



**Clatsop County**  
**Emergency Management**  
**Local Resources For Local Issues**

## **Oregon Local Emergency Planning Committees**

### **Clatsop County LEPC Minutes**

**January 22, 2014**

**800 Exchange St. Suite 400, Conference Room 430, Astoria, OR**

**Attending:** Tiffany Brown (Chair, Clatsop County Emergency Mgt.), Tom Manning (Vice Chair, Clatsop County Emergency Mgt.), Sue Otjen (Oregon State Fire Marshall's Office), Meredith Reiley (Acting Secretary, Clatsop County Environmental Health), Mark Truax (Astoria Fire Department, HazMat 11) Michael Brown (Pacific Coast Seafood) and Marco Vargas (Astoria Pacific Seafoods).

#### Agenda Topics:

- Status of SFM 2014 Grant Tiffany Brown, Tom Manning, Sue Otjen
- Clatsop County LEPC HM Operations Plan Tom Manning
- Upcoming Training Tiffany Brown
- Next Facilities for EHS Plan Review Tom Manning
- Additional Comments/New Business All

Meeting called to order at 10:00 a.m. by Chair Tiffany Brown. Minutes of September 25, 2013 meeting approved.

**Grant from Office of the State Fire Marshall** (Tom Manning, Tiffany Brown, Sue Otjen): Contract has been finalized. The hazardous material incident exercise planned for 2014 will be a functional exercise built upon the tabletop of 2013. This will involve a transportation incident wherein an anhydrous ammonia spill affects various modes and routes, including ship traffic. Participants could include ODOT, USCG, HazMat 11 and county law enforcement and fire/rescue agencies.

Tom Manning discussed how some funds could be used for mapping the county's regulated and reportable facilities and evacuation routes. Sue Otjen shared what some other counties do with the leftover monies, and referred to OSFM website Activity Guidance page. Mark Truax explained some of the cooperative planning with Columbia county, and that rail transport might be addressed for future training.

Tiffany Brown brought up the need to encourage greater participation in the LEPC by local industry. Sue Otjen described a letter in the works to be sent to inventoried facilities reminding them of the federal requirements, and inviting representatives to take part.

**Clatsop County LEPC HM Operations Plan** (Tom Manning and Tiffany Brown): The draft emergency plan is near completion and will be posted on county website and sent to committee members.

**Upcoming Training Calendar** (Tiffany Brown): Calendar provided as handout, and is posted on county website. Planning for the upcoming functional exercise will take place March 26 and April 23, with the exercise scheduled for May 7.

Mark Truax informed members that the HazMat Team Conference will be held in Seaside, May 13 through 15. Mark also mentioned the Spring/Fall Fire Academy where HM11 provides Awareness and Operations level training.

## **NEW BUSINESS**

**EHS Plan Reviews** (Tom Manning): Current plans need to be gathered from facilities to incorporate them into the overall county emergency plan. However, on site visits are still preferable; committee officers will aim for at least one facility visit per quarter.

**Oregon Rulemaking, OSFM News** (Sue Otjen): There is a movement to use county boundaries to establish the LEPC Emergency Planning Districts. A series of stakeholder meetings will take place to further promote the idea.

Applications for the 2014-15 HMEP grant must be submitted by mid-March.

**Next Meeting:** March 26, to coincide with Exercise Planning Conference. Time TBA.

Meeting Adjourned at 11:00 a.m.