



*Clatsop County
Emergency Management
Local Resources For Local Issues*

Oregon Local Emergency Planning Committees

LEPC Quarterly Meeting Minutes

800 Exchange Street, Suite 430 Astoria, OR 97103

December 17, 2014

Brown called the meeting to order at 10:00 a.m. In attendance were Tiffany Brown (CCEMD), Thomas Manning (CCEMD), and Jason Mathews (LEKTRO). Sue Otjen (OSFM) was delayed due to traffic issues but briefed with Staff immediately following the meeting.

Welcome & Introductions.

Jason Mathews from LEKTRO attended for the first time.

Approval of Minutes.

Manning moved and Brown seconded approval of the January 22, 2014 minutes.

Old Business.

Facility Plan Review Committee. Brown said no reviews had been conducted in 2104 and that they would resume in 2015. It was noted that Mark Truax had previously participated but was now retired. Brown said she would contact Wade Mathews to identify a replacement for Truax. LEKTRO and Camp Rilea were identified as the first two facilities for which the LEPC would conduct facility review in 2015.

Clatsop County LEPC HAZMAT Operations Plan. The plan draft is complete and will become part of the County Emergency Operations Plan (EOP) which is undergoing an update to be finalized and re-promulgated by the Board in April 2015. The Hazmat Operations plan was reviewed by the LEPC in its initial draft stages, and CCEMD staff will bring to the committee a final time before including it in the County EOP.

Upcoming Training. In conjunction with the 2014-15 HMEP Grant exercise, Henle Hazmat is offering the following courses—flyers and further information to go out later in the week:

- Hazmat Incident Command (May 9-10)
- Hazmat Safety Officer (April 11-12)

New Business.

2014-15 HMEP Grant Exercise. CCEMD met with Hazmat 11 and Henle Hazmat Consulting on November 17 to establish important preliminary planning details regarding the event. All subsequent planning meetings will take place at 800 Exchange Street, Suite 400, Astoria. County staff plans to secure a location for the exercise by early January. The schedule is as follows:

- Initial Planning Meeting: Friday, January 23 @ 9:00 a.m.
- Mid-Planning Meeting: Friday, April 10 @ 9:00 a.m.
- Final Planning Meeting: Monday, May 11 @ 9:00 a.m.
- Exercise: Saturday, May 16 (Location TBD)

2015 Meeting Calendar. The following dates were established for 2015 LEPC meetings which will be posted to the Oregon State Fire Marshal website:

- March 18
- June 17
- September 16
- December 16

State Fire Marshal Report. Otjen reported that the 2015 SERC/LEPC Conference is scheduled for May 12-14 in Seaside.

Public Comment. None.

Adjournment: 10:25 a.m.