable												

1.7 Exceptional Clearance Date

If the incident was cleared by exceptional means, the date the clearance took place should be entered in this data element.

- Format:** 8 character date in this format or blank YYYYMMDD
- Occurrences:** 1/ Incident
- Mandatory:** Conditional
- Edits:**
- 1) Each component of the date must be valid; that is, months must be 01-12, days must be 01-31, and year must include the century (i.e., 19xx, 20xx). In addition, days cannot exceed maximum for the month (e.g., June cannot have 31 days). The date cannot exceed the current date.
 - 2) The clearance date cannot be earlier than the incident date.
 - 3) Must be present if case was cleared exceptionally per data value code in Cleared Exceptionally field.

1.8 County Code

The incident county code identifies the county in which the incident occurred. For agencies whose jurisdiction crosses county boundaries, a county code must be entered if different from the agency's primary code.

Format: 2 Numeric

Occurrences: 1/ Incident

Mandatory: Yes

Edits: Must be a valid code.

Data Values:

01	Baker	02	Benton
03	Clackamas	04	Clatsop
05	Columbia	06	Coos
07	Crook	08	Curry
09	Deschutes	10	Douglas
11	Gilliam	12	Grant
13	Harney	14	Hood River
15	Jackson	16	Jefferson
17	Josephine	18	Klamath
19	Lake	20	Lane
21	Lincoln	22	Linn
23	Malheur	24	Marion
25	Morrow	26	Multnomah
27	Polk	28	Sherman
29	Tillamook	30	Umatilla
31	Union	32	Wallowa
33	Wasco	34	Washington
35	Wheeler	36	Yamhill

1.9 Longitude

If known, the longitude based upon the incident location should be entered here.

Format: 10 Numeric
Occurrences: 1/ Incident
Mandatory: No

1.10 Latitude

If known, the latitude based upon the incident location should be entered here.

Format: 10 Numeric
Occurrences: 1/ Incident
Mandatory: No

1.11 Agency's Location Code

The location codes submitted are defined by each reporting agency. The agency is to decide the most logical way to dissect their jurisdiction into meaningful areas and assign a corresponding code.

This data is used to provide summarized data to the submitting agency.

Format: 9 [Alpha]Numeric
Occurrences: 1/ Incident
Mandatory: No

1.12 Incident Address

This data element is used to capture the address where the incident occurred.

Format: 30 Alpha Numeric
Occurrences: 1/ Incident
Mandatory: Yes

1.13 Incident City

This data element is used to capture the city of the address where the incident occurred.

Format: 15 Alpha Numeric
Occurrences: 1/ Incident
Mandatory: Yes

1.14 Incident State

This data element is used to capture the state of the address where the incident occurred.

Format: 2 Alpha
Occurrences: 1/ Incident
Mandatory: Yes, default = OR

1.15 Incident Zip Code

This data element is used to capture the zip code of the address where the incident occurred. The zip code plus the four digit extension may be entered.

Format: 10 Alpha/Numeric
Occurrences: 1/ Incident
Mandatory: Yes Example: 97304-0000

1.16 Officer ID

This field contains the ID number of the officer reporting the incident. The officer ID numbers are assigned by each reporting agency.

Format: 5 Alpha Numeric
Occurrences: 1/ Incident
Mandatory: No

1.17 Security Flag

This field contains the indicator for green, yellow or red security.

Format:	1 Alpha Numeric
Occurrences:	1/ Incident
Mandatory:	Yes
Edits:	Must be a valid code.
Data Values:	G Green – Unrestricted Access Y Yellow – Pointer Based Access R Red – Restricted Access
Definitions:	<p>Green: <u>Law enforcement</u> agencies with appropriate access authority will have access to the full record and all data elements within the record. For investigative data-sharing purposes, all agencies are encouraged to code their records as Green. All records will be considered Green unless otherwise marked.</p> <p>Yellow: <u>Law enforcement</u> agencies with appropriate access authority will only receive Point Of Contact (POC) information if an inquiry “hits” on a record with a Yellow security flag. In N-DEX agencies that enter records with a Yellow security flag may specify certain investigators or sharing groups to have full access to the record. All others will only receive the record’s POC information.</p> <p>Red: <u>Law enforcement</u> agencies with appropriate access authority will not receive any indication that a record exists if an inquiry “hits” on a record with a Red security flag. If an inquiry is made on a record that has a Red security flag, the owner of the record will receive a notification from N-DEX that an inquiry was made. Agencies are strongly encouraged to use the Red security flag sparingly and limit it to only the most sensitive of records where dissemination of the information could compromise an on-going, confidential investigation.</p>
Caveat:	Regardless of which security flag is used, no data that could identify a person, address, business, vehicle or other sensitive information will ever be made available to the public or any other entity without the appropriate access authority. The only information to be made available to those without proper authority will be statistical information, just as it has been in Oregon since 1973.

1.18 Case Status Indicator

This field contains the case status indicator.

Format:	1 Alpha Numeric
Occurrences:	1/ Incident
Mandatory:	Yes
Edits:	<ol style="list-style-type: none">1) Must be a valid code.2) When value is "A" or "T" = Cleared by Arrest, record must include at least 1 Arrestee Segment.3) When value is "E" = Cleared by Exception, data element 1.6 "Cleared Exceptionally" cannot have a data value of "N" = Not Applicable.4) When value is "E" – Cleared by Exception, data element 1.7 "Exceptional Clearance Date" must have a value.
Data Values:	<p>A Cleared by Arrest (by Your Agency)</p> <p>C Administratively Closed: Closure of a case because investigation cannot proceed for some reason. For example, the victim of a crime may be unavailable for interview due to being out of the country for a prolonged period of time. An Administratively Closed case may be re-opened at a later date. Administratively closing a case does not "clear" the case.</p> <p>E Cleared by Exception: – See 1.6 for details.</p> <p>N Inactive: All leads in a case have been investigated and the investigation cannot move forward. The case is set aside until new leads are developed. A "cold case". Giving a case an Inactive status does not "clear" the case.</p> <p>O Open</p> <p>P Pending: The investigation is awaiting additional anticipated information. For example, forensic evidence has been sent to the crime lab and investigators are waiting for results before moving forward. A Pending case has not been "cleared". It is an open case where investigation has been discontinued or reduced for a short period and will resume upon receipt of expected information, return of a witness for interview, etc.</p> <p>R Re-opened</p> <p>T Cleared by Arrest (by Another Agency)</p> <p>U Unfounded</p>

1.19 Point of Contact - Name

This field contains the name of the Point of Contact for this incident.

Format: 30 Alpha Numeric

Occurrences: 1/ Incident

Mandatory: Conditional

Edits: If blank - field will be populated with the agency OUCR Representative information from the Agency record.

1.20 Point of Contact - Phone

This field contains the phone number of the Point of Contact for this incident.

Format: 10 Alpha Numeric

Occurrences: 1/ Incident

Mandatory: Conditional

Edits: If blank - field will be populated with the agency OUCR Representative information from the Agency record.

1.21 Point of Contact - Email

This field contains the email address of the Point of Contact for this incident.

Format: 40 Alpha Numeric

Occurrences: 1/ Incident

Mandatory: Conditional

Edits: If blank - field will be populated with the agency OUCR Representative information from the Agency record.

1.22 Reported Date

The reported date is the date when the incident was reported to authorities. The date value should be entered as YYYYMMDD. It may not exceed the current date or be before January 1, 1989.

If the actual incident date is not known, the date of the report may be entered and an **R** placed in the Report Date Indicator field (1.4).

Format: 8 Numeric / YYYYMMDD

Occurrences: 1/ Incident

Mandatory: No, optional

- Edits:**
- 1) Each component of the date must be valid; that is, months must be 01-12, days must be 01-31, and year must include the century (i.e., 20xx). In addition, days cannot exceed maximum for the month (e.g., June cannot have 31 days). The date cannot exceed the current date.
 - 2) The date cannot be earlier than 01/01/1989
 - 3) The date cannot be later than the year and month the file represents. For example, the January 2008 file cannot contain incidents happening later than the last day of that month.

Note: If the incident occurred at exactly midnight, enter the Incident Date as if the time was 1 minute past midnight. For example, if the crime occurred at exactly midnight on Thursday, enter Friday's date.

1.23 Cargo Theft

This data element is to be used to indicate whether or not the incident involved a cargo theft. This data element must be entered when the incident has at least one of the allowed offenses.

[Cargo Theft is defined as the theft of product being commercially transported.]

- Format:** 1 Alpha
- Occurrences:** 1/ Incident
- Mandatory:** Conditional
- Edits:**
- 1) Must be entered if incident includes one of the following offenses:
 - 03X Robbery – (all forms)
 - 05X Burglary – (all forms)
 - 064 Larceny - Theft From Motor Vehicle
 - 067 Larceny - Theft From Building
 - 069 Larceny - All Other Larceny
 - 071 Motor Vehicle Theft
 - 114 Fraud – Credit Card / Automatic Teller Machine
 - 115 Fraud – By Deception / False Pretenses
 - 116 Fraud – Of Services / False Pretenses
 - [117 [Fraud – False Info to Law Enforcement](#)]
 - 119 Fraud - Other
 - 11C Fraud - Impersonation
 - 11E Fraud – Wire Fraud
 - [11F [Fraud – Identity Theft](#)]
 - 120 Embezzlement
 - 230 Extortion / Blackmail
 - 266 All Other - Bribery
 - 2) Must be: Y or N
 - 3) Otherwise blank

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OFFENSE SEGMENT

2.1 Offense Code

The offense codes describe the offense(s) that occurred during an incident.

Format:	3 Alpha Numeric
Occurrences:	Up to 10/ Incident
Mandatory:	Yes
Edits:	Must be a valid code.
Data Values:	See the section titled Offense Codes for a complete listing of valid offenses.

2.2 Offense Attempted/ Completed

This flag indicates whether or not the specified offense was completed or just attempted.

Format:	1 Alpha				
Occurrences:	1/ Offense				
Mandatory:	Yes				
Edits:	<ol style="list-style-type: none">1) Must be a valid code.2) If "A" = Attempted is entered and Offense Code is a "Crime Against Property," Property Type Loss, etc. must be "1" = None or "8" = Unknown. If one or more property offenses is "C" = Completed, ignore this edit.3) If the Offense Code is a "Crime Against Property," Kidnapping (25x), Gambling (19x), or Drug Law Violation (18x), and Offense Attempted/Completed is "C" = Completed, a Property Segment must be sent with a valid code in Property Type Loss, etc..4) If the Offense Code is an Assault (04x) or Homicide (01x) offense, the offense must be "C" = Completed.				
Data Values:	<table><tr><td>A</td><td>Attempted</td></tr><tr><td>C</td><td>Completed</td></tr></table>	A	Attempted	C	Completed
A	Attempted				
C	Completed				

2.3 Oregon Revised Statute

The Oregon Revised Statute associated with the UCR offense code. The first four characters are followed by the period and then the last 3 characters (E.G. 016 95). When the ORS is only 6 digits (which is the norm), the first character should be padded with a zero. [\[Many agencies have their own local ordinances that will be reported as offenses, but we are unable to enter all the local ordinances, so those will need to be reported to the state as statute 0221.926.\]](#)

Format: 8 Alpha/numeric (i.e., 123A.123)
Occurrences: 1/ Offense
Mandatory: [\[Yes-Optional\]](#)

2.4 Offender(s) Suspected of Using

This data element is used to indicate if any of the offenders in the incident were suspected of consuming alcohol or using drugs or narcotics during or shortly before the incident, or of using a computer or computer equipment to perpetrate the crime. You may enter up to three different entries for each offense.

Format:	1 Alpha
Occurrences:	Up to 3/ Offense
Mandatory:	Yes
Edits:	1) Must be a valid code. 2) If more than one code entered, cannot be a duplicate. 3) Value "N" = Not Applicable is mutually exclusive with any other value entered, i.e., "N" is to be entered only if no other code applies.
Data Values:	A Alcohol B Burglar Tools [(not sent to FBI/NIBRS)] C Computer Equipment D Drugs/ Narcotics N Not Applicable

2.5 Location Type

The type of location where the offense occurred is described using this field. If the location can be described using more than one code, use the one that best describes the location.

Format:	2 Numeric
Occurrences:	1/ Offense
Mandatory:	Yes
Edits:	Must be a valid code.
Data Values:	Dwelling
	10 Single Family Residence
	11 Apartment / Plex / Condominium
	12 Club/ Dormitory / Rooming House
	13 Cabin
	14 Hotel / Motel
	15 Shelter – Mission / Homeless
	16 Halfway House / Transitional
	Public Buildings
	20 Public Safety Facility / Jail / Prison
	21 Government Office / Service
	22 Public School (Elementary/Secondary)
	23 Auditorium / Stadium / Arena / Coliseum
	24 Airport/ Depot / Bus / Train Terminal
	25 Church / Synagogue / Temple
	26 Private School (Elementary / Secondary)
	27 Hospital
	28 Military Facility
	29 Museum
	92 Public School (College / University)
	93 Private School (College / University)
	[97 Community Center]
	Business
	30 Restaurant
	31 Theater
	32 Bowling Alley / Skating Rink / Arcade
	33 Bar/ Night Club / Tavern / Lodge
	34 Financial (Bank, Insurance, Finance, etc.)
	35 Services (Gas, Rental, etc.)
	36 Medical / Dental
	37 Pharmacy / Drug Store
	38 Grocery
	39 Convenience Store (7-11, Circle K, etc.)
	40 Department / Variety Store
	41 Apparel (Clothing, Shoes, Furs, etc.)
	42 Jewelry / Camera
	43 Furniture / Appliance
	44 Hardware / Sporting Goods
	45 Motor Vehicle / Sales / Service / Parts
	46 Marine
	47 Construction (Building, Electrical, Plumbing, etc.)
	48 Liquor / Beverage Store
	49 Other Commercial Office Building

[\[continued on next page\]](#)

- 80 Amusement Park / Fairgrounds
- 81 Automatic Teller Machine (stand alone, not related to bank building)
- 83 Auto Body Repair Shop (as opposed to sales/routine service)
- 84 Public Gaming Facility (Casino, etc.)
- 85 Daycare Facility
- 86 Assisted Living (Adult Foster Home, Nursing Home, etc.)
- 94 Shopping Center / Mall
- 96 Other Commercial Business [(Equipment Rental, etc.)]

Other Structures

- 50 Rental Storage Facility (Self Storage Etc.)
- 51 Other Residence Bldg. (Storage bldg., Pump house, etc.)
- 52 Other Farm Bldg. (Barn, Shed, etc.)
- 53 Dock / Pier / Wharf
- 54 Factory / Warehouse
- 55 Cargo Container
- 56 Abandoned / Condemned Structure
- 59 Other Buildings
- 67 Box Car
- 68 Airplane, Train, Cruise Ship

Thoroughfare

- 60 Street / Alley / Sidewalk
- 61 Freeway
- 62 Other Road
- 63 Bridge / Viaduct / Tunnel
- 64 Parking Lot / Public Driveway
- 65 Residential Driveway
- 66 Rail Line (Tracks, Roadbed, Etc.)

Area

- 70 Golf Course
- 71 Campground
- 72 Water / Shoreline (Ocean, Lake, River, etc.)
- 73 Cemetery
- 74 Yard / Related Area (Associated with Residences e.g., Front Yard / Back Yard / Garden)
- 75 Developed Farm Land / Pasture
- 76 Logging Site
- 77 Woods / Forest / Mountains
- 78 State Park / State Campground; (for all other campgrounds use 71; for all other parks use 91)
- 79 Other Area
- 82 Ball Field (Soccer / Football / Baseball / Softball)
- 87 Rest Area
- 88 Vacant Lot
- 89 Construction Site
- 90 Storage Yard (Storage for Heavy Machinery / Semi Trailers / Farm Equipment)
- 91 Park / Playground
- 95 Tribal Lands

2.6 Number of Premises Entered

This field is ~~allowed~~ **used only when you have a burglary of** ~~offense codes and~~ location types ~~such as burglary (052)~~ of a hotel or motel or rental storage facility.. It is used to indicate the number of premises that were entered and is applicable only for location types that have multiple units.

- Format:** 2 Numeric
- Occurrences:** 1/ Offense
- Mandatory:** Conditional
- Edits:**
- 1) Must be entered if the Offense Code is Burglary (~~105x-052~~) and Location Type contains Hotel/ Motel/ Etc. (14) or Rental Storage Facility (50).
 - 2) Must be numeric entry of 01 - 99 if entered.

2.7 Method of Entry

This entry indicates whether or not force was used to enter a structure. The code is only allowed and required for specific O-NIBRS offenses.

Format:	1 Alpha
Occurrences:	1/ Offense
Mandatory:	Conditional
Edits:	1) Must be a valid code. 2) Must be entered when the Offense Code is Burglary (05x). 3) Must not be entered when the Offense Code is not Burglary (05x).
Data Values:	F Force N No Force

2.8 Type of Criminal Activity/Gang Information

The code submitted in this field is used to identify additional information describing the criminal activity of the offender(s). You may enter up to three different activity codes per offense.

Format: 1 Alpha

Occurrences: Up to 3/ Offense

Mandatory: Conditional [if offense is one of those listed in 3 or 4 below, valid codes must be entered]

- Edits:**
- 1) Must be a valid code.
 - 2) If more than one code entered, cannot be a duplicate.
 - 3) When Offense Code is:
 - [100 Counterfeiting/Forgery
 - 130 Stolen Property Offenses
 - 170 Pornography/Obscene Material
 - 194 Illegal Devices/Machines

Data Values:

B	Buying/Possessing/Receiving
C	Cultivating/Manufacturing/Publishing
D	Distributing/Selling
E	Exploiting Children
F	Tampering
O	Operating/Promoting/Assisting
T	Transporting/Transmitting/Importing
U	Using/Consuming
 - 4) 15X Weapon Law Violations
 - P Possessing/Concealing (Weapons only)
 - 5) 180 Drugs Law Violations
 - 181 Drug Equipment Violations
 - Q Possess For Sale (Drugs)
 - R Possess For Use (Drugs)
 - S Furnishing (Drugs)
 - Z Obtain Unlawfully (Drugs)
 - 6) When Offense Code is:
 - 011 Willful Murder
 - 012 Aggravated Murder
 - 013 Negligent Manslaughter
 - 020 Forcible Rape
 - 03X Robbery
 - 041 Aggravated Assault
 - 042 Attempted Murder
 - 043 Simple Assault
 - 045 Intimidation/Other Threat
 - 177 Forcible Sodomy
 - 17C Sexual Assault With An Object
 - 173 Physical Molest
 - 25X Kidnapping/Abduction
(change in sort order)

Data Values:

G	Other Gang
J	Juvenile Gang
N	None/Unknown

(change in sort order)]

2.9 Type of Weapon/Force Involved

The types of weapons or force used by the offender(s) in the commission of the specified offense are submitted in this field. You may enter up to three different codes per offense.

Certain weapons can be classified as automatics and the corresponding codes are extended with an **A**.

- Format:** 3 Alpha Numeric
- Occurrences:** Up to 3/ Offense
- Mandatory:** Conditional
- Edits:**
- 1) Must be a valid code.
 - 2) If more than one code entered, cannot be a duplicate.
 - 3) Value "99" = None is mutually exclusive with any other value, i.e., "99" is to be entered only if no other code applies.
 - 4) ~~[Must Can]~~ only be entered when Offense Code is:
 011, 012, ~~013~~ Murder
~~013, 014~~ Negligent Manslaughter, Negligent Homicide Traffic
 015 Justifiable Homicide
 020 Forcible Rape
 03X Robbery
 041 Aggravated Assault
 042 Attempted Murder
 043 Simple Assault
 15X Weapon Law Violations
 173 Physical Molest
 177 Forcible Sodomy
 17C Sexual Assault With An Object
 230 Extortion /Blackmail
 25X Kidnapping/Abduction
 - 5) If the firearm is an Automatic, add "A" as the third character; valid only with codes: 11, 12, 13, 14 & 15 [~~"11" = Firearm (Type Not Stated), "12" = Handgun, "13" = Rifle, "14" = Shotgun, "15" = Other Firearm~~].
 - 6) The third character of the code must be "A" = Automatic or blank.
 - 7) If an Offense Segment was submitted for Simple Assault, Type Weapon/Force Involved can only have codes of "40" = Personal Weapons, "90" = Other and "95" = Unknown. All other codes are not valid because they do not relate to a simple assault.
 - 8) If a homicide, attempted homicide or aggravated assault offense is submitted, Type Weapon/Force Involved cannot have "99" = None. Some type of weapon/force must be used in a homicide or aggravated assault offense.
 - 9) If offense = 15X, weapon can be any code EXCEPT 40, 99.

Data Values:

11	Firearm [(not 12, 13, 14)]	40	Personal Weapons
12	Handgun	50	Poison
13	Rifle	60	Explosives
14	Shotgun	65	Fire / Incendiary Device
15	Other Firearm [(bazookas, stinger missiles, rocket and grenade launchers and cannons)]	70	Drugs / Narcotics / Sleeping Pills
18	Taser	85	Asphyxiation
19	Chemicals (i.e., mace, pepperspray)	86	Drowning
20	Knife/ Cutting Instrument	87	Strangulation
30	Blunt Object	90	Other
35	Motor Vehicle	95	Unknown
		99	None

2.10 Firearm Make Code

This code is used to indicate the make of firearm.

- Format:** 3 Alpha/Numeric
- Occurrences:** Up to 3/ Offense
- Mandatory:** Conditional
- Edits:**
- 1) Must be a valid code if not blank.
 - 2) If more than one code entered, cannot be a duplicate.
 - 3) Value "99" = None is mutually exclusive with any other value, i.e., "99" is to be entered only if no other code applies.
 - 4) Can only be entered when Offense Code is one of those listed in 2.9 [\[and weapon type is one of the following 11, 12, 13, 14 or 15\]](#).

Data Values: Refer to the NCIC manual for current listing.

2.11 Knife Type Code

This code is used to indicate the type of knife involved.

Format:	1	Alphanumeric
Occurrences:	3/	Offense
Mandatory:	Conditional, must be present if known.	
Edits:	1)	Must be a valid code if not blank.
	[2)	Weapon type = 20.]
Data Values:	A	Kitchen/Cooking/Dining
	B	Butterfly/Switch Blade
	C	Pocket-Multipurpose
	D	Pocket-Single Blade
	E	Hunting/Bowie/Fixed Blade
	F	Tactical/Dagger/Boot
	G	Throwing (includes Stars)
	H	Utility
	J	Sword/Bayonet
	K	Razor
	L	Axe/Hatchet
	M	Machete

2.12 Offense Hate/Bias Code

This code is used to indicate the commission of an offense that was motivated by hate or bias toward a racial, religious, ethnic/national origin, or sexual orientation group. This data element also collects a special set of Oregon bias codes.

Format: 2 Numeric

Occurrences: 1/ Offense

Mandatory: Yes

Edits: Must be a valid code.

Racial

- 11 Anti-White
- 12 Anti-Black or African American
- 13 Anti-American Indian/Alaska Native
- 14 Anti-Asian [~~Pacific Islander or Native Hawaiian~~]
- 15 Anti-Multi-Racial Group
- [16 Anti-Native Hawaiian or Other Pacific Islander]

Religious

- 21 Anti-Jewish
- 22 Anti-Catholic
- 23 Anti-Protestant
- 24 Anti-Islamic (Moslem)
- 25 Anti-Other Religion
- 26 Anti-Multi-Religious Group
- 27 Anti-Atheism/Agnosticism
- [28 Anti-Mormon
- 29 Anti-Jehovah's Witness
- 81 Anti-Eastern Orthodox (Greek, Russian, etc.)]
- 82 Anti-Other Christian
- 83 Anti-Buddhist
- 84 Anti-Hindu
- 85 Anti-Sikh]

Ethnicity/National Origin

- 31 Anti-Arab
- 32 Anti-Hispanic or Latino
- 33 Anti-Other [Race]/Ethnicity/Ancestry [~~National Origin~~]

Sexual

- 41 Anti-Male Homosexual (Gay)
- 42 Anti-Female Homosexual (Lesbian)
- 43 [Anti-Lesbian, Gay, Bisexual or Transgender Mixed Group]
- 44 Anti-Heterosexual
- 45 Anti-Bisexual

[Gender

- 46 Anti-Female
- 47 Anti-Male

Gender Identity

- 48 Anti-Transgender
- 49 Anti - Gender Non-Conforming]

Oregon Bias

- 51 Age
- 52 Citizenship
- 53 Eco/Social Status
- 54 Labor Union
- 55 Marital Status
- 57 Political Affiliation

Disability

- 61 Anti - Physical Disability
- 62 Anti - Mental Disability

None or Unknown

- 88 No Bias
- 99 Unknown Bias

[NOTE: The codes under Religious above were renumbered from 20, 30, 34, 35, and 36 to 81, 82, 83, 84 and 85.]

2.13 Domestic Violence Indicator

This field indicates whether or not the offense reported is the result of a domestic violence dispute. Enter a **Y** if domestic violence was involved and an **N** if it was not.

Format: 1 Alpha
Occurrences: 1/ Offense
Mandatory: Yes
Edits: Must be Y or N.

2.14 Gang Involvement

The gang involvement field is used to indicate whether or not any gang was involved in the commission of the offense. Enter a **Y** if a gang was involved and **N** if it was not.

Format: 1 Alpha
Occurrences: 1/ Offense
Mandatory: Yes
Edits: Must be Y or N.

2.15 Location Qualifier

This field contains the location qualifier, identifying the state of the location.

Format:	1 Alpha Numeric
Occurrences:	1/ offense
Mandatory:	Conditional
Edits:	<ol style="list-style-type: none">1) If the location is a structure (location types: [10-16, 20-59, 67, 68, 80, 81, 83-86, 94, 92-94, 97]) the code must be valid.2) Must be a valid code.
Data Values:	<p>A Abandoned - The location is a structure that has been vacated with no apparent intention of the owner to return. The location is left to decay with no maintenance or care given to prevent weathering or other damage. Occasionally the owner will inflict damage such as setting the location on fire upon leaving. An example of an abandoned building would be a warehouse that has gone unused for a number of years, has fallen into disrepair due to weathering and lack of maintenance and is infested with weeds and vermin.</p> <p>O Occupied - The location is in use, or is frequently used with short periods of vacancy between uses. An example of an occupied structure would be a residence where a family lives. It is not necessary for someone to physically be present at all times for a location to be occupied. For example, while the occupants of a residence are all out shopping, someone burglarizes the home. Even though the building is empty of occupants at the time of the burglary, there is a family that normally resides there on a daily basis and therefore "occupy" the residence.</p> <p>V Vacant - The location or structure is temporarily not being used, but is maintained so that it can be occupied with little or no effort. An example of a vacant structure would be an office building where former tenants have recently moved out and new tenants have not yet moved in. The owner of the office building maintains the property so that new tenants can easily move in and occupy the offices.</p> <p>U Unknown</p>

PROPERTY SEGMENT

3.1 Property Loss Code.

This code describes the circumstances surrounding property involved in the incident. Certain offense codes require the submission of specific property codes. For example, an incident with a Completed Burglary (05x) offense must contain a property segment for the stolen and/or recovered property.

- Format:** 1 Numeric
- Occurrences:** Up to 8/ Incident
- Mandatory:** Conditional
- Edits:**
- 1) Must be present -- cannot be blank.
 - 2) Must be a valid code.
 - 3) If "1" = None or "8" = Unknown, Data Elements 3.2 through 3.9 must be blank. The exception is when the offense is a Drug Law Violation (180). In this case, if "1" = None is entered, then only Suspected Drug Type (3.7) should be provided.
 - 4) If "5" = Recovered, every property description code entered into Data Element 3.2 (Property Description) must also have been reported as "7" = Stolen/Etc. This applies to both initial submissions and resubmissions for incident reports. This does not apply, of course, for Stolen Property Offenses (130), Recovered Vehicle – Other Agency (530) or Recovered Property – Other Agency (540).
 - 5) If code is "2" = Burned, "3" = Counterfeited/Forged, "4" = Destroyed/ Damaged/ Vandalized, "5" = Recovered, "6" = Seized, or "7" = Stolen/Etc., Data Elements 3.2 - 3.9 must have applicable entries in the segment.
- Data Values:**
- 1 None
 - 2 Burned [\[\(includes damage caused in fighting the fire\)\]](#)
 - 3 Counterfeited/ Forged
 - 4 Destroyed/ Damaged/ Vandalized
 - 5 Recovered [\[\(to impound property that was previously stolen\)\]](#)
 - 6 Seized [\[\(to impound property that was not previously stolen\)\]](#)
 - 7 Stolen/Etc. [\(includes bribed, defrauded, embezzled, extorted, ransomed, robbed, etc.\)](#)
 - 8 Unknown

3.2 Property Description Category

The property description codes define categories of property such as Automobiles, Bicycles, or Firearms. You may submit up to twenty different property categories for each type of Property Loss code. If more than twenty categories of property need to be submitted, the first nineteen entries should define the most valuable/notable (as determined by the reporting agency) and the remaining types of property are combined and submitted as the twentieth with the code of 750 = "Miscellaneous".

Format:	3 Numeric																																																																								
Occurrences:	Up to 20/ Property Type Loss, etc.																																																																								
Mandatory:	Conditional																																																																								
Edits:	<ol style="list-style-type: none">1) Must be a valid code.2) If more than one code entered, cannot be a duplicate.3) If "880" = Pending Inventory is entered, Value of Property must be = Unknown (\$1). One dollar is used as a quality assurance edit check that instructs the computer to accept the "880" entry.4) At least one description code must be entered when Property Type Loss, etc. contains Property Segment(s) for: "2" = Burned, "3" = Counterfeited/Forged, "4" = Destroyed/Damaged/Vandalized, "5" = Recovered, "6" = Seized, "7" = Stolen/Etc.5) If "5" = Recovered, every property description code entered into Property Description must also have been reported as "7" = Stolen/Etc. This does not apply, for Stolen Property Offenses (130), Recovered Vehicle – Other Agency (530) or Recovered Property – Other Agency (540).																																																																								
Data Values:	<table><tr><td>010</td><td>Bicycle / Tricycle</td></tr><tr><td>020</td><td>Boats</td></tr><tr><td>030</td><td>Cameras / Related Equipment / Camcorder</td></tr><tr><td>040</td><td>Clothing / Furs</td></tr><tr><td>051</td><td>Farm Tractor (under 50 hp)</td></tr><tr><td>052</td><td>Farm Tractor (over 50 hp)</td></tr><tr><td>053</td><td>Farm Tillage Imp. (Plow disc, etc.)</td></tr><tr><td>054</td><td>Farm Irrigation Equipment</td></tr><tr><td>055</td><td>Farm Spraying Equipment</td></tr><tr><td>056</td><td>Farm Harvest Imp. (Picker, baler, swather, combines, etc.)</td></tr><tr><td>057</td><td>Farm - All Other</td></tr><tr><td>058</td><td>Garden / Lawn Machine (Tiller, mower)</td></tr><tr><td>059</td><td>Garden - All Other</td></tr><tr><td>060</td><td>Furniture</td></tr><tr><td>070</td><td>Gambling Equipment / Paraphernalia</td></tr><tr><td>080</td><td>Household & Appliances</td></tr><tr><td>085</td><td>Art Supplies</td></tr><tr><td>086</td><td>Collectibles</td></tr><tr><td>090</td><td>Jewelry / Precious Metals / Watches (Gold, Silver, Platinum, etc.)</td></tr><tr><td>095</td><td>Venerated Object</td></tr><tr><td>100</td><td>Complete Computer (laptop or desktop, etc.)</td></tr><tr><td>101</td><td>Hard Disk</td></tr><tr><td>102</td><td>Removable Storage Devices (Floppy Disks/Drives, Flash Drives, etc.)</td></tr><tr><td>103</td><td>Computer Monitor</td></tr><tr><td>104</td><td>Computer CD ROM</td></tr><tr><td>105</td><td>Computer Ram</td></tr><tr><td>106</td><td>Computer CPU Chip</td></tr><tr><td>107</td><td>Computer Tape Backup</td></tr><tr><td>108</td><td>Computers Other (Keyboard, Mouse, etc.)</td></tr><tr><td>109</td><td>Computer Software</td></tr><tr><td>110</td><td>Telephone / Accessories</td></tr><tr><td>111</td><td>Cell Phones / Accessories</td></tr><tr><td>112</td><td>Hand-held computers (i.e., [GPS], Palm Pilot, PDA, etc.)</td></tr><tr><td>113</td><td>Gaming Consoles / Accessories (Xbox, PlayStation, etc. Except Game Software)</td></tr><tr><td>120</td><td>Musical Instruments</td></tr><tr><td>130</td><td>Office Equipment</td></tr></table>	010	Bicycle / Tricycle	020	Boats	030	Cameras / Related Equipment / Camcorder	040	Clothing / Furs	051	Farm Tractor (under 50 hp)	052	Farm Tractor (over 50 hp)	053	Farm Tillage Imp. (Plow disc, etc.)	054	Farm Irrigation Equipment	055	Farm Spraying Equipment	056	Farm Harvest Imp. (Picker, baler, swather, combines, etc.)	057	Farm - All Other	058	Garden / Lawn Machine (Tiller, mower)	059	Garden - All Other	060	Furniture	070	Gambling Equipment / Paraphernalia	080	Household & Appliances	085	Art Supplies	086	Collectibles	090	Jewelry / Precious Metals / Watches (Gold, Silver, Platinum, etc.)	095	Venerated Object	100	Complete Computer (laptop or desktop, etc.)	101	Hard Disk	102	Removable Storage Devices (Floppy Disks/Drives, Flash Drives, etc.)	103	Computer Monitor	104	Computer CD ROM	105	Computer Ram	106	Computer CPU Chip	107	Computer Tape Backup	108	Computers Other (Keyboard, Mouse, etc.)	109	Computer Software	110	Telephone / Accessories	111	Cell Phones / Accessories	112	Hand-held computers (i.e., [GPS], Palm Pilot, PDA, etc.)	113	Gaming Consoles / Accessories (Xbox, PlayStation, etc. Except Game Software)	120	Musical Instruments	130	Office Equipment
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141	Money (Legal tender, e.g., coins and paper currency)
142	Negotiable Instrument (Any document other than currency, which is payable without restrictions, e.g., endorsed checks, endorsed money orders, gift cards, etc.)
143	Nonnegotiable Instruments (Documents requiring further action to become negotiable, e.g., unendorsed checks, money orders, etc.)
144	Mail documents
145	Mail Box
146	Documents, Personal and Business (receipts, files)
151	Radio
152	Stereo / Phonograph / Cassette / CD Player / MP3 Player / Ipod
153	Tape Recorder / Player
154	Television
155	VCR / DVD
156	P.A. / Paging Devices
157	Sound Metering Device
158	Two Way Radios (CB, walkie talkie, etc.)
159	Other Sound Equipment
160	Sports Equipment (Team Sports such as Baseball, Soccer, etc.)
161	Camping / Backpacking Equipment
162	Fishing Equipment
163	Hunting Equipment (Except Firearms)
170	Tools
180	Purses / Handbags / Wallets
[185]	Luggage (suitcases, attaché, back packs (non-camping), steamer trunks)]
190	Credit / Debit Card (Includes automatic teller machine cards)
195	Personal ID (SS Card, DL, etc)
197	Identity – Intangible (A Person's Identity) only offenses 115, 117, 119, 11C & 11F
200	Vehicle Parts / Accessories
210	Viewing Equipment (i.e., movie projector, etc.)
215	Binoculars, Telescopes, Microscopes, etc.
220	Firearms
225	Firearm Accessories (Ammunition, Holsters, Cases, Cleaning Kits, etc.)
230	Knives
235	Other Weapons (Brass Knuckles, Nun Chucks, Sling Shot, Pellet / BB / Paint Gun)
240	Explosives / Related (Except Fireworks)
241	Fireworks
245	Law Enforcement Equipment (Handcuffs, Batons, Vests, etc.) (Excludes Firearms, Radios, Binoculars)
251	RV Trailer / Tent Trailer
252	Truck Trailer (Semi-Trailer)
253	Other / Utility Trailers
254	Pickup Canopy / Shell
255	Pickup Truck Camper
261	Horse(s)
262	Cattle
263	Pig(s)
265	Sheep
266	Llama(s)
269	Other Mammals (Other common farm stock)
270	Heavy Construction / Machinery
280	Drug / Narcotic Equipment
281	Drug Records (i.e., prescriptions)
282	Drug Test (i.e., UA)
283	Chemicals (Herbicides / Pesticides / Solvents)
284	Precursor Chemicals (For Making Drugs)
285	Medical / Medical Related Lab Equipment

- 290 Recordings - Audio / Visual (Phonograph records, compact disks, tape recordings, cassettes, game software for gaming consoles, etc.)
- 321 Auto
- 322 Truck
- 323 Motorcycle / Moped
- 324 Snowmobile[s]
- 325 Bus Commercial
- 326 Vans Passenger Non-Commercial
- 327 Police Vehicle
- 328 Recreational Vehicle
- 329 Other - Go-Cart / Golf Cart / Motorized Wheel Chair, 4 Wheel ATV
- 330 Miscellaneous Vehicle[s] (**Not applicable for Vehicle Theft**)
- 331 Pocket Bike[s], Motorized Scooter[s], etc.
- 341 Aircraft (Airplanes, gliders, etc.)
- 342 Aircraft Parts / Accessories
- 350 Metals-(Non-Precious i.e., Zinc, Tin, Lead, etc.)
- 351 Aluminum
- 352 Copper / Copper Alloys (Copper, Brass, Bronze)
- 353 Iron
- 354 Steel
- 360 Non-Alcoholic Beverages (Soft Drinks, Bottled Water, etc.)
- 361 Alcoholic Beverages (Liquor / Beer / Wine, etc.)
- 362 Food / Meat
- 363 Personal Hygiene Items
- 364 Gas /Fuel
- 365 Hay / Feed / Seed
- 366 Cigarettes / Tobacco
- 367 Drug / Narcotics
- 368 Utilities (Water, Electricity, Natural Gas, Cable TV, etc.)
- 369 Other Consumable
- 370 Fruits / Vegetables
- 500 Logging Equipment (Choker cables, chain binders, binders, blocks, etc.) DOES NOT INCLUDE saws, tools, or other heavy machinery.
- 510 Timber / Raw Wood Products
- 520 Building Materials (Lumber, bricks, etc.)
- 590 Domestic Pets (Dogs, cats, birds, hamsters, etc.)
- 600 Saddles and Tack
- 610 Marine Equipment
- 701 Residence
- 702 Structure / Other Dwelling
- 703 Structure Other Commercial Business
- 704 Structure Industrial Manufacturing (Factories, plants, etc.)
- 705 Structure Public / Community (Hospital, jail, college, passenger terminal, church, sports arena, etc.)
- 706 Structure - Storage (Barns, garages, storehouses, etc.)
- 709 Structure - Other
- 750 Miscellaneous
- 880 Unknown Property - Pending Inventory
- 990 Special category to be used by the NCIC UCR to compile statistics on certain types of property

3.3 Value of Property

This element contains the total property value of each property description category submitted. If the property value is unknown, an entry of \$1 is submitted.

- Format:** 9 Numeric
- Occurrences:** 1/ Property Description Category
- Mandatory:** Conditional
- Edits:**
- 1) Must be numeric entry with zero left-fill if entered.
 - 2) If value is unknown, must have value of "1" = Unknown (\$1.00). A value of zero is allowable only for property description codes of: "143" = Nonnegotiable Instruments, "144" = Mail Documents, "146" = Personal Documents, "190" = Credit/Debit Cards, "195" = Personal Identity Documents, "197" = Identity (intangible), "750" = Miscellaneous and "990" = (special category).
 - 3) If Property Description has a code of "143" = Nonnegotiable Instruments, "144" = Mail Documents, "146" = Personal Documents, "190" = Credit/Debit Cards or "195" = Personal Identity Documents or "197" = Identity (intangible) a zero value is **required**.
 - 4) If Data Element 3.2 (Property Description) code is "367" = Drugs/Narcotics and the only offense submitted is Drugs/Narcotic Violations, the property value must be blank. (Note that if any offense other than 180 has a "367" = Drugs/Narcotics entry, the value for this property must be entered.)
 - 5) When Property Type Loss, etc. entries are made for both "7" = Stolen/Etc. and "5" = Recovered, the recovered "property" cannot have property value(s) greater than corresponding property value(s) reported stolen.
 - 6) When Data Element 3.3 (Value of Property) contains a value that exceeds an assigned threshold amount, a "warning" message will be created. The participant is asked to check to see if the value entered was a data entry error, or if it was intended to be entered. A warning message is always produced when the value is \$1,000,000 or greater.
 - 7) Only whole dollar amounts may be entered.

3.4 Number of Property Items

This data element is used to report the number of property items totaled for each property description category. For example, to report the number of stolen bicycles, you would submit a property segment with a Property Type Loss, etc. code of 7. Then within that segment, you would enter the property description category, the value of the property, and then the number of bicycles in the number of property items data element.

Format: 2 Numeric
Occurrences: 1/ Property Description Category
Mandatory: Conditional
Edits: Must be numeric entry of 01 - 99.

3.5 Property Offense Code

The property offense code is the offense code related to the property being submitted.

Format: 3 Alpha Numeric

Occurrences: 1/ Property Description Category

Mandatory: Conditional

- Edits:**
- 1) The offense must be a valid offense code.
 - 2) Each offense code entered must have a corresponding Offense Segment.
 - 3) Required for all property offenses.

Data Values: See the section titled Offense Codes for a complete listing of valid offenses.

Note: This data element is used as a Foreign Key to allow a property search by offense category.

3.6 Date Recovered

The date recovered field contains the date that property is reported as recovered. It is required when the Property Loss Code is "Recovered". [\[Provided ONLY on recovered records, not on the stolen. On the Stolen Record, this field should be left blank.\]](#)

- Format:** 8 character date in this format or blank YYYYMMDD
- Occurrences:** 1/ Property Description Category
- Mandatory:** Conditional
- Edits:**
- 1) Each component of the date must be valid; that is, months must be 01-12, days must be 01-31, and year must include the century (i.e., 19xx, 20xx). In addition, days cannot exceed maximum for the month (e.g., June cannot have 31 days).
 - 2) Cannot be earlier than Data Element 3 (Incident Date/Hour).
 - 3) If entered, then both Property Description and Value of Property must be entered.
 - 4) If entered, Property Type Loss, etc. must be "5" = Recovered.
 - 5) Follow NIBRS guidelines under 3.6 Recovered Date (page 34 in NIBRS Vol. 4) for specifics on dates. For example, if Month and Year of the file are 012011, the recovered date cannot contain any date 02/01/2011 or later.

3.7 Suspected Drug Type

This data element is used to identify the types of drugs or narcotics that were seized in a drug case. An entry should not be made when drugs were stolen, burned, etc., in connection with non-drug/narcotic violations.

You may enter up to three types of drugs/narcotics. If more than three types are involved, only the two most important (as determined by the reporting agency) are submitted and "X" is entered as the third drug.

Next to each drug type data value is the category in which each of these drugs are counted.

Format:	1 Alpha																																																									
Occurrences:	Up to 3/ Property Type Loss, etc.																																																									
Mandatory:	Conditional																																																									
Edits:	<ol style="list-style-type: none">1) Must be entered when there is a Drug Law Violations (180), "6" = Seized was entered into Property Type Loss, etc., and "367" = Drugs/Narcotics was entered in Property Description. If there are other offenses involved and "367" = Drugs/Narcotics was split between offense Drug/Narcotic Violations and other offenses, only enter the drug types applicable to Drug/Narcotic Violations.2) If more than one code is entered, the same code cannot be entered within the same "Type Measurement" category. In other words, cocaine cannot be reported in grams and pounds (same weight category), but could be reported in grams and liters (mass and volume categories).3) Must be a valid code.4) When the offense is Drug/Narcotic Violations and Property Type Loss (3.1), etc. is "1" = None, [ONLY the] Suspected Drug Type is [required to be entered].5) Follow NIBRS guidelines under Suspected Drug Type (approx. page 88 and 89 in NIBRS Vol. 1) for more detailed instruction on using code X.																																																									
Data Values:	<table><tr><td>A</td><td>"Crack" Cocaine</td><td>(Narcotic)</td></tr><tr><td>B</td><td>Cocaine</td><td>(Narcotic)</td></tr><tr><td>C</td><td>Hashish</td><td>(Marijuana)</td></tr><tr><td>D</td><td>Heroin</td><td>(Narcotic)</td></tr><tr><td>E</td><td>Marijuana</td><td>(Marijuana)</td></tr><tr><td>F</td><td>Morphine</td><td>(Narcotic)</td></tr><tr><td>G</td><td>Opium</td><td>(Narcotic)</td></tr><tr><td>H</td><td>Other Narcotics</td><td>(Narcotic)</td></tr><tr><td>I</td><td>LSD /Synthetic Drugs</td><td>(Synthetic)</td></tr><tr><td>J</td><td>PCP</td><td>(Synthetic)</td></tr><tr><td>K</td><td>Other Hallucinogens</td><td>(Other)</td></tr><tr><td>L</td><td>Amphetamines</td><td>(Synthetic)</td></tr><tr><td>M</td><td>Other Stimulants</td><td>(Synthetic)</td></tr><tr><td>N</td><td>Barbiturates</td><td>(Narcotic)</td></tr><tr><td>O</td><td>Other Depressants</td><td>(Narcotic)</td></tr><tr><td>P</td><td>Other Drugs</td><td>(Other)</td></tr><tr><td>Q</td><td>Methamphetamines</td><td>(Synthetic)</td></tr><tr><td>U</td><td>Unknown Type Drug</td><td>(Other)</td></tr><tr><td>X</td><td>Over 3 Drug Types</td><td></td></tr></table>	A	"Crack" Cocaine	(Narcotic)	B	Cocaine	(Narcotic)	C	Hashish	(Marijuana)	D	Heroin	(Narcotic)	E	Marijuana	(Marijuana)	F	Morphine	(Narcotic)	G	Opium	(Narcotic)	H	Other Narcotics	(Narcotic)	I	LSD /Synthetic Drugs	(Synthetic)	J	PCP	(Synthetic)	K	Other Hallucinogens	(Other)	L	Amphetamines	(Synthetic)	M	Other Stimulants	(Synthetic)	N	Barbiturates	(Narcotic)	O	Other Depressants	(Narcotic)	P	Other Drugs	(Other)	Q	Methamphetamines	(Synthetic)	U	Unknown Type Drug	(Other)	X	Over 3 Drug Types	
A	"Crack" Cocaine	(Narcotic)																																																								
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U	Unknown Type Drug	(Other)																																																								
X	Over 3 Drug Types																																																									

3.8 Estimated Drug Quantity and Fraction

This data element is used to indicate the quantity of drugs or narcotics seized in a drug case. The first nine digits represent a whole number. The last three numbers represent the first three digits after the decimal point.

- Format:** 12 Numeric
- Occurrences:** 1/ Suspected Drug Type
- Mandatory:** Conditional, only when Property Type Loss (3.1) = Seized.
- Edits:**
- 1) Must be numeric entry with zero left-fill. The decimal fractional quantity, if entered, must be expressed in thousandths as the last three digits.
 - 2) If entered, Suspected Drug Type and TypeDrug Measurement must also be entered.
 - 3) Follow NIBRS guidelines under Suspected Drug Type (page 88 and 89 in NIBRS Vol. 1) when using X.

When reporting trace amounts of drugs, please use .001 (decimal) for the quantity/fraction and GM for the measurement (3.9).

3.9 Type of Drug Measurement

The type of measurement used to quantify drugs or narcotics is specified in this data element.

Format:	2 Alpha																						
Occurrences:	1/ Suspected Drug Type																						
Mandatory:	Conditional, only when Property Type Loss (3.1) = Seized.																						
Edits:	<ol style="list-style-type: none">1) Must be a valid code.2) Based upon the various ways a drug can be measured, very few edits can check for illogical combinations of drug type and measurement. The only restriction will be to limit "NP" = Number of Plants to the following drugs: E = Marijuana, G = Opium, K = Other Hallucinogens. All other "Type Drug Measurement" codes are applicable to any Suspected Drug Type code.3) If entered, Suspected Drug Type and Estimated Drug Quantity must also be completed.4) Estimated Quantity must have a value of "1" when "XX" = Not Reported is entered for Type Measurement. Submission of a "Not Reported" indication requires that a value of "1" also be submitted as a quality assurance measure. Once the Type Measurement has been determined, a resubmission of the Incident Report would be done reflecting the completed data.																						
Data Values:	<table><tr><td>GM</td><td>Gram</td></tr><tr><td>KG</td><td>Kilogram</td></tr><tr><td>OZ</td><td>Ounce</td></tr><tr><td>LB</td><td>Pound</td></tr><tr><td>ML</td><td>Milliliter</td></tr><tr><td>LT</td><td>Liter</td></tr><tr><td>FO</td><td>Fluid Ounce</td></tr><tr><td>GL</td><td>Gallon</td></tr><tr><td>DU</td><td>Dosage Units/ Items</td></tr><tr><td>NP</td><td>Number of Plants</td></tr><tr><td>XX</td><td>Not Reported</td></tr></table>	GM	Gram	KG	Kilogram	OZ	Ounce	LB	Pound	ML	Milliliter	LT	Liter	FO	Fluid Ounce	GL	Gallon	DU	Dosage Units/ Items	NP	Number of Plants	XX	Not Reported
GM	Gram																						
KG	Kilogram																						
OZ	Ounce																						
LB	Pound																						
ML	Milliliter																						
LT	Liter																						
FO	Fluid Ounce																						
GL	Gallon																						
DU	Dosage Units/ Items																						
NP	Number of Plants																						
XX	Not Reported																						

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VICTIM SEGMENT

4.1 Victim (Sequence) Number

The victim sequence number is an identifier for each victim involved in the incident. The numbers are assigned sequentially from 001 to 999.

- Format:** 3 Numeric
- Occurrences:** Up to 999/ Incident
- Mandatory:** Yes
- Edits:**
- 1) Must be present -- cannot be blank.
 - 2) Must be numeric entry (001 through 999) with zero left-fill.

4.2a Victim Connected to Offense Code(s)

This field is used to connect the victim with the offenses listed in the incident. Each victim must be associated to at least one offense. A maximum of ten offenses may be associated with each victim.

Each offense submitted must also be submitted in the Offense Segment.

- Format:** 3 Alpha Numeric
- Occurrences:** Up to 10/ Victim
- Mandatory:** Yes
- Edits:**
- 1) Must be present -- cannot be blank.
 - 2) Must be a valid code.
 - 3) If more than one code entered, cannot be a duplicate.
 - 4) If the offense code is a "Crime Against Person," the Type of Victim must be "I" = Individual.
 - 5) If the offense code is a "Crime Against Society," the Type of Victim must be "S" = Society.
 - 6) If the offense code is a "Crime Against Property," the Type of Victim cannot be "S" = Society.
 - 7) Each offense code entered must have a corresponding Offense Segment.
- Data Values:** See the section titled Offense Codes for a complete listing of valid offenses.

4.2b Victim Oregon Revised Statute

The Oregon Revised Statute associated with the UCR offense code. The first four characters are followed by the period and then the last 3 characters (E.G. 0163.395). When the ORS is only 6 digits (which is the norm), the first character should be padded with a zero.

- Format:** 8 Alpha/numeric (i.e., 123A.123)
- Occurrences:** 1/ Offense up to 10/victim
- Mandatory:** Yes

4.3 Type of Victim

This code defines the type of victim being described. Victims can be defined as individuals, society, or business.

A victim type of **L** for Law Enforcement Officer is used to facilitate the collection of LEOKA data. All edits regarding Individuals apply to Law Enforcement Officers. Additionally, Victim type L can only be used when the offense(s) is one of the following: 011, 012, 013, 014, 041, 042, 043.

Format:	1 Alpha
Occurrences:	1/ Victim
Mandatory:	Yes
Edits:	1) Must be present -- cannot be blank. 2) Must be a valid code.
Data Values:	I Individual B Business F Financial Institution G Government L Law Enforcement Officer R Religious/ Organization S Society/ Public O Other U Unknown

4.4 Age (of Victim)

If the victim type was a person, his/her age is to be entered into this data element.

Format:	4 Alpha Numeric												
Occurrences:	1/ Victim												
Mandatory:	Conditional												
Edits:	<ol style="list-style-type: none">1) Must be present if Type of Victim is "I" = Individual or "L" = Law Enforcement Officer.2) Type of Victim must be "I" = Individual or "L" = Law Enforcement Officer for data to be entered.3) If Relationship of Victim to Offender contains a relationship of "SP" = Spouse, then the victim cannot be less than 10 years old.4) EXACT AGE:<ol style="list-style-type: none">A) Must be a valid code if alpha characters, i.e., NN, NB, or BB.B) A single two-character age must be in first two positions of the field, not the third and fourth.5) AGE RANGE:<ol style="list-style-type: none">A) Must be four numeric digits.B) First pair must be less than second pair.C) The low age in a range cannot be "00" (unknown).												
Data Values:	<table><tr><td>NN</td><td>Under 24 hours</td></tr><tr><td>NB</td><td>1 to 6 Days Old</td></tr><tr><td>BB</td><td>7 to 364 Days Old</td></tr><tr><td>01 to 98</td><td>Actual Years Old</td></tr><tr><td>99</td><td>Over 98 Years Old 99 and over]</td></tr><tr><td>00</td><td>Unknown</td></tr></table>	NN	Under 24 hours	NB	1 to 6 Days Old	BB	7 to 364 Days Old	01 to 98	Actual Years Old	99	Over 98 Years Old 99 and over]	00	Unknown
NN	Under 24 hours												
NB	1 to 6 Days Old												
BB	7 to 364 Days Old												
01 to 98	Actual Years Old												
99	Over 98 Years Old 99 and over]												
00	Unknown												

4.5 Sex (of Victim)

If the victim was a person, his/her sex is to be entered into this data element.

Format:	1 Alpha
Occurrences:	1/ Victim
Mandatory:	Conditional
Edits:	1) Must be a valid code. 2) Must be present if Type of Victim is "I" = Individual or "L" = Law Enforcement Officer. 3) Type of Victim must be "I" = Individual or "L" = Law Enforcement Officer for data to be entered.
Data Values:	F Female M Male U Unknown

4.6 Race (of Victim)

If the victim was a person, his/her race is to be entered into this data element.

Format:	1 Alpha														
Occurrences:	1/ Victim														
Mandatory:	Conditional														
Edits:	<ol style="list-style-type: none">1) Must be a valid code.2) Must be present if Type of Victim is "I" = Individual or "L" = Law Enforcement Officer.3) Type of Victim must be "I" = Individual or "L" = Law Enforcement Officer for data to be entered.														
Data Values:	<table><tr><td>I</td><td>American Indian/ Alaska Native</td></tr><tr><td>A</td><td>Asian</td></tr><tr><td>B</td><td>Black or African American</td></tr><tr><td>H</td><td>Hispanic or Latino</td></tr><tr><td>P</td><td>Native Hawaiian/Other Pacific Islander</td></tr><tr><td>W</td><td>White</td></tr><tr><td>U</td><td>Unknown</td></tr></table>	I	American Indian/ Alaska Native	A	Asian	B	Black or African American	H	Hispanic or Latino	P	Native Hawaiian/Other Pacific Islander	W	White	U	Unknown
I	American Indian/ Alaska Native														
A	Asian														
B	Black or African American														
H	Hispanic or Latino														
P	Native Hawaiian/Other Pacific Islander														
W	White														
U	Unknown														

4.7 Ethnicity (of Victim)

If the victim was a person, his/her ethnicity is to be entered into this data element.

Format:	1 Alpha
Occurrences:	1/ Victim
Mandatory:	Conditional
Edits:	1) Must be a valid code. 2) Must be present if Type of Victim is "I" = Individual or "L" = Law Enforcement Officer. 3) Type of Victim must be "I" = Individual or "L" = Law Enforcement Officer for data to be entered.
Data Values:	A Arab Origin C Chinese Origin H Hispanic or Latino Origin J Japanese Origin V Vietnamese Origin [N] Not Hispanic or Latino O Other/None Ethnic Origin U Unknown

4.8 Resident Status (of Victim)

If the victim was a person, his/her resident status is to be entered into this data element. A "Resident" is a person who maintains his/her permanent home for legal purposes in the locality where the crime took place.

Format:	1 Alpha
Occurrences:	1/ Victim
Mandatory:	Conditional
Edits:	1) Must be present if Type of Victim is "I" = Individual or "L" = Law Enforcement Officer. 2) Must be a valid code
Data Values:	N Nonresident R Resident U Unknown

4.9 Aggravated Assault/Homicide Circumstances

This data element is used to describe the circumstances of either an aggravated assault or a homicide.

Format:	2 Numeric
Occurrences:	Up to 2/ Victim
Mandatory:	Conditional
Edits:	<ol style="list-style-type: none">1) Must be a valid code.2) If more than one code entered within Aggravated Assault/Murder category, cannot be a duplicate.3) Can only be entered when one or more Victim Connected to Offense Codes entries are: Murder (011 or 012), Negligent Manslaughter (013), Negligent Homicide - Traffic (014), Justifiable Homicide (015), Aggravated Assault (041), Attempted Murder (042)4) If "20" = Criminal Killed by Private Citizen or "21" = Criminal Killed by Police Officer is entered, then Additional Justifiable Homicide Circumstances must be entered.5) Value "10" = Unknown Circumstances is mutually exclusive with any other code -- no other code can be entered. Enter "10" only if no other code applies.6) No more than one circumstance category (i.e., Aggravated, Negligent, Justifiable) can be entered.7) When "08" = Other Felony Involved is entered, a minimum of two felony offenses should be entered for Offense Code. When "08" is entered, it almost always involves multiple offenses. In those instances where only one offense is submitted, a "warning" message will be produced. When this situation is encountered, the participant should verify that the Incident Report should only have one offense.
Data Values:	For Aggravated Assault, Homicide and Attempted Murder 01 Argument 02 Assault on Law Enforcement Officer(s) 03 Drug Dealing 04 Gangland 05 Juvenile Gang 06 Lovers' Quarrel 07 Mercy Killing 08 Other Felony Involved 09 Other Circumstances 10 Unknown Circumstances For Justifiable Homicide 20 Criminal Killed by Private Citizen 21 Criminal Killed by Police Officer For Negligent Manslaughter and Negligent Homicide Traffic only 30 Child Playing With Weapon 31 Gun-Cleaning Accident 32 Hunting Accident 33 Other Negligent Weapon Handling 34 Other Negligent Killings

4.10 Additional Justifiable Homicide Circumstances

This data element is to be used to further describe the circumstances of a justifiable homicide.

Format:	1 Alpha
Occurrences:	1/ Victim
Mandatory:	Conditional
Edits:	1) Must be a valid code. 2) If it is entered, Aggravated Assault/Homicide Circumstances must show a "justifiable homicide" circumstance, i.e., code "20" or "21."
Data Values:	A Criminal Attacked Police Officer and Officer Killed Criminal B Criminal Attacked Police Officer and Criminal Killed by Another Police Officer C Criminal Attacked a Civilian D Criminal Attempted Flight From a Crime E Criminal Killed in Commission of a Crime F Criminal Resisted Arrest G Unable to Determine/ Not Enough Information

4.11 Type of Injury

This data element is to be used to describe the type(s) of bodily injury suffered by a person. You may enter up to five entries for each victim.

Format:	1 Alpha																
Occurrences:	Up to 5/ Victim																
Mandatory:	Conditional																
Edits:	<ol style="list-style-type: none">1) Must be a valid code.2) If more than one code entered, cannot be a duplicate.3) Value "N" = None is mutually exclusive with any other value entered, i.e., "N" is to be used only if no other code applies.4) Can only be entered when one or more Victim Connected to Offense Codes entries are: <ul style="list-style-type: none">[020 Forcible Rape03X Robbery041 Aggravated Assault042 Attempted Murder043 Simple Assault177 Forcible Sodomy17C Sexual Assault With An Object173 Physical Molest/Forcible Fondling230 Extortion/Blackmail25X Kidnapping]																
Data Values:	<table><tr><td>B</td><td>Apparent Broken Bones</td></tr><tr><td>I</td><td>Possible Internal Injury</td></tr><tr><td>L</td><td>Severe Laceration</td></tr><tr><td>M</td><td>Apparent Minor Injury</td></tr><tr><td>N</td><td>None</td></tr><tr><td>O</td><td>Other Major Injury</td></tr><tr><td>T</td><td>Loss of Teeth</td></tr><tr><td>U</td><td>Unconsciousness</td></tr></table>	B	Apparent Broken Bones	I	Possible Internal Injury	L	Severe Laceration	M	Apparent Minor Injury	N	None	O	Other Major Injury	T	Loss of Teeth	U	Unconsciousness
B	Apparent Broken Bones																
I	Possible Internal Injury																
L	Severe Laceration																
M	Apparent Minor Injury																
N	None																
O	Other Major Injury																
T	Loss of Teeth																
U	Unconsciousness																

When offense is 043 – injury type can only be M or N.

[When offense is 048 – injury type must be blank.]

4.12 Related Offender(s)

This data element is to be used along with data element 4.13 to report the relationships of the victim to offenders who have perpetrated a "Crime Against Person" or a Robbery against the victim.

Enter the offender sequence numbers of the offenders for whom victim-to-offender relationships are going to be reported in data element 4.13. You may enter up to ten offender relationships for each victim.

- Format:** 2 Numeric
- Occurrences:** Up to 10/ Victim
- Mandatory:** Conditional
- Edits:**
- 1) Enter only if one or more of the offenses entered into Victim Connected to Offense Code(s)(4.2) is a "Crime Against Person" or is a "Crime Against Property". If more than 10 offenders satisfy this criteria, choose the 10 closest in relationship. For example, if 15 offenders were neighbors and one was the brother, enter the brother as one of the 10 offenders in this data element.
 - 2) Data Element 25 (Type of Victim) must be "I" = Individual or "L" = Law Enforcement Officer for data to be entered.
 - 3) If more than one number entered, cannot be a duplicate.
 - 4) "00" may only be entered if there is only one Offender Segment submitted where nothing was known about identity and number of offender(s).
 - 5) The corresponding Offender Segment must be present.

4.13 Relationship(s) of Victim to Offender(s)

This data element is used to report the relationship of the victim to the associated offender in element 4.12.

- Format:** 2 Alpha
- Occurrences:** 1/ Related Offender
- Mandatory:** Conditional
- Edits:**
- 1) Every offender indicated in Related Offender requires an entry here except when the number is "00" = Unknown. This field must be blank in instances when "00" is entered.
 - 2) Must be a valid code.
 - 3) Husbands and wives (i.e., spouses) must be at least 10 years of age.
 - 4) The sex of the victim and/or offender must reflect the implied relationship. The following relationships must reflect either the "Same" or "Different" sex codes depending upon this relationship:

XS = Victim was Ex-Spouse	Different
SE = Victim was Spouse	Different
CS = Victim was Common-Law Spouse	Different
BG = Victim was Boyfriend/Girlfriend	Different
HR = Homosexual Relationship	Same
 - 5) The age of the victim and/or the offender must reflect the implied relationship. The following relationships must be consistent with the victim's age in relation to the offender's age:

CH = Victim was Child	Younger
PA = Victim was Parent	Older
GP = Victim was Grandparent	Older
GC = Victim was Grandchild	Younger
 - 6) Relationship cannot be entered when Offender Number to be Related is "00" = Unknown.
 - 7) When "VO" = Victim Was Offender is entered, a minimum of 2 Victim and 2 Offender Segments must be submitted. "VO" indicates situations such as brawls and domestic disputes. In most of these cases, each victim is also the offender; therefore, every victim record would contain a "VO" code. However, there may be some situations where only one of the victims is also the offender, but where the other victim(s) are not also the offender(s). This code can only be used when you have 2 PERSONS victims.
 - 8) When entered, "VO" = Victim Was Offender can only be entered once in a victim record and can refer to an offender only once. Since "VO" points to himself/herself, a victim cannot be two offenders.
 - 9) When the related offender has "unknown" values entered for age, sex, and race, the relationship must be "RU" = Relationship Unknown. This edit ensures a logical relationship, e.g., if brother was entered, age, sex, and race would not be unknown values.

Data Values:

Within Family	
SE	Victim was Spouse
CS	Victim was Common-Law Spouse
PA	Victim was Parent
SB	Victim was Sibling
CH	Victim was Child
GP	Victim was Grandparent
GC	Victim was Grandchild
IL	Victim was In-Law
SP	Victim was Stepparent
SC	Victim was Stepchild
SS	Victim was Stepsibling
OF	Victim was Other Family Member

(continued on next page)

Outside Family but Known to Victim

- AQ Victim was Acquaintance
- FR Victim was Friend
- NE Victim was Neighbor
- BE Victim was Babysittee (The baby/child being cared for)
- BG Victim was Boyfriend/ Girlfriend
- CF Victim was Child of Boyfriend or Girlfriend
- HR Homosexual Relationship
- XS Victim was Ex-Spouse
- EE Victim was Employee
- ER Victim was Employer
- OK Victim was Otherwise Known

Not Known by Victim

- RU Relationship Unknown
- ST Victim was Stranger

Other Type of Relationship

- VO Victim was Offender

4.14 LEOKA Type of Act

This data element indicates whether the act was felonious or by accident or negligence. This value is only valid when the type of victim is L.

Format:	1 Alpha
Occurrences:	1/ Victim
Mandatory:	Conditional
Edits:	1) Must be a valid code. 2) Must be present if victim type is "L" - Law Enforcement Officer
Data Values:	Default value = "N" A Law Enforcement Official Assaulted F Law Enforcement Official Killed (Felonious Act) N Not LEOKA Incident O Law Enforcement Official Killed (Acc./ Neglig./Other)

Note: To use the LEOKA data elements of the victim record, the offense(s) must be one of the following: 011, 012, 013, 014, 041, 042, 043

4.15 LEOKA Assignment Type

This data element is used to report the type of assignment the officer was on when the assault occurred. This value is only valid when the type of victim is L. If this is not a LEOKA incident, this field should be left blank.

Format:	2 Numeric
Occurrences:	1/ Victim
Mandatory:	Conditional
Edits:	1) Must be a valid code. 2) Must be provided if the victim type is Law Enforcement Officer.
Data Values:	01 Two Officer Vehicle, 02 Alone in One Officer Vehicle 03 Assisted in One Officer Vehicle 04 Detective/Special Assign. (Alone) 05 Detective/Special Assign (Assisted) 06 Other (Alone) 07 Other (Assisted)

4.16 LEOKA Activity Type

This data element is used to capture the description of what activity the officer was involved in when the assault occurred. This value is only valid when the type of victim is L. If this is not a LEOKA incident, this field should be left blank.

Format:	2 Numeric
Occurrences:	1/ Victim
Mandatory:	Conditional
Edits:	1) Must be a valid code. 2) Must be present if the victim type is Law Enforcement Officer.
Data Values:	01 Responding to Domestic Disturbance 02 Responding to Disturbance Other 03 Burglary in Progress/Pursuing Burglary Suspects 04 Robbery in Progress/Pursuing Robbery Suspects 05 Attempting Other Arrests 06 Civil Disorder (Riot, Mass Disobedience) 07 Handling, Transporting, Custody of Prisoners 08 Investigating Suspicious Persons or Circumstances 09 Ambush/ No Warning 10 Mentally Deranged 11 Traffic Pursuits and Stops 12 All Other

4.17 LEOKA ORI-Other Officer Jurisdiction

This is the ORI for officers from another jurisdiction who are killed or assaulted ~~[outside of their own jurisdiction while assisting another agency]~~.

Format: 6 Numeric
Occurrences: 1/ Victim
Mandatory: Conditional
Edits: Must be a valid code.

OFFENDER SEGMENT

5.1 Offender (Sequence) Number

The offender sequence number is an identifier for each offender involved in the incident. The numbers are assigned sequentially from 01 to 99.

The purpose of the field is to distinguish one offender from another and to identify the situation where nothing was known about the number of offenders or who they were. For example, a corpse was found in a ditch and there were no eyewitnesses or other information that would provide data about possible offenders. In that case, "00" = Unknown would be entered. However, if five offenders were seen running from the scene, then five offender records would be submitted.

- Format:** 2 Numeric
- Occurrences:** Up to 99/ Incident
- Mandatory:** Yes
- Edits:**
- 1) Must be present -- cannot be blank.
 - 2) If the incident is exceptionally cleared, then "00" cannot be entered. "00" indicates that nothing was known about the offender(s) regarding number and any identifying information. One of the criteria for exceptionally clearing an incident is that at least one of the offenders be known.
 - 3) For a Justifiable Homicide, at least one of the offenders must have "known" information for Age, Sex, and Race. Consequently, "00" is not valid as an offender sequence number.
 - 4) If the number is "00" = Unknown, no other Offender Segments can be submitted.

5.2 Age (of Offender)

The age of the offender is to be entered as an exact number of years, a range of years, or as unknown.

Format:	4 Alpha Numeric												
Occurrences:	1/ Offender												
Mandatory:	Conditional												
Edits:	<ol style="list-style-type: none">1) Must be present when Offender Sequence Number is other than "00" = Unknown.2) Cannot be entered when Offender Sequence Number is "00" = Unknown.3) When an incident is cleared exceptionally, at least one of the offenders must have "known" values in Age, Sex, and Race.4) For a Justifiable Homicide (015), at least one of the offenders must have "known" information for Age, Sex, and Race.5) If Relationship of Victim to Offender contains a relationship of "SP" = Spouse, then the offender cannot be less than 10 years old.6) Exact Age:<ol style="list-style-type: none">A) Must contain numeric entry of 00 – 99, or NN, NB or BB.B) A numeric age must be in first two positions of the field, not the third and fourth.7) Age Range:<ol style="list-style-type: none">A) Must be four numeric digits.B) First pair must be less than second pair.C) The low age in a range cannot be "00" (unknown).D) Cannot contain NN, NB or BB.												
Data Values:	<table><tr><td>NN</td><td>Under 24 hours</td></tr><tr><td>NB</td><td>1 to 6 Days Old</td></tr><tr><td>BB</td><td>7 to 364 Days Old</td></tr><tr><td>01 to 98</td><td>Actual Years Old</td></tr><tr><td>99</td><td>Over 98 Years Old-99 and over</td></tr><tr><td>00</td><td>Unknown</td></tr></table>	NN	Under 24 hours	NB	1 to 6 Days Old	BB	7 to 364 Days Old	01 to 98	Actual Years Old	99	Over 98 Years Old-99 and over	00	Unknown
NN	Under 24 hours												
NB	1 to 6 Days Old												
BB	7 to 364 Days Old												
01 to 98	Actual Years Old												
99	Over 98 Years Old-99 and over												
00	Unknown												
Caveat:	If codes of NN, NB or BB are entered (as in a protective custody), OUCR will convert age of offender to 01 prior to submitting to the FBI.												

5.3 Sex (of Offender)

The sex of the offender is to be indicated in this data element.

Format:	1 Alpha						
Occurrences:	1/ Offender						
Mandatory:	Conditional						
Edits:	<ol style="list-style-type: none">1) Must be present when Offender Sequence Number is other than "00" = Unknown.2) Must be a valid code.3) Cannot be entered when Offender Sequence Number is "00" = Unknown.4) When an incident is cleared exceptionally, at least one of the offenders must have "known" values in Age, Sex, and Race.5) For a Justifiable Homicide , at least one of the offenders must have "known" information for Age, Sex, and Race.						
Data Values:	<table><tr><td>F</td><td>Female</td></tr><tr><td>M</td><td>Male</td></tr><tr><td>U</td><td>Unknown</td></tr></table>	F	Female	M	Male	U	Unknown
F	Female						
M	Male						
U	Unknown						

5.4 Race (of Offender)

The race of the offender is to be indicated in this data element.

Format:	1 Alpha														
Occurrences:	1/ Offender														
Mandatory:	Conditional														
Edits:	<ol style="list-style-type: none">1) Must be present when Offender Sequence Number is other than "00" = Unknown.2) Must be a valid code.3) Cannot be entered when Offender Sequence Number is "00" = Unknown.4) When an incident is cleared exceptionally, at least one of the offenders must have "known" values in Age, Sex, and Race.5) For a Justifiable Homicide, at least one of the offenders must have "known" information for Age, Sex, and Race.														
Data Values:	<table><tr><td>I</td><td>American Indian/ Alaska Native</td></tr><tr><td>A</td><td>Asian</td></tr><tr><td>B</td><td>Black or African American</td></tr><tr><td>H</td><td>Hispanic or Latino</td></tr><tr><td>P</td><td>Native Hawaiian/Other Pacific Islander</td></tr><tr><td>W</td><td>White</td></tr><tr><td>U</td><td>Unknown</td></tr></table>	I	American Indian/ Alaska Native	A	Asian	B	Black or African American	H	Hispanic or Latino	P	Native Hawaiian/Other Pacific Islander	W	White	U	Unknown
I	American Indian/ Alaska Native														
A	Asian														
B	Black or African American														
H	Hispanic or Latino														
P	Native Hawaiian/Other Pacific Islander														
W	White														
U	Unknown														

5.5 Ethnicity (of Offender)

The ethnicity of the offender is to be indicated in this data element.

Format:	1 Alpha																
Occurrences:	1/ Arrestee																
Mandatory:	Conditional																
Edits:	<ol style="list-style-type: none">1) Must be present when Offender Sequence Number is other than "00" = Unknown.2) Must be a valid code.3) Cannot be entered when Offender Sequence Number is "00" = Unknown.4) When an incident is cleared exceptionally, at least one of the offenders must have "known" values in Age, Sex, and Race.5) For a Justifiable Homicide, at least one of the offenders must have "known" information for Age, Sex, and Race.																
Data Values:	<table><tr><td>A</td><td>Arab Origin</td></tr><tr><td>C</td><td>Chinese Origin</td></tr><tr><td>H</td><td>Hispanic or Latino Origin</td></tr><tr><td>J</td><td>Japanese Origin</td></tr><tr><td>V</td><td>Vietnamese Origin</td></tr><tr><td>[N]</td><td>Not Hispanic or Latino</td></tr><tr><td>O</td><td>Other/None Ethnic Origin</td></tr><tr><td>U</td><td>Unknown</td></tr></table>	A	Arab Origin	C	Chinese Origin	H	Hispanic or Latino Origin	J	Japanese Origin	V	Vietnamese Origin	[N]	Not Hispanic or Latino	O	Other/None Ethnic Origin	U	Unknown
A	Arab Origin																
C	Chinese Origin																
H	Hispanic or Latino Origin																
J	Japanese Origin																
V	Vietnamese Origin																
[N]	Not Hispanic or Latino																
O	Other/None Ethnic Origin																
U	Unknown																

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ARRESTEE SEGMENT

6.1 Arrestee (Sequence) Number

The arrestee sequence number is an identifier for each arrestee involved in the incident. The numbers are assigned [to match up with the corresponding offender sequence number, sequentially numbers can range] from 01 to 99.

- Format:** 2 Numeric
- Occurrences:** Up to 99/ Incident
- Mandatory:** Yes
- Edits:**
- 1) Must be present -- cannot be blank.
 - 2) Must be numeric entry of 01 to 99.

6.2 Arrest (Transaction) Number

This number is assigned by the submitting agency to uniquely identify the arrest report. It may be the "Incident Number" related to the arrest, however if more than one arrestee each must be unique.

- Format:** 12 Alpha
- Occurrences:** 1/ Arrestee
- Mandatory:** Yes
- Edits:**
- 1) Must be present -- cannot be blank.
 - 2) Must uniquely identify the arrestee.
 - 3) Must be left-justified with blank right-fill if under 8 characters in length.
 - 4) Valid character combinations can include A through Z, 0 through 9 and – (hyphen). For example, 11-123SC is valid, but, 11+123*SC is invalid.
 - 5) Must be blank right-fill if under 12 characters in length. Cannot have embedded "blanks" between the first and last character entered.

6.3 Arrest Date

This data element is to be used to indicate the date the arrest took place. The date value should be entered as YYYYMMDD.

- Format:** 8 Numeric / YYYYMMDD
- Occurrences:** 1/ Arrestee
- Mandatory:** Yes
- Edits:**
- 1) Must be present -- cannot be blank.
 - 2) Each component of the date must be valid; that is, months must be 01-12, days must be 01-31, and year must include the century (i.e., 19xx, 20xx). In addition, days cannot exceed maximum for the month (e.g., June cannot have 31 days). The date cannot exceed the current date.
 - 3) Cannot be earlier than Incident Date/Hour.
 - 4) Follow NIBRS guidelines under 3.6 Recovered Date (page 34 in NIBRS Vol. 4) for specifics on dates. For example, if Month and Year of the File are 012011, the recovered date cannot contain any date 02/01/2011 or later.

6.4 Type of Arrest

This data element is used to indicate the type of apprehension.

Format:	1 Alpha
Occurrences:	1/ Arrestee
Mandatory:	Yes
Edits:	1) Must be present -- cannot be blank. 2) Must be a valid code.
Data Values:	O On-View Arrest (within your jurisdiction) S Summoned/ Cited (cited and released) T Taken Into Custody (warrant service)

6.5 Multiple Clearance Indicator

This data element is used to indicate whether or not the apprehension of the arrestee resulted in the clearance of more than one previously reported incident within the jurisdiction served by the reporting agency.

Format:	1 Alpha
Occurrences:	1/ Arrestee
Mandatory:	Yes
Edits:	1) Must be present -- cannot be blank. 2) Must be a valid code.
Data Values:	C Count Arrestee for First Case Cleared M Multiple Cases Cleared N Not a Multiple Clearance Situation

Multiple Clearance Indicator is to be used to ensure that an arrestee is counted only once when the arrestee's apprehension causes the arresting agency to submit two or more Arrestee Segments concerning separate Incident Reports. In such a situation, **C – Count Arrestee** is to be entered into one of the Arrestee Segments and **M – Multiple** is to be entered into all of the remaining Arrestee Segments.

If the arrestee's apprehension does not cause the arresting agency to submit multiple Arrestee Segments, enter an **N – Not Applicable**.

Example (1): The arrestee's apprehension for robbery resulted in his identification as the perpetrator of five additional robberies within the arresting agency's jurisdiction. Six (6) Arrestee Segments should be submitted, e.g., one for each Incident report. One (1) should have **C – Count Arrestee** entered into this field and five (5) should have **M – Multiple** entered.

Example (2): The arrestee's apprehension resulted in the arresting agency submitting only one (1) Arrestee Segment. **N – Not Applicable** should be entered.

6.6 Arrest Offense Code

The offense code(s) for which the arrestee was apprehended is to be entered into this data element. If the arrestee was apprehended for more than five offenses within a single incident, the reporting agency is to determine which were the most serious offenses and enter them as the arrest offenses.

- Format:** 3 Alpha Numeric
- Occurrences:** Up to 5/ Arrestee
- Mandatory:** Yes
- Edits:**
- 1) Conditionally (1st entry must be present).
 - 2) Must be a valid offense code.
 - 3) The Arrest Offense Code cannot be Justifiable Homicide, because this offense does not result in a subsequent arrest of the offender.
 - 4) When the arrest offense is a Group A offense, then a group A incident offense must be present in the offense segment.

Data Values: See the section titled Offense Codes for a complete listing of valid offenses.

Only the arrest for the most serious offense is forwarded to the National NIBRS program.

6.7 Arrestee Was Armed With

This data element is to be used to indicate whether the arrestee was armed with a weapon at the time of his/her apprehension.

Format:	3 Alpha Numeric																				
Occurrences:	Up to 2/ Arrestee																				
Mandatory:	Yes																				
Edits:	<ol style="list-style-type: none">1) Must be present -- cannot be blank.2) Must be a valid code.3) If more than one code entered, cannot be a duplicate.4) Value "01" = Unarmed is mutually exclusive with any other value, i.e., it is to be used only if no other code applies.5) The third character must be "A" = Automatic or blank.6) If the firearm is Automatic, add "A" as the third character of code; valid only with codes: "11" = Firearm (Type Not Stated), "12" = Handgun, "13" = Rifle, "14" = Shotgun, "15" = Other Firearm.																				
Data Values:	<table><tr><td>01</td><td>Unarmed</td></tr><tr><td>11</td><td>Firearm (type not stated)</td></tr><tr><td>12</td><td>Handgun</td></tr><tr><td>13</td><td>Rifle</td></tr><tr><td>14</td><td>Shotgun</td></tr><tr><td>15</td><td>Other Firearm</td></tr><tr><td>16</td><td>Lethal Cutting Instrument (i.e., switchblade knife, martial arts "stars," etc.)</td></tr><tr><td>17</td><td>Club/ Blackjack/ Brass Knuckles</td></tr><tr><td>18</td><td>Taser</td></tr><tr><td>19</td><td>Chemicals</td></tr></table>	01	Unarmed	11	Firearm (type not stated)	12	Handgun	13	Rifle	14	Shotgun	15	Other Firearm	16	Lethal Cutting Instrument (i.e., switchblade knife, martial arts "stars," etc.)	17	Club/ Blackjack/ Brass Knuckles	18	Taser	19	Chemicals
01	Unarmed																				
11	Firearm (type not stated)																				
12	Handgun																				
13	Rifle																				
14	Shotgun																				
15	Other Firearm																				
16	Lethal Cutting Instrument (i.e., switchblade knife, martial arts "stars," etc.)																				
17	Club/ Blackjack/ Brass Knuckles																				
18	Taser																				
19	Chemicals																				

6.8 Date of Birth (of Arrestee)

This data element is used to capture the arrestee's date of birth. If the exact date is unknown, then enter the approximate age in the Age of Arrestee field, and leave the Date of Birth field empty.

- Format:** 8 Alpha Numeric / YYYYMMDD
- Occurrences:** 1/ Arrestee
- Mandatory:** Yes, if known, must be entered
- Edits:**
- 1) Each component of the date must be valid; that is, months must be 01-12, days must be 01-31, and year must include the century (i.e., 19xx, 20xx). In addition, days cannot exceed maximum for the month (e.g., June cannot have 31 days). The date cannot exceed the current date. The DOB must be greater than 01/01/1900.
 - 2) If unknown, leave the value blank.

6.9 Age (of Arrestee)

The age of the arrestee is to be entered as an exact number of years, a range of years.

Format:	4 Alpha Numeric
Occurrences:	1/ Arrestee
Mandatory:	Yes
Edits:	1) Must be present -- cannot be blank. 2) EXACT AGE: A) Must contain numeric entry of 01 – 99, or NN, NB or BB. B) A single two-character age must be in first two positions of the field, not the third and fourth. 3) AGE RANGE: A) Must be four numeric digits. B) First pair must be less than second pair. C) Cannot contain NN, NB or BB.
Data Values:	NN Under 24 hours NB 1 to 6 Days Old BB 7 to 364 Days Old 01 to 98 Actual Years Old 99 Over 98 Years Old 99 and over 00 Unknown
Caveat:	If codes of NN, NB or BB are entered (as in a protective custody), OUCR will convert age of arrestee to 01 prior to submitting to the FBI.

6.10 Sex (of Arrestee)

The sex of the arrestee is to be indicated in this data element.

Format:	1 Alpha
Occurrences:	1/ Arrestee
Mandatory:	Yes
Edits:	1) Must be present -- cannot be blank. 2) Must be a valid code. Although "U" = Unknown is a valid code for victim and offender sex, it is not valid for arrestees.
Data Values:	F Female M Male

6.11 Race (of Arrestee)

The race of the arrestee is to be indicated in this data element.

Format:	1 Alpha
Occurrences:	1/ Arrestee
Mandatory:	Yes
Edits:	1) Must be present -- cannot be blank. 2) Must be a valid code.
Data Values:	I American Indian/ Alaska Native A Asian B Black or African American H Hispanic or Latino P Native Hawaiian/Other Pacific Islander W White U Unknown

6.12 Ethnicity (of Arrestee)

The ethnicity of the arrestee is to be indicated in this data element.

Format:	1 Alpha
Occurrences:	1/ Arrestee
Mandatory:	Yes
Edits:	If entered, it must be a valid code.
Data Values:	A Arab Origin
	C Chinese Origin
	H Hispanic or Latino Origin
	J Japanese Origin
	V Vietnamese Origin
	[N] Not Hispanic or Latino
	O Other/None Ethnic Origin
	U Unknown

6.13 Resident Status (of Arrestee)

The resident status of the arrestee is to be entered into this data element. A "Resident" is a person who maintains his/her permanent home for legal purposes in the locality where the crime took place.

Format: 1 Alpha
Occurrences: 1/ Arrestee
Mandatory: Yes, must be entered
Edits: Must be a valid code
Data Values: N Nonresident
R Resident
U Unknown

6.14 Disposition of Arrestee Under 18

This data element is to be used only if the arrestee was 17 years of age or younger at the time of the arrest. It is used to indicate what action was taken regarding the juvenile.

Format:	1 Alpha				
Occurrences:	1/ Arrestee				
Mandatory:	Conditional				
Edits:	<ol style="list-style-type: none">1) Must be a valid code.2) Must be entered if arrestee age is under 18.3) Cannot be entered if arrestee age is over 17.4) If not entered but Age of Arrestee reflected an age-range for a juvenile, a warning message will be generated. This only happens when the low age is a juvenile and the high age is an adult, but the average age is a juvenile.				
Data Values:	<table><tr><td>H</td><td>Handled Within Department (released to parents, released with warning, etc.)</td></tr><tr><td>R</td><td>Referred to Other Agency (turned over to juvenile court, probation department, welfare agency, other police agency, criminal or adult court, etc.)</td></tr></table>	H	Handled Within Department (released to parents, released with warning, etc.)	R	Referred to Other Agency (turned over to juvenile court, probation department, welfare agency, other police agency, criminal or adult court, etc.)
H	Handled Within Department (released to parents, released with warning, etc.)				
R	Referred to Other Agency (turned over to juvenile court, probation department, welfare agency, other police agency, criminal or adult court, etc.)				

6.15 Drug Codes

This data element is used to identify the types of drugs or narcotics that the arrestee **possessed when apprehended**.

You may enter up to three types of drugs/narcotics. If more than three types of drugs are involved, then the two most important or significant are reported and "X" is entered as the third.

For a list of the categories for the drug, please refer to section 3.7.

Format:	1 Alpha
Occurrences:	Up to 3/ Arrestee
Mandatory:	Conditional
Edits:	1) Must be a valid code. 2) Must have an offense code of 180.
Data Values:	A "Crack" Cocaine B Cocaine (all forms except "crack") C Hashish D Heroin E Marijuana F Morphine G Opium H Other Narcotics: Codeine; Demerol; Dihydromorphinone or Dilaudid; Hydrocodone or Percodan; Methadone; etc. I LSD / Synthetic Drugs J PCP K Other Hallucinogens: BMAD or "White Acid"; DMT; MAD; DMAD; Mescaline or Peyote; Psilocybin; STP; Etc. L Amphetamines M Other Stimulants Adipex, Fastine, and Ionamin (Derivatives of Phentermine); Benzedrine; Didrex; Methylphenidate or Ritalin; Phenmetrizine or Preludin/ Tenuate; etc. N Barbiturates O Other Depressants: Glutethimide or Doriden; Methaqualone or Quaalude; Pentazocine or Talwin; etd. P Other Drugs: Antidepressants (Elavil, Triavil, Tofranil, etc.) Aromatic Hydrocarbons; Propoxyphene or Darvon; Tranquilizers (Chlordiazepoxide or Librium, Diazepan or Valium, etc.) etc. Q Methamphetamines U Unknown Type Drug X Over 3 drug types. See NIBRS Vol. 4, Pages 37 & 38 for more detailed instruction on using this code.

6.16 DUII Intoxicant Type

The DUII Intoxicant Type is a code that is used if the arrestee was arrested for a DUII offense. The code describes the type of intoxicants that influenced the arrestee.

Format:	1 Alpha
Occurrences:	1/ Arrestee
Mandatory:	Conditional
Edits:	1) Must be a valid code. 2) The offense code must be a DUII offense (210).
Data Values:	A Alcohol [C] Combination D Drugs U Undetermined

6.17 Breath Analyzer Results

The Breath Analyzer Results code is required if the DUII Intoxicant Type (6.16) indicates the influence of alcohol. The results field is used to record the alcohol level of the individual arrested for a DUII offense.

Format:	2 Alpha Numeric
Occurrences:	1/ Arrestee
Mandatory:	Conditional
Edits:	1) Must be a valid code. 2) The offense code must be a DUII offense (210). 3) The DUII Intoxicant Type (6.16) must be an A [or C] .
Data Values:	08 Under .08 14 .08 - .14 19 .15 - .19 99 .20 and Above RE Test was Refused NG Test was Not Given

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INDIVIDUAL SEGMENT

I.1 Individual Type

The Individual Type describes how the person or entity being described was involved in the incident. It is used in conjunction with the individual sequence as a unique identifier within the incident. For example, if we were submitting information on an Arrestee, the code **A** would be entered.

Format: 1 Alpha

Occurrences: 1/person segment (Victim, Offender, Arrestee)

Mandatory: Yes

- Edits:** 1) Must be present -- cannot be blank.
2) Must be a valid code.

Data Values: A Arrestee

- C Complainant: The person who reported the criminal incident to police. For example, a woman hears another woman screaming from a park across the street and sees a man chasing her. The woman calls police to report the incident. Upon arrival, police find that the other woman had been assaulted by the man. The woman who called the police on behalf of the other woman is identified as the "Complainant" in this incident. When the victim of a crime is the person who reports it to police, that person is referred to as "Victim" rather than "Complainant".
- L Law Enforcement (used only for homicide & assault offenses when entering LEOKA data)
- M Other Mentioned: Someone other than those that fit in the other categories.
- [O] Offender: The person who committed an offense. Often the person who has committed a criminal offense is unknown. What *is* known is that *someone* had to have committed the crime, so there is always at least 1 offender for every incident. What distinguishes an Offender from a Suspect is that there is certainty, or near-certainty that a specific person (the Offender) committed the offense. Evidence or the subject's confession removes doubt as to what part the person played in the incident. For example, witnesses identified an individual as having pulled a gun from his coat and shooting the victim. A search of the subject reveals that he does, in fact, have a gun that has recently been fired. And, he gives a statement that he did shoot the victim.
- P Person of Interest: This person may play one of many roles in an incident. For example, as police respond to a report of a bank robbery, a subject known by police as being involved in previous criminal activity is seen about 2 blocks from the bank walking away from the area. It is unknown if this person has had any involvement in the bank robbery, but his presence is a curiosity that should be investigated. A Person of Interest may have no direct connection to a criminal incident, but may have information about people who *are* involved that could be beneficial to investigators. For example, an acquaintance of a subject suspected of arson may be able to lead investigators to where the subject may be hiding.
- S Suspect: Something leads investigators or the victim to *think* that a specific person committed the criminal offense, but don't (yet) have enough evidence to prove it. For example, a man tells police that yesterday he got into an argument with his next door neighbor over the neighbor riding his very loud motorcycle late into the evening every night. Today the man's car was vandalized by someone removing the muffler. Although the man has no proof of who actually damaged the car, he *thinks* it was probably his neighbor because of their previous argument.
- V Victim
- W Witness

I.2 Individual (Sequence) Number

This number along with the Individual Type is used to uniquely identify the individual being described in this segment.

Format:	3 Numeric
Occurrences:	Up to 999/Victim Individual Types Up to 99/Other Individual Types
Mandatory:	Yes
Edits:	Must be present -- cannot be blank.

Note: The Individual number must correspond to the sequence number from the victim, arrestee, offender segments, identifying the same individual. i.e., Offender 01 should be 0001 on the individual segment.

I.3 Name

This data element is used to record the names of individuals or organizations involved in this incident. All names entered should be as complete as possible and in Last Name, First Name [\[Middle Name or Initial\]](#) format. Reference the NCIC manual for further information.

Format: 30 Alpha
Occurrences: 1/ Individual Type & Individual Number
Mandatory: Yes
Example: Jones, John E. [\[or Jones, John Edward\]](#)

NOTE: When name is unknown, use reference to individual type, i.e., suspect, offender, witness

I.4 Date of Birth (of Individual)

If the date of birth of the individual is known it should be submitted in this data element . Otherwise, it should be left blank.

- Format:** 8 character date in this format or blank YYYYMMDD
- Occurrences:** 1/ Individual Type & Individual Number
- Mandatory:** Yes, if known, must be entered
- Edits:** Each component of the date must be valid; that is, months must be 01-12, days must be 01-31, and year must include the century (i.e., 19xx, 20xx). In addition, days cannot exceed maximum for the month (e.g., June cannot have 31 days). The date cannot exceed the current date. The DOB must be greater than 01/01/1900.

I.5 Age (of Individual)

The age of the individual is entered into this data element .

Format:4 Alpha Numeric

Occurrences:1/ Individual Type & Individual Number

Mandatory: Yes[, if known, must be entered]

- Edits:
- 1) EXACT AGE:
 - A) Must be a valid code if alpha characters, i.e., NN, NB, or BB.
 - B) A single two-character age must be in first two positions of the field, not the third and fourth.
 - 2) AGE RANGE:
 - A) Must be four numeric digits.
 - B) First pair must be less than second pair.
 - C) The low age in a range cannot be "00" (unknown).
 - 3) Arrestees and offenders cannot [submit be](#) NN, NB, or BB [\[except when offense is 511.\]](#)
- Data Values:
- | | |
|----------|---|
| NN | Under 24 hours |
| NB | 1 to 6 Days Old |
| BB | 7 to 364 Days Old |
| 01 to 98 | Years Old |
| 99 | [Over 98 Years Old] 99 and over] |
| 00 | Unknown |

I.6 Sex (of Individual)

The sex of the individual is entered into this data element .

Format: 1 Alpha
Occurrences: 1/ Individual Type & Individual Number
Mandatory: Yes [~~if known, must be entered~~]
Edits: Must be a valid code [~~if not blank~~].
Data Values:

F	Female
M	Male
U	Unknown

I.7 Race (of Individual)

The race of the individual is entered into this data element .

Format: 1 Alpha

Occurrences: 1/ Individual Type & Individual Number

Mandatory: Yes[~~if known, must be entered~~]

Edits: Must be a valid code [~~if not blank~~].

Data Values:

I	American Indian/ Alaska Native
A	Asian
B	Black or African American
H	Hispanic or Latino
P	Native Hawaiian/Other Pacific Islander
W	White
U	Unknown

I.8 Ethnicity (of Individual)

The ethnicity of the individual is entered into this data element .

Format: 1 Alpha

Occurrences: 1/ Individual Type & Individual Number

Mandatory: Yes[~~if known, must be entered~~]

Edits: Must be a valid code[~~if not blank~~].

Data Values:

A	Arab Origin
C	Chinese Origin
H	Hispanic or Latino Origin
J	Japanese Origin
V	Vietnamese Origin
[N	Not Hispanic or Latino]
O	Other/None Ethnic Origin
U	Unknown

I.9 Resident Status (of Individual)

The resident status of the individual is entered into this data element. A "Resident" is a person who maintains his/her permanent home for legal purposes in the locality where the crime took place.

Format: 1 Alpha

Occurrences: 1/ Individual Type & Individual Number

Mandatory: Yes[-if known, must be entered]

Edits: Must be a valid code [-if not blank].

Data Values:	N	Nonresident
	R	Resident
	U	Unknown

I.10 Hair Color

The hair color code of the individual entered into this data element. Reference the NCIC manual for further information.

Format:	3 Alpha
Occurrences:	1/ Individual Type & Individual Number
Mandatory:	Yes, if known, must be entered
Edits:	Must be a valid code if not blank.
Data Values:	Refer to the NCIC manual for current listing

I.11 Eye Color

The eye color code of the individual is entered into this data element. Reference the NCIC manual for further information.

- Format:** 3 Alpha
- Occurrences:** 1/ Individual Type & Individual Number
- Mandatory:** Yes, if known, must be entered
- Edits:** Must be a valid code if not blank.
- Data Values:** Refer to the NCIC manual for current listing.

I.12 Skin Color

The skin color of the individual is entered into this data element. Reference the NCIC manual for further information.

- Format:** 3 Alpha
- Occurrences:** 1/ Individual Type & Individual Number
- Mandatory:** Yes, if known, must be entered
- Edits:** Must be a valid code if not blank.
- Data Values:** Refer to the NCIC manual for current listing.

I.13 Height

The height of the individual in feet and inches is entered into this data element. Reference the NCIC manual for further information.

- Format:** 3 Numeric
- Occurrences:** 1/ Individual Type & Individual Number
- Mandatory:** Yes, if known, must be entered
- Edits:** First digit represents feet, last two represent inches. Therefore the last two digits must be within the range 0 - 11.

I.14 Weight

The weight of the individual in pounds is entered into this data element. Reference the NCIC manual for further information.

Format: 3 Numeric

Occurrences: 1/ Individual Type & Individual Number

Mandatory: Yes, if known, must be entered

I.15 Scars, Marks, Tattoos

Any description of scars, distinguishing marks, or tattoos for the individual are entered into this data element. Reference the NCIC manual for further information.

- Format:** 10 Alpha Numeric
- Occurrences:** 3/ Individual Type & Individual Number
- Mandatory:** Yes, if known, must be entered
- Data Values:** Refer to the NCIC manual for current listing.

I.16 Gang Affiliation Code

This code is used to associate the individual with a list of known gangs. It should indicate the individual's affiliation regardless of the activity surrounding the incident.

Format:	1 Alpha																
Occurrences:	1/ Individual Type & Individual Number																
Mandatory:	Yes, if known, must be entered																
Edits:	Must be a valid code if not blank.																
Data Values:	<table><tr><td>A</td><td>Crip</td></tr><tr><td>B</td><td>Blood</td></tr><tr><td>C</td><td>Skinhead</td></tr><tr><td>D</td><td>Asian</td></tr><tr><td>E</td><td>Hispanic or Latino</td></tr><tr><td>M</td><td>Motorcycle</td></tr><tr><td>N</td><td>None</td></tr><tr><td>O</td><td>Other or Unknown</td></tr></table>	A	Crip	B	Blood	C	Skinhead	D	Asian	E	Hispanic or Latino	M	Motorcycle	N	None	O	Other or Unknown
A	Crip																
B	Blood																
C	Skinhead																
D	Asian																
E	Hispanic or Latino																
M	Motorcycle																
N	None																
O	Other or Unknown																

I.17 Corrections Indicator

The corrections indicator field stores information related to the status of the individual at the time of the incident.

Format:	1 Alpha Numeric
Occurrences:	1/ Individual Type & Individual Number
Mandatory:	Yes, if known, must be entered
Edits:	Must be a valid code if not blank.
Data Values:	1 Parole
	2 Probation
	3 Work Release
	4 Incarcerated

I.18 Registered Sex Offender Flag

This data element specifies whether or not the individual is a registered sex offender.

Format: 1 Alpha

Occurrences: 1/ Individual Type & Individual Number

Mandatory: Dependent. Mandatory when individual type = A.

Data values: Y = Yes
N = No
U = Unknown

I.19 Alias

[Alias (Also Known As) An alias includes any name in which any last, first, or middle name is different from that in the Name Field for the record, i.e., Name/Smith, Michael Lee and Alias/Smith, Lee Michael.]

Format: 30 Alpha Numeric
Occurrences: Up to 9/ Individual Type & Individual Number
Mandatory: Yes, if known, must be entered

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INDIVIDUAL SUPPLEMENTAL SEGMENT

H.1 Individual Address

This data element is used to capture the address where the individual lives.

Format: 30 Alpha Numeric
Occurrences: 1/ Incident
Mandatory: Yes, if known, must be entered

H.2 Individual City

This data element is used to capture the city of the address where the individual lives.

Format: 15 Alpha Numeric
Occurrences: 1/ Incident
Mandatory: Yes, if known, must be entered

H.3 Individual State

This data element is used to capture the state of the address where the individual lives.

Format: 2 Alpha
Occurrences: 1/ Incident
Mandatory: Yes, if known, must be entered, default = OR

H.4 Individual Zip Code

This data element is used to capture the zip code of the address where the individual lives. The zip code plus the four digit extension may be entered.

Format: 10 Alpha/Numeric
Occurrences: 1/ Incident
Mandatory: Yes, if known, must be entered Example: 97304-0000

H.5 Individual Telephone Number

Format: 10 Numeric
Occurrences: 3/ Submission
Mandatory: Yes, if known, must be entered

Example: 5033783057 Area code/prefix/phone number

H.6 Individual Occupation

Format: 25 Alpha

Occurrences: 1/ Submission

Mandatory: Yes, if known, must be entered

Edits: 1) Free text.

2) If possible, select from table prior to using free text.

Recommended

Data Values:

Auto Sales/ [SVG Service]	Lawyer/Judge
Bank/Finance	LE Corrections
Cashie70	LE Deputy
Clergy	LE Dispatch
Clerk/Aide	LE Police
Computers	LE Trooper
Construct-Genl	Legislator
Construct-Hwy	Manager
Cook	Medic/EMT
Day Care	Military
Doctor	Nurse
Driver-Delivery	[Other]
Driver-Sch Bus	Oth[er] Health Care
Driver-Taxi	Oth[er] Restaurant
Driver-Transit	Parole/Probat
Driver-Truck	Postal Worker
Elected Office	Public Service
Farm/Dairy	Real Estate
Fire Fighter	Retail
Fisherman	Retired
Forester/Logger	Social Worker
Foster Care-Ad	Student
Foster Care-Juv	Teacher-College
General Office	Teacher-Elem
Heavy Equipment	Teacher-HS
Homemaker	Unemployed
Janitor/Refuse	Wait Person
Landscaper	

H.7 Personal Identification Number

Format: 15 Alpha/Numeric
Occurrences: 3/ Submission
Mandatory: Yes, if known, must be entered

H.8 Personal Identification Type

Format: 1 Alpha

Occurrences: 3/ Submission

Mandatory: Yes, if known, must be entered

Edits: 1) Must be present if Personal Identification Number is submitted
2) Must be a valid code

Data Values: B FBI Number
D Driver License Number
F Finger Print Number (FPN)
I Identification Card
N Social Security Number
S State Identification (SID) Number
O Other

H.9 Personal Identification Issuing Authority

This data element identifies the organization that has authority of the identifier assigned to the person.

- Format:** 15 Alpha
- Occurrences:** 3/ Submission
- Mandatory:** Conditional
- Edits:**
- 1) Must be present if Personal Identification Number is submitted
 - 2) If issuing authority is a State or Country, must be valid NCIC code. State codes will be the standard 2 digit [\[code when using codes D, I or S\]](#).
 - 3) If Personal Identification Type = "O", may be free text
 - 4) If Personal Identification Type = "N", Social Security Number, entry must be SOC.
 - 5) If Personal Identification Type = "B", FBI Number, entry must be FBI.

H.10 Citizenship

This data element identifies the country that assigns rights, duties and privileges to the person due to the person's birth or naturalization in that country.

- Format:** 2 Alpha
- Occurrences:** 1/ Individual
- Mandatory:** Yes, if known, must be entered
- Data Values:** Must be valid NCIC code from State and Country Data Codes, Section 7 of the NCIC code manual.

H.11 Individual Country Code

This data element identifies the country where the individual resides.

- Format:** 2 Alpha
- Occurrences:** 1/ Submission
- Mandatory:** Yes, if known, must be entered
- Data Values:** Must be valid NCIC code from State and Country Data Codes, Section 7 of the NCIC code manual.

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VEHICLE SEGMENT

ALL VEHICLE CODES USED IN THIS SEGMENT MUST BE OBTAINED FROM THE NCIC CODE MANUAL
Vehicle segment can be included for any incident where a vehicle is stolen, recovered, used or is of interest.
It is not limited only to stolen/recovered vehicle incidents.

V.1 Vehicle (Sequence) Number

This number is used to uniquely identify the VEHICLE being described in this segment. Only one vehicle record should be submitted for each vehicle involved.

Format: 2 Numeric
Occurrences: 1/ Vehicle
Mandatory: Yes
Edits: Must be a numeric value from 01 to 99.

V.2 License Number

This data element contains the registered plate number of the vehicle.

Format: 8 Alpha Numeric
Occurrences: 1/ Vehicle
Mandatory: Yes, if known, must be entered

V.3 License State

This data element contains the state the vehicle is licensed in.

- Format:** 2 Alpha
- Occurrences:** 1/ Vehicle
- Mandatory:** Yes, if known, must be entered
- Edits:** Must be a valid two digit NCIC state code.

V.4 License Year

This data element contains the year the vehicle licensed expires.

Format: 4 Numeric
Occurrences: 1/ Vehicle
Mandatory: Yes, if known, must be entered

V.5 License Type

This data element contains the type of vehicle license acquired.

- Format:** 2 Alpha
- Occurrences:** 1/ Vehicle
- Mandatory:** Yes, if known, must be entered
- Edits:** Must be a valid NCIC code

V.6

Vehicle Identification Number

The VIN is the vehicle's unique serial number.

Format: 20 Alpha Numeric
Occurrences: 1/ Vehicle
Mandatory: Yes, if known, must be entered

V.7 Vehicle Year

This data element contains the model year of the vehicle.

Format: 4 Numeric
Occurrences: 1/ Vehicle
Mandatory: Yes, if known, must be entered

V.8 Vehicle Make

This data element is used to describe the make of the vehicle. Reference the NCIC manual for further information.

- Format:** 4 Alpha Numeric
- Occurrences:** 1/ Vehicle
- Mandatory:** Yes, if known, must be entered
- Edits:** Must be a valid NCIC code.

V.9 Vehicle Model

This data element is used to describe the model of the vehicle. Reference the NCIC manual for further information.

Format: 3 Alpha Numeric
Occurrences: 1/ Vehicle
Mandatory: Yes, if known, must be entered
Edits: Must be a valid NCIC code

V.10 Vehicle Style

This data element is used to describe the style of the body of the vehicle. Reference the NCIC manual for further information.

Format:	2 Alpha Numeric
Occurrences:	1/ Vehicle
Mandatory:	Yes, if known, must be entered
Edits:	Must be a valid NCIC code

V.11 Vehicle Color

This data element is used to describe the color of the vehicle. Two colors may be submitted for those cases where it is more appropriate to use more than one color to describe a vehicle. Reference the NCIC manual for further information.

- Format:** 7 Alpha Numeric – 3 alpha "/" 3 alpha, an example would be DBL/WHI
- Occurrences:** 1/ Vehicle
- Mandatory:** Yes, if known, must be entered
- Edits:** Must be a valid NCIC code

V.12 Vehicle Type

This data element contains the type code of the vehicle. The type codes specify general categories of vehicles like trucks, cars, and motorcycles.

Format:	3 Numeric																								
Occurrences:	1/ Vehicle																								
Mandatory:	Yes, if known, must be entered																								
Edits:	Must be a valid code.																								
Data Values:	<table><tr><td>321</td><td>Auto</td></tr><tr><td>322</td><td>Truck</td></tr><tr><td>323</td><td>Motorcycle /Moped</td></tr><tr><td>324</td><td>Snowmobile</td></tr><tr><td>325</td><td>Bus Commercial</td></tr><tr><td>326</td><td>Vans Passenger Non-Commercial</td></tr><tr><td>327</td><td>Police Vehicle</td></tr><tr><td>328</td><td>Recreational Vehicle</td></tr><tr><td>329</td><td>Other - Go-Cart /Golf Cart</td></tr><tr><td>330</td><td>Miscellaneous Vehicles</td></tr><tr><td>331</td><td>Motorized scooters, pocketbikes, etc.</td></tr><tr><td>341</td><td>Aircraft (Airplanes, gliders, etc.)</td></tr></table>	321	Auto	322	Truck	323	Motorcycle /Moped	324	Snowmobile	325	Bus Commercial	326	Vans Passenger Non-Commercial	327	Police Vehicle	328	Recreational Vehicle	329	Other - Go-Cart /Golf Cart	330	Miscellaneous Vehicles	331	Motorized scooters, pocketbikes, etc.	341	Aircraft (Airplanes, gliders, etc.)
321	Auto																								
322	Truck																								
323	Motorcycle /Moped																								
324	Snowmobile																								
325	Bus Commercial																								
326	Vans Passenger Non-Commercial																								
327	Police Vehicle																								
328	Recreational Vehicle																								
329	Other - Go-Cart /Golf Cart																								
330	Miscellaneous Vehicles																								
331	Motorized scooters, pocketbikes, etc.																								
341	Aircraft (Airplanes, gliders, etc.)																								

V.13 Recovered Vehicle Condition

This code table describes the condition that the [\[vehicle property\]](#) was in when it was stolen or recovered.

Format:	1 Numeric
Occurrences:	1/ Vehicle
Mandatory:	Yes, if known, must be entered
Edits:	Must be a valid code.
Data Values:	
	1 Submerged
	2 Burned
	3 Stripped
	4 Dismantled
	5 Stripped/Burned
	6 No damage
	[7 Damaged
	8 Crashed]

V.14 Vehicle Involvement Code

This code describes the vehicle's involvement in the incident.

Format:	1 Alpha/Numeric
Occurrences:	1/ Vehicle
Mandatory:	Yes, if known, must be entered
Edits:	Must be a valid code.
Data Values:	1 Unknown
	2 Other
	3 Witness Vehicle
	4 Used As Weapon
	5 Used To Commit Crime
	6 Suspect Vehicle
	7 Victim Vehicle
	8 Stolen
	9 Recovered
	A Stolen & Recovered

ZERO REPORTING SEGMENT

0.1 Incident Number

This data value is part of the zero reporting segment and must contain all zeros.

Format: 12 zeros \Numeric
Occurrences: 1/ Submission
Mandatory: Yes
Edits: Must be 12 zeros.

0.2 Zero Report Month

This data value is part of the zero reporting segment.

Format:	2 Numeric
Occurrences:	1/ Submission
Mandatory:	Yes
Edits:	Must be a valid month code from 01 to 12.

0.3 Zero Report Year

This data value is part of the zero reporting segment.

Format: 4 Numeric / YYYY
Occurrences: 1/ Submission
Mandatory: Yes
Edits: Must be a valid year (> 1992)

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NARRATIVE SEGMENT

N.1 Narrative

The Narrative provides a brief summary of details pertaining to the incident. In bias crime incidents, include enough detail to show offender's actions were motivated by a bias against victim(s). Simply stating that victim and offender are of different races, or that a slur of some kind was spoken does not satisfy the bias crime requirement.

- Format:** 10,000 Alpha / Numeric
- Occurrences:** 1/ Incident
- Mandatory:** Conditional
- Edits:**
- 1) Must be present in homicide incidents (Offense Code = 011, 012, 013, 014 or 015)
 - 2) Must be present in bias crime incidents (Offense Hate/Bias Code ≠ 88)
 - 3) [Must be present in domestic violence cases (Offense Domestic Violence = Y)]
 - [4 3]) Optional for all other incidents
 - [5 4]) Data cannot contain line feed carriage returns and should be submitted as one continuous paragraph.

NOTE: RDW should appear as 0030

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Additional Data Elements Required by Offense Type

"Additional" data elements are applicable to certain offenses and are in addition to the Common Data Elements previously listed. They complete the data element reporting requirements for the individual offenses. These must be entered for the specified offense.

Arson (090)

Mandatory: If **A** in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 1 or 8

If **C** in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 2
Property Description Category (3.2)
Value of Property(3.3)
Number of Property Items (3.4)
Property Offense Code (3.5)

Assault Offenses(041, 042, 043, 044, 045, 046, 047[, 048])

Mandatory: Offense Attempted/Completed (2.2) = C
Type of Victim (4.3) = **I** [or **L**]

If any code but **00** in Offender Sequence Number (5.1):
Related Offender(s) (4.12)
Relationship(s) of Victim to Offender (4.13)

[If Type of Victim (4.3) = **L** (only allowed for Offense code 041, 042 or 043)
LEOKA Type Act (4.14)
LEOKA Assignment Type (4.15)
LEOKA Activity Type (4.16)

Conditional:
LEOKA ORI-Other Officer Jurisdiction (4.17)

In addition to the above requirements, there are more for the following assault offenses:]

Only 041, 042, 043:
Type Weapon/Force Involved (2.9)
Type Injury (4.11)

Only 041, 042:
Aggravated Assault/Homicide Circumstances (4.9)

[Only 048:
Type Injury (4.11) = 'N']

Bribery (266)

- Mandatory:** If **A** in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 1, 6 or 8
- If **C** in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 1, 5, 6, 7 or 8
- If **5, 6, or 7** in Type Property Loss/Etc. (3.1):
Property Description Category (3.2)
Value of Property(3.3)
Number of Property Items (3.4)
Property Offense Code (3.5)
- If **5** in Type Property Loss/Etc. (3.1):
Date Recovered (3.6)
- Cargo theft (1.23) must be Y or N

Burglary/Breaking and Entering (051, 052, 053)

- Mandatory:** Method of Entry (2.7)
- If **14 or 50** in Location Type (2.5):
Number of Premises Entered (2.6)
- If **A** in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 1 or 8
- If **C** in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 1, 5, 7 or 8
- If **5 or 7** in Type Property Loss/Etc. (3.1):
Property Description Category (3.2)
Value of Property(3.3)
Number of Property Items (3.4)
Property Offense Code (3.5)
- If **5** in Type Property Loss/Etc. (3.1):
Date Recovered (3.6)
- Cargo theft (1.23) must be Y or N

Counterfeiting/Forgery (100)

- Mandatory:** Type of Criminal Activity (2.8)
- If **A** in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 1 or 8
- If **C** in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 3, 5 or 6
Property Description Category (3.2)
Value of Property(3.3)
Number of Property Items (3.4)
Property Offense Code (3.5)
- If **5** in Type Property Loss/Etc. (3.1):
Date Recovered (3.6)

Destruction/Damage/Vandalism of Property, Crime Damage (140, 141)

Mandatory: If **A** in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 1 or 8
If **C** in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 4
Property Description Category (3.2)
Value of Property(3.3)
Number of Property Items (3.4)
Property Offense Code (3.5)

Drug/Narcotic Offenses (180, 181)

Mandatory: Type of Criminal Activity (2.8)
If **A** in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 1 or 8
If **C** in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 1 or 6
Drug Codes (6.15)
If any code but **367** in Property Description Category (3.2):
Value of Property (3.3)
Number of Property Items (3.4)
Property Offense Code (3.5)
Type of Victim (4.3) = S

Only 180: If **6** in Type Property Loss/Etc. (3.1):
Property Description Category (3.2) = Any code but 280
If **1** in Type Property Loss/Etc. (3.1):
Suspected Drug Type (3.7)
If **6** in Type Property Loss/Etc. (3.1) and **367** in Property Description Category (3.2):
Suspected Drug Type (3.7)
Estimated Drug Quantity (3.8)
Type Drug Measurement (3.9)

Only 181: If **6** in Type Property Loss/Etc. (3.1):
Property Description Category (3.2) = Any code but 367

DUII (210)

Mandatory: DUII Intoxicant Type (6.16)
[\[Only if A or C in DUII intoxicant Type \(6.16\)\]](#)
Breath Analyzer Results (6.17)

Embezzlement (120)

Mandatory: If **A** in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 1 or 8
If **C** in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 5 or 7
Property Description Category (3.2)
Value of Property(3.3)
Number of Property Items (3.4)
Property Offense Code (3.5)
If **5** in Type Property Loss/Etc. (3.1):
Date Recovered (3.6)
Cargo theft (1.23) must be Y or N

Extortion/Blackmail (230)

- Mandatory: Type of Weapon/Force Involved (2.9)
- If A in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 1, 6 or 8
- If C in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 5 or 7
Property Description Category (3.2)
Value of Property(3.3)
Number of Property Items (3.4)
Property Offense Code (3.5)
- If 5 in Type Property Loss/Etc. (3.1):
Date Recovered (3.6)
- If I in Type of Victim (4.3)
Type of Injury (4.11)

Fraud Offenses (111, 112, 113, 114, 115, 116, [117,] 119, 11C, 11D, 11E, 11F, 11G)

- Mandatory: If A in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 1 or 8
- If C in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 5 or 7
Property Description Category (3.2)
Value of Property(3.3)
Number of Property Items (3.4)
Property Offense Code (3.5)
- If 5 in Type Property Loss/Etc. (3.1):
Date Recovered (3.6)
- If Offense = 114, 115, 116, [117], 119, 11C, 11E[, 11F]
Cargo theft (1.23) must be Y or N
- Only 11F: If A in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 1 or 8
- If C in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 7
Property Description Category (3.2) = 197
Value of Property(3.3) = \$0
Number of Property Items (3.4) = 1
~~Property Offense Code (3.5) = 11F~~
- Only 117: If A in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 1 or 8
- If C in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 7
Property Description Category (3.2) = 197
Value of Property(3.3) = \$0
Number of Property Items (3.4) = 1
Property Offense Code (3.5) = 117
- Victim type (4.3) = G (Government)]

Gambling Offenses (191, 192, 193, 194, 195, [196,] 199)

- Mandatory:** If **A** in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 1 or 8
- If **C** in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 6
Property Description Category (3.2)
Value of Property(3.3)
Number of Property Items (3.4)
Property Offense Code (3.5)
- Type of Victim (4.3) = S
- If **5** in Type Property Loss/Etc. (3.1):
Date Recovered (3.6)
- Only 194: Type of Criminal Activity (2.8)

Homicide Offenses (011, 012, 013, 014, 015)

- Mandatory:** Offense Attempted/Completed (2.2) = C
Type of Weapon/Force Involved (2.9)
Type of Victim (4.3) = I
Aggravated Assault/Homicide Circumstances (4.9) [= 1-10]
- If any code but 00 in Offender Sequence Number (5.1):
Related Offender(s) (4.12)
Relationship(s) of Victim to Offender (4.13)
- Only 014:** Aggravated Assault/Homicide Circumstances (4.9) = 30-34
- Only 015:** Aggravated Assault/Homicide Circumstances (4.9) = 20 or 21
Additional Justifiable Homicide Circumstances (4.10)

Kidnapping/Abduction (251, 252, 253, 254, 255, 256, [257])

- Mandatory:** Type of Weapon/Force Involved (2.9)
- If **A** in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 1 or 8
- If **C** in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 1, 5, 7, or 8
- If **5** or **7** in Type Property Loss/Etc. (3.1):
Property Description Category (3.2)
Value of Property(3.3)
Number of Property Items (3.4)
Property Offense Code (3.5)
- If **5** in Type Property Loss/Etc. (3.1):
Date Recovered (3.6)
- Type of Victim (4.3) = I
Type of Injury (4.11)
- If any code but 00 in Offender Sequence Number (5.1):
Related Offender(s) (4.12)
Relationship(s) of Victim to Offender (4.13)

Larceny/Theft Offenses (061, 062, 063, 064, 065, 066, 067, 068, 069)

- Mandatory:** If A in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 1 or 8
- If C in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 5 or 7
Property Description Category (3.2)
Value of Property(3.3)
Number of Property Items (3.4)
Property Offense Code (3.5)
- If 5 in Type Property Loss/Etc. (3.1):
Date Recovered (3.6)
- Only 065:** If C in Offense Attempted/Completed (2.2):
Property Description Category (3.2) = 200
- Only 066:** If C in Offense Attempted/Completed (2.2):
Property Description Category (3.2) = 010
- If Offense = 064, 067 or 069
Cargo theft (1.23) must be Y or N

Motor Vehicle Theft (071)

- Mandatory:** If A in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 1 or 8
- If C in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 5 or 7
Property Description Category (3.2) = 321 – 329 & 331
Value of Property(3.3)
Number of Property Items (3.4)
Property Offense Code (3.5)
- If 5 in Type Property Loss/Etc. (3.1):
Date Recovered (3.6)
- Cargo theft (1.23) must be Y or N

Pornography/Obscene Material (170)

- Mandatory:** Type of Criminal Activity (2.8)
Type of Victim (4.3) = S

Prostitution Offenses (161, 162, 163, [164,] 169)

- Mandatory:** Type of Victim (4.3) = S

Robbery (031, 032, 033, 034, 035, 036, 037, 039)

- Mandatory: Type of Weapon/Force Involved (2.9)
- If A in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 1 or 8
- If C in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 5 or 7
Property Description Category (3.2)
Value of Property(3.3)
Number of Property Items (3.4)
Property Offense Code (3.5)
- If 5 in Type Property Loss/Etc. (3.1):
Date Recovered (3.6)
- If I in Type of Victim (4.3)
Type of Injury (4.11)
- If I in Type of Victim (4.3) and
If any code but 00 in Offender Sequence Number (5.1)
Related Offender(s) (4.12)
Relationship(s) of Victim to Offender (4.13)
- Only 037: If C in Offense Attempted/Completed (2.2):
Property Description Category (3.2) = 321 - 329 and [330 331](#)
- Cargo theft (1.23) must be Y or N

NOTE: On sex offenses – Forcible Rape (020) and Non-Force /Statutory Rape (171) one or more offenders must be a different sex than the victim.

Sex Offenses, Forcible (020, 177, 17C, 173)

- Mandatory: Type of Weapon/Force Involved (2.9)
Type of Victim (4.3) = I
Type of Injury (4.11)
- If any code but 00 in Offender Sequence Number (5.1)
Related Offender(s) (4.12)
Relationship(s) of Victim to Offender (4.13)

Sex Offenses, Non-forcible (171, 175)

- Mandatory: Type of Victim (4.3) = I
- If any code but 00 in Offender Sequence Number (5.1)
Related Offender(s) (4.12)
Relationship(s) of Victim to Offender (4.13)
- Only 171 Victim age must be less than 18.

Stolen Property Offenses (130, 530, 540)

Mandatory:

*If 130:

If C in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 1 or 5

If 5 in Type Property Loss/Etc. (3.1):
Property Description Category (3.2)
Value of Property(3.3)
Number of Property Items (3.4)
Property Offense Code (3.5)
Date Recovered (3.6)

If A in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 1 or 8

Type of Criminal Activity (2.8)

[Type of Victim (4.3) ≠ S]

If 530 or 540:

If C in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = ~~1 or 5~~ 5

If 5 in Type Property Loss/Etc. (3.1):
Property Description Category (3.2)
Value of Property(3.3)
Number of Property Items (3.4)
Property Offense Code (3.5)
Date Recovered (3.6)

[Type of Victim (4.3) = S]

*Restructured the above section

Unauthorized Entry to Motor Vehicle (075)

Mandatory: If A or C in Offense Attempted/Completed (2.2):
Type Property Loss/Etc. (3.1) = 1 ~~or 8~~

Weapon Law Violations (151, 152, 153, 154, 155, 159)

Mandatory: Type of Criminal Activity (2.8)
Type of Weapon/Force Involved (2.9), weapon can be any code EXCEPT 40, 99
Type of Victim (4.3) = S

If 155: Type of Weapon/Force (2.8) = 60 or 65

Additional Edits

The following edits look at the incident as a whole, rather than at a specific data element and reflect relationships between segments that must be addressed within the submitting agency's software. The edits are grouped by category.

General Edits

Duplicate Segments Not Allowed

When a Group "A" Incident Report is submitted, the individual segments comprising the incident cannot contain duplicates. For example, if two Offense Segments have the same value for the Offense Code (2.1), or if two Property Segments have the same code entered in Type of Property Loss/Etc.(3.1), an error will be detected.

Cannot submit duplicate reports

Submitting two Incident Reports having the same ORI and Incident Number will generate an "Incident Already on File" error condition (i.e., duplicate incident report). Ensure that each participant uses unique incident numbers within the ORI.

Incident Reports Must Have a Level 1 Segment

The first level within an Incident Report must be the Administrative Segment (Level 1).

Incident Reports Require A Minimum of Four Segments

If an Incident Report is submitted, the following segments must be included: Administrative Segment; Offense Segment; Victim Segment; and Offender Segment.

The Processing Date Cannot Be Before The Date The Data Represents

The Month/Year in positions 7 through 12 of each record needs to equal(=) or be less than the processing month.

All Segments On the Electronic Media Must Have the Same Control Information

Each segment on the data submitted must contain the same "Month of File" and "Year of File" values in positions 7-12. The first segment processed will be compared with all other segments to check for this condition.

All Segments for an Incident Must Be In Proper Order

All segments for an Incident Report must be in numeric order. For example, an incident having segments 1, 2, 2, 3, 4, 4, 4, 5, I, H, V, V must be written in that order, not as 1, 2, 2, 5, 3, 4, 4, 4, I, H, V, I.

Valid Record Levels Are A, 0 - 6, I, H, and V

Every record submitted must have a valid record level as reflected in above. Levels 1 - 7 are for Incident Reports, Level A for Agency, I for Individual, H for Individual Supplement, V for Vehicle, and Level 0 for Zero-Reporting.

Administrative Segments

Incident Date Cannot Be After Year and Month of File

The date entered into Incident Date/Hour (1.3) cannot be greater than that entered within the "Month of File" and "Year of File" fields on the data record. For example, if "Month of File" and "Year of File" are "01" and "2011" respectively, data element 1.3 then could NOT contain any date 02/01/2011 or greater. On the other hand, this date can be less than 01/2011, thus including crimes occurring in previous months/years.

Offense Segments

Only 10 Offenses per Incident Report Allowed

The maximum number of offenses that can be submitted for an Incident Report is 10.

Each Offense Segment Must Have A Victim Segment Linked to It

Each Offense Segment must have at least one Victim Segment pointing to it via Victim Connected to Offense Codes (4.2). An Offense Segment cannot stand alone; it must have at least one Victim Segment linked to it.

Mutually Exclusive Offenses Submitted

Each offense submitted belongs to a specific offense classification. No more than one offense from each category may be submitted as part of the same victim. The following table defines the offenses that are exclusive.

- 011, 012, 013, 014, 015
- 031, 032, 033, 034, 035, 036, 037, 039
- 041, 042, 043, 044, 045, 046, [048]
- 051, 052, 053
- 064, 075
- 071, 075
- 111, 112, 113
- 162, 163, 169
- 191, 193, 199
- 201, 202, 209
- 251, 252, 253, 254, 255, 256
-
- For Sex offense exclusions, see Oregon Specific edits section.

Property Segments

Property Offenses Must Have A Property Segment

If an Incident Report is submitted that contains an Offense Segment for an offense of "Crime Against Property," Kidnapping, Gambling, or Drug/Narcotic, a Property Segment must also be submitted.

Drug Property Segment Must Have an Offense Segment for Offense Code 180

If a Property Segment containing 367 = Drugs/Narcotics for Property Description Category (3.2) is submitted and Value of Property (3.3) is blank, there must be an Offense Segment for 180 = Drug/Narcotic Violations.

Crime Against Property Offenses Must Be Submitted When Property Segments are Submitted

Property Segments can only be submitted with offenses relating to "Crimes Against Property," Kidnapping, Gambling, or Drug/Narcotic offenses.

Type Property Loss/Etc. Codes Must Be Related to the Offense

Refer to the Mandatories section for specifications about which Type Property Loss/Etc. (3.1) codes can be submitted for offenses requiring Property Segments submissions. For example, a completed Arson requires a loss code of "2" = Burned.

Property Loss = 6 And Offense 180, 181 Require Specific Attention for Property Descriptions of 367 and 280

To ensure that 180 and 181 Drug/Narcotic Offenses are properly reported, Property Description Category (3.2) cannot be 280 = Drug/Narcotic Equipment for a 180 Drug/Narcotic Violation. Similarly, 367 = Drugs/Narcotics cannot be entered for a 181 Drug Equipment Violation. This is enforced by software when there is a single "Crimes Against Property" offense.

However, in multiple "Crimes Against Property" offenses where one offense is a 180 Drug/Narcotic Violation and the other is, say, a Robbery that involves 280 = Drug/Narcotic Equipment, it can be entered. In this case, the above edit is bypassed. Similarly, 367 = Drugs/Narcotics can be entered along with a 181 Drug Equipment Violation as long as that property is involved in the Robbery.

Victim Segments

A Victim Must be Connected to All Offenders

When a victim is connected to a "Crime Against Person" or Robbery, all Offender Sequence Numbers (5.1) must be entered in Related Offenders (4.12). If more than 10 offenders, use the 10 "closest" in relationship to the victim. In other words, if there were 15 offenders and 14 were neighbors and 1 was the brother, ensure that the brother was 1 of the 10 offenders.

Crimes Against Society Can Only Have One Victim Segment

If the only Offense Segment (Level 2) submitted is a "Crime Against Society," there can only be one Victim Segment. This victim must have a value of "S" = Society/Public in Type of Victim (4.3).

Victim References to Offense Codes Must Have Offense Segment Counterparts

Each Offense Code entered into Victim Connected to Offense Codes (4.2) must have a corresponding Offense Segment. A victim cannot be connected to an offense when the offense itself is not present.

Arrestee Segments

No Arrestee Records are Permitted for A Justifiable Homicide

Incident Reports cannot have arrests when Offense Code is Justifiable Homicide. This is because by definition a justifiable homicide never involves an arrest of the offender (the person who committed the justifiable homicide).

No Arrestee Segments Allowed When Incident is Cleared Exceptionally

Whenever an Exceptional Clearance is submitted in the Administrative Segment, there can be no Arrestee Segments associated with the Incident Report.

Number of Arrestees Cannot be Greater Than Number of Offenders

When arrests are made for Incident Report incidents, the number of arrests cannot be greater than the number of offenders. For example, if the number of offenders was at first unknown and the case was later cleared with an arrest, the Incident Report must be resubmitted with at least one offender. Another example would be if the incident was initially submitted with one offender and three months later two arrests were made. In this case, the incident would be resubmitted showing two offenders and two arrests.

Offense Code Edits

In addition to edits specified within the [\[mandatories\]](#) section, a finer level of editing criteria is presented below for selected offenses.

Justifiable Homicide (015)

- 1) Aggravated Assault/Homicide Circumstances (4.9) can only have codes of:
20 Criminal Killed by Private Citizen
21 Criminal Killed by Police Officer.
No other code is allowable.
- 2) When a Justifiable Homicide is reported, no other offense may be reported in the Incident Report. These would be submitted on another Incident Report.
- 3) Incident Reports cannot have arrests when Offense Code (2.1) is 015 = Justifiable Homicide. This is because by definition a justifiable homicide never involves an arrest of the offender (the person who committed the justifiable homicide).

Forcible Rape (020)

Sex of Victim (4.5) must be **M** = Male or **F** = Female to be connected to this offense code and at least one offender must be the opposite sex.

Aggravated Assault (041, 042)

Aggravated Assault/Homicide Circumstances (4.9) can only have codes of **01** through **06**, and **08** through **10**. All other codes, including **07** = Mercy Killing, are not valid because they do not relate to an aggravated assault.

Simple Assault (043)

Type Weapon/Force Involved (2.8) can only have codes of:

- 40 Personal Weapons
- 90 Other
- 95 Unknown

All other codes are invalid because they do not relate to a simple assault.

[\[Assaults \(041, 042, 043\)\]](#)

[Physical assault offenses cannot be submitted on the same victim with any of the theft offenses.\]](#)

Burglary/Breaking and Entering (051, 052, 053)

Type of Victim (4.3) cannot have a value of **S** = Society/Public.

[\[Unauthorized Entry to Motor Vehicle \(075\)\]](#)

[Property loss type must be 1 \(none\).\]](#)

Statutory Rape (171)

Sex of Victim (4.5) must be **M** = Male or **F** = Female to be connected to this offense code and at least one offender must be the opposite sex.

Curfew/Juvenile only (280)

Age of Arrestee (6.9) must be **01** to **17**.

Runaway (290)

Age of Arrestee (6.9) must be **01** to **17**.

Narrative Segment Edits

A narrative is required for all homicide incidents (Offense Code = 011, 012, 013, 014 or 015), for all bias crime incidents (Offense Hate/Bias Code ≠ 88), and for incidents where Domestic Violence Indicator ≠ N. The narrative should include enough detail to briefly describe what occurred in the incident and why it is being coded as bias or domestic violence. In cases of bias crimes, enough detail must be included to show the offender committed the crime because of a bias/hatred of/for the victim(s). E.g., the offender assaulted the victim strictly based on the victim's race, religion, sexual orientation, etc.

A narrative is optional for all other incidents, although strongly encouraged.

[Narratives cannot contain any formatting characters. No carriage returns, line feeds or tabs.]

Oregon Specific Edits

Oregon Specific Edits on Offense Combinations

If Offense Code =	Same victim cannot include:
[011 (Willfull Murder)]	012, 013, 041, 043, 045)
[013 (Negligent Manslaughter)]	011, 012, 041, 043, 045)
020 (Forcible Rape)	[041, 043, 045,]171, 173, 175
[031-039 (Robbery)]	041, 043, 045, 061-069, 071]
041-046 (Assault)	020, 031-039, 171-179
[064 (Theft from Motor Vehicle)]	075
075 (Unauthorized Entry to Motor Vehicle)	064,071]
171 (Non Force Rape/Statutory)	020, [172] , 173, [174, 175, 176] , 177, [178, 179,] 17C
173 (Physical Molest)	[043, 045,]020, 171, 175, 177, 178, 17C
175 (Incest)	020, [172] , 173, [174,] 177, 17C
177 (Forcible Sodomy)	[041, 043, 045,]171, 172, 173, 174, 175
17C (Sexual Assault w/Object)	[041, 043, 045,]171, 172, 173, 174, 175
17D (Invasion of Personal Privacy)	172, 174, 179
17F (Unlawful Contact with Minor)	172, 174, 17E [(Unlawfully being where minors congregate)]
If Offense Code =	Same victim <u>may also</u> include from the sex offense category:
172 (Cont. to Sex. Delinq.-minor)	173, [179]
174 (Obscene Phone Call)	176, [179]

Oregon Specific Offense Codes That Need Property Code Edits

If offense code =	Property Description Code must =
037 (Car Jacking)	321-329 Motor Vehicle, [330 Miscellaneous Vehicles and 331]
065 (Theft of Motor Vehicle Parts/Accessories)	200 Vehicle Parts/Accessories
066 (Theft of Bicycle)	010 Bicycle
071 (Motor Vehicle Theft)	321-329 [and 331] Motor Vehicle
11F (Identity Theft)	197 Identity

Property Value Code Edits

If property code =	Property Value Code must be =
143, 144, 146, 190, 195, 197	All must have a value of \$0 (zero).

Electronic Submission Specifications

Data may be submitted monthly via FTP or upload. This section describes the data submission format.

[\[Upload E-mail\]](#) or FTP test data to: Nancy Sharp. Production data will be sent via FTP or agencies may use the online tools to upload and process their data.

Questions concerning specifications contact:

Nancy Sharp at [\[\(503\) 934-2155\]](tel:5039342155)
nancy.m.sharp@state.or.us or

[\[Michael Hawkins, Program Manager at 503 934-2342\]](tel:5039342342)
[Michael.Hawkins@state.or.us\]](mailto:Michael.Hawkins@state.or.us)

osp.oucr@state.or.us

File Name Format

Data may be submitted either via FTP or upload.

The filename on all submitted data should follow these examples: 0240000X.014.

There should be a leading zero"0" followed by the 6 digit ORI for the reporting agency. This is followed by an "X".

The extension name is the two digit month and single digit year of reporting.

In this example we have Marion County SO – agency 240000, reporting for January of 2014.

FTP or Upload Submission

Records should be formatted in fixed field length, ASCII. Each record must end with a carriage return line feed (CR/LF). Field delimiters between fields are not allowed.

Each record written to must first be initialized to "BLANKS/SPACES" before data is moved into the fields. This will provide "filler" for those Data Elements which do not have data because of the circumstances of the report.

Data should be uploaded or posted on the FTP server. To receive instructions and login information contact Nancy Sharp.

Variable Length Record Format

Each different Segment Level number is for a specific segment which has its own fixed length but is written as a variable length record using a 4-byte Record Descriptor Word (RDW) at the beginning of each record. For example, every Segment Level 1 written is 243 characters long; Segment Level 3 is 576 characters long; etc. Although each segment is written as a variable-length record, all records for a given segment are the same length. Therefore, each Segment Level must be written with its appropriate fixed length as indicated within Subsection 11 (Segment Levels).

[\[Data Records Should be Initialized to Blanks\]](#)

~~Each record written to magnetic media must first be initialized to "BLANKS/SPACES" before data is moved into the fields. This will provide "filler" for those Data Elements which do not have data because of the circumstances of the report.]~~

Codes Must be Right-Justified with Zero Left-Fill

Fields containing "numeric" data codes must be right-justified with zero left-fill when there are data to be reported. For example, if Data Element 15 (Property Description) code is "05" = Buses, value "05" would be entered, not "5 " or " 5". [\[For non-required data elements, spaces are preferred over filling fields with zeros or null values.\]](#)

Record Descriptor Word (RDW) Explanation

The specifications state that records must be variable-length. Accordingly, each of the Segment Levels contains a 4-byte field that reflects its specific record length. For example, the Administrative Segment has a Record Descriptor Word (RDW) containing a numeric length of "244" that is the length of the actual data (positions 5-244) plus the beginning 4-byte RDW.

Segment Levels

Each segment has an assigned identifier called the segment level. When submitting data, each record must be identified by specifying the level code. Below is the level identifier for each segment.

A	Agency Segment
1	Administrative Segment
2	Offense Segment
3	Property Segment
4	Victim Segment
5	Offender Segment
6	Arrestee Segment
I	Individual Segment
H	Individual Supplement Segment
V	Vehicle Segment
0	Zero Reporting Segment
N	Narrative

On the following pages, the literal code defined above is placed in position 5 (Level).

Action Types

The action type is a one byte alpha numeric field. This data element identifies what processing is performed by the software specific to the specified incident segment.

- I** Process a complete incident report. This is used with all level identifiers. All known data values concerning the circumstances of an incident at the time the incident is being reported. This action type is used to identify the initial submission of an incident report as well as to report change or modification of previously submitted reports. If a previously submitted report is being changed or modified, it first must be deleted using the action type of **D** as described later.
- D** Delete an incident report. Used with levels **0**, and **1**. When used with level **0**, this action type specifies that an offense actually did occur during the month specified. When used with level **1**, all segments related to the ORI and Incident are deleted. When updating incident reports with additional information, a level **1 D** should be submitted before the **I**.

Note that the only action type that may be submitted with an agency segment is an **I**. The database will automatically update the information contained within this segment without first submitting a delete.

Month and Year

The month and year fields specify the month and year of the data submission. These elements must specify a valid month and year.

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Record Layout Definitions

The following record layouts define how the data will be submitted to the state in ASCII format.

(Blank Page)

Agency Segment

Level: A

Length: 341

Number of Segments: 1/Incident

R D W	L E V E L	A C T I O N	M O N T H	Y E A R	O R I N U M B E R	A G E N C Y N A M E	A M G N E E N C O M M U N I C	A G E N C Y T Y P E	A A R G D E M N I C N Y I S T R A T O	O N U A C M R E R E P	T N E U L M E B P E H R O N E	F A X N U M B E R	R M E E P D O I R A T I T N Y G P E	R S E Y G S I T O E N M A L N A M E	A P G O E P N U C L Y A T I O N
					(A.1)	(A.2)	(A.3)	(A.4)	(A.5)	(A.6)	(A.7)	(A.8)	(A.9)	(A.10)	(A.11)
[4]	[1]	[1]	[2]	[4]	[6]	[30]	[4]	[2]	[30]	[30]	[14]	[14]	[2]	[8]	[9]
1-4	5	6	7-8	9-12	13-18	19-48	49-52	53-54	55-84	85-114	115-128	129-142	143-144	145-152	153-161

N S U W M O B R E N M O A F L E S	N S F U W E M O M B R A E N L R E S O F	N C M U I A M V L B I E B I A E L S R I A O N F	N C F U I E M V M B I A E L L E L L R I E A S O N F	L A O D C D A R T E I S O S N	L C O I C T A Y T I O N N	L S O T C A T E I O N N	L C O O C D A E T I O N Z I P	M A A D I D L R I E N S G S	M A I L I N G C I T Y	M S A T I A L T E I E N G	M C A O I D L E I N G Z I P	O E A U M D C A D R I R L E S R E P
(A.12)	(A.13)	(A.14)	(A.15)	(A.16)	(A.17)	(A.18)	(A.19)	(A.20)	(A.21)	(A.22)	(A.23)	(A.24)
[4]	[4]	[4]	[4]	[30]	[15]	[2]	[10]	[30]	[15]	[2]	[10]	[50]
162-165	166-169	170-173	174-177	178-207	208-222	223-224	225-234	235-264	265-279	280-281	282-291	292-341

Administrative Segment

Level: 1

Length: 2

Number of Segments: 1/Incident

R D W	L E V E L	A C T I O N	M O N T H	Y E A R	O R I N U M B E R	I N U C M I B D E R N T	I D N A C T I E D E N T	R I E N P D O I R C A T T O R D A T E	I H N O C U I R D E N T	C E L X E C A E R P E T D I O N A L	E C D C L A E E T P A E T R I A O N C A E L	C O U N T Y C O D E	L O N G I T U D E	L A T I T U D E
					(1.1)	(1.2)	(1.3)	(1.4)	(1.5)	(1.6)	(1.7)	(1.8)	(1.9)	(1.10)
[4]	[1]	[1]	[2]	[4]	[6]	[12]	[8]	[1]	[2]	[1]	[8]	[2]	[10]	[10]
1-4	5	6	7-8	9-2	13-18	19-30	31-38	39	40-41	42	43-50	51-52	53-62	63-72

A L C G O O E C D N A E C T Y I O N	I A N D C D I R D E S N S T	I A N D C D I R D E S N S T C I T Y	I A S N D T C D A I R T D E E E S N S T	I A C N D O C D D I R E D E S N S T Z I P	O F F I C E R I D	S F E L C A U G R I T Y	I S N T C A I T D U S N T	P C N O O A I N M N T E T A C O T F	P C P O O H I N O N T N T A E C O T F	P C E O O M I N A N T I T A L O T F	R D e a p t o e r t e d	C F a l r a g g o T h e f t
(1.11)	(1.12)	(1.13)	(1.14)	(1.15)	(1.16)	(1.17)	(1.18)	(1.19)	(1.20)	(1.21)	(1.22)	(1.23)
[9]	[30]	[15]	[2]	[10]	[5]	[1]	[1]	[30]	[10]	[50]	[8]	[1]
73-81	82-111	112-126	127-128	129-138	139-143	144	145	146-175	176-185	186-235	236-243	244

Offense Segment

Level: 2

Length: 151

Number of Segments: Up to 10/Incident

R D W	L E V E L	A C T I O N	M O N T H	Y E A R	O R I N A L N U M B E R	I N C I D E N T	O F F E N S E C O D E	A C T O R I A L I D E N T	O R S E V E R A L O S U R E S	F I L I E R	(2.4) Occurs 3 Times	O U T R I T E S	L T O Y C O P Y R I G I N A L	N P E U R N M E T R I C S E C T O R S	E N T I T Y M E T H O D	(2.8) Occurs 3 Times
					(1.1)	(1.2)	(2.1)	(2.2)	(2.3)	(2.3a)	(2.4)	(2.5)	(2.6)	(2.7)	(2.8)	
[4]	[1]	[1]	[2]	[4]	[6]	[12]	[3]	[1]	[8]	[72]	[1]	[2]	[2]	[1]	[1]	
1-4	5	6	7-8	9-2	13-18	19-30	31-33	34	35-42	43-114	115	118-119	120-121	122	123	
											116				124	
											117				125	

(2.9 - 2.11) Occurs 3 Times								
W E A P O N E L N /	F I R E A R M S	A C T I O N S	F O R M S	K I L I N G	H A Z A R D S	D I V I S I O N S	G O V E R N M E N T	L A W E N C E
(2.9)	(2.9)	(2.10)	(2.11)	(2.12)	(2.13)	(2.14)	(2.15)	
[2]	[1]	[3]	[1]	[2]	[1]	[1]	[1]	
126-127	128	129-131	132	147-148	149	150	151	
133-134	135	136-138	139					
140-141	142	143-145	146					

Property Segment

Level: 3

Length: 576

Number of Segments: Up to 8/Incident

RDW	LEVEL	ACTION	MONTH	YEAR	ORINUMBER	INCIDENT	PROPERTY	3.2 - 3.6 Occurs 20 Times					3.7 - 3.9 Occurs 3 Times			
								DESCRIPTION	VALUE	NPIMOE	PORTF	RD EACT	SDUR	EDQSRU	EDFSTR	TYPE
					(1.1)	(1.2)	(3.1)	(3.2)	(3.3)	(3.4)	(3.5)	(3.6)	(3.7)	(3.8)	(3.8)	(3.9)
[4]	[1]	[1]	[2]	[4]	[6]	[12]	[1]	[3]	[9]	[2]	[3]	[8]	[1]	[9]	[3]	[2]
1-4	5	6	7-8	9-2	13-18	19-30	31	32-34	35-43	44-45	46-48	49-56	532	533-541	542-544	545-546
								57-59	60-68	69-70	71-73	74-81	547	548-556	557-559	560-561
								82-84	85-93	94-95	96-98	99-106	562	563-571	572-574	575-576
								107-109	110-118	119-120	121-123	124-131				
								132-134	135-143	144-145	146-148	149-156				
								157-159	160-168	169-170	171-173	174-181				
								182-184	185-193	194-195	196-198	199-206				
								207-209	210-218	219-220	221-223	224-231				
								232-234	235-243	244-245	246-248	249-256				
								257-259	260-268	269-270	271-273	274-281				
								282-284	285-293	294-295	296-298	299-306				
								307-309	310-318	319-320	321-323	324-331				
								332-334	335-343	344-345	346-348	349-356				
								357-359	360-368	369-370	371-373	374-381				
								382-384	385-393	394-395	396-398	399-406				
								407-409	410-418	419-420	421-423	424-431				
								432-434	435-443	444-445	446-448	449-456				
								457-459	460-468	469-470	471-473	474-481				
								482-484	485-493	494-495	496-498	499-506				
								507-509	510-518	519-520	521-523	524-531				

Victim Segment Part 1 of 2

Level: 4

Length: 213

Number of Segments: Up to 999/Incident

R D W	L E V E L	A C T I O N	M O N T H	Y E A R	O R I N U M B E R	I N C I D E N T	V S N I E U C Q M T U B I E E M N R C E	(4.2)	(4.2)	V T I Y C P T E I M	A G E	S E X	R A C E	E T H N I C I T Y	R S E T S A I T D U E S N T
								Occurs 10 Times	Occurs 10 Times						
					(1.1)	(1.2)	(4.1)	(4.2)	(4.2)	(4.3)	(4.4)	(4.5)	(4.6)	(4.7)	(4.8)
[4]	[1]	[1]	[2]	[4]	[6]	[12]	[3]	[3]	[8]	[1]	[4]	[1]	[1]	[1]	[1]
1-4	5	6	7-8	9-2	13-18	19-30	31-33	34-36	37-44	144	145-148	149	150	151	152
								45-47	48-55						
								56-58	59-66						
								67-69	70-77						
								78-80	81-88						
								89-91	92-99						
								100-102	103-110						
								111-113	114-121						
								122-124	125-132						
								133-135	136-143						

Continued on next page

Victim Segment Part 2 of 2

Continued from previous page

(4.9) Occurs 2 Times		(4.11) Occurs 5 Times	(4.12) Occurs 10 Times	(4.13) Occurs 10 Times				
A A H C G S O I G S M R R A I C A U C U V L I M A T D S T E T E / A D N C E	A H D O D M ' . T L C I J R U C S U T M . .	I N J U R Y T Y P E	O N R F U E F M L E B A N E T D R E E D R T O B E	R S T E H O O L I F A P F T E I V N O I D N C E T R I M	L O E F O K A A C T T I Y V P I E T Y	L A T E S Y O S P K I E A G N M E N T	L A T E C Y O T P K I E A V I T Y	O O T F H F E I R C E R O R I
(4.9)	(4.10)	(4.11)	(4.12)	(4.13)	(4.14)	(4.15)	(4.16)	(4.17)
[2]	[1]	[1]	[2]	[2]	[1]	[2]	[2]	[6]
153-154	157	158	163-164	165-166	203	204-205	206-207	208-213
155-156		159	167-168	169-170				
		160	171-172	173-174				
		161	175-176	177-178				
		162	179-180	181-182				
			183-184	185-186				
			187-188	189-190				
			191-192	193-194				
			195-196	197-198				
			199-200	201-202				

Offender Segment

Level: 5

Length: 39

Number of Segments: Up to 99/Incident

R D W	L E V E L	A C T I O N	M O N T H	Y E A R	O R I N U M B E R	I N C M I B D E R N T	O S N F E U F Q M E U B N E E D N R E C R E	A G E	S E X	R A C E	E T H N I C I T Y
					(1.1)	(1.2)	(5.1)	(5.2)	(5.3)	(5.4)	(5.5)
[4]	[1]	[1]	[2]	[4]	[6]	[12]	[2]	[4]	[1]	[1]	[1]
1-4	5	6	7-8	9-2	13-18	19-30	31-32	33-36	37	38	39

Arrestee Segment

Level: 6

Length: 98

Number of Segments: Up to 99/Incident

												(6.6) Occurs 5 Times	(6.7) Occurs 2 Times								
R D W	L E V E L	A C T I O N	M O N T H	Y E A R	O R I N A L N U M B E R	I N C I D E N T	A S N R E U C M I B E U B S E E T N R E C E E	A T N R R U R A M E N B S S E T R	A R R E S T D A T E	T A Y R P R E E S O T F	M A S I U R E N L R G D T E M I S E C P T N A L E T T E E S O R	A O C R F O R F D E E E S N T S E	A W W R A I R S T E H S A T R E M E E D	A W I U E N T A D O P I M O C A N A T T O R C R							
					(1.1)	(1.2)	(6.1)	(6.2)	(6.3)	(6.4)	(6.5)	(6.6)	(6.7)	(6.7)							
[4]	[1]	[1]	[2]	[4]	[6]	[12]	[2]	[12]	[8]	[1]	[1]	[3]	[2]	[1]							
1-4	5	6	7-8	9-2	13-18	19-30	31-32	33-44	45-52	53	54	55-57	70-71	72							
												58-60	73-74	75							
												61-63									
												64-66									
												67-69									
A D B R A I R T R E E T S H T O F E E	A G E	S E X	R A C E	E T H N I C I T Y	R S E T S A I T D U E S N T	D O U B T F U L P A E O R R S R I E 1 T S 8 I T O E N E	Juvenile Disp.	(6.15) Occurs 3 Times	D I T U N Y I T P I O E X I C A N T	B A R R E A S A L U T Y L H Z T E S R	(6.8)	(6.9)	(6.10)	(6.11)	(6.12)	(6.13)	(6.14)	(6.15)	(6.16)	(6.17)	
[8]	[4]	[1]	[1]	[1]	[1]	[1]	[1]	[1]	[1]	[1]	[1]	[1]	[2]								
76-83	84-87	88	89	90	91	92	93	94	95	96	97-98										

Individual Segment

Level: I

Length: 398

Number of Segments: Up to 999/Incident

R D W	L E V E L	A C T I O N	M O N T H	Y E A R	O R I N U M B E R	I N N U C M I B D E R N T	I T N Y D P I E V I D U A L	I S N E U D Q M I U B V E E I N R D C U E A L	N A M E	D B A I T R E T H O F	A G E	S E X	R A C E	E T H N I C I T Y
					(1.1)	(1.2)	(1.1)	(1.2)	(1.3)	(1.4)	(1.5)	(1.6)	(1.7)	(1.8)
[4]	[1]	[1]	[2]	[4]	[6]	[12]	[1]	[3]	[30]	[8]	[4]	[1]	[1]	[1]
1-4	5	6	7-8	9-2	13-18	19-30	31	32-34	35-64	65-72	73-76	77	78	79

						(1.15) Occurs 3 Times				(1.19) Occurs 9 Times
R S E T S A I T D U E S N T	H A I R C O L O R	E Y E C O L O R	S K I N C O L O R	H E I G H T	W E I G H T	S T C A T R T S O M S A R K S	G A C A F O N F D G L E E I L A T I O N	C I O N R D R I E C C A T T I O R N S	R S F E E L G X A I G S O T F E R E N D E R	A L I A S
(1.9)	(1.10)	(1.11)	(1.12)	(1.13)	(1.14)	(1.15)	(1.16)	(1.17)	(1.18)	(1.19)
[1]	[3]	[3]	[3]	[3]	[3]	[10]	[1]	[1]	[1]	[30]
80	81-83	84-86	87-89	90-92	93-95	96-105	126	127	128	129-158
						106-115				159-188
						116-125				189-218
									219-248	279-308
									249-278	309-338
									339-368	369-398

Individual Supplemental Segment

Level: H

Length: 243

Number of Segments: Up to 999/Incident

R D W	L E V E L	A C T I O N	M O N T H	Y E A R	O R I N A L N U M B E R	I N C I D E N T I B E R N U M B E R	I T E M N U M B E R	I S S U E N U M B E R	I A C T I O N N U M B E R	I A C T I O N N U M B E R	I A C T I O N N U M B E R	I A C T I O N N U M B E R
					(1.1)	(1.2)	(1.1)	(1.2)	(H.1)	(H.2)	(H.3)	(H.4)
[4]	[1]	[1]	[2]	[4]	[6]	[12]	[1]	[3]	[30]	[15]	[2]	[10]
1-4	5	6	7-8	9-2	13-18	19-30	31	32-34	35-64	65-79	80-81	82-91

Occurs 3 Times	Occurs 3 Times	Occurs 3 Times	Occurs 3 Times	Occurs 3 Times	Occurs 3 Times	Occurs 3 Times
I T N E U D L M I E B V P E I H R D O U N A E L	O C C U P A T I O N	P I O E D N R E S N N O T U N I M A F B L I E C R A T I	P I O E D N R E S N T O T Y N I P A F E L I C A T I	P I O A E D N U R E T S N I H O T S O N I S R A F U I L I T C N Y A G T I	C I T I Z E N S H I P	C o u n t r y C o d e
(H.5)	(H.6)	(H.7)	(H.8)	(H.9)	(H.10)	(H.11)
[10]	[25]	[15]	[1]	[15]	[2]	[2]
92-101	122-146	147-161	192	195-209	240-241	242-243
102-111		162-176	193	210-224		
112-121		177-191	194	225-239		

Vehicle Segment

Level: V

Length: 93

Number of Segments: Up to 99/Incident

R D W	L E V E L	A C T I O N	M O N T H	Y E A R	O R I N U M B E R	I N N U M B E R	V S N E E U H Q M I U B E C E E L N R E C E	L N I U C M E B N E S R E	L S I T C A E T N E S E	L I C E N S E Y E A R	L I C E N S E T Y P E	V N E U H M I B C E L R E I D
					(1.1)	(1.2)	(V.1)	(V.2)	(V.3)	(V.4)	(V.5)	(V.6)
[4]	[1]	[1]	[2]	[4]	[6]	[12]	[2]	[8]	[2]	[4]	[2]	[20]
1-4	5	6	7-8	9-2	13-18	19-30	31-32	33-40	41-42	43-46	47-48	49-68

V E H I C L E Y E A R	V E H I C L E M A K E	V M E O H D I E C L L E	V S E T H Y I L C E L E	V C E O H L I O C R L E	V E H I C L E T Y P E	R V C E E O C H N O I D V C I E L T R E I E O D N	V I C E N O H V D I O E C L L V E E M E N T
(V.7)	(V.8)	(V.9)	(V.10)	(V.11)	(V.12)	(V.13)	(V.14)
[4]	[4]	[3]	[2]	[7]	[3]	[1]	[1]
69-72	73-76	77-79	80-81	82-88	89-91	92	93

Narrative Segment

Level: N

Length: 10,030

Number of Segments: Up to 1/Submission

R D W	L E V E L	A C T I O N	M O N T H	Y E A R	O R I N U M B E R	I N U M B E R D E R	N A R R A T I V E
					(1.1)	(1.2)	(N.1)
[4]	[1]	[1]	[2]	[4]	[6]	[12]	[10,000]
1-4	5	6	7-8	9-2	13-18	19-30	31-10030

Zero Reporting Segment

Level: 0

Length: 36

Number of Segments: Up to 1/Submission

R D W	L E V E L	A C T I O N	M O N T H	Y E A R	O R I N U M B E R	I N U M B E R I D E N T	Z M E O R N O T H R E P O R T	Z Y E E R A O R R E P O R T
					(1.1)	(0.1)	(0.2)	(0.3)
[4]	[1]	[1]	[2]	[4]	[6]	[12]	[2]	[4]
1-4	5	6	7-8	9-2	13-18	19-30	31-32	33-36

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Change Revision Summary (v. 2.5)

The following is the record of changes made in version 2.5, dated March 8, 2010.

Page	ii	Inside Cover Page Notes
Page	7	Change in verbiage on offense 155
Page	8	Added offense 256 – Involuntary Servitude/Human Trafficking
Page	13	Added Cargo Theft to the Administrative Record
Page	16	Renamed data element 4.2 Victim Connected to Offense Code(s) to 4.2a and added 4.2b Victim Connected to ORS(s)
Page	20	Added H.11 Individual Residence Country Code
Page	52	1.2 Incident Number, section 2, changed the verbiage for clarification
Page	68	Changed verbiage in section 4, from cannot to MUST
Page	73	Added 1.23 Cargo Theft
Page	79	Removed some strikethrough items and changed the verbiage on element 80 to include Fairgrounds
Page	83	Added verbiage in section 3, data values, element B, Possessing
Page	84	Formatting changes to data elements
Page	85	2.10 Firearm Make Code, section 4, data element reference from 2.8 to 2.9
Page	86	2.11 Knife Type Code, format and occurrences
Page	87	2.12 Offense Hate/Bias Code, added Latino to the Hispanic descriptor
Page	90	2.15 Location Qualifier, occurrences 1/offense
Page	91	3.1 Property Loss Code, section 4, included reference for offenses 530 (recovered vehicle other agency) and 540 (recovered property other agency)
Page	92	3.2 Property Description Category: Occurrences changed from 10 to 20; Edit 5, added reference for offenses 530 (recovered vehicle other agency) and 540 (recovered property other agency),
Pages	92-95	3.2 Data Values: various restructuring; removed strikethrough elements and repaginated the data elements.
Page	101	3.8 Estimated Drug Quantity, added verbiage.
Page	104	Section 4.2, changed to 4.2a and added 4.2b.
Page	108	Added a new code (P) per FBI direction; added African-American to data element B and Latino to data element H
Page	109	Added Latino to data element H, removed note paragraph.
Page	114	Added (4.2) after Victim Connected to Offense Codes; replaced "Robbery Offense (03x)" with "Crimes Against Property"
Page	117	Added Note: on 4.14
Page	119	Re-ordered the elements moving 1 to 2
Page	124	Added a new code (P) per FBI direction; added African-American to data element B and Latino to data element H; removed note.
Page	125	Added Latino to data element H, removed note paragraph.
Page	130	Added verbiage clarification
Page	132	Added edit 4.
Page	137	Added a new code (P) per FBI direction; added African-American to data element B and Latino to data element H
Page	138	Added Latino to data element H, removed note paragraph.
Page	145	Added verbiage clarification under L – Law Enforcement
Page	147	Added verbiage for clarification
Page	151	Added a new code (P) per FBI direction; added African-American to data element B and Latino to data element H
Page	152	Added Latino to data element H
Page	160	Added Latino to data element H
Page	174	Changed data element size from 3 to 2 and NCIC reference.
Page	175	New data element – Country Code for Individual residence
Page	195	Narrative – segment length changed, added clarification
Page	197-204	Additional Data Elements... This entire section was rearranged.
Page	198	Destruction/Damage/ etc. Added Crime Damage and offense code 141.
Page	200	Added changes to Fraud Offenses
Page	203	Added clarification for offense 171
Page	204	Added Unauthorized Entry of Motor Vehicle
Page	204	Added Offense 155 to Weapon Violations and validation for 155.
Page	206	Removed strikethroughs
Page	210	Removed strikethroughs and added information on 064 & 075 as well as property edits for 11F
Page	217	Changed record length to 244, added Cargo Theft Flag
Page	221	Victim Segment Part 2 of 2, previously printed version was missing some data elements.
Page	225	Individual Supplement Segment, changed citizenship field size and added country code, changing the record length.
Page	228	Narrative Segment: changed Length

Change Revision Summary (v. 2.6)

The following is the record of changes made in version 2.6, dated December 8, 2011.

Page	ii	Inside Cover Page Notes
Page	1	Table of Contents
Page	5-10	Added additional verbiage to further describe the victim types. Added offense code 048 – Reckless Endangering; added offense code 117 – False Information to Peace Officer; changed victim type information for the 25X Kidnapping group and on 265 – Animal Cruelty; changed headings – added group for Failure to Register
Page	11	Change in verbiage
Page	31 & 32	Added verbiage
Page	44 & 48	Slight verbiage change
Page	52	Removed references to using only 8 character incident numbers
Page	53	Formatting, changed the reference made to tape input to file input, here and throughout the manual
Page	55	1.5 Incident Hour – added DY and NT to be allowable values
Page	56	Change in verbiage about unfounded
Page	68	Added clarification for definition of the data values
Page	73	Added additional edit
Page	76	Formatting
Page	79-80	Added several new values, renamed / changed some existing
Page	84	Added additional clarification on weapon usage and corrected formatting
Page	87	Formatting, spelling
Page	88	Formatting
Page	90	Added additional value – U – Unknown and included a definition of each structure type
Page	92-94	Changed reference from 10 to 20 in heading. Added 095 and 146 data values, added exception on value 197
Page	95	Added additional data values to the edit descriptions
Page	99	Added drug category to the list of data values
Page	105	Added information about using victim type “L”
Page	110	Removed a line and reformatted
Page	128	Added more clarification to formatting of the arrest (transaction) number
Page	134	Added additional DOB information to edit 1
Page	139	Minor verbiage changes
Page	141	Added reference for drug category
Page	145	Added descriptions to other Individual Types and added value M – Other mentioned
Page	146	Added clarification verbiage
Page	148	Added clarification verbiage
Page	153	Minor verbiage changes
Page	162	Added additional value – U – unknown
Page	171	Spelling correction
Page	177	Added additional verbiage
Page	195	Added additional clarification
Page	197-204	Updated element references for cargo theft.
Page	200	Added 11F to list of Fraud offenses
Page	201	Added references to 014 under homicide and 256 under Kidnapping
Page	202	Added reference to property type 331 under allowed property for Motor Vehicle Theft
Page	204	Added additional edit information on Weapon Laws
Page	206	Added 064, 075 to exclusives as well as 256
Page	208	Added additional clarification under Forcible Rape and Statutory Rape
Page	209	Added additional information under Narrative
Page	210	Updated the Oregon Specific Edits on the Sex offenses. Added an additional data value under the property value edits
Page	211	Changes to Submission section, verbiage and clarification; changes format section
Page	212	Verbiage changes to the Record Descriptor Word
Page	213	Changes in formatting

Change Revision Summary (v. 2.6a)

Page	93	Added property 185 – Luggage (suitcases, attaché, back packs (non-camping), steamer trunks Under data value 197 – Added offense 117.
Page	145	Change the bullet on the offense section to an “O”.
Page	189	Added two new Recovered Vehicle conditions.
Page	200	Added offense to Fraud list and detail for offense requirements for offense 117
Page	206	Added offense 048 to the list of assault offenses that are exclusive

Change Revision Summary (v. 2.7)

The following is the record of changes made in version 2.7, dated December 17, 2013.

Page	5	Addition of offense 164 – Purchase Prostitution/Human Trafficking
Page	6	Addition of offense 256 – Involuntary Servitude/Human Trafficking
Page	6	Removal of Persons and Property on offense 269 – only allows Society
Page	8	Removal of offense code 520 – Warrant; change 550 to Warrant
Page	23	Changed section title
Page	25	Section A.1 - additional detail on the ORI format
Page	27-48	Section A.2 – notations about the use of agency information. Referencing A.3 through A.24.
Page	29	Section A.5 – removal of a comma
Page	30	Section A.6 – removal of a comma
Page	36-39	Section A.12-15 – additional definitions for counting Law Enforcement Employees, and notations about entering information directly to the O-NIBRS website.
Page	59	Section 1.11 – added 'Alpha' to the Format.
Page	71	Section 1.23 – Cargo Theft – added offenses 117 and 11F.
Page	75	Section 2.3 – additional information for coding Statutes
Page	76	Section 2.4 – clarification added to data values.
Page	77-78	Section 2.5 – added 97 Community Center, rearranged values to proper heading groups and added description detail to code 96
Page	79	Section 2.6 – additional clarification added
Page	81	Section 2.8 – re-ordered the data values in numeric or alpha sequence, added mandatory clarification
Page	82	Section 2.9 – Change verbiage from 'Can' to 'Must' on item 4; removed some verbiage; added descriptive information to data values.
Page	83	Section 2.10 – Added clarification to when firearm makes are entered.
Page	85	Section 2.11 – Added clarification to when knife types are entered.
Page	86	Section 2.12 – added and changed some descriptions
Page	88	Section 2.15 – updated the list of location types requiring this entry
Page	89	Section 3.1 – added descriptors to data values
Page	90-92	Section 3.2 – added new property categories, descriptions and corrected some data descriptors
Page	96	Section 3.6 – additional information added on when to include recovered date
Page	97	Section 3.7 – added some additional clarification
Page	104	Section 4.4 – rewording of data value 99
Page	107	Section 4.7 – addition of "N" = Not Hispanic or Latino
Page	111	Section 4.11 – changed sort order of data elements, added verbiage
Page	118	Section 4.17 – added verbiage for clarification
Page	120	Section 5.2 – rewording of data value 99
Page	123	Section 5.5 – addition of "N" = Not Hispanic or Latino
Page	125	Section 6.1 – clarifying the use of the arrestee sequence number and correlation to the offender sequence number
Page	133	Section 6.9 – rewording of data value 99
Page	136	Section 6.12 – addition of "N" = Not Hispanic or Latino
Page	140	Section 6.16 – addition of "C" combination for DUII intoxicant type
Page	141	Section 6.17 – added data value "C" for allowed DUII intoxicant
Page	143	Section I.1 – removed the bullet that should have been an 'O' and replaced it with an "O"
Page	145	Section I.3 – edited and added verbiage
Page	147	Section I.5 – removed, edited and added verbiage
Page	148	Section I.6 – removed verbiage
Page	149	Section I.7 – removed verbiage
Page	150	Section I.8 – removed verbiage and added "N".
Page	151	Section I.9 – removed verbiage
Page	161	Section I.19 – added definition for alias
Page	168	Section H.6 – added, edited values
Page	187	Section V.13 – added additional values, edited verbiage
Page	189	Section N.1 – added additional edit information
Page	195-202	Additional Data Elements – added, edited, removed various data values and elements under many headings
Page	204	Mutually Exclusive Offenses – added, removed and edited data values and verbiage
Page	206	Offense Code Edits – corrected verbiage; added offense
Page	207	Narrative Segment Edits – added additional verbiage for edits.
Page	208	Oregon Specific Edits – added and edited the verbiage and references
Page	209	Updated phone numbers for agency contacts; removed section about magnetic media
Page	210	Added additional information for justification of data values